Committee Members in Attendance:

Ms. Janice Hopkins, Commission Member
Mr. Normand Bernache, Commission Member
James Sauer, Commission Member

Attendees:
Ms. Lauren Roberts, Office Specialist
Ms. Suellen Ferguson, City Attorney

Mr. Sauer called the meeting to order at 7:09 p.m. Mr. Bernache seconded the motion. All was in favor.

1. **Adopt minutes from the October 20, 2016 meeting**

   Mr. Sauer made a motion to adopt the minutes. Ms. Hopkins seconded and it was unanimous.

2. **Update by City Attorney**

   Ms. Ferguson stated Comcast sent proposal for franchise agreement, but I-NET provisions are still pending. Still retain the right to broadcast WJZ13 (Baltimore channel). It is important because it’s more Maryland centric. We are broadcasting on 1 out of 3 channels. One of those vacant channels may go away consequently. We can broadcast public/community and educational along with government access, but will need bureaucracy to vet all the content. This needs to be done before the new franchise agreement is complete and notice needs to be given.

3. **Comcast/Verizon – review monthly/quarterly reports**

   The Commission members reviewed the quarterly report from Verizon and Comcast. There were no comments.

4. **Review any customer complaints**

   There were no current complaints.

5. **Other business or announcements**
A company called Mobility is offering bandwidth space on a 75 foot pole, with use of right-a-ways in the tree box. Mobility wants to regulate to avoid interference with interstate commerce. FCC has asked for public comment on the idea (of right-a-way use) from local municipalities. An ordinance will be brought forward to the Council asking permission to use $5,000 in funds to participate and to determine how it should be regulated and how much control is needed. The problem is that cable and internet are being regulated separately. The new trend is cable service being delivered through the internet. So, how to regulate this merger has increasingly become an issue.

6. **Schedule next meeting.**

The proposed next meeting date is set for Thursday, May 18, 2017 at 7:00 p.m. at City Hall.

Ms. Hopkins made a motion to adjourn the meeting. Mr. Sauer seconded the motion. All was in favor. The meeting adjourned at 7:45 p.m.

Minutes recorded by Lauren Roberts, Office Specialist