



## City of College Park Virtual Meeting Instructions Tuesday, June 9, 2020

This will be a Zoom virtual meeting. The link is:

<https://zoom.us/j/92398574069?pwd=MIU3dFB3OG9TZnBQT242R1IsK3RNQT09>

Zoom Webinar ID: 923 9857 4069

Zoom Webinar Password: CPjoinMCM

### **A few minutes before the meeting begins**

**1. To join the meeting by computer or mobile device:**

- Click on the Zoom link above
- If this is the first time you have joined a Zoom meeting and you do not get the prompt to “Open Zoom Meetings”, you will need to click the download & run Zoom link on the page you were taken to. Clicking the link will allow you to install the Zoom app on your device.
- If you get the prompt to “Open Zoom Meetings”, click it to join the webinar.

**2. To join the meeting by telephone:**

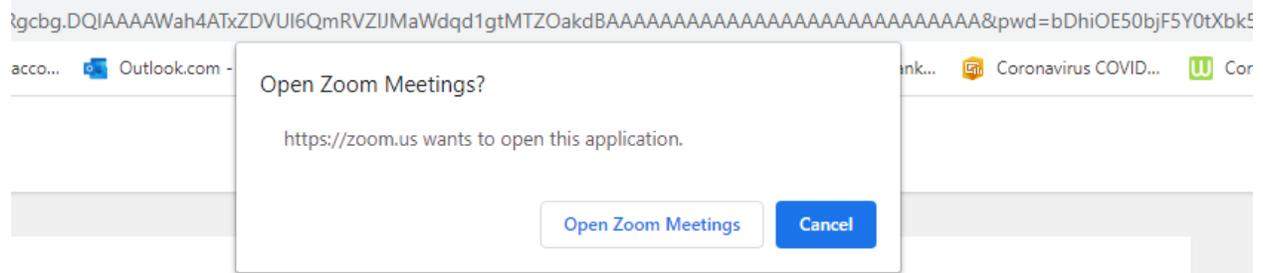
- Dial 301-715-8592
- Enter Meeting ID: 923 9857 4069, then press #
- There is no Participant ID. Just press #
- Enter Meeting Password: 419048, then press #

Or: One-tap dial-in number: 13017158592,,92398574069#,,1#,419048#

### **As an Attendee**

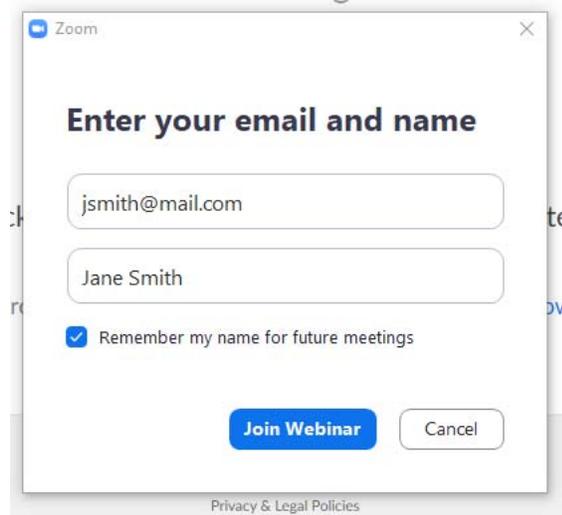
Joining a College Park Zoom webinar as an attendee will allow you to watch and listen to the webinar. Attendees can also use the Raise Hand button when the meeting is open for public comment. If the Host unmutes an attendee, that attendee will be able to speak to the webinar until they are muted again.

As an attendee, you will not have access to any other functions.

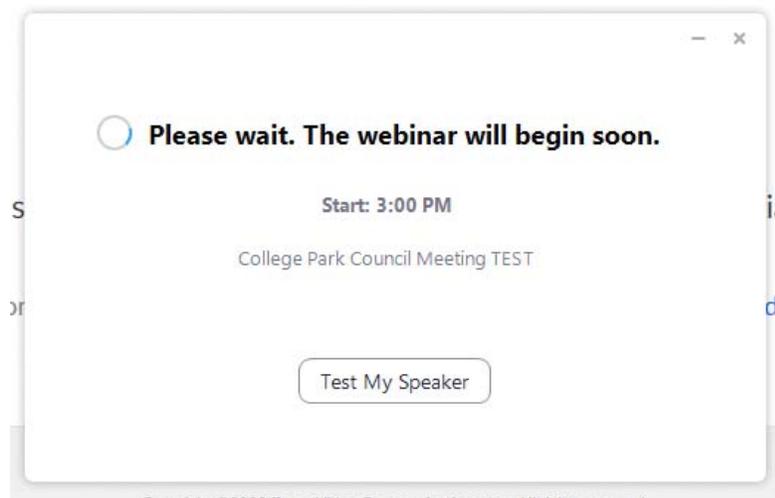


On the next screen, enter your email address and name, then click the “Join Webinar” button.

Uncheck the box next to “Remember my name for future meetings” if you do not want to automatically join subsequent Zoom meetings using the same information.



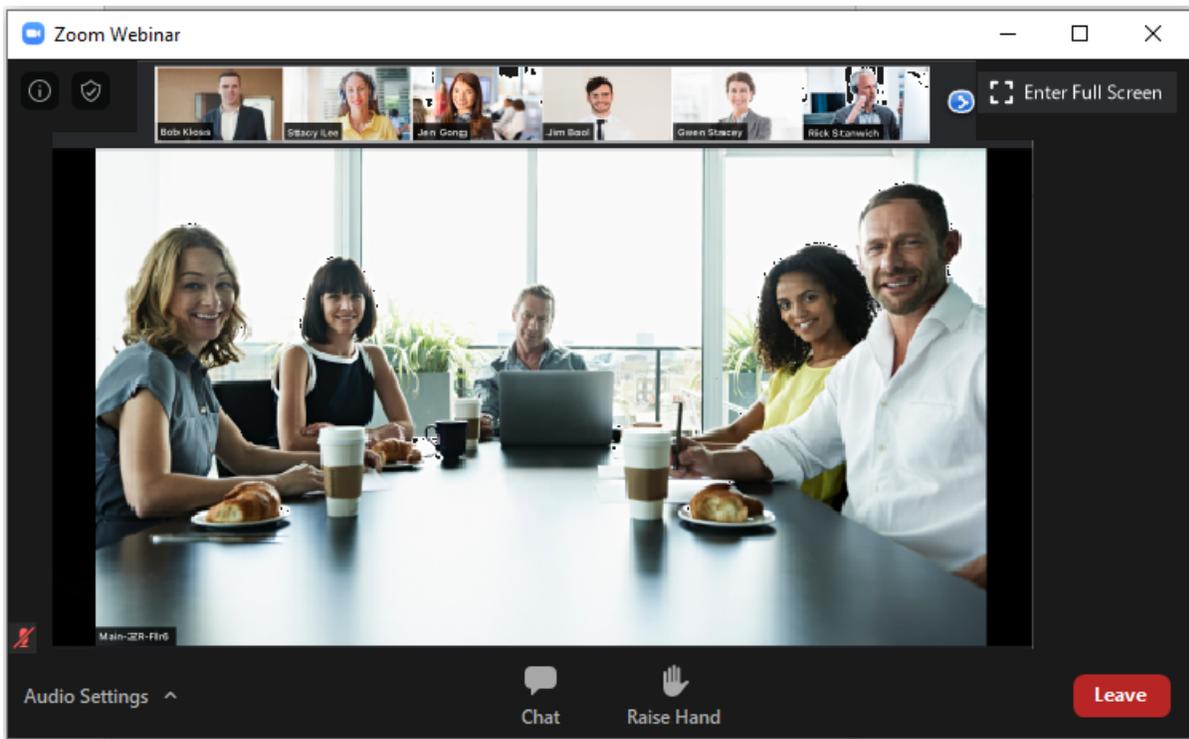
If the webinar is in the pre-meeting “Practice” mode and has not started to broadcast, you will get the following screen.



Once the webinar starts broadcasting, you will be taken into the webinar (see the next screenshot below.)

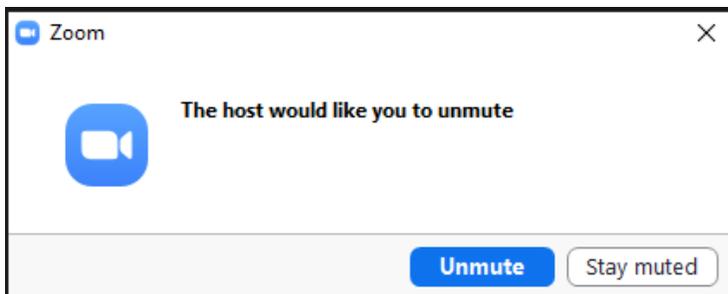
Note the “Raise Hand” Control in the lower part of the Zoom window.

If the controls are not showing, hover your mouse pointer over the Zoom window and the controls will immediately appear.



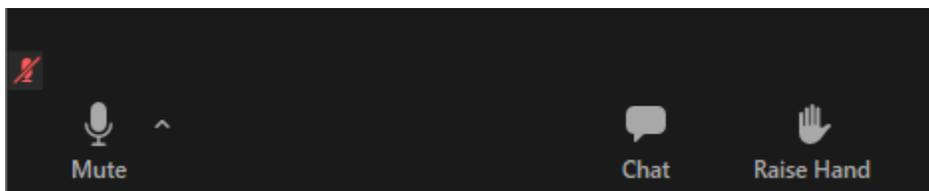
When the webinar is opened for public comment, you can click the “Raise Hand” control so that the Host will know that you would like to speak.

When it’s your turn to speak, you will be called upon to speak and you will get the following prompt:



Click the Unmute button to speak to the webinar and all the participants will be able to hear you.

While you are granted the option to speak, notice the microphone control that will appear at the lower-left corner of your Zoom window. Clicking that control will allow you to unmute and mute yourself.



After the Host has stopped the option to speak, the microphone control will disappear and you will not be able to speak to the webinar.

### **Guidelines and Best Practices for participation**

1. Please keep yourself on “mute” to eliminate background noise.
2. A high-speed, wired internet connection will provide the best results.
3. We recommend that you close other applications on your device to preserve bandwidth.
4. If you will be speaking, we suggest using a headset with microphone for best results.
5. For public comment portions of the meeting, please unmute yourself when prompted by the Mayor, and remember to re-mute yourself when you are finished. Please eliminate as much background noise as possible when you are speaking.
6. Please state your name and whether you are a College Park resident when you begin your testimony. Speakers are given 3 minutes.



**TUESDAY, JUNE 9, 2020**  
**CITY OF COLLEGE PARK**

**\*VIRTUAL MEETING\***  
**Meeting Link Will Be Posted On City Website And**  
**Emailed Via College Park Connected**

**7:30 P.M.**  
**MAYOR AND COUNCIL REGULAR MEETING**  
**AGENDA**

**(There will be a Closed Session at the end of the Regular Meeting.)**

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**COLLEGE PARK MISSION STATEMENT**

The City Of College Park Provides Open And Effective Governance And Excellent Services That Enhance The Quality Of Life In Our Community.

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1. **MEDITATION**
2. **PLEDGE OF ALLEGIANCE:** Led by Councilmember Day
3. **ROLL CALL**
4. **ANNOUNCEMENTS/COMMENTS - MAYOR, COUNCIL, STUDENT LIAISON**
5. **CITY MANAGER'S REPORT**
6. **ACKNOWLEDGMENTS**
7. **PROCLAMATIONS AND AWARDS**
8. **AMENDMENTS TO AND APPROVAL OF THE AGENDA**
9. **PUBLIC COMMENT ON CONSENT AGENDA AND NON-AGENDA ITEMS** - Speakers are asked to provide their name and address for the record, and are given three minutes to address the Council.
10. **PUBLIC HEARINGS:**
  - A. Ordinance 20-O-08, An Ordinance Of The Mayor And Council Of The City Of College Park Amending Chapter 110 "Fees And Penalties", By Repealing And Reenacting §110-1 "Fees And Interests" And §110-2, "Penalties"; And Chapter 151, "Permit Parking", By Repealing And Reenacting §151-2, "Petition Requirements", §151-4 Issuance Of Permits And § 151-6 Return Of Parking Permits; Refund Of Permit Fee And Loss Of Refund For Failure To Return, To Delete The Annual And Bi-Annual Permit Parking Fee In Residential Zones.

**11. PRESENTATIONS:** Presentation on the City’s ClearGov financial transparency dashboard – Gary Fields, Director of Finance and Anna Balcora from ClearGov

**12. CONSENT AGENDA** - Note: Consent Agenda items are routine items of business that are collectively presented for approval through a single motion. A Councilmember may request that an item be pulled from the Consent Agenda and placed under Action Items for separate discussion and action.

