



City of College Park Virtual Meeting Instructions

This will be a Zoom virtual meeting. The link is:

<https://zoom.us/j/92398574069?pwd=MIU3dFB3OG9TZnBQT242R1lsK3RNQT09>

Zoom Webinar ID: 923 9857 4069

Zoom Webinar Password: CPjoinMCM

A few minutes before the meeting begins

1. To join the meeting by computer or mobile device:

- Click on the Zoom link above
- If this is the first time you have joined a Zoom meeting and you do not get the prompt to “Open Zoom Meetings”, you will need to click the download & run Zoom link on the page you were taken to. Clicking the link will allow you to install the Zoom app on your device.
- If you get the prompt to “Open Zoom Meetings”, click it to join the webinar.

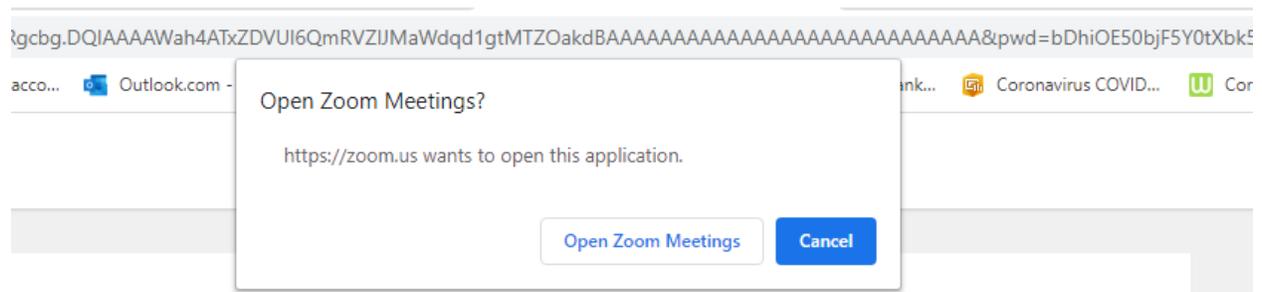
2. To join the meeting by telephone:

- Dial 301-715-8592
- Enter Meeting ID: 923 9857 4069, then press #
- There is no Participant ID. Just press #
- Enter Meeting Password: 419048, then press #

As an Attendee

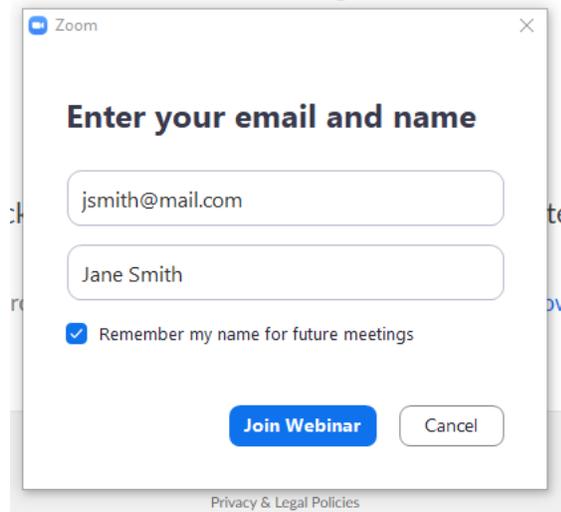
Joining a College Park Zoom webinar as an attendee will allow you to watch and listen to the webinar. Attendees can also use the Raise Hand button when the meeting is open for public comment. If the Host unmutes an attendee, that attendee will be able to speak to the webinar until they are muted again.

As an attendee, you will not have access to any other functions.

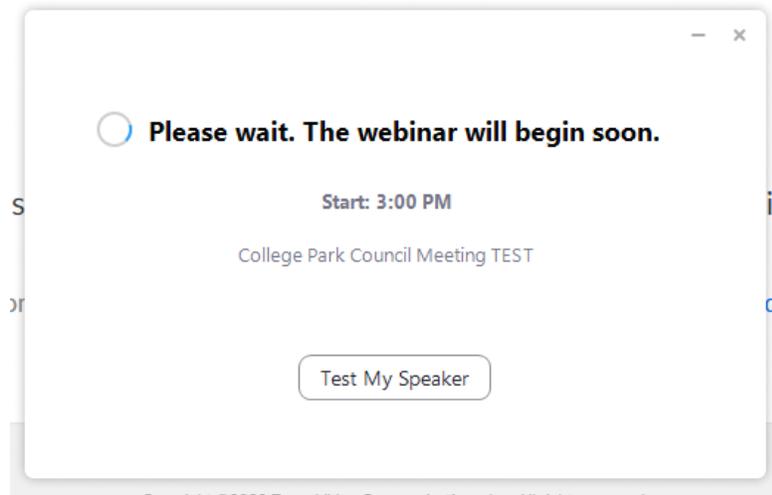


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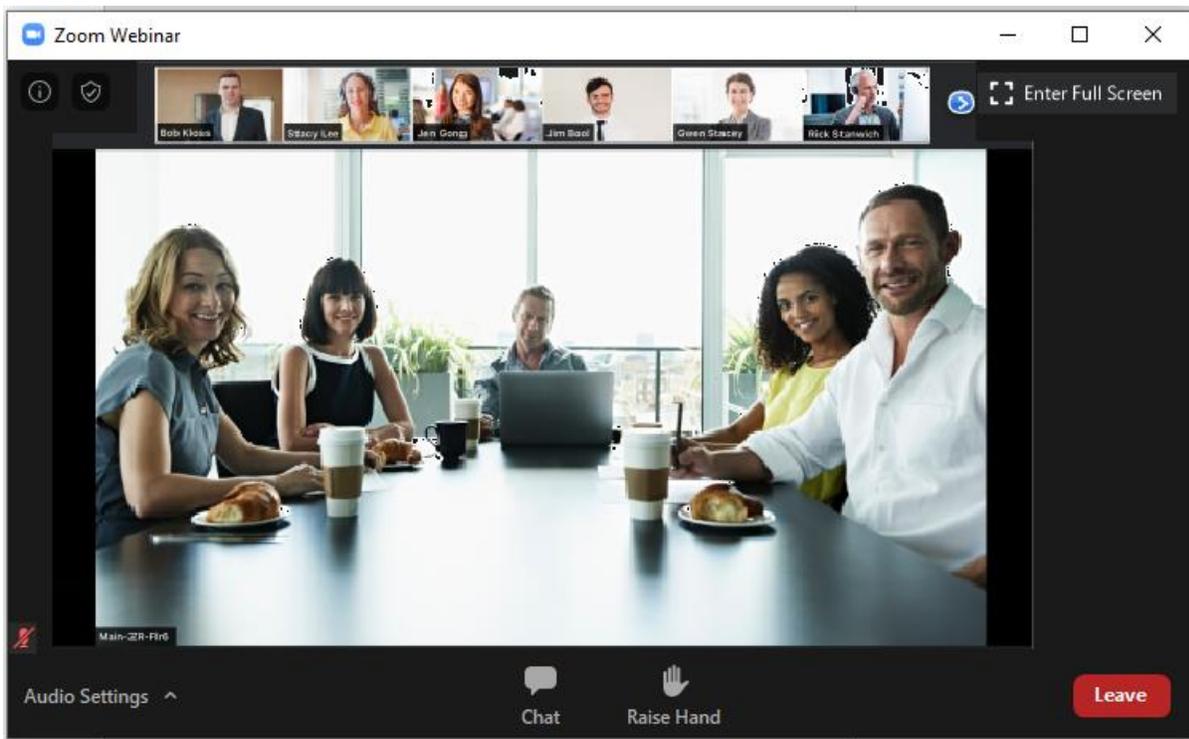
If the webinar is in the pre-meeting “Practice” mode and has not started to broadcast, you will get the following screen.



Once the webinar starts broadcasting, you will be taken into the webinar (see the next screenshot below.)

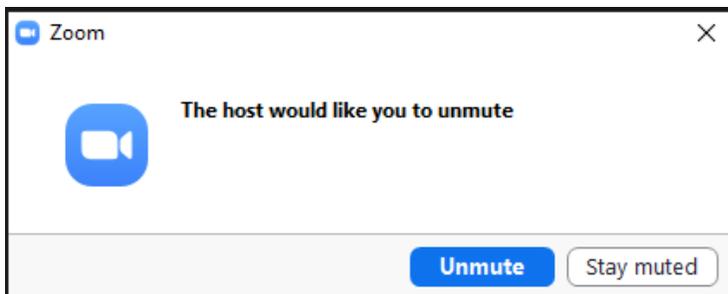
Note the “Raise Hand” Control in the lower part of the Zoom window.

If the controls are not showing, hover your mouse pointer over the Zoom window and the controls will immediately appear.



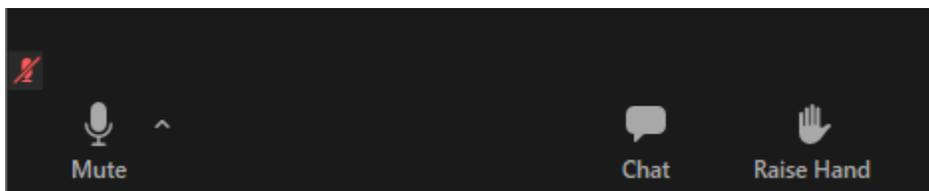
When the webinar is opened for public comment, you can click the “Raise Hand” control so that the Host will know that you would like to speak.

When it’s your turn to speak, you will be called upon to speak and you will get the following prompt:



Click the Unmute button to speak to the webinar and all the participants will be able to hear you.

While you are granted the option to speak, notice the microphone control that will appear at the lower-left corner of your Zoom window. Clicking that control will allow you to unmute and mute yourself.



After the Host has stopped the option to speak, the microphone control will disappear and you will not be able to speak to the webinar.

Guidelines and Best Practices for participation

1. Please keep yourself on “mute” to eliminate background noise.
2. A high-speed, wired internet connection will provide the best results.
3. We recommend that you close other applications on your device to preserve bandwidth.
4. If you will be speaking, we suggest using a headset with microphone for best results.
5. For public comment portions of the meeting, please unmute yourself when prompted by the Mayor, and remember to re-mute yourself when you are finished. Please eliminate as much background noise as possible when you are speaking.
6. Please state your name and whether you are a College Park resident when you begin your testimony. Speakers are given 3 minutes.



TUESDAY, SEPTEMBER 22, 2020
CITY OF COLLEGE PARK

VIRTUAL MEETING
Meeting Link Will Be Posted On City Website Calendar

7:30 P.M.
MAYOR AND COUNCIL REGULAR MEETING
AGENDA

(Note: There will be a Closed Session at the end of the meeting)

COLLEGE PARK MISSION STATEMENT

The City Of College Park Provides Open And Effective Governance And Excellent Services That Enhance The Quality Of Life In Our Community.

- 1. MEDITATION**
- 2. PLEDGE OF ALLEGIANCE:** Led by Councilmember Mitchell
- 3. ROLL CALL**
- 4. ANNOUNCEMENTS/COMMENTS - MAYOR, COUNCIL, STUDENT LIAISON**
- 5. CITY MANAGER'S REPORT**
- 6. ACKNOWLEDGMENTS**
- 7. PROCLAMATIONS AND AWARDS**
- 8. AMENDMENTS TO AND APPROVAL OF THE AGENDA**
- 9. PUBLIC COMMENT ON CONSENT AGENDA AND NON-AGENDA ITEMS** - Speakers are asked to provide their name and address for the record, and are given three minutes to address the Council.
- 10. PUBLIC HEARINGS:**
 - A. Petition request for permit parking on 48th Avenue between Pontiac Street and Berwyn Road
 - B. Ordinance 20-O-10, An Ordinance of the Mayor and Council of the City of College Park to Amend the Fiscal Year 2021 Operating and Capital Budget of the City of College Park, Maryland (Amendment #1)
- 11. PRESENTATIONS**

12. CONSENT AGENDA - Note: Consent Agenda items are routine items of business that are collectively presented for approval through a single motion. A Councilmember may request that an item be pulled from the Consent Agenda and placed under Action Items for separate discussion and action.

20-G-150	Approval of Minutes from the August 4, 2020 Worksession and the August 19, 2020 Special Worksession	Motion By: To: Second: Aye: Nay: Other:
20-G-155	Approval of a request for extension of a construction dumpster permit for 4622 College Avenue until January 16, 2021 - Bob Ryan, Director of Public Services	
20-G-156	Approval of a letter to Gov. Hogan expressing concern about construction delays on the Purple Line	
20-G-157	Approval of a letter to WSSC urging them to reimburse residents who have incurred damages due to the flood	

13. ACTION ITEMS

20-G-151	Council action on the petition request for permit parking on 48th Avenue between Pontiac Street and Berwyn Road	Motion By: To: Second: Aye: Nay: Other:
20-G-152	Recommendation to the Prince George's County Planning Board of approval, with conditions, of Preliminary Plan of Subdivision (4-20014) and Detailed Site Plan (19054) for The Hub at 4210-4220 Knox Road (Mixed Use Student Housing project), and approval of a Declaration of Covenants	Motion By: Rigg To: Second: Aye: Nay: Other:
20-G-153	Discussion, and possible approval, of College Park 2020-2025 Strategic Plan Vision and Mission	Motion By: To: Second: Aye: Nay: Other:
20-O-10	Adoption of Ordinance 20-O-10, FY '21 Budget Amendment (#1) – Gary Fields, Director of Finance <i>(Requires 6 affirmative votes to pass.)</i>	Motion By: To: Adopt Second: Aye: Nay: Other
20-R-22	Adoption of a Resolution clarifying the way to assign membership terms to advisory board members	Motion By: To: Second: Aye: Nay: Other
20-G-154	Appointments to City advisory boards	Motion By: To: Second: Aye: Nay: Other

14. GENERAL COMMENTS FROM THE AUDIENCE

15. ADJOURN

CLOSED SESSION

Pursuant to the Maryland Annotated Code, General Provisions Article, Section 3-305, the Mayor and Council are providing notice that they will meet in a Closed Session after tonight's meeting for the following purposes:

- 1. To consider the acquisition of real property for a public purpose and matters directly related thereto;**
- 2. To discuss the performance evaluation of an appointee (the City Manager's Annual Performance Evaluation).**

The City Council will not return to public session after the Closed Session.

- This agenda is subject to change. For the most current information, please contact the City Clerk at 240-487-3501.
- Public Comment is taken during Regular Business meetings on the second and fourth Tuesdays of the month in one of the following ways. All speakers are requested to complete a card with their name and address for the record.
 - To comment about a topic not on the meeting agenda: Speakers are given three minutes to address the Council during "Public Comment on Non-Agenda Items" at the beginning of each Regular Meeting.
 - To comment on an agenda item during a Regular Business meeting: When an agenda item comes up for consideration by the Council, the Mayor will invite public comment prior to Council deliberation. Speakers are given three minutes to address the Council on that agenda item.
- In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office at 240-487-3501 and describe the assistance that is necessary.

PUBLIC HEARING

Permit Parking
8400-8500 blocks
48th Avenue

**CITY OF COLLEGE PARK, MARYLAND
REGULAR COUNCIL MEETING AGENDA**



AGENDA ITEM 20-G-151

Prepared By: Jim Miller
Parking Manager, Public Services

Meeting Date: 09/22/20

Presented By: Bob Ryan
Public Services Director

Consent Agenda: No

Originating Department: Public Services – Parking

Action Requested: Consideration for permit restricted parking on the 8400 & 8500 block of 48th Avenue.

Strategic Plan Goal: Goal #6: Excellent Services

Background/Justification:

The attached petition was received requesting the establishment of residential permit parking in the 8400 and 8500 block of 48th Avenue due to an overcrowding of non-resident vehicles parking in the affected area on a daily basis. Petitioners have further requested that, if approved, the permit restrictions be enforced Monday through Saturday from 7:00am to 5:00pm, with '2 Hour Limit' parking for non-permit holders.

Staff findings report that there are a total of twenty-two (22) property addresses on this portion of 48th Avenue, which includes two (2) properties on Berwyn Road that abut 48th Avenue on the sides of their properties, thereby making them eligible for permits and/or visitor passes, if approved. Of the twenty-two (22) total property addresses, eleven (11) are situated on the east side of the street and eleven (11) are situated on the west side of the street. Of these, only two (2) have no driveway or available off-street parking (8400 & 8404 48th Avenue).

Additionally, in measuring both sides of the street on 48th Avenue (*between Pontiac Street and Berwyn Road*), it is estimated that there are a total of forty-eight (48) to forty-nine (49) total on-street parking spaces available, twenty-two (22) to twenty-three (23) spaces on the east side of the street, and twenty-six (26) on the west side of the street. These figures also take into account a three (3) foot off set on either side of each driveway, as well as fifteen (15) feet for fireplugs, thirty five (35) feet for intersections, and twenty five (25) feet for stop signs. Based on this information and the varying number of off-street parking spaces available by property address, the number of permits allocated to each property may also need to be varied, with more permits being allocated to those properties with less off-street parking, and less permits being allocated to those properties with more off-street parking.

