



TUESDAY, FEBRUARY 18, 2020
CITY OF COLLEGE PARK
DAVIS HALL – 9217 51ST AVENUE

WORKSESSION AGENDA
7:30 P.M.

COLLEGE PARK MISSION STATEMENT

The City Of College Park Provides Open And Effective Governance And Excellent Services
That Enhance The Quality Of Life In Our Community.

Time	Item	Staff/Council
7:30	Call To Order	
	City Manager's Report	
	Amendments To And Approval Of The Agenda	
Discussion Items		
7:35	1 Presentation of Complete and Green Streets Analysis prepared by A. Morton Thomas and Associates, Inc. (AMT) (45)	Terry Schum, Director of Planning
8:20	2 Review of revisions to Mayor and Council Rules and Procedures (45)	Mayor and Council
9:05	3 Discussion on installing "No Unpermitted Solicitation" signs strategically in our neighborhoods (15)	Bob Ryan, Director of Public Services
9:20	4 Discussion of a City rebate program for installation of residential security technology (20)	Bob Ryan, Director of Public Services
9:40	5 Discussion of school bus stop locations on Cherry Hill Road (15)	Request of Councilmember Mackie
9:55	6 Discussion of a letter to the Department of State's Bureau of Population, Refugees and Migration (PRM) that the City of College Park consents to receive refugees within our jurisdiction (10)	Request of Mayor Wojahn

10:05	7	Review of Legislation (<i>Possible Special Session to vote on time-sensitive matters</i>)	Bill Gardiner, Assistant City Manager
10:15	8	Appointments to Boards and Committees	Mayor and Council
10:20	9	Requests for/Status of Future Agenda Items	Mayor and Council
10:25	10	Mayor and Councilmember Comments	Mayor and Council
10:30	11	City Manager's Comments	Scott Somers, City Manager
		ADJOURN	

This agenda is subject to change. Item times are estimates only. For the most current information, please contact the City Clerk. In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office and describe the assistance that is necessary. City Clerk's Office: 240-487-3501

1

Complete and Green Streets Analysis



**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**

Prepared By: Katie Hart, Community Development Planner, and
Terry Schum, Planning Director

Meeting Date: 02/18/2020

Presented By: Terry Schum, Planning Director

Proposed Consent: No

Originating Department: Planning, Community, and Economic Development

Issue Before Council: Presentation of Complete and Green Streets Analysis prepared by A. Morton Thomas and Associates, Inc. (AMT)

Strategic Plan Goal: Goal 4: Quality Infrastructure

Background/Justification:

In 2016, the City Council adopted a Complete and Green Streets Policy with the goal of making City streets safe for all users including pedestrians, bicyclists, motorists and transit riders of all ages and abilities. City staff subsequently identified connector streets that link to Route 1, Rhode Island Avenue and key destinations. A matrix was developed for rating and prioritizing these streets based on need and readiness, and to serve as a tool for selecting streets for funding in the City's Capital Improvement Program (CIP).

In 2019, the Planning Department applied for and received a Planning Assistance to Municipalities and Communities (PAMC) grant award from the Prince George's County Planning Department to refine the matrix and prepare 30% design plans and cost estimates to facilitate CIP budgeting and implementation. The PAMC program worked with the City to procure the consulting firm AMT. AMT has completed fieldwork to verify existing conditions, evaluated and refined the matrix and used GIS mapping to illustrate the twelve highest rated streets using updated rating criteria. Under the terms of the contract, five street segments will be selected to proceed to 30% design. AMT, in consultation with City staff, are recommending the following:

1. St. Andrews Place from Duke to De Pauw Place
2. De Pauw Place from St. Andrews Place to dead end
3. Wellesley Drive from Edmonston Road to Sweetbriar Drive
4. Cherokee Street from 48th Place to Rhode Island Avenue
5. Edmonston Road from Old Calvert Road to Bryn Mawr Road

Having 30% design plans for these segments will enable the City to more easily apply for state and federal funding for final design and construction. Community input will be solicited from stakeholders, especially adjoining property owners, prior to proceeding to these stages. In FY 2020, sidewalks are expected to be completed on St. Andrews Place from Metzert Road to Duke Street, Beechwood Road, Bowdoin Avenue in front of the Post Office, 47th Place from Edgewood Road along Governor's Mansion Condominiums and design will get underway to complete the north end of Princeton Avenue (CDBG Funded). Complete Street projects for FY 2021 will be discussed during the budget Worksession but are expected to include final design of Hollywood Road, completion of design and construction of Princeton Avenue and construction of sidewalk along Berwyn Neighborhood Park (if CDBG funds awarded).

Fiscal Impact:

PAMC is providing the financial resources to retain AMT for this project up to the 30% design development phase for five selected streets.

Council Options:

Staff is seeking Council feedback prior to the final selection of street segments for 30% design under the PAMC project.

Staff Recommendation:

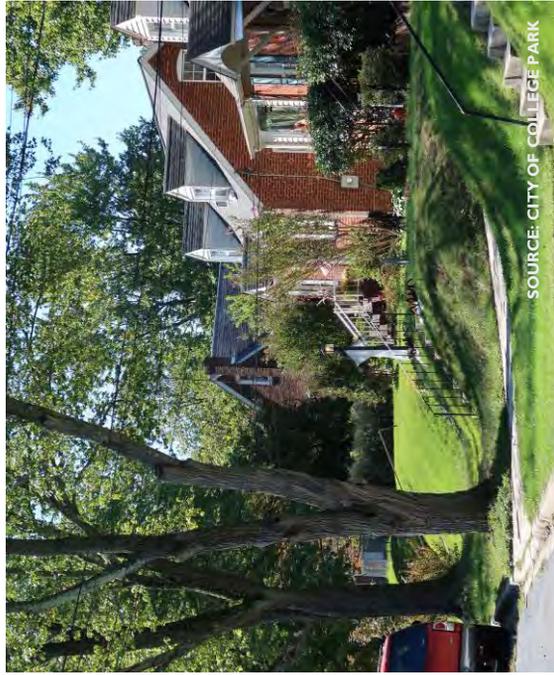
Recommended street segments based on the priority matrix analysis are listed above.

Recommended Motion:

N/A

Attachments:

1. AMT Complete Streets Analysis



CITY OF COLLEGE PARK COMPLETE & GREEN STREETS POLICY

ANALYSIS & 30% DESIGN

CITY COUNCIL PRESENTATION

FEBRUARY 18, 2020

TASK ORDER RFQ 35-118 (ON-CALL
TRANSPORTATION PLANNING)

AMT FILE: 114-849.007



CITY OF
COLLEGE PARK



AMT FILE: 114-849.007



AGENDA

- Review of Project Scope
- Summary of Prior Complete Street Analysis
- 2019-2020 Review of City Streets
- Identification of Five (5) City Streets for Complete Street 30% Concept Drawings
- Next Steps



TASK ORDER SCOPE OF WORK

NOTICE TO PROCEED: JUNE 13, 2019



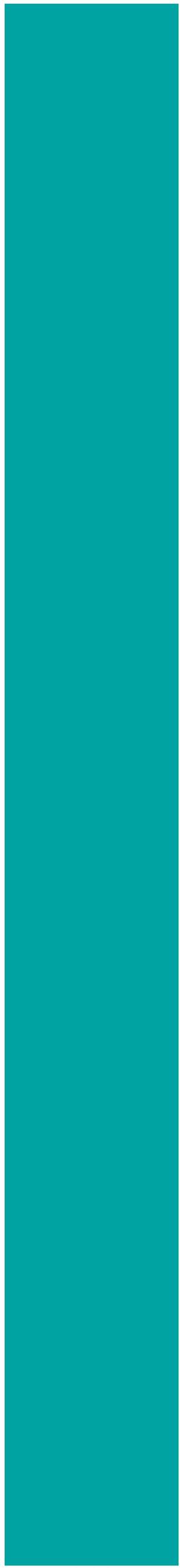
COMPLETE STREETS PROJECT SCOPE OF WORK

- Task One: Project Kickoff Meeting and Review of Prioritized Streets
 - Completed September 2019
- Task Two: Refine Project Schedule
 - Completed September 2019
- Task Three: Refine Priority Matrix and Propose Streets for 30% Design
 - Completed October 2019 – February 2020
- Task Four: Initial Concept Design
 - Scheduled February – May 2020
- Task Five: Final 30% Design Plans and Matrix
 - Scheduled May 2020 – August 2020



SUMMARY OF PRIOR COMPLETE STREETS ANALYSIS

COMPLETED BY CITY OF COLLEGE PARK STAFF, AUGUST 2017



PRIOR COMPLETE STREET MATRIX (2017)

College Park Complete and Green Streets Worksheet Draft 8-2017

ID	Area	Street				Potential Obstacles				Opportunities		Score	Notes	
		Name	From	To	Side	Length	Total ROW	ROW BC	Topo	Wall	Landscape			No SW
1	Crystal Springs	34th Ave	End	End	even	1378	50	2	3	1	0	0	6	UP
2	Crystal Springs	34th Ave	End	End	odd	1378	50	2	3	1	0	0	8	T
3	Daniels Park (E)	52nd Ave	Huron St	Kenesaw St	even	694	30	0	0	0	4	1	5	Hy
4	Daniels Park (E)	52nd Ave	Huron St	Kenesaw St	odd	694	30	0	0	1	0	1	2	H, T
5	Daniels Park (E)	52nd Ave	Kenesaw St	Narragansett Pkwy	even	444	50	2	3	1	4	1	11	UP
6	Daniels Park (E)	52nd Ave	Kenesaw St	Narragansett Pkwy	odd	444	50	2	3	1	0	1	7	
7	Calvert Hills	Amherst Rd	Rt 1	RI Ave	south	1089	70	2	3	1	0	0	6	T, UP
8	Calvert Hills	Amherst Rd	Rt 1	RI Ave	north	1089	70	2	3	1	0	0	6	
9	Calvert Hills	Amherst Rd	RI Ave	End	south	390	70	2	3	1	0	0	6	T
10	Calvert Hills	Amherst Rd	RI Ave	End	north	390	70	2	3	1	0	0	6	
11	Lakeland	Berwyn House Rd	End	End	south	1671	50	2	3	1	0	0	6	T
12	Lakeland	Berwyn House Rd	End	End	north	1671	50	2	3	1	0	0	6	T
13	Berwyn	Berwyn Rd	Rt 1	48th Ave	north	491	40	1	3	1	0	1	6	UP, developer
14	Berwyn	Berwyn Rd	Rt 1	48th Ave	south	491	40	1	3	1	4	0	9	UP
15	Berwyn	Berwyn Rd	48th Ave	RI Ave	even	1081	30	0	3	1	0	0	4	
16	Berwyn	Berwyn Rd	48th Ave	RI Ave	odd	1081	30	0	3	1	0	0	4	UP
17	Berwyn	Berwyn Rd	RI Ave	51st Ave	even	671	55	2	3	1	0	0	6	UP
18	Berwyn	Berwyn Rd	RI Ave	51st Ave	odd	671	55	2	3	1	2	0	8	
19	Berwyn	Berwyn Rd	51st Ave	Potomac Ave	even	273	30	0	3	1	4	0	8	
20	Berwyn	Berwyn Rd	51st Ave	Potomac Ave	odd	273	30	0	3	1	0	1	5	
21	Berwyn	Berwyn Rd	Potomac Ave	RR Tracks	north	294	50	2	3	1	4	0	10	
22	Berwyn	Berwyn Rd	Potomac Ave	RR Tracks	south	294	50	2	3	1	0	0	6	
23	Oak Springs (E)	Blackfoot Pl	End	End	even	713	45	1	3	1	0	1	6	F, T
24	Oak Springs (E)	Blackfoot Pl	End	End	odd	713	45	1	3	1	3	1	9	T, UP, SW possible at curb



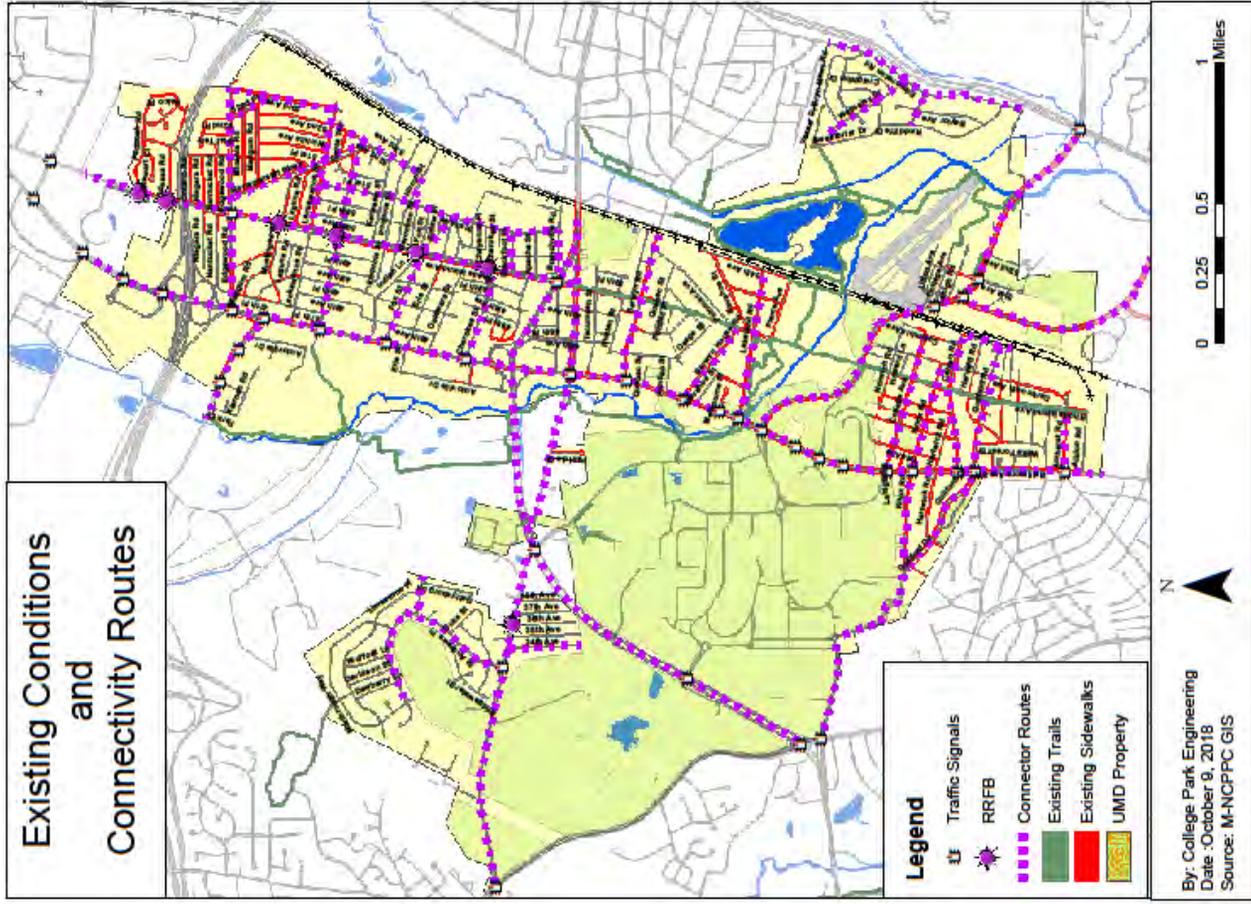
REVIEW OF EXISTING CONDITIONS & EVALUATION OF STREETS FOR FURTHER ANALYSIS

SEPTEMBER – DECEMBER 2019



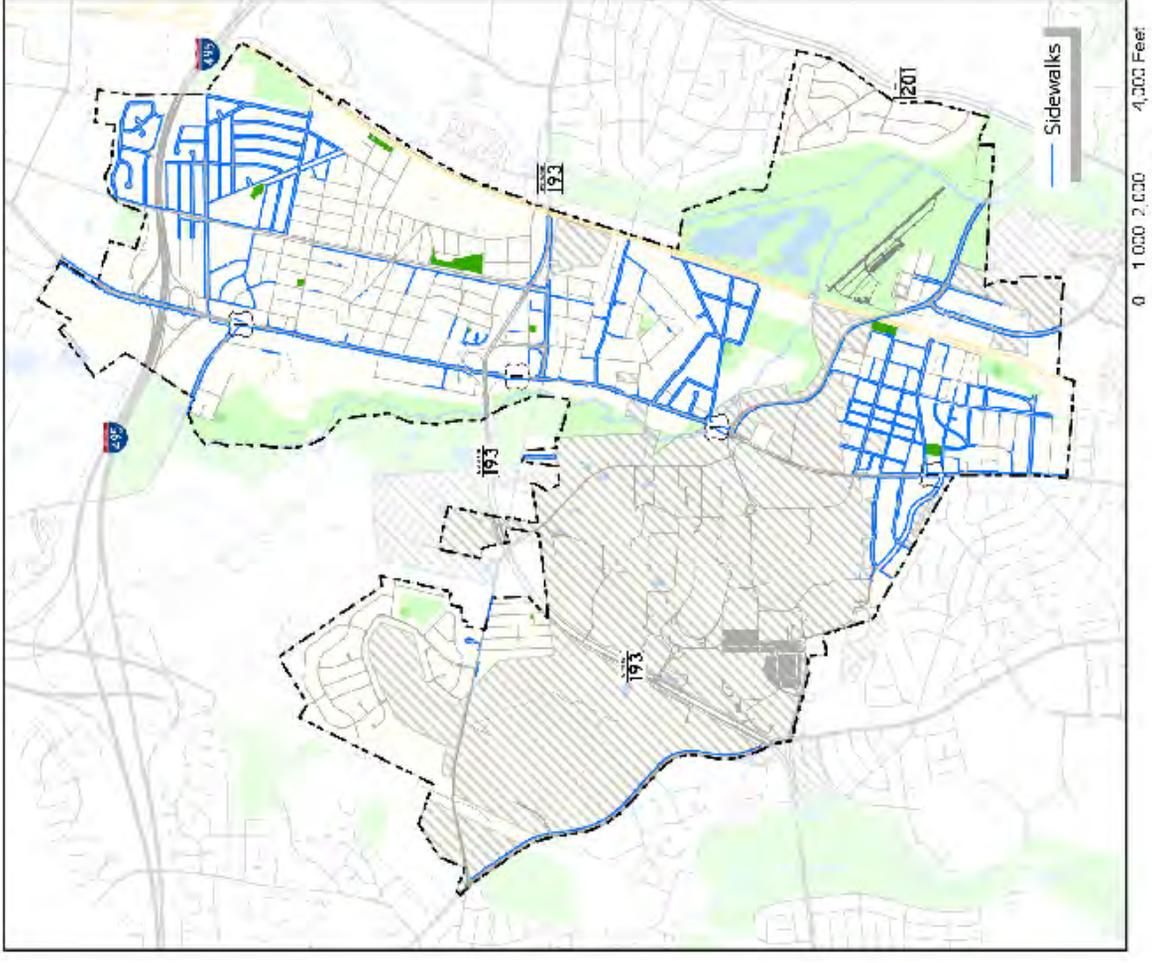
EXISTING CIRCULATION NETWORK

- Existing sidewalks, trails, connector streets & signalized crossings
- Existing sidewalks (updated 2019)



College Park Sidewalk Map

Created by: College Park Engineering
Source: M-NCPPC GIS, City of College Park
Updated: 12/20/2018



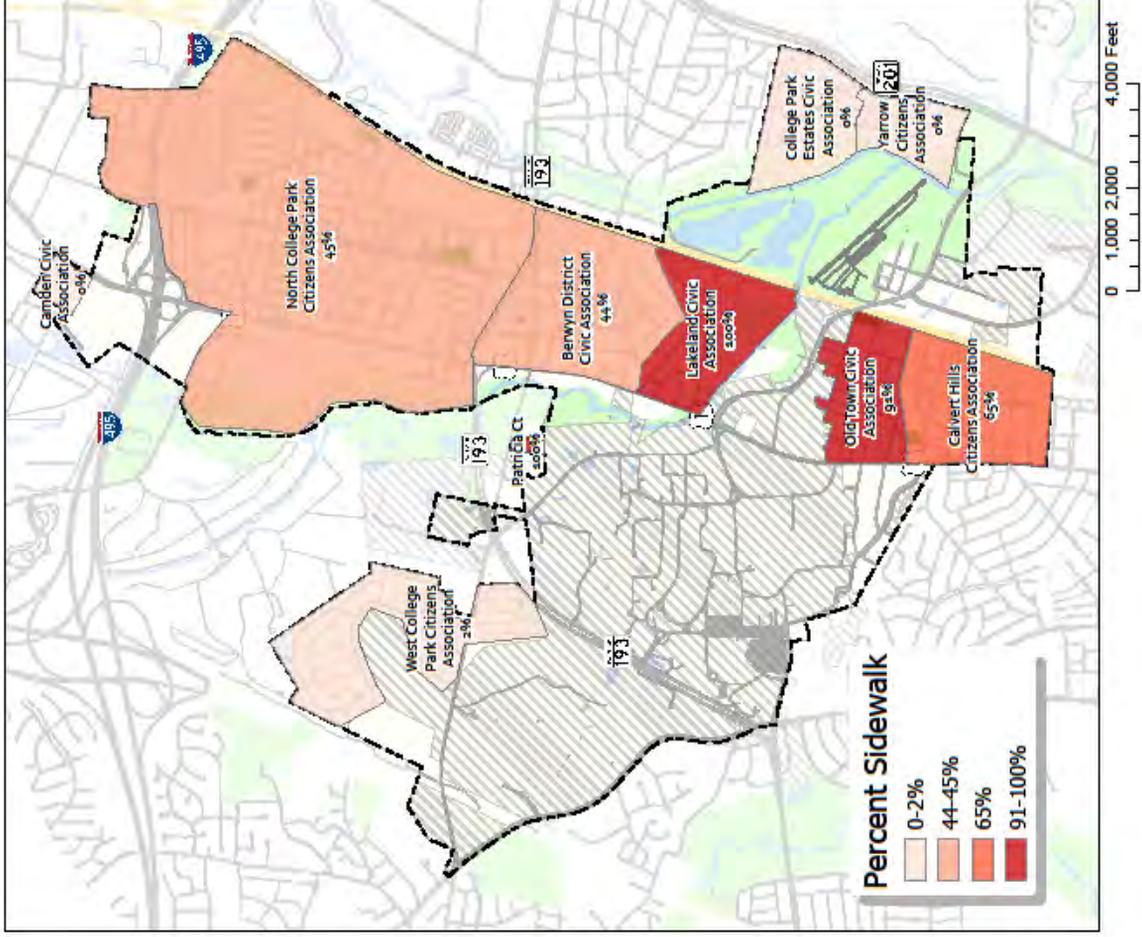
EXISTING SIDEWALK NETWORK

College Park Sidewalk Coverage

Percent of Total Street Length with a Sidewalk or Trail by Neighborhood Association



Created by: College Park Engineering
 Source: College Park GIS, M-NCPPC
 Created: 10/21/2009



College Park Sidewalk Coverage (Existing)	
Neighborhood Association	% of Total Street Length with a Sidewalk or Trail
West College Park	2%
Camden	0%
North College Park	45%
Berwyn District	44%
Lakeland	100%
College Park Estates & Yarrow	0%
Old Town	91%
Calvert Hills	65%

CITY CIP BUDGET UPDATE

Street	To/From	Year	Note
Bowdoin Street	Calvert / Erskine	FY20	Sidewalk sketch drafted; no cost estimate for final design or construction.
DePauw Place	St. Andrews / dead end	FY20	Sidewalk sketch drafted; preliminary cost estimate
Beechwood Road			COMPLETE
Edmonston Road	Old Calvert / Town of Berwyn Heights boundary	FY21-22	City received two cost proposals for design but design is not under contract
51 st Avenue	Huron / Branchville	FY21-22	Interest based on new dog park, family neighborhood & metro access.
Fox Street	Rhode Island / Baltimore	FY23-24	
Hollywood Road	Rhode Island / Baltimore		30% design complete. Safe Routes to School Grant for 100% design (December 2020)

CITY ENGINEER RECOMMENDATIONS FOR FURTHER INVESTIGATION

Street	To/From	Note
Huron Street	51 st Ave / 52 nd Ave	
Branchville Road	51 st Ave / Rhode Island	
52 nd Avenue	Narrangansett / Huron	
Cherokee Street	48 th Ave / Rhode Island	Investigate connection to developer committed sidewalk

CITY DRAFT CONCEPT: BOWDOIN AVE.

