



CITY OF COLLEGE PARK, MARYLAND

**REQUEST FOR PROPOSALS CP-17-04
Community Survey**

Issued by:

**City of College Park, Maryland
4500 Knox Road
College Park, MD 20740**

Telephone: 240-487-3501

**Issue Date: August 16, 2016
Submittal Due Date: September 6, 2016 at 4:00 p.m.**

CITY OF COLLEGE PARK, MARYLAND
Request for Proposals CP-17-04
Community Survey

The City of College Park, Maryland (“City”) requests sealed bid proposals from professional survey firms to conduct a statistically valid community survey regarding City services, quality of life, and related issues.

Copies of the Request for Proposals (“RFP”) package, including a scope of work, submission requirements and affidavits, may be downloaded from the City’s website at www.collegeparkmd.gov. From the home page, click on the “Government” tab then “Bids and RFPs”. Requests for printed copies should be directed to the Administration Department, 4500 Knox Road, College Park, Maryland 20740, Monday-Friday 9:00 a.m.–5:00 p.m. (telephone 240-487-3501).

Proposals in response to this RFP must be submitted in hard copy in a sealed envelope containing the Bidder’s name and address, in accordance with the requirements specified in the RFP. Submissions should be marked **Community Survey, RFP CP-17-04** and delivered to the Finance Department, City of College Park, 4500 Knox Road, College Park, Maryland 20740-3390, no later than **September 6, 2016 at 4:00 p.m.**, at which time the bids will be opened and publicly read.

The City of College Park is an Equal Opportunity Employer. Discrimination based on race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, or political affiliation is expressly prohibited.

The City reserves the right to reject any and all proposals in the best interest of the City.

The contact person for this solicitation is Ryna Quinones, Communications Coordinator, telephone: 240-487-3508; FAX: 301-699-8029; email: rquinones@collegeparkmd.gov.

CITY OF COLLEGE PARK, MARYLAND
Request for Proposals CP-17-04
Community Survey

GENERAL INFORMATION

The City of College Park, Maryland requests proposals from experienced, professional survey firms to conduct a statistically valid, informative community survey regarding City services, quality of life in College Park, and related issues. Responses to this request are due by **September 6, 2016 at 4:00 p.m.** Work on the project is expected to commence on or before November 1, 2016.

PROJECT DESCRIPTION

The City of College Park, Maryland is located approximately seven miles northeast of Washington, D.C. and has about 31,000 residents (about half are full-time students). It comprises five square miles and has many distinctive neighborhoods. The City was incorporated in 1945 and operates under Council-Manager form of government. College Park is home to the University of Maryland, which has approximately 36,000 students.

The City has conducted community surveys for many years to provide resident feedback on the quality of services, transportation, development, and related issues. However, the survey respondents were self-selected and the results were not necessarily reflective of the community. The City is seeking a professional firm to develop a new survey and process to ensure the survey sample is a statistically significant and representative sample of the overall population; implement the survey; obtain a statistically significant and informative response; and provide a report analyzing the results. It is expected that the survey questions will be similar to those in previous surveys and will number between 25 and 35 (2014 survey questions are included at the end of this RFP for reference). The City will rely on the professional experience of the selected firm to edit questions from previous surveys and/or add questions to meet survey goals. The report on the survey results will benchmark the City responses against other similar communities. The City will use this survey as a baseline of residents' assessment of certain services, as it intends to conduct subsequent surveys every two years.

PROPOSED SCOPE OF SERVICES

1. In collaboration with City staff, develop a statistically valid survey regarding City services, quality of life, and related issues that can serve as the baseline for future surveys.
2. Identify an appropriate sampling frame and sample set that will result in a survey response that is statistically significant and representative of the City's residents in terms of age, race/ethnicity, language, income, length of residency, owner/renter status, student/non-student status, and neighborhood and identify the appropriate survey tool.
3. Present the survey tool, plan, and schedule during a City Council meeting.
4. To ensure a representative sample is obtained, distribute the survey and collect and maintain survey data. Tabulate the responses, and write a summary report of findings.
5. Prepare a report, present the survey results and benchmark to similar communities.

Details of the Scope of Services

1. Developing the Survey

The City has conducted a resident survey every two years since 2000. The survey initially was mailed to residents, but more recently was put online for residents to complete. The survey has never been conducted as a representative survey of City residents, and the results have not been benchmarked. Many of the survey questions have been changed over the years.

The selected survey firm shall review the most recent survey and develop appropriate sections and questions in keeping with the City's goals for the survey. The questions should obtain informative responses on the key services provided by City departments, the quality of life in College Park, the desired services or improvements, and provide the demographic information of the respondent. It is expected that the selected bidder will use direct mailings, phone calls, and/or online access to obtain survey responses.

2. Identify Sample Frame, Sample Set, Survey Tool and Schedule

The successful proposal will demonstrate how an appropriate sampling frame, sample set and survey tool will be selected to obtain a statistically significant and informative response from residents representing the City's diversity in terms of age, race/ethnicity, language, income, length of residency, owner/renter status, student/non-student status, and neighborhood. Consultant will provide a proposed schedule.

3. Council Presentation of the Survey, Plan, and Schedule

Prior to the distribution of the survey, the firm will make a presentation to the City Council with a draft of the survey and schedule and an overview of the entire process. This presentation will provide confidence to the Council and residents that the survey questions are appropriate and the results will reflect the views of the City as a whole. The survey will be available in English and Spanish, and the process for outreach to under-represented groups will be outlined.

4. Survey Distribution, Data Collection, Tabulation, Benchmarking, and Report

The selected firm will distribute the survey and track and maintain all responses, and take steps to obtain a high confidence level that the respondents reflect the community based on previously agreed upon criteria. The firm's proposal shall indicate how the responses will be obtained to ensure the respondents are representative of the community.

All survey data shall be provided to the City in electronic format (Excel), and the results shall also be tabulated, summarized, and presented in an informative written report with graphs and charts as necessary. Survey data should be analyzed to provide overall and disaggregated responses on services, priorities, concerns, and other issues. The report should indicate how the City survey responses compare with responses in similar communities. Fifteen bound copies of the final report as well as an Adobe PDF version is required.

5. Presentations

The firm will make two presentations of the survey results: one presentation to City staff, and one televised presentation to the Mayor and City Council at a public City Council meeting.

