



CITY OF COLLEGE PARK

DEPARTMENT OF PUBLIC SERVICES

4500 KNOX ROAD COLLEGE PARK, MD 20740 | T. 240.487.3570 | F. 301-220.1172 | publicservices@collegetparkmd.gov www.collegetparkmd.gov

Construction and Sign Permit Application

- 1. City permits are required in accordance with § 87-3 A – Building, Construction of the Code of the City of College Park.
2. Approved Prince George's County construction permits and/or site plans are required for all applications. We accept hard copies of no larger than 11-x-17-inches. Plans may also be submitted electronically to publicservices@collegetparkmd.gov
3. Application Fee is \$25.00 for project cost up to \$25,000 and \$75.00 for projects over \$25,000.
4. A City permit is required for fences of any height; Zoning variances are required for fences over six (6) feet.
5. Driveway work may also require a Right-of-way permit from the City Engineer.
6. Historic Work Area Permits required if property is in a defined Historic District.

Complete All Information Up to Shaded Area

Type of Permit Requested: Building/Construction (additions, deck, renovations, shed, etc.), Driveway from curb (including apron), Driveway from property line, Fence, Building Sign, Ground-Mounted Sign, Other Sign, Attachments Submitted: DER Construction Plans, Approved Site Plan, Historic Work Area Permit No., Approved Variance No.

Estimated Project Cost: Up to \$25,000, Greater than \$25,000

Work Site Address

Project Description

Occupant(s): Commercial Tenant, Residential Tenant, Owner

Property Owner(s)

Mailing Address:

City: State: Zip Code:

Day Phone: Evening Phone:

Email Address: Fax:

Contractor/Company:

Mailing Address:

City: State: Zip Code:

Day Phone: Evening Phone:

Email Address: Fax:

Applicant's Signature (Required): Date:

***** APPLICANT DO NOT WRITE BELOW THIS LINE *****

Application Fee: \$25.00, \$75.00 Application No.: Intake By:

REVIEWS

Table with columns: Department, By, Date, Approved, Denied, Not Required. Rows for Planning, Engineering, Public Services, Other.

Comments:

Permit No. Date Issued: