



City Manager's Office

MEMORANDUM

To: City of College Park Council Members

From: Scott Somers, City Manager

Date: February 2, 2016

Subject: **CITY OF COLLEGE PARK WEEKLY BULLETIN**

Attachments: City's Notice of Fair Summary; College Park Aviation Museum Exhibit; Councilmember Lehman Discretionary Grant Letter; GFOA Distinguished Budget Presentation Award; City Sponsored Rock & Roll Concert; and Updated WMATA Notice of Public Hearing for Greenbelt Metro Station

Administration

- Started recruitment for Finance Director Position. Please see advertisement later in this Bulletin.

Engineering

- Staff performed a City wide streetlight inspection in January. Reported 47 malfunctioning streetlights to Pepco for service.

Planning Department

- Staff met with representatives from LIDL, the German grocer who would like to open a 36,000 square foot store at the site of the existing Clarion Inn at the northeast corner of Route 1 and Berwyn Road. They are proposing a 1-story building with surface parking that would require several modifications from Sector Plan design standards. LIDL has the hotel property under contract and has provided notice of their intent to file a Detailed Site Plan with M-NCPPC.
- Staff sent a letter of intent to file an application for grant funding under the Maryland Heritage Area Authority (MHAA) program. Funds would be used to complete the trolley trail in Berwyn and to purchase event tents for use by the city's farmers markets and other festivals.

- The Economic Development Coordinator hosted a meeting with other municipal economic development staff as well as the Prince George’s County Economic Development Corporation in order to coordinate activities for the Mid-Atlantic International Council of Shopping Centers conference in March.
 - For the January Development Update please visit:
(http://www.collegeparkmd.gov/Planning/College_Park_Development_Update_January_2016.pdf)
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Public Services

1. CODE ENFORCEMENT

- During the recovery period after Winter Storm Jonas
 - Code staff opened 7 cases for various code violations.
 - Numerous flyers were delivered by all code staff regarding the requirement to remove snow from sidewalks.
 - Clerical staff opened 6 cases relating to need for documentation of compliance with lead paint requirements, residential Occupancy Permit invoices and property update.
 - 55 Occupancy Permits were processed and mailed.
 - Staff received 6 calls on the hotline relating to noise, neighbor complaint and a trash complaint at a commercial establishment.
 - 19 single family inspections and 3 re-inspections were conducted.
 - 10 condo units were re-inspected.
 - 11 commercial establishments were inspected.

2. ANIMAL CONTROL

- While the City Animal Control Officer was on leave;
 - An Animal Welfare Committee volunteer facilitated the adoption of a cat.
 - A North College Park resident, and Councilmembers Kabir and Nagle facilitated the return of a dog lost during the snow storm to its owner.

3. CITY CONTRACT POLICE (Latest Stats)

<u>1-Jul-15 to week of 15-JAN-16</u>	<u>FY16YTD Totals</u>	<u>FY15YTD Totals</u>
MD State Citations	1145	1116
Warnings	1272	1217
ERO	269	362
Distracted Driving	64	0

Parking	15	34
Field Observation Report	111	75
Youth Field Report	2	0
Citations in Lieu of Arrest	38	38
Civil Citation	7	0
Criminal Arrests	19	8
DWS Arrest	0	0
DWI Arrest	2	2
Warrant Arrest	8	2
Premise Checks (Vacation Checks)	125	37
Referral-Student Code of Conduct	32	23

4. SPECIAL EVENTS

- During Winter Storm Jonas and the post event recovery, Public Services staff maintained regular communications with the Prince George’s County Office of Emergency Management (OEM). OEM provided twice daily briefings to coordinate requests for assistance to the County and State.
- Public Services staff from Code Enforcement and Parking Enforcement distributed reminder flyers to commercial and residential properties which had not removed snow and ice from City sidewalks adjacent to their property.

