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# City Manager's Office

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## MEMORANDUM

**To:** City of College Park Council Members

**From:** Scott Somers, City Manager

**Date:** March 1, 2016

**Subject:** **CITY OF COLLEGE PARK WEEKLY BULLETIN**

**Attachments:** Rock Concert sponsored by the Recreation Board; Scholarships for UMD Summer Camp sponsored by the Education Advisory Committee; College Park Community Garden plots for rent; and Attention Vietnam Veterans.

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### **CITY MANAGER'S UPDATE: WEEK OF FEBRUARY 29TH**

1. Met with Arnie Applebaum, Editor of the *Diamondback*, to discuss how the City and newspaper may work better together by utilizing the *Diamondback* as a resource.
2. Janeen Miller, City Clerk, and I met to discuss and follow up on how to best move forward with items identified at the Council Retreat as needing further consideration, such as the Council Rules and the proposed worksession and regular meeting agendas and agenda development process.
3. Steve Halpern, City Engineer, and I met for our monthly meeting. Items discussed included the City's pavement management plan and the WSSC water line to the Old Town community garden, among other things.
4. Attended the Neighborhood Quality of Life meeting.
5. Mayor Wojahn and I met for our regular weekly meeting to review and discuss upcoming agenda items.
6. Met with Peggy Higgins, Director of Youth, Family and Senior Services, for our monthly one-on-one meeting. Items discussed included the Aging-in-Place Task Force report, ie., recommendations and budget implications.
7. Reviewed the Aging-in-Place Task Force survey and report.
8. Staff and I met with the AFSCME bargaining unit representatives to receive AFSCME's contract requests. Their contract expires June 30, 2016.
9. Steve Groh, Director of Finance, and I met to review anticipated revenue for fiscal year 16-17.

10. Jill Clements, Director of Human Resources, Bill Gardiner, Assistant City Manager, and I met to review and discuss Communications Coordinator application material. Interviews for this position will continue next week.
11. Met with Councilmembers Kujawa and Cook to discuss budget wish list items for District 4.
12. Attended the City Council Regular meeting.
13. Facilitated the weekly department head meeting. Staff discussed the previous night's regular meeting and then reviewed the Mayor and Council draft agendas for upcoming meetings. Janeen Miller, City Clerk and I finalized the draft Council Worksession meeting agenda.
14. Jill Clements, Director of Human Resources, and Teresa Way-Pezzuti, Assistant Director of Human Resources, and I met with representatives from Benecon, the City's health insurance risk pool, to discuss and review next year's health insurance renewal.
15. Reviewed staff reports for the March 1 Council Worksession.
16. Participated in a conference call with Senator Rosapepe, Carlo Collelo from UMD, and Eric Olsen from The Partnership to follow up on a meeting with the State Highway Administration Director concerning requested right of way acquisition along Baltimore Ave. to allow for improved bike and pedestrian safety buffers.
17. Robert Stumpff, Director of Public Works and I participated in meeting with a vendor that provides 360 degree camera views surrounding vehicles. This technology is being used by jurisdictions to decrease collisions and other liability issues. The City will have two systems installed, one free of charge.
18. Attended the Housing Authority of College Park Board meeting.
19. Catherine Tuck-Parrish of Novak Consulting, spoke about next steps following the Council Retreat. Staff will provide a report developed by Novak shortly.
20. Attended the "Four Cities" meeting. Dr. Loh, UMD President was the guest speaker.
21. Met with John James "JJ", Supply Clerk for Public Works, to discuss his duties and tenure with College Park. JJ and I had a great discussion getting to one another.
22. Met with a resident to discuss ongoing challenges he is having with water entering his basement.
23. Reviewed application material submitted for the Finance Director position. Skype interviews have been scheduled for the week of March 15th.

