CITY OF
COLLEGE PARK

Class Description

Job Title: **Family Therapist – LMSW**
Reports to: Director of Youth, Family and Senior Services
FLSA Status: Non-Exempt

General Description

The purpose of this class within the organization is to provide therapeutic and outreach services to families. This class works under direct clinical supervision developing work methods and sequences.

Essential Functions:

Provide therapeutic services to families; provide multi-faceted coordinated treatment and outreach with other professionals, parents, and families; discuss and establish treatment goals with clients and their families.

Completes associated paperwork such as treatment plans and session notes; maintains current and up-to-date files; completes monthly and quarterly statistics and paperwork to measure treatment effectiveness.

Presents cases for consultation and supervision; makes appropriate referrals to outside agencies.

Plans and leads psychotherapy groups in nursery schools, elementary schools, and high schools.

Responds to client crises, counsels' clients and families through difficult decisions.

Provides comprehensive services to clients, including but not limited to: connection to community resources; school observations, attending IEP meetings, and meeting with teachers or other service providers

Supports departmental outreach efforts

Maintains clinical licensure and attends professional development training.

Additional Duties:

Leads community support and therapeutic groups in the community.

Administers pre-and post-surveys to group participants; administers termination surveys to clients upon ending services.

Maintains supplies for therapeutic services.

Collects client fees.

Assess for client safety; creates safety plans for clients and families; provides stability and security for families to process unhealthy dynamics, trauma, etc.

Maintains appropriate confidentiality of all clients.

Reports any incidents of abuse, self-harm, or harm to others to the appropriate authorities.

Performs related work as assigned.

Responsibilities, Requirements, and Impacts

Data Responsibility:
Data Responsibility refers to information, knowledge, and conceptions obtained by observation, investigation, interpretation, visualization, and mental creation. Data are intangible and include numbers, words, symbols, ideas, concepts, and oral verbalizations.

Collects, classify, or formats data or information according to a prescribed schema or plan to facilitate identifying and extracting useful information.

People Responsibility:
People include co-workers, workers in other areas or agencies, and the general public.

Supervises or leads others by determining work procedures, assigning duties, maintaining harmonious relations, and promoting efficiency.

Asset Responsibility:
Assets responsibility refers to the responsibility for achieving economies or preventing loss within the organization.

Requires responsibility and opportunity to achieve considerable economies and/or prevent significant losses by managing a large division or minor department and/or handling substantial amounts of money.

Mathematical Requirements:
Mathematics requires the use of symbols, numbers, and formulas to solve mathematical problems.

Uses addition and subtraction, multiplication, and division and/or calculates ratios, rates, and percentages.

Communications Requirements:
Communication involves the ability to read, write, and speak.

Reads journals, abstracts, financial reports, and legal documents; speaks before professional and civic groups; participates in panel discussions and speaks extemporaneously on various subjects; writes complex articles, reports and develops presentations for sophisticated audiences.

Judgment Requirements:
Judgment requirements refer to the frequency and complexity of judgments and decisions given the stability of the work environments, the nature and type of guidance, and the breadth of impact of the judgments and decisions.

Decision-making is a significant part of the job, affecting a large segment of the organization and the general public; works in a dynamic environment, responsible for assisting in developing policies and practices.

Complexity of Work:
Complexity addresses the analysis, initiative, ingenuity, concentration, and creativity required by the job and the presence of any unusual pressures present in the job.

Performs supervisory work involving policy and guidelines, solving people and work-related problems; requires continuous, close attention for accurate results and frequent exposure to unusual pressures.

Impact of Errors:
Impact of errors refers to consequences such as damage to equipment and property, loss of data, exposure of the organization to legal liability, and injury or death for individuals.

The impact of errors is very serious - it affects the entire organization and the general public.

Physical Demands:
Physical demands refer to the requirements for physical exertion and coordination of limb and body movement.

Performs light work that involves walking or standing most of the time and involves exerting up to 20 pounds of force on a regular and recurring basis, or skill, adeptness,

and speed in the use of fingers, hands, or limbs on the repetitive operation of electronic office equipment within moderate tolerances or limits of accuracy.

Equipment Usage:
Equipment usage involves responsibility for materials, machines, tools, equipment, work aids, and products.

Handles or uses work aids involving some latitude for judgment regarding attainment of a standard or in selecting appropriate items.

Unavoidable Hazards:
Unavoidable hazards refer to the job conditions that may lead to injury or health hazards even though precautions have been taken.

None.

Safety of Others:
Safety of others refers to the level of responsibility for the safety of others, either inherent in the job or to ensure the safety of the general public. ***(Does not include safety of subordinates).***

Requires responsibility for the safety and health of others and the occasional enforcement of laws and standards of public health and safety.

Minimum Education and Experience Requirements:

Requires a master's degree in social work, clinical psychology, professional counseling, marriage and family therapy, or a closely related field.

Requires two years of administering counseling, therapy, or closely related experience.

Special Certifications and Licenses:

Advanced Maryland Mental Health License

Americans with Disabilities Act Compliance

The City of College Park, MD, is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.