Bowdoin Ave Sidewalk Concept Design

Options Include: East Side Only or East Side with crosswalk to West Side

Created by: College Park Engineering
Source: College Park GIS, M-HICPPC
Created: 30/07/2019

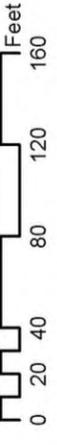


CITY DRAFT CONCEPT: DE PAUW PLACE



BENCHMARK CHART

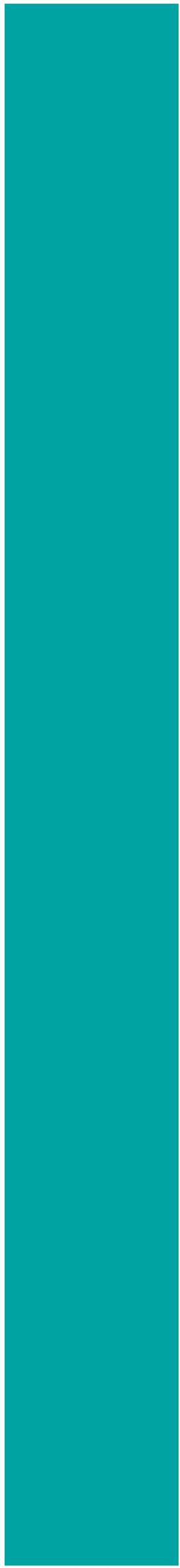
MARKER	DESCRIPTION	ELEVATION	DATE
BM 1	13720.00	13720.00	12/15/19
BM 2	13720.00	13720.00	12/15/19
BM 3	13720.00	13720.00	12/15/19
BM 4	13720.00	13720.00	12/15/19
BM 5	13720.00	13720.00	12/15/19
BM 6	13720.00	13720.00	12/15/19
BM 7	13720.00	13720.00	12/15/19
BM 8	13720.00	13720.00	12/15/19
BM 9	13720.00	13720.00	12/15/19
BM 10	13720.00	13720.00	12/15/19





PROCESS OF ELIMINATION

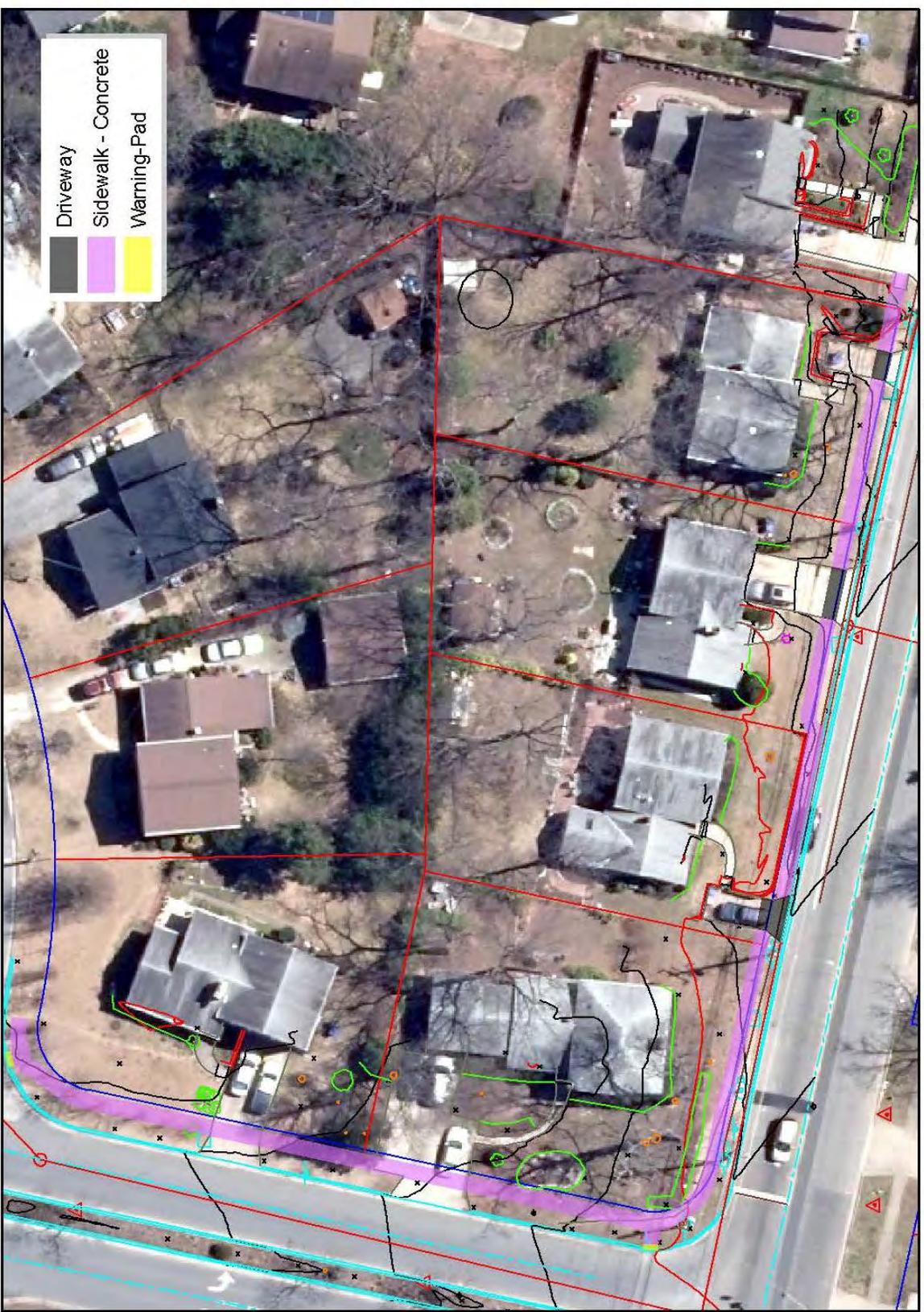
WINNOWING DOWN THE FIELD



2020 CITY UPDATE ON 2017 MATRIX

Street	To/From	Note
Berwyn Road	Baltimore / 48 th Avenue	LIDL completed this section already. Remove this section from further consideration.
Berwyn Road	Potomac Avenue / Railroad tracks	Completed already. Remove this section from further consideration.
Blackfoot Place	Rhode Island / 51 st Avenue	Can be completed with Duvall Field project. Remove this section from further consideration.
Edgewood Road	Baltimore Ave / 47 th Place	Remove this section from further consideration.
Edgewood Road	52 nd Ave / 53 rd Ave	Remove this section from further consideration.

CITY DRAFT CONCEPT: DE PAUW PLACE




 Created by College Park Engineering
 Project #2019-001
 Source: CPU, MANCPPC & CP GIS

Street	To/From	Note
St. Andrews Place	Metzerott / Duke	City coordinating with County on this section. Remove this section from further consideration.

STREETS WITH SIDEWALKS CURRENTLY (AND NEIGHBORHOOD SIDEWALK % COVERAGE)

College Park City Streets with Sidewalks One or both sides; exclusive of sidewalk width or condition. Streets with sidewalks already will be eliminated from consideration for the Complete and Green Street Project.		
Neighborhood	Road Name	Does the street have sidewalks already?
North College Park (45%)	Paducah Rd	YES
	Palco Pl	YES
	51st Ave (north of Narragansett)	YES
	52nd Ave	YES
	Odessa Rd	YES
	Stewart Ct	YES
	Edgewood Rd	YES
	Cherry Hill Rd	YES
	Ontario Rd	YES
	Niagara Pl	YES
	51st Terrace	YES
	51st Pl	YES
	52nd Pl	YES
	Mineola Rd	YES
	Mangum Rd	YES
	Narragansett Pkwy	YES
	Wichita Ave	YES
Wichita Ave	YES	

Berwyn District (44%)	Berwyn Rd	YES
	54th Ave	YES
	Berwyn House Rd	YES
	Navahoe St	YES
	Ash Ave	YES
	Navahoe St	YES
Lakeland (100%)	Melbourne Pl	YES
	Lakeland Rd	YES
	48th Ave	YES
	Pierce Ave	YES
	51st Ave	YES
	54th Ave	YES
College Park Estates & Yarrow (0%)	no streets have sidewalks in these neighborhoods	
Old Town (91%)	Yale Ave	YES
	Lehigh Rd	YES
	Princeton Ave	YES
	Dickinson Ave	YES
	Hopkins Ave	YES
	Howard Ln	YES
	College Ave	YES
	Knox Rd	YES
	Hartwick Rd	YES
	Calvert Rd	YES
Columbia Ave	YES	
Mt Hills (5%)	Calvert Rd	YES
	Guilford Rd	YES



REFINE LIST OF POTENTIAL STREETS



COLLEGE PARK CITY STREETS WITHOUT SIDEWALKS

Preliminary Recommendations for Priority Streets				
Neighborhood	Road Name	Does the street have sidewalks already?	Does the street currently NOT have a sidewalk AND was it identified by City as needing improvements? <small>See "CIP Budget Updates" document provided by City to AMT on 12/11/2019. GREEN text = City needs a review/recommendation by AMT RED text = additional streets recommended by City Engineer BLUE text = highly-rated street previously listed on City's Matrix that should still be included in the preliminary recommendations, per City's 12/11 CIP Budget Update Document</small>	Additional Streets that would benefit from Connectivity Improvements (identified by AMT)
West College Park (2%)	St. Andrews Pl	NO	YES (CIP FY2020). From Metzertott to the first intersection at Duke. Final design with construction pending for 2020. (Also previously included on the matrix - from Metzertott, to Duke and to DePauw.)	<p>The City's online map "Construction & Projects Interactive Map" only shows the proposed CIP project between Metzertott and the first intersection with Duke St. AMT recommends that the proposed sidewalk extends from Metzertott/St Andrews, to St Andrews/DePauw, where it will connect to the proposed CIP sidewalk at DePauw. This enhances intra-neighborhood connectivity but also walkability to College Park Woods Neighborhood Park.</p> <p>c. From Marlborough/St. Andrews, extend the new sidewalk eastward to St Andrews/DePauw. This would complete a sidewalk loop for residents who desire a "walking circuit" in their neighborhood.</p>
	Drake Pl	NO		
	DePauw Pl	NO	YES (CIP). Sidewalk (south side) concept and estimate prepared. From intersection with St. Andrews eastward to dead end. Will connect to MNCPPC trail which is currently being designed.	Agree with this project. MNCPPC is designing a trail that ties into the back side of DePauw. The DePauw sidewalk should be sited on the north or south side, whichever better ties into the proposed trail.
	Gettysburg Ln	NO		
	Limestone Pl	NO		a. The DePauw sidewalk could tie into a new sidewalk at Limestone Place. The Limestone Pl sidewalk extend northward to the Limestone/Marlborough Way intersection.

COLLEGE PARK CITY STREETS WITHOUT SIDEWALKS (CONTINUED)

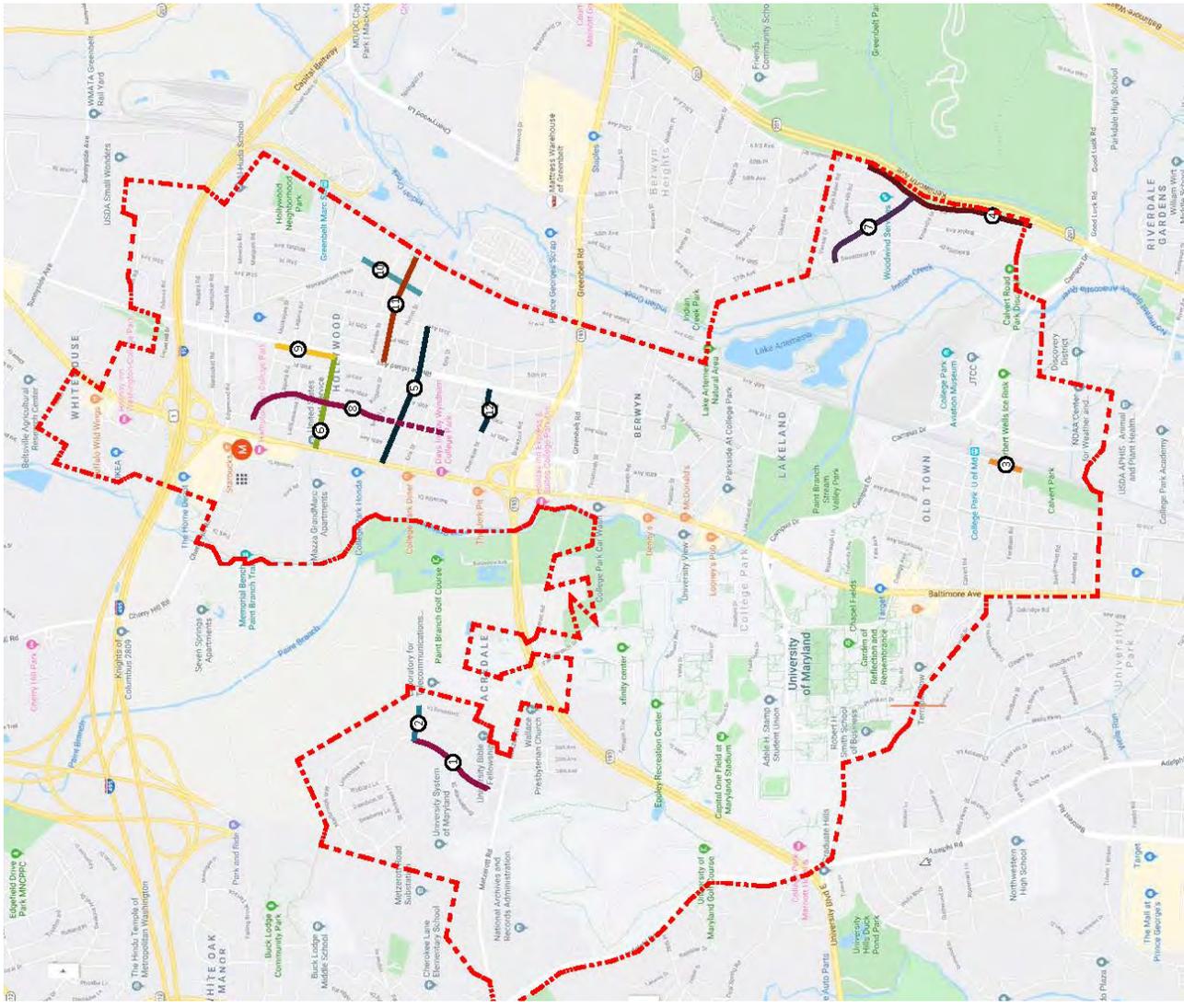
North College Park (45%)					
49th Pl		NO			Add new sidewalk, at least between Muskogee and Lackawanna. Enhances access to public library.
50th Ave		NO			
50th Pl		NO			
51st Ave		NO	YES (from Huron St to Branchville). New dog park, lots of kids, near the metro		This is a pretty industrial route but does provide access to the Boys and Girls Club as well as PW Dept.
51st Pl		sidewalks north of Hollywood only.			
52nd Ave		sidewalks stop at Narragansett	Further study recommended between Narragansett and Huron. (Also previously included on the matrix.)		This could connect to new sidewalks on Huron and Iroquois (see below).
Kennebunk Terrace		NO			
Kenesaw St		NO			
Iroquois St		NO			Add a new sidewalk from Iroquois/Rhode Island eastward to Davis Field Playground.
Huron St		NO	Further study recommended between 51st and 52nd Avenues. (Also previously included on the matrix.)		This segment is on the north end of PW Department, doesn't seem to be a high priority. However, it could tie into recommended segments on 51st Ave and 52nd Ave.
Indian Ln		very minor sidewalk coverage			
Fox St		NO	YES (from Route 1 to Rhode Island) FY2023-24		City recommends a new Fox St sidewalk between Baltimore Ave and RI Ave, as well as a new 51st Ave sidewalk. Recommend extending the proposed Fox St sidewalk to 51st.
Erie St		very minor sidewalk coverage			
Autoville Dr		partial sidewalk coverage			Recommend extending sidewalk from existing sidewalk termination northward to Erie Street. However, community previously resisted a sidewalk extension.
Delaware St		very minor sidewalk coverage			
Geronimo St		NO			
Eutaw Pl		NO			
Cheyenne Pl		NO			
Cree Ln		NO			
Cherokee St		very minor sidewalk coverage	Further study recommended between 48th Avenue and Rhode Island. Investigate to link with developer commitment.		Add a sidewalk in front of the new Luxury Townhomes (if the developer isn't already required to add this). Extend sidewalk from Rt. 1 intersection westward to RI Ave/Duvall Field.
Blackfoot Pl		NO			

College Park Sidewalk Coverage (Existing)	
Neighborhood Association	% of Total Street Length with a Sidewalk or Trail
West College Park	2%
Camden	0%
North College Park	45%
Berwyn District	44%
Lakeland	100%
College Park Estates & Yarrow	0%
Old Town	91%
Calvert Hills	65%

TWELVE TARGET STREETS FOR FURTHER ANALYSIS & CONSIDERATION

STREETS IDENTIFIED DURING 12/12 MEETING (LISTED IN NO SPECIFIC ORDER)

- 1 St. Andrews Place (from Duke St to De Pauw Place)
 - 2 De Pauw Place (from St. Andrews Place to dead end/Gettyburg Lane)
 - 3 Bowdoin Avenue (from Harvard Road to Erskine Road)
 - 4 Edmonston Road (from Old Calvert Road to Bryn Mawr Road)
 - 5 Fox Street (from US Route 1 to Rhode Island Avenue)
 - 6 Hollywood Road (from US Route 1 to Rhode Island Avenue)
 - 7 Wellesley Drive (from Edmonston Road to Sweetbriar Drive)
 - 8 48th Place (from 47th Place to Delaware Street) (or at least to Indian Lane or Fox Street)
 - 9 49th Place (from Muskegee Street to Hollywood Road)
 - 10 52nd Avenue (from Narragansett Parkway to Huron Street)
 - 11 Iroquois Street (from Rhode Island Avenue to Davis Field Playground)
 - 12 Cherokee Street (from 48th Place to Rhode Island Avenue)
- College Park Municipal Boundary



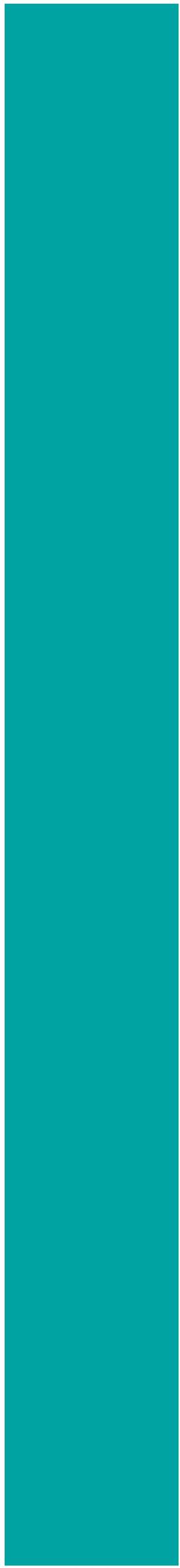
PRIORITY STREET SELECTION MATRIX (TWELVE TARGET STREETS)