20-G-106	Approval of a request for a stop sign on Muskogee Street at Narragansett Parkway	Motion By: To: Second: Aye:
20-G-107	Approval of a request for a stop sign on Cree Lane at 51 <sup>st</sup> Avenue	Nay: Other:
20-G-108	Approval of a motion to postpone National Night Out to Tuesday, October 6; to change the August Worksession date back to Tuesday, August 4; and change the October Worksession date to Wednesday, October 7 after NNO	
20-G-109	Approval of a letter to Prince George’s County requesting prioritization of planning and design of Phases 2 and 3 of US 1 Reconstruction	
20-G-112	Approval of a letter to the State requesting funding for planning and design of Phases 2 and 3 of US 1 Reconstruction	
20-G-110	Approval of Minutes from the April 7, 2020 Worksession; and the April 7, 2020 Special Session.	
20-R-15	Adoption of a Resolution extending the terms for advisory board members to August 15, 2020	

**13. ACTION ITEMS**

20-G-111	Approve a recommendation to the Prince George’s County Planning Board for approval, with conditions, of Detailed Site Plan 19068 for student housing development known as ‘The Standard at College Park’ located at 4321 Hartwick Road, and approval of a Declaration of Covenants	Motion By: To: Second: Aye: Nay: Other:
20-R-16	Resolution in defense of Black lives and endorsing a commitment to enact policies that unequivocally defend Black lives and aim to undo the effects of systemic racism in College Park	Motion By: To: Second: Aye: Nay: Other:

20-O-08	Adoption of Ordinance 20-O-08, An Ordinance Of The Mayor And Council Of The City Of College Park Amending Chapter 110 "Fees And Penalties", By Repealing And Reenacting §110-1 "Fees And Interests" And §110-2, "Penalties"; And Chapter 151, "Permit Parking", By Repealing And Reenacting §151-2, "Petition Requirements", §151-4 Issuance Of Permits And § 151-6 Return Of Parking Permits; Refund Of Permit Fee And Loss Of Refund For Failure To Return, To Delete The Annual And Bi-Annual Permit Parking Fee In Residential Zones	Motion By: To: Second: Aye: Nay: Other:
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**14. GENERAL COMMENTS FROM THE AUDIENCE**

**15. ADJOURN**

**CLOSED SESSION**

**Pursuant to the Maryland Annotated Code, General Provisions Article, Section 3-305, the Mayor and Council are providing notice that they will meet in a Closed Session after tonight's meeting for the following purposes:**

- 1. To consider a matter that concerns the proposal for a business to locate in the State.**

**The City Council will not return to public session after the Closed Session.**

- This agenda is subject to change. For the most current information, please contact the City Clerk at 240-487-3501.
- Public Comment is taken during Regular Business meetings on the second and fourth Tuesdays of the month in one of the following ways. All speakers are requested to complete a card with their name and address for the record.
  - To comment about a topic not on the meeting agenda: Speakers are given three minutes to address the Council during "Public Comment on Non-Agenda Items" at the beginning of each Regular Meeting.
  - To comment on an agenda item during a Regular Business meeting: When an agenda item comes up for consideration by the Council, the Mayor will invite public comment prior to Council deliberation. Speakers are given three minutes to address the Council on that agenda item.
- In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office at 240-487-3501 and describe the assistance that is necessary.

# Public Hearing

Ordinance 20-O-08

Permit Parking Fees

**CITY OF COLLEGE PARK, MARYLAND  
REGULAR COUNCIL MEETING**



**Agenda Item 20-O-08**

**Prepared By:** R.W. Ryan,  
Public Services Director and  
Suellen M. Ferguson, City Attorney

**Meeting Date:** 06/09/20

**Presented By:** Scott Somers, City Manager and  
R.W. Ryan, Public Services Director

**Proposed Consent:** No

**Originating Department:** City Manager's Office

**Action Requested:** Hold a Public Hearing and consider adoption of an Ordinance to eliminate residential parking permit fees.

**Strategic Plan Goal:** Goal 6: Excellent Services

**Background/Justification:**

Over several years there have been discussions amongst staff, the City Manager and City Councilmembers about various changes to the City's residential parking permit program. One such discussion has been about elimination of fees for resident and guest parking permits in zones established by the City Council.

Residential permit parking zones have proven to be the most effective means to reduce overcrowded parking in neighborhoods due to non-residents taking parking space from residents and their guests. Historically, residents have often resisted the establishment of residential permit parking zones due to the annual \$10 fee per vehicle. A common opinion is that a resident should not have to pay to park on the street where they live. By eliminating permit fees, some neighborhoods may wish to be included in a residential permit zone to alleviate parking competition on their streets.

The elimination of annual residential permit and visitor permit fees would reduce revenue by approximately \$25,000. It is not proposed to eliminate monthly parking permit fees such as in the municipal garage and monthly on street zones. Except where otherwise established by Council action, the default number of residential permits issued per address is 5 annual permits, and 2 visitor/guest permits.

The FY21 capital improvement budget includes the purchase and installation of License Plate Recognition (LPR) equipment. This will allow migration to residential permit zone vehicle registration by license plate. Online registration is also being implemented. These changes will reduce the operational cost of the residential parking permit program by eliminating mailing and physical hang tag permit costs. This will help offset the lost revenue if fees are eliminated. The annual cost of postage and hang tags is approximately \$18,000.

In the interim between adoption of this ordinance and implementation of residential permit zone permitting by online registration, all current annual and bi-annual residential parking permits will be extended without payment of additional permit fees.

The attached draft Ordinance to eliminate residential parking permit fees was introduced on May 26 and the Public Hearing scheduled for June 9.

**Fiscal Impact:**

Reduced annual revenue is projected to be approximately \$25,000.

**Council Options:**

1. Hold the Public Hearing and adopt Ordinance 20-O-08 to eliminate fees for residential parking permits and schedule a public hearing.
2. Hold the Public Hearing and then adopt an amended Ordinance to eliminate fees for residential parking permits and schedule a public hearing.
3. Direct staff to conduct additional research.
4. Take no action.

**Staff Recommendation:**

Option #1

**Attachment(s):**

1. Ordinance 20-O-08

**ORDINANCE**  
**OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE PARK AMENDING**  
**CHAPTER 110 “FEES AND PENALTIES”, BY REPEALING AND REENACTING §110-**  
**1 “FEES AND INTERESTS” AND §110-2, “PENALTIES”; AND CHAPTER 151,**  
**“PERMIT PARKING”, BY REPEALING AND REENACTING §151-2, “PETITION**  
**REQUIREMENTS”, §151-4 ISSUANCE OF PERMITS AND § 151-6 RETURN OF**  
**PARKING PERMITS; REFUND OF PERMIT FEE AND LOSS OF REFUND FOR**  
**FAILURE TO RETURN, TO DELETE THE ANNUAL AND BI-ANNUAL PERMIT**  
**PARKING FEE IN RESIDENTIAL ZONES**

WHEREAS, pursuant to §5-202 of the Local Government Article, Annotated Code of Maryland, the City of College Park (hereinafter, the “City”) has the power to pass such ordinances as it deems necessary to protect the health, safety and welfare of the citizens of the municipality and to prevent and remove nuisances; and

WHEREAS, the Mayor and Council have determined that it is in the public interest to create parking residential permit zones in the City pursuant to Chapter 151, “Permit Parking” of the City Code; and

WHEREAS, the Mayor and Council have determined that it is in the public interest to eliminate the fee requirement for permit parking in residential zones.

**Section 1.** NOW THEREFORE, BE IT ORDAINED AND ENACTED, by the Mayor and Council of the City of College Park that Chapter 110 “Fees and Penalties”, §110-1, “Fees and interests”, be and is hereby repealed and reenacted with amendments as follows:

**§110-1 Fees and interests.**

The following enumerations are the current fees, rates, charges and interests applicable in the City of College Park:

CAPS	: Indicate matter added to existing law.
[Brackets]	: Indicate matter deleted from law.
Asterisks * * *	: Indicate matter remaining unchanged in existing law but not set forth in Ordinance
[Brackets]	: Indicate matter deleted in amendment

Chapter/Section	Description	Fee/Interest
Chapter 151, Permit Parking		
<del>§151-4</del>		
<del>§151-4</del>	<del>Annual parking permits</del>	
	<del>Issuance, each</del>	<del>\$10</del>
	<del>Replacement, each</del>	<del>\$5</del>
	<del>Renewal, each</del>	<del>\$10</del>
	<del>Visitor</del>	<del>\$1</del>
	<del>Bi-annual parking permits</del>	
	<del>Issuance, each</del>	<del>\$10</del>
	<del>Replacement, each</del>	<del>\$5</del>
	<del>Renewal, each</del>	<del>\$10</del>
	<del>Visitor</del>	<del>\$1</del>

\* \* \* \* \*

**Section 2. BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that Chapter 110 “Fees and Penalties”, §110-2, “Penalties”, be and is hereby repealed and reenacted with amendments as follows:

**§ 110-2 Penalties.**

Unless otherwise noted herein, the violation of a City ordinance or resolution is a municipal infraction. The following fines and/or imprisonment for violations of various ordinances or resolutions are applicable in the City of College Park:

\* \* \* \* \*

**[Ch. 151, Permit Parking**

~~§ 151-6~~ Failure to return parking permit ~~Loss of refund~~

\* \* \* \* \*

**Section 3. BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that Chapter 151, “Permit Parking” §151-2, “Petition requirements”, be and is hereby repealed and reenacted with amendments as follows:

§151-2 Petition requirements

A. The petition must clearly state:

- (1) Why permit parking is considered necessary.
- (2) The limits of the desired permit parking area.
- (3) The desired days and times that permit parking would be in force.
- ~~[(4) That the parking permits may carry a charge that will reimburse the city for all or part of the costs of the necessary materials and the administration of the program.]~~

B. – C. \* \* \* \* \*

**Section 4. BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that Chapter 151, “Permit Parking” §151-4, “Issuance of permits”, be and is hereby repealed and reenacted with amendments as follows:

§151-4 Issuance of Permits

A. If permit parking is ordered by the City Council, the city staff will prepare a plan for the issuance of parking permits for the specific area; such plan, subject to approval by resolution of the Mayor and Council, will include, among other things, the number of permits to be distributed and the method of permit allocation. The city staff will then order an appropriate number of permits, which will be issued upon ~~[payment of a fee as set forth in Chapter 110, Fees and Penalties, for each permit]~~ APPLICATION AS REQUIRED. Among other factors to be considered in devising a permit parking plan and permit allocation for a given area are the number of legitimate on-street parking spaces available; the amount of off-street parking available for the various types of residential structures; the residential or commercial character of certain blocks or parts thereof; the proximity of Metro and MARC stations and other public use facilities to the area and the likely impact of such facilities on parking in the area; the anticipated time period of parking congestion; and population density and vehicle density of the area. In devising the plan, input may be sought from neighborhood/community civic organizations or groups and University of Maryland fraternity and/or sorority councils, as well as other members of the community and city.

B. FOR SO LONG AS PHYSICAL PERMITS ARE ISSUED, Replacement permits may be issued ~~[as set forth in Chapter 110, Fees and Penalties,]~~ upon satisfactory proof of loss or damage.

C. FOR SO LONG AS PHYSICAL PERMITS ARE ISSUED, Permits will be placed inside of each vehicle so as to be clearly visible through the windshield.

D. Permits will be valid for that period of time authorized by the City Council and must be renewed [~~upon payment as set forth in Chapter 110, Fees and Penalties,~~] ANNUALLY OR BI-ANNUALLY, AS APPROPRIATE, or such other amount as set by Council. Permits in Zone 6 shall also be offered on a voluntary basis for any persons who prefer a permit valid for six months, which may also be renewed as set out herein.

E. Permits will be valid only in the area for which they are issued.

F. Any permit parking plan implemented prior to the time of passage of Ordinance 93-O-5 shall remain in effect until revised or rescinded in accordance with this section.

**Section 5. BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that Chapter 151, “Permit Parking” §151-6, “Return of parking permits; refund of permit fee and loss of refund for failure to return”, be and is hereby repealed and reenacted with amendments as follows:

~~§ 151-6 [Return of parking permits; refund of permit fee and loss of refund for failure to return].~~ NOTICE OF ACTION WITHDRAWING PERMIT PARKING.

Upon action by the City Council withdrawing permit parking in a designated area, written notice of such action shall be sent to each holder of a parking permit in that area~~], and the permit parking fee shall be refunded to each holder by mail].~~ If the City Council further determines that, because of the special circumstances of the given area, it is necessary to obtain the return of the parking permits in the designated area where permit parking is being withdrawn, the written notice to each holder shall also request the prompt return of the parking permit. Failure to return said permit to the city's offices within 20 days of the date of such written request shall constitute a violation of this chapter, subjecting the violator to loss of refund of the permit parking fee].

**Section 6. BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that, upon formal introduction of this proposed Ordinance, which shall be by way of a motion duly seconded and without any further vote, the City Clerk shall distribute a copy to each Council member and shall maintain a reasonable number of copies in the office of the City Clerk and shall post at City Hall, to the official City website, to the City-maintained e-mail LISTSERV, and on the City cable channel, and if time permits, in any City

newsletter, the proposed ordinance or a fair summary thereof together with a notice setting out the time and place for a public hearing thereon and for its consideration by the Council.

**Section 7. BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that annual and bi-annual permits currently in effect shall be extended for the period of one year without additional permit fee required.

The public hearing, hereby set for 7:30 P.M. on the 9<sup>th</sup> day of June, 2020, shall follow the publication by at least seven (7) days, may be held separately or in connection with a regular or special Council meeting and may be adjourned from time to time. All persons interested shall have an opportunity to be heard.

After the hearing, the Council may adopt the proposed ordinance with or without amendments or reject it. This Ordinance shall become effective on June 30, 2020 provided that, as soon as practicable after adoption, the City Clerk shall post a fair summary of the Ordinance and notice of its adoption at City Hall, to the official City website, to the City-maintained e-mail LISTSERV, on the City cable channel, and in any City newsletter.

If any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the City that the remainder of the Ordinance shall be and shall remain in full force and effect, valid and enforceable.

**INTRODUCED** by the Mayor and Council of the City of College Park, Maryland at a special session on the 26<sup>th</sup> day of May, 2020.

**ADOPTED** by the Mayor and Council of the City of College Park, Maryland at a regular meeting on the \_\_\_\_\_ day of \_\_\_\_\_ 2020.

**EFFECTIVE** the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**ATTEST:**

**CITY OF COLLEGE PARK**

By: \_\_\_\_\_  
Janeen S. Miller, CMC, City Clerk

By: \_\_\_\_\_  
Patrick L. Wojahn, Mayor

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Suellen M. Ferguson, City Attorney



**NOTICE OF PUBLIC HEARING**

**ORDINANCE [20-O-08](#)**

**June 9, 2020**

**7:30 P.M.**

**Virtual Meeting**

**THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE PARK WILL HOLD A PUBLIC HEARING ON ORDINANCE [20-O-08](#) AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE PARK AMENDING CHAPTER 110 "FEES AND PENALTIES", BY REPEALING AND REENACTING §110-1 "FEES AND INTERESTS" AND §110-2, "PENALTIES"; AND CHAPTER 151, "PERMIT PARKING", BY REPEALING AND REENACTING §151-2, "PETITION REQUIREMENTS", §151-4 ISSUANCE OF PERMITS AND § 151-6 RETURN OF PARKING PERMITS; REFUND OF PERMIT FEE AND LOSS OF REFUND FOR FAILURE TO RETURN, TO DELETE THE ANNUAL AND BI-ANNUAL PERMIT PARKING FEE IN RESIDENTIAL ZONES**

A copy of this Ordinance may be obtained from the City Clerk's Office by calling 240-487-3501, or from the City's website: [www.collegeparkmd.gov](http://www.collegeparkmd.gov).

