



CITY OF COLLEGE PARK

Residential Occupancy Permit Application For New or Renewing Permits

DEPARTMENT OF PUBLIC SERVICES

4500 KNOX ROAD COLLEGE PARK, MD 20740 | T. 240.487.3570 | F. 301-220.1172 | publicservices@collegeparkmd.gov www.collegeparkmd.gov

Permit Period: Expiring License No:

- Chapters 110 and 144 of the Code of the City of College Park require the information requested below. In addition, please note the following:
1. Owners and/or designated agents must provide an address in the State of Maryland for service of notices concerning this property.
2. Primary phone numbers provided below will be posted on the City's public website.
3. A valid trash collection contract with the City's Finance Department or proof of contracted service with another provider is required for each Occupancy Permit period.
4. You must provide proof of compliance with State of Maryland Lead Regulations for properties built before 1978.
5. Written notification of any changes must be provided within 10 days of occurrence.
6. Incomplete applications will be returned.
7. Occupancy permits are not transferable, by the permit holder, to another person or entity.

THE PROPERTY ADDRESS: College Park, MD 20740

Primary Contact: Lives at Property?
Mailing Address:
Primary Phone: Alternate Phone:
Fax: Email Address:

Secondary Contact: Lives at Property?
Mailing Address:
Primary Phone: Alternate Phone:
Fax: Email Address:

Lead Registry Tracking No: and/or Lead Inspection Certificate No:
Date Current Tenant(s) Occupied: Year Structure Built:

Please select Permit Classification Below
A Prince George's County Use and Occupancy Permit is Required for Structures with more than (1) Unit
Table with 4 columns: Classification, Quantity, Fee Per Unit/Room/Structure, Amount Due

All forms of payments are payable to the City of College Park at the address above.
Payments can be made in person, by mail, email or phone after submission of a completed application.

Affidavit - I, (Print Name), do solemnly affirm, under penalties of perjury, that I have delivered the most recent version of the "Living in College Park - Your Rights & Responsibilities" available on the City's website to all tenant occupants of this property at the beginning of the occupancy term.

By signing this application, I agree that all of the information provided above is accurate.

Signature Required

Date