



City of College Park

OVERVIEW

FY2021 PROPOSED BUDGET &  
CAPITAL IMPROVEMENT  
PROGRAM

# COVID-19 VIRUS

- Due to the timing of issuing the FY2021 Proposed Budget, there are no provisions for the effects of the pandemic on the City's finances included.
- In the revised proposed budget to be introduced for adoption, we will include some adjustments to project impacts, although we have not determined the amounts.
- Adjustments should be considered for:
  - Hotel/Motel Tax revenue (FY2020 and 2021)
  - Admissions/Amusement Tax revenue
  - ?

# FY2021 PROPOSED BUDGET RECOMMENDATIONS

- **Guided by the Strategic Plan and City Council Priorities.**
- **Balance budget based current tax rate.**
- **Limit departmental expenditures to FY20 levels unless justified.**
- **Focus on completion of significant, ongoing projects.**

# FY2021 PROPOSED BUDGET SUMMARY

- **Continue to provide valuable government services to the community in a cost-effective, efficient manner**
- **Property tax rate = 32.5 cents (per \$100 A.V.)**
- **Total budget (excluding proposed excess fund balance transfer - \$21.38 million)**
  - **2.3% increase over FY20 (\$489,000)**
    - \$439k decrease in departmental expenditures
    - \$900k increase in debt service (2019 GO Bonds)

# REAL ESTATE PROPERTY TAX RATE

- 57.46 cents - average tax rate for Prince George's County municipalities  
- increase of 1.68 cents compared to last year's average rate

1	Upper Marlboro	0.2400			
2	<b>College Park</b>	<b>0.3250</b>	15	Edmonston	0.5748
3	Glenarden	0.3579	16	Seat Pleasant	0.5800
4	Capitol Heights	0.3920	17	University Park	0.5830
5	Bowie	0.4000	18	Hyattsville	0.6300
6	Brentwood	0.4150	19	Riverdale Park	0.6540
7	North Brentwood	0.4400	20	New Carrollton	0.6652
8	Fairmount Heights	0.4600	21	Laurel	0.7100
9	Eagle Harbor	0.4727	22	Bladensburg	0.7400
10	Cheverly	0.5100	23	Morningside	0.7800
11	Landover Hills	0.5200	24	District Heights	0.8000
12	Berwyn Heights	0.5300	25	Mt. Rainier	0.8100
13	Forest Heights	0.5473	26	Greenbelt	0.8275
14	Cottage City	0.5702	27	Colmar Manor	0.9784

# REAL PROPERTY TAX RATES\*

## PGC COUNTY, LOCALITY & MNCPPC

		Net County Rate	Locality	M-NCPPC	Total Rate
1	Upper Marlboro	\$ 0.923	\$ 0.2400	\$ 0.294	\$ 1.457
2	Glenarden	0.883	0.3579	0.294	1.535
3	Bowie	0.848	0.4000	0.294	1.542
4	Capitol Heights	0.886	0.3920	0.294	1.572
5	<b>College Park</b>	<b>0.966</b>	<b>0.3250</b>	<b>0.294</b>	<b>1.585</b>
6	Brentwood	0.923	0.4150	0.294	1.632
7	Cheverly	0.865	0.5100	0.294	1.669
8	Fairmount Heights	0.917	0.4600	0.294	1.671
9	Berwyn Heights	0.872	0.5450	0.294	1.711
10	Landover Hills	0.914	0.5200	0.294	1.728
11	North Brentwood	0.995	0.4400	0.294	1.729
12	University Park	0.866	0.5830	0.294	1.743
13	Seat Pleasant	0.881	0.5800	0.294	1.755
14	Eagle Harbor	0.997	0.4727	0.294	1.764
15	Laurel	0.817	0.7100	0.2374	1.764
16	Forest Heights	0.928	0.5473	0.294	1.769
17	Cottage City	0.906	0.5702	0.294	1.770
18	Edmonston	0.904	0.5748	0.294	1.773
19	Hyattsville	0.851	0.6300	0.294	1.775
20	District Heights	0.867	0.8000	0.1346	1.802
21	Greenbelt	0.843	0.8275	0.1346	1.805
22	Riverdale Park	0.865	0.6540	0.294	1.813
23	New Carrollton	0.878	0.6652	0.294	1.837
24	Bladensburg	0.866	0.7400	0.294	1.900
25	Mt. Rainier	0.856	0.8100	0.294	1.960
26	Morningside	0.920	0.7800	0.294	1.994
27	Colmar Manor	0.896	0.9784	0.294	2.168