Fiscal Impact:

Implementation of a new residential permit parking zone requires an investment of city resources for parking permits and visitor passes, the installation and maintenance of permit signs, and assignment of Parking Enforcement personnel to monitor and enforce regulations adopted by Council. Residents situated within the permit restricted area would be eligible to obtain their annual permits and visitor passes free of charge, with a limit to be determined by Council for each property address.

Council Options:

1. Grant the request to establish permit parking.
2. Deny the request to establish permit parking.
3. Grant the request with changes to the days and hours of enforcement.

Staff Recommendation:

Option 1, with staff taking direction from Council.

Recommended Motion:

I move to establish a residential permit parking zone in the 8400 & 8500 block of 48th Avenue as a permanently restricted parking zone, with no cost being assessed for residential permits and visitor passes to the residents therein, and enforcement being [Monday through Saturday from 7:00am to 5:00pm, with '2 Hour Limit' parking for non-permit holders.]

Attachments:

1. Petitions dated October 28, 2017 & December 11, 2019
2. Staff report memorandum dated December 16, 2019
3. Map of the 8400 & 8500 block of 48th Avenue
4. Photographs of 48th Avenue
5. City Code Chapters 151-1 and 151-2

Janeen S Miller

From: Beth McAllister [REDACTED] >
Sent: Tuesday, September 15, 2020 1:21 PM
To: Brian McAllister
Cc: cpmc
Subject: Re: 48th Avenue Parking Permits

[REDACTED]

On Tue, Sep 15, 2020 at 1:18 PM Brian McAllister [REDACTED] wrote:
September 15th, 2020

Good afternoon. My name is Brian McAllister and I own and reside at [8507 48th Avenue](#), in College Park.

I originally signed a petition submitted in December 2019 for permit parking on my street, however, I'm requesting my signature be removed from the petition and that I go on record now as being opposed to all parking permit restrictions on 48th Avenue.

Parking permits on this street are not going to solve any perceived problems. For the record, there are 22 houses on 48th Avenue between Berwyn Road and Pontiac Street. Of those, 20 houses have their own private driveways. The two houses without driveways (8400 and 8404) are rental properties. Interesting enough, the neighbor who created this petition and gathered signatures has two separate driveways on her property.

Due to the pandemic and the new normal conditions, there is no need for parking concerns within the neighborhood. I viewed photos taken of the street attached to the petition and that is not the case today.

Attached for the record are two photographs that I took today, Tuesday, September 15, 2020, at 12:13PM, standing on 48th Avenue in front of 8413. One photo points southbound with the other photo pointing northbound.

I find parking permits annoying, inconvenient, and unfair to other Maryland tax payers and friends who may stop by to visit and stay with us from time to time.

Sincerely,

Brian R. McAllister
[8507 48th Avenue](#)
[College Park, Maryland](#) 2740
[REDACTED]





3CY4310
www.ADAMSJEEP.COM

Janeen S Miller

From: Jim Miller
Sent: Tuesday, September 15, 2020 8:55 PM
To: [REDACTED]
Janeen S Miller; Bob Ryan
Subject: Comments for Permit restricted parking for 8400 and 8500 blocks of 48th Avenue

Good Evening Mr. Lanham,

I have been forwarded your email comments and questions pertaining to the upcoming Public Hearing that is scheduled for next Tuesday, September 22nd regarding the possible passing of permit restricted parking on the 8400 and 8500 blocks of 48th Avenue. Next to your bullet point questions/concerns you will find my answers in **RED**.

Should you have any further questions or concerns regarding this matter, please feel free to contact me at your leisure.

Respectfully,

Jim Miller
Parking Enforcement Manager
City of College Park, MD
(office) 240.487.3520

From: Benjamin Thomas Lanham [REDACTED]
Sent: Monday, September 14, 2020 11:17 PM
To: cpmc <cpmc@collegeparkmd.gov>
Subject: Comments for Permit restricted parking for 8400 and 8500 blocks of 48th Avenue

My name is Benjamin Lanham writing as a resident of 8509 48th Ave College Park, MD 20740.

I have a few comments/concerns that I wish to enter into the public record.

- How many permits do each household get, as a resident in a student group home there may be a need for more than two permits? *If permit restricted parking is approved by Council, each household/property address may be allocated anywhere from zero (0) to five (5) tag specific permits for property owners or tenants therein, in part depending upon the amount of off-street parking each property address may have. This is done as a measure to limit the number of vehicles parking on-street at any given time, as there are only a total of approximately forty eight (48) to forty nine (49) on-street parking spaces available in the proposed affected area, which does not include visitor parking or vehicles not in compliance with the posted restrictions.*
- Will there be a cost associated with the permits? *If permit restricted parking is approved by Council, permits and visitor passes will be free of charge. Typically each household/property address is allocated two (2) visitor passes in addition to the tag specific permits for residents or tenants, but they must be requested. However, visitor passes may only be used by guests to the property, and may not be used by any residents therein at any time in lieu of tag specific permits.*
- How is it determined that the vehicle has overstayed the two hours? will there be a meter. *Vehicles parked in a permit restricted area with time limits are electronically timed by the devices used by Parking Enforcement*

personnel. Once the posted time limit has elapsed the officer will return, and if the subject vehicle remains a parking citation will be issued.

- Is Saturday needed as the University doesn't have classes on the weekend? The proposed days and hours of enforcement are only requested via the petition received by the city, and are at the discretion of Council to amend. During the Public Hearing you have the right to voice your concerns to Council regarding any part of the proposed restrictions within this request.
- Will violators be ticketed or towed. If approved by Council, violators will be ticketed based on the posted restrictions, but not automatically towed unless the subject vehicle has two (2) or more outstanding tickets at the time of the infraction. Vehicles not in compliance may also be cited every twenty four (24) hour period for the same violation, and may be subject to the city's '48 Hour Limit' ordinance if either remaining illegally parked for two (2) or more consecutive days, or if the city receives a formal complaint specific to a given vehicle.

Thank you,

Benjamin Lanham

Janeen S Miller

From: Lauren Bahnsen [REDACTED]
Sent: Wednesday, September 16, 2020 9:03 PM
To: cpmc
Cc: [REDACTED]
Subject: Incorrect name for Petition for Parking Permit

Hello,

My name is Lauren Bahnsen. I am a senior at the University of Maryland. I started living at 8417 48th Ave in August 2018. The name Brian Paxton is listed on the Petition For Parking Permit. There has been no one by that name living at this address in at least the past two years.

Thank you,

Lauren Bahnsen

Janeen S Miller

From: Jim Street [REDACTED]
Sent: Tuesday, September 15, 2020 12:32 PM
To: cpmc
Subject: I oppose parking permits for 48th Avenue

To whom it may concern,

My name is James Street, and my wife and I own a rental property on 48th Avenue in College Park.

We are opposed to requiring parking permits on our street in College Park. We see no need.

Additionally, I have checked my records, and while Jay Chmielewski was a tenant in our house for a couple of years, he was not our tenant after June 30, 2014.

Our home address is:
3024 Miles Road
Burtonsville, MD 20866

Rental property address:
8502 48th Ave.
College Park, MD 20740

Please feel free to contact us with any questions,

James Street and Emily Tien
[REDACTED]



PUBLIC HEARING NOTICE

TO: Property Owners/Residents of 8400 & 8500 blocks of 48th Avenue
(48th Avenue between Pontiac Street and Berwyn Road)

FROM: Janeen S. Miller, City Clerk

DATE: August 24, 2020

RE: Public Hearing on the petition request for the implementation of permit
restricted parking for the 8400 & 8500 blocks of 48th Avenue

The Mayor and Council of the City of College Park will hold a virtual Public Hearing on **Tuesday, September 22 at 7:30 p.m.** to take public comment on the petition request for permit restricted parking on this block. All interested parties shall have an opportunity to be heard. Following the Public Hearing, the Mayor and Council may take action on the request.

The petition requested enforcement of permit restricted parking Monday through Saturday from 7:00am to 5:00pm, with a 2-hour limit for non-permit holders, due to an overcrowding of parked vehicles on a daily basis that do not belong to the residents of the block. The petition was signed by 68% of the affected households, which meets the threshold for a public hearing. More information can be found on the City's web site at www.collegeparkmd.gov under "Public Hearing Notice."

Due to the COVID 19 pandemic, this will be a virtual Public Hearing.

- To join by computer, please click or enter the link below:
<https://zoom.us/j/92398574069>
- To join by telephone, please dial:
+1 301 715 8592 - Webinar ID: 923 9857 4069

If you are unable to participate in the virtual meeting but would like to comment on this matter, you may submit written comment in advance. In order to be received by the Council as part of the record, the comment must include the full name and address of the person submitting the comment, and be submitted no later than 5:00 p.m. on the day of the hearing to cpmc@collegeparkmd.gov .

In accordance with the Americans With Disabilities Act, if you need special assistance, please contact the City Clerk's Office at 240-487-3501 and describe the assistance that is necessary.

If you have any questions, please feel free to contact our office at 240-487-3501 and we will be happy to assist you.

cc: College Park Mayor and Council
President, Berwyn District Civic Association, Inc.
Jim Miller, Parking Enforcement Manager
Bob Ryan, Director of Public Services

22 TOTAL PROPERTIES

170%

**PETITION FOR PERMIT PARKING
CITY OF COLLEGE PARK, MARYLAND
(MUST BE PRINTED LEGIBLY)**

DATE: 10-28-2017

We, the residents of Berwyn request permit parking for:
 (Location)
48TH AVE between 8513 and
 (Name of Street) (Location)
8305
 (Location)
 Contact Name: Lily Fountain Phone number: 301-474-2762

The name and address of each petitioner must be printed legibly or typewritten. The petitioners must represent two-thirds of the single-family dwelling units in the affected area. For each multi-family dwelling, the signature of the owner or agent is required. Duplicate this form for additional signatures. For further information, see Chapter 151 of the College Park City Code.

Permit parking is considered necessary because: Non-residents are blocking driveways AND Using All Available Parking Spots

The desired days and times that permit parking is requested to be enforced:
Monday-Saturday

The undersigned understand and acknowledge that there will be a fee for parking permits.

NAME	SIGNATURE	ADDRESS
Lily Fountain	<i>Lily Fountain</i>	owner-8411 48th Ave.
JANET McGRATH	<i>Janet McGrath</i>	owner 8405 48th Ave.
Jennae Chin	<i>Jennae Chin</i>	owner 8511-48th Ave.
Dah Fong	<i>Dah Fong</i>	owner 8408 48th Avenue.
Michelle Tam	<i>Michelle Tam</i>	owner 8410 48th Ave
Michelle Tam	<i>Michelle Tam</i>	owner 8500 48th Ave
Ched Stern	<i>Ched Stern</i>	8513 48th Ave - owner
Vaughn Gray	<i>Vaughn Gray</i>	owner 8400 8807 48th Ave
Vaughn Gray	<i>Vaughn Gray</i>	owner 8400 8404 48th Ave

Return completed form to the City Clerk's Office, 4500 Knox Road, College Park, MD 20740, 240-487-3501.

**PETITION FOR PERMIT PARKING
CITY OF COLLEGE PARK, MARYLAND
(MUST BE PRINTED LEGIBLY)**

Received

DATE: 12/11/2019 TSM

We, the residents of Berwyn request permit parking for:
(Location)
48th Avenue between Pontiac and
(Name of Street) (Location)
Berwyn Road
(Location)

Contact Name: Lily Fountain Phone number: 301-474-2762

The name and address of each petitioner must be printed legibly or typewritten. The petitioners must represent two-thirds of the single-family dwelling units in the affected area. For each multi-family dwelling, the signature of the owner or agent is required. Duplicate this form for additional signatures. For further information, see Chapter 151 of the College Park City Code.

Permit parking is considered necessary because: All available spots are frequently filled by NWN-48th-Ave-residents.

The desired days and times that permit parking is requested to be enforced:
Monday to Saturday, 7am-5pm; 2hr parking

The undersigned understand and acknowledge that there will be a fee for parking permits.

OWNER NAME	SIGNATURE	ADDRESS
Lily Fountain	<i>Lily Fountain</i>	8411 48th Ave
Dennis McGrath	<i>D. McGrath</i>	8405 48th Ave
Joe Yee	<i>Joe Yee</i>	8410 48th Ave
Michelle Tam	<i>Michelle Tam</i>	8500 48th Ave

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Return completed form to the City Clerk's Office, 4500 Knox Road, College Park, MD 20740, 240-487-3501.

**PETITION FOR PERMIT PARKING
CITY OF COLLEGE PARK, MARYLAND
(MUST BE PRINTED LEGIBLY)**

DATE: Received 12/11/2019 JSM

We, the residents of Berwyn request permit parking for:
(Location)
 _____ between 8513 and _____
(Name of Street) (Location)

(Location)
 Contact Name: Lily Fountain Phone number: 301-474-2762
lilyfountain2015@gmail.com

The name and address of each petitioner must be printed legibly or typewritten. The petitioners must represent two-thirds of the single-family dwelling units in the affected area. For each multi-family dwelling, the signature of the owner or agent is required. Duplicate this form for additional signatures. For further information, see Chapter 151 of the College Park City Code.

Permit parking is considered necessary because: Non residents are using all available spots and blocking driveways

The desired days and times that permit parking is requested to be enforced:

Monday - Saturday

The undersigned understand and acknowledge that there will be a fee for parking permits.

NAME	SIGNATURE	ADDRESS
Dawn Nichols	Dawn K Nichols	8310 48th Avenue
Dawn Nichols	Dawn K Nichols	8306 48th Avenue
		→ CAROL GRAY

Return completed form to the City Clerk's Office, 4500 Knox Road, College Park, MD 20740, 240-487-3501.

MEMORANDUM

TO: Janeen S. Miller, City Clerk

FROM: Jim Miller, Parking Enforcement Manager

DATE: December 16th, 2019

SUBJECT: Petition Request for Installation of Residential Permit Restricted Parking for the 8400 & 8500 blocks of 48th Avenue

ISSUE

The citizens of the 8400 and 8500 blocks of 48th Avenue have submitted a petition to the City Clerk's Office hereby requesting that residential permit parking be installed on their street, from the intersection with Pontiac Street, extending north to the intersection with Berwyn Road. This is in response to an overcrowding of vehicles parking within the proposed affected area on a daily basis that do not belong to the residents who reside therein. The petitioners have further requested that the permit restrictions for this area be enforced Monday through Saturday from 7:00am to 5:00pm, with 2 Hour Limit parking for non-permit holders.

SUMMARY

Following this study, as conducted by the Parking Enforcement Division of the Department of Public Services, it has been determined that the petition submitted meets all elements required within the City Code under Chapter §151- 1 and §151- 2, as 68.2% of the households in the proposed affected area have signed. It should also be noted that if approved, the corner properties located at the intersection with Berwyn Road (*4713 and 4801 Berwyn Road*) would also be eligible for permit parking, as one side of each of these properties abuts the area requested for permit parking.

RECOMMENDATION

Based upon the aforementioned information, it is the recommendation of this department that this petition be approved, forwarded to the Mayor and Council for consideration, and that residential permit parking signs be installed in the affected area to satisfy the needs of the citizens as soon as possible.

CC:
S. Somers
B. Ryan

49th Avenue - Permit Parking Petition

8401 48th Avenue to 4801 Berwyn Road



Created by College Park Engineering
Date: 7/17/2020
Source: M-NCPPC & CP GIS



1 inch = 100 feet
0 30 60 120 180 240 Feet







*City of College Park, MD
Monday, November 25, 2019*

Chapter 151. Permit Parking

§ 151-1. Promulgation of rules and regulations.

Under the provisions of § 184-9, Permit parking in restricted residential areas, of the Code of the City of College Park, the following rules and regulations are promulgated:

- A. A request for permit parking may be initiated by the Mayor and Council or by petition from one or more residents.
- B. Permit parking requests must be for a minimum area of both sides of a street one standard city block in length or the equivalent.

§ 151-2. Petition requirements.

- A. The petition must clearly state:
 - (1) Why permit parking is considered necessary.
 - (2) The limits of the desired permit parking area.
 - (3) The desired days and times that permit parking would be in force.
 - (4) That the parking permits may carry a charge that will reimburse the city for all or part of the costs of the necessary materials and the administration of the program.
- B. Petitions shall be signed by one person, usually the head of the household, representing one single-family residence or by the owner or his/her agent representing all of his/her tenants in a multifamily structure. The address of each petitioner must be shown.
- C. The petitioners, each representing one single-family residence in the affected area, must represent two-thirds (2/3) of the single-family dwelling units in the affected area.