This Public Hearing will be held virtually on June 9, 2020. To obtain the meeting link or phone number to join the meeting, please visit the [Mayor and Council Meeting Page by clicking HERE](#). All interested parties will have the opportunity to be heard. Please note, participants will be muted during the meeting except during public comment.

If you are unable to participate in the meeting, you may submit written comment prior to the Public Hearing. In order to be received by the Council as part of the record, the comment must include the specific topic to which it relates and the full name and address of the person submitting the comment. Written comment should be submitted no later than 5:00 p.m. on the day of the hearing to [cpmc@collegeparkmd.gov](mailto:cpmc@collegeparkmd.gov).

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office and describe the assistance that is necessary.



# CITY OF COLLEGE PARK

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## OFFICE OF THE CITY CLERK

8400 BALTIMORE AVENUE SUITE 375 COLLEGE PARK, MD 20740 | 240.487.3501 | COLLEGEPAKMD.GOV

Notice of Public Hearing for Ordinance 20-O-08, introduced on May 26, 2020:

- Posted to City Website on May 29, 2020
- Posted on Cable Television Channel on May 29, 2020
- Sent to Constant Contact LISTSERV on May 29, 2020
- Advertised in the June Municipal Scene

ATTEST:

*Janeen S. Miller*

Janeen S. Miller  
City Clerk

# PRESENTATION:

ClearGov  
Financial Transparency  
Dashboard

# 20-G-106

Stop Sign on  
Muskogee Street at  
Narragansett Pkwy



**CITY OF COLLEGE PARK, MARYLAND  
REGULAR COUNCIL MEETING AGENDA**

**AGENDA ITEM 20-G-106**

**Prepared By:** Janeen Miller  
City Clerk

**Meeting Date:** June 9, 2020

**Presented By:** Scott Somers,  
City Manager

**Consent Agenda:** Yes

**Originating Department:** City Engineer

**Action Requested:** Approve a request for a stop sign on Muskogee Street at Narragansett Parkway

**Strategic Plan Goal:** Goal 4: Quality Infrastructure

**Background / Justification:**

The City Engineer has prepared a "Lay-On-The-Table" Stop Sign request, attached. Because of the Council's summer schedule, if this were to "lay-on-the-table," it would not become effective until the end of July. Instead, Council can approve the request on the Consent Agenda on June 9 and it will become effective immediately.

**Fiscal Impact:**

\$200 per stop sign installation.

**Council Options:**

1. Approve the attached request
2. Request more information
3. Deny the request

**Staff Recommendation:**

#1

**Recommended Motion:**

I move to approve the request for a stop sign on Muskogee Street at Narragansett Parkway

**Attachments:**

City Engineer's Report

# MEMORANDUM

**TO:** Scott Somers, City Manager

**THROUGH:** Robert Marsili, Director of Public Works

**FROM:** Steven E. Halpern, P.E.

**DATE:** March 26, 2020

**SUBJECT:** Stop Sign Request on Muskogee Street at Narragansett Parkway

**Request:**

Councilmember Kate Kennedy has requested that city staff investigate the warrants for a Stop sign on Muskogee Street at the intersection with Narragansett Parkway.

**Problem:**

Councilmember Kate Kennedy has advised staff that there is very limited visibility around the corner when turning from Muskogee Street on to Narragansett Parkway, because of the tall vegetation along the southwest corner of the intersection. Additionally, the road is so narrow that when driving on Muskogee Street to Narragansett Parkway when there are parked cars near the intersection you have to turn wide around the corner into the oncoming lane of traffic.

**Observations and Investigation:**

The subject intersection is located east of Rhode Island Avenue and north of Lackawanna Street in the Hollywood subdivision. See the attached location map. Muskogee Street is oriented east-west and Narragansett Parkway is oriented north-south. Where they intersect, they form an obtuse angle. Both streets are classified as local residential streets and provide for two-way traffic on 20-foot wide roadways. The streets are relatively straight and flat, and considered narrow. Parking is only allowed on eastbound Muskogee Street and on southbound Narragansett Parkway.

There are sidewalks along the front of the homes along both streets and a community playground located along the northside of the intersection.

Both streets are very narrow to the extent that when vehicles pass each other, one vehicle must yield to the other. The average daily traffic ADT is 306, which is reasonable.

Staff evaluated the 10-year crash history, the sight distances at each approach, the application of the normal right-of-way rule, traffic volumes and speeds, pedestrian activity, roadway geometry and features, and on-street parking, as part of this traffic assessment.

According to accident statistics received from the Maryland State Office of Traffic and Safety for the last 10 years, no accidents were reported. The sight distance along Muskogee Street

approach was found to be unacceptable There is a hedge row along the corner property that obscures the sight distance from Muskogee Street. We observed drivers approaching the intersection with caution. The traffic volume through the intersection was reasonable and the speed was relatively slow. We observed three families with young children traveling along the Narragansett Parkway sidewalk to the playground during the middle of the day. On appearance, the playground is regularly used. The playground is a pedestrian destination for the surrounding community. There are speed humps along the Muskogee Street approach and a striped crosswalk at the intersection.

**Findings:**

Staff reviewed the warrants for “Stop” signs per the Maryland Manual on Uniform Traffic Control Devices (MUTCD) 2011 Edition and found that a “Stop” sign is warranted on Muskogee Street because the ability to see conflicting traffic on the northbound approach is not sufficient to allow a driver to stop or yield in compliance with the normal right-of-way rule if such stopping or yielding is necessary. Additionally, by providing a “Stop” sign on this approach parking will be restricted 25-ft from the intersection.

**Recommendation:**

Staff recommends that a “Stop” sign be installed on Muskogee Street at Narragansett Parkway.

Attachment: Location Map



Presented to Council: \_\_\_\_\_

2<sup>nd</sup> Meeting: \_\_\_\_\_

Effective: \_\_\_\_\_

By provisions of the authority of Chapter 184, Article IV Section 184-26 of the Code of the City of College Park, Maryland, I order that the recommended traffic change be installed accordingly.

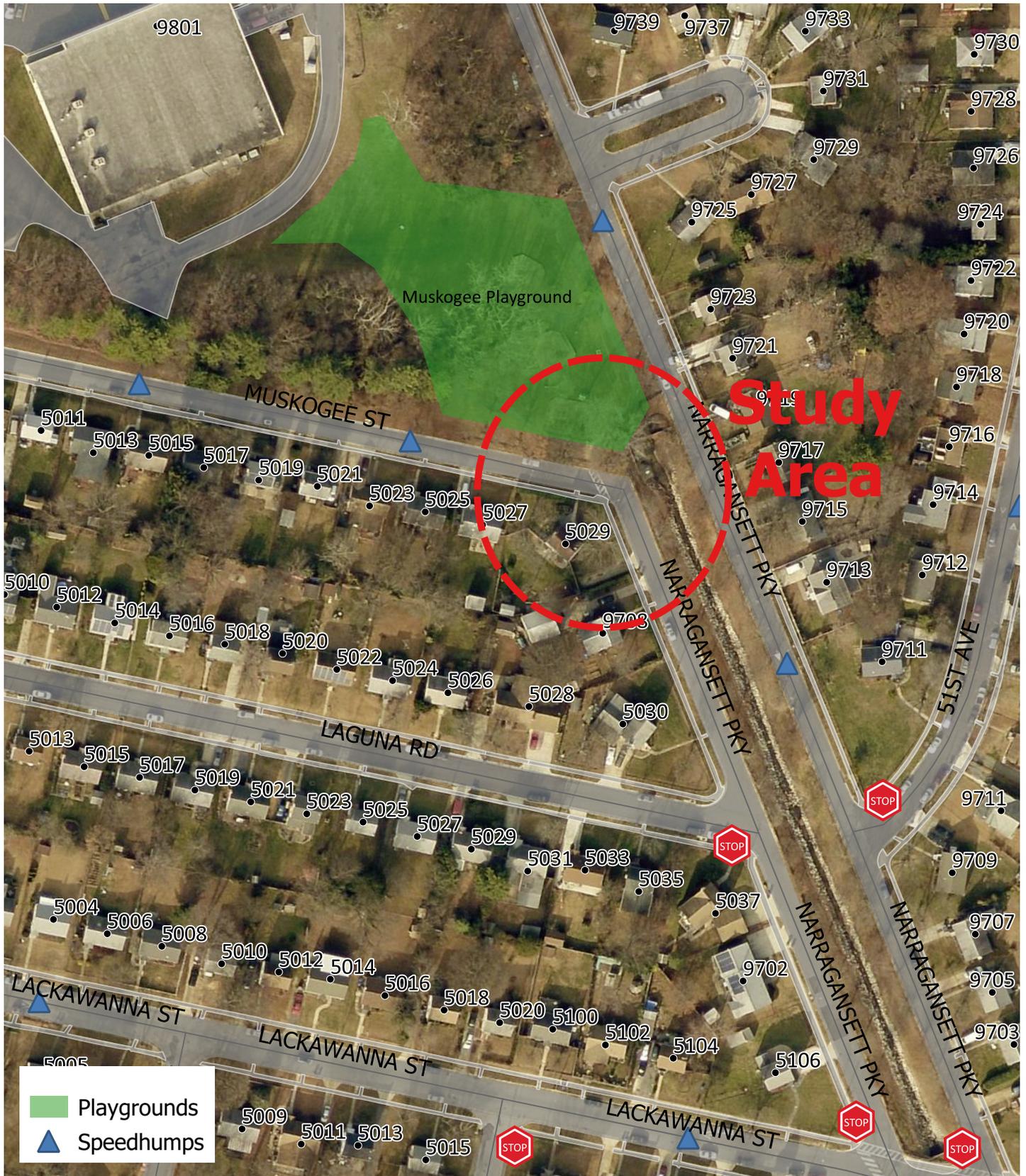
\_\_\_\_\_  
City Manager / Date

Cc: Public Works on \_\_\_\_\_

Public Services on \_\_\_\_\_

# Engineering Intersection Study Location

Muskogee Street and Narragansett Parkway



Created by: College Park Engineering  
Source: M-NCPPC; College Park, MD  
Created: March, 26, 2020

0 119 238 ft

# 20-G-107

Stop Sign on  
Cree Lane at 51<sup>st</sup> Ave

CITY OF COLLEGE PARK, MARYLAND  
REGULAR COUNCIL MEETING AGENDA



**AGENDA ITEM 20-G-107**

**Prepared By:** Janeen Miller  
City Clerk

**Meeting Date:** June 9, 2020

**Presented By:** Scott Somers,  
City Manager

**Consent Agenda:** Yes

**Originating Department:** City Engineer

**Action Requested:** Approve a request for a stop sign on Cree Lane at 51<sup>st</sup> Avenue

**Strategic Plan Goal:** Goal 4: Quality Infrastructure

**Background / Justification:**

The City Engineer has prepared a "Lay-On-The-Table" Stop Sign request, attached. Because of the Council's summer schedule, if this were to "lay-on-the-table," it would not become effective until the end of July. Instead, Council can approve the request on the Consent Agenda on June 9 and it will become effective immediately.

**Fiscal Impact:**

\$200 per stop sign installation.

**Council Options:**

1. Approve the attached request
2. Request more information
3. Deny the request

**Staff Recommendation:**

#1

**Recommended Motion:**

I move to approve the request for a stop sign on Cree Lane at 51<sup>st</sup> Avenue

**Attachments:**

City Engineer's Report

# MEMORANDUM

**TO:** Scott Somers, City Manager

**THROUGH:** Robert Marsili, Director of Public Works

**FROM:** Steven E. Halpern, P.E.

**DATE:** May 19, 2020

**SUBJECT:** Stop Sign Request on Cree Lane at 51<sup>st</sup> Avenue

**Request:**

Jessica Sim, 9207 50<sup>th</sup> Place, has requested that city staff investigate the warrants for a Stop sign on Cree Lane at the intersection with 51<sup>st</sup> Avenue.

**Problem:**

Ms. Sim has advised staff that she is concerned that there is not a stop sign on Cree Lane where it intersects 51<sup>st</sup> Avenue. Directly across from Cree Lane is the driveway/roadway into the former Stone Straw Industries property and it has a stop sign.

**Observations and Investigation:**

The subject intersection is located east of Rhode Island Avenue and north of Blackfoot Place in the Daniels Park subdivision. See the attached location map. Cree Lane is oriented east-west and 51<sup>st</sup> Avenue is oriented north-south. The former Stone Straw Industries service road appears to be an extension of Cree Lane; therefore, this intersection resembles and functions as a 4-way intersection. The service road leg is controlled with a stop sign.

Both streets are classified as local residential streets and provide for two-way traffic; however, 51<sup>st</sup> Avenue is the through street and functions as the local collector. These streets are relatively straight and flat. Parking is prohibited along the frontage of the former Stone Straw property. There are no sidewalks along any of these roads; there is a Prince Georges County school bus stop at the corner of 51<sup>st</sup> Avenue and Cree lane; and Duvall Field is located one block to the west of this intersection.

Staff evaluated the 10-year crash history, the sight distances at each approach, the application of the normal right-of-way rule, traffic volumes and speeds, pedestrian activity, roadway geometry and features, and on-street parking, as part of this traffic assessment.

According to accident statistics received from the Maryland State Office of Traffic and Safety for the last 10 years, no accidents were reported. The sight distance along all the legs of the intersection are good. The traffic volume was observed to be consistence with the character of neighborhood and vehicle speeds were observed to be in compliance with the 25-mph speed limit.