\* Residential, excludes taxes that are the same for all jurisdictions (State, Stormwater, WSTC)

# DEPARTMENTAL EXPENDITURES

## **\$18.32 MILLION**

- Down \$439,000 or 2.3% vs. FY20
  - **Personnel Costs** (Salaries & Benefits) - **\$11.74 million**
    - **64%** of total departmental expenditures
    - 1.7% (\$204,000) decrease from FY20
    - Various reasons (net effect of increases & decreases)
      - Pay increases - include 2.5% per CBA
      - New FTEs offset by IT FTE elimination
      - Decrease from final payouts in FY20 for Tier 2 sick leave elimination
      - Significant retiree payouts in FY20
      - Decrease in healthcare costs

# DEPARTMENTAL EXPENDITURES

Other cost decreases attributable primarily to non-routine costs in FY20 not recurring in FY21:

- General Government & Admin – decreased \$111k
  - 5-year strategic plan – Mayor & Council (\$33k)
  - Election costs – Board of Election Sup'v (\$55k)
  - LaserFiche - Finance (\$20k)
  - Consulting – Community Survey – Communications (\$35k)
- Public Services – decreased \$175k
  - Laserfiche – Administration & Code Enforcement (net \$55k)
  - Feasibility Study-In house Building Dept – Code Enf (\$50k)
- Planning – decreased \$81k
  - Consulting – Community Development (\$50k)
  - 2020 Census costs – Community Development (\$13k)
- DPW – decreased \$87k
  - Design & Engin. – Davis Hall admin area -PW Bldgs (\$25k)
  - Maint. Contracts – old City Hall – PW Buildings (\$18k)



# PROPOSED EXCESS FUND BALANCE TRANSFER

- To Capital Projects Fund for future use, TBD
- Retention requirement by Charter – 25% of **expenditures**
  - Proposing a more conservative definition for transfer
    - 25% of expenditures **plus** operating transfers & contingency
  - Current projection of \$1.9 million excess fund balance
  - Actual calculation and transfer after FY2020 audit
  - No proposed use in FY21 budget
  - City Council approval required for any use