Public Works

- Snowstorm cleanup continued with opening intersections of plowed snow by SHA, PG County, and DPW to become more passable and give better visibility. Also opening sidewalk entrances at intersections.
- Regular refuse-recycling collections are being maintained, now that both the landfill and the MRF have re-opened.

MEETINGS AT A GLANCE:

Tuesday, February 2, 2016

7:30 PM Mayor & Council Worksession at City Hall

Thursday, February 4, 2016

7:30 PM Advisory Planning Commission Meeting at City Hall

Monday, February 8, 2016

7:00 PM Education Advisory Committee Meeting at Jason's Deli, 7356 Baltimore Avenue
College Park, MD 20740

Tuesday, February 9, 2016

7:30 PM Mayor & Council Regular Meeting at City Hall

Thursday, February 11, 2016

7:00 PM Lakeland Civic Association Meeting at College Park Community Center

7:30 PM North College Park Civic Association at Davis Hall

Monday, February 15, 2016

President's Day, All City Facilities Closed

Tuesday, February 16, 2016

7:30 PM Mayor & Council Worksession at City Hall



CITY EMPLOYMENT OPPORTUNITY

DIRECTOR OF FINANCE

The City of College Park, MD is seeking an experienced Director of Finance. The position is a key executive reporting to the City Manager and leads a team of seven staff. The City is home to the flagship campus of the University of Maryland and offers a diverse population, planned growth and development, and a stimulating and ever-changing work environment.

Responsibilities include budget preparation, investment management, financial forecasting, and oversight of accounting, payroll, financial policies, bookkeeping, and auditing. The ideal candidate will display a high degree of integrity and enthusiasm for customer service and quality improvement, along with excellent communication and relationship building skills.

Required qualifications are: minimum seven years of progressively responsible experience in financial management, preferably in government; bachelor's degree in accounting, finance, public administration, or a related field; several years experience managing a staff; demonstrated public speaking ability; and excellent writing skill. A master's degree, CPA, or GFOA certification are preferred.

Find more information about this exceptional opportunity at:

http://www.collegeparkmd.gov/document_center/HumanResources/JobDescriptions/FinanceDirectorRecruitmentBrochure.pdf

The City offers a starting salary range of \$82,820 - \$114,000 (DOE) plus excellent benefits.

To be considered in the first review of candidates, submit your application online at

<https://collegeparkmd.applicantpool.com/jobs/> including a cover letter and resume by **February 19, 2016**.

The City is an equal opportunity employer.



NOTICE OF FAIR SUMMARY

[ORDINANCE 15-O-07](#)

An Ordinance of the Mayor and Council of the City of College Park, Amending Chapter 11 “Authorities”, Article II, “Airport Authority”, §11-5 “Creation; Members; Compensation; Conflicts of Interest” and §11-6, “Purpose; Use of Airport”; Chapter 15 “Boards, Commissions and Committees”, Article II, “College Park Recreation Board”, §15-3, “Membership; Terms” and Article VIII, “Committee for a Better Environment”, §15-34, “Powers and Duties” ; and Chapter 179 “Tree and Landscape Maintenance”, §179-2, “Purpose; Applicability”, §179-5, “Tree and Landscape Board” and §179-6, “Comprehensive Landscape Plan; Costs” to Incorporate Changes Recommended by the Airport Authority, Committee for a Better Environment and the Tree and Landscape Board, to Remove Certain References to Conflicts of Interest from §11-5, to Set the Membership of the Recreation Board at Up To Ten Members with the Goal of Representation From Each District, and to make certain Non-Substantive Changes.

Ordinance 15-O-07 was introduced on November 24, 2015, a Public Hearing was held on January 12, 2016, it was adopted on January 12, 2016 and will become effective on February 2, 2016.

[ORDINANCE 16-O-01](#)

An Ordinance of the Mayor and Council of the City of College Park to Amend the Fiscal Year 2016 Operating and Capital Budget of the City of College Park, Maryland (Amendment #2).

