

**FINAL Minutes of the Tree and Landscape Board  
City Hall, City of College Park  
June 27, 2018**

<u>Term Exp.</u>	<u>Members</u>	<u>Present</u>	<u>Absent</u>
N/A	Brenda Alexander, Public Works Assistant Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
N/A	Steven Beavers, Planning Dept. Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/30/2018	John Krouse, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
04/30/2019	John Lea-Cox, City Forester	<input checked="" type="checkbox"/>	<input type="checkbox"/>
08/30/2017	Christine O'Brien, member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
01/2019	Janis Oppelt/Chair and CBE Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10/31/19	James Meyer		<input checked="" type="checkbox"/>
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N/A	Carleveva Thompson, Contract Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Ms. Oppelt called the meeting to order at 7:09pm.

- 1. Approval of May Meeting Minutes:** The minutes of the May 16, 2018 meeting were reviewed, and minor edits were made.

**Motion:** Adopt May meeting minutes with corrections.

**Moved:** Ms. Oppelt

**Second:** Mr. Krouse

**Aye:** Unanimous

**Nay:** 0

**Abstain:** 0

- 2. Public Works Department Report:** Ms. Alexander shared the following highlights:
  - All summer annuals that were delivered have been planted in the City.
  - A review of the fiscal year TCEP applications showed there were 5 completed applications that utilized \$700 of funding. There is 1 outstanding application.
  - A list of contract tree work is out and awarded to EXCEL tree experts. 23 trees will be removed, 24 trees will be pruned, and 1 tree stump will be removed. Letters will be sent out and the work is to be completed by end of July.
  - The landscape crew are currently busy weeding and pruning.
  - A part-time summer employee has started.
  - Need to fill an additional vacant part-time position.
  - PGCPSS has provided 1 high school student for summer work in July.
  - Met with SavATree representative, Mike Gavin, to discuss tree canopy project and he will draft a presentation for the City Council.
  - Two new trucks for the landscape crew were purchased and delivered.
  - The City is working on a complete update to the City website.
  - There is planned work on the hiker/biker trail in Berwyn Heights to install a new cable.
  - Mr. Stumpf, the Public Works Director is retiring at the end of the month.

**3. Planning Report:** Mr. Beavers shared the following highlights:

- Mr. Beavers is moving to IT to work on a new project.
- There is a plan to extend the MBike Share system to Riverdale Park.
- The informational kiosk has been installed on the Trolley Trail.

**4. CBE Report:** Ms. Oppelt shared the following highlights:

- On July 14<sup>th</sup>, the sustainability expo/rain barrel event will be held at Davis Hall.
- On July 21<sup>st</sup>, there will be a Walk & Talk Tour for the permaculture garden.
- The Pay-As-You Throw program report still needs to be submitted to the City Council for review.
- A workshop presentation with the Maryland Solar United Neighborhoods (Maryland SUN) will be held on September 12<sup>th</sup>.
- The CBE annual report has been completed.

**5. Old Business**

**a. Vegetation Control Ordinance 18-O-05**

The Vegetation Control Ordinance was passed during the May 22nd City Council meeting after public hearing.

**b. Status of Dog Park**

The dog park location has been referred to Park and Planning and will require an administrative review process.

**c. Kiosk at Trolley Trail**

The Board had a minor discussion on the information posted in the informational kiosk at the Trolley Trail.

**6. New Business**

**a. Purple Line**

Trees are being taken down on the University of Maryland Campus for installation of the Purple Line. The Board is inquiring if replacement trees will be planted.

**b. 2019 Arbor Day**

A possible new location has been identified for Arbor Day 2019.

**c. Annual Report**

The Board reviewed last year's annual report and the 2017 minutes will be reviewed to help compile the 2018 annual report.

**d. Next meeting in August**

The July meeting will be cancelled and the next TLB meeting will be held on August 15, 2018 at 7pm.

**7. Adjournment**

Mr. Krouse motioned to adjourn the meeting. Second by Ms. O'Brien. The meeting adjourned at 8:36pm.