

**Minutes of  
Housing Authority of the City of College Park  
Regular Monthly Meeting  
September 26, 2019**

**Present:** Vice Chairperson, Robert Catlin ;Commissioners, James McFadden, Carl Patterson, and Arelis Perez; Executive Director, James Simpson;  
Residents of Attick Towers, Guests

**I. Roll Call:**

Mr. Catlin opened the meeting at 2:00 p.m. All Commissioners were present, except for John Moore.

**II. Agenda Changes:**

The Board discussed several recommended changes to the agenda, i.e.

- Change of Board scheduled meeting time
- Postpone "Meet with Nicole Wickliffe" under Old Business
- Postpone "Board Elections" under New Business

Ms. Perez recommended various additions to the agenda, under "Old Business" i.e.

- Cliff Martin
- Cheryl Whitley
- Green Play, LLC
- Garden Beautification
- Bank Accounts
- T-Mobile lawsuit
- Blue Line Security
- Vendors (RFP)
- B&E Cleaning Services, LLC

A motion was made by Mr. Patterson and seconded by Ms. Arelis to approve the agenda, as amended. James McFadden, Carl Patterson, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 3-0.

**III. Comments-Resident Council:**

Chauncey Taylor, President of the Resident Council applauded Ms. Perez, Mr. Patterson, and Mr. Bradley for their part in the cleanup, on Garden Beautification Day.

Betsy Lynn, Vice President of the Resident Council discussed various issues, i.e.

- College Park candidates requested to come to Attick Towers to talk to residents
- Mr. Simpson requested that any scheduled dates be cancelled, until approved by management
- Request that the Board approve of the scheduled date
- College Park Mayor request that the Board approve this date
- Resident Council requested balances of their funds from Mr. Simpson

- Request that HACCP approved minutes, be submitted to the Resident Council
- Condolences to Mr. Chauncey for the passing of his father
- Form filled out for the use of the space
- Policy for addressing these kinds of issues at the next month meeting

A motion was made by Ms. Perez and seconded by Mr. Patterson to approve the scheduled meeting on October 14th for candidate's night at Attick Towers. The Resident Council is instructed to fill out the required forms for the use of space and submit them to the office by October 4<sup>th</sup>, close of the business day. James McFadden, Carl Patterson, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 3-0.

**IV. Comments-Tenants and General Public:**

A resident discussed Ms. Lynn did a very good job, open and closed meeting guidelines, appreciation of management, and open meeting training.

A resident discussed a letter requesting a new garden plot. The Board reviewed/discussed the letter and the residents request to occupy a vacant garden lot, because there is no access to water.

A motion was made by Ms. Perez and seconded by Mr. McFadden to approve the exchange of the resident's current lot with the vacant lot, with the stipulation/understanding that in the near future the entire garden will be plowed and all lots will be established with equal plots to all residents. The Board will discuss suggested solutions for the equal supply of water at the next meeting. James McFadden, Carl Patterson, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 3-0.

**V. Chairman's Report:**

None.

Mr. Simpson noted that Mr. Moore will not be representing the HACCP as a member any longer.

Ms. Perez discussed the City of College Park, as well as the College Park residents on October 6<sup>th</sup> will be presenting John Moore with a proclamation, as well as a plaque, at the College Park Woods residents meet and greet from 4-6 pm.

**VI. Review and Approval of Financial Report:**

The Board reviewed/discussed the financial report and bank statements for the month of August. A motion was made by Mr. Patterson and seconded by Ms. Perez to approve the financial report for the month of August, as submitted. James McFadden, Carl Patterson, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 3-0.

**VII. Decision & Approval of Minutes from the Regular Monthly meeting and the Executive Session held on August 22, 2019:**

The Board reviewed/discussed the minutes from the regular monthly meeting and the executive session held on August 22, 2019. There were several minor corrections. A motion was made by Ms. Perez and seconded by Mr. McFadden to approve the minutes from the regular monthly meeting and the executive session held on August 22, 2019, as

amended. James McFadden, Carl Patterson, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 3-0.

**VIII. Executive Directors Report:**

Mr. Simpson discussed various issues, i.e.