SUBMISSION REQUIREMENTS

Documents to be submitted with Proposal include one original and three copies of each of the following:

- Bid Proposal Form - An authorized representative who can make a binding commitment for the firm must sign the Bid Proposal Form and provide a not-to-exceed contract price.
- Information Regarding the Bidder Form, including three references with complete contact information for three different community surveys previously completed.
- A written proposal outlining the recommended process and schedule for completing the above tasks.
- A budget for the project based on the tasks listed or proposed.
- Resumes and hourly rates for key personnel.
- Non-Collusion Affidavit
- Affidavit With Respect to Non-Conviction, Non-Suspension and False Pretenses

NO BID BOND IS REQUIRED IN CONNECTION WITH BID SUBMITTAL.

The City of College Park is an Equal Opportunity Employer. Discrimination on race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, or political affiliation is expressly prohibited.

All materials submitted in response to this RFP will become the property of the City of College Park. The City agrees, to the extent permitted by law, to hold in strictest confidence all material and information belonging to the bidder which it deems to contain confidential business or financial information.

Proposals in response to this RFP must be submitted in hard copy (no electronic submittals accepted) in a sealed envelope containing the Bidder's name and address, in accordance with the requirements specified in the RFP. Submissions should be marked **Community Survey, RFP CP-17-04** and delivered to the Finance Department, City of College Park, 4500 Knox Road, College Park, Maryland 20740-3390, no later than **September 6, 2016 at 4:00 p.m.**, at which time the sealed bids will be opened and read publicly.

REVIEW OF QUALIFICATIONS

The City will review all submissions for responsiveness to this RFP. The review will consider the experience of the individual, firm, or firms; the experience of the individuals proposed to work on the project; work on similar projects; project references; and fee structure. The City will select the most qualified individuals, firms or teams to be interviewed for the project. The City may request additional information and reserves the right to reject any or all proposals as is in its best interest.

AWARD OF CONTRACT

Bidders may bid only on the entire contract. In determining which proposal is best, the City will take into consideration the bid price and the experience, qualifications, references, responsibility and current availability of the Bidder to perform the work. The City reserves the right to exercise its sole discretion to best serve the interests of the City. Except where the City exercised the right reserved herein to reject any or all proposals, each Contract will be awarded on a per unit price or lump sum basis, as is in the best interest of the City.

The successful bidder shall be required to execute a contract in a form satisfactory to the City, in substantially the form attached. The City of College Park reserves the right to cancel the Award of the Contract at any time prior to execution of the Contract without liability on the part of the City.

EXECUTION OF THE CONTRACT

The successful Bidder must execute the Contract within ten business days after the award notification and submit such other Documents as required by the Contract Documents. Failure by the Contractor to execute the Contract and submit such other documents as required by the Contract Documents shall be just cause for annulment of the Award.

If the successful bidder shall fail to execute the contract, the award may be annulled and the contract awarded to the second-highest rated responsible bidder, and such bidder shall fulfill every stipulation embraced herein, as if the bidder were the original party to whom the award was made, or the City may reject all of the bids, as its interest may require.

A bidder may submit only one proposal for the Contract. More than one proposal from an individual, firm or partnership, corporation or association under the same or different names will not be considered on any given Contract, and will be considered grounds for disqualification and/or rejection of the proposals involved, unless prior approval has been given by the City.

INVITATIONS TO SUBMIT PROPOSALS A COURTESY

This invitation to bid may be sent as a courtesy to known interested parties. The receipt of this request for proposals from the City of College Park in no way implies that the recipient is a qualified bidder.

INTERPRETATIONS

All questions about the meanings or intent, discrepancies or omissions of the Contract Documents shall be submitted in writing by **August 25, 2016, at 5:00 p.m.** to Ryna Quinones, Communications Coordinator, e-mail: rquinones@collegetparkmd.gov. The written responses, including any changes to the RFP, become part of the Contract Documents and will be posted on the City website as an addendum by **August 30, 2016 at 5:00 p.m.** It is the responsibility of each Bidder to visit the City's website at www.collegetparkmd.gov to obtain any addenda or other information regarding the RFP. From the home page, click on the "Government" tab then "Bids and RFPs".

CONTRACT TERM

Work under the contract shall begin on or before November 1, 2016. The date upon which all deliverables under the contract are due shall be determined as part of the proposal process, but the anticipated period for all deliverables is before March 1, 2017.

MODIFICATION OF BID DOCUMENTS

The right is reserved, as the interests of the City may require, to revise or amend proposal specifications prior to the date set for opening bids and to postpone the date set for opening bids. Such revisions, amendments and/or postponements will be posted on the City's website on or before **September 2, 2016 at 5:00 p.m.**

OTHER REQUIREMENTS AND INFORMATION

Liability

The Contractor agrees to hold harmless the City of College Park from any and all claims and liability due to the activity of the Contractor, its subcontractors, agents or employees in the execution of the contract.

Insurance

The Contractor shall provide proof of compliance with State law as to workers' compensation and unemployment insurance, and of adequate comprehensive general liability insurance (bodily injury of \$1,000,000 for each occurrence/aggregate; property damage of \$500,000 for each occurrence/aggregate) and automobile fleet coverage (\$500,000 for each occurrence/aggregate; property damage of \$500,000 for each occurrence/aggregate) in addition to a professional errors and omissions policy with limits of not less than \$500,000 for each occurrence/aggregate. The Contractor shall indemnify and save harmless the City, its officers, agents, servants, and employees, from all suits, actions, and damages or costs of every kind and description arising directly or indirectly out of the performance of the Contract, including attorneys fees, whether caused by actions or omissions on the part of the Contractor, its agents, servants and employees, or to other causes.

The City shall be named as an Additional Insured on the Comprehensive General Liability Insurance, the Automobile Fleet Insurance, and the Property Damage Insurance. The Contractor shall provide a Certificate of Insurance with additional insured endorsement for all coverage except workers' compensation and professional errors and omissions to the City within ten business days after the award of the contract. The Certificate shall demonstrate that the Contractor has complied with the requirements of this section and be in a form acceptable to the City.

General

It shall be the exclusive obligation of the Contractor to conform to the terms of the proposal submitted to and approved by the City.

Billing

Invoices shall be submitted monthly, documenting hours worked and describing work performed.

Required Certification

When submitting a bid, the Bidder must certify:

1. Current compliance with the conditions of § 69-6 “Equal Benefits” of the City Code, by providing equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners; or
2. Compliance with the conditions of § 69-6 at time of contract award; or
3. Compliance with the conditions of § 69-6 is not required because of allowable exemption; and
4. That the Bidder does not discriminate on the basis of age, race, color, creed, pregnancy, religion, national origin, ancestry, disability, marital status, sex, sexual orientation, gender identity, physical characteristic or other unlawful basis of discrimination.