**Findings:**

Staff reviewed the warrants for “Stop” signs per the Maryland Manual on Uniform Traffic Control Devices (MUTCD) 2011 Edition and found that a “Stop” sign is warranted on Cree Lane because the application of the normal right-of-way rule was found to be unduly hazardous for its geometry.

**Recommendation:**

Staff recommends that a “Stop” sign be installed on Cree lane at 51<sup>st</sup> Avenue.

Attachment: Location Map



Presented to Council: \_\_\_\_\_

2<sup>nd</sup> Meeting: \_\_\_\_\_

Effective: \_\_\_\_\_

By provisions of the authority of Chapter 184, Article IV Section 184-26 of the Code of the City of College Park, Maryland, I order that the recommended traffic change be installed accordingly.

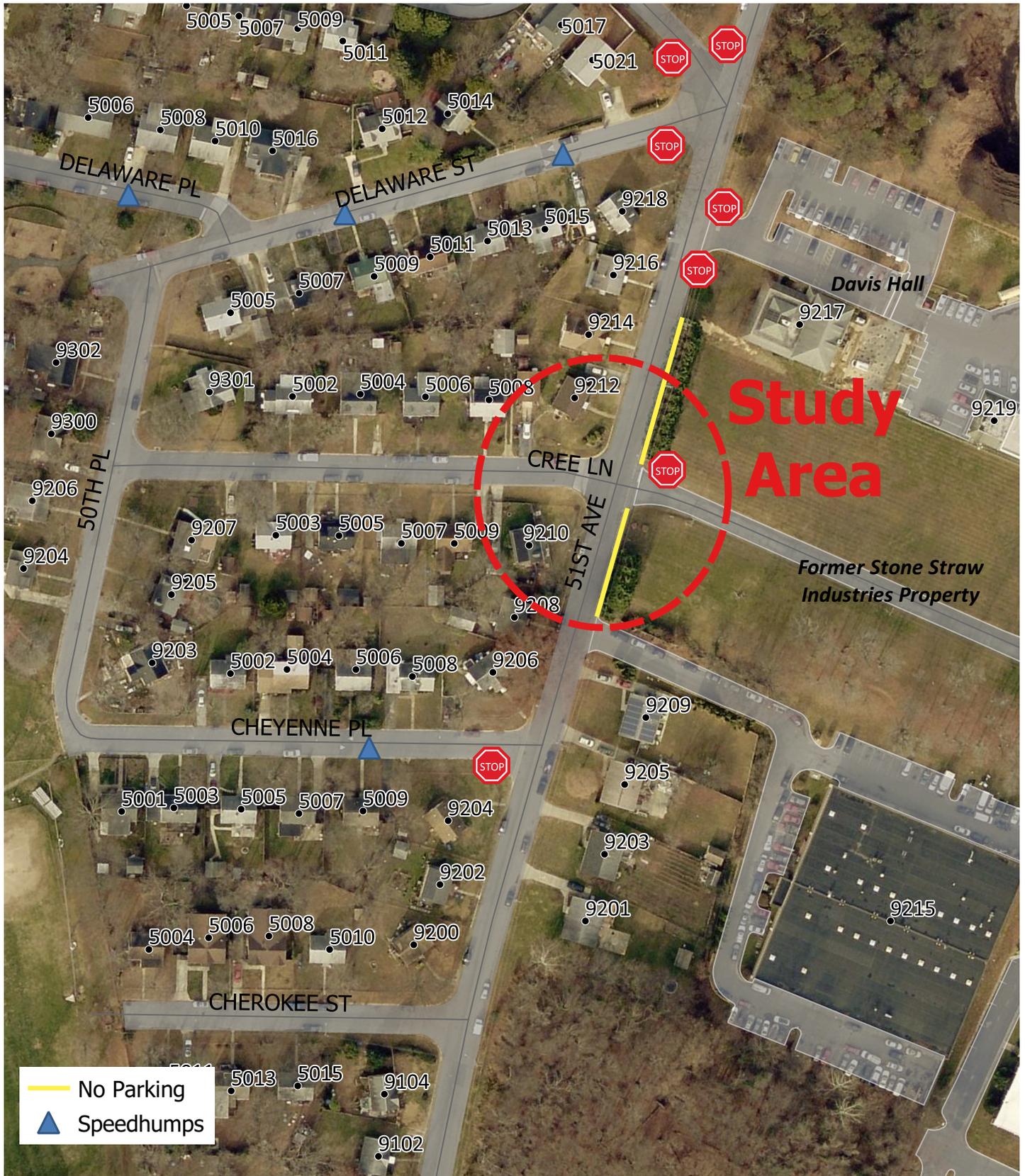
\_\_\_\_\_  
City Manager / Date

Cc: Public Works on \_\_\_\_\_

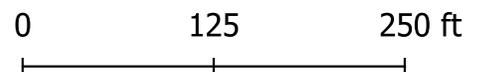
Public Services on \_\_\_\_\_

# Engineering Intersection Study Location

51st Ave and Cree Ln



Created by: College Park Engineering  
Source: M-NCPPC; College Park, MD  
Created: May, 18, 2020



# 20-G-108

Change National Night Out  
and Worksession dates

CITY OF COLLEGE PARK, MARYLAND  
REGULAR COUNCIL MEETING

AGENDA ITEM 20-G-108



**Prepared By:** R.W. Ryan  
Public Services Director

**Meeting Date:** 06/09/2020

**Presented By:** R.W. Ryan  
Public Services Director

**Proposed Consent:** Yes

**Originating Department:** City Manager's Office

**Action Requested:** Consider approval of a motion to postpone National Night Out (NNO) to Tuesday, October 6, 2020; to change the August Worksession date back to Tuesday, August 4, 2020; and change the October Worksession date to Wednesday, October 7, 2020 after NNO.

**Strategic Plan Goal:** Goal 1: One College Park

**Background/Justification:**

National Night Out (NNO) is a community/police public safety awareness-raising event in the United States, held the first Tuesday of August in most of the country.

This year, 2020, all summer events which would draw large groups to one location have been cancelled in order to minimize public health exposure due to the COVID-19 pandemic. Therefore, we recommend postponing the August NNO event to the first Tuesday in October, October 6. This would be the same day as NNO is observed in other parts of the U.S. and could allow greater participation since an October date wouldn't conflict with summer vacation plans and could allow UMD student residents to participate. A final decision about holding the event in October will be based on public health guidelines due to COVID-19.

With the cancellation of the August NNO date, the City Council's August Worksession can be held on Tuesday, August 4. If NNO is held in October, the City Council's Worksession would be moved to Wednesday, October 7.

**Fiscal Impact:**

N/A

**Council Options:**

#1: Postpone the August NNO event to October (if feasible at that time) and change Council Worksession dates in August and October to accommodate this change.

#2: Cancel 2020 NNO events altogether.

#3: Consider other alternatives

**Staff Recommendation:**

#1

**Recommended Motion:**

*I move that the City Council authorize the August National Night Out events be postponed to October (if feasible at that time) and change the Council Worksession dates in August and October to accommodate this change.*

**Attachments:**

None.

# 20-G-109

## Letter to County Council Re US 1 Reconstruction

**CITY OF COLLEGE PARK, MARYLAND  
REGULAR COUNCIL MEETING AGENDA**

**AGENDA ITEM 20-G-109**



**Prepared By:** Bill Gardiner,  
Assistant City Manager

**Meeting Date:** June 9, 2020

**Presented By:** Bill Gardiner  
Assistant City Manager

**Consent Agenda:** Yes

**Originating Department:** Mayor and Council

**Action Requested:** Approval of a letter to Prince George’s County requesting prioritization of planning and design of Phases 2 and 3 of US 1 Reconstruction

**Strategic Plan Goal:** High Quality Development and Redevelopment  
Effective Leadership

**Background/Justification:**

The City has advocated for significant safety improvements to Baltimore Avenue from downtown College Park to I-495. The State project had lingered for many years, but construction has begun on the first segment from College Avenue to MD 193. Completion is anticipated in 2023.

Segments 2 and 3 have not been funded—there is no money in the draft six-year Consolidated Transportation Plan for engineering, right-of-way acquisition, and construction for the segments from MD 193 to the Capital Beltway. The City has requested the State to include funding for the rest of the project but has been unsuccessful thus far.

Prince George’s County annually submits a Transportation Priorities Letter to the State (see attached) indicating the County priority for State transportation projects. The County lists funding of segments two and three of the Baltimore Avenue project as a third priority of nine projects. The County’s first priority is interchange improvements at I-495 and Arena Drive, and the second priority is interchange and intersection improvements at several locations on MD 210.

The Council indicated interest during the June 2, 2020 Worksession in sending a letter to the County Council requesting that the design and engineering for this project be placed at a higher priority in the County’s Priority Projects List for the FY 2020-2025 State Consolidated Transportation Program.

**Fiscal Impact:**

No impact on the City budget.

**Council Options:**

1. Authorize a letter to the County Council urging it to make State funding for segments two and three of the Baltimore Avenue project a higher priority.
2. Do not authorize a letter at this time.

**Staff Recommendation:**

#1

**Recommended Motions:**

*I move to authorize the Mayor to sign the attached correspondence to the Prince George’s County Council stating the City’s request that the County Council make the Baltimore Avenue Project segments two and three a higher priority on the County list to the Maryland Department of Transportation.*

**Attachments:**

Draft letter to County Council Chair Todd Turner, District 4



# CITY OF COLLEGE PARK

OFFICE OF THE MAYOR & CITY COUNCIL

8400 BALTIMORE AVENUE SUITE 375 COLLEGE PARK MD 20740 | COLLEGEPAKMD.GOV

June 10, 2020

## MAYOR

Patrick L. Wojahn  
pwojahn@collegeparkmd.gov  
240.988.7763

## DISTRICT 1

Fazlul Kabir  
fkabir@collegeparkmd.gov  
301.659.6295

Kate Kennedy  
kkennedy@collegeparkmd.gov  
202.400.1501

## DISTRICT 2

P.J. Brennan  
pbrennan@collegeparkmd.gov  
202.288.5569

Monroe S. Dennis  
mdennis@collegeparkmd.gov  
301.474.6270

## DISTRICT 3

Robert W. Day  
rday@collegeparkmd.gov  
301.741.1962

John B. Rigg  
jrigg@collegeparkmd.gov  
443.646.3503

## DISTRICT 4

Maria E. Mackie  
mmackie@collegeparkmd.gov  
240.472.0681

Denise Mitchell  
dmitchell@collegeparkmd.gov  
301.852.8126

Mr. Todd Turner, Chair  
Prince George’s County Council  
County Administration Building  
14741 Governor Oden Bowie Drive  
Upper Marlboro, MD 20772

### Re: Request to increase priority for Baltimore Avenue segments two and three engineering and design in County correspondence to the State

Dear Chair Turner and Council Members:

On behalf of the College Park City Council and residents, I respectfully request that you make the remaining segments of the Baltimore Avenue Reconstruction project the highest County priority in its respective category in the County’s priority list to the Maryland Department of Transportation. After decades of advocacy, planning, and design, the 1.4-mile segment one project is finally under construction, with completion scheduled in 2023. However, no work has been funded for the project north of MD 193 to I-495.

This long-overdue project is required to increase safety for all users of Baltimore Avenue and to create an attractive “main street” for the City of College Park and University of Maryland. Safety improvements include the elimination of the shared center turn lane; the addition of bike lanes; improved intersections; and wider sidewalks. Engineering work must start now in order for the construction to continue soon after the completion of the current segment. The City, the University, and the private sector have invested heavily in the Baltimore Avenue corridor and these safety improvements will lead to additional investment. It is a smart growth investment for the State and will benefit the County and the City of College Park.

Thank you for your consideration of our request and please let me know if you need additional information.

Sincerely,

Patrick L. Wojahn  
Mayor

cc: Angela Alsobrooks, Prince George’s County Executive  
Maryland 21<sup>st</sup> District Delegation  
Dr. Wallace Loh, President, University of Maryland College Park  
Dr. Darryll J. Pines, incoming President, University of Maryland College Park

# 20-G-112

Letter to MDOT Re  
US 1 Reconstruction

**CITY OF COLLEGE PARK, MARYLAND  
REGULAR COUNCIL MEETING AGENDA**



**AGENDA ITEM 20-G-112**

**Prepared By:** Bill Gardiner,  
Assistant City Manager

**Meeting Date:** June 9, 2020

**Presented By:** Bill Gardiner,  
Assistant City Manager

**Consent Agenda:** Yes

**Originating Department:** Mayor and Council

**Action Requested:** Approval of a letter to the Maryland Secretary of Transportation requesting the State include engineering and design funding for segments two and three of the Baltimore Avenue Reconstruction project

**Strategic Plan Goal:** High Quality Development and Redevelopment  
Effective Leadership

**Background/Justification:**

The City has advocated for decades that the State fund significant safety improvements to Baltimore Avenue from downtown College Park to I-495. The State project had lingered for many years, but construction has begun on the first segment from College Avenue to MD 193. Completion is anticipated in 2023.

Segments 2 and 3 have not been funded—there is no money in the draft six-year Maryland Department of Transportation (MDOT) Consolidated Transportation Plan for engineering, right-of-way acquisition, and construction for the segments from MD 193 to the Capital Beltway. The City has requested the State to include funding for the rest of the project but has been unsuccessful thus far.

Given the long timeframe for project engineering; the long delays in bringing Phase 1 to construction; and the importance of this project for the safety of drivers and pedestrians in College Park, the Council indicated its interest in sending a letter to MDOT requesting that it fund planning, engineering, and right-of-way acquisition for Segments 2 and 3. These functions must be funded and begin now; the construction can be funded after design is nearly complete.

**Fiscal Impact:**

No impact on the City budget.

**Council Options:**

1. Authorize a letter to the Secretary of MDOT urging the State to fund engineering and design for segments two and three of the Baltimore Avenue project.
2. Do not authorize a letter at this time.