PUBLIC HEARING

20-O-10

Budget
Amendment



**NOTICE OF PUBLIC HEARING
ORDINANCE 20-O-10
September 22, 2020
7:30 P.M.
Virtual Meeting**

**An Ordinance of the Mayor and Council of the City of College Park
To Amend the Fiscal Year 2021 Operating and Capital Budget
of the City of College Park, Maryland (Amendment #1)**

This budget amendment is primarily related to additional reductions (\$1,026,200) in revenue budgeted for FY2021 as a result of ongoing effects of the COVID 19 pandemic and to reduce expenditures accordingly. It is also providing for the estimated costs (\$13,000) of a special election for the District 2 City Council seat which will be vacated due to the resignation of Councilmember Brennan.

The Public Hearing will be held virtually on Tuesday, September 22, 2020 at 7:30 p.m. To obtain the meeting link or phone number to join the meeting, please visit the [Mayor and Council Meeting Page by clicking HERE](#). All interested parties will have the opportunity to be heard. Please note, participants will be muted during the meeting except during public comment.

A copy of this Ordinance may be obtained from the City Clerk's Office by calling 240-487-3501, or from the City's website: www.collegeparkmd.gov.

If you are unable to participate in the meeting, you may submit written comment prior to the Public Hearing. In order to be received by the Council as part of the record, the comment must include the specific topic to which it relates and the full name and address of the person submitting the comment. Written comment should be submitted no later than 5:00 p.m. on the day of the hearing to cPMC@collegeparkmd.gov.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office and describe the assistance that is necessary.



CITY OF COLLEGE PARK

OFFICE OF THE CITY CLERK

8400 BALTIMORE AVENUE SUITE 375 COLLEGE PARK, MD 20740 | 240.487.3501 | COLLEGEPARKMD.GOV

Notice of Public Hearing for Ordinance 20-O-10, introduced on September 8, 2020:

- Posted to City Website on September 11, 2020
- Posted on Cable Television Channel on September 11, 2020
- Posted on the Bulletin Board at Davis Hall on September 15, 2020
- Sent to Constant Contact LISTSERV on September 15, 2020

ATTEST:

Janeen S. Miller

Janeen S. Miller, City Clerk

**CITY OF COLLEGE PARK, MARYLAND
REGULAR COUNCIL MEETING AGENDA**



AGENDA ITEM 20-O-10

Prepared By: Gary Fields,
Director of Finance

Meeting Date: Sept. 22, 2020

Presented By: Gary Fields,
Director of Finance

Consent Agenda: No

Originating Department: Finance

Action Requested: Adoption of Ordinance 20-O-10, FY2021 budget amendment, to reduce expenditures as a result of revenue reductions due to COVID 19 pandemic and to provide funding for a special election for a vacated City Council seat.

Strategic Plan Goal: Goal 6: Excellent Services

Background/Justification:

This budget amendment was introduced at the City Council meeting on September 8, 2020 and a public hearing was scheduled for September 22, 2020.

This amendment is primarily related to additional reductions (\$1,026,200) in revenue budgeted for FY2021 as a result of ongoing effects of the COVID 19 pandemic and to reduce expenditures accordingly. It is also providing for the estimated costs (\$13,000) of a special election for the District 2 City Council seat which will be vacated due to the resignation of Councilmember Brennan.

When the FY2021 Budget was prepared, the initial revenue projections were reduced by almost \$1 million to provide for lost/reduced revenue as a result of the COVID-19 pandemic. Those reductions were made in the early stages of the pandemic, with minimal information to assist with reliable estimates. In recent budget presentations and Council meetings, the City Manager warned that, if additional reductions became necessary, staff would return to Council with a recommended budget amendment.

With the close of FY2020 and additional information/experience with revenue sources affected by COVID-19, the Finance Department has re-evaluated revenue projections and unfortunately has identified another approximate \$1 million in revenue reductions that should be made along with recommended reductions in expenditures to rebalance the FY2021 Budget. A detail of the revenue and expenditure reductions is provided in Attachment 2.

The most significant revenue reduction is in Admissions and Amusement Tax, primarily due to the cancelling of UMD athletic events for the fall. The Hotel/Motel Tax, although already significantly reduced in the Proposed FY2021 Budget due to ongoing closures, is being further reduced. Similarly, parking fines and speed camera enforcement revenue is being reduced due to continued reduced traffic.

Most of the necessary expenditure reductions are proposed from ongoing capital projects and can be deferred to future years with minimal impact to the ongoing operations of the City. However, other operating expenditure reductions are available due to COVID-19 effects, such as reduced or eliminated travel related to conferences that have become virtual and cancelled special events. Please note that funding does remain in those accounts to provide for training and alternative events.

Fiscal Impact:

The reduction in revenue is offset by an equal net reduction in expenditures, so there is no fiscal impact to the budget. All expenditure reductions are from current year budgeted expenditures, so there is no reduction in fund balance as a result of this amendment.

Council Options:

1. Adopt Ordinance 20-O-10 as presented, to provide for the effects of reduced revenue from COVID-19 and the costs of a special election. (**Passage of this amendment requires 6 affirmative votes**)
2. Direct staff to conduct further research.
3. Take no action at this time.

Staff Recommendation:

Option #1.

Recommended Motion:

I move to adopt Ordinance 20-O-10, an ordinance of the Mayor and Council of the City of College Park, to amend the Fiscal Year 2021 Operating and Capital Budget of the City of College Park, Maryland (Amendment #1).

Attachments:

1. Ordinance 20-O-10, FY2021 Budget Amendment #1
2. Ordinance 20-O-10 Budget Amendment Spreadsheet Summary

ORDINANCE 20-O-10

An Ordinance of the Mayor and Council of the City of College Park to Amend the Fiscal Year 2021 Operating and Capital Budget of the City of College Park, Maryland (Amendment #1)

WHEREAS, the Mayor and Council of the City of College Park did adopt a budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021 (hereinafter referred to as “FY2021”) on May 26, 2020 by the enactment of Ordinance 20-O-07; and

WHEREAS, the Mayor and Council of the City of College Park desire to amend the FY2021 Adopted Budget in order to reduce revenue projections resulting from ongoing effects of the COVID-19 pandemic, reduce expenditures by the same amount to balance the budget, and fund the special election for a vacant City Council seat,

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the City of College Park that the budget for fiscal year 2021 be, and hereby is, amended in accordance with the following schedule, with said amendments being indicated by asterisks in the right column. The individual budget amendment changes are itemized in Appendix A, attached hereto and incorporated herein by this reference.

	<u>General Fund</u>	
	<u>Budget as Adopted</u>	<u>As Amended by this Ordinance</u>
Revenues		
General Property Taxes	\$ 10,652,792	\$ 10,652,792
Other Taxes	4,133,430	3,692,230 *
Licenses & Permits	1,075,600	1,075,600
Intergovernmental	373,772	373,772
Charges for Services	908,228	773,228 *
Fines & Fees	2,960,300	2,510,300 *
Miscellaneous Revenues	<u>250,390</u>	<u>250,390</u>
<i>Total Operating Revenues</i>	<u>\$ 20,354,512</u>	<u>\$ 19,328,312</u>
Expenditures		
General Government	\$ 4,812,661	\$ 4,696,131 *
Public Services	4,998,179	4,951,729 *
Planning, Community & Economic Development	951,426	946,276 *
Youth, Family & Senior Services	1,328,630	1,321,480 *
Public Works	6,184,731	6,176,761 *
Contingency	250,000	224,050 *
Interfund operating transfer to Debt Service Fund	900,700	900,700
Interfund operating transfer to Capital Projects Fund	<u>928,185</u>	<u>111,185</u> *
<i>Total Expenditures</i>	<u>\$ 20,354,512</u>	<u>\$ 19,328,312</u>
Excess Fund Balance (over 25% retention goal) transfer to the Capital Projects Fund	<u>\$ 1,116,628</u>	

Capital Projects Fund

	<u>Budget as Adopted</u>	<u>As Amended by this Ordinance</u>
Revenues		
Funding sources other than General Fund	\$ 2,085,520	\$ 2,085,520
Interfund operating transfer from General Fund	928,185	111,185 *
Excess Fund Balance transfer from General Fund	1,116,628	1,116,628
Reserves (Fund Balance)	<u>25,137,868</u>	<u>25,137,868</u>
Total Revenues	<u>\$ 29,268,201</u>	<u>\$ 28,451,201</u>
Expenditures		
Capital Outlay – Total Expenditures	<u>\$ 18,577,119</u>	<u>\$ 17,760,119</u> *

BE IT FURTHER ORDAINED that:

1. Except as amended herein, Ordinance 20-O-07 (FY2021 budget as adopted) shall remain unmodified and in full force and effect;
2. In addition to the projected General Fund operating revenue of \$19,328,312, the amount of \$0 is appropriated from the unassigned reserve;
3. This budget amendment Ordinance provides for reductions in revenue and expenses, as a result of the COVID-19 pandemic and funding for a special election for a vacant City Council seat, as reflected in the itemized list in Appendix A, attached hereto and incorporated herein by this reference. Revenue is reduced by \$1,026,200 and expenditures are reduced by \$1,026,200. The net result is no change in the \$0 budgeted use of unassigned reserve and no change in the Capital Improvement Program (C.I.P.); and
4. This Ordinance shall become effective at the expiration of twenty (20) calendar days following its adoption.

BE IT FURTHER ORDAINED AND ENACTED by the Mayor and Council of the City of College Park that, upon formal introduction of this proposed Ordinance, which shall be by way of a motion duly seconded and without any further vote, the City Clerk shall distribute a copy to each Council member and shall maintain a reasonable number of copies in the office of the City Clerk and shall post at City Hall, to the official City website, to the City-maintained e-mail LISTSERV, and on the City cable channel, and if time permits, in any City newsletter, the proposed budget

amendment or a fair summary thereof together with a notice setting out the time and place for a public hearing thereon and for its consideration by the Council. The public hearing is hereby set for 7:30 P.M. on the 22nd day of September, 2020. Due to the COVID-19 pandemic this will be a virtual meeting. This public hearing follows the publication by at least seven (7) days, which will be held in connection with a regular Council meeting. All persons interested shall have an opportunity to be heard. After the hearing, the Council may adopt the proposed ordinance with or without amendments or reject it, by the affirmative vote of at least six (6) members of the Council without the need for further advertising or public hearings.

This Ordinance shall become effective at the expiration of twenty (20) days following its adoption. provided that, as soon as practicable after adoption, the City Clerk shall post a fair summary of the Ordinance and notice of its adoption at City Hall, to the official City website, to the City-maintained e-mail LISTSERV, on the City cable channel, and in any City newsletter. If any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the City that the remainder of the Ordinance shall be and shall remain in full force and effect, valid and enforceable.

Introduced on the 8th day of September, 2020

Adopted on the _____ day of September, 2020

Effective on the _____ day of October, 2020

ATTEST:

CITY OF COLLEGE PARK

Janeen S. Miller, CMC, City Clerk

Patrick L. Wojahn, Mayor

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Suellen M. Ferguson, City Attorney

CITY OF COLLEGE PARK, MARYLAND
Appendix A to Ordinance 20-O-10
Itemized FY2021 Budget Amendment #1 Changes

	Reductions
Revenue:	
Other Taxes	(441,200)
Charges for Srvc.	(135,000)
Fines & Fees	(450,000)
Total Revenue reductions	(1,026,200)
 Expenditures:	
General Gov't	(116,530) *
Public Services	(46,450)
Planning	(5,150)
YFS	(7,150)
DPW	(7,970)
Transfer to Capital	(817,000)
Contingency	(25,950)
Net expenditure reductions	\$ (1,026,200)
Net change in budget	\$ -

*Includes \$13,000 to provide for the cost of a special election for a vacant City Council Seat.

Ordinance 20-O-10 Budget Amendment - Spreadsheet Summary	COVID Reductions in FY21 Budget	FY 21 Adopted Budget	Proposed Budget Amendment	FY2021 Revenue as Amended	Budget Ord. Classification	Ordinance 20- O-10 Reduction
			(Reductions)			
			Additions			
Revenue:						
Income Tax	(105,000)	1,995,000	-	1,995,000	Other Taxes	(441,200)
Admission & Amusement	(65,000)	585,000	(285,000)	300,000	" "	
Highway User tax	(63,751)	573,430	(6,200)	567,230	" "	
Hotel/Motel Tax	(420,000)	980,000	(150,000)	830,000	" "	
Parking Meter Revenue	(55,000)	220,000	(40,000)	180,000	Charges for Srvc.	(135,000)
Garage Pay Stn	(14,000)	56,000	(6,000)	50,000	" " "	
Parking Permit	-	125,000	(44,000)	81,000	" " "	
Garage Permit	-	100,000	(45,000)	55,000	" " "	
Parking Fines	-	700,000	(250,000)	450,000	Fines & Fees	(450,000)
Speed Camera Enforcement	-	2,200,000	(200,000)	2,000,000	" "	
Total Revenue Reduction - Budget Amend.			\$ (1,026,200)	Add'l COVID related rev. reductions		(1,026,200)
Expenditures:						
Additional Expenditure - Special Election		-	13,000	Estimated Cost	General Gov't	(116,530)
City Attorney		206,000	(10,000)		" "	
Special Events (excluding MLK Tribute)		143,500	(71,750)	50% reduction	" "	
Travel & Training (Gen. Govt)		95,560	(47,780)	" "	" "	
3 mo. hiring freeze -Code Supervisor		107,000	(27,000)	Until 10/1/20	Public Services	(46,450)
Parking Enforce - printing (tickets/permits/payst receipt paper)		25,000	(12,500)	50% reduction	" "	
Travel & Training (Public Services)		13,900	(6,950)	" "	" "	
Travel & Training (Planning)		10,300	(5,150)	" "	Planning	(5,150)
Travel & Training (YFS)		14,300	(7,150)	" "	YFS	(7,150)
Travel & Training (DPW)		15,940	(7,970)	" "	DPW	(7,970)
Capital:						
Pavement Management Plan		784,000	(392,000)	50% reduc./defer	Transfer to Capital	(817,000)
Vehicle Replacement		500,000	(300,000)	60% reduc./defer	" " "	
Facilities Capital Reserve		25,000	(25,000)	Cut	" " "	
Public Works Facilities Improvements		100,000	(100,000)	Defer	" " "	
Contingency		250,000	(25,950)		Contingency	(25,950)
Net Change to Expenditures			\$ (1,026,200)			\$ (1,026,200)
Net change to FY2021 Budget			\$ -			\$ -

20-G-150

Approval of Minutes

WORKSESSION MINUTES
College Park City Council
Tuesday, August 4, 2020
7:30 P.M. –11:03 P.M.

Due to the COVID-19 Pandemic, this was a Virtual Meeting

PRESENT: Mayor Wojahn; Councilmembers Kabir, Kennedy, Brennan, Dennis, Day, Rigg, Mackie and Mitchell.

ABSENT: None.

ALSO PRESENT: Scott Somers, City Manager; Bill Gardiner, Assistant City Manager; Yvette Allen, Assistant City Clerk; Suellen Ferguson, City Attorney; Bob Ryan, Director of Public Services; Terry Schum, Director of Planning; Miriam Bader, Senior Planner; Adam Rosenbaum, Student Liaison; Julia Nihkinson, Deputy Student Liaison.

Mayor Wojahn opened the Virtual Worksession at 7:30 p.m.

CITY MANAGER’S REPORT: Mr. Somers stated that the City fared well with the storms on Monday and Tuesday morning. Another Continuing the Conversation Town Halls on Community and Race Relations in College Park will be held on August 20, 2020. The City has issued twenty-eight Business Assistance Program Grants and eighteen Resident Assistance Program Grants. Reminded everyone to visit the City’s COVID-19 page on the website for the latest updates on the City’s status and resources. Mr. Somers will send Council a list of business who were awarded and/or applied for a grant. Extra postcards flyers regarding the COVID grant program will be delivered to Council. If any resident sees a clogged storm drain, please call our Public Works Department.

Bill Gardner, Assistant City Manager, announced that presentation from Jeff Parks and Jessica Brown of Performance Breakthroughs, Inc. on the results from focus groups and survey responses regarding the City’s 2020 – 2025 Strategic Plan has been rescheduled for Wednesday, August 19 at 6:30 p.m.

AMENDMENT TO/APPROVAL OF THE AGENDA:

A motion was made by Councilmember Mackie and seconded by Councilmember Rigg to approve a letter in Special Session to the College Park Property Owners requesting they work with their student renters and consider allowing them to terminate leases or sublet to other students who wish to remain in the community.

A motion was made by Councilmember Rigg and seconded by Councilmember Kennedy to approve the City to sign on to the Supreme Court Amicus Brief Opportunity in Case Challenging Philadelphia’s Non-Discrimination Provisions.

