

**Minutes of the Tree and Landscape Board
City of College Park
Virtual Meeting
July 14, 2022, 7:00PM**

<u>Term Exp.</u>	<u>Members</u>	<u>Present</u>	<u>Absent</u>
Staff	Brenda Alexander, Public Works Assistant Director	<input checked="" type="checkbox"/>	
06/30/2022	John Lea-Cox, City Forester		<input checked="" type="checkbox"/>
06/30/2023	Christine O'Brien, member	<input checked="" type="checkbox"/>	
06/30/2021	Todd Reitzel, member	<input checked="" type="checkbox"/>	
06/30/2023	Rashawna Alfred, Chair	<input checked="" type="checkbox"/>	
06/30/2024	John Horowitz, member	<input checked="" type="checkbox"/>	
	Emily Friend, member	<input checked="" type="checkbox"/>	
	Caroline Wick, CBE representative		<input checked="" type="checkbox"/>
	Todd Larsen, CBE representative	<input checked="" type="checkbox"/>	

Also Present: Carleveva Thompson, Contract Secretary

Ms. Alfred called the meeting to order at 7:12 p.m.

- Approval of Meeting Agenda:** The agenda for the July 14, 2022, meeting was reviewed.

Motion: Accept agenda as presented.

Moved: Ms. Alfred **Second:** Ms. O'Brien

Aye: Unanimous **Nay:** 0 **Abstain:** 0

- Approval of June Meeting Minutes:** The Board reviewed the meeting minutes of the June 14, 2022, meeting and edits were made to the minutes.

Motion: Accept June meeting minutes as amended.

Moved: Ms. Alfred **Second:** Ms. O'Brien

Aye: Unanimous **Nay:** 0 **Abstain:** 0

- Public Works Department Report:** Ms. Alexander shared the following highlights:

- Crews are working on July 12th storm debris clean up.
- Landscape crew was watering new trees, weeding planting beds, and pruning street trees.

- CBE Report:** Mr. Larson provided the following report:

- Curbside food scrap collection to begin soon.
- Continuing to work on labeling trees along the Trolley Trail. Will need to update the QR codes on the labels because the current QR codes do not work due to a system upgrade.

- Continuing to work on the storm drain painting project. Storm drains near UMD will be painted in the Fall. Plastic medallions that contain a message to not dump in storm drains were purchased to put on storm drains that are not painted.
- Working on a plastic bag ban ordinance with the City Council and staff.
- Bee City Committee bee hotel project in June was successful and 19 bee hotels were built.
- A Girl Scout Troop planted a pollinator garden in Berwyn.
- CBE was asked to investigate gas powered leaf blowers vs. battery powered leaf blowers.
- Helping to develop a climate action plan for the City.

5. Old Business

a. Tree Permitting Application & FAQs

Tree permitting applications and FAQs are online. The flyer is being printed and will be mailed.

b. Municipal Scene Article for August

Due July 25th. The article will be on what to do regarding trees that have fallen down after a storm.

c. Vine Removal Workshop

Ms. Alexander spoke with a Prince Georges County representative to see if the County offers workshops on vine removal. The representative is interested in conducting a vine removal workshop. Ms. Alexander will provide the contact information to Mr. Horowitz to begin planning a vine removal workshop.

6. New Business

a. Board member changes

Mr. Myers term ended in June and he has resigned from the Board. Ms. Alfred will be moving out of the City at the end of the month.

b. Election of new Chair

The Board will select a Chair at the August meeting.

c. Contracted tree planting

Ms. Alexander contacted Casey Trees and is waiting to hear back.

7. Next Meeting Date

The next meeting is scheduled on August 17, 2022, at 7:00 p.m.

8. Adjourn

Ms. Alfred motioned to adjourn the meeting. Second by Ms. O'Brien. The meeting was adjourned at 8:55 p.m.