**Staff Recommendation:**

# 1

**Recommended Motions:**

*I move to authorize the Mayor to sign the attached correspondence to the Secretary of MDOT stating the City's request that that it fund engineering and design of segments two and three of the Baltimore Avenue Project.*

**Attachments:**

Draft letter to Maryland Department of Transportation Secretary Gregory Slater.



# CITY OF COLLEGE PARK

OFFICE OF THE MAYOR & CITY COUNCIL

8400 BALTIMORE AVENUE SUITE 375 COLLEGE PARK MD 20740 | COLLEGEPAKMD.GOV

June 10, 2020

## MAYOR

Patrick L. Wojahn  
pwojahn@collegetparkmd.gov  
240.988.7763

## DISTRICT 1

Fazlul Kabir  
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## DISTRICT 4

Maria E. Mackie  
mmackie@collegetparkmd.gov  
240.472.0681

Denise Mitchell  
dmitchell@collegetparkmd.gov  
301.852.8126

Mr. Gregory Slater  
Transportation Secretary  
Maryland Department of Transportation  
7201 Corporate Center Drive  
Hanover, MD 21076

### Re: Request to fund engineering and design for Baltimore Avenue segments two and three.

Dear Secretary Slater:

On behalf of the College Park City Council and residents, I respectfully request that the Department of Transportation (MDOT) provides funding for the engineering and design work on segments two and three of the Baltimore Avenue Reconstruction project. I am sure you are aware of the long delays—more than a decade—that preceded the recent announcement of the start of construction for segment one. We are thrilled that this 1.4-mile segment from College Avenue to MD 193 will be completed in 2023, but we simply cannot rest until the entire project is completed. Regrettably, no work has been funded for the project north of MD 193 to I-495.

This project is required to increase safety for all users of Baltimore Avenue and to create an attractive “main street” for the City of College Park and University of Maryland. Safety improvements include the elimination of the shared center turn lane; the addition of bike lanes; improved intersections; and wider sidewalks. The City, the University, and the private sector have invested heavily in the Baltimore Avenue corridor and these safety improvements will lead to additional investment. It is a smart growth investment for the State.

Thank you for your consideration of our request.

Sincerely,

Patrick L. Wojahn  
Mayor

cc: Angela Alsobrooks, Prince George’s County Executive  
Maryland 21<sup>st</sup> District Delegation  
Dr. Wallace Loh, President, University of Maryland College Park  
Dr. Darryll J. Pines, incoming President, University of Maryland College Park

# 20-G-110

## Approval of Minutes

**WORKSESSION MINUTES**  
**College Park City Council**  
**Tuesday, April 7, 2020**  
**7:30 P.M. – 11:35 P.M.**

**Due to the COVID-19 Pandemic, this was a WebEx Virtual Meeting**

**PRESENT:** Mayor Wojahn; Councilmembers Kabir, Kennedy, Brennan, Dennis, Day, Rigg, Mackie and Mitchell.

**ABSENT:** None.

**ALSO PRESENT:** Scott Somers, City Manager; Bill Gardiner, Assistant City Manager; Janeen S. Miller, City Clerk; Suellen Ferguson, City Attorney; Bob Ryan, Director of Public Services; Terry Schum, Director of Planning; Miriam Bader, Senior Planner; Gary Fields, Director of Finance; Dan Alpert, Student Liaison; Julia Nikhinson, Deputy Student Liaison.

Mayor Wojahn opened the Virtual Worksession at 7:30 p.m. via WebEx.

**CITY MANAGER’S REPORT:** Mr. Somers reminded everyone to visit the City’s COVID-19 page on the website for the latest updates on the City’s status and resources; provided a reminder about the Census; said Bright Horizons is accepting applications for the Calvert Road Child Care Center; and said the City has posted information on the website in recognition of Women’s History Month.

**AMENDMENT TO/APPROVAL OF THE AGENDA:** A motion was made by Councilmember Dennis and seconded by Councilmember Mitchell to add “appointment of a resident commissioner to the College Park Housing Authority on an interim basis” to the agenda. Motion passed 8-0. Motion to approve the agenda as amended (Dennis/Rigg) passed 8-0.

**DISCUSSION ITEMS:**

**1 Presentation by the Purple Line Corridor Coalition Housing Action Team on its report, “Housing Action Plan to Preserve Affordability along New Light Rail Route in Montgomery and Prince George’s Counties” – Council Member Dannielle Glaros; Maryann Dillion, Executive Director, Housing Initiative Partnership, Inc. (HIP); Joseph Williams, Senior Program Director, Enterprise Community Partners, Inc.:**

Council Member Glaros gave an overview of the Purple Line Corridor Coalition and said the PLCC Housing Action Team meets regularly and their recommendations are provided in the PowerPoint (attached). Their goal is to ensure that affordable housing opportunities remain along the corridor and that there is no net loss of affordable housing as demolition and redevelopment occurs. The City can assist by asserting its right of first refusal if there are properties in the City, by protecting the rights of tenants and homeowners, and by identifying locations and opportunities to add housing stock for affordable workforce or senior housing. Council Member Glaros will introduce legislation for dedicated funding for the housing trust fund.

## **2 Discussion of Detailed Site Plan and Declaration of Covenants for Knox Road Development (Greystar):**

Ms. Schum said the Council supported the Preliminary Plan of Subdivision, with conditions, in October. Ms. Bader reviewed the PowerPoint and the staff recommendations on the conditions. This is a student housing project with 341 units, 788 beds, 24,000 sq. ft. of retail, and 248 underground parking spaces. It is 8-9 stories above ground with 2 levels of underground parking that do not connect, each with its own entrance. She reviewed the modifications and departures that the applicant is requesting. They are requesting a departure (reduction) on the number of parking spaces and they are providing more bicycle parking than required. This project will require a Declaration of Covenants.

For the applicant: Tom Haller (attorney), John Byner (Greystar), Ken Ullman (TDC), Bob Keane (architect): Reviewed challenges of the site and the topography. They want to create a new pedestrian/festival street on Sterling Place with retail fronting that road rather than fronting Knox. Knox provides access to the commercial street. There are four visible sides to the project – no real front and back sides. Sterling Place will be one-way to the north and Lehigh will be improved and widened and turned into a functioning street. Reviewed conditions:

- 2 a and 2b re Sterling Place concern the applicant. Mr. Haller said the Sector Plan authorizes the applicant to make the request. Ms. Schum explained the condition in relationship to the Sector Plan. The Sector Plan defines the primary and secondary streets and the development standards are based on the frontage. This is an infill project in which the Sector Plan says Knox Road should be the front and that Lehigh would be the secondary front. The applicant is requesting something different and should request certain other modifications to designate Sterling Place as the frontage street. We do support the plan but additional modifications should be requested by the applicant.
- 4a – will provide more detail about loading dock.
- 4b – treatment of the glass is normally left to the tenant; prefer that to be in the covenants rather than as a condition of the DSP.
- 4c – seek clarification from staff.
- 4d – they agree.
- 4f – re modification of the building height. No, they cannot agree to that and believe they have addressed through the architecture. It would affect the density of the building.
- 6f – re bollards on Sterling. They can limit the hours of the eastern loading dock to between 5 – 9 a.m. and include in the covenants. After 9 a.m. a delivery to a retailer would be in front of the store on Sterling. If they put bollards on both sides of Sterling the trucks wouldn't be able to pull over far enough to allow traffic to flow. Therefore they don't agree to put bollards on Sterling because they don't want to block traffic. Mayor Wojahn wants to be sure the street is pedestrian friendly.

Council wants to see the updated traffic study. Questions about loading area and loading dock hours. The loading dock would be accessible between 5 – 9 a.m. and would be closed at other times. Loading does not take place on the street; the truck backs into the garage and unloads under the building, then pulls out onto Knox.

Mr. Alpert asked about average price per unit and what type of retail: 60% will be 4- bedroom units at \$1250/month/bed. Mix of Studios up to 4 bedrooms, so pricing scales up from \$1,250.

Retail: TDC made offers to the existing 9 tenants that will be displaced. 7-11, Insomnia Cookies and the shipping store may come back when the project opens in fall 2023; some have other plans. TDC worked proactively to relocate Marathon Deli. Councilmember Kabir asked if we could put a condition in the Declaration of Covenants to ensure the tenants will come back. Mr. Ullman said each has made their own business decisions and they have negotiated with those that are moving on. Ms. Ferguson said we have never requested a condition like that before especially when the developer doesn't have any control over the response.

Councilmember Brennan asked about the ADA accessibility of the project – how would someone who couldn't take the stairs be able to navigate the project. Mr. Byner said if the building is open they could come through and take the elevator; if not they would go down to Knox Road to get to US1. He asked about the utility pole on Knox Road? Mr. Byner said that pole is not on their property so they can't remove it. Instead they improved the accessibility on Lehigh Road by expanding the width.

Staff and applicant to work together on conditions between now and next week. To agenda next week – Day.

### **3 Request for School Facility Surcharge Exemption for Knox Road Development (Greystar)**

Mr. Gardiner reviewed the staff report. Mr. Haller provided reasoning to support a full exemption from the school facilities surcharge. Mr. Ullman said the developer will not request a Revitalization Tax Credit for this project; it will be fully on the tax rolls. He estimated property taxes to the City and the County will go from \$50K to \$1.8M.

Councilmember Brennan does not support a full waiver for this project. Councilmember Kabir thinks we should be careful in this budget climate. Councilmember Kennedy thinks it is best for the County to make this decision and would support a partial waiver. Mayor Wojahn suggested we move forward with a letter similar to Northgate but to add our thoughts on whether the project meets the goals of the District 2020 plan.

Day – to agenda next week.

### **4 Discussion of response to Maryland Department of Planning State Clearinghouse for Intergovernmental Review for University of Maryland, College Park proposal to demolish six apartment-style residence halls known as Old Leonardtown, located at 4608, 4610, 4624, 4642, 4644, and 4646 Norwich Road in College Park**

Ms. Schum said the City received a request for comments on the University of Maryland's application to raze the six residence halls known as Old Leonardtown that were built in the mid-1970s. This application is only to demolish, not to redevelop. This site joins the Old Town Historic District and any redevelopment will be of interest to the City.

Ed Maginnis, Asst Vice President of Real Estate at the UMD, explained that the buildings are past the end of their useful life: the balconies and stairways are structurally unsound, the roof needs replacement, and there is no practical economic way to keep the buildings open. When

operations end in August they hope to proceed quickly to demolition. There is no plan right now for what will come in the future.

Councilmember Day asked if the number of beds being lost will be added somewhere else. He would rather see the buildings demolished than look vacant and neglected.

Councilmember Rigg wants the City to be brought in early to any discussion of redevelopment. He would like to see an attractive lot left behind after demolition. He would not want to see higher density in that location.

Mr. Maginnis said the property will be part of the TDC portfolio so they will come to the City early with redevelopment plans. New beds are going up on campus now. He will ask for a landscape plan after demolition.

Mayor Wojahn suggested it could be an opportunity to develop more affordable no frills/no perks student housing at this site since Leonardtown had some of the lowest rents.

Comments will be submitted online. To agenda for approval next week (Rigg).

[At 10:32 p.m. a motion was made by Councilmember Day and seconded by Councilmember Kennedy to extend the meeting to 11:00 p.m. Motion passed 8-0.]

## **5 Discussion of a City Emergency Declaration Resolution in response to the COVID-19 Pandemic:**

Mr. Somers said passage of this resolution is to ratify actions already taken. The City's adopted Emergency Operations Plan says that when the Governor declares a state of emergency, it applies in College Park, and when he lifts the state of emergency, ours will be lifted.

Council asked for an example of when Chapter 69's competitive bidding requirements could be waived. Mr. Somers responded the purchase of a generator or to make an emergency repair.

Council entered Special Session to approve this item. *See Special Session minutes for 20-R-08.*

[At 11:00 p.m. a motion was made by Councilmember Mitchell and seconded by Councilmember Rigg to suspend the rules to extend the meeting. Motion passed 8-0.]

## **6 Discussion of emergency assistance to Meals-On-Wheels and the College Park Community Food Bank, and discussion of other potential assistance to local businesses, due to the impacts of the COVID-19 Pandemic:**

Mr. Somers reviewed the options in the staff report. He said significant revenue decreases are expected in Hotel/Motel tax, A&A tax, and Highway User Revenues.

Council asked for input from the businesses as to what kind of relief would be helpful to them. Council asked to have a conversation about delaying some of our capital projects to make more funding available. Council wants to move forward now on funding to Meals On Wheels and the

College Park Community Food Bank. Council suggested convening a subcommittee to vet the remaining recommendations.

Council requested a letter to Shoppers Food Warehouse requesting special hours for seniors to shop and a letter to grocers requesting them to allow Meals on Wheels shoppers to buy in bulk.

*See Special Session minutes for 20-G-67, 20-G-68, and 20-G-69.*

**ADDED TO AGENDA: Discussion of CPHA appointment of interim resident commissioner:**

Mayor Wojahn said that the Resident Commissioner position on the College Park Housing Authority is vacant. The Resident Council is unable to meet due to COVID-19 restrictions to recommend a new Resident Commissioner, so as in interim measure, he would like to appoint Betsy Lynn to the position. *See Special Session minutes for 20-G-70.*

**7 Requests for/Status of Future Agenda Items:**

- Add discussion of AARP Livable Communities - request by the Seniors Committee (Rigg/Kabir 8-0).

**ADJOURN:** A motion was made by Councilmember Rigg and seconded by Councilmember Mitchell to adjourn the Worksession, and with a vote of 8-0, the Worksession was adjourned at 11:35 p.m.

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Janeen S. Miller  
City Clerk

Date  
Approved

**SPECIAL SESSION MINUTES**  
**College Park City Council**  
**Tuesday, April 7, 2020**

**Due to the COVID-19 Pandemic, this was a WebEx Virtual Meeting**

**PRESENT:** Mayor Wojahn; Councilmembers Kabir, Kennedy, Brennan, Dennis, Day, Rigg, Mackie and Mitchell.

**ABSENT:** None.

**ALSO PRESENT:** Scott Somers, City Manager; Bill Gardiner, Assistant City Manager; Janeen S. Miller, City Clerk; Suellen Ferguson, City Attorney; Dan Alpert, Student Liaison; Julia Nihkinson, Deputy Student Liaison.