Project Contact

Ryna Quinones, Communications Coordinator
City of College Park, Maryland
4500 Knox Road
College Park, MD 20740
telephone: 240-487-3508
e-mail: rquinones@collegetparkmd.gov

SPECIAL TERMS AND CONDITIONS:

- A. Failure to properly and completely fill in all blanks may be cause for rejection of this proposal.
- B. It is understood that the proposal price will be firm for a time period of one hundred eighty (180) calendar days from the proposal opening date, and that, if the undersigned is notified of acceptance of this proposal within this time period, the Bidder shall execute a contract for the above stated compensation.
- C. In submitting this bid, the Bidder certifies that the Bidder:
 - 1. Currently complies with the conditions of § 69-6 “Equal Benefits” of the City Code, by providing equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners; or
 - 2. Will comply with the conditions of § 69-6 at time of contract award; or
 - 3. Is not required to comply with the conditions of § 69-6 because of allowable exemption.
- D. In submitting this bid, the Bidder certifies that the Bidder does not discriminate on the basis of age, race, color, creed, pregnancy, religion, national origin, ancestry, disability, marital status, sex, sexual orientation, gender identity, physical characteristic or other unlawful basis of discrimination.

Name of Bidder: _____

Name of individual authorized to bind the Bidder: _____

Signature: _____

Federal ID Number: _____

Date: _____

How did you learn about this RFP?	
<input type="checkbox"/> City Staff	<input type="checkbox"/> eMaryland Marketplace
<input type="checkbox"/> findrfp.com	<input type="checkbox"/> Other (please specify): _____

TO BE SUBMITTED WITH BID

**RFP CP-17-04
INFORMATION REGARDING THE BIDDER**

1 .Name of Bidder: _____
(Individual/Firm/Corporation)

Address: _____

Telephone: _____ FAX: _____

E-mail Address: _____

2. Please provide the following information concerning work that you have done within the last five (5) years which is similar to the Bid work.

FOR WHOM PERFORMED	CONTRACT AMOUNT	DATE COMPLETED	CONTACT'S NAME/ TELEPHONE NUMBER
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3. Please provide at least three references, including any Maryland governmental units or agencies for whom you have worked on a similar project. Include the name and telephone number of your contact with each.

4. Identify all subcontractors that you intend to use in performing the work under the Contract, and specify the work each is expected to perform.

Dated this _____ day of _____, 2016.

Name of Bidder

By: _____

Printed Name: _____

Title: _____

TO BE SUBMITTED WITH BID

**RFP CP-17-04
NON-COLLUSION AFFIDAVIT**

_____, being duly sworn on oath, deposes and says:

That he/she is the

(Owner, Partner, Title if on behalf of a Corporation)

of _____,
(Name of Business, Corporation or Partnership)

the party submitting the foregoing Bid; that (he has not) (no officer of the said Corporation has) (no partner of the said Partnership has) nor has any person, firm or corporation acting on (his/her) (its) (their) behalf; agreed, conspired, connived or colluded to produce a deceptive show of competition in the compilation of the Bid being submitted herewith; and that (he/she) (the said Corporation) (the said Partnership) has not in any manner, directly or indirectly, entered into any agreement, participated in any collusion to fix the Bid Price of the Bidder herein or any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the within Bid is submitted; that in making this Affidavit, the affiant represents that he/she has personal knowledge of the matters and facts herein stated. The Affiant hereby declares and affirms under the penalties of perjury that the foregoing is true to the best of his/her knowledge and information.

_____(SEAL)
To be signed by Bidder, if the Bidder is an Individual; or by a Partner, if the Bidder is a Partnership; or by a duly authorized Officer, if the Bidder is a Corporation.

TO BE SUBMITTED WITH BID

RFP CP-17-04
AFFIDAVIT WITH RESPECT TO NON-CONVICTION, NON-SUSPENSION AND
FALSE PRETENSES

I hereby affirm that:

- (1) I am the _____ (Title) and duly authorized representative of _____ (Name of Business Entity) whose address is _____ and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting.
- (2) Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted, or in an official investigation or other proceeding admitted in writing or under oath, acts or omissions which constitute bribery, attempted bribery or conspiracy to bribe under the provisions of Criminal Law Article of the Annotated Code of Maryland or under the laws of any state or the federal government (conduct prior to July 1, 1977 is not required to be reported); and
- (3) Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted under a State or federal law or statute of any offense enumerated in §16-203 of the State Finance and Procurement Article; and
- (4) Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been found civilly liable under a State or federal antitrust statute as provided in §16-203 of the State Finance and Procurement Article.
- (5) Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees who will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction have been debarred or suspended under this subtitle
- (6) Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, information and belief, any officer, director, partner, member or associate thereof; nor any of its employees directly involved in obtaining contracts with the City, has been convicted of false pretenses, attempted false pretenses or conspiracy to commit false pretenses under the laws of any state or federal government, based upon acts committed after July 1, 1981.
- (7) State “none” below or, as appropriate, list any suspension, debarment, conviction, plea or admission described in Paragraph 2 - 6 above, with the circumstances, date,

court, official or administrative body, the individuals involved and their position with the firm, and the sentence or disposition, if any.

I acknowledge that this affidavit is to be furnished, where appropriate, to the City of College Park, Maryland, under Section 16-311 of the State of Maryland Finance and Procurement Article of the Annotated Code of Maryland. I acknowledge that, if the representations set forth in this affidavit are not true and correct, the City of College Park may terminate any contract awarded and take any other appropriate actions. I further acknowledge that I am executing this affidavit in compliance with Section 16-309 of the State Finance and Procurement Article of the Annotated Code of Maryland, which ordains that any person convicted of bribery (upon acts committed after July 1, 1977) in furtherance of obtaining a contract from the State or any subdivision of the State of Maryland shall be disqualified from entering into a contract with the City.

I do solemnly declare and affirm under the penalties of perjury that the contents of the affidavit are true and correct.

Date

Signature

Printed Name: _____

CITY OF COLLEGE PARK, MARYLAND
Request for Proposals CP-17-04
Community Survey
SAMPLE CONSULTANT AGREEMENT

THIS CONSULTANT AGREEMENT (the “Agreement”) is made this ____ day of _____, 2016, by and between the CITY OF COLLEGE PARK (the “City”), a municipal corporation of the State of Maryland, whose address is 4500 Knox Road, College Park, Maryland 20740 and _____ hereinafter referred to as “Consultant,” whose address is _____.