Neighborhood	Road Name	From	To	Project Length	Existing design constraints					LID potential	Connectivity score	Project score	Recommended for 30% design?
					ROW BC	Topography	Wall	Tree Impact	Obstacles				
West College Park	St. Andrews Place	Duke Street	DePauw Place	1670'	2	2	1	1	2	2	12	YES!	
					<ul style="list-style-type: none"> • 2 = > 10' • 1 = > 5' • 0 = > 5' 	<ul style="list-style-type: none"> • 3 = flat • 2 = < 10% • 1 = < 20% • 0 = > 20% 	<ul style="list-style-type: none"> • 1 = not needed • .5 = short curb • 0 = needed 	<ul style="list-style-type: none"> • 2 = limited • 1 = moderate • 0 = severe 	<ul style="list-style-type: none"> • 2 = none/minor • 1 = moderate • 0 = significant 	<ul style="list-style-type: none"> • 2 = storm drains present & bump-outs are feasible • 1 = storm drains present but bump-outs are relatively feasible • 0 = bump-outs not feasible 	<ul style="list-style-type: none"> • neighborhood has a sidewalk coverage below 50% • connect to park • connect to public facility • connect to existing sidewalk • connect to a proposed sidewalk/trail • connect to City/County bus route and/or WMATA network 		



HIGHEST RATED STREETS

STREETS FOR 30% CONCEPT DESIGN



HIGHEST RATED STREETS

FIRST TIER

1. St. Andrews Place (from Duke Street to De Pauw Place) [updated matrix score = **12**]
2. De Pauw Place (from St. Andrews Place to dead end/Gettysburg Lane) [**11.5**]
3. Wellesley Drive (from Edmonston Road to Sweetbriar Drive) [**11.5**]
4. Cherokee Street (from 48th Place to Rhode Island Avenue) [**10**]
5. Edmonston Road (from Old Calvert Road to Bryn Mawr Road) [**9**]
6. 48th Place (from 47th Place to Delaware Street) [or at least to Indian Lane or Fox Street] [**9**]

SECOND TIER

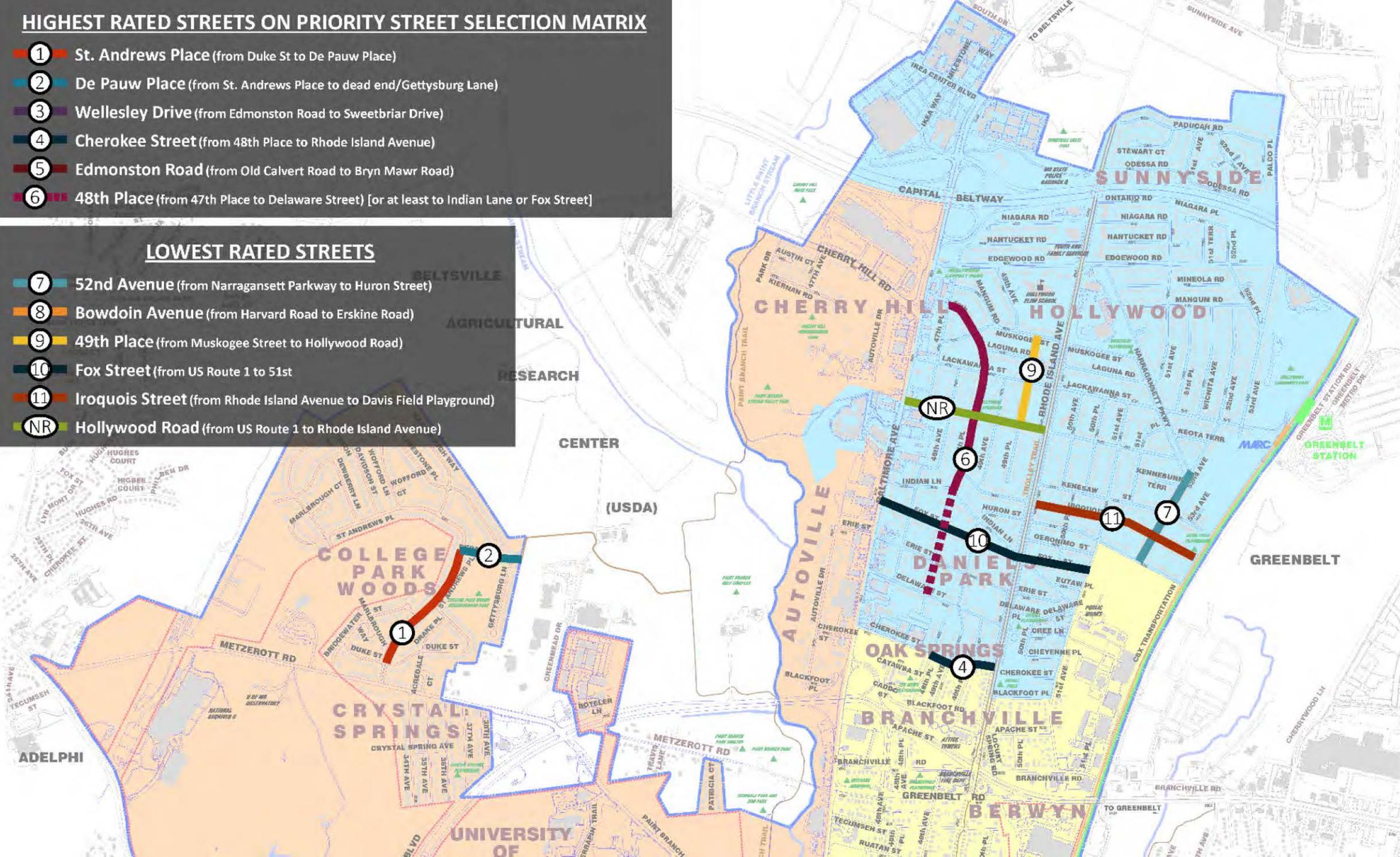
7. 52nd Avenue (from Narragansett Parkway to Huron Street) [**8**]
 8. Bowdoin Avenue (from Harvard Road to Erskine Road) [**7.5**]
 9. 49th Place (from Muskogee Street to Hollywood Road) [or at least from Muskogee to Laguna] [**6.5**]
 10. Fox Street (from US Route 1 to 51st Avenue) [**6**]
 11. Iroquois Street (from Rhode Island Avenue to Davis Field Playground) [**5**]
- NR.** Hollywood Road (from US Route 1 to Rhode Island Avenue) [**cost estimate only**]

HIGHEST RATED STREETS ON PRIORITY STREET SELECTION MATRIX

- 1 St. Andrews Place (from Duke St to De Pauw Place)
- 2 De Pauw Place (from St. Andrews Place to dead end/Gettysburg Lane)
- 3 Wellesley Drive (from Edmonston Road to Sweetbriar Drive)
- 4 Cherokee Street (from 48th Place to Rhode Island Avenue)
- 5 Edmonston Road (from Old Calvert Road to Bryn Mawr Road)
- 6 48th Place (from 47th Place to Delaware Street) [or at least to Indian Lane or Fox Street]

LOWEST RATED STREETS

- 7 52nd Avenue (from Narragansett Parkway to Huron Street)
- 8 Bowdoin Avenue (from Harvard Road to Erskine Road)
- 9 49th Place (from Muskogee Street to Hollywood Road)
- 10 Fox Street (from US Route 1 to 51st)
- 11 Iroquois Street (from Rhode Island Avenue to Davis Field Playground)
- NR Hollywood Road (from US Route 1 to Rhode Island Avenue)



- 3 Wellesley Drive (from Edmonston Road to Sweetbriar Drive)
- 5 Edmonston Road (from Old Calvert Road to Bryn Mawr Road)
- 8 Bowdoin Avenue (from Harvard Road to Erskine Road)

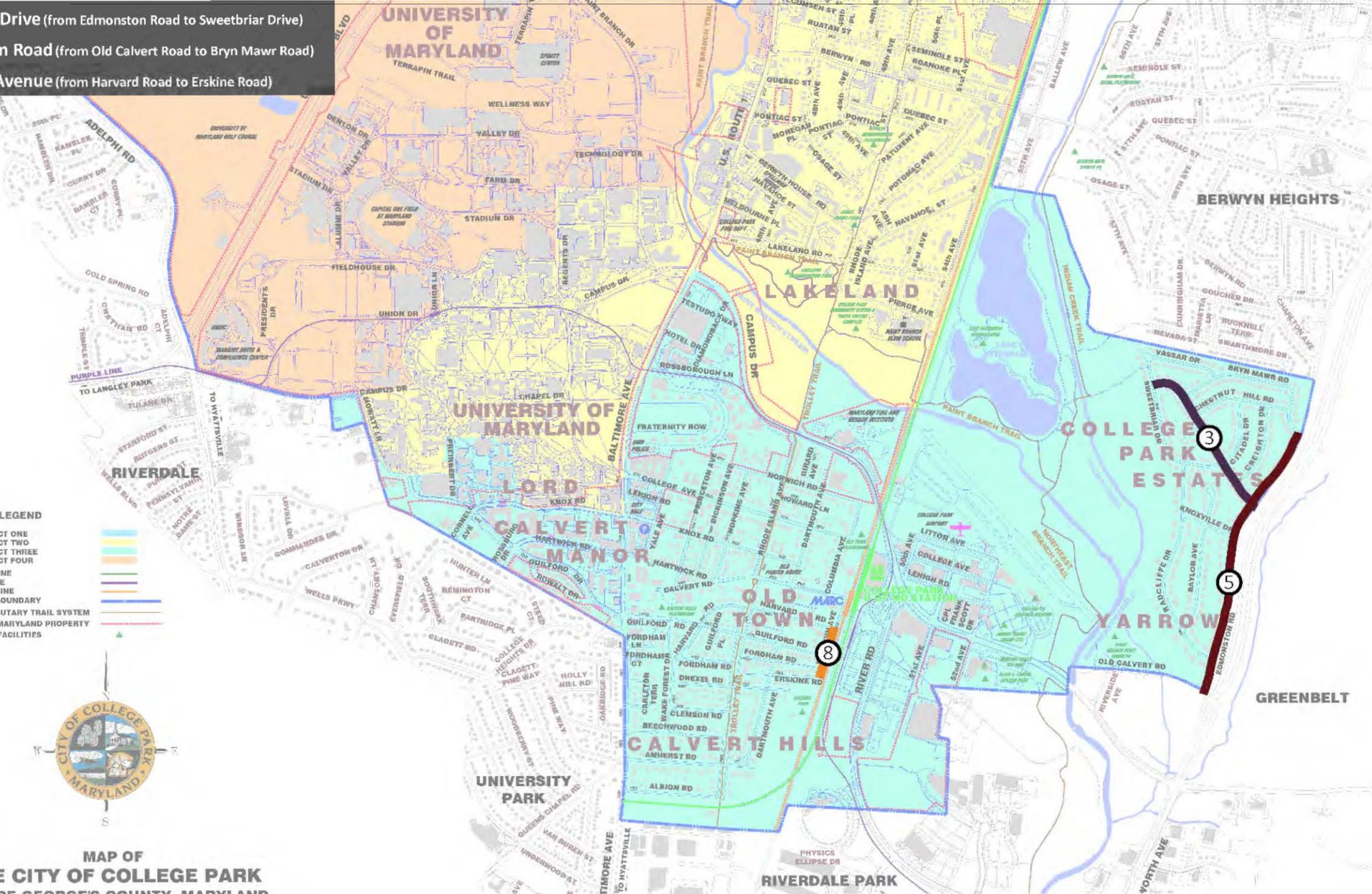
LEGEND

- COUNCIL DISTRICT ONE
- COUNCIL DISTRICT TWO
- COUNCIL DISTRICT THREE
- COUNCIL DISTRICT FOUR
- METRO GREEN LINE
- MTA PURPLE LINE
- MARC CAMDEN LINE
- CURRENT CITY BOUNDARY
- ANACOSTIA TRIBUTARY TRAIL SYSTEM
- UNIVERSITY OF MARYLAND PROPERTY
- RECREATIONAL FACILITIES



**MAP OF
THE CITY OF COLLEGE PARK
PRINCE GEORGES COUNTY, MARYLAND**

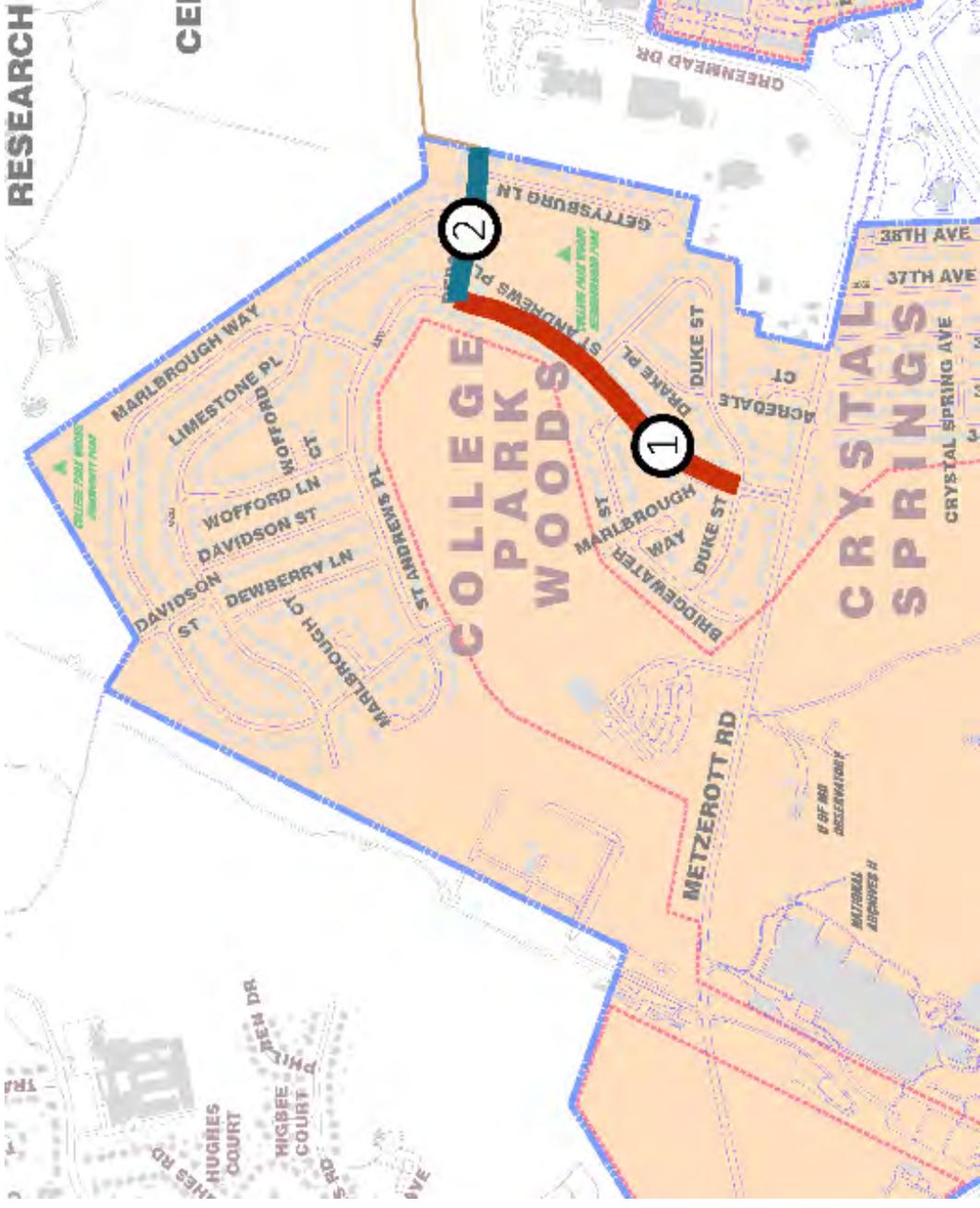
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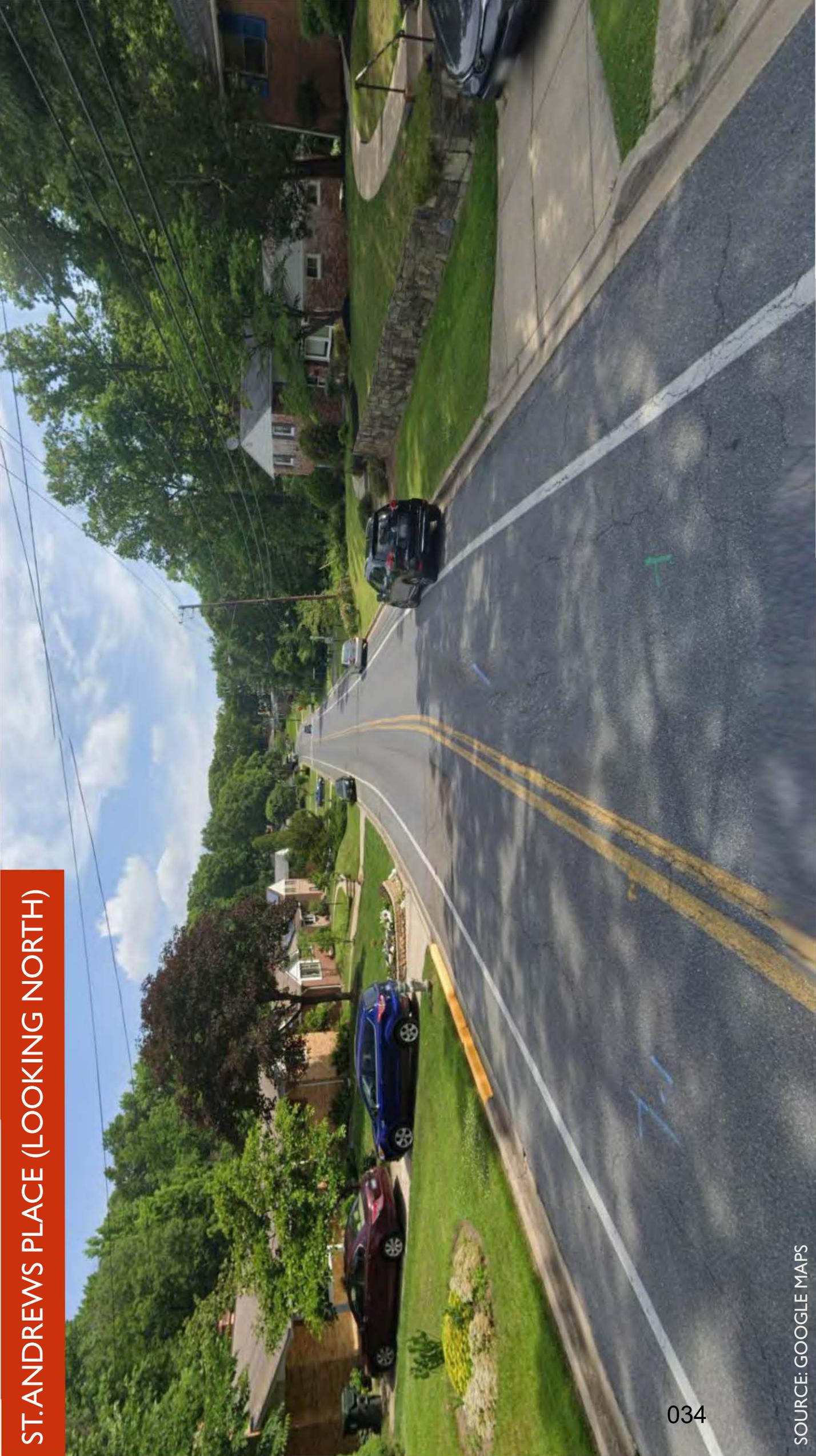
ST. ANDREWS PLACE (FROM DUKE STREET TO DE PAUW PLACE) (#1 ON MAP)

Preliminary Recommendations:

1. City's concept at Metzerott/St. Andrews is on the north side of Metzerott/east side of St. Andrews. Metzerott (county road) may receive a future sidewalk but is outside scope of work for this project. Currently there is a "cowpath" on the east corner of St. Andrews/Metzerott.
2. Proposed sidewalk begins on north side of Duke.
3. Proposed sidewalk on east side of St. Andrews to De Pauw corner. This is the same side recommended by the City's initial matrix.



