

City of College Park
Recreation Board Meeting

February 4, 2019
6:00 p.m.

College Park Community Center (CPCC)
5051 Pierce Avenue

	<u>Present</u>		<u>Absent</u>
Sarah Araghi (Jazs)			X
Santosh Chelliah	X		
Janice Bernache-Crocker	X		
Jane Hopkins			X
Bettina McCloud			X
Judith Oarr	X		
Barbara Pianowski	X		
Christina Toy			X
Darlene White	X		

Also Present:

City Staff:

Robert Ryan, Public Services Director
Sharon Fletcher, Executive Assistant, Public Services Department
Joi Woods, Contract Secretary

PG Parks:

Kathleen Reardon, Assistant Facility Director

I. Call to Order

Meeting was called to order at 6:05 p.m.

II. Review and Approval of Agenda

Mrs. Pianowski motioned to amend the agenda, correcting the date for item #5 to read January 7, 2019. Mrs. Bernache-Crocker motioned to approve the agenda with amendment. None opposed. The motion passed 5-0-0.

III. Duvall Field Visioning & Planning Project

- Mrs. Pianowski and Mrs. Oarr shared a few of the items discussed during the focus group sessions they attended and noted that other guests expressed interests in improvement to the fields, gardening & planting opportunities, and provisions for a track for walking.
- Ms. Fletcher reported that the feedback gathered from residents, city partners, boards & committees, and staff will be presented to Mayor & City Council in the Spring.

- IV.** Treasurer's Report - Balance \$1,698.05
Ms. Fletcher reported that the account was closed on 1/30/19 and that Mr. Bradford had presented a check for the balance to the City. The funds will become a part of funds available to the Recreation Board. Mr. Ryan advised that event purchases will be reimbursed by the city or purchases made with the city's credit card.
- V.** Review and Approval of January 7, 2019 Minutes
Mrs. Pianowski motioned to approve the January 7, 2019 minutes as written. Mrs. Bernache-Crocker seconded the motion. None opposed. The motion passed 5-0-0.
- VI.** Recreation Facility Use Requests
- a. Berwyn Baptist Church 07/15 through 07/19 4:30 p.m. to 8:00 p.m. Mon - Fri
Ms. Fletcher reported that (CPB&GC) and Berwyn Baptist Church will share the field.
Mrs. Pianowski motioned to recommend approval of the Facility Use Request for Berwyn Baptist Church. Mrs. Oarr seconded the motion. All were in favor. The motion passed 5-0-0.
- VII.** Citywide Events Reports and Planning:
- a. Bowling Event-1/27/2019
- The event was well attended
 - The event was pre-paid, \$530 was refunded to the City
- b. Parent's Night Out – 02/15/19
The Board also discussed:
- Staffing plans and contingencies to support required child staff ratio
 - Promotional flier has been distributed
 - Formal programming will be provided by PG Parks
 - Filtering registration entries by zip code to identify and subsidize resident registration
 - Begin planning next event 05/10 (tentative)
- c. Brunch with the Bunny – 04/06/19 11:00am-1:00pm
- Logistics- the Multi-Purpose room, front classroom, and the middle lobby will be used
 - Food Options
 - Catering food for the event- Jason's Deli breakfast boxes
 - Platters from Shoppers
 - The Board will provide beveragesMs. Fletcher will present pricing and menu options for discussion for the Board
 - Using PG Parks ticketing to ensure the maximum capacity (150) is not exceeded
 - Ticket details can include age parameters, to limit the numbers of children participating
 - Entertainment start time for Magician was confirmed for 11:30 a.m.
 - Mrs. Green will be the Bunny. She will also order goodie bag items to be distributed using 200 as the target number
 - Embedding a registration link in city marketing and promotion
 - Options to alleviate congestion for photos-
 - Posted schedule and signage
 - Announcements before events to provide options for participation
 - Multiple photo times and options (candid, group, formal)

- Ticket options for formal photos (separate registration)
 - The board will provide final details about age parameters and the numbers of children participating during the March meeting
- d. Fourth of July Band Selection – 07/04/2019
- The board discussed band options, the Nightlife Band was selected to perform this year.
 - Mr. Ryan provided an overview of costs for the event: fireworks, band, portable toilets, police, fire, and EMS.
 - The rain date for fireworks is scheduled for July 5, 2019. There is no rain date for the band due to logistical conflicts beyond the holiday.
 - Ms. Fletcher will forward a link to the band's webpage for the board
- e. College Park Blues Festival 2019 is confirmed for 11/09/2019
- Approval for the facility is pending confirmation of date

VIII. Next Meeting: **Monday, March 4, 2019**

IX. Adjournment

Mrs. Oarr motioned to adjourn the meeting. Mrs. Pianowski seconded the motion. All were in favor. The motion passed 5-0-0.

The meeting adjourned at 7:20pm.