This Ordinance was introduced on January 12, 2016, a Public Hearing was held on January 26, 2016, it was adopted on January 26, 2016, and will become effective on February 16, 2016.

Copies of these Ordinances may be obtained from the City Clerk’s Office, 4500 Knox Road, College Park, MD 20740, call 240-487-3501, or visit http://www.collegeparkmd.gov/government/public_notices.php.

COLLEGE PARK AVIATION MUSEUM UPCOMING EXHIBIT
ANOTHER FIELD OF FIRSTS:

AFRICAN AMERICAN AVIATORS

IN PRINCE GEORGE'S COUNTY
FEBRUARY 11 – DECEMBER 2, 2016

African American Aviators tour
SATURDAY, FEBRUARY 13
at 1 pm, Free with Museum Admission

Join Us for the
Exhibit Opening Reception
THURSDAY, FEBRUARY 11
at 6 – 8 pm, FREE Admission
Light Refreshments and
LIVE JAZZ! TERP JAZZ TRIO

COLLEGE PARK AVIATION MUSEUM
1985 Corporal Frank Scott Drive | College Park, MD 20740 | 301-864-6029
www.CollegeParkAviationMuseum.com



City of College Park
240-487-3500
www.collegeparkmd.gov

City Hall
4500 Knox Road
College Park, MD 20740-3390

City Manager
240-487-3501

City Clerk
240-487-3501

Finance
240-487-3509

Human Resources
240-487-3533

Parking Enforcement
240-487-3520

Planning
240-487-3538

Youth & Family Services
4912 Nantucket Road
College Park, MD 20740-1458

240-487-3550

Seniors Program
301-345-8100

Public Services
4601-A Calvert Road
College Park, MD 20740-3421

Code Enforcement
240-487-3570

Public Works
9217 51st Avenue
College Park, MD 20740-1947

240-487-3590

*M&C Bulletin
Ryan
Cooper
Gardiner*

January 28, 2016

Council Member Mary A. Lehman
Prince George's County Council, District 1
14741 Governor Oden Bowie Drive
County Council, 2nd Floor
Upper Marlboro, MD 20772

Dear Council Member Lehman,

On behalf of the City Council and College Park residents, thank you for the FY 2016 \$5,000 discretionary grant received by the City of College Park for our Animal Control and Welfare programs.

Our greatest unfunded animal welfare need, according to our Animal Control Officer and Animal Welfare Committee, is the issue of feral cat colonies. We have identified at least four such colonies in the City. The City Council has authorized us to work with a non-profit "Trap-Neuter-Release" organization to address this concern. With the 2013 change in County law in regards to TNR animals, this kind of program has become acceptable, and the most feasible method of controlling feral cats.

We also look forward to working with you on the development of a North County animal services facility. The feasibility study is progressing and most people who have participated in stakeholder meetings have been in support. Having such a facility will provide needed access to County animal shelter services for residents of northern Prince George's County, increase animal adoption rates, and reduce the need to euthanize animals due to limited County shelter facilities. We hope you will support such a facility.

Once again, thank you for your continued support of the City of College Park.

Sincerely,

Scott Somers
City Manager

Home of the University of Maryland



Government Finance Officers Association
 203 North LaSalle Street, Suite 2700
 Chicago, Illinois 60601-1210
 312.977.9700 fax: 312.977.4806

January 12, 2016

PRESS RELEASE

For Further Information Contact
 Stephen J. Gauthier (312) 977-9700

Chicago--The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **City of College Park, Maryland** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

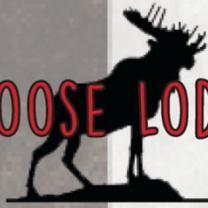
When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to **Stephen Groh, Director of Finance**

For budgets beginning in 2014, 1,491 participants received the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

The Government Finance Officers Association is a major professional association servicing the needs of 18,300 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington D.C. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.