WHEREAS, Consultant desires to conduct a statistically valid survey and related services for the City of College Park.

WHEREAS, the City desires that Consultant provide such services.

NOW, THEREFORE, in consideration of the premises and mutual promises herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Appointment.** The City hereby engages Consultant, as an independent professional and not as an agent or employee of the City, to provide professional survey services to the City and Consultant hereby accepts such work, subject to the terms and provisions of this Agreement.

2. **Scope of Services.** Pursuant to the Agreement, the Consultant agrees to furnish all the material and perform all of the work in compliance with the requirements and standards contained in the Contract Documents, as defined herein. All work shall be performed in accordance with the standards in the industry. The following Consultant services are included as part of this Agreement:

1. In collaboration with City staff, develop a statistically valid and informative survey regarding City services, quality of life, and related issues that can serve as the baseline for future surveys.
2. Identify an appropriate sampling frame and sample set that will result in a survey response that is representative of the City's residents in terms of age, race/ethnicity, language, income, length of residency, owner/renter status, student/non-student status, and neighborhood.
3. Develop the survey tool, plan, and schedule and present during a City Council Meeting.
4. Survey Distribution, Data Collection, Tabulation, Benchmarking, and Report
5. Present Findings.

The Scope of Services is more particularly described in the RFP and Consultant's bid proposal, dated ***, which are attached and incorporated herein as a Contract Documents.

3. Dates of Work. The Consultant agrees to commence work on _____, 2016 and shall complete all contract work on or before _____. All work shall be performed pursuant to a work schedule submitted by the Consultant. It is understood by the parties hereto that time is of the essence in the completion of the services under this Agreement.

4. Contract Price. The City agrees to pay the Consultant, as consideration for the Consultant's satisfactory performance of all obligations under this Agreement, a sum not to exceed _____, which shall include all incidental costs including, but not limited to, travel, printing, copying, binding, telephone, drawings, diagrams and photographs.

Additional services related to this project shall be provided by the Consultant on an as-needed basis as directed by the City in writing. Such services shall be billed to the City at the hourly rates established by the bid form. Invoices for payment of services may be submitted on a monthly basis and must be accompanied by daily time sheets detailing the work done, and any other documentation required by the City. Invoices will be paid after approval. In no event shall the amount billed by the Consultant exceed that amount attributed to the work completed as of the date of the bill.

5. **Contract Documents.** This Agreement and the following enumerated documents, which are incorporated by reference as if fully set forth herein, form the Agreement and are termed the Contract Documents:

Proposal forms submitted by Consultant and attachments thereto
Bid Proposal Form, and attachments thereto
Request for Proposals CP-17-04
Information Regarding the Bidder Form
Required affidavits and certifications
Schedule of Work

6. **Other Payments; Expenses; Taxes.** The City will not be responsible for any cost or expenses of operation of any kind associated with Consultant's provision of services pursuant to this Agreement, except as set out herein. Consultant shall be entitled to no fees, bonuses, contingent payments, or any other amount in connection with the services to be rendered hereunder except as set out herein. The parties hereto further agree that the City shall have no obligation to reimburse, pay directly or otherwise satisfy any expenses of the Consultant in connection with the performance of his obligations under this Agreement.

It is expressly understood and acknowledged by the parties hereto that the fees payable hereunder shall be paid in the gross amount, without reduction for any Federal or State withholding or other payroll taxes, or any other governmental taxes or charges. The parties hereto further recognize that Consultant, as an independent contractor of the City, is responsible for directly assuming and remitting any applicable Federal or State withholding taxes, estimated tax payments, Social Security payments, unemployment compensation payments, and any other fees, taxes, and expenses whatsoever. In the event that Consultant is deemed not to be an independent contractor by any local, state or federal governmental agency, Consultant agrees to indemnify and hold harmless the City for any and all fees, costs and expenses, including, but not limited to, attorneys fees incurred thereby.

7. **Insurance.** Consultant will purchase and maintain during the entire term of this Agreement, comprehensive general liability insurance, professional errors and omissions insurance, and workers' compensation insurance with limits of not less than those set forth below. On each policy, Consultant will name the City of College Park as an additional insured and will provide an additional insured endorsement for all coverages with the exception of workers' compensation and professional errors and omissions.

Comprehensive General Liability Insurance

- (1) Personal injury liability insurance with a limit of \$1,000,000 each occurrence/aggregate;
- (2) Property damage liability insurance with limits of \$500,000 each occurrence/aggregate.

All insurance shall include completed operations and contractual liability coverage.

Professional Errors and Omissions Insurance. The Consultant shall maintain a policy with limits of not less than \$1,000,000 each occurrence/aggregate.

Automobile Liability Coverage Automobile fleet insurance \$1,000,000 for each occurrence/ aggregate; property damage - \$500,000 for each occurrence/aggregate.)

Workers' Compensation Insurance. Consultant shall comply with the requirements and benefits established by the State of Maryland for the provision of Workers' Compensation insurance. The City will deduct a predetermined percentage of each payment to any Consultant who has failed to provide a Certificate of Insurance for Workers' Compensation, in order to defray coverage costs of the

City. This percentage is subject to change. The Consultant will be provided notification of any change. All Corporations are required to provide Workers' Compensation Certificates of Insurance.

Consultant covenants to maintain insurance, in these amounts, which will insure all activities undertaken by Consultant on behalf of the City under this Agreement. Copies of the certificates of insurance for all required coverage, and additional insured endorsements for all coverages, except workers' compensation and professional errors and omissions, shall be furnished to the City prior to beginning work.

Provision of any insurance required herein does not relieve consultant of any of the responsibilities or obligations assumed by the consultant in the contract awarded, or for which the consultant may be liable by law or otherwise. Provision of such insurance is not intended in any way to waive the City's immunities or any damage limits applicable to municipal government as provided by law.

8. Indemnification. The Consultant shall indemnify and save harmless the City, its officers, employees and agents, from all suits, actions and damages or costs of every kind and description, including attorneys fees, arising directly or indirectly out of the performance of the Agreement, whether caused by the negligent or intentional act or omission on the part of the Consultant, its agents, servants, employees and subcontractors.