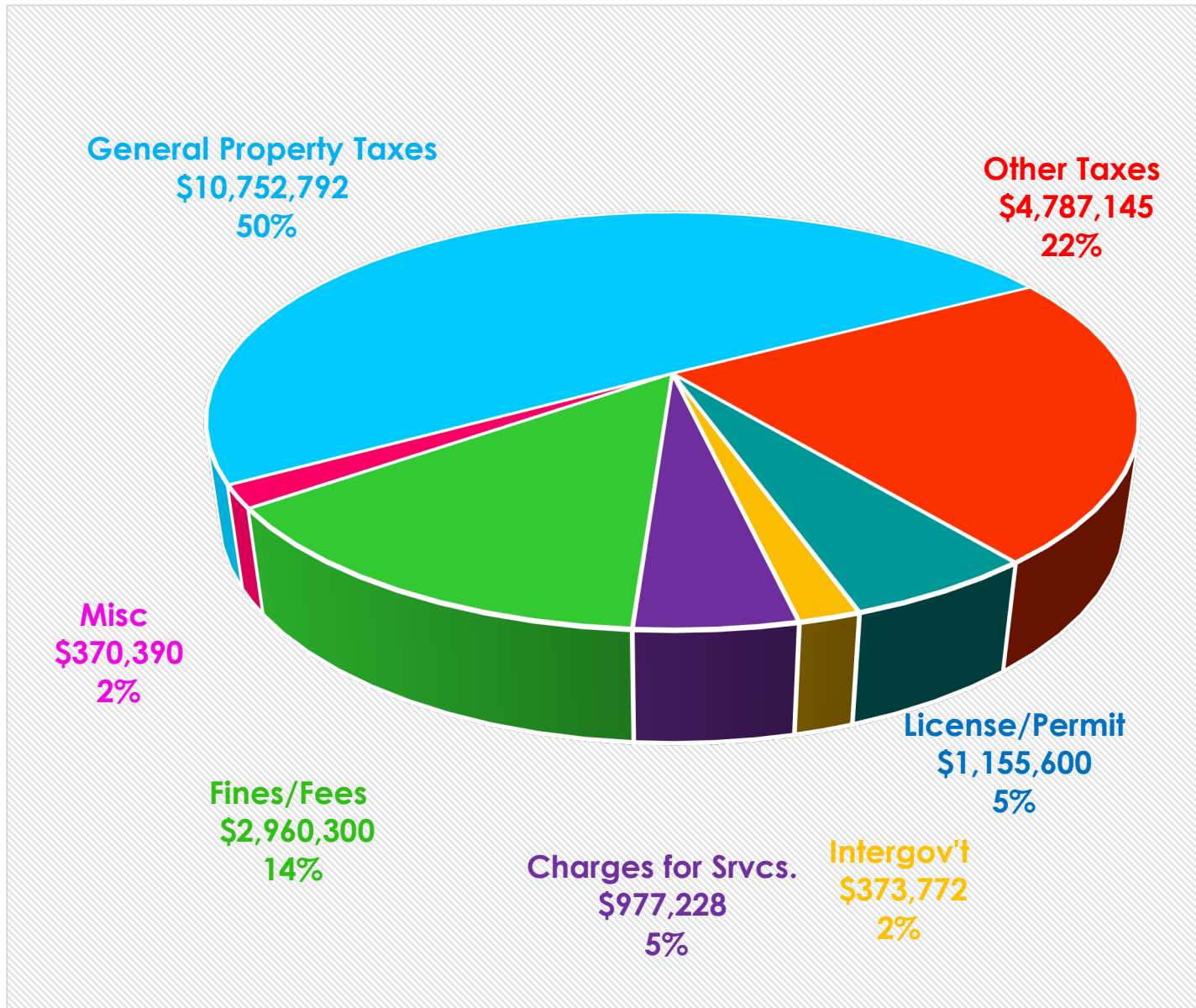
# GENERAL FUND - REVENUE

	FY2020 BUDGET	FY2021 PROPOSED BUDGET	Change in Budget FY20 to FY21	
Real Property Tax	\$ 9,009,763	\$ 9,749,492	\$ 739,729	8.2%
Personal Property Tax	1,003,300	1,003,300	-	0.0%
<b>Total General Property Taxes</b>	<b>10,013,063</b>	<b>10,752,792</b>	<b>739,729</b>	<b>7.4%</b>
Income Tax	2,075,000	2,100,000	25,000	1.2%
Admission & Amusement Tax	775,000	650,000	(125,000)	-16.1%
Highway User Tax	616,057	637,145	21,088	3.4%
Hotel & Motel Tax	1,150,000	1,400,000	250,000	21.7%
<b>Total Taxes</b>	<b>14,629,120</b>	<b>15,539,937</b>	<b>910,817</b>	<b>6.2%</b>
Licenses & Permits	1,171,200	1,155,600	(15,600)	-1.3%
Intergovernmental Revenue	369,772	373,772	4,000	1.1%
Charges For Services	1,013,403	977,228	(36,175)	-3.6%
Fines & Fees	3,390,600	2,960,300	(430,300)	-12.7%
Miscellaneous Revenue	314,340	370,390	56,050	17.8%
<b>Total Revenue</b>	<b>\$ 20,888,435</b>	<b>\$ 21,377,227</b>	<b>\$ 488,792</b>	<b>2.3%</b>

