

**Tree and Landscape Board  
Davis Hall, City of College Park  
January 16, 2019**

<u>Term Exp.</u>	<u>Members</u>	<u>Present</u>	<u>Absent</u>
N/A	Brenda Alexander, Public Works Assistant Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/30/2018	John Krouse, Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
04/30/2019	John Lea-Cox, City Forester	<input checked="" type="checkbox"/>	<input type="checkbox"/>
08/30/2017	Christine O'Brien, member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
01/2019	Janis Oppelt/Chair and CBE Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10/31/19	James Meyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
N/A	Carleveva Thompson, Contract Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Ms. Oppelt called the meeting to order at 7:10 pm.

**1. Approval of November Meeting Minutes:** The minutes of the November 14, 2018 meeting were reviewed and corrections were made.

**Motion:** Adopt November meeting minutes with corrections.

**Moved:** Dr. Lea-Cox

**Second:** Ms. O'Brien

**Aye:** Unanimous

**Nay:** 0

**Abstain:** 0

**2. Public Works Department Report:** Ms. Alexander shared the following highlights:

- The annual roadside tree permit renewal was submitted and the City received the 2019 permit.
- The Tree USA certification application was submitted and the City should receive a response in March.
- The PLANT community application was submitted and the City should receive a response in April.
- During the Council's December 4<sup>th</sup> meeting, the Council approved the contract for the playground renovation of Crystal Springs. Renovations will begin in Spring.
- The Tree Canopy Assessment report and presentation that was to be presented to the Council was rescheduled to April.
- Curbside leaf collection is complete.
- There are two new laborers on the landscape crew.
- The landscape crew is performing cleanup and pruning at various locations.
- Good Neighbor Day is coming up and there will be three City projects. Two projects will be playground mulching and one project will be a tree planting.

**3. CBE Report:** Ms. Oppelt shared the following highlights:

- There will be another neighborhood solar project visit to CBE soon.

- CBE is discussing going door-to-door to ensure residents understand recycling or have questions regarding recycling.
- The CBE will re-visit the Pay-As-You-Throw program.
- Ms. Oppelt met with Councilmember John Rigg regarding the Committee on Committees and also brought up an idea to educate the residents on the authority the Council has on development within the City.

#### **4. Old Business**

##### **a. Letter to Councilmember Denise Mitchell**

Ms. Oppelt still needs to draft a letter to Ms. Mitchell following up on the recommendations presented during the October 24, 2018 meeting.

##### **b. Membership Terms**

If membership has expired, the member is still a member on the TLB. The Council is not renewing any Board of Committee memberships at this time.

#### **5. New Business**

##### **a. Trees on Private Property**

Mr. Meyer expressed concern to the Board regarding trees being taken down on private property at 49<sup>th</sup> and Hollywood and would like to implement a way that approval has to be given before trees can be taken down on private property.

#### **6. Adjournment and Next Meeting**

Ms. Oppelt motioned to adjourn the meeting. Second by Ms. O'Brien. The meeting adjourned at 8:39pm. The next meeting will be held on March 20, 2019.