9. Licenses, Applicable Laws. Consultant will be responsible for obtaining any and all licenses pertaining to performance of work under the Agreement. All services and materials provided by Consultant shall conform to all applicable laws and regulations.

10. Materials and Standard of Work. All work performed and material provided pursuant to this Agreement shall be in conformance with standards and specifications applicable in

the industry. All work shall be performed in a neat and workmanlike manner by trained and experienced personnel. Defective or unsuitable materials or workmanship shall be rejected and shall be made good by the Consultant at Consultant's expense, notwithstanding that such deficiencies have been previously accepted or were due to no fault of the Consultant.

11. Subcontracting. The Consultant may not subcontract any other work required under this Agreement without the consent of the City. If the Consultant wishes to subcontract any of the said work, it must provide subcontractor names, addresses, and telephone numbers and a description of the work to be done. The Consultant is not relieved of primary responsibility for full and complete performance of any work identified to the subcontractor. There shall be no contractual relationship between the City and the subcontractor.

12. Accurate Information. The Consultant certifies that all information provided in response to the invitation to bid or other requests for information is true and correct. Any false or misleading information is grounds for the City to reject the bid and terminate this Agreement.

13. Errors in Specifications. The Consultant shall take no advantage of any error or omission in the specifications. The City shall make such corrections and interpretations as may be deemed necessary and that decision shall be final.

14. Construction and Legal Effect. This Agreement, including all Contract Documents, constitutes the entire understanding between the parties. No modification or addition to this Agreement shall have any effect unless made in writing and signed by both parties hereto.

15. No Assignment. This Agreement shall not be assigned or transferred by Consultant, whether by operation of law or in any other manner, without prior consent in writing from the City. In the event of insolvency of either party, this Agreement shall terminate immediately at the election of the other party.

16. Relief. The Consultant recognizes the substantial and immediate harm that a breach or threatened breach of this Agreement will impose upon the City, and further recognizes that in such event monetary damages may be available to the City. Accordingly, in the event of a breach or threatened breach of this Agreement, Consultant consents to the City's entitlement to seek ex parte, preliminary, interlocutory, temporary or permanent injunctive, or any other equitable relief, protecting and fully enforcing the City's rights hereunder and preventing the Consultant from further breaching any of its obligations set forth herein. Nothing herein shall be construed as prohibiting the City from pursuing any other remedies available to the City at law or in equity for such breach or threatened breach, including the recovery of damages from Consultant.

17. Termination for Default. Notwithstanding anything to the contrary herein, this Agreement may be terminated upon the failure of the Consultant to deliver work, supplies, materials or services in a timely manner, to correct defective work or materials, to act in good faith, or to carry out the work in accordance with contract documents, each of which shall constitute a breach of this Agreement. In such event, the City may give notice to the Consultant to cease work until the cause for such order has been eliminated. Should the Consultant fail to correct such default within 24 hours after receipt of notification, the City may terminate this Agreement. This provision shall not limit the City in exercising any other rights or remedies it may have.

18. Termination for Convenience. The performance of work or delivery of services under this Agreement may be terminated in whole or in part at any time upon written notice when the City determines that such termination is in its best interest. The City will be liable only for labor, materials, goods, and services furnished prior to the effective date of such termination.

19. Notices. All notices shall be sufficient if delivered in person or sent by certified mail to the parties at the following addresses:

FOR THE CITY:
Scott Somers, City Manager
City of College Park
4500 Knox Road
College Park, MD 20740

FOR THE CONSULTANT:

20. **Costs.** In the event of any breach or failure by a party to fulfill any term, covenant or provision of this Agreement, the prevailing party shall be entitled to any and all costs and expenses, including reasonable attorneys' fees, incurred on account of such breach.

21. **Enforcement Provisions.** The failure of the City or Consultant, at any time, to enforce any of the provisions of this Agreement, or any right with respect thereto, will in no way be construed to be a waiver of such provisions or right, or in any way to affect the validity of this Agreement. The exercise by either party of any rights under this Agreement shall not preclude or prejudice the subsequent exercise of the same or any other rights under this Agreement.

22. **Governing Law.** This Agreement shall be governed by the laws of the State of Maryland, excluding its conflict of law rules, as if this Agreement were made and to be performed entirely within the State of Maryland.

23. **Severability.** If any term or provision of this Agreement shall be held invalid or unenforceable to any extent, the remainder of this Agreement shall not be affected thereby, and each term and provision of this Agreement shall be enforced to the fullest extent permitted by law.

24. **Set-Off.** In the event that Consultant shall owe an obligation of any type whatsoever to the City at any time during the term hereof or after termination of the relationship created

hereunder, the City shall have the right to offset any amount so owed by the Consultant against any compensation due the Consultant from the City.

25. Materials.

- A. Materials produced under this Contract shall be considered Official Products of Work, owned by the City of College Park. With permission from the City the Consultant may share/use these Products with other existing and future clients.
- B. Materials independently developed and owned by the Consultant or by other authors and third parties, and which may be used in the fulfillment of this Contract, remain the property of their authors or owners. Subsequent use of such materials by the City shall require written permission of the Consultant or other author(s) thereof.
- C. Information contained in documents that may be given to the Consultant for review remain the property of the City and may not be duplicated or distributed or otherwise published without the express consent of the owner. Material provided to the Consultant for review shall be returned to the City upon completion of the task.
- D. The Consultant understands that information and records provided to or made available about participants and clients or services during the performance of this Contract are considered confidential and shall not be used for any purpose other than to perform the required services. Regardless of the data format, the Consultant agrees that it, and any of its employees, shall not disclose or allow disclosure of any such data or derivatives of it to any third party without the written permission of the City. Any copies of such records made during performance of this Contract shall be returned to the City upon the expiration of the Contract.

26. Non Discrimination.

- A. The City of College Park is an Equal Opportunity Employer. Discrimination based on race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental

disability, color, marital status, sexual orientation, gender identity, genetic information, political affiliation or any other factors not related to the ability to perform the work is expressly prohibited.

B. The Consultant certifies that it does not discriminate on the basis of race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, political affiliation or any other factors not related to the ability to perform the work.

C. The Consultant will, in all advertisements or solicitations for employees, state that all qualified applicants will receive consideration for employment without regard to race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, political affiliation or any other factors not related to the ability to perform the work.

27. **Equal Benefits.**

A. Consultant must comply with the applicable provisions of § 69-6 of the City Code. The Consultant shall provide the City Manager, or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with these provisions.