Motion passed 8-0. Motion to approve the agenda as amended (Dennis/Kennedy) passed 8-0.

DISCUSSION ITEMS:

- 1. Presentation from Tom Diehl, Principal and Project Manager of GreenPlay, LLC on the Senior and Community Recreation Needs Assessment:**

Tom Diehl of GrenPlay gave an overview of the of the Senior and Community Recreation Needs Assessment: Discussion on need for more communication, meeting space, lack of available programs and other services available to meet the needs of the community. The next steps will be finalizing the report and bringing some recommendations to the table.

2. Current Status of Coronavirus Restrictions and Roles of City and County in Enforcement:

Suellen Ferguson reviewed the memorandum that was in the packet. There was discussion on who to call if residents have concerns if people and business are not following the County and State Executive orders. Staff was asked to update the City's website to list the current rules and procedures on who to contact if there are violations. Prince George's County will also be adding additional inspectors to make sure that business are in compliance. Several virtual meetings will take place in the near future with the County and UMD. Please view the City's website at <https://www.collegeparkmd.gov/312/COVID-19-City-Updates> for current updates.

3. Consideration of Declaring Juneteenth a City Holiday

Mr. Somers reviewed the staff report. The Human Resources staff surveyed other local municipalities to compare the number of paid holidays they provide to employees and to learn which municipalities are considering adding the Juneteenth holiday. The City provides basically the same holidays as do other municipalities except for the two holidays given every four years for the presidential election and presidential inauguration. Human Resources discussed with union leadership if they would be interested in trading the two presidential holidays which occur every 4 years for the Juneteenth holiday which would occur every year. Union leadership was interested, but union membership was not since they felt this may become a federal holiday. Council agreed with declaring Juneteenth a City Holiday and allowing staff to negotiate with union membership. Staff will prepare a Resolution approving the Juneteenth a holiday for an annual holiday on June 19 and negotiate formally with the bargaining unit before June 19, 2021 to "trade" the two presidential holidays (election and inauguration).

Items Added to the Agenda

Letter to College Park Property Owners requesting that they work with their student renters and consider allowing them to terminate leases or sublet to other students who wish to remain in the community.

There was discussion on if this letter was going to be sent to all property owners and apartment complexes. Since the COVID grant program does not apply to residential business, they would not be able to apply for a grant. There was additional discussion on

A motion was made by Councilmember Rigg and seconded by Councilmember Kennedy to enter into a Special Session. Councilmember Kabir questioned why Council is going into Special Session to vote on an item that is on the agenda for next week.

Roll call vote to go into Special Session:
Councilmember Kabir – No

Councilmember Kennedy – Yes
Councilmember Brennan – Yes
Councilmember Dennis – Yes
Councilmember Day – Yes
Councilmember Rigg – Yes
Councilmember Mitchell – Yes
Councilmember Mackie – No
Motion passed 6-2-0 to enter into Special Session.

Mayor and Council went into Special Session at 10:38 p.m. *See Special Session Minutes of August 4, 2020*

4. Requests for/Status of Future Agenda Items – None

5. Mayor and Councilmember Comments

Councilmember Kabir announced the Community Police Meeting: Webinar (every 2nd Monday of the month at 7:30 p.m.)

Councilmember Mitchell thank all who reached out to her and offer their condolences.

ADJOURN: A motion was made by Councilmember Mitchell and seconded by Councilmember Rigg to adjourn into Closed Session to discuss the appointment of individuals over whom this public body has jurisdiction. Mayor Wojahn said the Council will not return to public session after the Closed Session. The motion passed 8-0-0 and the Worksession was adjourned at 11:03 p.m.

Yvette Allen	Date
Assistant City Clerk	Approved

SPECIAL WORKSESSION MINUTES
College Park City Council
Wednesday, August 19, 2020
6:30 P.M. – 9:28 P.M.

Due to the COVID-19 Pandemic, this was a Virtual Meeting

PRESENT: Mayor Wojahn; Councilmembers Kabir, Kennedy, Brennan, Dennis, Rigg, Mackie and Mitchell.

ABSENT: Councilmember Day.

ALSO PRESENT: Scott Somers, City Manager; Bill Gardiner, Assistant City Manager; Janeen S. Miller, City Clerk.

Mayor Wojahn opened the Virtual Special Worksession at 6:30 p.m.

Mr. Somers said tonight is a high-level overview of data gathered by Performance Breakthroughs, Inc. during the last 2½ months in meetings with stakeholders, constituents, elected officials and a staff survey. This is the first of several Worksessions that will be held.

1. PRESENTATION: 2020-2025 Strategic Plan Presentation, Phase 1 – Data Results Briefing: Jeff Parks and Jessica Brown. Performance Breakthroughs, Inc.

The meeting began with a presentation of the PPT that covered: Methodology, Public Focus Groups, Stakeholder Focus Groups, Community Survey, Employee Survey, Lakeland Vision.

Discussion of Community Demographics: COVID challenges. Skewed sample. Language barrier issues. Under- and over-represented groups. Open-ended questions. 130-140 survey responses.

The community's view (SWOT) from public focus groups, community survey and stakeholder focus groups:

- Strengths: Green spaces, accessibility, university relationship, atmosphere and community.
- Weaknesses: Over-development, increased traffic, University over residents, resource allocation & transparency.
- Want More Of: Easy access to places they visit, plenty of entertainment, shopping and dining options, connection & collaboration.
- Improvements: accessibility and connectivity, atmosphere and quality of life, environment and sustainability, atmosphere and community safety.
- Threats/Challenges: Non-mindful development impacting QOL, CP becoming unaffordable in housing/taxes, inability to create a stable base community year round, financial problems for all as a result of COVID.
- Opportunities: Create a truly symbiotic relationship with UMD, increase the events and amenities, flourish in green spaces.
- Relationship with the City: People want to know, participate and interact, showcasing the unique and different aspects of College Park

- Vision for College Park in 2025: Supportive and inclusive community, accessibility and connectivity, sustainability and environment, atmosphere and quality of life, smart growth, safe community, stable base community, engaged and connected communities, attractive City, diverse business and housing.
- Vision for Lakeland:

Ranking of Importance:

1. Public Safety
2. Transportation
3. Community Experience
4. Environmental Sustainability
5. Affordable Housing
6. City & Resident Relationship
7. UMD & City Relationship
8. Neighborhood to Neighborhood Relationship
9. District to District Relationship

The Staff View:

- Strengths: Importance of the work, people they work with, family feel of organization
- Weaknesses: Interdepartmental communication, collaboration and alignment between departments; continue to grow in services and resources
- Future Challenges: COVID, better alignment between departments, costs will be high and resources constrained, succession management.
- Opportunities: improve team dynamics and employee engagement; better workflow and communication between departments; increased and innovative services; more inclusive and participative governance; capitalize on talent.
- Vision: Have community's trust; pride through excellent services; great work environment that is equitable and inclusive; efficient and well-functioning organization; take care of employees and reward great work; united, alighted and focused on shared goals.

SUMMARY

Community vision for the future:

- Great accessibility and connectivity
- Abundance of green and open spaces
- Inclusive and welcoming sense of community across CP
- Smart growth that creates a vibrant and unique atmosphere
- Known for being an environmentally conscious city
- Quality public education for all
- Stable year-round base community
- Innovate and expansive city services with full awareness of opportunities
- Public safety

Staff vision for the future:

- More team building and full employee engagement

- Resources aligned to goals and community needs
- More inter-departmental communication and collaboration
- More opportunities to grow
- Employees feel valued and rewarded based on quality work
- More openness to innovation and change
- More alignment and accountability

NEXT STEPS:

- Data will be sent to M&C to review more fully
- Individual brainstorming and Council homework:
 - 3 most important things you want to achieve for your district over 5 years
 - 3 most important things you want to achieve for the City over 5 years
- Upcoming Sessions to Plan:
 - 4-hour session on vision and mission – Review strategic planning process and roles, then brainstorm vision and mission with data, and discuss revisions
 - 2 sessions to focus on 5-year objective planning (4-hours each)
 - Methodology training and brainstorm City objectives
 - Finalize all City-wide objectives
 - 2 sessions (4-hours each) for 1-year objective planning and finalization
 - Department Training - objectives and action planning for 2021 (by mid-October)

(OKR = Objectives and key results)

- Review of what still needs to be accomplished from the 2015-2020 Strategic Plan
- The people who are doing the work will develop the action plan for approval of management and elected officials

ADJOURN: On a motion by Councilmember Rigg and seconded by Councilmember Mackie, the Special Worksession was adjourned at 9:28 p.m.

Janeen S. Miller	Date
City Clerk	Approved

20-G-155

Extension of
Dumpster Permit



**CITY OF COLLEGE PARK, MARYLAND
REGULAR COUNCIL MEETING**

Agenda Item # 20-G-155

Prepared By: R. W. Ryan
Public Services Director

Meeting Date: 09/22/2020

Presented By: R. W. Ryan
Public Services Director

Consent Agenda: Yes

Originating Department: Public Services

Action Requested: Approval of an extension of a permit for a construction dumpster at 4622 College Avenue, College Park.

Strategic Plan Goal: Goal #3 High Quality Development and Reinvestment

Background/Justification:

The City Code, Chapter 141-3.B, requires a permit for any dumpster placed upon a residential property. The Code allows the Director of Public Services and the City Manager to issue such permits for a combined total of 180 days. Thereafter, the City Council must approve the issuance of a permit, "upon showing of exceptional circumstances".

The applicant, Ilya Zusin/ZS 4622 LLC Solutions, LLC, has applied for an extension of this dumpster permit beyond the 180-day period for which the Director and Manager have authority to grant such permits.

The dumpster is being used for debris from the total renovation of the structure at 4622 College Avenue. This is an extensive project which includes renovation of the entire interior and exterior the building.

Fiscal Impact:

No fiscal impact to the City budget.

Council Options:

- #1: Approve dumpster permits through January 16, 2021 as requested.
- #2: Approve dumpster permits for additional 30-day increments until project completion.
- #2: Approve dumpster permits for a different definite time.
- #3: Deny further dumpster permits.

Staff Recommendation:

Option #1

Recommended Motion:

I move that the City Council approve dumpster permits for periods of 30 days each until completion of the renovation of 4622 College Avenue, or until 16 January 2021, whichever comes first; and to authorize the Public Services Department to issue such permits.

Attachments:

- 1. City Code Chapter 141-3.B
- 2. Permit Application Submitted via email on September 17, 2020
- 3. Applicant's letter explaining need for additional time dated September 17, 2020

Chapter 141. Nuisances

Article I. General

§ 141-3. Dumpsters and other storage receptacles.

[Amended 10-8-1985 by Ord. No. 85-O-9; 1-13-2004 by Ord. No. 03-O-12; 6-12-2007 by Ord. No. 07-O-12]

- A. Commercial or residentially zoned properties using a commercial dumpster service for regular trash collection must file with the City a copy of their contract for the services. Each contractor must furnish a minimum of two pickups weekly. All dumpsters furnished by the contractor must be watertight, with a lid that must remain closed. Each dumpster must sit on a concrete or asphalt pad to be at least the same size as the dumpster. The dumpster must be placed to the rear or side of the property, and in any case to the rear of the front building restriction line. In cases where the dumpster is visible to the general public, said dumpster must be enclosed by some means of screening, such as stockade-type fence, to completely obscure it from such view and must be located a minimum of 10 feet from any public sidewalk.
- B. No dumpster or other receptacle for the storage or transport of construction or other debris, or for the storage of household or other items, greater in size than three cubic yards, shall be placed on residential property without a permit issued by the City. Permits shall expire not later than 30 days after issuance, and shall be subject to such further conditions as the City Manager may require. A permit may be extended for up to an additional 60 days in any twelve-month period by the Director of Public Services, and thereafter by the City Manager for up to an additional 90 days in the same period upon good cause shown. Any further extension within the same period may be authorized only by the Mayor and City Council upon a showing of exceptional circumstance.



Dumpster or Storage Pod Permit Application

CITY OF COLLEGE PARK

DEPARTMENT OF PUBLIC SERVICES

4500 KNOX ROAD COLLEGE PARK, MD 20740 | T. 240.487.3570 | F. 301-220.1172 | publicservices@collegeparkmd.gov www.collegeparkmd.gov

§ 141-3 B -- No dumpster or other receptacle for the storage or transport of construction or other debris, or for the storage of household or other items, greater in size than three cubic yards, shall be placed on residential property without a permit issued by the City. Permits shall expire not later than 30 days after issuance, and shall be subject to such further conditions as the City Manager may require. A permit may be extended for up to an additional 60 days in any twelve-month period by the Director of Public Services, and thereafter by the City Manager for up to an additional 90 days in the same period upon good cause shown. Any further extension within the same period may be authorized only by the Mayor and City Council upon a showing of exceptional circumstance.

[X] Trash Dumpster [] Storage Pod* [] Residential [] Commercial

*Prince George's County Temporary Use and Occupancy Permit Required for Commercial property

Work Site Address 4622 College Ave

Project Description [X] Remove Debris [] Store Household Items [] Other

Occupant [] Tenant [] Owner

Property Owner(s) ZS 4622 LLC

Mailing Address 151 Haven Ave

City Port Washington State NY Zip Code 11050

Day Phone 814.771.3391 Evening Phone

Email Address Miller@zusin.com Fax

Company Delivering Unit Next Day Dumpster

Mailing Address

City State Zip Code

Day Phone Evening Phone

Email Address Fax

Applicant's Signature [Signature] Date 9.17.2020

***** APPLICANT DO NOT WRITE BELOW THIS LINE *****

Application Fee [] \$25.00 Application No. Intake By

PLANNING REVIEW NOT REQUIRED

Table with 6 columns: Department, By, Date, Approved, Denied, Not Required. Rows for Public Services, City Manager, Other, and Comments.

Permit No. Date Issued

September 17th, 2020

Re: City of College Park Dumpster Permit
4622 College Avenue
College Park, MD 20740

To Whom It May Concern,

4622 College Avenue is under active construction (Permits: PG County Case #0879-2019-00, City of College Park No.0005459). We will needed a dumpster during construction to make sure all debris is properly removed from the property. Construction has been delayed due to permitting and construction delays stemming from the ongoing COVID-19 Pandemic. We anticipate construction taking an additional 4 months. We would like to request a dumpster permit running from October 16, 2020 to January 16, 2021.

Please see attached Permit application and let us know if the dates are acceptable.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ilya Zusin', with a stylized flourish extending to the right.

Ilya Zusin

20-G-156

Letter to Gov. Hogan
re: Purple Line Construction

**CITY OF COLLEGE PARK, MARYLAND
REGULAR COUNCIL MEETING AGENDA**

AGENDA ITEM: 20-G-156



Prepared By: Bill Gardiner
Assistant City Manager

Meeting Date: September 22, 2020

Presented By: Bill Gardiner
Assistant City Manager

Consent Agenda: Yes

Originating Department: City Manager's Mayor and Council

Action Requested: Approval of a letter to Gov. Hogan expressing concern about construction delays on the Purple Line

Strategic Plan Goal: Goal 4: Quality Infrastructure
Goal 5: Effective Leadership

Background/Justification:

The State and the Purple Line concessionaire have been in a major cost dispute for many years. The concessionaire gave notice that it will quit the project if an agreement is not reached. A court recently ruled that the concessionaire can in fact terminate the contract if it chooses.

The State has indicated if an agreement cannot be reached with the concessionaire, the State will complete the project. However, the project would likely be delayed another one to two years.

It is not clear if the parties are still engaged in negotiations to reach an agreement that would have the concessionaire complete the project.

Fiscal Impact:

No direct impact on the City FY21 budget, but delays to completion of the Purple Line will likely delay the completion of projects nears the College Park metro and cause additional transportation disruptions.

Council Options:

1. Authorize the Mayor to send a letter to the Governor expressing the City's concerns that additional delays in the completion of the Purple Line will negatively impact the City.
2. Decline to send a letter on this issue at this time.

Staff Recommendation:

- 1.

Recommended Motions:

I move that the Council authorize the Mayor to send a letter to Governor Hogan expressing the City's concerns that additional delays in completing the Purple Line will negatively impact the City.