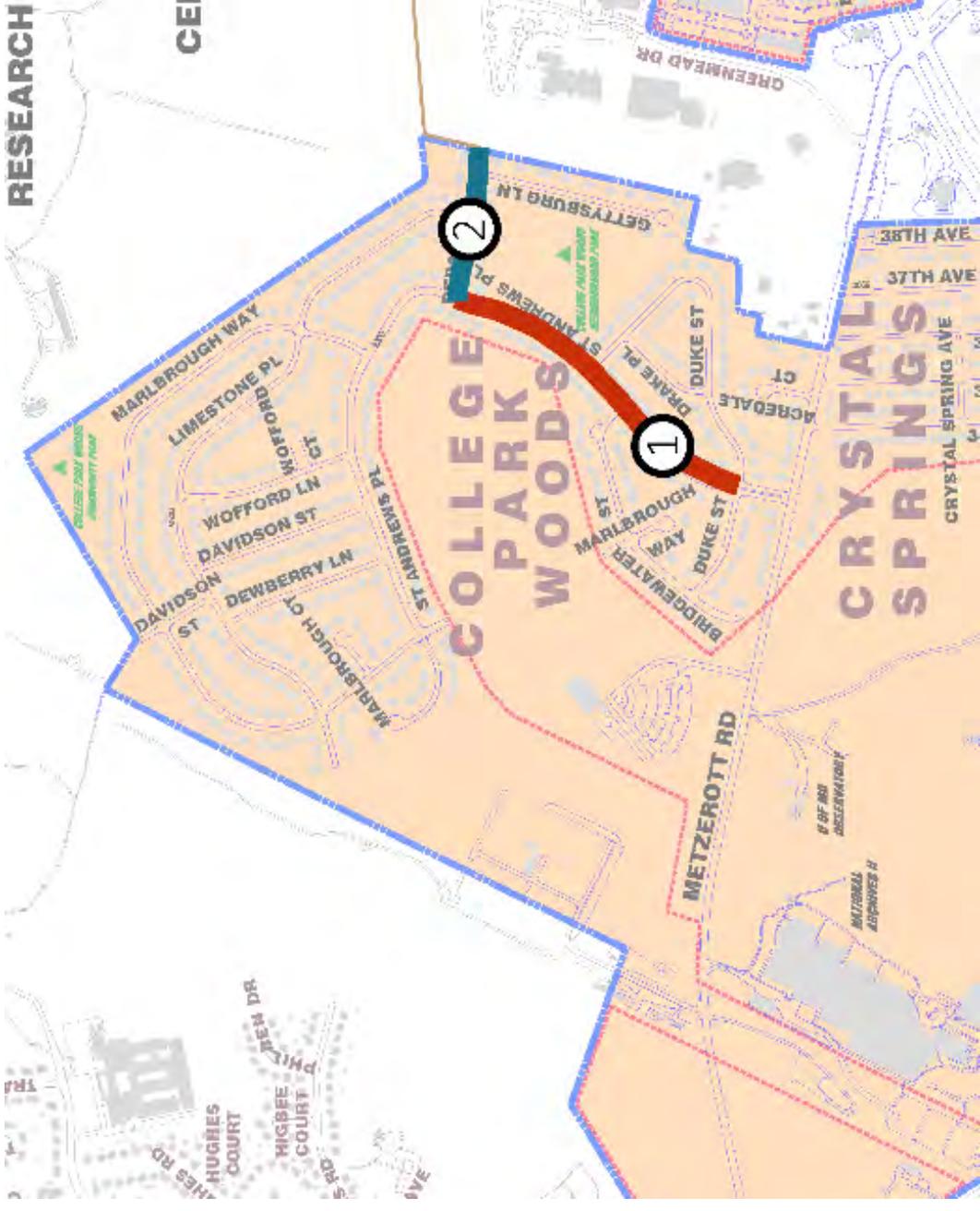
ST. ANDREWS PLACE (LOOKING NORTH)



DE PAUW PLACE (FROM ST.ANDREWS TO DEAD END/GETTYSBURG LANE) (#2 ON MAP)

Preliminary Recommendations:

1. Need to know which side of dead end MNCPPC's trail will tie out on.
2. City's concept proposes a sidewalk on each side. There are "cowpaths" on each side of guardrail currently.
3. Recommend sidewalk starting on the north side of the DePauw/St.Andrews intersection because power poles are on the south side of DePauw. Continue to intersection with Limestone.
4. After Limestone, major trees will complicate continuing to the dead end. Bump outs may be needed but will take away parallel parking. If ROW is wide enough, use an "on-grade" flexipave sidewalk section in tree CRZs.



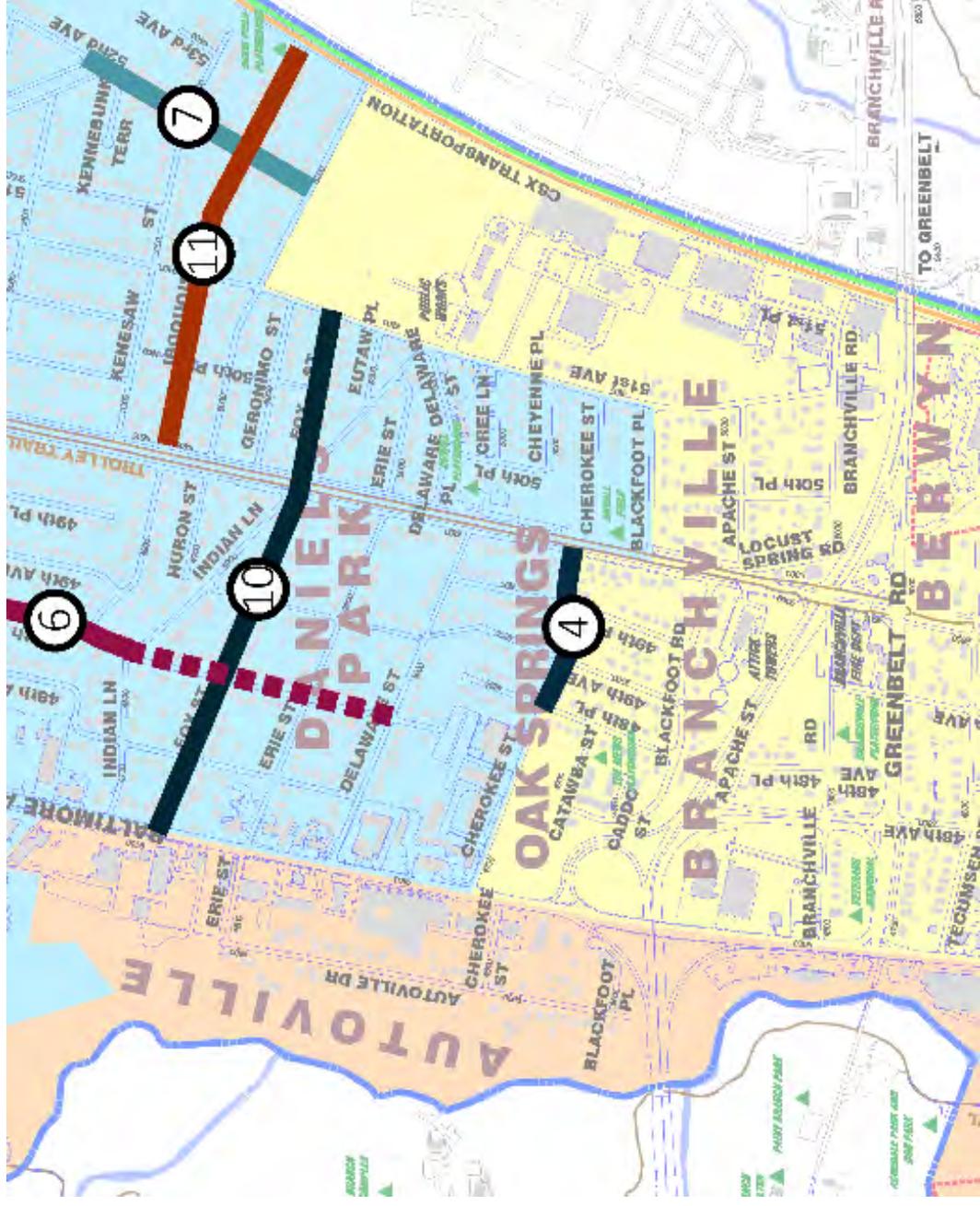
DE PAUW PLACE (LOOKING EAST)



WELLESLEY DRIVE (LOOKING SOUTHEAST)



CHEROKEE STREET (FROM 48TH PLACE TO RHODE ISLAND AVENUE) (#4 ON MAP)



Preliminary Recommendation:

1. Developer plans show a sidewalk on each side of Cherokee, terminating at intersection with 48th Place. Recommend a new sidewalk on north side of Cherokee.

CHEROKEE STREET (LOOKING EAST)



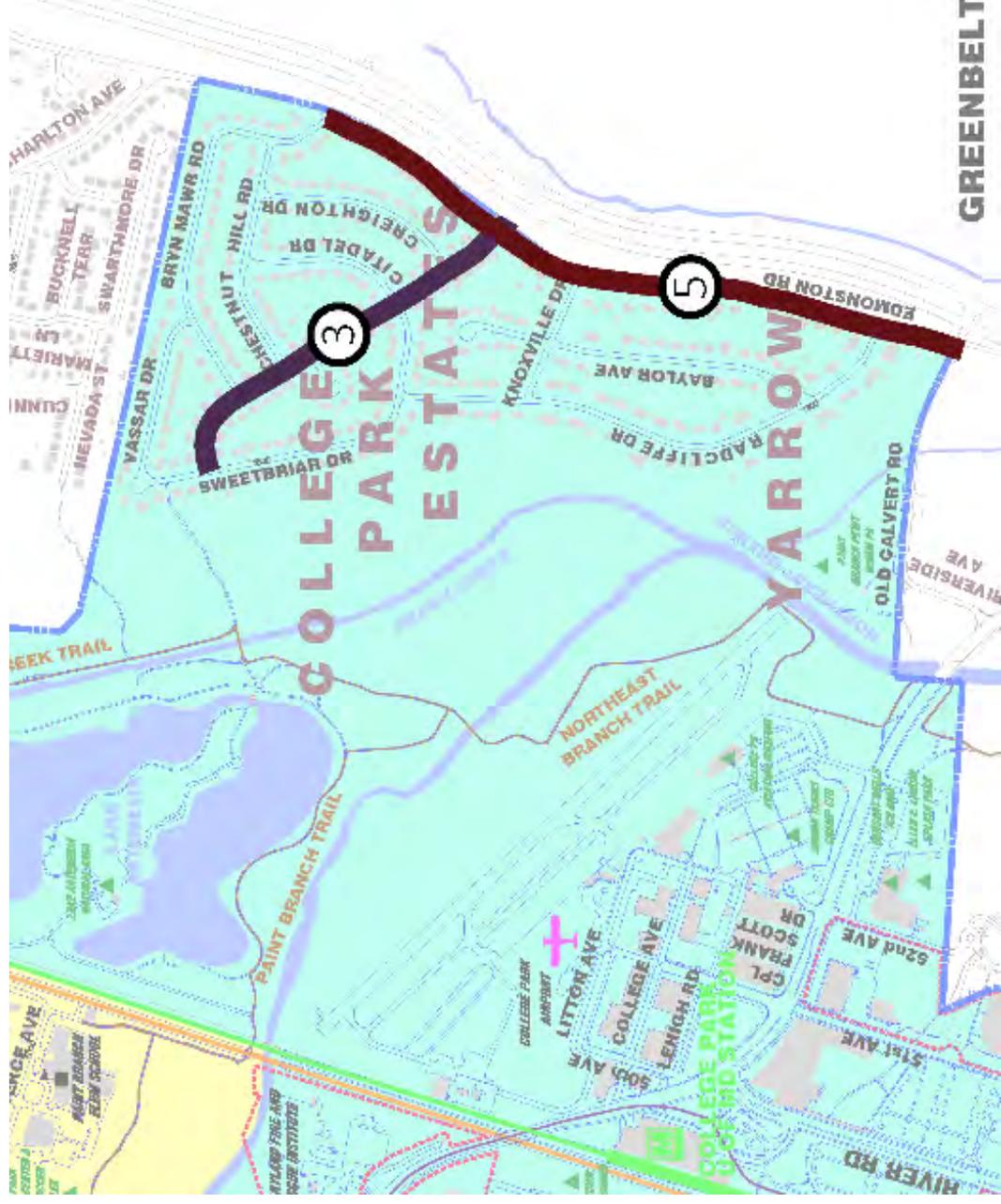
EDMONSTON ROAD (FROM OLD CALVERT ROAD TO BRYN MAWR ROAD) (#5 ON MAP)

Preliminary Recommendations:

1. If selected as a project, recommend sidewalk is on west side of road since neighborhood is on west side.
2. Since bus stops are on both sides of road, recommend cross-walks and signage to ADA-accessible bus pads on east side of Edmonston.

Note: Concept plan for Old Calvert Road (from Edmonston to Campus Drive) underway by others.

Note: WSSC starting construction in mid-Spring 2020 to replace waterline (two years construction period).



EDMONSTON ROAD (LOOKING SOUTH)



48TH PLACE (FROM 47TH PLACE TO DELAWARE STREET)
[OR AT LEAST TO INDIAN LANE OR FOX STREET] (#6 ON MAP)

Preliminary Recommendations:

1. Strongly recommend a sidewalk on south side of 48th between 47th and Muskogee. This takes advantage of the existing sidewalks and crossings between Muskogee and Lackawanna.
2. Sidewalk to Indian is feasible and relatively cost effective.
3. Very challenging and costly south of Indian.
4. Connecting to Indian Lane benefits students (bus stops on Indian) and City employees (DPW at south end of Indian).



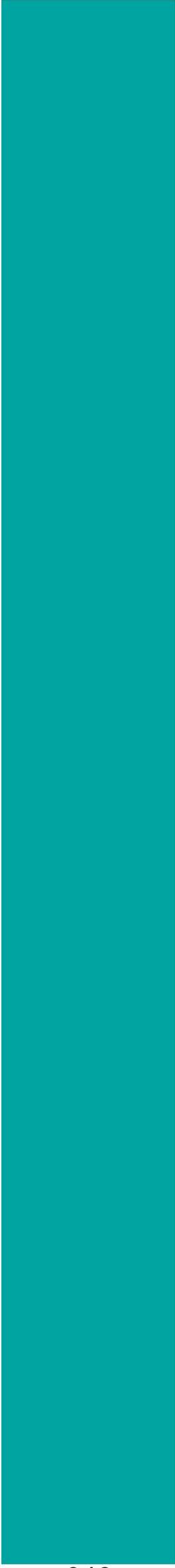
48TH PLACE (LOOKING NORTHWEST)





NEXT STEPS

TASKS 4 & 5



NEXT STEPS

- **Task Three: Initial Concept Design**
 - Council Presentation feedback
- **Task Four: Initial Concept Design**
 - Council Presentation feedback
 - Concept sketches, draft 30% plans, phasing recommendations, & cost estimates for 5 selected streets
 - Meet with City Staff to review
 - *Scheduled February – May 2020*
- **Task Five: Final 30% Design Plans and Matrix**
 - Refine 30% plans and estimates
 - Finalize matrix and CIP recommendations
 - Final submission
 - *Scheduled May 2020 – August 2020*



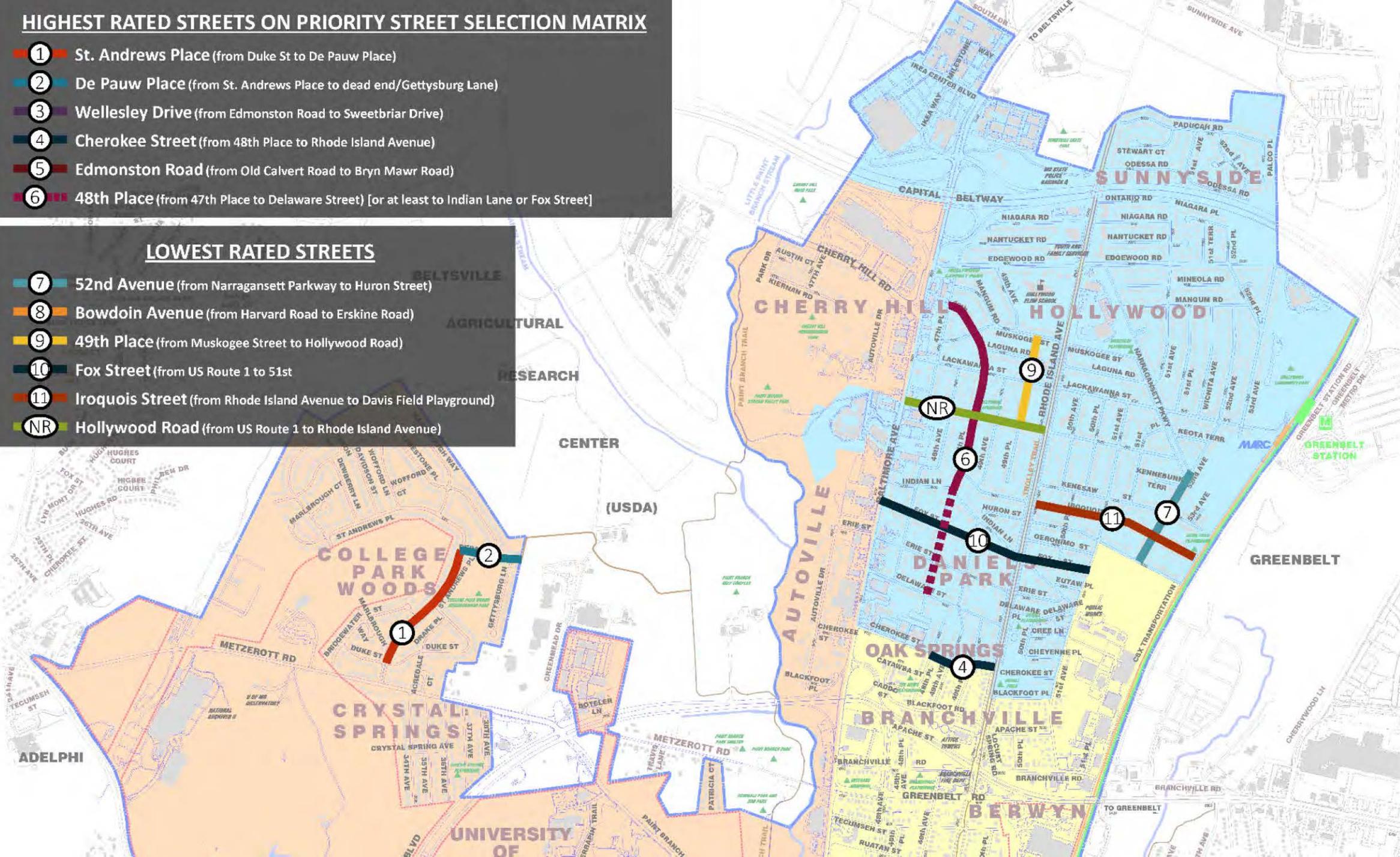
QUESTIONS & DISCUSSION

HIGHEST RATED STREETS ON PRIORITY STREET SELECTION MATRIX

- 1 St. Andrews Place (from Duke St to De Pauw Place)
- 2 De Pauw Place (from St. Andrews Place to dead end/Gettysburg Lane)
- 3 Wellesley Drive (from Edmonston Road to Sweetbriar Drive)
- 4 Cherokee Street (from 48th Place to Rhode Island Avenue)
- 5 Edmonston Road (from Old Calvert Road to Bryn Mawr Road)
- 6 48th Place (from 47th Place to Delaware Street) [or at least to Indian Lane or Fox Street]

LOWEST RATED STREETS

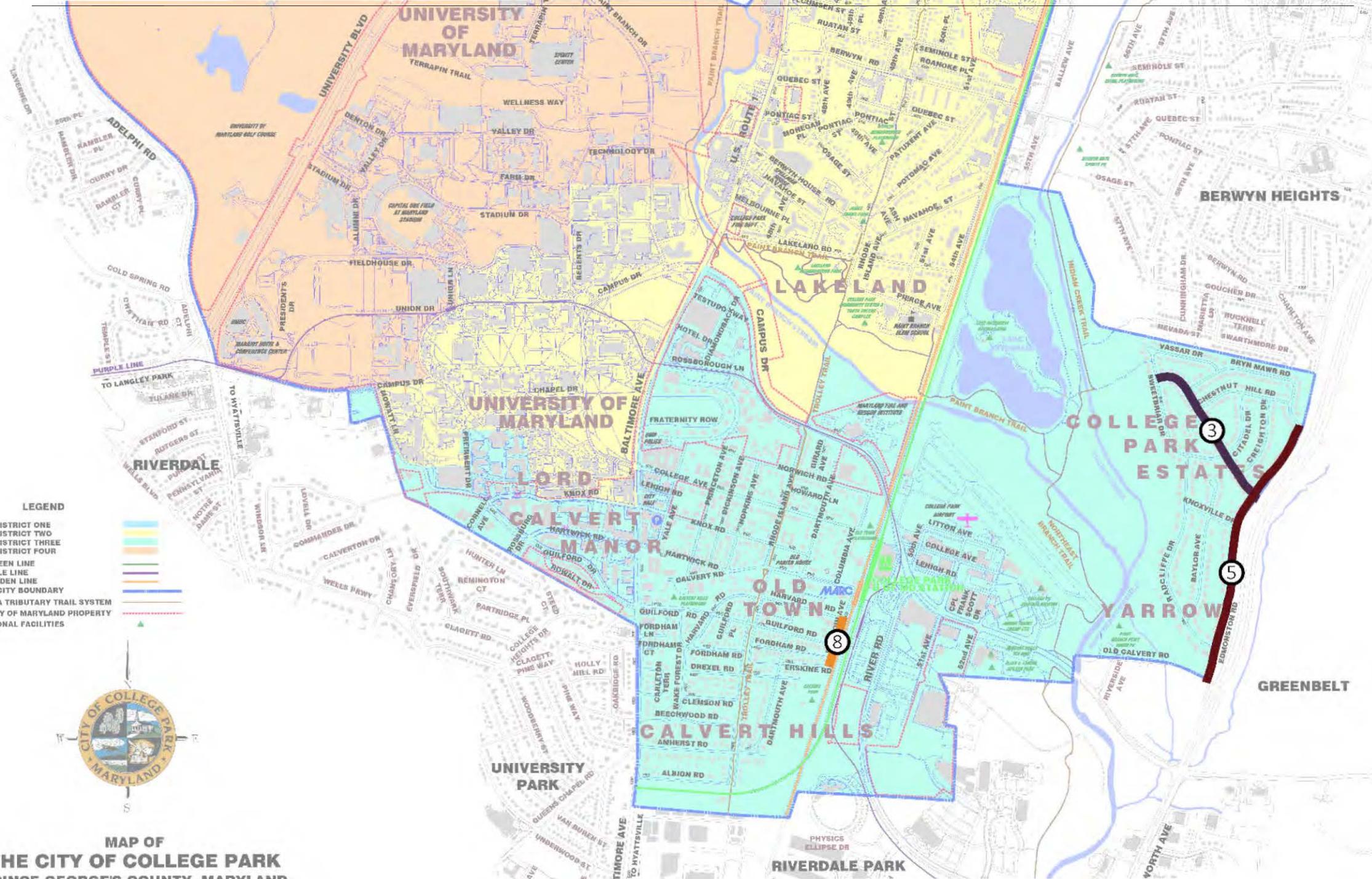
- 7 52nd Avenue (from Narragansett Parkway to Huron Street)
- 8 Bowdoin Avenue (from Harvard Road to Erskine Road)
- 9 49th Place (from Muskogee Street to Hollywood Road)
- 10 Fox Street (from US Route 1 to 51st)
- 11 Iroquois Street (from Rhode Island Avenue to Davis Field Playground)
- NR Hollywood Road (from US Route 1 to Rhode Island Avenue)



- LEGEND**
- COUNCIL DISTRICT ONE
 - COUNCIL DISTRICT TWO
 - COUNCIL DISTRICT THREE
 - COUNCIL DISTRICT FOUR
 - METRO GREEN LINE
 - MTA PURPLE LINE
 - MARC CAMDEN LINE
 - CURRENT CITY BOUNDARY
 - ANACOSTIA TRIBUTARY TRAIL SYSTEM
 - UNIVERSITY OF MARYLAND PROPERTY
 - RECREATIONAL FACILITIES



**MAP OF
THE CITY OF COLLEGE PARK
PRINCE GEORGES COUNTY, MARYLAND**



2

Revisions to Rules and Procedures



**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**

Prepared By: Bill Gardiner
Assistant City Manager

Meeting Date: February 18, 2020

Presented By: Scott Somers
City Manager

Originating Department: Administration

Issue Before Council: Review and discuss the updated draft Council Rules from the February 4, 2020 Worksession. Provide direction to staff on how to proceed.