Washington, DC Office
 1301 Pennsylvania Avenue, N.W., Suite 309 • Washington, DC 20004 • 202.393.8020 • fax: 202.393.0780
www.gfoa.org

COLLEGE PARK MOOSE LODGE 453 PRESENTS



HIGHER EDUCATION

AND



TOGETHER AGAIN IN COLLEGE PARK

SATURDAY, MARCH 5TH
DOORS OPEN AT 7PM
MUSIC STARTS AT 8PM

MOOSE LODGE 453
3700 METZEROTT ROAD
COLLEGE PARK, MD

\$5 ADMISSION BENEFITS THE MOOSE LODGE 453
\$ CASH BAR \$

MUST BE AT LEAST 21 YEARS OF AGE TO ATTEND

SPONSORED BY





Notice of Public Hearings

Washington Metropolitan Area Transit Authority

Docket R16-01: Proposed Changes to WMATA Facilities at Greenbelt Metro Station

Purpose

Notice is hereby given that a public hearing will be held by the Washington Metropolitan Area Transit Authority on the docket mentioned above as follows:

Hearing No. 608
Tuesday, February 23, 2016
Greenbelt Marriott
6400 Ivy Lane
Greenbelt, MD 20770
Free shuttle information provided on www.wmata.com/development

Information Session at 6:30 p.m. – Public Hearing at 7 p.m.

**Please note that this date is subject to the facility's cancellation policy.
In the event of a cancellation, Metro will post information about the new hearing on wmata.com.**

The locations for all public hearings are wheelchair accessible. Any individual who requires special assistance such as a sign language interpreter or additional accommodation to participate in the public hearing, or who requires these materials in an alternate format, should contact Danise Peña at 202-962-2511 or TTY: 202-962-2033 as soon as possible in order for Metro to make necessary arrangements. For language assistance, such as an interpreter or information in another language, please call 202-962-2582 at least 48 hours prior to the public hearing date.

For more information please visit www.wmata.com/development



PURPOSE OF THE PUBLIC HEARING – Notice is hereby given that a public hearing will be held by the Washington Metropolitan Area Transit Authority (WMATA) to propose amending its mass transit plan by the proposed redevelopment of 39.71 acres of real property located at WMATA’s Greenbelt Metrorail station (the “Station”), in conjunction with the proposed development of the FBI Headquarters on approximately 61 acres located east of the adjacent proposed development, and the corresponding relocation and reconfiguration of transit facilities at the Station. The proposed redevelopment and subsequent reconfiguration of the transit facilities will only occur if the GSA selects Greenbelt as the location for the FBI Headquarters.

WMATA’s existing transit facilities including the Kiss & Ride lots, Park & Ride lots, bus loop and pedestrian and bicycle facilities would be restructured to include:

- A covered Kiss & Ride lot located on the ground level of a residential and retail building with
 - 48 short-term metered/driver-attended parking spaces
 - 11 accessible spaces for disabled persons
 - Pick-up/drop-off space for 15 taxis, 4 shuttles, and 9 standard vehicles
 - 20 motorcycle spaces
- An 8-story Park & Ride garage with 3,669 parking spaces, including 47 accessible parking spaces which will replace the existing accessible spaces in the Park & Ride lots, located southeast of the station with a direct pedestrian connection to the station that meets WMATA access standards.
- A covered bus loop with 12 bus bays and 14 bus layover space to be located on the ground floor of an office building and hotel to be developed above, located northeast of the station entrance.
- New well-lit sidewalks from the Kiss & Ride lot, bus facilities and parking garage.
- Improved pedestrian and bicycle facilities, including replacement of the existing bike racks and lockers.
- An event bus layover lot with 26 spaces located just to the east of the bus loop.
- Non-rider fee of \$14.50 is being proposed. A non-rider parking fee will discourage non-rider parking and compensate for loss of revenue if non-rider parking occurs.

All of the aforementioned improvements will be made by the developer at no cost to WMATA.

