The meeting was called to order at 9:28 a.m.

1. Approval of Minutes: A motion was made by Mr. Robson and seconded by Ms. MacLaren to approve the minutes of the May 11 meeting without amendment. The motion passed 6 – 0.

2. Ms. Miller has reached out to the Hyattsville Life and Times and the Takoma Voice for their guidelines; no response yet. Ms. Ferguson will reach out to the League of Women Voters.

3. Review of the draft report: The group reviewed the draft report to Council. Ms. Ferguson noted that the draft is subject to some non-substantive rewrite when it is prepared for Council review.
   a. Discussion about translators. Ms. Ferguson will confirm that there is not a legal requirement for a sponsor to provide a translator. If a resident requests accommodation, would the City be required to provide a translator at our expense? Bring this question to the Council.
   b. Discussion of Town Halls v. Debates. Rules will apply to both but will be written differently.
   c. Discussion of how the City will give public notice of authorized debates.
   d. Discussion about the language for the set-aside time slots. Option 1b – set the time period between 5 and 45 days.
   e. Review of how rebroadcasts would be scheduled: On a fair and even basis. May preempt rebroadcast of Council meetings.
   f. Authority for making decisions: Consensus to recommend the City Clerk, City Attorney and City Manager to the Council.

4. Wrap up/next meeting:
a. The City Clerk and City Attorney will prepare the report for Council based on today’s revision. Agenda item scheduled for the June 6 Council Worksession; all members are invited.
b. We don’t know yet whether there is the need for another meeting. Ms. Miller will advise.
c. We should receive the response from the Ethics Commission shortly.