B. Upon request, the Consultant shall provide evidence of compliance with the provisions of § 69-6 of the City Code upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Consultant may not be in compliance with the provisions of this section.

C. The failure of the Consultant to comply with § 69-6 of the City Code will be deemed to be a material breach of the covered contract.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement under seal the day and year first above written.

ATTEST:

CITY OF COLLEGE PARK

Janeen S. Miller, CMC, City Clerk

By: _____
Scott Somers, City Manager

WITNESS:

CONSULTANT: _____

By: _____

Printed Name: _____

Title: _____

APPROVED AS TO LEGAL SUFFICIENCY:

Suellen M. Ferguson
City Attorney



City of College Park 2014 Resident Satisfaction Survey

Dear Resident,

Thank you for requesting a paper version of the 2014 Resident Satisfaction Survey. The City of College Park uses the Resident Satisfaction Survey as a tool to see how well we serve you. The last survey, completed two years ago, provided us with valuable input that helped develop our budget and make improvements to City services.

Please answer the survey based on your personal experiences. Your responses are completely anonymous. Thank you for taking the survey and we look forward to reviewing your response.

Sincerely,

Mayor Andrew Fellows and College Park City Council Members:

District 1:

Fazlul Kabir

Patrick Wojahn

District 2:

P.J. Brennan

Monroe Dennis

District 3:

Robert Day

Stephanie Stulich

District 4:

Alan Hew

Denise Mitchell

Instructions

- One person 18+ years old should complete the survey.
- Answer each question if applicable based on your own experiences.
- Fold the survey and place the survey into the pre-stamped envelope.
- No additional postage necessary (just drop the envelope into the mail).
- Call 240-487-3501 if you have questions.

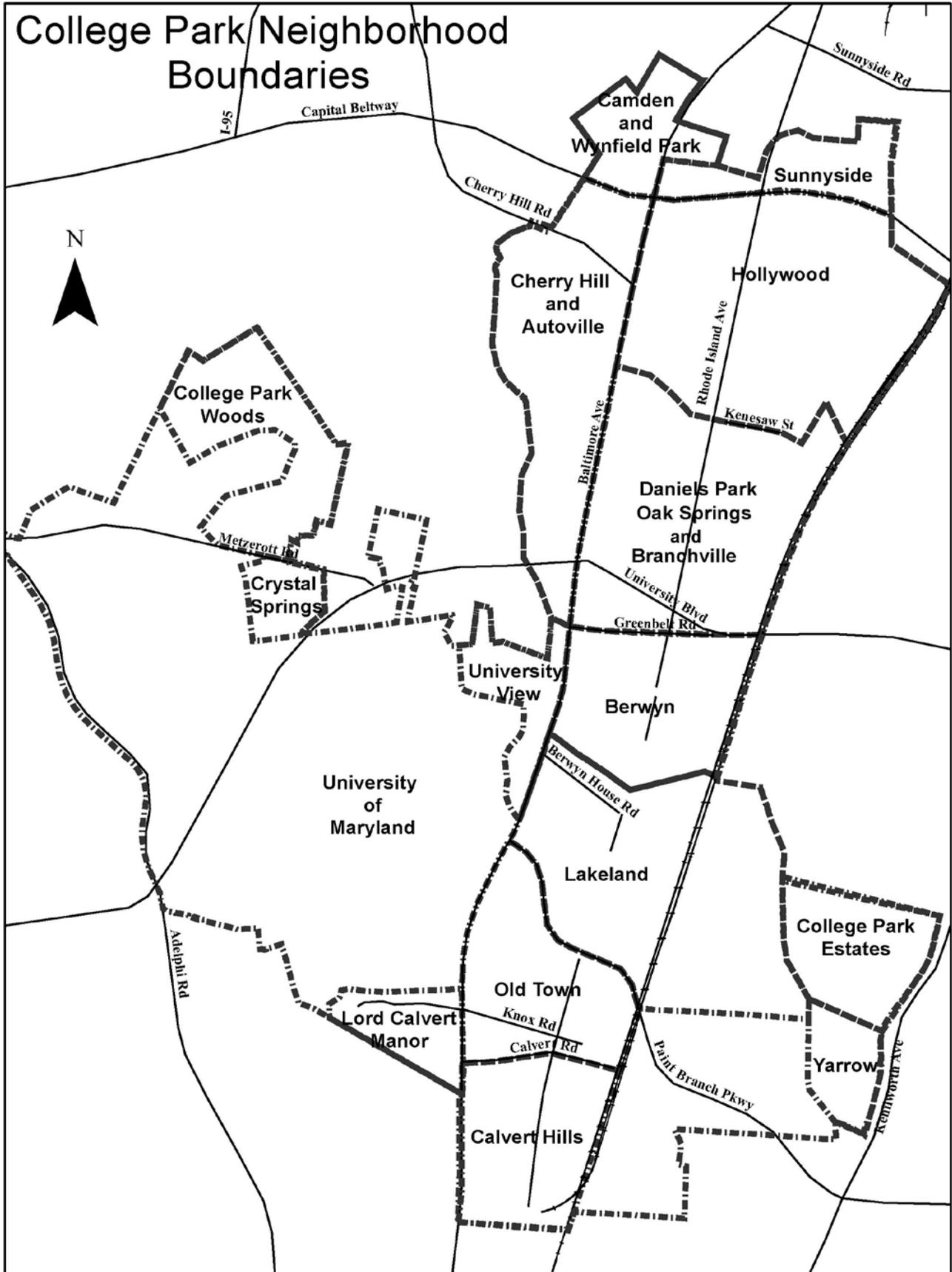
Please return survey by December 19, 2014

**Versión en español
disponible**

It's not too late to complete this survey online!

www.collegeparkmd.gov/survey

Access the online survey at any time until 11:59 P.M., December 19, 2014.