Strategic Plan Goal: Goal 5: Effective Leadership

Background/Justification:

Attached is the updated draft "Rules and Procedures for the Mayor and City Council of College Park." Council initially reviewed and discussed proposed changes to its adopted rules during the February 4, 2020 Worksession. Most of the proposed changes in the document Council reviewed on February 4th were not controversial and were supported by Council. In the current document, those changes have been accepted. The highlighted areas in the current document indicate new language and/or areas that require additional Council discussion.

The current document was adopted March 27, 2018. Section I.B. calls for a biennial review. Staff believes that after this review and discussion, Council may be ready to put its rules on a Council Meeting agenda for adoption.

Fiscal Impact:

None

Council Options:

1. Review the attached draft Council Rules and then provide direction to staff on how to proceed.
2. Direct staff otherwise.

Staff Recommendation:

Option #1

Attachments:

Draft Council Rules based on the Rules adopted March 27, 2018 with changes proposed and discussed on February 4, 2020.

02/18/20

RULES AND PROCEDURES FOR
THE MAYOR AND CITY COUNCIL OF COLLEGE PARK

I. ADOPTION, REVIEW AND AMENDMENT

A. Adoption. These rules are adopted pursuant to the authority provided in Art. VI, § C6-1 of the City Charter.

B. Biennial Review. These rules and procedures shall be scheduled for review by the Mayor and City Council during the first January Worksession after an election. Public notice and an opportunity for public comment shall be provided prior to making changes to these rules. Changes in procedures may be made by majority vote of the Mayor and City Council at the Regular Meeting after the change in rules or procedures is proposed.

C. Rescission, Amendment, and Suspension of Rules. A motion to rescind or amend the rules and procedures previously adopted or a motion to suspend these rules and procedures may be brought pursuant to the appropriate section of Robert's Rules of Order.

II. GOVERNANCE PROCESS/COUNCIL-MANAGER DELEGATION

Policy 1. Governance Process. The Mayor and Council, on behalf of the residents and visitors of the City of College Park, govern with respect to achieving the City's Mission - The City of College Park provides open and effective governance and excellent services that enhance the quality of life in our community.

Policy 2. City's Interests Come First. Councilmembers will consider the needs and interests of all people in the City, not only the residents in their district.

Policy 3. Governing Style. The Mayor and Council will govern with an emphasis on: (a) outward vision rather than internal processes, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Mayor, Council, and

City Manager roles, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) striving to be proactive rather than reactive.

Policy 4. Mayor and Council Code of Conduct (Chapter 38 of the City Code). The Mayor and Council commits itself and its members to ethical, professional, and lawful conduct, including proper use of authority and appropriate decorum.

Policy 5. Mayor and Council-Management Delegation. The Mayor and Council's connection to the operation of the organization is through a City Manager as provided in the City Charter. The Mayor and Council will direct residents to appropriate departments when resident inquiries arise that concern the delivery of City services.

Policy 6. Accountability of the City Manager. The City Manager is accountable to the Mayor and City Council and is the Mayor and Council's link to the operational achievement and conduct of City staff.

III. LEGISLATIVE ACTIONS

The City Council affirmatively acts by voting at City Council meetings. Four types of legislative actions taken at City Council meetings are General Motions, Resolutions, Ordinances, and Charter Amendments.

A. General Motions. General motions are used for approval of a City position or a letter, to give direction to staff, to approve contracts, or to set policy. They do not update the City Code or Charter.

B. Resolutions. Resolutions are used to set forth legal decisions and official positions of the City, to set policy, to establish commissions, and to implement programs. Resolutions do not update the City Code or Charter and do not have specific public hearing requirements. Resolutions may be introduced and voted on at the same meeting, and are usually effective immediately upon adoption.

C. Ordinances.

1. Purpose and Requirements. The City Council updates the City Code and adopts other measures as required by State law, by Ordinance, which is enacted pursuant to the provisions of Article VIII of the City Charter. An Ordinance requires an introduction and a public hearing prior to adoption.

2. Public Hearing; Notice. As required by Art. VIII, § C8-2, a public hearing shall be held on proposed ordinances following the advertisement of the ordinance or a fair summary thereof on City-controlled media such as the City website, cable channel, bulletin board and City email listserv. Emergency ordinances shall be considered pursuant to § C8-2B of the College Park Charter.

3. Majority vote. The affirmative vote **as per the attached Voting Requirements chart shall be required for the adoption of ordinances.** The vote can be held at the same meeting following the Public Hearing or during a subsequent meeting.

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4. Adoption. The Council shall not adopt an ordinance or ordinance amendment at the same meeting at which the ordinance is introduced unless it is declared an emergency ordinance. Ordinances shall become effective upon expiration of twenty (20) days following Council approval unless the Council declares otherwise.

D. Charter Amendment Resolutions. Charter Amendment Resolutions are used only to amend the City Charter. Charter amendments may be enacted by charter resolution pursuant to the provisions of §4-301 *et seq.*, of the Local Government Article, Annotated Code of Maryland, and the City Charter. Prior to adoption, a public hearing shall be held on charter resolutions initiated by the Council following advertisement of the resolution or a fair summary thereof on the City website, cable channel, bulletin board and City email listserv and publication in a local newspaper of general circulation. The Council shall not adopt a charter resolution at the same meeting at which it is introduced. The pre-adoption notice and publication requirements of this subsection, as well as the requirement that the charter resolution not be adopted at the meeting at which it is introduced, are self-imposed and may be overridden by the Council by a majority vote.

IV. MEETINGS

A meeting occurs when a quorum of the Mayor and City Council convenes to consider or transact public business (Section C6-2 of the City Charter).

A. Meeting Schedule. An annual meeting schedule shall be approved by the Mayor and City Council at its first Regular Meeting in December of each year. Public notice of any changes to the meeting schedule shall be provided as soon as possible. In an election year, the schedule shall be approved by the new Council. Any time requirements related to amendments to agendas and submission of meeting materials will be adjusted accordingly when the meeting is held on a day other than Tuesday.

B. Regular Meetings. The Mayor and Council shall normally meet in Regular Meetings on the second and fourth Tuesday of each month if necessary, but, in no event, less frequently than required by Art. VI, § C6-1 of the Charter. The Mayor and Council may meet on other days when, in its judgment, an alternative day is either necessary or desirable. Regular meetings are the voting sessions when the Mayor and Council take official action.

C. Worksessions. The Mayor and Council will normally meet in Worksession meetings on the first and third Tuesday of each month. The Mayor and Council may meet on other days when, in their judgment, an alternative day is either necessary or desirable. Additional Worksessions may be scheduled by the Mayor and City Council as required. During Worksessions, the Mayor, Council, and staff hear presentations, discuss the merits of proposed legislation, discuss details of proposed programs, and give direction to staff. When necessary, the Mayor and Council may enter into Special Session during a Worksession. Special Sessions allow the Mayor and Council to take action on items when time doesn't allow for action to occur at the next Regular meeting.

D. Special Meetings. The Mayor and City Council may meet in Special Meetings upon written request of either the Mayor or two members of the City Council. Notice of Special Meetings shall be given to each Councilmember at least twenty-four (24) hours in advance of such Special Meeting and shall contain the purpose, date, time and place of such meeting. The matter or matters to be considered at a Special Meeting of the Mayor and City Council shall be stated in

the call to the meeting. No other matters shall be considered unless all members of the Mayor and Council are present.

E. Emergency Meetings. Emergency Meetings may be called with the consent of two-thirds of the Mayor and City Councilmembers available for matters constituting a severe and imminent danger to the health, safety or welfare of the public. Notice of such meetings shall be given as is feasible under the circumstances.

F. Closed Sessions. The Mayor and City Council may close a meeting to the public by a vote in open session under the circumstances, conditions and for reasons set forth in Art. VI, § 6-3 of the Charter. Public notice and summaries of Closed Sessions are provided as required by law. Councilmembers shall not disclose to anyone the information discussed in a Closed Session, unless the Council affirmatively votes to allow a member or the body to do so.

G. Information Meetings. The Mayor and City Council may hold Information Meetings on specific topics. For example, Information Meetings can provide the Mayor and Council the opportunity to discuss possible City legislation or projects with residents and other stakeholders and obtain feedback in advance of drafting legislation. It can provide a forum outside the Worksession for an in-depth discussion of an issue, which may be particularly useful if the anticipated presentation and discussion requires an hour or more. The Mayor and City Council will determine the rules governing presentations made at such meetings. A quorum is not required, and the Council will not vote on any item.

H. Limitation on Number of Meetings. No more than four meetings may be held in any given month, unless approved by a majority of the Council present and voting. Except in the event of an emergency as determined in subsection E, in no event may Council approve more than two additional meetings in any given month.

I. Place of Meeting. All meetings of the Mayor and City Council, unless otherwise determined, shall be held at the Department of Public Works, Davis Hall, 9217 51st Avenue, College Park,

Maryland. In addition to the customary forms of notice, the notice of change in meeting place shall be prominently posted on the door of the regularly scheduled meeting place.

J. Meeting Time. Meetings of the Mayor and City Council shall begin at 7:30 p.m. unless a different starting time is established by the Mayor and City Council and reasonable notice thereof is provided to residents of the City. On occasion, when a Worksession agenda is particularly long, a 7:00 p.m. start time may be considered. Any change in the start time of the meeting will be properly advertised.

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K. Public Notice of Meeting. Proper notice of all meetings of the Mayor and City Council shall

L. Quorum.

1. Quorum requirements. A quorum shall be constituted of five (5) Councilmembers. The Mayor shall serve as the presiding officer. A Councilmember acting as the presiding officer in the absence of the Mayor may be counted as part of the Council quorum and may vote as a Councilmember. To conduct official business, a quorum must be present at all times. To be "present" is defined as being within the Council Chambers or the place in which the meeting is being held as that area may be defined from time to time by the Mayor and City Council. Worksessions do not require a quorum of the Council because the Council does not take official action during Worksessions.

2. Loss of quorum. Once a Regular meeting has been properly convened with the presence of a quorum and the number of persons necessary to constitute a quorum is no longer present, the presiding officer or a Councilmember should bring this fact to the attention of the Mayor and City Council and the Mayor and City Council shall then be automatically recessed until a quorum is reestablished. Upon reestablishment of the quorum, the Mayor and City Council shall resume consideration of the matter before it at the time of the recess. If, in the opinion of the presiding officer, a quorum cannot be obtained within a reasonable period of time, the presiding officer shall declare the meeting adjourned until the next scheduled meeting. At that next meeting, after taking up the usual preliminary matters, the Mayor and City Council shall resume its consideration of the matter that was before it when it previously adjourned. This shall not

prevent any Councilmember from moving to table, defer, postpone, or make any other appropriate motion with respect to any pending matter.

M. Agendas.

1. Content. The agenda shall outline the established order of business.
2. Preparation. A proposed agenda is prepared from a master list of Council-approved items generated from requests by the Mayor, Councilmembers and staff and as items arise that are timely and necessary for the conduct of City business. The proposed agenda for all meetings of the Mayor and Council will be finalized for publication by the City Manager and City Clerk in consultation with the Mayor on the Friday before the meeting. Proposed agendas shall be created that can be reasonably accomplished within three hours.
3. Master List. Staff shall maintain a master list of items and may add to it and the proposed agenda as necessary for the efficient conduct of City business. Items should only be added to the Master list or to an agenda once the following are considered:

- 1) Does it fit with the City Mission (*The City of College Park provides open and effective governance and excellent services that enhance the quality of life in our community*) and Strategic Plan?
- 2) Are there time considerations?
- 3) Does it affect a significant number of residents?
- 4) Is there another way to handle it before devoting Mayor and Council discussion time / Staff time?
- 5) Is it strategic/big picture in nature?

Before the Mayor and Council may add an item to a Master list of future agenda items, the following must occur:

1. Complete the appropriate form that responds to the (5) criteria for proposing an item for the agenda.
2. Run item by the City Manager to see if another solution is available.
3. Run item by 1-2 other City elected officials to acquire their feedback.

4. Finally, a majority of Councilmembers must vote in favor of adding an item to the Master list. This can be done at a Worksession during “Requests For/Status of Future Agenda items” or at a Regular Meeting during an appropriate part of the agenda. If an

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item fails to receive support to be added at that time, the Councilmember may revise the request based on Council and staff feedback and request at a future meeting that the revised item be placed on the Master list.

Examples of items that *could* be (but not in every case) considered appropriate or inappropriate for an agenda:

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Appropriate	Inappropriate
<i>Item has City-wide impact/implication/significance</i>	<i>“In the weeds” – item should be left up to staff</i>
<i>Legal requirement – item must legally be addressed</i>	<i>Staff work – items that involve staff doing their jobs</i>
<i>Policy items</i>	<i>Details of projects, especially smaller projects</i>
<i>Change in practice</i>	<i>Re-litigation of a closed item</i>
<i>Immediate need/opportunity</i>	<i>Enforcement related matters; implementing existing ordinance, policy or practice</i>
<i>An item that will be a problem later if not dealt with</i>	<i>Items that staff have advised against</i>
<i>An item a majority of Council is interested in or wants to explore</i>	<i>Isolated complaints or items that a small number of residents are pushing for and do not require Council intervention</i>
<i>Items where staff has requested Council input or items that would require a high level of staff time</i>	<i>Items that derail current priorities where item could wait until annual priority or strategic planning sessions, unless items are time sensitive)</i>

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4. Proposed amendments to the published agenda. The Council is the final authority regarding consideration of items on the agenda. The Council may add, delete, or amend agenda items as it deems necessary on the night of the meeting through its regular agenda approval process, per Section M.7.

5. Notice of Agenda. Agendas for Regular Meetings and Worksessions shall be published on the Friday prior to the meeting.

6. Consent Agenda. Items of routine business that generally require no discussion by Council may be placed on the Consent Agenda of a Regular Meeting. Any member of the Council may remove an item from the Consent Agenda and place it under Action Items.

7. Adoption of Agenda. All meeting agendas and amendments shall be approved by the City Council at the beginning of the meeting. Items on the agenda can be reordered by the Mayor and City Council during the scheduled meeting.

N. Distribution of Meeting Materials.

1. Distribution. Meeting materials will be prepared by the City Clerk and published with the agenda and made available to the Mayor and Council and the general public (except for materials which are legally privileged or confidential) no later than close of business on the Friday immediately preceding the meeting at which such matters are to be considered. Materials shall be delivered to the Mayor and Council pursuant to arrangements established with each official. Any meeting materials for items on the published agenda not included in the Friday distribution shall be emailed to Mayor and Council as soon as available.

2. Meeting materials for additions proposed by City staff. Any meeting materials for a proposed addition by staff to the published agenda that are not delivered to Mayor and Council with the Friday distribution of information will be emailed to Council as soon as available.

3. Meeting Folder: Any items submitted after the Friday distribution will be included in a separate folder (red folder) for Mayor and Council at the time of the meeting.

O. Conduct of Regular Meetings.

1. Presiding Officer. The Mayor shall preside at all meetings of the Mayor and City Council. The Mayor Pro Tem shall preside at all meetings in the absence of the Mayor. In the absence of both the Mayor and the Mayor Pro Tem, the Mayor or the Mayor Pro Tem, if the Mayor is not available, shall designate a member of the City Council to preside. If the Mayor or the Mayor Pro Tem have not designated a member of the City Council to preside, the most senior member (in case of a tie, the oldest member) shall call the meeting to order. The first order of business shall be a Council vote to select the presiding officer.

2. Parliamentary Authority. Robert's Rules of Order, Newly Revised, as amended, shall govern all questions of procedure not otherwise provided for in these rules or by State or Federal Law.

3. Procedure.

a. Recognition. Councilmembers shall be recognized by the Mayor or presiding officer before speaking. Other persons at a meeting of the Mayor and City Council may speak only when called upon or authorized.

b. Comments on Agenda Items. Council meetings are for decision making, action and votes. A Councilmember who introduces an agenda item for action by the Mayor and Council may provide comments relating thereto after the item has received a second. Comments by the Councilmember who introduces an agenda item shall be limited to three minutes. Following introduction and seconding of an agenda item, each member of the Council and the Mayor may provide comments on the item. Comments shall be limited to three minutes and should focus on the motion under consideration. Amendments shall be treated as a new item for purposes of Council comments. When considering items where many questions are anticipated, a "round" approach shall be used in which each Councilmember, the Mayor, and appropriate staff shall be limited to one question per "round". All members should resist repetition and stay on topic. Consider the time frame allotted and guide one's speaking time accordingly. The presiding officer shall actively facilitate and guide discussion to remain on topic and cut off overly lengthy remarks with support by the Council. The Mayor and Councilmembers shall avoid creating surprises and asking unexpected questions of staff and each other at meetings.

~~Council Reports/Comments~~
~~Council Reports/Comments~~
~~Council Reports/Comments~~

4. Motions in Writing. All motions and amendments pertaining to Ordinances, Council policies or other substantive proposals shall, where possible, be made in writing.

5. Reconsideration. A motion to reconsider a vote on any action may be made no later than the next Regular Meeting following the meeting at which the action to be reconsidered was taken. A motion to reconsider may be made only by a Councilmember who voted on the prevailing side of the action to be reconsidered or by a member absent when the vote was taken, although any member of the Council, and the Mayor when voting as allowed by law, may support the motion

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Commented [JSM1]: During the February 4 W/S, Council discussed this item and agreed to eliminate "Council Reports and Comments" from the end of Regular Meeting Agendas. Staff has a follow-up question: should we also remove "Student Liaison Report" and City Manager's Report" from the end of Regular Meeting Agendas?

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to reconsider. A motion to reconsider may be approved by a simple majority of those Council members present and voting. The same number of votes shall be required to approve the action upon reconsideration as was required to pass or adopt the original action.

6. Voting by Councilmembers and Mayor. When a question is put forth by the presiding officer, every member of the City Council present, and the Mayor, when authorized by law to vote, shall vote for or against the question before the Council unless the Councilmember or Mayor provides an explanation for abstaining. Upon request of any Councilmember or decision by the Mayor, a roll call vote will be taken.

7. Public Participation. Members of the public may speak at Regular meetings of the Mayor and City Council according to procedures established by the Mayor and City Council.

a. Sign-up Procedure. Speakers should complete a card (found on the agenda table) with their name and leave it at the podium when they come up to speak. This will ensure that the Minutes record the proper spelling of their names. Any person addressing the Mayor and Council should state for the record their name and whether they are a resident of College Park. Persons addressing the Mayor and Council should do so in a courteous and considerate manner.

b. Oral Comment.

1. Non-agenda and Consent Agenda Items. Comments are limited to three minutes per person and will be taken at the beginning of the Council meeting.

2. Action Items. Comments are limited to three minutes for individuals and five minutes for speakers representing a group or organization. Comments on amendments shall be limited to one minute. The Mayor and Council may, by simple majority vote of those present, alter or waive the time requirements.

c. Written Comment. Comment may be submitted in writing at or prior to the meeting. In order to be received by the Council as part of the record, the comment must include the specific agenda item to which it relates and their name and whether they are a resident of College Park.

Comments that are submitted to the City Clerk prior to the close of business (5:00 p.m.) on the day of the meeting will be provided to the Mayor and City Council at the start of the meeting.

8. End of Meeting. It is the goal of the Mayor and Council to complete all Regular Council Meetings by 10:30 p.m. If the meeting has not adjourned by 10:30 p.m., then a motion, a second, and majority approval must be made to continue the meeting another 30 minutes at which time the meeting must adjourn.

P. Conduct of Worksessions.

1. Neither the Mayor nor any member of Council may speak for more than three minutes without interruption upon any single agenda item. The presiding officer shall deny the floor to any member of the Council after that person has spoken for three minutes or more, either at the presiding officer's own instance or upon a point of order. Information pertinent to the worksession should be provided by staff and Councilmembers in advance when possible. All members should resist repetition and stay on topic. Consider the time frame allotted and guide one's speaking time accordingly. **The presiding officer shall actively facilitate and guide**

discussion to remain on topic and cut off overly lengthy remarks with support by the Council. A queue is not necessary to speak.

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2. A request for a show of hands not to discuss an agenda item any further shall always be in order.