During the regularly scheduled Worksession of the College Park Mayor and Council, a motion was made by Councilmember Mitchell and seconded by Councilmember Kennedy to enter into a Special Session to approve a time-sensitive matter. The possibility of the Special Session was listed on the Worksession agenda. The motion carried 8-0 and the Council entered Special Session at 10:51 p.m.

**ACTION ITEMS**

**20-R-08 Resolution Of The Mayor And Council Of The City Of College Park To Declare A State Of Emergency And Authorize The City Manager To Take Certain Actions**

Mr. Somers said passage of this resolution is to ratify actions already taken. The City's adopted Emergency Operations Plan says that when the Governor declares a state of emergency, it applies in College Park, and when he lifts the state of emergency, ours will be lifted.

Council asked for an example of when Chapter 69's competitive bidding requirements could be waived. Mr. Somers responded the purchase of a generator or to make an emergency repair.

**A motion was made by Councilmember Kennedy and seconded by Councilmember Rigg to adopt Resolution 20-R-08.**

There were no comments from the audience or from the Council.

**The motion passed 8-0.**

**20-G-67 Emergency assistance to Meals-On-Wheels and the College Park Community Food Bank due to the impacts of COVID-19.**

Mr. Somers reviewed the staff report. Council wants to move forward on funding to Meals On Wheels and the College Park Community Food Bank. Council suggested convening a subcommittee to vet the remaining recommendations.

**A motion was made by Councilmember Day and seconded by Councilmember Mitchell to provide immediate funding out of the current budget in the amount of \$12,000 each to College Park Meals on Wheels and College Park Community Foodbank.**

There were no comments from the audience or from the Council.

**The motion passed 8-0.**

**20-G-68 Provide a letter to Meals on Wheels that they can show to grocers requesting that Meals on Wheels volunteers be allowed to buy in bulk.**

Councilmember Kabir said that grocery stores are imposing limits on purchasing due to the COVID-19 pandemic and as a result, representatives of Meals on Wheels (MOW) are having difficulty buying the supplies they need to provide meals to their clients. He requested that the Council send a letter that MOW volunteers can show to grocers requesting them to allow the MOW volunteers to buy in bulk.

**A motion was made by Councilmember Kabir and seconded by Councilmember Mitchell to provide a letter to Meals on Wheels volunteers that they can show grocers requesting they be allowed to buy in bulk.**

There were no comments from the audience or from the Council.

**The motion passed 8-0.**

**20-G-69 Letter to Shoppers Food Warehouse requesting special hours for seniors to shop**

Councilmember Kabir said other grocers in the area have early morning hours devoted to seniors and other vulnerable populations to shop more safely in their stores, but that Shoppers Food Warehouse has not done so. He requested that the Council send them a letter asking for this accommodation.

**A motion was made by Councilmember Kabir and seconded by Councilmember Mitchell to send a letter to Shoppers Food Warehouse requesting special hours for seniors to shop.**

There were no comments from the audience or from the Council.

**The motion passed 8-0.**

**20-G-70 Appointment of an interim resident commissioner to the College Park Housing Authority**

Mayor Wojahn said that the Resident Commissioner position on the College Park Housing Authority is vacant. The Resident Council is unable to meet due to COVID-19 restrictions to

recommend a new Resident Commissioner, so as in interim measure, he would like to appoint Betsy Lynn to the position.

**A motion was made by Councilmember Dennis and seconded by Councilmember Day to appoint Betsy Lynn as the interim resident commissioner to the College Park Housing Authority.**

**The motion passed 8-0.**

**ADJOURN:** A motion was made by Councilmember Mitchell and seconded by Councilmember Day to adjourn the Special Session, and with a vote of 8-0, the Special Session was adjourned at 11:33 p.m.

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Janeen S. Miller  
City Clerk

Date  
Approved

# 20-R-15

## Extending the terms for Advisory Board Members



**CITY OF COLLEGE PARK, MARYLAND  
REGULAR COUNCIL MEETING AGENDA**

**AGENDA ITEM 20-R-15**

**Prepared By:** Janeen Miller,  
City Clerk

**Meeting Date:** June 9, 2020

**Presented By:** Scott Somers,  
City Manager

**Consent Agenda:** Yes

**Originating Department:** Mayor and Council

**Action Requested:** Approve a Resolution to extend the terms for advisory board members from June 30 to August 15, 2020.

**Strategic Plan Goal:** Goal 5: Effective Leadership

**Background / Justification:**

The City Council adopted Resolution 19-R-22 in November 2019 to adopt the recommendations of the Committee on Committees. That resolution set the expiration dates of all advisory board terms to June 30, 2020, in order to set consistent terms. The City began an advertising campaign seeking applications for vacant positions. The City Council anticipated making new appointments at the June 9 meeting to become effective July 1, 2020. The City Council has now determined that more time is required to solicit applications. It is proposed to extend the application deadline to August 1, and to make the new appointments at the meeting on August 11, 2020. Thus, the term for current advisory board members should be extended to August 15.

**Fiscal Impact:**

None.

**Council Options:**

1. Adopt Resolution 20-R-15 to extend the current terms of advisory board members to August 15.
2. Consider a different timeline.
3. Take no action and allow terms to expire June 30.

**Staff Recommendation:**

#1

**Recommended Motion:**

*I move to adopt Resolution 20-R-15 to extend the current terms of advisory board members to August 15, 2020.*

**Attachments:**

20-R-15

**RESOLUTION OF THE MAYOR AND COUNCIL**  
**OF THE CITY OF COLLEGE PARK**  
**TO EXTEND THE TERM**  
**FOR ADVISORY BOARD MEMBERS TO AUGUST 15, 2020**

**WHEREAS**, the City of College Park is ably assisted by many volunteers who dedicate their time and energy by serving on City advisory boards; and

**WHEREAS**, the Mayor and Council appointed the Committee on Committees to review the purposes, functions, and rules for City advisory boards; and

**WHEREAS**, the Committee on Committees issued recommendations in 2019 which were adopted by Resolution 19-R-22 in November 2019; and

**WHEREAS**, Resolution 19-R-22 set the expiration date for the terms of all advisory board member as June 30, 2020, in order to establish consistent terms; and

**WHEREAS**, the Mayor and Council are seeking applicants to fill vacancies on City advisory boards and had intended the new appointments to become effective on July 1, 2020; and

**WHEREAS**, the Mayor and Council have determined that it is in the public interest to extend the application period to August 1 to allow time for additional applications and to make the new appointments in August, 2020; and

**WHEREAS**, the expiration date of June 30 should therefore be extended to August 15, 2020.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the City of College Park that the expiration date for the current terms of advisory board members be extended from June 30 to August 15, 2020.

**ADOPTED** by the Mayor and City Council of the City of College Park, Maryland  
at a regular meeting on the 9<sup>th</sup> day of June, 2020.

**EFFECTIVE** the 9<sup>th</sup> day of June, 2020.

**WITNESS:**

**THE CITY OF COLLEGE PARK**

\_\_\_\_\_  
Janeen S. Miller, CMC, City Clerk

\_\_\_\_\_  
Patrick L. Wojahn, Mayor

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Suellen M. Ferguson, City Attorney

# 20-G-111

Recommendation for the  
Detailed Site Plan 19068,  
The Standard

CITY OF COLLEGE PARK, MARYLAND  
REGULAR COUNCIL AGENDA ITEM

AGENDA ITEM 20-G-111



**Prepared By:** Miriam Bader,  
Senior Planner

**Meeting Date:** June 9, 2020

**Presented By:** Miriam Bader, Senior Planner;  
Terry Schum, Planning Director

**Proposed Consent:** No

**Originating Department:** Planning, Community and Economic Development

**Action Requested:** Approval of DSP-19068 for The Standard with Conditions

**Strategic Plan Goal:** Goal #3: High Quality Development and Reinvestment

**Background/Justification/Recommendation:**

The Applicant (The Standard at College Park, LLC.) is requesting Detailed Site Plan (DSP) review for property located on the south side of Hartwick Road, approximately 459 feet west of US-1/Baltimore Avenue. The purpose of the DSP is to raze the existing office building and parking lot to construct a 9-10 story mixed-use project consisting of 951 beds/283 units of student housing, 6,000 square feet of retail space and a 248-space parking garage. The proposed density is 154 dwelling units per acre with a FAR of 5.79. As part of the application, the Applicant is requesting modifications to the US 1 Corridor Sector Plan Development District Standards, Departures from Parking, Loading and Landscape Standards. The Planning Board is scheduled to hear the DSP on June 25th. The City staff report is attached.

Since the Worksession on June 2nd, City staff has consulted with the Applicant and revised the proposed conditions. The Applicant will now meet the 10% Tree Canopy Coverage requirement and no longer needs a waiver. A recent amendment to the County Tree Canopy Coverage Ordinance allows credits for street trees planted in the right-of-way bordering a subject property (see Attachment 4). The Applicant has also proffered to certify the project under NGBS Silver standards and, as requested, will provide a matrix to clarify the differences between LEED Silver certification and NGBS Silver certification. This information has not been received or reviewed by staff at this time.

**Fiscal Impact:**

The project provides more intensive development of the site which will generate an increase in City property taxes. The Applicant does not qualify and is not requesting a waiver of the Prince George's County School Facilities surcharge. The Applicant is requesting a City Revitalization Tax Credit, which will be reviewed separately.

**Council Options:**

1. Recommend approval of DSP-19068 with conditions per City Staff Report.
2. Recommend approval with different conditions.
3. Recommend disapproval.

**Staff Recommendation:**

#1

**Motion:**

*I move that the City Council recommend approval of Detailed Site Plan 19068 with conditions in accordance with the staff recommendation and the Declaration of Covenants and Agreement in the form substantially attached.*

**Attachments:**

1. Revised Conditions dated 6-5-20
2. Detailed Site Plan Submittal Link: [https://www.dropbox.com/sh/mcru8y1uxqgg2pg/AADNFDRCTm-\\_lL0mIs3bAOpa?dl=0](https://www.dropbox.com/sh/mcru8y1uxqgg2pg/AADNFDRCTm-_lL0mIs3bAOpa?dl=0)
3. M-NCPPC Technical Staff Report Link: [www.pgplanning.org/Planning Board/Agendas.htm](http://www.pgplanning.org/Planning_Board/Agendas.htm)

4. Tree Canopy Coverage Calculations and Street Trees Detail
5. Declaration of Covenants and Agreement (to be provided by City Attorney)

## Attachment 1. Revised Recommendation and Conditions, June 5, 2020

Staff recommends approval of DSP-19068 with conditions, and approval of the requested departures (parking space design, transformer screening, and loading space) as follows:

1. SUPPORT the following alternative development district standards as noted below:  
(Note: The page numbers referenced are from the 2010 Approved Central US 1 Corridor Sector Plan and Sectional Map Amendment).
  - a. **Building Form, Character Area 5b, Walkable Nodes (University)** (page 235)- To allow parking within 20 feet of the property line.
  - b. **Building Form, Character Area 5b, Walkable Nodes (University)** (page 235)-To allow a reduction in the building frontage buildout from 80% minimum at the build-to-line to 77% along Guilford Drive.
  - c. **Building Form, Character Area 5b, Walkable Nodes (University)** (page 235) – To allow lot coverage to be 87.86% exceeding the 80% maximum.
  - d. **Building Form, Parking Spaces** (page 239) - To allow a reduction of 3 parking spaces from the 251 spaces required.
  - e. **Building Form, Parking Lots, Loading and Service Areas** (page 241)- To allow Hartwick Road, a primary frontage street, to be used as a primary source of access to off-street parking.
  - f. **Architectural Elements** (page 245) - To not provide a continuous expression line above the second story on the east, south and west facades of the building.
  - g. **Architectural Elements** (page 254) - To exceed the maximum area of any single sign mounted perpendicular to a given façade (blade sign) from 9 square feet to 35 square feet.
  - h. **Sustainability and the Environment** (page 256) – To allow the use of an equivalent alternative rating system to the required LEED silver certification.
- ~~2. SUPPORT for a 4% waiver of required tree canopy coverage.~~
2. Prior to certification of the Detailed Site Plan, the Applicant shall:
  - a. Submit clear documentation that the alternative rating system proposed is equal to or better than LEED Silver certification.
  - b. Correct Sheet C-102, Lot Coverage from 78.3% to 87.86%.
  - c. [Revise the Tree Canopy Coverage Schedule for Section 25-128 to reflect that a minimum of 8,059 square feet of landscape trees \(10%\) is being provided.](#)
3. Prior to certification of the Detailed Site Plan, the Applicant shall revise the Architectural Plans to:
  - a. Provide at least 4 electric car-charging stations in the parking garage.
  - b. Provide at least 1 car sharing parking space.
  - c. Provide a continuous expression line above the second floor along the Hartwick Road façade and extend the balconies on this façade to meet the expression line.
  - d. Rearrange the colored acrylic panels along the Hartwick Road facade to enhance the verticality and mitigate the massing of the building.

