

RFP CP-18-06
Traffic Engineering Consulting Services
Addendum #1
March 30, 2018

Question: Can you please elaborate on the specific permits that may be required as part of “Site Permitting” versus those required as part of “Regulatory Agencies. Typically, the traffic engineer will complete all submissions required as part of the Traffic Impact portion of the project and supports the civil engineer in design. Item ‘a’ under “Site Permitting” specifically states “Provide all required regulatory submissions, notices, and permit applications.” In our experience, the traffic engineer usually only assists with access permits through the state or county.

Answer: The traffic engineer will not be expected to provide site permits.

Question: Please clarify that information contained on Page 16 “Information Regarding the Bidder” should be considered more of a checklist that should be included as part of the “Firm Qualifications” section. Or is it desired that both pieces of information be included?

Answer: Both pieces of information must be included in your response.

Question: Is there an established page limit?

Answer: No.

Question: Has the traffic study area or number of intersections to be analyzed been identified or approved by M-NCPPC?

Answer: No, not yet.

Question: Is data collection included in the scope?

Answer: Yes.

Question: RFP Page 6, Proposal Requirements Section 5.2b requires experience within the last 7 years, Page 16 requires 5, which is correct?

Answer: 5 years is sufficient.

Question: What is the anticipated project schedule/duration?

Answer: We will engage the project consultants immediately upon selection, and the schedule will be prepared with input from the development and consulting teams.

Question: From our research, it appears the site will need to go through the subdivision process, which will require a full APFO traffic study – has the development team requested a scope for that study from MNCPPC? If not, this will be one of the first tasks, but more importantly, the time delay will make it difficult to complete the data collection process before Spring 2018 classes are over at UMD – typically this results in data collection delays until fall – has this been factored into the project schedule?

Answer: The Owner has not requested a scope of the APFO traffic study. Fall 2018 will be acceptable for the performance of the traffic study.

Question: Has there been any conversations / meetings with MSHA, MNCPPC Transportation Planning staff that could provide guidance as to their requirements or concerns for this project?

Answer: One introductory meeting with MNCPPC was held in late 2017. An intake questionnaire has not yet been submitted to formally begin the Mandatory Referral process.

Question: Do you have a land use attorney on board?

Answer: Yes. Suellen Ferguson of Council Baradel.

Question: The RFP notes that the traffic engineer will be required to attend weekly project meetings, which is fine, but do you have an estimate of the schedule duration?

Answer: We do not yet have this estimate, but the traffic engineer will not be required to attend all meetings.

Question: Can you please provide a percentage breakdown of the award criteria?

Answer: There is no percentage breakdown of the award criteria.

Question: Is the bid price a significant consideration?

Answer: The bid price will be one of several considerations.

Question: What is the project duration? We are expected to attend weekly project meetings and would like to know the approximate number to budget.

Answer: We will engage the project consultants immediately upon selection, and the schedule will be prepared with input from the development and consulting teams.

Question: In addition to the weekly project meetings, how many public hearings are anticipated for budgeting?

Answer: We do not know the number of public meetings and hearings that will be held for this project, so please base your bid price on the number typically required for a project of this size and complexity.

Question: For the Site Design and Schematic Design assistance, what is the expectation of the Traffic Engineer? Just trying to get an idea of the amount of effort. Is it 10% or 25% of the total effort for this RFP?

Answer: We do not know at this point.

Question: Will there be a liquidated damages provision in the Contract?

Answer: No, there will be no liquidated damages provision.