Section I – City Services

1. Please rate the following City services.	Excellent	Good	Neutral	Fair	Poor	Don't Know
A. Public Works services:						
- Regular trash collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Bulk and/or special trash collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Single-stream recycling collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Grass, brush & tree limb collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Curbside leaf collection (Nov-Dec)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Snow removal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Compost program/SMARTLEAF®	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Street cleaning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Landscape plantings and roadside tree maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Street lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Street maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Cleanliness of downtown area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Public Works' overall responsiveness & timeliness to your inquiries and complaints	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Parking Enforcement services:						
- In commercial/retail areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- In your neighborhood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Parking Enforcement's overall responsiveness & timeliness to your inquiries and complaints	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Animal Control services:						
- Animal Control's overall responsiveness & timeliness to your inquiries and complaints	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Code Enforcement services:						
Code Enforcement in commercial/retail areas:						
- Cleanliness & property maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Code Enforcement in your neighborhood:						
- Cleanliness & property maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Noise Enforcement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Code Enforcement responsiveness to your concerns about the rental property in which you live	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Code Enforcement's overall responsiveness & timeliness to your inquiries and complaints	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Please complete: I feel that the amount of Code Enforcement in my neighborhood is...						
<input type="checkbox"/> Enough	<input type="checkbox"/> Not enough	<input type="checkbox"/> Too much				

Please rate the following City services.	Excellent	Good	Neutral	Fair	Poor	Don't Know
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E. Youth, Family, and Senior Services: (Answer ONLY if you are a senior or a parent with a child under 18)

- City youth and family programs such as counseling, Lakeland STARS, Halloween Thing, If I Were the Mayor, Egg Hunt, and community outreach
- City senior services such as medical transport to appointments, shopping, advocacy, recreation, day trips, and information services
- Youth, Family, and Senior Services' overall responsiveness & timeliness to your inquiries and complaints

F. General City services:

- The **overall** quality of the City of College Park services
- The value of City services and programs for your tax dollars

How would you improve City services? _____

Section II – Getting City Information

2. Please rate the following:	Excellent	Good	Neutral	Fair	Poor	Don't Know
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- A.** Usefulness of the “Municipal Scene” information that appears twice a month in the Gazette
- B.** Usefulness of the College Park website (www.collegeparkmd.gov)
- C.** Usefulness of the Resident Information Guide distributed in the Fall
- D.** Usefulness of College Park Connected (the City’s listserv information system)

3. Where do you **usually** get City information? (Check no more than five)
- | | | |
|---|---|--|
| <input type="checkbox"/> Gazette | <input type="checkbox"/> City website | <input type="checkbox"/> Call the City |
| <input type="checkbox"/> Diamondback | <input type="checkbox"/> City Hall bulletin board | <input type="checkbox"/> Cable Channel |
| <input type="checkbox"/> College Park Connected | <input type="checkbox"/> Resident Info.Guide | <input type="checkbox"/> Word of mouth |
| <input type="checkbox"/> Municipal Scene | <input type="checkbox"/> Blog: _____ | <input type="checkbox"/> Civic groups |
| | <input type="checkbox"/> Other: _____ | |

4. What is your **preferred** method of receiving information about the City? (Check no more than three)
- | | | |
|---|--------------------------------------|--|
| <input type="checkbox"/> Email/College Park Connected | <input type="checkbox"/> Postal mail | <input type="checkbox"/> Facebook / Twitter / social media if provided |
| <input type="checkbox"/> Cable TV | | |
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Website | <input type="checkbox"/> Other: _____ |

Section III – Quality of Life

5. On a scale of 1 to 5, with 5 being very likely, how likely are you to:	Very likely			Very unlikely	
A. Recommend living in College Park to a friend	5	4	3	2	1
B. Recommend living in College Park to a family	5	4	3	2	1
C. Remain in College Park for the next 3 years	5	4	3	2	1

6. How safe do you feel...? <i>(leave blank if you don't know that area)</i>	Very Safe	Safe	Neutral	Unsafe	Very Unsafe
A. As a pedestrian in the City	<input type="checkbox"/>				
B. As a bicyclist in the City	<input type="checkbox"/>				
C. In your immediate neighborhood	<input type="checkbox"/>				
D. At local parks and playgrounds	<input type="checkbox"/>				
E. Near the College Park / UMD Metro Station	<input type="checkbox"/>				
F. Near the Greenbelt Metro Station	<input type="checkbox"/>				
G. In the Downtown commercial area	<input type="checkbox"/>				
H. In the Hollywood commercial area	<input type="checkbox"/>				

7. Please rate the following public safety services:	Excellent	Good	Neutral	Fair	Poor	Don't Know
A. The City's Contract Police program	<input type="checkbox"/>					
B. Police response time to emergency calls	<input type="checkbox"/>					
C. Police response time to non-emergency calls	<input type="checkbox"/>					
D. Information about public safety and crime	<input type="checkbox"/>					
E. The Neighborhood Watch program in your neighborhood	<input type="checkbox"/>					
F. Fire & Emergency Medical Services	<input type="checkbox"/>					

G. Specific comments on Police, Fire, and Emergency Medical Services or how you would improve public safety _____

8. Please rate the following for your neighborhood:	Excellent	Good	Neutral	Fair	Poor	Don't Know
A. Physical condition of housing	<input type="checkbox"/>					
B. Access to parks and open spaces	<input type="checkbox"/>					
C. Walking distance to a bus stop	<input type="checkbox"/>					
D. Availability of sidewalks	<input type="checkbox"/>					
E. Access to shopping and other services	<input type="checkbox"/>					
F. Tree canopy cover	<input type="checkbox"/>					
G. Overall neighborhood as a place to live	<input type="checkbox"/>					

9. What do you like **best** about your neighborhood?

10. What do you like **least** about your neighborhood?

Section IV – Economic Development

11. What types of businesses do you most frequently leave College Park to patronize?

12. How do you learn about College Park economic development news and issues?
(Check all that apply).

- | | |
|---|--|
| <input type="checkbox"/> Facebook / Twitter | <input type="checkbox"/> Monthly newsletters |
| <input type="checkbox"/> City Council meetings | <input type="checkbox"/> Blog: _____ |
| <input type="checkbox"/> Economic Development website | <input type="checkbox"/> Other: _____ |
-

Section V – Parks and Recreation

13. Please rate the following service:	Excellent	Good	Neutral	Fair	Poor	Don't Know
– Quality of City parks , playgrounds and athletic fields (Branchville, Calvert Hills, Crystal Springs, Davis Field, Duvall Field, Hollywood, James Adams, Muskogee, Old Town, and The Mews)	<input type="checkbox"/>					
– Quality of City events and recreation programs	<input type="checkbox"/>					

14. Please check the box for any of the following resources you would like to see in your neighborhood? <i>(Check all that apply)</i>	<input type="checkbox"/> Bikeshare system	<input type="checkbox"/> Off-road bike trails
	<input type="checkbox"/> Community garden	<input type="checkbox"/> Open or green space
	<input type="checkbox"/> Dog park	<input type="checkbox"/> Playground
	<input type="checkbox"/> Fitness trail	<input type="checkbox"/> Playing fields