- e. Provide a detail of the proposed decorative panels to screen the parking garage along Guilford Drive.
4. Prior to certification of the Detailed Site Plan, the Applicant shall revise the Landscape Plans to:
    - a. Provide a detail of the artistic treatment proposed for the mechanical equipment (transformers) along the new street for review by City staff.
    - b. Provide the location and type of trees and pedestrian lighting for the streetscapes along Hartwick Road, Guilford Drive and the new access road. These details should be consistent with the streetscapes provided to the east and west of the subject site.
    - c. Revise the landscape and hardscape plans for Guilford Road Pocket Park to enhance accessibility by the public and improve the pedestrian experience. The following should be considered:
      - 1) Replace as much of the metal railing along the sidewalk as possible with concrete steps into the below-grade space.
      - 2) Create a more open plaza area at the intersection of Guilford Drive and the new street.
      - 3) Where feasible, show trees planted along the sidewalk edge on Applicant's property to align with streetscape trees for more effect.
  5. Prior to certification of the Sign Plan, the Applicant shall revise the Sign Plan to clarify sign construction details to ensure that panelized back lighting and box lighting fixtures are not provided.
  6. Prior to Planning Board approval, execute a Declaration of Covenants Agreement with the City [in the form substantially attached](#). ~~that includes, at a minimum, the following provisions:—~~
    - ~~a. PILOT to City if the property becomes tax exempt.~~
    - ~~b. Unitary management and condominium conversion requirements.~~
    - ~~c. Acknowledgement of responsibility for maintenance of pedestrian light fixtures, landscaping, and sidewalks.~~
    - ~~d. Dedication of 4 feet of right of way to the City for the new street along the eastern property line.~~
    - ~~e. Public access easements to the City of College Park for the pocket park and sidewalk and landscape strip along the new street.~~
    - ~~f. Provision of an outdoor public art feature, which can be matched by City funds (up to \$15,000).~~
    - ~~g. Evidence of LEED SILVER or equivalent certification.~~
    - ~~h. The new 6-foot wide sidewalk along the west side of the building within an existing City easement should conform to ADA standards to the extent practicable.~~
    - ~~i. Naming of the new access road shall be approved by the City.~~

Deleted: ¶

**Tree Canopy Coverage Schedule for Sec. 25-128**

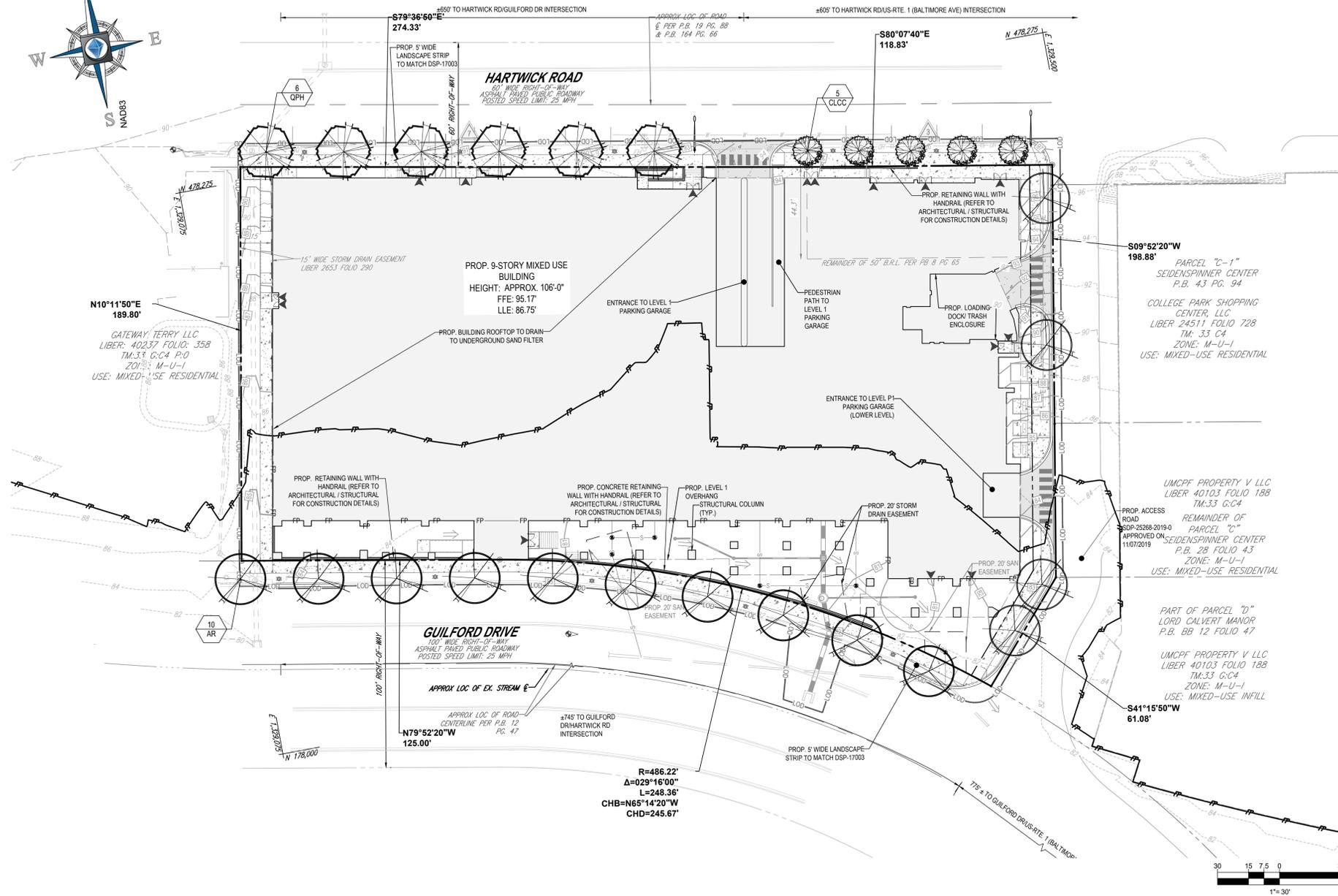
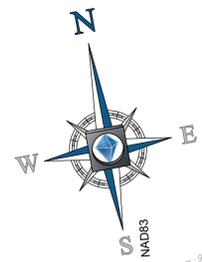
<b>Project Name:</b>	<b>TCP2#:</b>	<b>DRD Case #:</b>	<b>Area (acres)</b>
The Standard at College Park			
<b>Site Calculations:</b>	<b>Zone 1:</b>		1.85
	<b>Zone 2:</b>		
	<b>Zone 3:</b>		
	<b>Zone 4:</b>		
	<b>Total Acres:</b>		1.85
<b>Total Acres (gross acres)</b>	<b>% of TCC required</b>	<b>TCC Required (Acres)</b>	<b>TCC Required in (SF)</b>
1.85	10.0%	0.19	8059
A. TOTAL ON-SITE WC PROVIDED (acres) =		acres	0
B. TOTAL AREA EXISTING TREES (non-WC acres) =	0.00	acres	0
C. TOTAL SQUARE FOOTAGE IN LANDSCAPE TREES =			9505
D. TOTAL TREE CANOPY COVERAGE PROVIDED =			9505
E. TOTAL SQUARE FOOTAGE REQUIRED =			8059
			<b>Requirement Satisfied</b>

Credit Categories for Landscape Trees	TCC Credit per Tree Based on Size at Planting (SF)	Number of Trees	TCC Credit (SF)
Deciduous - <b>columnar</b> shade tree (50' or less height)	2 - 1/2 - 3" = 65		0
	3 - 3 1/2" = 75		0
Deciduous - <b>ornamental</b> tree (20' or less height with equal spread). Minimum planting size 7 - 9' in height	1-1/2 - 1-3/4" = 75	5	375
	2 - 2 1/2" = 100		0
	2 - 1/2 - 3" = 110	33	3630
Deciduous - <b>minor shade</b> tree (25-50' height with equal spread or greater). Minimum planting size 8-10' in height	2 - 1/2 - 3" = 160		0
	3 - 3 1/2" = 175		0
Deciduous - <b>major shade</b> tree (50' and greater ht. with spread equal to or greater than ht) Minimum planting size 12 to 14' in height	2 - 1/2 - 3" = 225	16	3600
	3 - 3 1/2" = 250	4	1000
Evergreen - <b>columnar</b> tree (less than 30' height with spread less than 15')	6 - 8' = 40		0
	8 - 10' = 50		0
	10 - 12' = 75		0
Evergreen - <b>small tree</b> (30-40' height with spread of 15-20')	6 - 8' = 75		0
	8 - 10' = 100	9	900
	10 - 12' = 125		0
Evergreen - <b>medium tree</b> (40-50' height with spread of 20-30')	6 - 8' = 125		0
	8 - 10' = 150		0
	10 - 12' = 175		0
Evergreen - <b>large tree</b> (50' height or greater with spread of over 30')	6 - 8' = 150		0
	8 - 10' = 200		0
	10 - 12' = 250		0
TOTAL NUMBER OF TREES/TCC CREDIT (SF)		67	9505

(Manually enter information/figures into shaded areas)

**Prepared by**

**Date**



STREET NAME	REQUIRED	PROVIDED
GUILFORD DRIVE (PUBLIC) (374 LF / 40)	10 TREES	10 TREES
HARTWICK ROAD (PUBLIC) (237 LF / 40)	6 TREES	6 TREES
HARTWICK ROAD (PUBLIC) (156 LF - 27 LF (ENTRANCES) 30)	5 ORNAMENTAL TREES	5 ORNAMENTAL TREES
NEW ROAD (PUBLIC) (260 LF - 44 LF (ENTRANCES) 40)	6 TREES	4 TREES
<b>TOTAL TREES</b>	<b>27 TREES</b>	<b>25 TREES</b>

KEY	QTY.	BOTANICAL NAME	COMMON NAME	CAL. / HT.	CONT.
<b>SHADE TREES</b>					
AR	14	ACER RUBRUM	RED MAPLE	2 1/2-3" CAL. / 12-14'	B+B
QPH	6	QUERCUS PHELLOS	WILLOW OAK	2 1/2-3" CAL. / 12-14'	B+B
<b>ORNAMENTAL TREES</b>					
CLCC	5	CRATAEGUS LAEVIGATA 'CRIMSON CLOUD'	CRIMSON CLOUD HAWTHORN	1-1 1/2" CAL. / 8-10'	B+B
<b>TOTAL</b>					
		NOTE: IF ANY DISCREPANCIES OCCUR BETWEEN AMOUNTS SHOWN IN THE PLAN AND THE PLANT LIST, THE PLAN SHALL DICTATE.			

**BOHLER ENGINEERING**  
 SITE CIVIL AND CONSULTING ENGINEERING  
 PROGRAM MANAGEMENT  
 LANDSCAPE ARCHITECTURE  
 SUSTAINABLE DESIGN  
 PERMITTING SERVICES  
 TRANSPORTATION SERVICES

REV	DATE	COMMENT	DRAWN BY
1	1/27/2020	PER COMMENTS	ECH/JD
2	5/20/2020	PER COMMENTS	ECH/JD

THIS DRAWING IS INTENDED FOR MUNICIPAL AND/OR AGENCY REVIEW AND APPROVAL. IT IS NOT INTENDED AS A CONSTRUCTION DOCUMENT UNLESS SPECIFICALLY NOTED OTHERWISE.

**811**  
 Know what's Below.  
 Call before you dig.  
 ALWAYS CALL 811  
 It's fast. It's free. It's the law.

NOT APPROVED FOR CONSTRUCTION

PROJECT No.:	MB 192036
DRAWN BY:	LAM
CHECKED BY:	JD
DATE:	11/08/19
CAD I.D.:	LFO

PROJECT:  
**DETAILED SITE PLAN (DSP-19068)**  
 FOR  
**THE STANDARD AT COLLEGE PARK, LLC**  
 PROPOSED DEVELOPMENT  
 HARTWICK RD.  
 PRINCE GEORGE'S COUNTY  
 COLLEGE PARK, MARYLAND 20740  
 TM:33 G:C4 P:00

**BOHLER ENGINEERING**  
 16701 MELFORD BLVD., SUITE 310  
 BOWIE, MARYLAND 20715  
 Phone: (301) 809-4500  
 Fax: (301) 809-4501  
 MD@BohlerEng.com

SHEET TITLE:  
**PUBLIC STREET TREE PLAN EXHIBIT**

SHEET NUMBER:  
**C-701**

REVISION 0 - 0

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# 20-R-16

## Resolution in Defense of Black Lives

**CITY OF COLLEGE PARK, MARYLAND  
REGULAR COUNCIL MEETING AGENDA**

**AGENDA ITEM 20-R-16**



**Prepared By:** Bill Gardiner,  
Assistant City Manager;  
Kiaisha Barber  
Director, Youth, Family, & Senior Services

**Meeting Date:** June 9, 2020

**Presented By:** Bill Gardiner,  
Assistant City Manager;  
Kiaisha Barber,  
Director, Youth, Family, & Senior Services

**Consent Agenda:** No

**Originating Department:** Mayor and City Council

**Action Requested:** Consideration of a Resolution acknowledging structural racism and committing to enact policies and take additional actions that undo the effects of structural racism in the City of College Park.

**Strategic Plan Goal:** Goal 1: One College Park  
Goal 5: Effective Leadership

The Mayor and City Council acknowledge the long horrendous history of racism in the United States and its continuation today. The recent killing of black men and women may be the worst current manifestations of systemic racism, but they are not isolated incidents. In College Park, our region, and across the country opportunities for employment, housing, safety, wealth, education, health, and other conditions have been denied or diminished for people of color. This must stop.

The Council recognizes the need to explicitly confront and end all policies and actions that support systemic racism and to take actions that will achieve racial equity. Racial equity as defined by the Government Alliance on Racial Equity (GARE) is “when race can no longer be used to predict life outcomes and outcomes for all groups are improved.” We must determine if any of our actions, deliberate or unintended, create barriers to equal participation and opportunity for all people regardless of color. We will actively involve people of color to collectively create practices eliminating barriers to participation and opportunity. This process will require difficult conversations and change.

The draft resolution is a starting point of the Council’s intent and goal for the City: creating a diverse community in which public policies and programs ensure that all people have equal opportunity to participate and pursue their well-being and potential.

**Fiscal Impact:**  
None at this time.

- Council Options:**
1. Adopt the attached resolution.
  2. Amend and adopt the attached resolution.
  3. Request additional information regarding the resolution.
  4. Take no action at this time.

