

City of College Park
 Recreation Board Meeting
 November 4, 2019
 6:00 p.m.
 College Park Community Center (CPCC)
 5051 Pierce Avenue

	Present	Absent
1. Domini Artis		
2. Sarah Araghi (Jazs)	X	
3. Santosh Chelliah	X	
4. Janice Bernache-Crocker	X	
5. Jane Hopkins	X	
6. Jane Miller	X	
7. Judith Oarr	X	
8. Barbara Pianowski	X	
9. Christina Toy	X	

Also Present:

City Staff:

Robert Ryan, Public Services Director (departed at 6:55 p.m.)
 Sharon Fletcher, Executive Assistant, Public Services Department
 Ryna Quinones, Communications Coordinator
 Gabby Wurtzel, Event Planner
 Joi Woods, Contract Secretary

PG Parks:

Eric Smith, Regional Director
 Kathleen Reardon, Assistant Facility Director

- I. Call to Order
 Meeting was called to order at 6:04 p.m.
- II. Membership Announcements
 Domini Artis - appointed 10/08/2019
- III. Review and Approval of Agenda
 Mrs. Hopkins suggested adding discussion about contacting the Chabad to host a Chanukah event. **Ms. Araghi motioned to add discussion about hosting a Chanukah to item "VIII. Proposed Events". Mrs. Toy seconded the motion. None were opposed. The motion passed 9-0-0.**
- IV. Review and Approval of Minutes- October 7, 2019
Ms. Araghi motioned to approve the October 7, 2019 minutes. Mrs. Hopkins seconded the motion. None were opposed. The motion passed 9-0-0.
- V. Board Elections
Mrs. Hopkins motioned to nominate Mrs. Bernache-Crocker to be the Chair of the Recreation Board. Ms. Araghi seconded the motion. None were opposed. The motion passed 9-0-0.

Ms. Araghi motioned to nominate Mrs. Hopkins to be the Co-Chair of the Recreation Board. Mrs. Toy seconded the motion. None were opposed. The motion passed 9-0-0.

VI. Communication Announcements

Mrs. Quinones provided an update about promotional efforts for upcoming events. The board reviewed and discussed Social Media advertisement, signage, and other associated details for upcoming events.

- a. Blues Festival
- b. Santa Flier edits
 - Color differentiation, PG Parks logo, adding Community Center's address

VII. Confirmed Events - Planning and Reports:

a. College Park Day – 10/05/19

The Board discussed additional comments from College Park Day 2019. Next year's event has been scheduled for 10/10/2020.

b. Blues Festival - 11/09/2019

The Board discussed:

- Parking assistance
 - Ms. Fletcher provided details about follow up contact with DOTS to coordinate logistics and ensure that proper support is offered by the designated parking person.
- Alternate parking locations and the impact of construction
- Ms. Fletcher advised that parking details will be confirmed and provided for distribution across the city's Social Media.
- Ms. Araghi provided an update on participating vendors, prizes, raffles, and giveaways
- Set up & decorations are delegated to event staff, Board Members support is needed at the welcome table to assist guests and monitor event attendance. Mrs. Quinones and Mrs. Wurtzel will also be in attendance.
- Food will be set up on the upper level
 - Additional signage has been requested to direct patrons to the food

c. Breakfast with Santa-12/14/2019

The Board discussed the event plan, projected attendance, and logistics:

- Mrs. Reardon confirmed entertainment show time - *Eric Energy* (associate magician) 10:30- 11:15 a.m.
- Mrs. Quinones will release the Santa flyer the week of 11/4/2019
- The City will purchase food not to exceed the \$500.00 budget
 - Mrs. Toy will share the grocery list with Mrs. Quinones
 - Mrs. Quinones will follow up to advise the board about food packaging and preparation needs

d. Family Bowling-1/26/2020

The board briefly discussed:

- Signage
- Board Members rotation at the welcome table
- Anticipated attendance
- Ms. Fletcher confirmed that the deposit has been paid to the bowling alley

e. Bunny Brunch

The board discussed the menu, logistics, recruiting a new bunny.

f. City's Diamond (75th) Anniversary June 7, 2020

Mrs. Wurtzel opened discussion for feedback about potential event features.

Highlighted points and ideas included:

- Parade and potential routes
 - Ms. Araghi recommended each decade of dancing be featured along the parade route
 - Mrs. Pianowski suggested additional highlights of music to represent each time period
 - Mrs. Toy suggested a themed dance recital to represent the decades since the establishment of College Park
 - Parking, logistics & volunteering:
 - Ms. Araghi recommended visiting the annual downtown Silver Spring parade to gain insight about a format
 - The board discussed volunteering to support event staging and logistics
- Resident Reflections
 - Mrs. Hopkins recommended incorporating reflections from original and longtime Resident, Mrs. Sabre Baker.
 - Mrs. Toy recommended soliciting reflections from original and longtime residents in each neighborhood.
- Vendors
 - Mrs. Hopkins suggested inquiring with the University Dairy about creating a special ice cream flavor and inquiring with the Boy Scouts about selling chicken
- Historical Bike Ride/ Guided Tour

The Communications Department welcomes additional suggestions from the board

VIII. Proposed Events

a. Ice Cream Social/Field Day

The board briefly discussed considerations for the event

- Mrs. Toy suggested exploring partnership with Parks and Rec to use Lake Artemisa to host community events.
 - Noted ideas included hosting a parade, concert, bike parade, walk event, crafts, and scavenger hunts.

b. Pool Day

The board discussed opportunities to create community events that utilize the pool at the end of the school year, start of pool season and at the end of pool season, the start of the school year

c. Chanukah Event

The board discussed contacting the Chabad to host a Chanukah event, highlighted points included:

- Micro-grants and funding to support the event
- Potential locations
- Regulations and requirement to serve/sell the food

IX. Next Meeting: Monday, December 2, 2019

X. Adjournment

Mrs. Oarr motioned to adjourn the meeting. Mrs. Pianowski seconded the motion. All were in favor. The motion passed 5-0-0.

The meeting adjourned at 7:31 pm.