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## FROM OUR CITY DEPARTMENTS

### Planning Department

- Contract documents for the College Park Bikeshare Program were signed enabling detailed program marketing and station planning to proceed. A bike share promotion event is planned for April 8 on UMD campus, as part of Bike Week.
  - The Community Development Coordinator attended the University of Maryland Bicycle Infrastructure Implementation (BIIC) meeting on February 17 where UMD announced a pilot project to implement a pedestrian priority zone in front of the Regent's Drive Garage.
  - The Planning Director and Community Development Coordinator met with Sabra Wang, consultants on the Bike Boulevards project, to review a proposed online mapping tool and plan for a stakeholder charrette tentatively scheduled for April 11.
  - The Economic Development Coordinator and Senior Planner attended the Purple Line Now panel discussion held on campus on February 22.
  - The Economic Development Coordinator attended the Quality of Life Committee meeting to present a draft of the Live College Park website.
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### Public Services

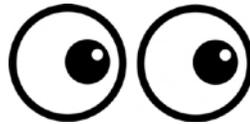
#### 1. CODE ENFORCEMENT

- Code staff opened 29 cases for various code violations. Two municipal infractions were issued.
- Staff attended District Court on Wednesday, February 24 with 57 cases.
- Clerical staff released 101 residential Occupancy Permits. Prepared/mailed 95 residential Occupancy Permit renewal notices.
- Processed 4 notices of inspection for commercial establishments.
- Billed 1 new commercial establishment. Issued 1 final notice, before fine is issued.
- Prepared/mailed 49 non-residential Occupancy Permit renewal notices.
- Staff received 6 calls on the hotline, all related to noise. Four (4) calls were received when code officers were off duty which were handled by our contract police.
- Conducted 32 single family inspections and 1 re-inspection.
- Inspected 11 condo units.
- Inspected 3 apartment units.
- Inspected 80 motel units.
- Inspected 6 commercial establishments.

## 2. ANIMAL CONTROL

- Filed a request with State Highway for deer carcass removal from a State road.
- Investigated 2 complaints of stray dogs.
- Filed a found dog report.
- Filed a lost dog report.
- Compiled a feral cat population location map.
- Attended the monthly meeting of the Animal Welfare Committee.
- Filed a rabies exposure report with the Prince George's County Health Department.

## 3. PUBLIC SAFETY REMINDER



### **WHEN YOU SEE SOMETHING - SAY SOMETHING**

#### **CALL 9-1-1**

- When someone needs emergency medical care
- When you see or smell fire, smoke, or gas leak
- When you see suspicious activity including
  - Someone you don't know on your property
  - Someone trying to open vehicle or house doors
  - Someone vandalizing property
  - Someone breaking into a building
  - Someone assaulting another person

#### **CALL POLICE NON-EMERGENCY 301-352-1200**

- When property has been vandalized and there are no suspicious people in the area.

#### **IF YOU CALL 9-1-1 or 301-352-1200**

- Stay on the line. Calls are answered in the order received – you will lose your place if you hang up.
- You may get a recorded message, but still stay on the line.

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#### **Public Works**

- Monday, February 22, Bob Stumpff attending the Good Neighbor Day Planning Meeting.
- Thursday, February 25, Corey Heniser, CEO, and Jeff Powell, South East Regional Sales Manager, Brigade Electronics, Inc., were in College Park to present to Bob Stumpff and Scott Somers a new Backeye 360 Select Camera Monitor System for one of the City's new trash trucks

which should arrive in April. Bob Stumpff won this system, valued at \$2,800.00, in June 2015 at WasteExpo 2015.

- The playground renovation at Old Town playground is scheduled to begin tentatively on Wednesday March 2, 2016, weather permitting. The play structure for children aged 5 – 12 years old will be removed and a new structure will be installed. The work should be completed in one week.