15. Please list recreational activities and events you would like to see in the City. _____

Section VI – Environment and Recycling

<i>(Note, some services mentioned below in questions 16 are not currently provided by the City)</i>				
16. Please answer the following.	Yes	No	Don't Know	
A. Should the City invest in energy efficiency for municipal buildings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B. Would you like to know more about solar energy or how to make your house, condo, or apartment more energy efficient?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C. Please estimate the percentage of trash volume generated by your household that currently is recycled:	_____ %			
D. Please estimate the percentage of trash volume generated by your household that you believe could be recycled:	_____ %			
E. To what extent does each of the following potential barriers affect recycling by your household?	Not a Barrier	Minor Barrier	Moderate Barrier	Major Barrier
– Unsure of what can be recycled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Separating recycling from trash takes too much time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Lack of interest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

17. What community sustainability programs would you like to see the City pursue?

Section VII – Transportation

18. How do you usually get to the Metrorail station? *(Check the box for the **two** most typical)*
- | | | |
|-----------------------------------|--|---|
| <input type="checkbox"/> Walk | <input type="checkbox"/> P.G. 'The Bus' | <input type="checkbox"/> Dropped off by car |
| <input type="checkbox"/> Bike | <input type="checkbox"/> Shuttle-UM | <input type="checkbox"/> Drive a car |
| <input type="checkbox"/> Metrobus | <input type="checkbox"/> Taxi or vanpool | <input type="checkbox"/> I don't use Metro |
-
19. Complete the phrase by choosing the appropriate answer for you. I ride a bicycle...
- | | | |
|---|--|--|
| <input type="checkbox"/> For recreation | <input type="checkbox"/> For commuting to work or school | <input type="checkbox"/> I do not ride a bicycle |
| <input type="checkbox"/> For errands / shopping | <input type="checkbox"/> All of the above | |
-
20. How many miles do you commute each way to work?
- | | | |
|--------------------------------------|--|---|
| <input type="checkbox"/> 0 – 1 mile | <input type="checkbox"/> 10 – 19 miles | <input type="checkbox"/> Retired or not working |
| <input type="checkbox"/> 1 – 4 miles | <input type="checkbox"/> 20 – 29 miles | |
| <input type="checkbox"/> 5 – 9 miles | <input type="checkbox"/> 30 miles + | |

21. Over the past 12 months, how often has someone in your household used the following?	5+ times per week	1 – 4 times per week	1 – 4 times per month	1 – 4 times per year	Never
A. Metrorail	<input type="checkbox"/>				
B. Metrobus	<input type="checkbox"/>				
C. Prince George's County THE BUS	<input type="checkbox"/>				
D. The Route 1 Ride (Route 17 Bus)	<input type="checkbox"/>				
E. Shuttle-UM (University of Maryland bus service)	<input type="checkbox"/>				
F. City's downtown parking garage	<input type="checkbox"/>				

Section VIII – Rate College Park

22. Please rate the following about the City:	Excellent	Good	Neutral	Fair	Poor	Don't Know
A. Variety of housing available	<input type="checkbox"/>					
B. Vibrancy of downtown	<input type="checkbox"/>					
C. Commercial parking availability	<input type="checkbox"/>					
D. Residential parking availability	<input type="checkbox"/>					
E. Shopping opportunities	<input type="checkbox"/>					
F. Dining opportunities	<input type="checkbox"/>					
G. Recreation opportunities	<input type="checkbox"/>					
H. Cultural opportunities	<input type="checkbox"/>					
I. Transportation network	<input type="checkbox"/>					
J. College Park, overall	<input type="checkbox"/>					

23. What do you like **best** about College Park? _____

24. What do you like **least** about College Park? _____

25. What improvements or changes would you like to see in College Park in the next five years?

Section IX – Miscellaneous

26. Over the past 12 months, how often has someone in your household used the following?	5 + times per week	1 – 4 times per week	1 – 4 times per month	1 – 4 times per year	Never
A. Called the City for information or services	<input type="checkbox"/>				
B. Used College Park Central online reporting system (www.collegeparkmd.gov , then select “Report a Problem”)	<input type="checkbox"/>				
C. Visited the City’s main website, www.collegeparkmd.gov	<input type="checkbox"/>				
D. Viewed live-stream or on-demand playback of a City Council meeting online via our website	<input type="checkbox"/>				
E. Viewed the College Park Cable Channel (Comcast Channel 71; Verizon Channel 25)	<input type="checkbox"/>				
F. Viewed a City Council meeting on Cable TV (either live or rebroadcast)	<input type="checkbox"/>				
G. Visited a farmers’ market in College Park	<input type="checkbox"/>				
H. Visited Downtown College Park	<input type="checkbox"/>				
I. Visited the Hollywood commercial district	<input type="checkbox"/>				
J. Visited the Berwyn commercial district	<input type="checkbox"/>				
K. Visited the City’s www.shopcollegepark.org website	<input type="checkbox"/>				

Section X – About You

27. How many years have you lived in College Park? less than 2 years 6 – 9 years 20 – 29 years
 2 – 5 years 10 – 19 years 30 years +

28. What is your age? 18 – 24 35 – 44 62 – 74
 25 – 34 45 – 61 75 years +

29. Are you a University student? Yes No
 If yes, are you an undergraduate or graduate (e.g., Masters or Ph.D. program) student? Undergraduate student Graduate student

30. Please check the box next to the City neighborhood in which you live.
(Refer to the map for neighborhood boundaries).

<input type="checkbox"/> Autoville – Cherry Hill	<input type="checkbox"/> Hollywood
<input type="checkbox"/> Berwyn	<input type="checkbox"/> Lakeland
<input type="checkbox"/> Calvert Hills	<input type="checkbox"/> Lord Calvert Manor
<input type="checkbox"/> Camden – Wynfield Park	<input type="checkbox"/> Old Town
<input type="checkbox"/> College Park Estates	<input type="checkbox"/> Sunnyside
<input type="checkbox"/> College Park Woods	<input type="checkbox"/> University of Maryland Campus
<input type="checkbox"/> Crystal Springs	<input type="checkbox"/> University View
<input type="checkbox"/> Daniels Park – Oak Springs – Branchville	<input type="checkbox"/> Yarrow

- Thank you for taking the time to complete this survey and improve our city!
- Please fold your completed survey, place it into the pre-stamped envelope, and mail it. No additional postage needed!

Thank you for your participation!