



CITY OF COLLEGE PARK ADVISORY PLANNING COMMISSION
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ADVISORY PLANNING COMMISSION

Approved Minutes of Meeting

April 5, 2018 – 7:30 P.M.

City Hall – Council Chambers

<u>Members</u>	<u>Present</u>	<u>Absent</u>
Lawrence Bleau	_____	_____x
Santosh Chelliah	_____x	_____
Rose Greene Colby	_____x	_____
Ben Flamm	_____x	_____
Christopher Gill, Chair	_____x	_____
James McFadden, Vice-Chair	_____x	_____
Stephanie Stullich	_____x	_____

Also Present: Planning Staff – Terry Schum and Theresheia Williams; Attorney – Susan Cook

I. Call to Order: Christopher Gill called the meeting to order at 7:40 p.m.

II. Approval of Minutes:

Ben Flamm moved to adopt the minutes of March 1, 2018. James McFadden seconded. Motion carried 5-0-1, with Stephanie Stullich abstaining.

III. Amendments to Agenda: There were no Amendments to the Agenda.

IV. Public Remarks on Non-Agenda Items: There were no Public Remarks on Non-Agenda Items.

V. Review of Final Draft Annual Report:

The Commissioners reviewed the Draft 2017 Annual Report and voted to include a list showing the breakdown of the type of zoning variances that were requested during the year. The report was approved unanimously.

VI. Refresher on Meeting Zoning Criteria for Variance Cases:

Attorney, Susan Cook, prepared a discussion outline that addressed the procedural role of the commission and their role in conducting hearings as outlined in the Open Meetings Act. She also discussed in detail the three criteria for granting a variance and how best to address them.

VII. Update on Development Activity Terry Schum reported on the following:

Public Storage – The proposed facility is located south of the Towne Place Suites under construction at Route 1 and Hollywood Road. The subdivision application has been submitted to Park and Planning and then will be referred to the City Council. A Detailed Site Plan will follow.

Parking Study – Park & Planning prepared a Corridor-Wide Transportation Study, which includes parking. There is a meeting on Monday, April 9th with the consultants and involved agencies, including the City, to report on some tentative results of the study. The study is focused on parking related to new development and parking standards rather than residential permit parking.

City Hall Project – The City has made an agreement to purchase the remaining Route. 1 frontage properties in front of City Hall. The properties that the City will be acquiring, and the properties already owned by the Terrapin Property Development will be assembled to create the new City Hall development. There are RFP'S out for Architect, Civil Engineer, Environmental and Traffic, which will make up the design team hired to complete the project. The City is working with the University on a Memorandum of Understanding on how everything will come together.

Bike Lanes Meeting – On April 18th, at Davis Hall, there will be a presentation of the 30% design options for improving bike lanes along Rhode Island Avenue based on input from the meeting held in February.

VIII. Other Business: There was no Other Business.

XI. Adjourn: There being no further business, the meeting was adjourned at 9:41 p.m.

Minutes prepared by Theresheia Williams