3. **Presentations shall be generally limited to fifteen minutes (not including the Q & A time).**

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4. It is the goal of the Mayor and Council to complete all Worksessions by 10:30 p.m. If the meeting has not adjourned by 10:30 p.m., then a straw vote of a simple majority of the Council must be made to continue the meeting another 30 minutes at which time the meeting must adjourn.

5. Because a quorum is not required, individual Councilmembers or the Mayor may leave the meeting without affecting the continuation of the Worksession.

Q. Disorderly Conduct.

1. The presiding officer shall preserve decorum, and will determine points of order, subject to the right of any Councilmember to appeal to the Council, and call to order any person who disrupts the orderly conduct of business at meetings including speaking without being recognized, exceeding designated time limits, failure to be germane to the issue being presented or use of vulgarities. The presiding officer will enforce order, prevent attacks on personalities or the impugning of Councilmembers' motives, and keep those in debate to the question under discussion.

2. Any person making disruptive or threatening remarks or actions during a meeting may be barred by the presiding officer from further attendance at that meeting unless permission is granted by a majority vote of the Councilmembers present.

R. Record of Meetings.

1. Responsibility for meeting record. The City Clerk or the City Clerk's designee shall be responsible for minutes of each Regular Meeting and Worksession of the Mayor and City Council and for maintaining the official record, which shall include all Council actions. Minutes shall include:

- a. all motions made, the name of the motion maker and second, the method and outcome of the votes taken, names of guests and their affiliation; and
- b. copies of resolutions, new or revised ordinances or other actions approved by the Mayor and City Council.

2. Public access to meeting records. Minutes and records of meetings of the Mayor and City Council shall be made available to the public by the Clerk in accordance with the Public Information Act and the State Open Meetings Laws.

S. Conduct of Councilmembers.

1. If the Mayor or any member of the Council indulges in any language or conduct unbecoming to the office, the member shall be called to order by the presiding officer and, in such case, the offending member shall lose the floor and shall not proceed without the approval of the majority of the members present. The Mayor and Council may, by majority vote of all members of the Mayor and Council, excluding the offending member, expel the Mayor or any member of the Council from a meeting for disorderly conduct or violation of Council rules.

2. Councilmembers will preserve order and decorum during Council meetings and will not by conversation or other action delay or interrupt the proceedings or refuse to obey the orders of the presiding officer and Council Rules. When addressing staff or the Mayor and fellow Councilmembers, Councilmembers shall confine themselves to questions or issues that are under discussion; and will treat each other and staff with respect.

3. Conflict of Interest. The Mayor or any Councilmember shall not participate in any matter pending before the Council in which the Mayor or Councilmember has a conflict of interest, as

defined in the City's Code of Ethics, or has taken a formal position as a party in a legal matter which is contrary to the legal position of the City of College Park in such matter.

4. Communication among Councilmembers

The Mayor and Council may not communicate online in a manner that constitutes a "meeting." This could include posts on social media, texting, instant messaging, emailing, etc. during public meetings.

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5. Disclosure of Communication with Entities interested in matters before the Council

In order to facilitate equal information for all Councilmembers and to preserve the role of the Council as one body, the Mayor and Councilmembers should inform the entire Council at a public meeting (or via other means if time is of the essence) when they meet with or have substantive conversations with representatives or entities interested in matters that are, or may come before the City Council. Councilmember meetings with residents representing themselves to discuss agenda items do not need to be disclosed.

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Commented [JSM2]: Revised language for Section 5 will be provided by the City Attorney.

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6. When the Mayor or a Councilmember writes a newsletter, blog, email, or other public communication intended for general distribution, the elected official shall include an attribution statement to identify that the communication is from the individual elected official and is not City sanctioned or approved. Whenever possible, the elected official shall reference the official City communication on the matter being discussed. Further, if an elected official gives a statement in their elected capacity on an issue affecting the City, the Mayor or Councilmember shall first identify the adopted position of Mayor and Council with respect to that subject, if any. Thereafter, the Mayor or Councilmember may provide a statement of personal opinion or comment (including a minority or opposing viewpoint), provided the Councilmember expressly acknowledges that such statements do not represent the position of the City.

Commented [JSM3]: The text in # 6 was moved up from "V. Miscellaneous" to the "S. Conduct of Councilmembers." Staff requests confirmation from Council that there were no concerns expressed about this language.

V. MISCELLANEOUS

- [1. Use of Staff Resources.](#) Mayor and Councilmember requests that will require City resources or

- [2. Public Notice.](#) Any public notice required in these rules shall be given in the following manner unless otherwise stated herein: by posting on the City website, the City cable channels, City Hall Bulletin Board and City email listserv.

Attachment:

- [1. Voting Requirements Chart effective 6/13/2018](#)
- [2. Request to Put Item on the Future Agenda Master List \(to be provided\)](#)

3

Discussion to install “No Unpermitted Solicitation” signs



**CITY OF COLLEGE PARK, MARYLAND
COUNCIL WORKSESSION AGENDA**

Prepared By: R. W. Ryan,
Public Services Director

Meeting Date: 02/18/2020

Presented By: R.W. Ryan, Public Services Director

Consent Agenda: No

Originating Department: Public Services

Issue Before Council: Discussion on installing "No Unpermitted Solicitation" signs strategically in our Neighborhoods

Strategic Plan Goal: Goal #1: One College Park

Background/Justification:

Residents have raised concerns about door-to-door solicitors who have not obtained the required County and City solicitor's licenses. Some solicitors have been reported to be aggressive, possibly have misrepresented themselves, and have requested resident's private information such as monthly power bills. When a complaint is made to City staff, attempts are made to identify the solicitors and the companies they claim to represent. City contracted Police Officers are dispatched to confront solicitors and identify if they are legitimate, or not. If they are legitimate but do not have licenses, they are sent on their way. Recently Police were able to identify solicitors without licenses, working for an out of state power company. A municipal infraction was issued to the company, and City regulations were explained to their corporate staff. The \$100 fine was paid.

Council Members have requested consideration of installing street signs warning of solicitation laws. Public Works staff have developed proposed wording and design of a sign. Strategic locations have been suggested for city-wide installation, without adding too much to the number of signs throughout City neighborhoods.

Staff have reminded residents at police-community meetings that they do not have to open their doors to strangers and should not do so after dark. Residents should always report suspicious behavior to 9-1-1 immediately, so that Police may identify solicitors and determine if they are legitimate and have the required licenses.

Council is requested to discuss the value of installing solicitation related signs, sign wording, and sign locations and, to direct staff action following their decisions.

Fiscal Impact:

Cost of signs, sign poles and replacements as needed.

Council Options:

- #1: Direct staff to install proposed signs at proposed locations.
- #2: Direct staff to install other signs at other locations.
- #3. Decide not to install signs.

Staff Recommendation:

Staff will take direction from the Council

Attachments:

- 1. Map of proposed sign locations
- 2. Sample sign wording & design
- 3. City Code Chapter 129, Subsection 9



**NO SOLICITING
WITHOUT
REQUIRED
CITY & COUNTY
PERMIT
(240) 487-3570**



**CITY OF
COLLEGE PARK**

City of College Park, MD
Tuesday, September 24, 2019

Chapter 129. Licenses

§ 129-9. Solicitors.

A. Nonprofit solicitors.

- (1) For the purposes of this chapter, the term "nonprofit solicitor" shall mean any person soliciting from other persons within the City on a door-to-door basis donations for charitable purposes or for any other purpose or reason. This definition shall not be construed to include persons soliciting for churches or other organizations from members of the same church or organization. The license shall be issued for a specific period of time, not to exceed 30 days.
- (2) Fee. Such licenses shall carry no fee requirements.
- (3) Display of license. Every person so soliciting shall carry upon his/her person at all times the license so issued and shall produce the same to any person who may at any time request to see it.

B. Solicitors for profit.

- (1) For the purposes of this chapter, the term "solicitor for profit" shall mean all persons soliciting for any reason within the City who do not come under the application or exclusion set forth in Subsection **A** hereinabove.
- (2) Display of license. Every person so soliciting shall carry upon his/her person at all times the license so issued and shall produce the same to any person who may at any time request to see it.

C. No solicitor shall operate within the City of College Park between the hours of 9:00 p.m. and 7:00 a.m.

[Added 9-26-2006 by Ord. No. 06-O-6^[1]]

[1] *Editor's Note: This ordinance also repealed former § 129-11, Auction houses, which followed this section.*

4

Discussion Of Rebate Program for Residential Security



**CITY OF COLLEGE PARK, MARYLAND
COUNCIL WORKSESSION AGENDA**

Prepared By: R. W. Ryan,
Public Services Director

Meeting Date: 02/04/2020

Presented By: R.W. Ryan, Public Services Director

Consent Agenda: No

Originating Department: Public Services

Issue Before Council: Discussion of a City rebate program for installation of residential security technology.

Strategic Plan Goal: Goal #1: One College Park

Background/Justification:

Staff presented options for security system rebate programs to Mayor and Council at Worksessions on 09/04/2018 and 12/04/2018. Some communities across the Country have initiated security camera registration and incentive programs. These programs are designed to encourage residents to share video evidence to police investigators after a crime has occurred. Most of the programs reviewed by staff provide for a registry where residents and businesses may add their addresses to the list of private security camera systems from which the police may request video data. Some communities network these systems for real time police access. A few offer grants or rebates to residents and businesses to help defray the cost of these systems.

Staff has considered options including the more common model programs such as establishing a registry where residents and businesses could add their addresses to a list and provide police with access to any video evidence of criminal activity; and, establishing a rebate program to supplement the purchase cost of a residential or business security camera system which is added to a registry of such systems. Adopting one of these would require software programming to automate the process, software maintenance, and staff time dedicated to maintaining a current registry and managing rebate payments. A registry would need to be updated at least annually, and each time there was an owner or tenant change, a new system, or abandonment of an existing system.

The County Council considered and declined to adopt a program of tax rebates for residential security camera systems. Staff checked to see if PGPD is considering such programs. They are not. Since it is standard investigative practice to canvass an area after a crime and ask owners of nearby cameras to provide any relevant video, a registry may not be necessary to identify possible security camera evidence for a crime investigation.

Currently there are multiple security camera and alarm companies with sales incentive programs making these systems more affordable to residents who wish to install them.

Staff had recommended a pilot project to offer rewards to businesses and residents who provide video or photographic evidence leading to the arrest or apprehension of crime suspects.

Residents have often been responsive to police investigations and have shared their home security video with police to solve and prevent crime in their neighborhoods.

Staff recommends no further consideration of rebate or reward programs.

Fiscal Impact:

Contingent on Council decision.

Council Options:

#1: Take no action and end consideration of rebate or rewards programs

#2: Fund a rebate program.

#3: Fund a reward program.

Staff Recommendation:

#1

Attachments:

None

5

Discussion of School Bus Stops on Cherry Hill Rd



**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**

Prepared By: Bill Gardiner

Meeting Date: February 18, 2020

Presented By: Maria Mackie

Proposed Consent: Yes

Originating Department: Mayor and Council

Issue Before Council: Safety concerns about the Hollywood Elementary School bus stop on Cherry Hill Road at Park Drive

Strategic Plan Goal: Excellent Services

Background/Justification:

A resident has brought a safety concern to Council and staff regarding the bus stop for Hollywood Elementary School students on Cherry Hill Road at Park Drive. Cherry Hill Road is very busy and cars go relatively fast compared to neighborhood streets. Many parents apparently drive their children to school because they do not feel this stop is safe for children. The resident brought the location concern to Prince George's County Public Schools (PGCPS) staff last February. After many delays in receiving a response, late last year PGCPS staff ultimately said the bus stop could not be moved and that the neighborhood streets were in a "no bus driving zone." However, apparently two of the four PGCPS buses that pickup students at or near this stop use 47th Avenue, Kiernan Road, and Park Drive, with the bus stop located on Park Drive.

The proposed solution to the safety concerns of the stop on Cherry Hill Road is to request that PGCPS relocate the Hollywood Elementary School stop about 100 feet from the intersection and place it on Park Drive. The bus would turn onto Park Drive from Cherry Hill Road, pick up students, turn left onto Kiernan Road, left onto 47th Avenue, and then right onto Cherry Hill Road. This request could be authorized by the Mayor and Council and correspondence sent to the PGCPS Board and CEO.

Fiscal Impact:

None

Council Options:

1. Authorize a letter to the PGCPS Board and CEO requesting the relocation of the bus stop on Cherry Hill Road.
2. Request staff obtain additional information regarding the safety issues at this location.
3. Decline to take any action at this time.

Staff Recommendation:

#1

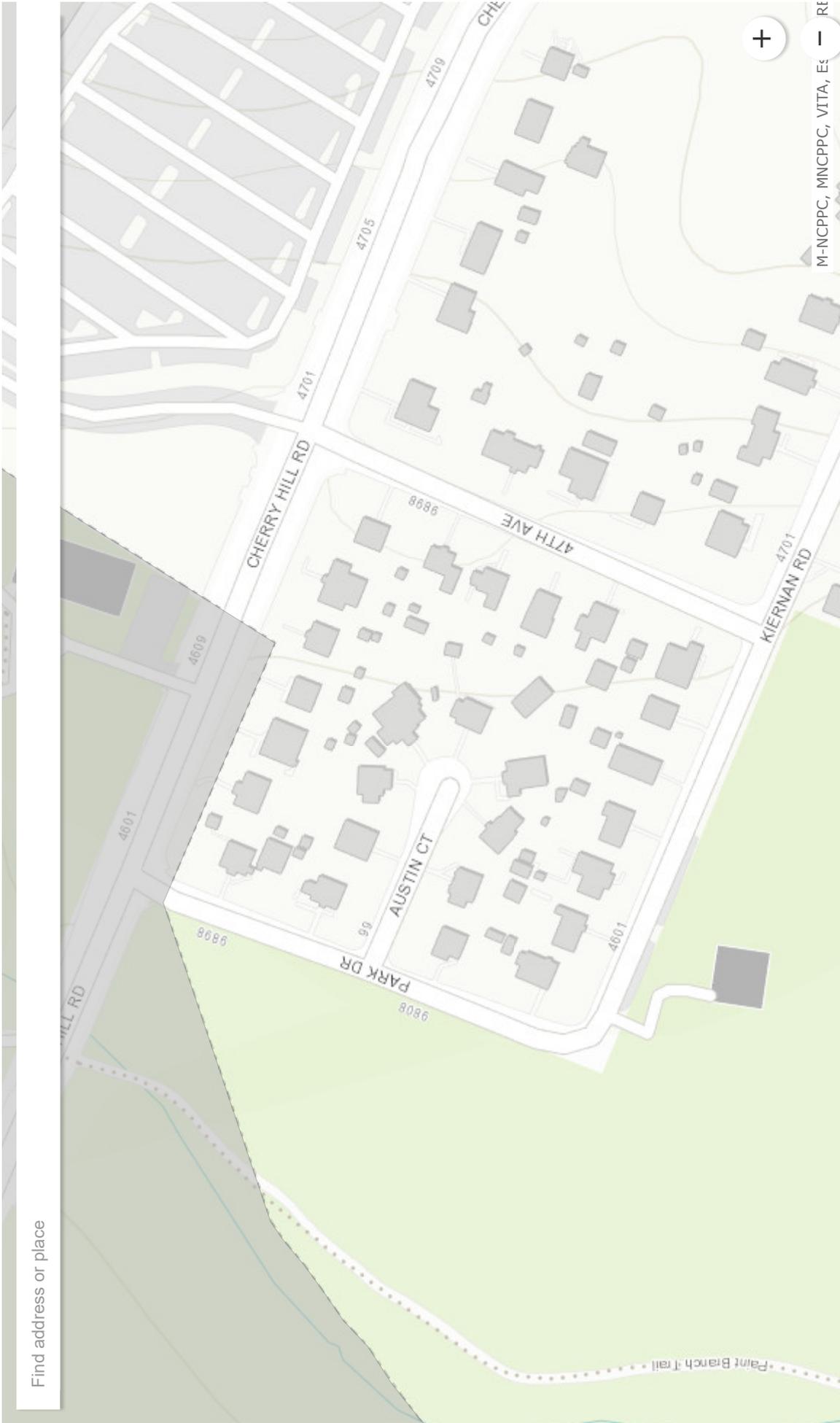
Recommended Motion:

N/A

Attachments:

Map of bus stop location and area streets

Find address or place



M-NCPPC, MNCPPC, VITA, Es RE



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6

Discussion of Letter To Receive Refugees within City Jurisdiction



**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**

Prepared By: Bill Gardiner,
Assistant City Manager

Meeting Date: February 18, 2020

Presented By: Patrick Wojahn,
Mayor

Proposed Consent: Yes

Originating Department: Mayor and Council

Issue Before Council: Request to send a letter to the Department of State's Bureau of Population, Refugees and Migration stating that the City of College Park consents to receive refugees

Strategic Plan Goal: Effective Leadership

Background/Justification:

Presidential Executive Order 13888 states that the Federal Government "should resettle refugees only in those jurisdictions in which both the State and local governments have consented to receive refugees under the Department of State's Reception and Placement Program." Approximately 42 States, including Maryland, and more than 100 local jurisdictions have provided such consent.

The City Council requested in 2019 that the federal government increase the number of refugees that the United States accepts. In 2016 the annual refugee ceiling was set at 110,000 people, but today the ceiling is only 30,000 people.

Fiscal Impact:

None

Council Options:

1. Authorize the Mayor to send a letter stating that the City of College Park consents to receiving refugees.
2. Decline to authorize the Mayor to send a letter stating that the City consents to receiving refugees.
3. Authorize the Mayor to send a letter stating that the City does not consent to receiving refugees.

Staff Recommendation:

1

Recommended Motion:

I move to authorize the Mayor to send a letter in substantially the form attached to the Department of State's Bureau of Population, Refugees and Migration stating that the City of College Park consents to receiving refugees.

Attachments:

1. Draft letter to Secretary of State Michael R. Pompeo stating that the City of College Park consents to receiving refugees.

February 26, 2020

Secretary Michael R. Pompeo
U.S. Department of State
2201 C Street NW
Washington DC, 20520

Dear Secretary Pompeo:

This letter is in reference to Executive Order 13888, “On Enhancing State and Local Involvement in Resettlement.”

The College Park City Council unanimously approved the City’s consent to accepting refugee resettlement per the terms of the Executive Order. The City Council recognizes the immense challenges these refugees have faced and believes that our communities should accept and provide assistance to them.

Sincerely,

Patrick L. Wojahn
Mayor

7

Review of Legislation

Memorandum

TO: Bill Gardiner, Assistant City Manager
City of College Park

FROM: Leonard L. Lucchi, Esquire
Eddie L. Pounds, Esquire
City Lobbyists

DATE: February 14, 2020

RE: Weekly Report #5

Here is a listing pertinent bills of interest that we are tracking for the City:

- 1. PG 108-20** M-NCPPC – Summer Math, Reading, and Science Pilot Program – For the purpose of creating a Summer Math, Reading, and Science Pilot Program. M-NCPPC is to coordinate with the Prince George’s County public school system to integrate academic content into summer parks and recreation programs. **Bill received an Unfavorable Report from the Bi-County Committee. Bill special ordered today by the Delegation until next week.**
- 2. PG 303-20** Prince George’s County – Alcoholic Beverages – Shopping Center – Authorization of a Class B-SC (Shopping Center) 7-day beer, wine, and liquor license.
- 3. PG 308-20** Prince George’s County – Alcoholic Beverages – Licenses for Supermarkets – Authorizes Class A beer and light wine license for use in a supermarket.
- 4. PG 401-20** Prince George’s County – Authority to Impose Fees for Use of Disposable Bags – Authorizes the County to impose a fee on retail establishments for the use of disposable bags. **Bill moved out of Subcommittee with no recommendation. The bill failed today in Delegation by a vote of 10-10-1.**

5. **HB 5 (SB 161)** Crimes – Hate Crimes – Use of an Item or a Symbol to Threaten or Intimidate - Prohibits a person from placing or inscribing an item or a symbol, including an actual or depicted noose or swastika, whether temporary or permanent, on any real or person property, public or private, without the express permission of the owner or specific persons, with the intent to threaten or intimate any person or group of persons. Violators are guilty of a misdemeanor, punishable by imprisonment for up to three years and/or a \$5,000 fine. **House Bill was heard by the House Judiciary Committee on January 16, 2020. House Bill passed Third Reader, as amended and has been referred to the Senate Judicial Proceedings Committee. Senate Bill was heard by the Senate Judicial Proceedings Committee on January 29, 2020. Senate Bill passed Third Reader (45-0). Bill is supported by MML. Strong likelihood of passage.**
6. **HB 8** Illegal Dumping and Litter Control Law – Yard Waste – Bill expands illegal dumping to include “yard waste” and imposes a mandatory misdemeanor penalty and fine for violation. **Bill was heard on Jan. 29, 2020 by the House Environment & Trans. Committee. MML is supporting this bill with an amendment. Moderate likelihood of passage.**
7. **HB 42 (SB 67)** Public Information Act - Applications for Inspection – Responses and Time Limits - Decreasing the time periods within which a custodian is required to grant or deny a certain application to inspect a public record and produce a public record in response to an approved application; altering the circumstances under which and the time period within which a custodian is required to indicate certain information in writing or by e-mail; decreasing from 10 to 5 working days. **House Bill was heard by the House Health & Government Operations Committee on February 11, 2020. Senate Bill will be heard by the Senate Education, Health and Environmental Affairs Committee on March 10, 2020. Bill is opposed by MML. Low likelihood of passage.**
8. **HB 52** Local Government – Lemonade Stands – Prohibition on Regulation by Local Law - Prohibiting a municipality, a county, or any other political subdivision from adopting or enforcing a local law prohibiting or regulating the sale of lemonade or other nonalcoholic beverages by individuals under the age of 18 from a stand on private property. **Bill was heard by the House Environ & Tran. Committee on Jan. 28, 2020.**
9. **HB 70** Vehicle Laws – Intersections – Prohibited Acts - Prohibiting a vehicle facing a circular green signal, a green arrow signal, or a steady yellow signal from entering an intersection if the vehicle is unable to safely and completely proceed through the intersection. **Bill was heard by the House Environ & Trans. Committee on January 30, 2020.**
10. **HB 78 (SB 172)** Bay Restoration Fund – Authorized Uses - This bill expands the criteria used to determine how to allocate funding from the Bay Restoration Fund (BRF) Wastewater Account by including climate resiliency and

flood control as issues for the Maryland Department of the Environment (MDE) to consider when determining the priority of funding for specified projects. The bill also adds “volume or quality control” to the types of stormwater control measures that a local government can receive BRF funding for if the local government has implemented a system of charges to fully fund a stormwater management program. The bill takes effect July 1, 2020. **House Bill was heard by the House Environ & Trans. Committee on January 29, 2020. Senate Bill was heard by Senate Education, Health & Environ. Affairs Committee on January 29, 2020. Senate Bill passed Third Reader (45-0). Bill is supported by MML.**

11. HB 125 (SB 148)

Board of Public Works – Land Acquisition – Requirements - This bill prohibits the Board of Public Works (BPW) from approving the acquisition of specified real property worth at least \$500,000 unless (1) BPW provides the Legislative Policy Committee (LPC) with specified information and (2) in some circumstances, a study is done regarding the ongoing fiscal effect of the acquisition on the State. The bill does not apply to specified acquisitions of (1) property for land preservation and conservation purposes, primarily by the Department of Natural Resources (DNR); (2) property at the Port of Baltimore or Baltimore/Washington International Thurgood Marshall Airport; or (3) federally owned military property. The bill takes effect June 1, 2020. **House Bill was heard by the House Health & Government Operations Committee on February 4, 2020. Senate Bill was heard by the Senate Education, Health and Environmental Affairs Committee on January 29, 2020. Bill is supported by MML and has a high likelihood of passage.**

12. HB 127 (SB 287)

Maryland Arts and Culture Capital Grant Program - This bill establishes the Maryland Arts and Culture Capital Grant Program. The Maryland State Arts Council (MSAC) must administer the program and hire at least one full-time coordinator for the program. From fiscal 2022 through 2027, the Governor must appropriate \$10.0 million annually to the program. The council must award the total amount each year, split evenly between two types of eligible recipients, subject to specified requirements. The bill takes effect July 1, 2020. **House Bill was heard by the House Appropriations Comm on January 28, 2020. Senate Bill was heard by the Senate Budget & Taxation Committee on January 29, 2020. Bills are supported by MML.**

13. HB 130 (SB 319)

Vehicle Laws – Move Over Safety Monitoring System – Authorization – Bill would authorize certain first responder vehicles, including police, fire and ambulance, to have video monitoring systems installed for the purpose of recording those vehicle operators who fail to move over on the approach of an emergency vehicle. **House Bill was heard by the House Environment & Trans. Committee on February 6, 2020. Senate Bill was heard by the Senate Judicial Proceedings Committee on February 6, 2020. Bills are supported by MML. High likelihood**

of passage.

