

City of College Park
Recreation Board Meeting

March 4, 2019
6:00 p.m.

College Park Community Center (CPCC)
5051 Pierce Avenue

	Present		Absent
1. Sarah Araghi (Jazs)	X Via phone		
2. Santosh Chelliah	X		
3. Janice Bernache-Crocker	X		
4. Jane Hopkins	X		
5. Bettina McCloud	X		
6. Judith Oarr	X		
7. Barbara Pianowski	X		
8. Christina Toy	X		
9. Darlene White			X

Also Present:

City Staff:

Robert Ryan, Public Services Director
Sharon Fletcher, Executive Assistant, Public Services Department
Joi Woods, Contract Secretary

PG Parks:

Eric Smith, Regional Director
Kathleen Reardon, Assistant Facility Director

- I. Call to Order
Meeting was called to order at 6:06 p.m.
- II. Review and Approval of Agenda
Mrs. Pianowski motioned to approve the agenda. Mrs. Oarr seconded to the motion. None opposed. The motion passed 8-0-0.
- III. Review and Approval of February 4, 2019 Minutes
Mrs. Oarr motioned to approve the February 4, 2019 minutes with the correction of the year in item VII a. Mrs. Pianowski seconded the motion. None opposed. The motion passed 8-0-0.
- IV. Recreation Facility Use Requests
No requests received
- V. Citywide Events Reports and Planning:

a. Parent's Night Out – 02/15/19

The Board recapped the event:

- Challenges with PGParks ticket & event registration processes
- Promotional efforts and need for clarity on flier verbiage
 - Who can participate (residents without children, ages, etc.)
 - Changing the name of the event to be inclusive
 - Participating Restaurant – Hard Times Café 20% for food only
- Begin planning next event (05/10/19)
 - Open Barre Studio, contacted Mrs. Toy about participating
 - Updating restaurants on the city's website
 - It was suggested that each board member contact their favorite restaurant to recruit vendors to participate
 - Registration deadline should be one week prior, so that PGParks can schedule adequate staffing.

Mrs. Toy motioned to change the name of the event to “A Night out in College Park”. Mrs. Pianowski seconded the motion. None opposed. The motion passed 8-0-0.

b. Brunch with the Bunny – 04/06/19 11:00am-1:00pm

- Catering event vs. purchasing and preparing food
 - The Board discussed:
 - Pricing options for catering from Jason's Deli and Shoppers
 - Mrs. Toy recommended Costco, Ms. Fletcher noted that prices are comparable to Shoppers and no membership is required.
- 200-person capacity limit - capacity limitations for the rooms used
 - Mrs. Reardon recommended having bunny to move throughout spaces during each activity of the event to prevent crowding and expand opportunities for photos with Bunny.
- Issuing tickets or wristbands – Ms. Fletcher indicated that either are available from staff.
- Schedule of event should be posted at entry and/or online
- Flier verbiage & details
- Logistics- location and duration of activities
 - Front classroom- bunny photos
 - Multi- Purpose Room -Arts & Crafts
 - Middle lobby will be used

Mrs. Oarr motioned to form a subcommittee to finalize food choices and complete shopping. Mrs. Hopkins seconded the motion. None opposed. The motion passed 8-0-0.

Mrs. Hopkins, Mrs. Oarr, and Mr. Chelliah will serve as the subcommittee.

c. Fourth of July Band Selection – 07/04/2019

- The Nightlife Band is confirmed
- Fireworks contract awarded

d. College Park Blues Festival 2019 is confirmed for 11/09/2019

-Questions were asked about logistics

- Confirmations of agreements
- Promotional items

VI. Next Meeting: **Monday, April 1, 2019**

VII. Adjournment

Mrs. Oarr motioned to adjourn the meeting. Mr Chelliah. seconded the motion. All were in favor. The motion passed 8-0-0.

The meeting adjourned at 7:19 pm.