

**Board of Election Supervisors  
Virtual Meeting  
September 2, 2021  
7:00p.m.  
Final Minutes**

<b>Member</b>	<b>District</b>	<b>Present</b>	<b>Absent</b>
1. Lisa Williams	1		X
2. Yousuf Jaleel	4	X	
3. John Payne	3	X	
4. Lynea Cooper	Mayoral Appointment	X	
5. Cameron Thurston	2	X	

**Also present:** Janeen S. Miller, City Clerk; Yvette Allen, Assistant City Clerk; La'Toya Moore, Administrative Specialist; Joi Woods, Contract Secretary

**1) Call to Order:**

The meeting was called to order by Chief John Payne at 7:13 p.m.

**2) Approval of the agenda for September 2, 2021**

Additional items were added to the agenda (4) *Election Judge training and review of the draft advertisement to recruit Election Judges;* (6)- *Open Discussion, text for the Voter Notification Cards distributed by the County, and the ElecTec Quote for the DRE machine.*

**Lynea Cooper made a motion to approve the agenda for September 2, 2021 as modified. Yousuf Jaleel seconded the motion. The motion passed.**

**3) Approval of August 13, 2021 Meetings Minutes**

**Yousuf Jaleel made a motion to approve the August 13, 2021 meeting minutes as amended. Lynea Cooper seconded the motion. The motion passed.**

**4) Review and discussion of draft Election Procedures**

The BOES reviewed and discussed Election Procedure drafts including *Ballot Preprocessing, Canvass Procedures, and Cure Procedures.*

Some noted points included:

- Establishing a separate set of procedures and processes for Provisional Ballots.
- Considerations to collect additional information for Provisional Ballots
- Considerations to follow up with Absentee Voters to cure ballots if needed
  - Organizing Absentee Ballots in alphabetical order

**5) Election Judge Update**

The BOES reviewed and discussed an advertisement prepared by Janeen Miller to recruit Election Judges and Ballot Collection Judges. Noted points included:

- Preference of Election Judges who live in College Park
- The advertisement notes preference to applicants who have experience serving in city or county elections
- Recruiting members of the UMD SGA to serve as Election Judges
  - Training and support considerations
- BOES referrals for Ballot Collection Judges
- Scope of work for Ballot Collection Judges

- Ballot Collection throughout the city
- Completing the daily Chain of Custody forms and other associated procedures
- Use of personal vehicles by Election Judges
- Election Judges serving for the entire day
- Requiring proof of the COVID-19 vaccination
  - Soliciting an opinion from the City Attorney to ensure that it is legal to require proof of the COVID-19 vaccination.

**Janeen Miller will inquire with the City Attorney about the legality of requiring proof of the COVID-19 vaccination prior to posting the recruitment advertisement for Election Judges and Ballot Collection Judges.**

**Lynea Cooper made a motion to require Election Judges to show proof of COVID-19 vaccination pending the legal opinion provided by City Attorney. Yousuf Jaleel seconded the motion. The motion passed.**

- Incentivizing compensation for Election Judges
  - A flat fee instead of an hourly rate for Election Judges

**Lynea Cooper made a motion to compensate Election Judges \$200 per day for Election Judges. Yousuf Jaleel seconded the motion. The motion passed.**

## 6) Open Discussion

A. Text for the Voter Notification Cards distributed by the County

- Mailed after voter registration closes
- Scheduled to arrive at residences' home by 10/18/21

B. Ballot Marking Devices- *Electronic 1242 DRE*

The BOES reviewed and discussed the quote from *ElecTec for the Electronic 1242 DRE* device, its features, and strategies to maintain the anonymity of ballots.

Some noted points included:

- Having at least 10 voters from each District use the machine to maintain anonymity
- Consideration of the machine output reporting to ensure that ballots casted using the *Electronic 1242 DRE* cannot be distinguished from other ballots
- Using a chain of custody

**Chief John Payne and Janeen Miller will meet with *ElecTec* to discuss output processes, reports and options to ensure anonymity.**

## 7) Next Meetings

The Next meeting is scheduled for Thursday, September 9, 2021 – 7 p.m.

An additional meeting in September is pending. The City Clerk's Office will distribute a *Doodle Poll* to the BOES to identify a consensus about the additional meeting.

## 8) Adjournment

**Cameron Thurston motioned to adjourn the meeting. Yousuf Jaleel seconded the motion. All were in favor. None opposed. The motion passed. The meeting adjourned at 8:54 p.m.**