- Resident passed away in August
- HUD representative, Nicole Wickliffe will not be attending this meeting. Will attend the next meeting in October
- Major sewer line failure. Completed, waiting for the bill
- Response of Carrie Blackburn, attorney concerning the legal procedures of T-Mobile.

Discuss in executive session

- Award of three evictions
- Public hearing of the Capital Fund. Thanked Resident Council for their participation.
- Working on final review of approval of the environmental review through P.G. County
- Civil engineer continues to work on final plan
- Meeting with Blue line Security

**IX. Old Business:**

- 1) Repositioning – Meet with Nicole and Wickliffe: Postpone until next meeting.
- 2) Cliff Martin: Canceled meeting until October meeting
- 3) Shirley Whitley: Senior picnic completed; email requesting update sent
- 4) T-Mobile lawsuit: to be discussed in executive session
- 5) Blue Line Security: Previous discussed
- 6) Green Play, LLC: Public hearing held, pending report
- 7) Garden Beautification: Ms. Perez thanked the 45 participants. Discussed phase II
- 8) Bank Accounts: Pending
- 9) Vendors (RFP): Pending
- 10) B&E Cleaning Services: Pending RFP

**X. New Business:**

- 1) Approval of invoices over \$2,000.00:
  - a. Nick D. Battista Plumbing and Heating: The Board reviewed/discussed an invoice submitted by Nick D. Battista Plumbing and Heating for \$2,385.00 for the cleaning of the risers. A motion was made by Mr. McFadden and seconded by Mr. Patterson to approve the payment of \$2,385.00 to Nick D. Battista Plumbing and Heating. James McFadden, Carl Patterson, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 3-0.
- 2) Board Elections: Postpone to the next meeting.

The Board discussed changing the HACCP scheduled meeting time from 2 - 4pm to 10am – 12pm. The Board is discussing the revision of the time because the new commissioner on the HACCP can not meet at the previous scheduled time of 2 – 4pm. A motion was made by Ms. Perez and seconded by Mr. McFadden to approve of the change of the regular scheduled time of 2 – 4pm to 10am – 12pm. James McFadden and

Arelis Perez voted for the motion. Carl Patterson voted against the motion. The motion was approved by a majority vote of 2-1.

**XI. Resident Comments:**

- A resident discussed the garden clean up, problems with the parking lot, debris, roots, dirt, carpeting, handicap residents, elevator having trash in them.
- A resident discussed the public hearing, and tree dropping branches.
- A resident discussed contractor blowing debris, and trash into wooded area
- Council member Monroe Dennis discussed the interaction with the residents (agreeing to disagree)
- Guest discussed a horticulturist that is knowledgeable and could assist with the tree situation at Attick Towers.
- A resident discussed communications with the City concerning the needed location of the senior program.

**XII. Commissioner Comments:**

- Mr. Patterson discussed the new commissioner.
- Ms. Perez discussed the biggest game ever between Maryland University and Penn State. The parking in the City will be very difficult. City Hall is moving. Encourage all residents to participate at the North College Park Community Association meetings, Health and Wealthiness program, College Park Day Program scheduled for Saturday October 5<sup>th</sup>, Department of Public Works is scheduling two Fall cleanups, Tea event, and election year for the City. She noted that she is an election judge.
- Mr. Catlin discussed Greenbelt Library closing, and the meeting with Gilburne Development

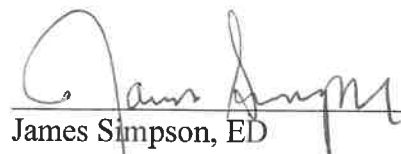
**XIII. Agenda items for the next meeting.... Next Meeting: October 24, 2019 at 10 am:**

- Parking

**XIV. Adjournment: Executive Session:**

A motion was made by Ms. Perez and seconded by Mr. McFadden to adjourn the regular monthly meeting and go into executive session. James McFadden, Carl Patterson, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 3-0. The regular monthly meeting was adjourned at 4:10 p.m.

  
Robert Catlin, Vice Chairperson, HACCP

  
James Simpson, ED