Attachments:

1. Draft Letter



CITY OF COLLEGE PARK

OFFICE OF THE MAYOR & CITY COUNCIL

8400 BALTIMORE AVENUE SUITE 375 COLLEGE PARK MD 20740 | COLLEGEPAKMD.GOV

MAYOR

Patrick L. Wojahn

pwojahn@collegetparkmd.gov
240.988.7763

DISTRICT 1

Fazlul Kabir

fkabir@collegetparkmd.gov
301.659.6295

Kate Kennedy

kkennedy@collegetparkmd.gov
202.400.1501

DISTRICT 2

P.J. Brennan

pbrennan@collegetparkmd.gov
202.288.5569

Monroe S. Dennis

mdennis@collegetparkmd.gov
301.474.6270

DISTRICT 3

Robert W. Day

rday@collegetparkmd.gov
301.741.1962

John B. Rigg

jrigg@collegetparkmd.gov
443.646.3503

DISTRICT 4

Maria E. Mackie

mmackie@collegetparkmd.gov
240.472.0681

Denise Mitchell

dmitchell@collegetparkmd.gov
301.852.8126

September 22, 2020

The Honorable Larry J. Hogan, Jr.
Governor of Maryland
100 State Circle
Annapolis, Maryland
Via online portal

Dear Governor Hogan:

I am writing on behalf of the City Council to express our concerns of the negative impacts that will be caused by further delay in the completion of the Purple Line. The Purple Line has helped spur several major developments in College Park, and certainly in other locations along the route as well. Some of these projects cannot proceed until certain parts of the Purple Line construction are completed, and other might not proceed without a clear path to completion of the Purple Line.

We recognize the complexities of the project and disputes with the concessionaire, but we urge you to craft an agreement or identify a path forward that will lead to the project's completion and the enormous benefits to the State as soon as possible.

Sincerely,

Patrick L. Wojahn
Mayor

Cc: 21st District Delegation
Prince George's County Council

20-G-157

**Letter To WSSC
re: recent flooding**

**CITY OF COLLEGE PARK, MARYLAND
REGULAR COUNCIL MEETING AGENDA**

AGENDA ITEM: 20-G-157



Prepared By: Bill Gardiner
Assistant City Manager

Meeting Date: September 22, 2020

Presented By: Bill Gardiner
Assistant City Manager

Consent Agenda: Yes

Originating Department: Mayor and Council

Action Requested: Approval of a letter to WSSC urging it to reimburse residents who have incurred damages due to sewage infiltration during the flood.

Strategic Plan Goal: Goal 4: Quality Infrastructure
Goal 5: Effective Leadership

Background/Justification:

On September 10, 2020 the City of College Park and large sections of Prince George's County were hit by a storm that dumped inches of rain in an hour. Streets and homes were flooded, cars were ruined, and sewage overflowed into homes.

WSSC manages the sewer system in College Park and surrounding areas, and it is a separate system from the stormwater drainage system. However, sewage can overflow the system during flood events, when pipes fail, and due to other causes.

Fiscal Impact:

No impact to the City budget.

Council Options:

1. Authorize the Mayor to send correspondence to the WSSC requesting that it reimburse residents for their property damage costs due to sewage overflows.
2. Decline to send correspondence to the WSSC on this issue.

Staff Recommendation:

- 1.

Recommended Motions:

I move to authorize the Mayor to send a letter to WSSC requesting that it reimburse residents for their costs to repair and replace property damaged from sewage overflows.

Attachments:

None

20-G-151

**Permit Parking
8400-8500 blocks
48th Avenue**

**CITY OF COLLEGE PARK, MARYLAND
REGULAR COUNCIL MEETING AGENDA**



AGENDA ITEM 20-G-151

Prepared By: Jim Miller
Parking Manager, Public Services

Meeting Date: 09/22/20

Presented By: Bob Ryan
Public Services Director

Consent Agenda: No

Originating Department: Public Services – Parking

Action Requested: Consideration for permit restricted parking on the 8400 & 8500 block of 48th Avenue.

Strategic Plan Goal: Goal #6: Excellent Services

Background/Justification:

The attached petition was received requesting the establishment of residential permit parking in the 8400 and 8500 block of 48th Avenue due to an overcrowding of non-resident vehicles parking in the affected area on a daily basis. Petitioners have further requested that, if approved, the permit restrictions be enforced Monday through Saturday from 7:00am to 5:00pm, with '2 Hour Limit' parking for non-permit holders.

Staff findings report that there are a total of twenty-two (22) property addresses on this portion of 48th Avenue, which includes two (2) properties on Berwyn Road that abut 48th Avenue on the sides of their properties, thereby making them eligible for permits and/or visitor passes, if approved. Of the twenty-two (22) total property addresses, eleven (11) are situated on the east side of the street and eleven (11) are situated on the west side of the street. Of these, only two (2) have no driveway or available off-street parking (8400 & 8404 48th Avenue).

Additionally, in measuring both sides of the street on 48th Avenue (*between Pontiac Street and Berwyn Road*), it is estimated that there are a total of forty-eight (48) to forty-nine (49) total on-street parking spaces available, twenty-two (22) to twenty-three (23) spaces on the east side of the street, and twenty-six (26) on the west side of the street. These figures also take into account a three (3) foot off set on either side of each driveway, as well as fifteen (15) feet for fireplugs, thirty five (35) feet for intersections, and twenty five (25) feet for stop signs. Based on this information and the varying number of off-street parking spaces available by property address, the number of permits allocated to each property may also need to be varied, with more permits being allocated to those properties with less off-street parking, and less permits being allocated to those properties with more off-street parking.

Fiscal Impact:

Implementation of a new residential permit parking zone requires an investment of city resources for parking permits and visitor passes, the installation and maintenance of permit signs, and assignment of Parking Enforcement personnel to monitor and enforce regulations adopted by Council. Residents situated within the permit restricted area would be eligible to obtain their annual permits and visitor passes free of charge, with a limit to be determined by Council for each property address.

Council Options:

1. Grant the request to establish permit parking.
2. Deny the request to establish permit parking.
3. Grant the request with changes to the days and hours of enforcement.

Staff Recommendation:

Option 1, with staff taking direction from Council.

Recommended Motion:

I move to establish a residential permit parking zone in the 8400 & 8500 block of 48th Avenue as a permanently restricted parking zone, with no cost being assessed for residential permits and visitor passes to the residents therein, and enforcement being [Monday through Saturday from 7:00am to 5:00pm, with '2 Hour Limit' parking for non-permit holders.]

Attachments:

1. Petitions dated October 28, 2017 & December 11, 2019
2. Staff report memorandum dated December 16, 2019
3. Map of the 8400 & 8500 block of 48th Avenue
4. Photographs of 48th Avenue
5. City Code Chapters 151-1 and 151-2

22 TOTAL PROPERTIES

170%

**PETITION FOR PERMIT PARKING
CITY OF COLLEGE PARK, MARYLAND
(MUST BE PRINTED LEGIBLY)**

DATE: 10-28-2017

We, the residents of Berwyn request permit parking for:
(Location)
48TH AVE between 8513 and
(Name of Street) (Location)
8305
(Location)
 Contact Name: Lily Fountain Phone number: 301-474-2762

The name and address of each petitioner must be printed legibly or typewritten. The petitioners must represent two-thirds of the single-family dwelling units in the affected area. For each multi-family dwelling, the signature of the owner or agent is required. Duplicate this form for additional signatures. For further information, see Chapter 151 of the College Park City Code.

Permit parking is considered necessary because: Non-residents are blocking driveways AND Using All Available Parking Spots

The desired days and times that permit parking is requested to be enforced:
Monday-Saturday

The undersigned understand and acknowledge that there will be a fee for parking permits.

NAME	SIGNATURE	ADDRESS
Lily Fountain	<i>Lily Fountain</i>	owner-8411 48th Ave.
JANET McGRATH	<i>Janet McGrath</i>	owner 8405 48th Ave.
Jennae Chin	<i>Jennae Chin</i>	owner 8511-48th Ave.
Dah Fong	<i>Dah Fong</i>	owner 8408 48th Avenue.
Michelle Tam	<i>Michelle Tam</i>	owner 8410 48th Ave
Michelle Tam	<i>Michelle Tam</i>	owner 8500 48th Ave
Ched Stern	<i>Ched Stern</i>	8513 48th Ave - owner
Vaughn Gray	<i>Vaughn Gray</i>	owner 8400 8807 48th Ave
Vaughn Gray	<i>Vaughn Gray</i>	owner 8400 8404 48th Ave

Return completed form to the City Clerk's Office, 4500 Knox Road, College Park, MD 20740, 240-487-3501.

**PETITION FOR PERMIT PARKING
CITY OF COLLEGE PARK, MARYLAND
(MUST BE PRINTED LEGIBLY)**

Received

DATE: 12/11/2019 TSM

We, the residents of Berwyn request permit parking for:
(Location)
48th Avenue between Pontiac and
(Name of Street) (Location)
Berwyn Road
(Location)

Contact Name: Lily Fountain Phone number: 301-474-2762

The name and address of each petitioner must be printed legibly or typewritten. The petitioners must represent two-thirds of the single-family dwelling units in the affected area. For each multi-family dwelling, the signature of the owner or agent is required. Duplicate this form for additional signatures. For further information, see Chapter 151 of the College Park City Code.

Permit parking is considered necessary because: All available spots are frequently filled by NWN-48th-Ave-residents.

The desired days and times that permit parking is requested to be enforced:
Monday to Saturday, 7am-5pm; 2hr parking

The undersigned understand and acknowledge that there will be a fee for parking permits.

OWNER NAME	SIGNATURE	ADDRESS
Lily Fountain	<i>Lily Fountain</i>	8411 48th Ave
Dennis McGrath	<i>D. McGrath</i>	8405 48th Ave
Joe Yee	<i>Joe Yee</i>	8410 48th Ave
Michelle Tam	<i>Michelle Tam</i>	8500 48th Ave

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Return completed form to the City Clerk's Office, 4500 Knox Road, College Park, MD 20740, 240-487-3501.

**PETITION FOR PERMIT PARKING
CITY OF COLLEGE PARK, MARYLAND
(MUST BE PRINTED LEGIBLY)**

DATE: Received 12/11/2019 JSN

We, the residents of Berwyn request permit parking for:
(Location)

8513 between 8513 and 8305
(Name of Street) (Location) (Location)

Contact Name: Lily Fountain Phone number: 301-474-2762
lilyfountain2015@gmail.com

The name and address of each petitioner must be printed legibly or typewritten. The petitioners must represent two-thirds of the single-family dwelling units in the affected area. For each multi-family dwelling, the signature of the owner or agent is required. Duplicate this form for additional signatures. For further information, see Chapter 151 of the College Park City Code.

Permit parking is considered necessary because: Non residents are using all available spots and blocking driveways

The desired days and times that permit parking is requested to be enforced:
Monday - Saturday

The undersigned understand and acknowledge that there will be a fee for parking permits.

NAME	SIGNATURE	ADDRESS
Dawn Nichols	Dawn K Nichols	8310 48th Avenue
Dawn Nichols	Dawn K Nichols	8306 48th Avenue
		→ CAROL GRAY

Return completed form to the City Clerk's Office, 4500 Knox Road, College Park, MD 20740, 240-487-3501.

MEMORANDUM

TO: Janeen S. Miller, City Clerk

FROM: Jim Miller, Parking Enforcement Manager

DATE: December 16th, 2019

SUBJECT: Petition Request for Installation of Residential Permit Restricted Parking for the 8400 & 8500 blocks of 48th Avenue

ISSUE

The citizens of the 8400 and 8500 blocks of 48th Avenue have submitted a petition to the City Clerk's Office hereby requesting that residential permit parking be installed on their street, from the intersection with Pontiac Street, extending north to the intersection with Berwyn Road. This is in response to an overcrowding of vehicles parking within the proposed affected area on a daily basis that do not belong to the residents who reside therein. The petitioners have further requested that the permit restrictions for this area be enforced Monday through Saturday from 7:00am to 5:00pm, with 2 Hour Limit parking for non-permit holders.

SUMMARY

Following this study, as conducted by the Parking Enforcement Division of the Department of Public Services, it has been determined that the petition submitted meets all elements required within the City Code under Chapter §151- 1 and §151- 2, as 68.2% of the households in the proposed affected area have signed. It should also be noted that if approved, the corner properties located at the intersection with Berwyn Road (*4713 and 4801 Berwyn Road*) would also be eligible for permit parking, as one side of each of these properties abuts the area requested for permit parking.

RECOMMENDATION

Based upon the aforementioned information, it is the recommendation of this department that this petition be approved, forwarded to the Mayor and Council for consideration, and that residential permit parking signs be installed in the affected area to satisfy the needs of the citizens as soon as possible.

CC:
S. Somers
B. Ryan

49th Avenue - Permit Parking Petition

8401 48th Avenue to 4801 Berwyn Road



Created by College Park Engineering
Date: 7/17/2020
Source: M-NCPPC & CP GIS



1 inch = 100 feet
0 30 60 120 180 240 Feet







*City of College Park, MD
Monday, November 25, 2019*

Chapter 151. Permit Parking

§ 151-1. Promulgation of rules and regulations.

Under the provisions of § 184-9, Permit parking in restricted residential areas, of the Code of the City of College Park, the following rules and regulations are promulgated:

- A. A request for permit parking may be initiated by the Mayor and Council or by petition from one or more residents.
- B. Permit parking requests must be for a minimum area of both sides of a street one standard city block in length or the equivalent.

§ 151-2. Petition requirements.

- A. The petition must clearly state:
 - (1) Why permit parking is considered necessary.
 - (2) The limits of the desired permit parking area.
 - (3) The desired days and times that permit parking would be in force.
 - (4) That the parking permits may carry a charge that will reimburse the city for all or part of the costs of the necessary materials and the administration of the program.
- B. Petitions shall be signed by one person, usually the head of the household, representing one single-family residence or by the owner or his/her agent representing all of his/her tenants in a multifamily structure. The address of each petitioner must be shown.
- C. The petitioners, each representing one single-family residence in the affected area, must represent two-thirds (2/3) of the single-family dwelling units in the affected area.

20-G-152

Preliminary Plan
and Detailed Site Plan
The Hub on Knox Rd

CITY OF COLLEGE PARK, MARYLAND
REGULAR COUNCIL AGENDA ITEM



AGENDA ITEM 20-G-152

Prepared By: Miriam Bader
Senior Planner

Meeting Date: September 22, 2020

Presented By: Miriam Bader, Senior Planner
Terry Schum, Planning Director

Proposed Consent: No

Originating Department: Planning and Community Development

Action Requested: Recommend Approval of Preliminary Plan of Subdivision (PPS) 4-20014 and Detailed Site Plan (DSP) 19054 for The Hub with Conditions and Approval of a Declaration of Covenants

Strategic Plan Goal: Goal #3: High Quality Development and Reinvestment

Background/Justification/Recommendation:

The PPS and DSP for The Hub have been submitted by Core Campus Manager, LLC., to redevelop 4210-4220 Knox Road located on the north side of Knox Road, approximately 200 feet east of its intersection with Guilford Drive. The PPS will combine 6 lots to create a 0.72-acre parcel. The DSP proposes to raze two duplex structures (Knox Boxes) and construct a mixed- use student housing project containing 161 dwelling units (464 beds), 1,022 square feet of retail space and structured parking with 94 parking spaces. The Planning Board is scheduled to hear both applications on Thursday, October 15th.

Staff recommended conditions for both applications are included in Attachment 1.

Fiscal Impact:

The project provides more intensive development of the site which will generate an increase in City property taxes. The Applicant is seeking City support for a waiver of the Prince George's County School Facilities surcharge, which will be reviewed at a later date.

Council Options:

1. Recommend approval of PPS 4-20014 and DSP-19054 with conditions per Attachment 1.
2. Recommend approval with different conditions.
3. Recommend disapproval.

Staff Recommendation:

#1

Motion:

I move that the City Council recommend approval of Preliminary Plan of Subdivision 4-20014 and Detailed Site Plan 19054 with conditions, and subject to the Applicant entering into a Declaration of Covenants and Agreement in substantially the form attached.

Attachments:

1. Recommended Preliminary Plan and Detailed Site Plan Conditions
2. Link to PP-4-20014 The Hub: Click on the hyperlink to view the PPS Submittal: <https://www.dropbox.com/sh/bclti88pu8jas30/AAD1AOcl8dg99IfyOKdImf5pa?dl=0>
3. Link to DSP-19054 The Hub: Click on the hyperlink to view the DSP Submittal: <https://www.dropbox.com/sh/uxxe0i2v8elmtqm/AABA8R4t1GJQaJyOoJTMiO0Na?dl=0>
4. M-NCPPC Technical Staff Report (typically available two weeks prior to the Planning Board Meeting)
Link: www.pgplanning.org/Planning_Board/Agendas.htm
5. Declaration of Covenants and Agreement (provided by City Attorney)

Preliminary Plan Recommendation

City staff recommends supporting Preliminary Plan of Subdivision 4-20014 and the variation to waive the 10-foot public utility easement requirement with the following conditions:

1. Total development within the subject property shall be limited to uses that would generate no more than 62 AM and 81 PM peak-hour vehicle trips. Any development generating an impact greater than that identified herein above shall require a new PPS, with a new determination of the adequacy of transportation facilities
2. Prior to building permit approval, the Applicant shall demonstrate that the following adequate pedestrian and bikeway facilities, as designated below, in accordance with Section 24-124.01 of the Prince George's County Subdivision Regulations ("Required Off-Site Facilities") have been permitted for construction through the City of College Park and an agreed-upon timetable with the City Engineer for construction and completion:
 - a. 750 linear feet of sidewalk along the south side of Guilford Drive to replace portions of existing sidewalk that are less than 5-feet wide.

