

**Minutes of
Housing Authority of the City of College Park
Regular Monthly Meeting
May 24, 2018**

Present: Chairperson, John Moore; Vice Chairperson, Betty Rodenhausen; Commissioners, Robert Catlin, Carl Patterson and Arelis A. Perez; Executive Director, James Simpson; Residents of Attick Towers

I. Roll Call:

Mr. Moore opened the meeting at 2:03 p.m. All Commissioners were present.

II. Comments-Resident Council:

Chauncey Taylor, Resident Council President requested the Board consider installing a smoking shelter in the designated smoking area.

III. Comments-Tenants and General Public:

A resident inquired about the card loading device for the laundry room. Ms. Perez discussed a laundry service company called Scheffres. She requested the Board give her the approval to move forward in obtaining further information, i.e. look at leases, sales, and various services and do a total breakdown/service agreement and provide the package to the Board and the Resident Council. The Board requested that the current laundry company be looked at also for comparison.

A resident stated that everything looks great. She discussed parking issues.

IV. Chairman's Report:

None.

V. Agenda Changes:

None.

VI. Review and Approval of Financial Report:

The Board reviewed/discussed the financials and bank statements. A motion was made by Mr. Patterson and seconded by Ms. Rodenhausen to approve the financial report, as submitted. Betty Rodenhausen, Robert Catlin, Carl Patterson, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 4-0.

VII. Decision & Approval of Minutes from Regular Monthly meeting held on April 26, 2018:

The Board reviewed/discussed the minutes from the regular monthly meeting held on April 26, 2018. There was one minor correction. A motion was made by Ms. Perez and seconded by Mr. Patterson to approve the minutes from the regular monthly meeting held on April 26, 2018, as amended. Betty Rodenhausen, Robert Catlin, Carl Patterson

and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 4-0.

VIII. Executive Directors Report:

Financial Report: Mr. Simpson discussed various issues, i.e.

- Annual inspection (follow up inspection of five units)
- Cruz Development (wants to work with the HACCP as they proceed with the development of a building near by)
- Ms. Perez and Mr. Simpson meeting with the City Manager. Various issues were discussed, i.e. closing of waiting list, land across the street for parking, relocate garden, and additional ashtrays.
- Process of Capital Fund award (this year tentative award will be \$178,799.00, which is an increase from last year)
- RADD Program process
- Agency Reform Bill (House passed)
- Both elevators crashed Friday night (fire alarm problem, which has been repaired)
- Lead paint inspection (No issues, minimal lead paint, cost of inspection \$6,000) The inspection results were provided to HUD, and a senior/elderly exemption will be applied for Attick Towers. The State has changed its regulations, and a multi-family exemption application will also be submitted to the State.
- Roach problem (one resident has a pet and does not want to meet the requirements concerning feeding their pet, steps are being taken to resolve the problem)
- Hot water line replaced (on going problem with leaks on the copper piping)
- Security Company (still having problems with Amazing Security)
- T-Mobile lease agreement (has been sent to the attorney for review, needs City approval)

IX. Old Business:

1) Copy of Plan of Greenbelt Road Crossing: Mr. Catlin discussed a multi-place document established by the City that shows the plans for the Greenbelt Road crossing. He suggested a copy of the document could be retrieved from the City.

X. New Business:

1) Approval of invoices over \$2,000.00:

a. Housing Authority Risk Retention Group: The Board reviewed/discussed an invoice submitted by the Housing Authority Risk Retention Group for \$6,681.00, for the agency insurance coverage. A motion was made by Ms. Perez and seconded by Mr. Patterson to approve the payment of \$6,681.00 to the Housing Authority Risk Retention Group. Betty Rodenhausen, Robert Catlin, Carl Patterson, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 4-0.

b. Barbacane Thornton & Co.: The Board reviewed/discussed an invoice submitted by Barbacane Thornton & Co. for \$4,050.00, for a partial payment as the auditor. A motion was made by Ms. Perez and seconded by Mr. Patterson to approve the payment of \$4,050 to Barbacane Thornton & Co. Betty Rodenhausen, Robert Catlin, Carl Patterson, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 4-0.

2) Review draft waiting list selection preference policy: The Board reviewed/discussed a draft waiting list selection preference policy presented by Mr. Simpson. Ms. Perez requested all of the Commissioners assist Mr. Simpson in preparing and establishing the criteria of a selection preference policy that is fair to all applicants, but still allows points to be given to applicants that are College Park residents. Ms. Perez provided the Board with various documents concerning waiting list preferences.

XI. Resident Comments:

A resident discussed concerns of co existing with smokers in the park area, which is the designated smoking area, and the waiting list preference priority

XII. Commissioner Comments

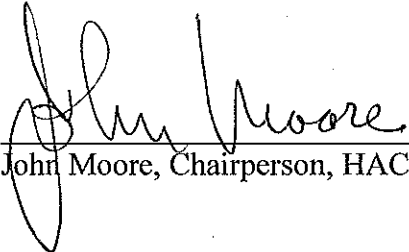
None

XIII. Agenda items for the next meeting....Next Meeting: June 21, 2018:

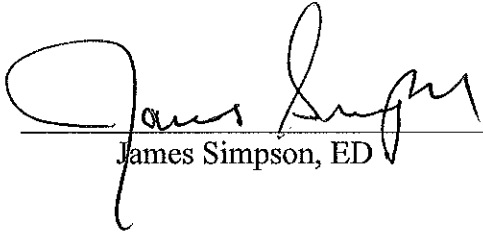
- Security Company
- Laundry service
- Waiting list preferences
- T-Mobile agreement
- Document of Greenbelt Road cross plan

XIV. Adjournment of Regular Session:

A motion was made by Mr. Catlin and seconded by Ms. Perez to adjourn the regular monthly meeting. Betty Rodenhausen, Robert Catlin, Carl Patterson, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 4-0. The regular monthly meeting was adjourned at 3:28 p.m.



John Moore, Chairperson, HACCP



James Simpson, ED