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## **MEETINGS AT A GLANCE:**

### **Tuesday, March 1, 2016**

7:30 pm Mayor & Council Worksession at City Hall

### **Wednesday, March 2, 2016**

9:00 am District 1 Coffee Club Meeting at Jason's Deli

### **Thursday, March 3, 2016**

7:30 pm Advisory Planning Commission Meeting at City Hall

7:30 pm College Park Woods Neighborhood Watch meeting at Davis Hall

### **Saturday, March 5, 2016**

7:00 pm Rock concert sponsored by College Park Recreation Board at the College Park Moose Club, 3700 Metzert Road, College Park

### **Monday, March 7, 2016**

6:30 pm Recreation Board Meeting at College Park Community Center

### **Tuesday, March 8, 2016**

7:30 pm Mayor & Council Regular Meeting at City Hall

COLLEGE PARK MOOSE LODGE 453 PRESENTS



# HIGHER EDUCATION



TOGETHER AGAIN IN COLLEGE PARK

SATURDAY, MARCH 5<sup>TH</sup>  
DOORS OPEN AT 7PM  
MUSIC STARTS AT 8PM

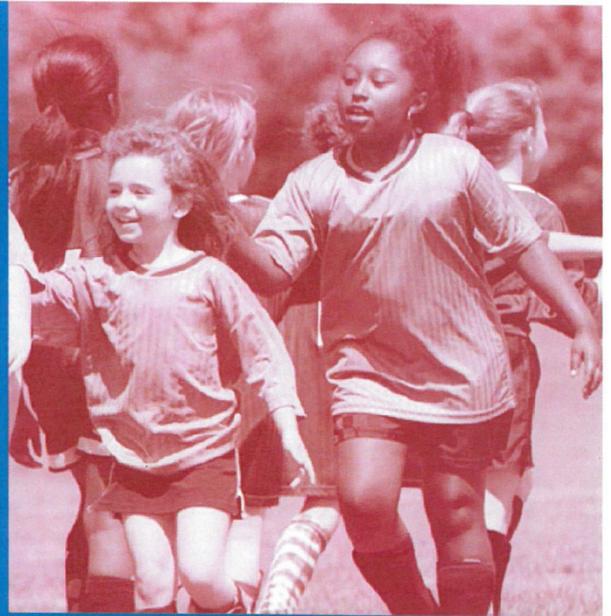
MOOSE LODGE 453  
3700 METZEROTT ROAD  
COLLEGE PARK, MD

\$5 ADMISSION BENEFITS THE MOOSE LODGE 453  
REFRESHMENTS AVAILABLE — CASH ONLY BAR

MUST BE AT LEAST 21 YEARS OF AGE TO ATTEND

SPONSORED BY





**Want to go to arts camp this summer?**

**How about a science or sports camp?**

**Apply NOW for University of Maryland Summer Youth Camp Scholarship available through the City of College Park.**

Program is sponsored by the City of College Park's Education Advisory Committee. Only residents of the City of College Park are eligible to apply. One application per student. Students K - 12 are eligible to receive a scholarship for one camp session only. Awards are granted up to a maximum of \$500 per student. Priority is given to youth who have not received a scholarship in previous years.

**DEADLINE IS WEDNESDAY, MARCH 16, 2016.** Notifications by April 8, 2016.

Click link below for more information and application

[http://www.collegeparkmd.gov/departments/YouthFamilyServices/City\\_of\\_College\\_Park\\_2016\\_Summer\\_Camp\\_Application.pdf](http://www.collegeparkmd.gov/departments/YouthFamilyServices/City_of_College_Park_2016_Summer_Camp_Application.pdf)

# College Park Community Garden Plots For Rent



It may be cold now, but Spring is right around the corner. It's almost time to launch the 2nd year of the community garden!

The garden is located next to the Old Town playground at the corner of Norwich Road and Columbia Avenue.

All City residents are eligible to rent a plot for only \$15 a year. For more information contact: [sbeavers@collegetparkmd.gov](mailto:sbeavers@collegetparkmd.gov) or call 240-487-3538.

# ATTENTION VIETNAM VETERANS

The City's Veterans Memorial Committee is partnering with the U.S. Department of Defense to pay tribute to City residents who served in the Vietnam war. Names of Vietnam Vets (alive or deceased) will be read at the City's upcoming Memorial Day and Veterans Day events. If you or a loved one served in Vietnam and are willing to share your name, please contact Bob Stumpff who is the liaison to the Veterans Memorial Committee. Bob can be reached at 240-487-3590, or at [publicworks@collegetparkmd.gov](mailto:publicworks@collegetparkmd.gov).