Detailed Site Plan Recommendation

City staff recommends approval of DSP-19054 subject to the following:

1. SUPPORT the following alternative development district standards, some with conditions, as noted below:
(Note: The page numbers are referenced in the 2010 Approved Central US 1 Corridor Sector Plan and Sectional Map Amendment)

**Not requested by Applicant but needed.*
 - a. **Building Form, Character Area 5a, Walkable Nodes** (page 234) – *To increase building height from 6 stories to 9 stories and to allow covered parking to be provided in the second layer.*
 - b. **Building Form, Parking** (page 239) – *To decrease number of parking spaces by 43 spaces.*
 - c. ***Building Form, Massing** (page 237) – *To not require a building setback after eight stories for the entire building.*
 - d. **Sustainability and the Environment** (p. 256) – *To allow NGBS Silver certification instead of a minimum LEED silver certification as proffered by the Applicant.*
2. Support the Loading Space Departure from 1 space to 0 spaces with the understanding that loading will be accommodated in the garage.
3. Prior to certification of the Detailed Site Plan, the Applicant shall revise the Site Plan to:
 - a. Provide ADA-compliant curb cuts and crosswalks, where needed, and a tabletop crosswalk in front of the garage entrance subject to engineering/grading/permitting feasibility. If the tabletop crosswalk in front of the garage entrance is not feasible, provide other decorative paving to distinguish this crosswalk in front of the garage.
 - b. Provide a streetscape detail for the pedestrian lighting fixtures to match the lighting fixtures along the southern side of Knox Road.
 - c. Provide a crosswalk connecting the sidewalk on the north side of Lehigh Road to connect to the pedestrian bridge on the north side of the building, subject to the approval of the University of Maryland.
4. Prior to certification of the Detailed Site Plan, the Applicant shall revise the Architectural Plans to:
 - a. Provide ADA access to the residential and retail entrances on Knox Road.
 - b. Designate and reserve a minimum of 3 retail-only parking spaces in the parking garage near the exterior access walkway.
 - c. Indicate that retail glass windows will be clear glass.
 - d. Provide at least 1 electric car-charging station.
 - e. Consider replacing the metal panels at the 7th story (top floor) of the eastern side of the Knox Road façade with brick to provide a consistent 7 stories of brick on all facades of the building, and providing a more prominent cornice treatment around the entire building at the 7th story.

5. Prior to certification of the Detailed Site Plan, the Applicant shall revise the Landscape Plans to:
 - a. Satisfy Section 4.1 of the Landscape Manual, as determined by M-NCPPC.
 - b. Remove the note from the Landscape Plan that states “In addition, Section 4.4 is not applicable because loading, trash facilities, and mechanical equipment are all proposed within the building.”
 - c. Correct the landscape schedule and Schedule 4.1 to reflect the landscape plan.
6. Prior to certification of the Sign Plan, the Applicant shall revise the Sign Plan to add the location of the retail sign and clarify sign construction details to ensure that panelized back lighting and box lighting fixtures are not provided.
7. Prior to building permit, the Applicant shall:
 - a. Provide a letter from the Maryland Aviation Administration (MAA) and/or the Federal Aviation Administration (FAA) that demonstrates compliance with Zoning Ordinance Section 27-548.42 (Aviation Policy Area (APA-6) Height Restrictions-no obstruction over 198-feet Above Mean Sea Level) or obtain a variance in compliance with COMAR 11.03.05.06 with a finding that the height does not endanger the public health, safety and welfare, or revise the site plan to lower the height of the building to be compliant.
 - b. Submit the transformer artistic or decorative screening detail to City staff for their review prior to installation.
8. Prior to Planning Board approval, the Applicant shall execute a Declaration of Covenants Agreement with the City in substantially the form attached (Attachment 5).

20-G-153

Discussion of Strategic Plan Vision and Mission

**CITY OF COLLEGE PARK, MARYLAND
REGULAR COUNCIL MEETING AGENDA**

AGENDA ITEM: 20-G-153



Prepared By: Bill Gardiner,
Assistant City Manager

Meeting Date: September 22, 2020

Presented By: Scott Somers,
City Manager

Consent Agenda: No

Originating Department: Mayor and Council

Action Requested: Discuss and consider approving the Mission and Vision for the 2020-2025 Strategic Plan

Strategic Plan Goal: Goal 5: Effective Leadership

Background/Justification:

The City is updating the current strategic plan. Performance Breakthroughs, Inc. (PBI), the facilitator for the City's plan, held a series of focus group meetings, assisted with two surveys, and gave a presentation of results at the August 19th Worksession. The Mayor and Council held a Special Worksession on September 12, 2020 to discuss the City's mission and vision. The presentation and recording from that meeting are available on the City website at <https://www.collegeparkmd.gov/156/City-Managers-Office#plans>. Based on these discussions and previous input, PBI drafted five separate missions and five separate visions for Council review, discussion, editing--and ultimate approval--of one mission and one vision. To facilitate consensus, Council requested the City Manager provide his review and edits to the draft statements for the Council discussion. That document is attached.

Fiscal Impact:

The cost of the strategic plan has been included in the FY21 budget.

Council Options:

1. Discuss, edit, and vote on new City mission and vision.
2. Discuss, edit, and vote on two or three possible new mission and visions, with the final selection on September 29th.
3. Take no action at this time.

Staff Recommendation:

1 or 2.

Recommended Motions:

I move that the Council approve the following as the City mission for the 2020-2025 Strategic Plan:
[insert text].

I move that the Council approve the following as the City vision for the 2020-2025 Strategic Plan:
[insert text]

Attachments:

1. PBI options for City Mission and Vision with the City Manager's suggested edits as requested by Council.

College Park Strategic Planning – Mission and Vision options

Draft City of College Park Missions		
Option 1 <u>2</u>	We provide excellent <u>programs</u> , services, and transparent governance to enhance the Quality of Life for our diverse community.	<i>Add programs?</i> <i>Inclusive instead of transparent?</i>
Option 2 <u>1</u>	We provide open and effective governance and excellent services that enhance the connections and Quality of Life <u>of</u> our diverse community.	<i>This is College Park's current mission adjusted</i>
Option 3 <u>4</u>	We provide excellent services <u>and</u> transparent governance for our residents <u>by</u> <u>cultivating</u> partnerships <u>that</u> enhance the quality of life and connection <u>of</u> our community.	<i>*Adds advocacy</i>
Option 4 <u>5</u>	We provide <u>excellent</u> services through inclusive governance and advocate for the needs of our residents <u>through</u> partnerships to enhance the quality of life and connection for our diverse community.	<i>services to meet the needs of our residents?</i>
Option 5 <u>3</u>	We provide <u>excellent</u> services through inclusive governance to enhance the quality of life and connections for our diverse community.	<i>*Trusted – staff goal from staff survey</i>

Deleted: to build collaborative partnerships

Deleted: and connection

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Deleted: through

Deleted: and advocate

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Deleted: we cultivate to

Deleted: for

Deleted: trusted

Deleted: in

Deleted: trusted

Deleted: and building partnerships

PERFORMANCE BREAKTHROUGHS, INC.
Guiding Your Journey to Excellence

Draft City of College Park Visions		
Option 1 <u>1</u>	College Park is a vibrant and prosperous Top 20 College Town. It is known for its welcoming small town feel with a progressive urban fabric.	
Option 2 <u>5</u>	College Park is an <u>accessible</u> and thriving <u>sustainable</u> City. We cherish and preserve our history, connectedness, green ecosystem, and diverse/inclusive culture.	
Option 3 <u>3</u>	College Park is an innovative <u>sustainable</u> City that has an interconnected community focused on preserving and celebrating our history, diversity, and natural beauty.	
Option 4 <u>4</u>	College Park is a model City with small town charm, a welcoming and diverse community, and an urban vibrancy focused on innovation and sustainability.	<i>destination city?</i>
Option 5 <u>2</u>	College Park is a vibrant forward-thinking <u>sustainable</u> City with an <u>engaged</u> community that celebrates our history and diversity and strives for innovation, connectivity, and sustainability.	<i>Engaged community?</i> <i>in all we do?</i>

Deleted: affordable

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Deleted: with all we do

20-O-10

Budget Amendment Ordinance

**CITY OF COLLEGE PARK, MARYLAND
REGULAR COUNCIL MEETING AGENDA**



AGENDA ITEM 20-O-10

Prepared By: Gary Fields,
Director of Finance

Meeting Date: Sept. 22, 2020

Presented By: Gary Fields,
Director of Finance

Consent Agenda: No

Originating Department: Finance

Action Requested: Adoption of Ordinance 20-O-10, FY2021 budget amendment, to reduce expenditures as a result of revenue reductions due to COVID 19 pandemic and to provide funding for a special election for a vacated City Council seat.

Strategic Plan Goal: Goal 6: Excellent Services

Background/Justification:

This budget amendment was introduced at the City Council meeting on September 8, 2020 and a public hearing was scheduled for September 22, 2020.

This amendment is primarily related to additional reductions (\$1,026,200) in revenue budgeted for FY2021 as a result of ongoing effects of the COVID 19 pandemic and to reduce expenditures accordingly. It is also providing for the estimated costs (\$13,000) of a special election for the District 2 City Council seat which will be vacated due to the resignation of Councilmember Brennan.

When the FY2021 Budget was prepared, the initial revenue projections were reduced by almost \$1 million to provide for lost/reduced revenue as a result of the COVID-19 pandemic. Those reductions were made in the early stages of the pandemic, with minimal information to assist with reliable estimates. In recent budget presentations and Council meetings, the City Manager warned that, if additional reductions became necessary, staff would return to Council with a recommended budget amendment.

With the close of FY2020 and additional information/experience with revenue sources affected by COVID-19, the Finance Department has re-evaluated revenue projections and unfortunately has identified another approximate \$1 million in revenue reductions that should be made along with recommended reductions in expenditures to rebalance the FY2021 Budget. A detail of the revenue and expenditure reductions is provided in Attachment 2.

The most significant revenue reduction is in Admissions and Amusement Tax, primarily due to the cancelling of UMD athletic events for the fall. The Hotel/Motel Tax, although already significantly reduced in the Proposed FY2021 Budget due to ongoing closures, is being further reduced. Similarly, parking fines and speed camera enforcement revenue is being reduced due to continued reduced traffic.

Most of the necessary expenditure reductions are proposed from ongoing capital projects and can be deferred to future years with minimal impact to the ongoing operations of the City. However, other operating expenditure reductions are available due to COVID-19 effects, such as reduced or eliminated travel related to conferences that have become virtual and cancelled special events. Please note that funding does remain in those accounts to provide for training and alternative events.

Fiscal Impact:

The reduction in revenue is offset by an equal net reduction in expenditures, so there is no fiscal impact to the budget. All expenditure reductions are from current year budgeted expenditures, so there is no reduction in fund balance as a result of this amendment.

Council Options:

1. Adopt Ordinance 20-O-10 as presented, to provide for the effects of reduced revenue from COVID-19 and the costs of a special election. (***Passage of this amendment requires 6 affirmative votes***)
2. Direct staff to conduct further research.
3. Take no action at this time.

Staff Recommendation:

Option #1.

Recommended Motion:

I move to adopt Ordinance 20-O-10, an ordinance of the Mayor and Council of the City of College Park, to amend the Fiscal Year 2021 Operating and Capital Budget of the City of College Park, Maryland (Amendment #1).

Attachments:

1. Ordinance 20-O-10, FY2021 Budget Amendment #1
2. Ordinance 20-O-10 Budget Amendment Spreadsheet Summary

ORDINANCE 20-O-10

An Ordinance of the Mayor and Council of the City of College Park to Amend the Fiscal Year 2021 Operating and Capital Budget of the City of College Park, Maryland (Amendment #1)

WHEREAS, the Mayor and Council of the City of College Park did adopt a budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021 (hereinafter referred to as “FY2021”) on May 26, 2020 by the enactment of Ordinance 20-O-07; and

WHEREAS, the Mayor and Council of the City of College Park desire to amend the FY2021 Adopted Budget in order to reduce revenue projections resulting from ongoing effects of the COVID-19 pandemic, reduce expenditures by the same amount to balance the budget, and fund the special election for a vacant City Council seat,

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the City of College Park that the budget for fiscal year 2021 be, and hereby is, amended in accordance with the following schedule, with said amendments being indicated by asterisks in the right column. The individual budget amendment changes are itemized in Appendix A, attached hereto and incorporated herein by this reference.

	<u>General Fund</u>	
	<u>Budget as Adopted</u>	<u>As Amended by this Ordinance</u>
Revenues		
General Property Taxes	\$ 10,652,792	\$ 10,652,792
Other Taxes	4,133,430	3,692,230 *
Licenses & Permits	1,075,600	1,075,600
Intergovernmental	373,772	373,772
Charges for Services	908,228	773,228 *
Fines & Fees	2,960,300	2,510,300 *
Miscellaneous Revenues	<u>250,390</u>	<u>250,390</u>
<i>Total Operating Revenues</i>	<u>\$ 20,354,512</u>	<u>\$ 19,328,312</u>
Expenditures		
General Government	\$ 4,812,661	\$ 4,696,131 *
Public Services	4,998,179	4,951,729 *
Planning, Community & Economic Development	951,426	946,276 *
Youth, Family & Senior Services	1,328,630	1,321,480 *
Public Works	6,184,731	6,176,761 *
Contingency	250,000	224,050 *
Interfund operating transfer to Debt Service Fund	900,700	900,700
Interfund operating transfer to Capital Projects Fund	<u>928,185</u>	<u>111,185</u> *
<i>Total Expenditures</i>	<u>\$ 20,354,512</u>	<u>\$ 19,328,312</u>
Excess Fund Balance (over 25% retention goal) transfer to the Capital Projects Fund	<u>\$ 1,116,628</u>	

Capital Projects Fund

	<u>Budget as Adopted</u>	<u>As Amended by this Ordinance</u>
Revenues		
Funding sources other than General Fund	\$ 2,085,520	\$ 2,085,520
Interfund operating transfer from General Fund	928,185	111,185 *
Excess Fund Balance transfer from General Fund	1,116,628	1,116,628
Reserves (Fund Balance)	<u>25,137,868</u>	<u>25,137,868</u>
Total Revenues	<u>\$ 29,268,201</u>	<u>\$ 28,451,201</u>
Expenditures		
Capital Outlay – Total Expenditures	<u>\$ 18,577,119</u>	<u>\$ 17,760,119</u> *

BE IT FURTHER ORDAINED that:

1. Except as amended herein, Ordinance 20-O-07 (FY2021 budget as adopted) shall remain unmodified and in full force and effect;
2. In addition to the projected General Fund operating revenue of \$19,328,312, the amount of \$0 is appropriated from the unassigned reserve;
3. This budget amendment Ordinance provides for reductions in revenue and expenses, as a result of the COVID-19 pandemic and funding for a special election for a vacant City Council seat, as reflected in the itemized list in Appendix A, attached hereto and incorporated herein by this reference. Revenue is reduced by \$1,026,200 and expenditures are reduced by \$1,026,200. The net result is no change in the \$0 budgeted use of unassigned reserve and no change in the Capital Improvement Program (C.I.P.); and
4. This Ordinance shall become effective at the expiration of twenty (20) calendar days following its adoption.

BE IT FURTHER ORDAINED AND ENACTED by the Mayor and Council of the City of College Park that, upon formal introduction of this proposed Ordinance, which shall be by way of a motion duly seconded and without any further vote, the City Clerk shall distribute a copy to each Council member and shall maintain a reasonable number of copies in the office of the City Clerk and shall post at City Hall, to the official City website, to the City-maintained e-mail LISTSERV, and on the City cable channel, and if time permits, in any City newsletter, the proposed budget

amendment or a fair summary thereof together with a notice setting out the time and place for a public hearing thereon and for its consideration by the Council. The public hearing is hereby set for 7:30 P.M. on the 22nd day of September, 2020. Due to the COVID-19 pandemic this will be a virtual meeting. This public hearing follows the publication by at least seven (7) days, which will be held in connection with a regular Council meeting. All persons interested shall have an opportunity to be heard. After the hearing, the Council may adopt the proposed ordinance with or without amendments or reject it, by the affirmative vote of at least six (6) members of the Council without the need for further advertising or public hearings.