14. **HB 166** Criminal Procedure – Law Enforcement Procedures – Use of Force - This bill establishes circumstances under which a police officer is justified in using force and deadly force. It also establishes what a trier of fact must consider when assessing whether the police officer’s beliefs and actions were reasonable. **Bill is opposed by MML. Bill hearing was cancelled.**
15. **HB 185 (SB 223)** Commission on Tax Policy, Reform, and Fairness –This bill establishes the Commission on Tax Policy, Reform, and Fairness to be staffed by the Department of Legislative Services (DLS). The commission must report its preliminary findings and recommendations to the Governor and General Assembly by December 1, 2020, and its findings and recommendations to the Governor and General Assembly by December 1, 2021. The bill takes effect June 1, 2020, and terminates June 30, 2022. **House Bill was heard by the House Ways & Means Committee on February 4, 2020. Senate Bill was heard by the Senate Budget & Taxation Committee on January 29, 2020. Bill is supported by MML and has a high likelihood of passage.**
16. **HB 209 (SB 313)** Plastics and Packaging Reduction Act – This bill prohibits a store from providing a customer with a “plastic carryout bag” and requires a store to charge, collect, and retain at least 10-cents for each “durable carryout bag” provided to a customer. The appropriate unit of county government must enforce these provisions, and the bill establishes a civil penalty for violations. The Maryland Department of Labor (MDL) must adopt implementing regulations. The bill also establishes the Single-Use Products Workgroup, staffed by the Maryland Department of the Environment (MDE); the workgroup must submit a report of its findings and recommendations to the Governor and the General Assembly by December 1, 2020. The bill’s provisions relating to the workgroup take effect July 1, 2020, and terminate June 30, 2021. The bill’s other provisions take effect July 1, 2021. **House Bill was heard by the House Environment and Transportation Committee on February 11, 2020. Senate Bill will be heard by the Senate Finance Committee on February 20, 2020.**
17. **HB 223** End Ineffective Business Subsidies Act of 2020 – This bill prohibits the Secretary of Commerce from designating or expanding certain enterprise zones and focus areas on or after June 1, 2020; provides for the termination of the One Maryland Economic Development Tax Credit Program on January 1, 2022; applies the Opportunity Zone Enhancement Program to taxable years 2019 through 2021; and prohibits the Department of Commerce from issuing tax credit certificates to certain investors in certain biotechnology companies on or after January 1, 2022. **Bill was heard by the House Ways & Means Committee on February 12, 2020. Bill is opposed by MML and is likely to fail.**
18. **HB 258 (PG 408-20)** Prince George’s County – State Highways – Toll Facilities – Prohibits a

State agency, including the Maryland Transportation Authority, from acquiring or constructing any toll road, toll highway, or toll bridge in Prince Georges County unless authorized by Prince George's County by local law. **Bill will be heard by the House Environment & Trans. Committee on February 20, 2020.**

19. **HB 280 (SB 234)** Vehicle Laws - Suspension of Driver's License or Registration - Unpaid Citations or Judgments – This bill alters the requirements and procedures governing certain programs that authorize installment payments for certain motor vehicle traffic citations or judgment debts under certain circumstances; repeals the requirement that the Motor Vehicle Administration suspend a person's driver's license and vehicle registration for failure to pay a traffic citation or request a trial; and authorizes the Administration to initiate an action for a certain civil judgment for an unpaid traffic citation under certain circumstances. **House Bill will be heard by the House Environment & Transportation Committee on February 19, 2020 (rescheduled from February 6, 2020). Senate Bill was heard by the Senate Judicial Proceedings Committee on February 4, 2020. Bill is opposed by MML and is likely to fail.**
20. **HB 292 (SB 229)** Toll Roads, Highways, and Bridges - County Government Consent Requirement – Expansion - This bill expands the requirement that a State agency receive the express consent of a majority of the affected Eastern Shore county governments before it constructs a toll road, toll highway, or toll bridge in those counties. Under the bill, this requirement is expanded to apply to all counties in the State (including Baltimore City) if they are affected by any such toll road, toll highway, or toll bridge. **House Bill was heard by the House Environment & Trans. Committee on February 13, 2020. Senate Bill hearing has been cancelled.**
21. **HB 299** Public-Private Partnership Projects - Real Property Acquisition – Prohibition - Prohibiting a State agency or its designee from acquiring residential real property for a public-private partnership project that includes the addition of toll lanes to I-495 or I-270. **Bill was heard by the House Environment & Trans. Committee on February 11, 2020.**
22. **HB 301** Public Safety – Task Force on Missing Persons - This bill establishes a Task Force on Missing Persons. The State agencies represented on the task force must provide staff for the task force. The task force must report its findings and recommendations to the Governor and the General Assembly by December 31, 2021. The bill takes effect July 1, 2020, and terminates June 30, 2022. **Bill was heard by the House Judiciary Committee on February 4, 2020. Bill is supported by MML and has a high chance of passage.**
23. **HB 351** Land Use and Vehicle Miles Traveled Workgroup - This bill establishes a Land Use and Vehicle Miles Traveled Workgroup to develop a State strategy that identifies State and local land use policies, business

incentives, and transportation policies, investments, and programs to reduce vehicle miles traveled (VMT) in the State and meet other related goals. The Department of Legislative Services (DLS) must provide staff for the workgroup. By December 15, 2020, the workgroup must report its interim findings and recommendations to the Governor and the General Assembly; its final findings and recommendations must be submitted by December 31, 2021. The bill takes effect July 1, 2020, and terminates June 30, 2022. **Bill was heard by the House Environment & Transportation Committee on February 12, 2020. Bill is supported by MML and has a high likelihood of passage.**

24. **HB 359 (SB 277)**

Clean Cars Act of 2020 – Extension, Funding and Reporting – This bill extends and alters, for certain fiscal years, the Electric Vehicle Recharging Equipment Rebate Program and vehicle excise tax credit for the purchase of certain electric vehicles; repeals the limitation on the maximum total purchase price of certain vehicles; requires the Maryland Zero Emission Electric Vehicle Infrastructure Council to issue certain reports on or before certain dates; and alters the amount required to be transferred each year from the Maryland Strategic Energy Investment Fund to the Transportation Trust Fund. **House Bill was heard by the House Environment and Transportation Committee on February 13, 2020. Senate Bill was heard by the Senate Finance Committee on February 11, 2020.**

25. **HB 368 (SB 424)**

Maryland Transit Administration - Funding (Transit Safety and Investment Act) - This bill alters and extends (by five years) provisions of the Maryland Metro/Transit Funding Act (Chapters 351 and 352 of 2018) that require increased operating and capital spending for the Maryland Transit Administration (MTA). For fiscal 2023 through 2027, the appropriation for MTA’s operating expenses may not be less than the fiscal 2022 appropriation. For fiscal 2022 through 2027, the Governor must include in the State budget an appropriation from the Transportation Trust Fund (TTF) of at least \$500 million for MTA’s capital needs. The bill takes effect June 1, 2020. **House Bill was heard by the House Appropriations Committee on February 4, 2020. Senate Bill was heard by the Senate Budget & Taxation Committee on February 12, 2020.**

26. **HB 401 (SB 758)**

Public Information Act - Remote Access, Fee Complaints, Fee Waivers, and Inspection of Judicial Records (Open Government, Better Government Act) – This bill establishes the intent of the General Assembly that each official custodian adopt an internet use policy and other technological advances to expand remote access to public records and increase the transparency of government; requires the Public Information Act Compliance Board to receive, review, and resolve certain complaints alleging that a custodian unreasonably failed to waive a fee under certain circumstances; and alters the minimum fee charged under which the Board has authority to review a complaint. **House Bill was heard by the House Judiciary Committee on February 12, 2020. Senate Bill will be heard by the Senate Judicial Proceedings**

Committee on February 18, 2020. Bill is opposed by MML and has a low likelihood of passage.

27. **HB 502 (SB 590)** Public Information Act – Revisions – This bill requires each official custodian to adopt a certain policy of proactive disclosure; requires each official custodian to publish annual reports online, to the extent practicable; requires the Public Information Act Compliance Board to receive, review, and resolve certain complaints from applicants and applicants' designated representatives; and requires the Board to receive and review complaints from any custodian alleging that an applicant's request or pattern of requests is frivolous or vexatious. **House Bill was heard by the House Health & Government Operations Committee on February 11, 2020. Senate Bill was heard by the Senate Education, Health and Environmental Affairs Committee on February 13, 2020. Bill is supported with amendments by MML. Bill has a moderate likelihood of passage.**
28. **HB 561 (SB 315)** Electric Industry – Community Choice Energy – This bill applies certain laws regarding net energy metering and community solar generating systems to customers served by a community choice aggregator; repeals a provision that prohibits a county or municipal corporation from acting as an aggregator under certain circumstances; and establishes a process by which, beginning on October 1, 2021, a county or municipal corporation or group of counties or municipal corporations may form or join a community choice aggregator. **House Bill was heard by the House Economic Matters Committee on February 13, 2020. Senate Bill will be heard by the Senate Finance Committee on February 25, 2020. Bill is supported by MML and has a high likelihood of passage.**
29. **HB 607 (SB 305)** Public Safety – Crisis Intervention Team Center of Excellence – This bill establishes the Crisis Intervention Team Center of Excellence in the Governor's Office of Crime Control and Prevention to provide technical support to local governments, law enforcement, public safety agencies, behavioral health agencies, and crisis service providers and develops and implements a crisis intervention model program; requires the Office to appoint certain coordinators to the Center; requires the Center to take certain actions; a requires annual reporting. **House Bill will be heard by the House Judiciary Committee on February 18, 2020. Senate Bill was heard by the Senate Judicial Proceedings Committee on February 11, 2020. Bill is supported by MML and has a high likelihood of passage.**
30. **HB 709 (SB 490)** Human Services - Youth Services Bureaus – Funding – This bill repeals a requirement that the Department of Human Services identify eligible youth services bureaus and estimate the amount of State funds to allocate to each youth services bureau; requires State matching funds for a youth services bureau to be paid directly to its private sponsor; requires the

Governor to include at least \$1,800,000 in the annual budget bill for youth services bureaus; and provides for the allocation of the required funds. **House Bill will be heard by the House Appropriations Committee on February 18, 2020. Senate Bill was heard by the Senate Budget & Taxation Committee on February 12, 2020.**

31. **HB 1034 (SB 835)** County and Municipal Street Lighting Investment Act – Bill authorizes a county or municipality, after giving 60 days written notice to the electric company and the Public Service Commission, to convert its street lighting service to a certain alternative-energy-only tariff, submit a request to acquire certain street lighting equipment from the electric company, and enter into an agreement to purchase electricity for a certain use from any available electricity supplier under certain circumstances. **House Bill will be heard by the House Economic Matters Committee on March 5, 2020. Senate Bill will be heard by the Senate Education, Health and Environmental Affairs Committee on March 4, 2020.**
32. **HB 1109 (SB 109)** Disabled Active Duty Service Members, Disabled Veterans, and Surviving Spouses - Exemption From Property Tax and Other Charges and Refunds - This bill exempts a dwelling house owned by a disabled active duty service member, disabled veteran, or surviving spouse from specified governmental charges. The bill requires the State, a county, or a municipality to pay property tax refunds to a disabled active duty service member, disabled veteran, or surviving spouse under specified circumstances. The State, a county, or a municipality must pay interest on the refund under specified circumstances. The bill takes effect June 1, 2020, and applies retroactively to taxable years beginning after June 30, 2015. **House Bill will be heard by the House Ways and Means Committee on March 3, 2020. Senate Bill was heard by the Senate Budget and Taxation Committee on January 22, 2020.**
33. **HB 1155** Local Governments – Responsibility for Repairing or Replacing Sidewalks – Bill specifies that a county or municipality is responsible for repairing or replacing a sidewalk that becomes damaged as a result of a tree planted by the county or municipality; and prohibits a county or municipality from requiring a certain property owner to repair or replace, or contribute to the cost of repairing or replacing, a sidewalk that has become damaged as a result of a tree planted by the county or municipality. **Bill will be heard by the House Environment and Transportation Committee on March 3, 2020.**
34. **HB 1394 (SB 982)** Highway User Revenues - Revenue and Distribution – This bill repeals an exclusion of certain motor fuel tax revenue from distribution as highway user revenues to the Gasoline and Motor Vehicle Revenue Account; repeals an exception for highway user revenues to the requirement that supermajorities of the General Assembly approve transfers from the Transportation Trust Fund; and alters the amounts of capital grants calculated based on highway user revenues that are required to be appropriated to Baltimore City, counties, and

municipalities in certain fiscal years. **House Bill will be heard by the House Environment and Transportation Committee on March 5, 2020. Senate Bill will be heard by the Senate Budget and Taxation Committee on March 4, 2020.**

35. **SB 03** Electronic Smoking Devices, Other Tobacco Products, and Cigarettes – Taxation and Regulation - Applying certain provisions of tax law regulating the sale, manufacture, distribution, possession, and use of cigarettes and other tobacco products to certain electronic smoking devices; altering the definition of "other tobacco products" to include certain consumable products and the components or parts of those products and to exclude certain other products. **Bill was heard by the Senate Budget & Taxation Committee on January 29, 2020.**
36. **SB 109 (HB 1109)** Disabled Active Duty Service Members, Disabled Veterans and Surviving Spouses – Exemption from Property Tax and Other Charges and Refunds - This bill exempts a dwelling house owned by a disabled active duty service member, disabled veteran, or surviving spouse from specified governmental charges. The bill requires the State, a county, or a municipality to pay property tax refunds to a disabled active duty service member, disabled veteran, or surviving spouse under specified circumstances. The State, a county, or a municipality must pay interest on the refund under specified circumstances. The bill takes effect June 1, 2020, and applies retroactively to taxable years beginning after June 30, 2015. **Senate Bill was heard by the Senate Budget & Taxation Committee on January 22, 2020. House Bill will be heard by the House Ways and Means Committee on March 5, 2020.**
37. **SB 128** Local Government Animal Control Facilities – Adoption Fee Waiver for Veterans (Pets for Vets Act of 2020) - This bill requires an animal control facility operated by a county or municipality to waive the adoption fee for a dog or cat adopted by a veteran who presents specified identification that notes the individual is a veteran. An animal control facility may limit the number of adoption fee waivers granted to an individual to one dog and one cat within a six-month period. **Bill was heard by the Senate Education, Health and Environ. Affairs Committee on January 29, 2020. Bill passed Third Reader (45-0).**
38. **SB 209 (HB 654)** Criminal Law – Unruly Social Gatherings – Civil Penalties – This bill prohibits a person responsible for a private premise from conducting, causing, permitting, or aiding in the maintaining of any “unruly social gathering” on or in those premises. Violators are subject to the issuance of a civil citation and maximum penalties of \$500 (for a first violation) and \$1,000 (for a second or subsequent violation). A court may also order a violator to perform 20 hours of community service. Nothing in the bill prohibits a law enforcement officer from issuing a criminal citation or other civil citation under State or local law for violations arising out of the same circumstances. The bill may not be construed to preempt or prevail over any ordinance, resolution, law, or rule that is more stringent. **Senate Bill was heard by the Senate Judicial**

Proceedings Committee on January 29, 2020. House Bill will be heard by the House Judiciary Committee on February 18, 2020.

39. **SB 223 (HB 185)** Commission on Tax Policy, Reform and Fairness – This bill establishes the Commission on Tax Policy, Reform, and Fairness to be staffed by the Department of Legislative Services (DLS). The commission must report its preliminary findings and recommendations to the Governor and General Assembly by December 1, 2020, and its findings and recommendations to the Governor and General Assembly by December 1, 2021. The bill takes effect June 1, 2020, and terminates June 30, 2022. **Senate bill was heard by the Senate Budget & Taxation Committee on January 29, 2020. House bill was heard by the House Ways & Means Committee on February 4, 2020.**
40. **SB 253 (HB 715)** State Finance and Procurement - Prohibited Appropriations - Magnetic Levitation Transportation System –This bill prohibits the State (or any unit or instrumentality of the State) from using any appropriation for a magnetic levitation (Maglev) transportation system located or to be located in the State. The bill also prohibits a public or private entity that receives money from the State from authorizing a permit or giving any other form of approval for a Maglev system. Finally, the bill prohibits a proposal for a Maglev system from including the use of any Amtrak or CSX Transportation right-of-way. The bill takes effect June 1, 2020. **Senate Bill was heard by the Senate Budget & Taxation Committee on February 5, 2020. House Bill will be heard by the House Environment and Transportation Committee on February 21, 2020 and also by the House Appropriations Committee on February 25, 2020.**

8

Appointments to Boards and Committees

City of College Park
Board and Committee Appointments

Shaded rows indicate a vacancy or reappointment opportunity.
The date following the appointee's name is the initial date of appointment.

Advisory Planning Commission			
Appointee	Represents	Appointed by	Term Expires
Larry Bleau 7/9/02	District 1	Mayor	02/22
Llatetra Brown Esters 06/18	District 2	Mayor	06/21
Christopher Gill 09/24/13	District 1	Mayor	10/22
James E. McFadden 2/14/99	District 3	Mayor	01/20
Ben Flamm 01/02/18	District 2	Mayor	08/21
Santosh Chelliah 01/02/18	District 4	Mayor	09/22
Stephanie Stullich 01/02/18	District 3	Mayor	02/22
<p>City Code Chapter 15 Article IV: The APC shall be composed of 7 members appointed by the Mayor with the approval of Council, shall seek to give priority to the appointment of residents of the City and assure that there shall be representation from each of the City's four Council districts. Vacancies shall be filled by the Mayor with the approval of the Council for the unexpired portion of the term. Terms are three years. The Chairperson is elected by the majority of the Commission. Members are compensated. Liaison: Planning.</p>			

Airport Authority			
Appointee	Resides in	Appointed by	Term Expires
James Garvin 11/9/04	District 3	M&C	02/22
Jack Robson 5/11/04	District 3	M&C	10/20
Anna Sandberg 2/26/85	District 3	M&C	09/22
Gabriel Iriarte 1/10/06	District 3	M&C	01/20
Christopher Dullnig 6/12/07	District 2	M&C	02/20
David Kolesar 04/28/15	District 1	M&C	12/21
Dave Dorsch 08/11/15	District 3	M&C	12/21
<p>City Code Chapter 11 Article II: 7 members, must be residents and qualified voters of the City, appointed by Mayor and City Council, for three-year terms. Vacancies shall be filled by M&C for an unexpired portion of a term. Authority shall elect Chairperson from membership. Not a compensated committee. Liaison: City Clerk's Office.</p>			

Animal Welfare Committee			
Appointee	Resides in	Appointed by	Term Expires
Dave Turley 3/23/10	District 1	M&C	04/22
Patti Stange 6/8/10	Nonresident	M&C	04/21
Taimi Anderson 6/8/10	Nonresident	M&C	09/22
Suzie Bellamy 9/28/10	District 4	M&C	04/21
Kathy Rodeffer 11/24/15	Nonresident	M&C	03/23
Kennis Termini 03/26/19	District 1	M&C	03/23
Bram Turner 04/09/19	District 1	M&C	04/23

Christine Nagle 10/22/19	District 1	M&C	10/22
Lisa Ealley 10/22/19	District 1	M&C	10/22
Marcia Booth 11/12/19	District 1	M&C	11/22
Stephanie Butler 12/10/19	District 1	M&C	12/22
Resolution 15-R-26, 10-R-20: Up to fifteen members appointed by the Mayor and Council for three-year terms. Not a compensated committee. Liaison: Public Services.			