\* excluding proposed excess fund balance transfer

# GENERAL FUND REVENUES

## FY 2021



# GENERAL FUND

## EXP., TRANSFERS & CONTINGENCY

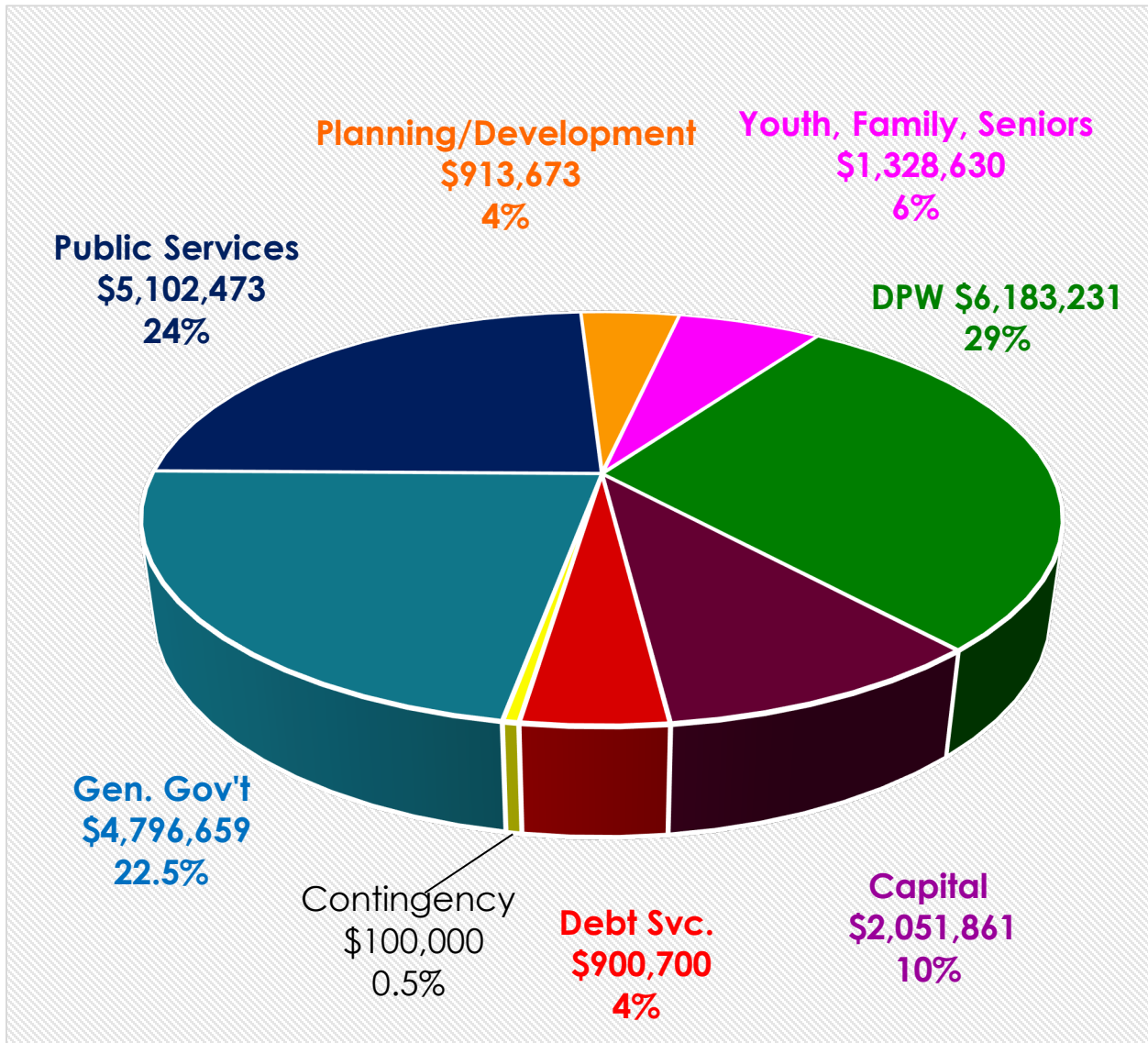
FY 2021

	FY 2020 BUDGET	PROPOSED BUDGET	Change in Budget FY2020 to FY 2021	
General Gov't & Admin.	\$ 4,908,095	\$ 4,796,659	\$ (111,436)	-2.3%
Public Services	5,277,978	5,102,473	(175,505)	-3.3%
Planning, Community & Economic Development	995,299	913,673	(81,626)	-8.2%
Youth, Family & Sr. Services	1,311,826	1,328,630	16,804	1.3%
Public Works	6,270,286	6,183,231	(87,055)	-1.4%
Total Expenditures	18,763,484	18,324,666	(438,818)	-2.3%
Transfers to:				
Capital Project Fund	2,024,951	2,051,861	26,910	1.3%
Debt Service Fund	-	900,700	900,700	-
Contingency	100,000	100,000	-	0.0%
Total expenditures, transfers & contingency	\$ 20,888,435	\$ 21,377,227	\$ 488,792	2.3%

