

**Charter Review Commission  
Meeting #2  
Monday, February 11, 2019  
Council Chambers**

Name	Present	Absent
Brooks Boliek	X	
Cameron Thurston, Chair	X	
Dan Alpert	X	
John Krouse	X	
Nathan Rickard	X	
Nora Eidelman	X	
Normand Bernache	X	
Peter King	X	
Ray Ranker	X	
Virdina Gibbs		X

Guests: Janeen Miller, City Clerk, Staff Liaison to the Commission.

Mr. Thurston called the meeting to order at 8:04 pm following the Public Forum.

1. New members of the committee were introduced.
2. Review and approve January 7 minutes: **A motion was made by Mr. King and seconded by Mr. Boliek to approve the January 7 minutes without amendment. Motion carried 9-0.**
3. Elect a Vice Chairperson: **A motion was made by Mr. Thurston and seconded by Mr. Rickard to appoint Brooks Boliek the Vice-Chair. Motion carried 9-0.**
4. Discussion:
  - a. Public comment tonight favored keeping two-year terms. Written comment skews differently.
  - b. Verbatim transcript of Public Forums: **A motion was made by Mr. Krouse and seconded by Mr. Ranker to request a verbatim transcript of tonight's Public Forum and any subsequent Public Forums. Such transcripts will be posted on the website.** Ms. Miller said it would depend on the quality of the audio since the request was made after-the-fact, but if it is adequate, it will be prepared. **The motion carried 9-0.**
  - c. Publish the written comment that has been received by the CRC: The Commission expressed interest in publishing the written comment that has been submitted through the website. Ms. Miller will check with City staff about how this can be done. **A motion was made by Mr. King and seconded by Mr. Boliek to make the on-line comments public. Motion carried 9-0.**

- d. Identify the themes that are emerging (that could become the framework of the report): CRC members should circulate and/or bring their list of themes to the next meeting for discussion. The approved list could be made available at the next Public Forum.
  - e. Discussion of matters that might merit additional research: average length of time a person remains on Council, average cost of campaigns, how much campaigning is needed, trends in voter turnout, average length of residency, resident participation in City affairs, student voter turnout.
  - f. Discussion of items to post on the Charter Review Commission page on the City's website: Ms. Miller said meeting agendas, approved CRC meeting minutes and approved transcripts of Public Forums would be posted in accordance with the Maryland Open Meetings Act. Discussion about the need to balance transparency with overkill by putting too much out there. The value is to show the broad range of material the Commission is considering in doing its research, without appearing to lean one way or the other.  
**A motion was made by Mr. Thurston and seconded by Mr. Boliek that the background information provided to the Commission by the City Clerk be posted, and that the CRC should vote on each additional document to post going forward. Motion carried 9-0.**
  - g. Discussion of whether there should be a 3<sup>rd</sup> or 4<sup>th</sup> Public Forum: Purpose would be to have a draft for the public to respond to. Concerns expressed about time constraints. No decision.
  - h. Document sharing platform to use for drafting the report: Mr. Thurston will research best way to collaborate on the report. Each Commissioner can sign up for the section they want to write. Request to see Rockville's report as a model.
5. Next meeting and second forum:
- a. Next Public Forum should be at Davis Hall. Ms. Miller will check availability for Monday, March 11. Interest in scheduling the next CRC meeting prior to Public Forum so meeting minutes and transcript of tonight can be approved and published in advance. **A motion was made by Mr. Krouse and seconded by Mr. Boliek to hold the Public Forum at Davis Hall on March 11 and the next CRC meeting on March 4, pending availability of space. Motion carried 9-0.**
  - b. Discussion items at next meeting:
    - 1. Review/vote on additional documents to post on the website
    - 2. Develop list of themes
    - 3. Framework/outline for report and volunteers for writing
6. Adjourn: On a motion by Mr. Thurston and seconded by all present, the meeting was adjourned at 9:22 p.m.

Submitted by Janeen S. Miller