

CITY OF COLLEGE PARK, MARYLAND
Request for Bid Proposals CP-17-03
Consulting Services - Public Safety and Police Services Study
Addendum dated September 14, 2016
Changes and Clarification of Bid Specs and Extension of Bid Submittal Date

This Addendum shall become a part of the Contract Documents dated August 18, 2016. It includes extension of various dates, additional documents, clarification of bid specifications and written answers to questions raised at the non-mandatory pre-bid meeting on August 31, 2016. Bidder must acknowledge receipt of this Addendum in the space provided on the submitted Bid Proposal Form. Failure to do so may subject Bidder to disqualification.

Addendum Items:

1. **Dates for submission of technical questions and bid submission have been extended.** New dates are:

QUESTIONS DUE	September 27, 2016 at 3:00 p.m.
ANSWERS WILL BE POSTED:	September 30, 2016 at 5:00 p.m.
BID SUBMISSIONS DUE	October 13, 2016 at 2:00 p.m.

2. **Budgeted cost for this study** is \$67,500.

3. **Edit to Bid Document** page 4, paragraph 5, **Delete Last Sentence:** This Public Safety and Police Services Study should consider the past advisory ballot question and evaluate the effectiveness and efficiency of the City's contract police program as it has evolved since the police services study was conducted in 2007. **Replace with:** IN 2007, A LAW ENFORCEMENT SERVICES STUDY WAS CONDUCTED FOR THE CITY BY MATRIX CONSULTING GROUP. THIS REPORT IS PROVIDED FOR REFERENCE IN THE DOCUMENT LIST FOR THIS RFP. THE PUBLIC SAFETY AND POLICE SERVICES STUDY SHOULD CONSIDER BOTH THE 2005 ADVISORY BALLOT QUESTION AND THE 2007 MATRIX REPORT, AND EVALUATE THE EFFECTIVENESS AND EFFICIENCY OF THE CITY'S CONTRACT POLICE PROGRAM AS IT HAS EVOLVED SINCE THE 2007 MATRIX REPORT.

4. **Edit to Bid Document** page 6, section B: Community Attitudes, paragraph 1: Citizen Perspectives. **Delete:** An analysis of citizen perspectives by a scientifically valid random survey or face-to-face focus groups concerning public safety within the City, including citizen perspectives as to how police services could be improved and enhanced, and citizen feelings of safety living in the City. Other perspectives may be a part of this survey as well. Also, any available past members of the City's Neighborhood Watch Steering Committee and College Park Neighborhood Watch coordinators, and past members of the Committee to Improve Police Services, which were citizen committees concerned with public safety issues in the City, should be interviewed regarding public safety in the community. The results of past resident surveys pertaining to public safety shall be included in this assessment. Identify potential means to improve public perception of safety. **Replace with:** THE CITY OF COLLEGE PARK HAS ISSUED A SEPARATE RFP FOR A COMMUNITY SURVEY INTENDED TO ANALYSE AND QUANTIFY RESIDENT BELIEFS ON A

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VARIETY OF TOPICS OF CONCERN. THIS WILL BE A SCIENTIFICALLY VALID, RANDOM SURVEY. INTERESTED BIDDERS FOR THIS PUBLIC SAFETY STUDY MAY WISH TO PROVIDE QUESTIONS RELATED TO PUBLIC SAFETY AND POLICE SERVICES TO BE CONSIDERED FOR INCLUSION IN THE SEPARATE RESIDENT SATISFACTION SURVEY. THE SUCCESSFUL BIDDER FOR THIS STUDY MAY USE THE RESULTS FROM THE SEPARATE RESIDENT SATISFACTION SURVEY, AND ANY OTHER METHODS OF MEASURING RESIDENT SATISFACTION WITH PUBLIC SAFETY AND POLICE SERVICES SUCH AS FACE-TO-FACE FOCUS GROUPS. A FOCUS GROUP TO INCLUDE ANY AVAILABLE PAST MEMBERS OF THE CITY'S NEIGHBORHOOD WATCH STEERING COMMITTEE AND NEIGHBORHOOD WATCH COORDINATORS SHOULD BE CONSIDERED. THE SUCCESSFUL BIDDER WILL BE EXPECTED TO IDENTIFY POTENTIAL MEANS OF IMPROVING PUBLIC PERCEPTION OF PUBLIC SAFETY AND POLICE SERVICES."

5. **Edit to Sample Consultant Agreement** page 24, item F-1 – **Delete:** "work shall be completed within 90 days of notice to proceed" **Replace** with "WORK SHALL BE COMPLETED WITHIN THE NEGOTIATED TIMETABLE"

6. **Documents responsive to questions raised at the pre-bid meeting** can be found as follows:
 - a. Resident Surveys
 - i. 2014 Results
 - ii. 2012 Results
 - b. Matrix Consulting Group 2007 Police Services Study
 - c. University of Maryland Office of Student Conduct Annual Report
 - d. History of the City's Contract Police Program
 - i. History 2016
 - ii. Memorandum of Understanding and Contracts with Prince George's County
 - e. Annual Police Presentations by Law Enforcement Agencies Serving the City
 - i. 2015
 - ii. 2016
 - f. Annual Noise Activity Reports
 - i. Fiscal Year 2015
 - ii. Fiscal Year 2014
 - g. Security Camera Status Reports and Statistics
 - i. Status Report
 - ii. May 3, 2016 Worksession Report
 - iii. Current Projects
 - iv. SOC 2011

THIS CONCLUDES ADDENDUM #1 TO RFP CP-17-03, issued September 14, 2016.