*- excluding proposed excess fund balance transfer*

# GENERAL FUND

## FY 2021 PROPOSED EXPENDITURES, TRANSFERS & CONTINGENCY



# OTHER SIGNIFICANT ADDITIONS/FLUCTUATIONS

- Administration & General Government
  - **Mayor & City Council**
    - Translation to Communications
    - Advisory Committees moved to liaison department
    - Community Svc. Grants & Sponsorships combined
  - **City Attorney** – reduced \$10k to reflect actual exp.
  - **Finance** – Cashier reassigned to Clerk/Communications (FY20 mid-year)
  - **Communications & Special Events**
    - New name – all special events now included
  - **Information Technology** - reduced personnel offset by managed service contracts
  - **Boards & Committees**- now just Board of Elections & Ethics Commission

## OTHER SIGNIFICANT ADDITIONS/FLUCTUATIONS (CONTINUED)

- Planning, Community & Economic Development
  - **Economic Development – no downtown Farmers Market**
- Youth Family and Senior Services
  - **Seniors Program**
    - **increase requested for office space rental**
    - **Request for an additional part-time Caseworker**
- Public Works
  - **Refuse Management and Recycling – Landfill tipping fees increase**
  - **Tree & Landscape Maintenance – Additional Groundskeeper request**

# GENERAL FUND TRANSFERS & CONTINGENCY

- Debt Service Fund
  - **Transfer of \$900k for debt service for 2019 GO Bonds**
  - **Parking Garage bond and Community Legacy Loan debt service from Debt Svc Fund accumulated reserves**
    - **Appropriate use of idle funds transferred from General Fund**
- Capital Projects Fund
  - **Detail in CIP slides**
  - **Deferring Year 3 use of Excess Fund Balance transfer from FY18**
- Contingency remains \$100,000



# VALUE OF SERVICES FOR REAL ESTATE PROPERTY TAX

- Cost of Municipal Services for benefit of general public:

<b>General Gov't &amp; Administration</b>	<b>\$ 4.8 million</b>
<b>Public Services</b>	<b>5.1 million</b>
<b>Planning, Comm. &amp; Ec. Develop.</b>	<b>0.9 million</b>
<b>Public Works</b>	<b><u>6.2 million</u></b>
<b>Total cost</b>	<b>\$17,000,000</b>

*Excludes YFS, Debt Service & Capital*

**# of property parcels**      **5,500**

**Cost of services provided/parcel**      **\$3,090**

City Property tax (\$300k value@32.5 cents)      **975**

**Cost of Services provided over RE property tax**      **\$2,115**

# CAPITAL PROJECTS (CIP)

- Capital Projects Fund:
  - **Total FY2021 proposed expenditures of \$18.58 million**
  - **Completion/significant progress on several long-term projects:**
    - **City Hall**
    - **CP Woods property development**
    - **Dog Park**
    - **Duvall Field renovations**
    - **Hollywood Streetscape**
    - **Hollywood Gateway Park**
  - **Streets & Sidewalk projects combined to single summary**
  - **Paid off remaining balance of Vehicle replacement loan in Jan 2020**
  - **Capital/project expenditure highlights will be reviewed during Departmental budget review**

# REMAINING BUDGET CALENDAR

- **2nd Budget worksession**, if needed
  - March 31 Council Meeting
- **Budget ordinance introduced**
  - April 28 Council Meeting
- **Budget & Constant Yield Public Hearings**
  - May 12 Council Meeting
- **Budget worksession**, if needed  
(to discuss possible changes to budget after Public Hearing)
  - May 14 Council Meeting
- **Adopt budget ordinance**
  - May 26 Council Meeting

QUESTIONS?

