

**Minutes of the Tree and Landscape Board  
City of College Park  
Virtual Meeting  
March 18, 2021**

| <u>Term Exp.</u> | <u>Members</u>                                    | <u>Present</u>                      | <u>Absent</u>                       |
|------------------|---|-------------------------------------|-------------------------------------|
| N/A              | Brenda Alexander, Public Works Assistant Director | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 04/30/2021       | John Lea-Cox, City Forester                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 04/30/2021       | Christine O'Brien, member                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 10/31/2021       | James Meyer, member                               | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 04/09/2021       | Janet Wagner, member                              | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 04/30/2021       | Rashawna Alfred, member                           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 04/30/2021       | Todd Reitzel, member                              | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
|                  | Andrea McNamara, CBE representative               | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
|                  | Daniel Warfield, CBE representative               | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| -----            |   |                                     |                                     |
|                  | Carleveva Thompson, Contract Secretary            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
|                  | Terry Schum, City Planning Department             | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

Ms. Alfred called the meeting to order at 7:04 p.m.

- 1. Approval of Meeting Agenda:** The agenda for the March 18, 2021 meeting was reviewed.  
**Motion:** Accept agenda as presented.  
**Moved:** Ms. Alfred                      **Second:** Mr. Reitzel  
**Aye:** Unanimous      **Nay:** 0                      **Abstain:** 0
- 2. Approval of February Meeting Minutes:** The minutes of the February 18, 2021 meeting were reviewed and edits were made to the minutes.  
**Motion:** Accept February meeting minutes as amended.  
**Moved:** Ms. Alfred                      **Second:** Mr. Reitzel  
**Aye:** Unanimous      **Nay:** 0                      **Abstain:** 0
- 3. Approval of Special Meeting Minutes:** The minutes of the February 24, 2021 Special Meeting were reviewed and edits were made to the minutes.  
**Motion:** Accept February meeting minutes as amended.  
**Moved:** Ms. Alfred                      **Second:** Mr. Reitzel  
**Aye:** Unanimous      **Nay:** 0                      **Abstain:** 0
- 4. Public Works Department Report:** Ms. Alexander shared the following highlights:

  - Two new staff members joined the landscape crew and one more will start later in the month.
  - The landscape crew are working on spring cleanup.
  - The dog park project in Hollywood at 51<sup>st</sup> Ave is near completion.
  - The City was awarded recertification of Tree City USA for 2020.
  - Enlisted help from the City's Communications coordinator to plan the Arbor Day event. If unable to connect with one of the churches in Lakeland, then the event

may be held at James Adams Park. There's interest in having an evergreen tree planted in the park for holiday decorating events.

**5. CBE Report:** No updates.

**6. City Planning Department Report:** Ms. Schum shared the following highlights:

- The head of Maryland National Capitol Park and Planning (MNCPP) environmental section, Kim Finch, is an expert on regulations and mitigation requirements related to development and has agreed to speak with the TLB at a future meeting. Ms. Finch would provide an overview on the intent of tree conservation regulations and how they're administered.
- The environmental section of Park and Planning prepares an Annual Forest Conservation Report and the FY19 report is currently available online. This is a County wide report that the TLB could possibly use as a reference.
- The best opportunity for the City to become more involved with the County would be to help update the County's tree canopy coverage ordinance. Ms. Finch suggested to review Montgomery's County ordinance as reference.
- The Woodland Conservation Ordinance is administered by the Department of the Environment in Prince Georges County and not MCPPC. Any fees that are paid to the County go into the Woodland conservation bank and a portion of the money goes toward tree planting grants.

Dr. Lea-Cox shared with Ms. Schum and the TLB pictures of the trees "pruned" at the College Park Airport.

**7. Old Business**

- a. Update Urban Tree Protection Recommendations

The Board continued work to revise the Urban Tree Protection Recommendations that will be presented to the City Council.

**Mr. Reitzel motioned to recommend the Urban Tree Protection Recommendations including updates from March 18, 2021 to City Council. Second by Dr. Lea-Cox. All members in favor; no opposed.**

**8. Next Meeting Date**

The next meeting will be held on Thursday, April 15, 2021.

**9. Adjournment**

Ms. Alfred adjourned the meeting at 9:18 p.m.