This Ordinance shall become effective at the expiration of twenty (20) days following its adoption, provided that, as soon as practicable after adoption, the City Clerk shall post a fair summary of the Ordinance and notice of its adoption at City Hall, to the official City website, to the City-maintained e-mail LISTSERV, on the City cable channel, and in any City newsletter. If any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the City that the remainder of the Ordinance shall be and shall remain in full force and effect, valid and enforceable.

Introduced on the 8th day of September, 2020

Adopted on the _____ day of September, 2020

Effective on the _____ day of October, 2020

ATTEST:

CITY OF COLLEGE PARK

Janeen S. Miller, CMC, City Clerk

Patrick L. Wojahn, Mayor

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Suellen M. Ferguson, City Attorney

CITY OF COLLEGE PARK, MARYLAND
Appendix A to Ordinance 20-O-10
Itemized FY2021 Budget Amendment #1 Changes

	Reductions
Revenue:	
Other Taxes	(441,200)
Charges for Srvc.	(135,000)
Fines & Fees	(450,000)
Total Revenue reductions	(1,026,200)
 Expenditures:	
General Gov't	(116,530) *
Public Services	(46,450)
Planning	(5,150)
YFS	(7,150)
DPW	(7,970)
Transfer to Capital	(817,000)
Contingency	(25,950)
Net expenditure reductions	\$ (1,026,200)
Net change in budget	\$ -

*Includes \$13,000 to provide for the cost of a special election for a vacant City Council Seat.

Ordinance 20-O-10 Budget Amendment - Spreadsheet Summary	COVID Reductions in FY21 Budget	FY 21 Adopted Budget	Proposed Budget Amendment	FY2021 Revenue as Amended	Budget Ord. Classification	Ordinance 20- O-10 Reduction
			(Reductions)			
			Additions			
Revenue:						
Income Tax	(105,000)	1,995,000	-	1,995,000	Other Taxes	(441,200)
Admission & Amusement	(65,000)	585,000	(285,000)	300,000	" "	
Highway User tax	(63,751)	573,430	(6,200)	567,230	" "	
Hotel/Motel Tax	(420,000)	980,000	(150,000)	830,000	" "	
Parking Meter Revenue	(55,000)	220,000	(40,000)	180,000	Charges for Srvc.	(135,000)
Garage Pay Stn	(14,000)	56,000	(6,000)	50,000	" " "	
Parking Permit	-	125,000	(44,000)	81,000	" " "	
Garage Permit	-	100,000	(45,000)	55,000	" " "	
Parking Fines	-	700,000	(250,000)	450,000	Fines & Fees	(450,000)
Speed Camera Enforcement	-	2,200,000	(200,000)	2,000,000	" "	
Total Revenue Reduction - Budget Amend.			\$ (1,026,200)	Add'l COVID related rev. reductions		(1,026,200)
Expenditures:						
Additional Expenditure - Special Election		-	13,000	Estimated Cost	General Gov't	(116,530)
City Attorney		206,000	(10,000)		" "	
Special Events (excluding MLK Tribute)		143,500	(71,750)	50% reduction	" "	
Travel & Training (Gen. Govt)		95,560	(47,780)	" "	" "	
3 mo. hiring freeze -Code Supervisor		107,000	(27,000)	Until 10/1/20	Public Services	(46,450)
Parking Enforce - printing (tickets/permits/payst receipt paper)		25,000	(12,500)	50% reduction	" "	
Travel & Training (Public Services)		13,900	(6,950)	" "	" "	
Travel & Training (Planning)		10,300	(5,150)	" "	Planning	(5,150)
Travel & Training (YFS)		14,300	(7,150)	" "	YFS	(7,150)
Travel & Training (DPW)		15,940	(7,970)	" "	DPW	(7,970)
Capital:						
Pavement Management Plan		784,000	(392,000)	50% reduc./defer	Transfer to Capital	(817,000)
Vehicle Replacement		500,000	(300,000)	60% reduc./defer	" " "	
Facilities Capital Reserve		25,000	(25,000)	Cut	" " "	
Public Works Facilities Improvements		100,000	(100,000)	Defer	" " "	
Contingency		250,000	(25,950)		Contingency	(25,950)
Net Change to Expenditures			\$ (1,026,200)			\$ (1,026,200)
Net change to FY2021 Budget			\$ -			\$ -

20-R-22

Resolution
Board Member
Term Lengths



**CITY OF COLLEGE PARK, MARYLAND
REGULAR COUNCIL MEETING AGENDA**

AGENDA ITEM 20-R-22

Prepared By: Janeen Miller,
City Clerk

Meeting Date: 09/22/2020

Presented By: Scott Somers,
City Manager

Consent Agenda: No

Originating Department: Mayor and Council

Action Requested: Adoption of a Resolution clarifying the method of assigning membership terms to advisory board members

Strategic Plan Goal: Goal 5: Effective Leadership

Background / Justification:

The City Council adopted the recommendations of the Committee on Committees by Resolution 19-R-22 in November 2019. One aspect of those recommendations was to set consistent membership terms and appoint or reappoint all members to advisory boards at one time. The City Council will make those appointments at the meeting on September 22.

Regarding the initial term lengths, 19-R-22 states: "Reappointment to a one (1), two (2), or three (3) year term shall be based on a lottery system whereby one third of a board or committee's existing membership anticipated on June 30, 2020 would be reappointed for a 3-year, 2-year, and 1-year term." Thereafter, all terms will be for three years, thus providing staggered terms.

The question has arisen, and staff seeks clarity and guidance, on how to assign these initial 1-, 2- or 3-year terms.

- 1) Everyone on the roster is randomly assigned a 1-, 2- or 3-year term (regardless of whether they are new or returning).
- 2) Reappoint a board's returning membership to a 3-year, 2-year, and 1-year term. Newly appointed members get 3-year terms.

Fiscal Impact:

None.

Council Options:

1. Discuss and approve one of the options presented.
2. Choose a different method.
3. Take no action and delay the appointments.

Staff Recommendation:

#1

Recommended Motion:

I move to adopt Option ____ of the attached Resolution 20-R-22 as the method of assigning membership terms to the upcoming advisory board appointments.

Attachments:

Illustrations of Option 1 and 2
Staff Report and Minutes from September 17, 2019

20-R-22 Illustrations

Option 1: Everyone on the roster is randomly assigned a 1-, 2- or 3-year term (regardless of whether they are new or returning).

Appointee	Initial Date Appointed	Term	Term Expires
Brenda Douglas	09/22/20	1	06/30/21
Ann Bolduc	09/10/19	2	06/30/22
Arelis Pérez	11/14/17	3	06/30/23
Robert Thurston	03/12/19	1	06/30/21
Woei-Nan Bair	09/22/20	2	06/30/22
Adele Ellis	09/22/20	3	06/30/23
Manuel Guevara-Cordova	03/28/17	1	06/30/21
Mary Anne Hakes	04/11/17	2	06/30/22
Carol Gray	09/22/20	3	06/30/23
Bonnie McClellan	01/09/18	1	06/30/21
Darlene Nowlin	08/08/17	2	06/30/22

Green: New members

Yellow: 1 year terms

Blue: 2 year terms

Pink: 3 year terms

Option 2: Reappoint a board's returning membership to a 3-year, 2-year, and 1-year term. Newly appointed members get 3 year terms.

Appointee	Initial Date Appointed	Term	Term Expires
Brenda Douglas	09/22/20	3	06/30/23
Ann Bolduc	09/10/19	3	06/30/23
Arelis Pérez	11/14/17	2	06/30/22
Robert Thurston	03/12/19	1	06/30/21
Woei-Nan Bair	09/22/20	3	06/30/23
Adele Ellis	09/22/20	3	06/30/23
Manuel Guevara-Cordova	03/28/17	2	06/30/22
Mary Anne Hakes	04/11/17	1	06/30/21
Carol Gray	09/22/20	3	06/30/23
Bonnie McClellan	01/09/18	3	06/30/23
Darlene Nowlin	08/08/17	2	06/30/22

Green: New members

Yellow: 1 year terms

Blue: 2 year terms

Pink: 3 year terms

WORKSESSION MINUTES
College Park City Council
Tuesday, September 17, 2019
Davis Hall, 9217 51st Avenue
7:30 P.M. – 10:55 P.M.

PRESENT: Mayor Wojahn; Councilmembers Kabir, Kennedy, Brennan, Dennis, Day, Rigg, Kujawa and Mitchell.

ABSENT: None.

ALSO PRESENT: Scott Somers, City Manager; Bill Gardiner, Assistant City Manager; Janeen Miller, City Clerk; Suellen Ferguson, City Attorney; Bob Ryan, Director of Public Services; Julia Nihkinson, Deputy Student Liaison

Mayor Wojahn opened the Worksession at 7:30 p.m.

CITY MANAGER’S REPORT: Mr. Somers talked about College Park Day.

AMENDMENT TO/APPROVAL OF THE AGENDA: The agenda was approved without amendment (Day/Brennan) 8-0.

DISCUSSION ITEMS:

1. Presentation on CBE SMART (Save Money and Reduce Trash) report – Suchitra Balachandran, Matt Dernoga and Todd Larsen:

Ms. Balachandran presented the report (attached to minutes). Discussion:

- The environmental impact seems to be the strongest argument in favor.
- Questions about the suggestion of a tax reduction – can it even be done? What was the basis for the numbers in the report? Is it realistic?
- Explore options to the bag system that was proposed, such as compostable bags, various sized containers, or whether there is new technology that makes a weight-based program feasible. Don’t want to add plastic bags to the waste stream.
- Importance of a well-developed implementation strategy and public education. Why did New Windsor end their pilot program early?
- What initiatives/opportunities might be created to complement this program? i.e., recycling, food waste composting.
- Question about the meeting they held last week – was it a CBE meeting? No, they wanted to get feedback before making this presentation. Council stated they would prefer the group talk to Council before they start talking to residents.
- Do more research, explore options and consider adding this item to the next Strategic Plan.

2. Discussion of Memorandum of Understanding (MOU) with University of Maryland (UMD) for police department monitoring of certain City security cameras – Deputy Chief David Lloyd and Lt. Joseph Lilly, UMD Police Department, and Bob Ryan:

UMPD has monitored 21 of the City’s security cameras since 2011. The first three years were free of charge. The current agreement expired last year. The new MOU shows a fee increase; the explanation was that monitoring costs are increasing. They work with our vendor to get cameras fixed or replaced, as needed.

Council expressed interest in data that show what results we are getting for the cost: the impact on response time, how cameras are being used, how many arrests are related to the 21 live monitored cameras? Not interested in old data or anecdotal information. Can we get more immediate access to the data on the record-only cameras when needed? Is there a “medium” level of service that would cost less? How did the UMPD arrive at the costs in the MOU? Major Lloyd requested all of the questions in writing. Council to send their questions through Bob Ryan. Return with the MOU when we get answers to our questions.

Look into the problems that have been reported with the hardware. 200+ service requests per year is excessive. Schedule another Worksession about our own Hitachi camera program.

- 3. Follow-up on Committee-on-Committees recommendations:** Mr. Somers described this as a discussion on logistics on how to move forward with the CoC recommendations. All appointments will expire on June 30. All terms going forward will be three-year terms. How to transition to staggered terms from the current terms. Use a lottery system to reappoint one-third of the members for 1 year, 2 years, 3 years. Some appointments are by district, some are at large – how will that be handled? Those designations weren’t contemplated to be changed. Return future W/S.
- 4. License agreement for installation of Small Cell Antenna facilities and application process:** Ms. Ferguson said we are starting to get interest from companies wishing to install antennas in the City and we are also hearing concerns from residents. This draft license agreement will continue to be refined and will be shared with the companies. Some are interested in placing antennas in residential areas. The application needs to be finalized. Has MML come up with a standard application? Return Future W/S.
- 5. City membership in the Purple Line Corridor Coalition:** Move forward with membership.
- 6. Boards and Committees:** Special Session appointment of Theresa Keeler to the College Park Housing Authority.
- 7. Future Agenda Items:**
 - Expand cameras on the Trolley Trail in Berwyn.
 - Revitalizing the downtown street scene on weekends maybe by closing streets.
 - Other options for traffic calming such as chokers that can be incorporated into our Complete Streets plan to make streets safer for bikes/pedestrians.
 - Butterfly gardens/Bee City USA
 - Extending bike system to east College Park
 - Talk to Park & Planning and Riverdale Park about Old Calvert Road now that the road is being used more than ever for cut through traffic – bridge is dangerous, no sidewalk. Add to future W/S Day/Rigg 8-0.
 - Status of residential security camera rebate program – ask lobbyist and County staff status of County legislation.
- 8. Comments:**
 - Status of zoning rewrite and when should we weigh in

- Proclamation for Spanish Heritage Month
- Coffee Club
- Flashing lights at Hartwick and US 1
- Find more strategies to reach our residents about the tree programs that we offer

[Motion to extend meeting beyond 10:30 by Brennan/Kennedy 8-0.]

- Review of trip to New York City to meet with credit rating agencies
- Over 1,000 people were helped at the free dental clinic at the Xfinity Center

9. Adjourn: At 10:32 p.m., a motion to adjourn into closed session was made by Brennan/Day and passed 8-0. The closed session is to consult with counsel to obtain legal advice, to consult with staff, consultants or other individuals about pending or potential litigation. The City Attorney and staff will discuss a possible settlement in a matter of pending litigation. The City Attorney will offer legal advice to the Mayor and Council.

Janeen S. Miller
City Clerk

Date
Approved



**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**

Prepared By: Scott Somers, City Manager **Meeting Date:** September 17, 2019

Presented By: Scott Somers, City Manager

Originating Department: Administration

Issue Before Council: Follow up discussion on Committee on Committees recommendations concerning changes to advisory boards and committees

Strategic Plan Goal: Goal 5: Effective Leadership

Background/Justification:

The City Council-appointed Committee on Committees (CoC), an ad hoc committee, last presented updates and recommendations to the larger Council on July 2, 2019 concerning changes and improvements to City Council Advisory Boards and Committees. Council directed the CoC and staff to consider solutions to logistic and process questions and concerns. CoC members and staff have met to discuss potential logistic and implementation concerns. The CoC recommended implementation of 3-year terms for all appointed board and committee members, whereby the terms of one third of the board or committee membership would expire annually. Council is therefore asked to consider the following questions:

Term expiration -

- 1) Council members discussed possibly expiring terms in May, September, or December of each year. Staff has expressed concerns about these three months due conflicting priorities leading up to these months such as budget development, vacation schedules, the holidays, and elections. Staff would like Council to once again consider having board and committee member terms expire June 30 since most of the necessary footwork, including potential interviews, would occur toward the end of April and May, which is after budget development and before summer vacation schedules. Appointments would be made the second week of June.

Transitioning to three (3) year terms -

- 2) a. Expire all current terms June 30. Reappoint the longest serving members for 1 year or 3 years or visa versa.
b. Expire all current terms June 30. Reappoint 1/3 of a committee's membership for one year, 1/3 for two years, and 1/3 for three years based, on a lottery or other selection process.

Fiscal Impact:

NA

Council Options:

1. Provide direction to staff on how to proceed.

Staff Recommendation:

Option #1.

Attachments:

**RESOLUTION OF THE MAYOR AND COUNCIL
OF THE CITY OF COLLEGE PARK TO CLARIFY THE PROCESS FOR THE
INITIAL TERMS FOR APPOINTMENT AND REAPPOINTMENT TO CITY BOARDS,
COMMISSIONS AND COMMITTEES TO ENSURE STAGGERED TERMS**

WHEREAS, the City of College Park is ably assisted by many volunteers who dedicate their time and energies to being part of City boards, commissions and committees; and

WHEREAS, the Mayor and Council wish to ensure that City boards, commissions and committees are as productive, efficient, and inclusive as possible, while also responding to the current needs of the City and acting in conformance with the City's Mission, Vision, Strategic Plan, Goals and Council Priorities; and

WHEREAS, the Mayor and Council appointed the Committee on Committees to review the purposes, functions, and rules for boards, commissions and committees; and

WHEREAS, the Committee on Committees issued its recommendations; and

WHEREAS, the Mayor and Council adopted the recommendations of the Committee on Committees in Resolution 19-R-22; and

WHEREAS, the Mayor and Council wish to clarify the initial appointment and reappointment process to be followed to ensure staggered terms. The term for subsequent appointments or reappointments will be for three years.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the City of College Park that the following process for initial appointment or re-appointment to the City's boards, commissions and committees be and it is hereby adopted:

Option 1

All persons appointed or re-appointed are randomly assigned a 1-, 2- or 3-year term (regardless of whether they are new or returning).

Option 2

Reappoint a board’s returning membership to a 3-year, 2-year, or 1-year term. Newly appointed members are appointed to 3-year terms, with the exception that where more than 1/3 of the membership is newly appointed, some of the newly appointed members may receive an initial 2 year term, as necessary to ensure staggered terms.