**Staff Recommendation:**  
#1

**Recommended Motion:**

*I move to adopt Resolution 20-R-16 that acknowledges structural racism and the resulting racial inequality in College Park and our country, and that commits the City to review its policies and actions to eliminate barriers to equality and to ensure all people have equal opportunity in College Park.*

**Attachments:**

Draft Resolution

**RESOLUTION OF THE MAYOR AND COUNCIL**  
**OF THE CITY OF COLLEGE PARK**  
**RENOUNCING SYSTEMIC RACISM**  
**AND DECLARING SUPPORT OF BLACK LIVES**

**WHEREAS** the Mayor and Council acknowledge that certain public policies have created wide disparities of well-being and opportunity among Black people in College Park and throughout the United States; and

**WHEREAS** many of these policies and actions have led to systemic racism in our community and country; and

**WHEREAS** the enormous consequence of systemic racism in our community and across the country is that opportunities for employment, housing, safety, wealth, education, health, and other conditions of life quality have been denied or diminished for Black people; and

**WHEREAS** Black people are rightly outraged by this country's devaluation of Black life and humanity; and

**WHEREAS** Black people have been targeted, profiled, injured and murdered by law enforcement throughout this country at inexplicable rates, and

**WHEREAS** The City of College Parks is comprised of 15% Black residents; and

**WHEREAS** these residents deserve justice, fair treatment, and recognition of their valuable contributions to our community without fear.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of College Park must explicitly, directly, consciously, and painstakingly seek out and confront systemic racism; and it is further

**RESOLVED** that the City of College Park will examine our history and all current policies and programs for evidence of disparate impact based on race and ethnicity; and it is further

**RESOLVED** that we will determine if any of our actions, deliberate or unintended, create barriers to equal participation and opportunity for Black people in our community; and it is further

**RESOLVED** that the Mayor and Council will actively involve and learn from Black people so that we can collectively create policies and practices eliminating barriers to participation, equality, and opportunity; it is further

**RESOLVED** that the Mayor and Council believe that Black Lives Matter.

**ADOPTED** by the Mayor and City Council of the City of College Park, Maryland, at a regular meeting on June 9, 2020 and effective immediately.

**ATTEST:**

**CITY OF COLLEGE PARK:**

\_\_\_\_\_  
Janeen S. Miller, CMC, City Clerk

By \_\_\_\_\_  
Patrick L. Wojahn, Mayor

**20-0-08**

**Ordinance re  
Permit Parking Fees**

**CITY OF COLLEGE PARK, MARYLAND  
REGULAR COUNCIL MEETING**



**Agenda Item 20-O-08**

**Prepared By:** R.W. Ryan,  
Public Services Director and  
Suellen M. Ferguson, City Attorney

**Meeting Date:** 06/09/20

**Presented By:** Scott Somers, City Manager and  
R.W. Ryan, Public Services Director

**Proposed Consent:** No

**Originating Department:** City Manager's Office

**Action Requested:** Hold a Public Hearing and consider adoption of an Ordinance to eliminate residential parking permit fees.

**Strategic Plan Goal:** Goal 6: Excellent Services

**Background/Justification:**

Over several years there have been discussions amongst staff, the City Manager and City Councilmembers about various changes to the City's residential parking permit program. One such discussion has been about elimination of fees for resident and guest parking permits in zones established by the City Council.

Residential permit parking zones have proven to be the most effective means to reduce overcrowded parking in neighborhoods due to non-residents taking parking space from residents and their guests. Historically, residents have often resisted the establishment of residential permit parking zones due to the annual \$10 fee per vehicle. A common opinion is that a resident should not have to pay to park on the street where they live. By eliminating permit fees, some neighborhoods may wish to be included in a residential permit zone to alleviate parking competition on their streets.

The elimination of annual residential permit and visitor permit fees would reduce revenue by approximately \$25,000. It is not proposed to eliminate monthly parking permit fees such as in the municipal garage and monthly on street zones. Except where otherwise established by Council action, the default number of residential permits issued per address is 5 annual permits, and 2 visitor/guest permits.

The FY21 capital improvement budget includes the purchase and installation of License Plate Recognition (LPR) equipment. This will allow migration to residential permit zone vehicle registration by license plate. Online registration is also being implemented. These changes will reduce the operational cost of the residential parking permit program by eliminating mailing and physical hang tag permit costs. This will help offset the lost revenue if fees are eliminated. The annual cost of postage and hang tags is approximately \$18,000.

In the interim between adoption of this ordinance and implementation of residential permit zone permitting by online registration, all current annual and bi-annual residential parking permits will be extended without payment of additional permit fees.

The attached draft Ordinance to eliminate residential parking permit fees was introduced on May 26 and the Public Hearing scheduled for June 9.

**Fiscal Impact:**

Reduced annual revenue is projected to be approximately \$25,000.

**Council Options:**

1. Hold the Public Hearing and adopt Ordinance 20-O-08 to eliminate fees for residential parking permits and schedule a public hearing.
2. Hold the Public Hearing and then adopt an amended Ordinance to eliminate fees for residential parking permits and schedule a public hearing.
3. Direct staff to conduct additional research.
4. Take no action.

**Staff Recommendation:**

Option #1

**Recommended Motion:**

*I move to adopt Ordinance 20-O-08, an Ordinance Of The Mayor And Council Of The City Of College Park Amending Chapter 110 "Fees And Penalties," And Chapter 151, "Permit Parking," To Delete The Annual And Bi-Annual Permit Parking Fee In Residential Zones*

**Attachment(s):**

1. Ordinance 20-O-08

**ORDINANCE**  
**OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE PARK AMENDING**  
**CHAPTER 110 “FEES AND PENALTIES”, BY REPEALING AND REENACTING §110-**  
**1 “FEES AND INTERESTS” AND §110-2, “PENALTIES”; AND CHAPTER 151,**  
**“PERMIT PARKING”, BY REPEALING AND REENACTING §151-2, “PETITION**  
**REQUIREMENTS”, §151-4 ISSUANCE OF PERMITS AND § 151-6 RETURN OF**  
**PARKING PERMITS; REFUND OF PERMIT FEE AND LOSS OF REFUND FOR**  
**FAILURE TO RETURN, TO DELETE THE ANNUAL AND BI-ANNUAL PERMIT**  
**PARKING FEE IN RESIDENTIAL ZONES**

WHEREAS, pursuant to §5-202 of the Local Government Article, Annotated Code of Maryland, the City of College Park (hereinafter, the “City”) has the power to pass such ordinances as it deems necessary to protect the health, safety and welfare of the citizens of the municipality and to prevent and remove nuisances; and

WHEREAS, the Mayor and Council have determined that it is in the public interest to create parking residential permit zones in the City pursuant to Chapter 151, “Permit Parking” of the City Code; and

WHEREAS, the Mayor and Council have determined that it is in the public interest to eliminate the fee requirement for permit parking in residential zones.

**Section 1.** NOW THEREFORE, BE IT ORDAINED AND ENACTED, by the Mayor and Council of the City of College Park that Chapter 110 “Fees and Penalties”, §110-1, “Fees and interests”, be and is hereby repealed and reenacted with amendments as follows:

**§110-1 Fees and interests.**

The following enumerations are the current fees, rates, charges and interests applicable in the City of College Park:

CAPS	: Indicate matter added to existing law.
[Brackets]	: Indicate matter deleted from law.
Asterisks * * *	: Indicate matter remaining unchanged in existing law but not set forth in Ordinance
[Brackets]	: Indicate matter deleted in amendment

Chapter/Section	Description	Fee/Interest
Chapter 151, Permit Parking		
<del>§151-4</del>		
<del>§151-4</del>	<del>Annual parking permits</del>	
	<del>Issuance, each</del>	<del>\$10</del>
	<del>Replacement, each</del>	<del>\$5</del>
	<del>Renewal, each</del>	<del>\$10</del>
	<del>Visitor</del>	<del>\$1</del>
	<del>Bi-annual parking permits</del>	
	<del>Issuance, each</del>	<del>\$10</del>
	<del>Replacement, each</del>	<del>\$5</del>
	<del>Renewal, each</del>	<del>\$10</del>
	<del>Visitor</del>	<del>\$1</del>

\* \* \* \* \*

**Section 2. BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that Chapter 110 “Fees and Penalties”, §110-2, “Penalties”, be and is hereby repealed and reenacted with amendments as follows:

**§ 110-2 Penalties.**

Unless otherwise noted herein, the violation of a City ordinance or resolution is a municipal infraction. The following fines and/or imprisonment for violations of various ordinances or resolutions are applicable in the City of College Park:

\* \* \* \* \*

**[Ch. 151, Permit Parking**

~~§ 151-6~~ Failure to return parking permit ~~Loss of refund~~

\* \* \* \* \*

**Section 3. BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that Chapter 151, “Permit Parking” §151-2, “Petition requirements”, be and is hereby repealed and reenacted with amendments as follows:

§151-2 Petition requirements

A. The petition must clearly state:

- (1) Why permit parking is considered necessary.
- (2) The limits of the desired permit parking area.
- (3) The desired days and times that permit parking would be in force.
- ~~[(4) That the parking permits may carry a charge that will reimburse the city for all or part of the costs of the necessary materials and the administration of the program.]~~

B. – C. \* \* \* \* \*

**Section 4. BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that Chapter 151, “Permit Parking” §151-4, “Issuance of permits”, be and is hereby repealed and reenacted with amendments as follows:

§151-4 Issuance of Permits

A. If permit parking is ordered by the City Council, the city staff will prepare a plan for the issuance of parking permits for the specific area; such plan, subject to approval by resolution of the Mayor and Council, will include, among other things, the number of permits to be distributed and the method of permit allocation. The city staff will then order an appropriate number of permits, which will be issued upon ~~[payment of a fee as set forth in Chapter 110, Fees and Penalties, for each permit]~~ APPLICATION AS REQUIRED. Among other factors to be considered in devising a permit parking plan and permit allocation for a given area are the number of legitimate on-street parking spaces available; the amount of off-street parking available for the various types of residential structures; the residential or commercial character of certain blocks or parts thereof; the proximity of Metro and MARC stations and other public use facilities to the area and the likely impact of such facilities on parking in the area; the anticipated time period of parking congestion; and population density and vehicle density of the area. In devising the plan, input may be sought from neighborhood/community civic organizations or groups and University of Maryland fraternity and/or sorority councils, as well as other members of the community and city.

B. FOR SO LONG AS PHYSICAL PERMITS ARE ISSUED, Replacement permits may be issued ~~[as set forth in Chapter 110, Fees and Penalties,]~~ upon satisfactory proof of loss or damage.

C. FOR SO LONG AS PHYSICAL PERMITS ARE ISSUED, Permits will be placed inside of each vehicle so as to be clearly visible through the windshield.

D. Permits will be valid for that period of time authorized by the City Council and must be renewed [~~upon payment as set forth in Chapter 110, Fees and Penalties,~~] ANNUALLY OR BI-ANNUALLY, AS APPROPRIATE, or such other amount as set by Council. Permits in Zone 6 shall also be offered on a voluntary basis for any persons who prefer a permit valid for six months, which may also be renewed as set out herein.

E. Permits will be valid only in the area for which they are issued.

F. Any permit parking plan implemented prior to the time of passage of Ordinance 93-O-5 shall remain in effect until revised or rescinded in accordance with this section.

**Section 5. BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that Chapter 151, “Permit Parking” §151-6, “Return of parking permits; refund of permit fee and loss of refund for failure to return”, be and is hereby repealed and reenacted with amendments as follows:

~~§ 151-6 [Return of parking permits; refund of permit fee and loss of refund for failure to return].~~ NOTICE OF ACTION WITHDRAWING PERMIT PARKING.

Upon action by the City Council withdrawing permit parking in a designated area, written notice of such action shall be sent to each holder of a parking permit in that area~~], and the permit parking fee shall be refunded to each holder by mail].~~ If the City Council further determines that, because of the special circumstances of the given area, it is necessary to obtain the return of the parking permits in the designated area where permit parking is being withdrawn, the written notice to each holder shall also request the prompt return of the parking permit. Failure to return said permit to the city's offices within 20 days of the date of such written request shall constitute a violation of this chapter, subjecting the violator to loss of refund of the permit parking fee].

**Section 6. BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that, upon formal introduction of this proposed Ordinance, which shall be by way of a motion duly seconded and without any further vote, the City Clerk shall distribute a copy to each Council member and shall maintain a reasonable number of copies in the office of the City Clerk and shall post at City Hall, to the official City website, to the City-maintained e-mail LISTSERV, and on the City cable channel, and if time permits, in any City

newsletter, the proposed ordinance or a fair summary thereof together with a notice setting out the time and place for a public hearing thereon and for its consideration by the Council.

**Section 7. BE IT FURTHER ORDAINED AND ENACTED** by the Mayor and Council of the City of College Park that annual and bi-annual permits currently in effect shall be extended for the period of one year without additional permit fee required.

The public hearing, hereby set for 7:30 P.M. on the 9<sup>th</sup> day of June, 2020, shall follow the publication by at least seven (7) days, may be held separately or in connection with a regular or special Council meeting and may be adjourned from time to time. All persons interested shall have an opportunity to be heard.

After the hearing, the Council may adopt the proposed ordinance with or without amendments or reject it. This Ordinance shall become effective on June 30, 2020 provided that, as soon as practicable after adoption, the City Clerk shall post a fair summary of the Ordinance and notice of its adoption at City Hall, to the official City website, to the City-maintained e-mail LISTSERV, on the City cable channel, and in any City newsletter.

If any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the City that the remainder of the Ordinance shall be and shall remain in full force and effect, valid and enforceable.

**INTRODUCED** by the Mayor and Council of the City of College Park, Maryland at a special session on the 26<sup>th</sup> day of May, 2020.

**ADOPTED** by the Mayor and Council of the City of College Park, Maryland at a regular meeting on the \_\_\_\_\_ day of \_\_\_\_\_ 2020.

**EFFECTIVE** the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**ATTEST:**

**CITY OF COLLEGE PARK**

By: \_\_\_\_\_  
Janeen S. Miller, CMC, City Clerk

By: \_\_\_\_\_  
Patrick L. Wojahn, Mayor

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Suellen M. Ferguson, City Attorney