Board of Election Supervisors			
Appointee	Represents	Appointed by	Term Expires
John Robson (Chief) 5/24/94	Mayoral appt	M&C	03/21
Lisa Williams 10/23/18	District 1	M&C	03/21
Diane Ligon 02/26/19	District 2	M&C	03/21
John Payne 04/25/17	District 3	M&C	03/21
Yousuf Jaleel 10/01/19	District 4	M&C	03/21
Cameron Thurston 03/26/19	Mayoral appt	M&C	03/21
City Charter C4-3: The Mayor and Council shall, not later than the first regular meeting in March of each year in which there is a general election, appoint and fix the compensation for six qualified voters as Supervisors of Elections, one of whom shall be appointed from the qualified voters of each of the four election districts and two of whom shall be appointed by the Mayor with the consent of the Council. The Mayor and Council shall designate one of the six Supervisors as the Chief of Elections. This is a compensated committee; compensation is based on a fiscal year. Per Council action (item 19-G-46) effective July 1, 2019: For each of the next two years, the Chief Election Supervisor will receive \$960/fiscal year and the Supervisors will receive \$720/fiscal year. Liaison: City Clerk's office.			

College Park City-University Partnership			
Appointee	Represents	Appointed by	Term Expires
Carlo Colella	Class A Director	UMD President	06/30/21
Edward Maginnis	Class A Director	UMD President	06/30/21
Ken Ulman	Class A Director	UMD President	06/30/22
Brian Darmody	Class A Director	UMD President	06/30/20
Patrick L. Wojahn (01/12/16)	Class B Director	M&C	06/30/20
Maxine Gross	Class B Director	M&C	06/30/21
Senator James Rosapepe	Class B Director	M&C	06/30/22
Stephen Brayman	Class B Director	M&C	06/30/20
David Iannucci (07/15/14)	Class C Director	City and University	06/30/20
Dr. Richard Wagner (Chair)	Class C Director	City and University	06/30/22
The CPCUP is a 501(c)(3) corporation whose mission is to promote and support commercial revitalization, economic development and quality housing opportunities consistent with the interests of the City of College Park and the University of Maryland. The CPCUP is not a City committee but the City makes appointments to the Partnership. Class B Directors are appointed by the Mayor and City Council; Class C Directors are jointly appointed by the Mayor and City Council and the President of the University of Maryland.			

College Park Seniors Committee			
Appointee:	Represents:	Appointed by:	Term Expires
Arelis Pérez 11/14/17	Resident, District 1	M&C	12/21
Manuel Guevara-Cordova 03/28/17	Resident, District 3	M&C	11/21
Rosemary Peticari 04/11/17	Resident, District 1	M&C	04/21
Mary Anne Hakes 04/11/17	Resident, District 3	M&C	04/21
VACANT		M&C	06/30
Darlene Nowlin 08/08/17	Resident, District 4	M&C	08/21
Bonnie McClellan	Resident, District 4	M&C	06/20
Victoria Evans 01/15/19	Resident, District 2	M&C	01/21
Robert Thurston 03/12/19	Resident, District 2	M&C	03/21
Lynn Topp 04/23/19	Non-Resident	M&C	04/21
Ann Bolduc 09/10/19	Resident, District 1	M&C	09/21
Resolution 16-R-33 adopted December 13, 2016. Resolution 17-R-29 adopted November 28, 2017 increased membership. Resolution 19-R-07 adopted April 9, 2019 removed the Councilmember designation and increased membership. Up to 11 members, with the goal of at least one resident per Council district. Two-year terms. The Committee shall appoint a Chair and Vice Chair each with a term of one year from among the members of the committee. Not a compensated committee. Liaison: Youth, Family and Senior Services.			

Committee For A Better Environment			
Appointee	Resides in	Appointed by	Term Expires
Suchitra Balachandran 10/9/07	District 4	M&C	06/20
Alan Hew 01/12/16	District 4	M&C	02/22
Daniel Walfield 02/23/16	District 1	M&C	02/19
Todd Larsen 03/22/16	District 2	M&C	03/22
Caroline Wick 02/12/19	District 3	M&C	02/22
Alexa Bely 02/12/19	District 3	M&C	02/22
Oscar Gregory 02/26/19	District 2	M&C	02/22
Cameron Thurston 02/26/19	District 2	M&C	02/22
Pablo Regis de Oliveria 03/12/19	District 3	M&C	03/22
Andrea McNamara 03/12/19	District 3	M&C	03/22
Matt Dernoga 03/26/19	District 1	M&C	03/22
Chunyang Ding 01/14/20	District 1	M&C	06/20
Nikeshia Pancho 01/28/20	District 4	M&C	06/20
City Code Chapter 15 Article VIII: No more than 25 members, appointed by the Mayor and Council, three year terms, members shall elect the chair. Not a compensated committee. Liaison: Planning.			

Complete Count Committee	
Appointee:	Suggested Composition / Slot filled:
Robert Day 12/11/18	Councilmember – Liaison to full Council
Denise Mitchell 12/11/18	Councilmember – Liaison to full Council

Heidi Biffl 12/11/18	UMD Dept of Fraternity & Sorority Life
Gloria Aparicio-Blackwell 12/11/18	UMD Office of Community Engagement
Michael Glowacki 12/11/18	UMD Dept of Resident Life
Jim Nealis 02/12/19	Resident
John Payne 02/12/19	Neighbors Helping Neighbors
Lupi Quinteros-Grady 02/26/19	Latino community liaison
Melissa Sites 12/11/18	Community Association – CPAE
Andy Miller 02/12/19	PGPOA / landlord representative
Branson Cameron 04/23/19	UMD Student
Areliis Perez 08/13/19	Resident
Resolution 18-R-14 adopted 10-09-2018; Resolution 19-R-06 adopted 04-09-2019: Composed of up to 12 members appointed by the Mayor and Council. Target representation shown above. Members shall be representative of a cross-section of residents willing to serve until the completion of the 2020 Census. Committee will be discharged after a report summarizing their goals and achievements is presented to Council at the conclusion of the 2020 Census. The committee shall select a Chair from among the members. A quorum for purposes of conducting business shall be a majority of appointed members. Not a compensated committee. Liaison: Planning.	

Education Advisory Committee			
Appointee	Represents	Appointed by	Term Expires
Melissa Day 9/15/10	District 3	M&C	05/21
Carolyn Bernache 2/9/10	District 4	M&C	02/21
Stacy Currie 01/29/19	UMCP	UMCP	01/21
Dawn Powers 1/26/16	District 2	M&C	05/21
David Toledo 04/25/16	District 1	M&C	04/21
Rose Greene Colby	District 3	M&C	02/21
Doris Ellis 08/08/17	District 4	M&C	08/21
Tessie Aikara 05/14/19	District 4	M&C	05/21
Resolutions 97-R-17, 99-R-4, 10-R-13, 15-R-25, and 17-R-09: At least 9 members who shall be appointed by the Mayor and Council: at least two from each Council District and one nominated by the University of Maryland. All except the UMCP appointee shall be City residents. Two year terms. The Committee shall appoint the Chair and Vice-Chair of the Committee from among the members of the Committee. Not a compensated committee. Liaison: Youth and Family Services.			

Ethics Commission			
Appointee	Represents	Appointed by	Term Expires
Nora Eidelman 11/24/15	District 1	Mayor	11/21
Joe Theis 05/12/15	District 2	Mayor	09/21
Rachel Gregory	District 3	Mayor	05/20
Gail Kushner 09/13/11	District 4	Mayor	05/20
Robert Thurston 9/13/05	At Large	Mayor	05/20
Alan C. Bradford 1/23/96	At-Large	Mayor	11/21

Frank Rose 05/08/12	At-Large	Mayor	05/20
City Code Chapter 38 Article II: Composed of seven members appointed by the Mayor and approved by the Council. Of the seven members, one shall be appointed from each of the City's four election districts and three from the City at large. 2 year terms. Commission members shall elect one member as Chair for a renewable one-year term. Commission members sign an Oath of Office. Not a compensated committee. Liaison: City Clerk's office.			

Housing Authority of the City of College Park			
Bob Catlin 05/13/14		Mayor	05/01/24
James McFadden 10/09/18		Mayor	05/01/23
Theresa Keeler 09/17/19		Mayor	05/01/24
Arelis Perez 04/10/18		Mayor	05/01/20
VACANT	Attick Towers resident	Mayor	05/01/22
The College Park Housing Authority was established in City Code Chapter 11 Article I, but it operates independently under Division II of the Housing and Community Development section of the Annotated Code of Maryland. The Housing Authority administers low income housing at Attick Towers. The Mayor appoints five commissioners to the Authority; each serves a five year term; appointments expire May 1. Mayor administers oath of office. One member is a resident of Attick Towers. The Authority selects a chairman from among its commissioners. The Housing Authority is funded through HUD and rent collection, administers their own budget, and has their own employees. The City supplements some of their services.			

Martin Luther King, Jr. Tribute Committee			
Appointee	Represents	Appointed by	Term Expires
Lilla Sutton 09/27/16	District 2	M&C	05/22
Dottie Chicquelo	Non-resident	M&C	10/22
Jordan Schakner 10/10/17	District 1	M&C	10/20
Anita Wolley 11/14/17	District 2	M&C	11/20
VACANT		M&C	
Resolution 16-R-11 adopted 06-14-2016. Purpose is to plan, organize and execute an annual event in honor of Dr. King. Between five and nine members, appointed by the Mayor and Council for three-year terms. The Committee shall appoint the Chair and Vice-Chair from among their membership annually. A quorum will consist of a majority of the appointed members. The Committee may work with partners such as the University of Maryland, the Maryland National Capital Park and Planning Commission, local schools and faith communities, and others as appropriate, in planning the event. Liaison: Communications / Event Planner			

Noise Control Board			
Appointee	Represents	Appointed by	Term Expires
Mark Shroder 11/23/10	District 1	Council, for District 1	09/23
Harry Pitt, Jr. 9/26/95	District 2	Council, for District 2	04/20
Alan Stillwell 6/10/97	District 3	Council, for District 3	09/20
Suzie Bellamy	District 4	Council, for District 4	12/20

Adele Ellis 04/24/12	Mayoral Appt	Mayor	08/20
Larry Wenzel 3/9/99	Alternate	Council - At large	02/18
Aaron Springer 10/09/18	Alternate	Council – At large	10/22
City Code Chapter 138-3: The Noise Control Board shall consist of five members, four of whom shall be appointed by the Council members, one from each of the four election districts, and one of whom shall be appointed by the Mayor. In addition, there shall be two alternate members appointed at large by the City Council. The members of the Noise Control Board shall select from among themselves a Chairperson. Four year terms. This is a compensated committee. Liaison: Public Services.			

Recreation Board			
Appointee	Lives In	Appointed by	Term Expires
Sarah Araghi 7/14/09	District 1	M&C	06/22
Barbara Pianowski 3/23/10	District 4	M&C	11/20
Judith Oarr 05/14/13	District 4	M&C	08/22
Christina Toy 01/09/18	District 1	M&C	01/21
Jane Hopkins 1/23/18	District 4	M&C	01/21
Janice Bernache 02/13/18	District 3	M&C	02/21
Santosh Chelliah 10/09/18	District 4	M&C	10/21
Jane Miller	District 3	M&C	08/22
Domini Artis 10/08/19	District 4	M&C	10/22
Mark Mullauer 11/12/19	District 3	M&C	11/22
City Code Chapter 15 Article II: Effective 2/2/16: 10 members appointed by the Mayor and Council for three-year terms with a goal of representation from each district. The Chairperson will be chosen from among and by the district appointees. Not a compensated committee. Additional participants include the University of Maryland liaison and the M-NCPPC liaison. Liaison: Communications / Events Coordinator.			

Tree and Landscape Board			
Member	Represents	Appointed by	Term Expires
Christine O'Brien 08/11/15	Citizen	M&C	04/21
James Meyer 10/24/17	Citizen	M&C	06/20
Todd Reitzel 04/09/19	Citizen	M&C	04/21
Rashawna Alfred 04/09/19	Citizen	M&C	04/21
Janet Wagner 04/09/19	Citizen	M&C	04/21
Todd Larsen (or an alternate)	CBE Chair Liaison		
John Lea-Cox 1/13/98	City Forester	M&C	04/21
Planning Representative	Planning Director		
Brenda Alexander	Public Works Director		
City Code Chapter 179-5: The Board shall have 9 voting members: 5 residents appointed by M&C, the CBE Chair or designee, the City Forester or designee, the Planning Director or designee and the Public Works Director or designee. Two-year terms. Members choose their own officers. Not a compensated committee. Liaison: City Clerk's office.			

Veterans Memorial Committee			
Appointee	Represents	Appointed by	Term Expires
Joseph Ruth 11/7/01	VFW	M&C	01/19
Blaine Davis 10/28/03	American Legion	M&C	06/20
Rita Zito 11/7/01		M&C	06/20
Seth Gomoljak 11/6/14		M&C	06/20
Mary Cook 02/12/19		M&C	02/22
Lisa Fischer 02/26/19		M&C	02/22
VACANT			
VACANT			
VACANT			
<p>Resolution 15-R-27, 01-G-57: Board comprised of 9 to 13 members including at least one member from American Legion College Park Post 217 and one member from Veterans of Foreign Wars Phillips-Kleiner Post 5627. Appointed by Mayor and Council. Three year terms. Chair shall be elected each year by the members of the Committee. Not a compensated committee. Liaison: Public Works.</p>			

9

Future Agenda Items



TO: Mayor, City Council, City Manager and Department Directors

FROM: Janeen S. Miller, City Clerk

DATE: February 12, 2020

RE: Future Agendas

The following items are tentatively placed on future agendas. This list has been prepared by the City Manager and me and represents the current schedule for items that will appear on future agendas.

TUESDAY, FEBRUARY 25, 2020 REGULAR MEETING

Presentations of ceremonial checks for public school education grants to Hollywood Elementary, Paint Branch Elementary and Greenbelt Middle – Education Advisory Committee

Presentation from Miss College Park 2019, Arcadia Ewell

Presentation on results of the 2019 Community Survey, Ryna Quinones, Communication Coordinator

Proclamation – Women’s Heart Health Month

Proposed Consent: Approval of FY '20 Community Services Grants

Proposed Consent: Approval of EAC Recommendation for public school grant award to Buck Lodge Middle School

Award of task order to RK&K for Rhode Island Avenue buffered bike lanes – Terry Schum, Director of Planning

Tentative: Introduction of Ordinance 20-O-03, An Ordinance Of The Mayor And Council Of The City Of College Park Amending City Code Chapter 11, “Authorities”, Chapter 15 “Boards, Commissions And Committees”, Chapter 138, “Noise”, Chapter 179, “Tree And Landscape Maintenance”; To Discontinue The Cable Television Commission; Set Consistent Terms For All Board, Commission And Committee Members Appointed Under Chapters 15, 138 And 179 And Airport Authority Members Appointed Under Chapter 11; Remove Overly Prescriptive Staff Liaison And Membership Requirements, And Require Annual Work Plans For Mayor And Council Review And Approval, From Certain Advisory Boards – Suellen Ferguson, City Attorney (The Public Hearing will be held on March 10)

Tentative: Introduction of Charter Resolution 20-CR-01, A Charter Resolution Amending Article IV Voting and Elections, Section C4-3, Supervisors of Elections, to set consistent terms and appointment procedures for the Supervisors of Elections – Suellen Ferguson, City Attorney (The Public Hearing will be held on March 24)

Placeholder At The End Of The Meeting: Closed Session To Consider The Proposal For A Business To Locate In Prince George's County And To Consult With Counsel On A Legal Matter

TUESDAY, MARCH 3, 2020 WORKSESSION

01-28-20: Presentation from the Complete Count Committee on 2020 Census (30)

Discussion of County proposed Comprehensive Map Amendment – Terry Schum, Director of Planning (60)

07-02-19: Review standards for review/appeal of parking tickets – request of Mayor Wojahn (20)

10-01-19: Discussion of special event/party permit/registration (30)

10-15-19: Discussion of the City's security camera program and vendor (30)

Review of Legislation

3:15

TUESDAY, MARCH 10, 2020 REGULAR MEETING

Annual Review/Renewal of Insurance Contracts

Introduction of Ordinance 20-O-04 for a Property Transfer (Sellers) – Suellen Ferguson, City Attorney

TUESDAY, MARCH 17, 2020 WORKSESSION

Presentation from PEPCO representatives about upcoming work in the City (30)

08-08-19: Discussion of establishing a Youth Advisory Council – Kiaisha Barber, Director of Youth, Family and Senior Services (15)

Discussion of government alliance on race and equity policy and project – Bill Gardiner, Assistant City Manager and Kiaisha Barber, Director of Youth, Family and Senior Services (30)

11-06-19: Discussion of a Trash to Treasure pilot program (30) – Robert Marsili, Director of Public Works

02-10-20: Update on College Park Woods Clubhouse design and cost estimates – Robert Marsili, Director of Public Works (30)

Discussion of MOU with UMPD for live-monitoring of certain security cameras in the City – Bob Ryan, Director of Public Services (30)

Review of Legislation

3:15

TUESDAY, MARCH 24, 2020 REGULAR MEETING

Proposed Consent: Approval of a three-year contract for city-wide grass cutting – Robert Marsili, Director of Public Works

TUESDAY, APRIL 7, 2020 WORKSESSION

Presentation by the Purple Line Corridor Coalition Housing Action Team on its report, “Housing Action Plan to Preserve Affordability along New Light Rail Route in Montgomery and Prince George’s Counties” – County Council Member Dannielle Glaros and Jessica Sorrell from Enterprise (30) [Invited but not yet confirmed.]

TUESDAY, APRIL 14, 2020 REGULAR MEETING

Lakeland S.T.A.R.S. and College Park Scholars

TUESDAY, APRIL 21, 2020 WORKSESSION

TUESDAY, APRIL 28, 2020 REGULAR MEETING

03-20-19: Award of contract for construction for Hollywood Dog Park – Scott Somers, City Manager

ANNUAL ITEMS

January, early: Discussion of Homestead Tax Credit Rate (currently at 0%) (must certify by March 25 to change rate)

January, after an election: Review and adoption of Council Rules and Procedures

IFC/PHA Annual meeting with Council (when is best?)

March: Annual Review/Renewal of Insurance Contracts

March: Annual farmers market debrief

March: Annual Economic Development Report

April and September: Comments on the M-NCPPC budget

June Worksession: Review of applications for Boards and Committees

June Regular Meeting: Reappoint all Boards and Committees with an effective day of July 1

September 2020: Review of nuisance ordinance 19-O-13 adopted in September of 2019

October, first regular meeting: Proclamation for Indigenous Peoples' Day

Early Fall: Annual presentation from SHA on projects in the City (schedule prior to CTP discussion)

Fall: Annual police agency presentation

November, first regular meeting: Proclamation for Small Business Saturday

December: Approval of Annual Retreat agenda

MASTER LIST

2020 Quarterly Financial Presentations: January 28, April 28, August 11, October 27

01-23-19: Information Report: Actions taken to mitigate the discharge of sump pump water runoff – Steve Halpern, City Engineer

08-14-18: Discussion of City-wide parking (45)

02-05-19: Council approval of any decisions relating to reducing the speed limit, removing traffic calming or removing stop signs on Calvert Road relating to Purple Line construction impacts

Discussion of security at City buildings and cyber security – Scott Somers, City Manager

Future Worksessions requested at the FY20 Budget Worksession:

- 1) Performance Measures – how we use them and how we set them
- 2) Update on the Sustainability Plan

07-09-19: Input from staff and the Airport Authority about the GAO study on helicopters in the City and helicopter noise in the region (15)

Discussion and approval of a contract for a new phone system – Bill Gardiner, Assistant City Manager

Approval of a Joint Development Agreement with the University of Maryland for the City Hall project – Scott Somers, City Manager

Discussion with Park and Planning and Riverdale Park about bicycle and pedestrian safety on Old Calvert Road and the increased cut-through traffic

10-01-19: Discussion of signing on to the principles of the Maryland Advocates for Sustainable Transportation

10-15-19: Greater utilization of APC to review projects that are coming to Council and discussion of self-imposed “no ex-parte communications” rules

10-22-19: Discussion with VeoRide representatives about program start-up concerns

Discussion of additional roadway connectivity between City neighborhoods - AND – Find options to reduce traffic on our major roadways (include Complete Streets) (40)
Terry Schum, Director of Planning; Steve Halpern, City Engineer; Robert Marsili, Director of Public Works

11-20-19: Update to the City Manager’s contract

01-07-20: Award of contract for final design of Duvall Field – Terry Schum, Director of Planning

01-21-20: Proposed Charter amendment to provide alternate means of proving residency besides voter registration to satisfy the one year residency requirement to run for office

07-02-19: Discussion of an ordinance for City trails addressing eScooters and eBikes (45)

01-28-20: Discussion of Cherokee Lane Permit Parking Zone 4A

01-29-20: Discussion of the decennial redistricting and of establishing a redistricting commission

02-04-20: Follow up discussion on certain events held in the City

02-04-20: Discussion on electronic participation in Council meetings by elected officials