ADOPTED by the Mayor and City Council of the City of College Park, Maryland at a regular meeting on the 22nd day of September, 2020.

EFFECTIVE the 22nd day of September, 2020.

WITNESS:

THE CITY OF COLLEGE PARK

Janeen S. Miller, CMC, City Clerk

Patrick L. Wojahn, Mayor

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:**

Suellen M. Ferguson, City Attorney

20-G-154

**Appointments to City
Advisory Boards**

**CITY OF COLLEGE PARK, MARYLAND
REGULAR COUNCIL MEETING AGENDA**

AGENDA ITEM 20-G-154



Prepared By: Janeen Miller,
City Clerk

Meeting Date: 09/22/2020

Presented By: Scott Somers,
City Manager

Consent Agenda: No

Originating Department: Mayor and Council

Action Requested: Appoint members to the City's advisory boards

Strategic Plan Goal: Goal 5: Effective Leadership

Background / Justification:

The City Council adopted the recommendations of the Committee on Committees by Resolution 19-R-22 in November 2019. One aspect of those recommendations was to set consistent membership terms and appoint or reappoint all members to advisory boards at one time. The City solicited applications for board vacancies and the Mayor and Council twice extended the application period to gain additional applicants and allow more time to consider appointments. The City Council has now reviewed the applications and intend to make the appointments at the meeting on September 22. Current board member terms expire on September 30, with appointments and reappointments effective October 1, 2020. Expiration dates will be June 30, with staggered terms of 1-3 years. The method of assigning the term length to individual members will be determined by Resolution 20-R-22, included for Council action at the September 22 meeting.

The Mayor and Council received many expressions of interest from qualified residents and want to acknowledge and thank each individual who applied.

Attached are the membership rosters for the City's advisory boards for appointment at the September 22 meeting.

Veterans Memorial Committee: Reappointments to the Veterans Memorial Committee are not included in tonight's list. The Mayor and Council reported difficulty in finding volunteers to serve on the Veterans Memorial Committee and requested feedback from staff on the possibility of bringing the planning for the Veterans Day and Memorial Day events in-house under the umbrella of the City's events coordinator, thus eliminating this function of the Veterans Memorial Committee. Staff has determined that if Council is interested in proceeding in that direction, City staff can support these events, as well as carry out other functions of the Veterans Memorial Committee such as appropriate maintenance of the Veterans Memorial itself. Staff recommends that Council consult with the current members of the Veterans Memorial Committee before making this determination. To move forward in this direction, Council would need to adopt a resolution disbanding the Veterans Memorial Committee.

Fiscal Impact:

None.

Council Options:

1. Approve the appointments as shown on the attached advisory board rosters.
2. Modify, and then approve the appointments.
3. Appoint only certain boards and delay appointments to others
4. Take no action and delay the appointments.

Staff Recommendation:

#1

Recommended Motion:

I move to approve the advisory board appointments shown on the attached rosters.

Attachments:

Board and Committee rosters

**City of College Park
Advisory Board Appointments**

Shaded rows indicate a vacancy or reappointment opportunity.

09/22/20

Advisory Planning Commission				
Appointee	Initial Date Appointed	Represents	Appointed by	Term Expires
Daejauna Donahoe	09/22/20	District 1	Mayor	
Vernae Martin	09/22/20	District 1	Mayor	
Llatetra Brown Esters	06/05/18	District 2	Mayor	
Ben Flamm	01/02/18	District 2	Mayor	
James E. McFadden	02/14/99	District 3	Mayor	
Stephanie Stulich	01/02/18	District 3	Mayor	
Santosh Chelliah	01/02/18	District 4	Mayor	
<p>City Code Chapter 15 Article IV: The APC shall be composed of 7 members appointed by the Mayor with the approval of Council, shall seek to give priority to the appointment of residents of the City and assure that there shall be representation from each of the City's four Council districts. Vacancies shall be filled by the Mayor with the approval of the Council for the unexpired portion of the term. The Chairperson is elected by the majority of the Commission. Members are compensated. Liaison: Planning.</p>				

Airport Authority				
Appointee	Initial Date Appointed	Resides in	Appointed by	Term Expires
David Kolesar	04/28/15	District 1	M&C	
Christopher Dullnig	06/12/07	District 2	M&C	
James Garvin	11/09/04	District 3	M&C	
Jack Robson	05/11/04	District 3	M&C	
Anna Sandberg	02/26/85	District 3	M&C	
Gabriel Iriarte	01/10/06	District 3	M&C	
Dave Dorsch	08/11/15	District 3	M&C	

City Code Chapter 11 Article II: 7 members, must be residents and qualified voters of the City, appointed by Mayor and City Council. Vacancies shall be filled by M&C for an unexpired portion of a term. Authority shall elect Chairperson from membership. Not a compensated committee.
Liaison: City Clerk's Office.

Animal Welfare Committee				
Appointee	Initial Date Appointed	Resides in	Appointed by	Term Expires
Dave Turley	03/23/10	District 1	M&C	
Kennis Termini	03/26/19	District 1	M&C	
Christine Nagle	10/22/19	District 1	M&C	
Lisa Ealley	10/22/19	District 1	M&C	
Marcia Booth	11/12/19	District 1	M&C	
Stephanie Butler	12/10/19	District 1	M&C	
Stephen Mark Hall	09/22/20	District 3	M&C	
Suzie Bellamy	09/28/10	District 4	M&C	
Kathy Rodeffer	11/24/15	Nonresident	M&C	
Patti Stange	06/08/10	Nonresident	M&C	
Taimi Anderson	06/08/10	Nonresident	M&C	
VACANT				
Resolution 15-R-26, 10-R-20: Up to fifteen members appointed by the Mayor and Council. Not a compensated committee. Liaison: Public Services.				

Bee City USA				
Appointee	Initial Date Appointed	Represents	Appointed by	Term Expires
Craig Beatty	09/22/20	District 1	M&C	
Ariela Haber	09/22/20	District 1	M&C	
Marc Pound	09/22/20	District 2	M&C	
Maria Bustos	09/22/20	District 3	M&C	
Anahi Espindola	09/22/20	District 3	M&C	
Ordum Brian Huot	09/22/20	District 3	M&C	
Jim Sauer	09/22/20	District 3	M&C	
Aubrey Batten	09/22/20	District 4	M&C	
Alan Hew	09/22/20	District 4	M&C	
<p>Established by 19-R-24. Resolution 20-R-10: No more than nine members, all of whom shall be residents of or work within the City of College Park. Appointed for three-year staggered terms and be selected at-large, but with an attempt to provide representation from all parts of the City. The members of the Committee shall select a Chair from among the appointed members. Members of this committee are not compensated. Staff Liaison: Director of Public Works or designee</p>				

Board of Election Supervisors

Appointee	Initial Date Appointed	Represents	Appointed by	Term Expires
Lisa Williams	10/23/18	District 1	M&C	06/22
Cameron Thurston	03/26/19	District 2	M&C	06/22
John Payne	04/25/17	District 3	M&C	06/22
Yousuf Jaleel	10/01/19	District 4	M&C	06/22
John Robson (Chief)	05/24/94	Mayoral appt	M&C	06/22
Lynea Cooper-Pitts	09/22/20	Mayoral appt	M&C	06/22

The Council shall appoint and fix the compensation for six qualified voters as Supervisors of Elections, one of whom shall be appointed from the qualified voters of each of the four election districts and two of whom shall be appointed by the Mayor with the consent of the Council. The Mayor and Council shall designate one of the six Supervisors as the Chief of Elections. Beginning on July 1, 2020, each of the supervisors of elections will be reappointed to a two-year term. Members serve until the expiration of the two-year term or until their successors are appointed, whichever is later. This is a compensated committee
 Liaison: City Clerk Office

Committee For A Better Environment				
Appointee	Initial Date Appointed	Resides in	Appointed by	Term Expires
Daniel Walfield	02/23/16	District 1	M&C	
Matt Dernoga	03/26/19	District 1	M&C	
Dylan Burns	09/22/20	District 1	M&C	
William Scally	09/22/20	District 1	M&C	
Don Schmadel	09/22/20	District 1	M&C	
Mitchell Wyllins	09/22/20	District 1	M&C	
Todd Larsen	03/22/16	District 2	M&C	
Emily Shohfi	09/22/20	District 2	M&C	
Cameron Thurston	02/26/19	District 2	M&C	
Caroline Wick	02/12/19	District 3	M&C	
Alexa Bely	02/12/19	District 3	M&C	
Pablo Regis de Oliveria	03/12/19	District 3	M&C	
Andrea McNamara	03/12/19	District 3	M&C	06/30/21*
Thomas Fazio	09/22/20	District 3	M&C	
Holly Simmons	09/22/20	District 3	M&C	
Alan Hew	01/12/16	District 4	M&C	
Nikeshia Pancho	01/28/20	District 4	M&C	
Owen Kahn	09/22/20	District 4	M&C	
City Code Chapter 15 Article VIII: No more than 25 members, appointed by the Mayor and Council. Members shall elect the chair. Not a compensated committee. Liaison: Public Works.				

*Has requested a one-year term.

Education Advisory Committee				
Appointee	Initial Date Appointed	Represents	Appointed by	Term Expires
David Toledo	04/25/16	District 1	M&C	
Vilay Senthap	09/22/20	District 1	M&C	
Mary Daniel	09/22/20	District 2	M&C	
Dawn Powers	01/26/16	District 2	M&C	
Melissa Day	09/15/10	District 3	M&C	
Rose Greene Colby	02/12/19	District 3	M&C	
Carolyn Bernache	02/09/10	District 4	M&C	
Tessie Aikara	05/14/19	District 4	M&C	
VACANT		UMCP	UMCP	

Resolutions 97-R-17, 99-R-4, 10-R-13, 15-R-25, and 17-R-09: At least 9 members who shall be appointed by the Mayor and Council: at least two from each Council District and one nominated by the University of Maryland. All except the UMCP appointee shall be City residents. Vacancies shall be filled for the unexpired portion of the term. The Committee shall appoint the Chair and Vice-Chair of the Committee from among the members of the Committee. Not a compensated committee.
Liaison: Youth and Family Services.

Ethics Commission				
Appointee	Initial Date Appointed	Represents	Appointed by	Term Expires
Nora Eidelman	11/24/15	District 1	Mayor	
Joe Theis	05/12/15	District 2	Mayor	
Rachel Gregory	04/24/18	District 3	Mayor	
VACANT		District 4	Mayor	
Robert Thurston	09/13/05	At Large	Mayor	
Alan C. Bradford	01/23/96	At-Large	Mayor	
Frank Rose	05/08/12	At-Large	Mayor	

City Code Chapter 38 Article II: Composed of seven members appointed by the Mayor and approved by the Council. Of the seven members, one shall be appointed from each of the City's four election districts and three from the City at large. Vacancies shall be filled for the unexpired portion of the term. Commission members shall elect one member as Chair for a renewable one-year term. Commission members sign an Oath of Office. Not a compensated committee.

Liaison: City Clerk's office.

Martin Luther King, Jr. Tribute Committee				
Appointee	Initial Date Appointed	Represents	Appointed by	Term Expires
Jordan Schakner	10/10/17	District 1	M&C	
Lilla Sutton	09/27/16	District 2	M&C	
Anita Wolley	11/14/17	District 2	M&C	
VACANT		District 3	M&C	
Dottie Chicquelo	09/27/16	Non-resident	M&C	
VACANT				
(Sue Rishworth)		(Non-resident)		(Honorary Member)

Resolution 16-R-11 adopted 06-14-2016. Purpose is to plan, organize and execute an annual event in honor of Dr. King. Between five and nine members, appointed by the Mayor and Council. Vacancies shall be filled for the unexpired portion of the term. The Committee shall appoint the Chair and Vice-Chair from among their membership annually. A quorum will consist of a majority of the appointed members. The Committee may work with partners such as the University of Maryland, the Maryland National Capital Park and Planning Commission, local schools and faith communities, and others as appropriate, in planning the event.
Liaison: Communications / Event Planner

Noise Control Board				
Appointee	Initial Date Appointed	Represents	Appointed by	Term Expires
Mark Shroder	11/23/10	District 1	Council, for District 1	
VACANT		District 2	Council, for District 2	
Alan Stillwell	06/10/97	District 3	Council, for District 3	
Suzie Bellamy	12/11/12	District 4	Council, for District 4	
Adele Ellis	04/24/12	Mayoral Appt	Mayor	
Larry Wenzel	03/09/99	Alternate	Council - At large	
Aaron Springer	10/09/18	Alternate	Council – At large	

City Code Chapter 138-3: The Noise Control Board shall consist of five members, four of whom shall be appointed by the Council members, one from each of the four election districts, and one of whom shall be appointed by the Mayor. In addition, there shall be two alternate members appointed at large by the City Council. The members of the Noise Control Board shall select from among themselves a Chairperson. Vacancies shall be filled for the unexpired portion of the term. This is a compensated committee.
Liaison: Public Services.

Recreation Board				
Appointee	Initial Date Appointed	Lives In	Appointed by	Term Expires
Angeliki Frangos	09/22/20	District 1	M&C	
VACANT		District 2		
Janice Bernache	02/13/18	District 3	M&C	
Jane Miller	08/13/19	District 3	M&C	
Mark Mullauer	11/12/19	District 3	M&C	
Barbara Pianowski	03/23/10	District 4	M&C	
Judith Oarr	05/14/13	District 4	M&C	
Jane Hopkins	01/23/18	District 4	M&C	
Santosh Chelliah	10/09/18	District 4	M&C	
Domini Artis	10/08/19	District 4	M&C	

City Code Chapter 15 Article II: Effective 2/2/16: 10 members appointed by the Mayor and Council with a goal of representation from each district. Vacancies shall be filled for the unexpired portion of the term. The Chairperson will be chosen from among and by the district appointees. Not a compensated committee. Additional participants include the University of Maryland liaison and the M-NCPPC liaison.

Liaison: Communications / Events Coordinator.

College Park Seniors Committee				
Appointee	Initial Date Appointed	Represents	Appointed by	Term Expires
Brenda Douglas	09/22/20	District 1	M&C	
Ann Bolduc	09/10/19	District 1	M&C	
Arelis Pérez	11/14/17	District 1	M&C	
Robert Thurston	03/12/19	District 2	M&C	
Woei-Nan Bair	09/22/20	District 3	M&C	
Adele Ellis	09/22/20	District 3	M&C	
Manuel Guevara-Cordova	03/28/17	District 3	M&C	
Mary Anne Hakes	04/11/17	District 3	M&C	
Carol Gray	09/22/20	District 4	M&C	
Bonnie McClellan	01/09/18	District 4	M&C	
Darlene Nowlin	08/08/17	District 4	M&C	

Resolution 16-R-33 adopted December 13, 2016. Resolution 17-R-29 adopted November 28, 2017 increased membership. Resolution 19-R-07 adopted April 9, 2019 removed the Councilmember designation and increased membership. Up to 11 members, with the goal of at least one resident per Council district. Vacancies shall be filled for the unexpired portion of the term. The Committee shall appoint a Chair and Vice Chair each with a term of one year from among the members of the committee. Not a compensated committee.
Liaison: Youth, Family and Senior Services.

Tree and Landscape Board				
Member	Initial Date Appointed	Represents	Appointed by	Term Expires
Christine O'Brien	08/11/15	Resident	M&C	
James Meyer	10/24/17	Resident	M&C	
Todd Reitzel	04/09/19	Resident	M&C	
Rashawna Alfred	04/09/19	Resident	M&C	
Janet Wagner	04/09/19	Resident	M&C	
Todd Larsen		CBE Chair/ Designee		
John Lea-Cox		City Forester	M&C	
<p>City Code Chapter 179-5: The Board shall have 7 voting members: 5 residents appointed by M&C, the CBE Chair or designee, and the City Forester. Vacancies shall be filled for the unexpired portion of the term. Members choose their own officers. Not a compensated committee.</p> <p>Liaison: Department of Public Works.</p>				

Veterans Memorial Committee				
Appointee	Initial Date Appointed	Represents	Appointed by	Term Expires
Joseph Ruth	11/07/01	VFW	M&C	
Blaine Davis	10/28/03	American Legion	M&C	
Adrea Benedetti	03/24/20	District 1	M&C	
Lisa Fischer	02/26/19	District 3	M&C	
Mary Cook	02/12/19	District 4	M&C	
VACANT				
(Deloris Cass)				(Honorary Member)
<p>Resolution 15-R-27, 01-G-57: Board comprised of 9 to 13 members including at least one member from American Legion College Park Post 217 and one member from Veterans of Foreign Wars Phillips-Kleiner Post 5627. Appointed by Mayor and Council. Vacancies shall be filled for the unexpired portion of the term. Chair shall be elected each year by the members of the Committee. Not a compensated committee. Liaison: Public Works.</p>				