WMATA COMPACT REQUIREMENTS – WMATA’s Compact requires the Board, in amending the mass transit plan, to consider data with respect to current and prospective conditions in the Transit Zone (which includes Prince George’s County, Maryland), including, without limitation, land use, population, economic factors affecting development plans, existing and proposed transportation and transit facilities, any dislocation of families or businesses; preservation of the beauty and dignity of the DC Metro Area; and factors affecting environmental amenities and aesthetics and financial resources. The mass transit plan encompasses, among other things, transit facilities to be provided by WMATA, including stations and parking facilities, and the character, nature, design, location and capital and operating cost thereof. The mass transit plan, in addition to designating the design and location of transit facilities, also provides for capital and operating expenses, as well as “various other factors and considerations,

which, in the opinion of the Board, justify and require the projects therein proposed" all as more particularly set forth in WMATA's Compact.

INFORMATION AVAILABLE TO THE PUBLIC – The docket contains a narrative with the following exhibits: 1) a view of the property showing existing conditions; 2) a site concept plan showing, the location of the relocated and reconfigured Kiss & Ride lot, the new parking garage, the new bus facilities, and pedestrian and bicycle improvements; 3) circulation diagrams, showing all modes of access; 4) phasing diagrams showing the temporary transit access and parking facilities; and 5) the Greenbelt Joint Development Environmental Evaluation dated December 2015. The docket is available online at www.wmata.com/development. In addition, the docket is available for inspection at the following locations:

Greenbelt Public Library
11 Crescent Road
Greenbelt, MD 20770
301-345-5800

College Park Community Library
9704 Rhode Island Ave
College Park, MD 20740
colparklib@gmail.com

WMATA's Headquarters
600 Fifth Street, NW
Washington, DC 20001
202-962-2511
during normal business hours, please call in advance to coordinate

The work and changes to the Greenbelt station depicted in this information package constitute the proposed amendment to the mass transit plan for purposes of the WMATA Compact.

HOW TO REGISTER TO SPEAK – All organizations or individuals desiring to be heard with respect to the proposed amendment to the mass transit plan as it relates to the Station will be afforded the opportunity to present their views and make supporting statements and to offer alternative proposals. In order to establish a witness list, individuals and representatives of organizations who wish to be heard at this public hearing are requested to furnish in writing their name and organizational affiliation, if any, via email to speak@wmata.com. The request may also be mailed to the Office of the Secretary, Washington Metropolitan Area Transit Authority, 600 Fifth Street, NW, Washington, D.C. 20001, or can be made by calling 202-962-2511. Please submit only one speaker's name per letter. Lists of individual speakers will not be accepted. Please note that all comments received are releasable to the public upon request, and may be posted on WMATA's website, without change, including any personal information provided. Public officials will be heard first and will be allowed five minutes each to make their presentations. All others will be allowed three minutes each. Relinquishing of time by one speaker to another will not be permitted.

HOW TO SUBMIT WRITTEN STATEMENTS – Written statements and exhibits must be received by 5 p.m. on Friday, March 4, 2016, by the Office of the Secretary and may be emailed to writtentestimony@wmata.com. They may also be mailed to the Office of the Secretary, Washington Metropolitan Area Transit Authority, 600 Fifth Street NW, Washington, DC 20001. Please reference GREENBELT in the subject line of your submission. Please note that all comments received are releasable to the public upon request, and may be posted on WMATA's website, without change, including any personal information provided.

SURVEY – Additionally, if you wish to participate in a survey on this project, please go to www.wmata.com/development. The survey will open by 9 a.m. on Saturday, January 23, 2016 and will close on Friday, March 4, 2016 at 5 p.m. You will be asked to provide feedback on the proposal and related service changes, as well as some demographic questions. The information collected through the survey will be maintained anonymously. This option is in addition to your ability to speak at a public hearing and to submit a written statement. The survey results, along with written statements and public hearing comments, will be presented to the Board and will be part of the official public hearing record.