

Monthly Pre-Paid Parking Permit Municipal Public Garage

(Above Ledo's Restaurant)



What is it?

A permit that exempts you from having to pay for your parking by the hour or day at the pay stations on the ground floor while you are parked in the garage.

Where can I park in the garage with this permit?

Any numbered parking space between spaces **800 and 990 only**. If you park in a space below space number 800, you will have to pay by the hour or by the day at the pay station on the ground level.

Does it reserve or guarantee a parking space?

NO. It only exempts you from having to pay the pay stations by the hour or day while you are parked in the garage. It does not reserve a parking space for you, and it comes with no guarantee that you will have a parking space available when you go into the garage to park.

Why doesn't it guarantee or reserve a parking space for me?

The Municipal Garage is a public pay-parking garage. Any person may park in any space within the garage by the hour or by the day by paying at one of the pay stations on the ground floor. As a permit holder, you are sharing the garage with those who pay by the hour or day. Your permit essentially serves as pre-payment for the space you are parked in, while you are in it. It is not a reserved space parking permit.

Is the permit honored anywhere else if I cannot find a space in the garage?

NO. On occasions, the garage will fill to capacity. This typically happens when there are large events in the area, such as a home game at the University of Maryland. If you enter the garage and find no available parking space, you will have to find temporary accommodations elsewhere. Your permit is not honored anywhere else outside of the garage in spaces 800 – 990.

Do I have to move my car, or can I leave it parked for several days?

You may leave your car parked in the garage for as long as you like, so long as you are in a space between 800 and 990 and you have the current month's permit properly displayed. **HOWEVER**, there will be times when maintenance needs to be done in the garage. This may be anything from cleaning to structural repairs. Also, during the winter, snow removal may be required. It is on these occasions when you will be required to move your car or it may be towed.

How will I know when I need to move my car for maintenance or snow removal?

'Emergency No Parking' signs will be posted in the garage at least 48-hours in advance of any work to be done. Our office may make attempts to notify permit holders by phone of upcoming repairs requiring cars to be moved; however, it is ultimately your responsibility to abide by the 'Emergency No Parking' signs when they are posted. Therefore, **you should check on your car regularly**.

Is there a grace period when my permit expires?

NO. There is no grace period. Your permit is not considered valid before 12:00am (midnight) on the first day of the month, nor after 11:59pm (midnight) on the last day of the month.

What happens if I forget to display my permit or I don't display it properly?

If you forget to display your permit for the current month, you may receive a parking citation every day you are parked there without displaying the current month's permit, unless the parking space you are in is paid for at the pay station on the ground floor. If this happens—as a courtesy—you may have one citation waived on a one-time-only basis, if that has not been done for you in the past for that or any other reason. Otherwise, you are responsible for either paying or appealing the citation. It is your responsibility to properly display the permit.

My car is from another state, not Maryland. Does that matter?

On the whole, no. **HOWEVER**, State law does require you to register your car in Maryland within 60-days of moving into the state. That means transferring the [title and registration](#) from your state to Maryland, or obtaining a [Maryland Non-Resident](#) permit from a full-service [MVA branch](#), the City of College Park Parking office, or the Towson University Parking/Transportation office. If you are living in Maryland at the time you apply for the parking permit, you will be required to show proof of having the Maryland Non-Resident permit, or you must apply for and obtain one before the parking permit will be sold to you. Visit the [MVA](#) for more information about this permit, or call us at 240-487-3520.

I have a permit for the garage this month, or have had one in the past, does that mean I am guaranteed to get one again next month or in the future?

NO. The permits are sold in a limited quantity and on a first-come, first-served basis. We do not reserve permits for any person. If you have one this month, or have had one at some time in the past, there is no guarantee you will be able to get one in the future.

What if I get a different car or have more than one car?

Your permit is tag-specific. That means, it is valid only in the car that has its license plate number written on the permit. It is not transferable. If you get a new or different car, you will have to get a different permit. You may get the permit for two cars and have both license plate numbers indicated on the one permit, but both vehicles must be owned by you or an immediate family member. Do not add tags to your permit yourself. That may result in a fine of not less than \$100 and forfeiture of all permit privileges.

For questions not answered here, Call us at 240-487-3520

8am to 6pm Monday – Friday

On the web at www.collegeparkmd.gov

The garage is enforced Monday through Saturday, 8am to 10pm. Parking is FREE on Sundays and City Holidays only. Ledo's neither owns nor controls parking within the garage. Ledo's does not validate parking in the garage, does not take payment for parking nor for any citations you may receive, nor may they direct you to park where parking may be prohibited by law. Parking permits are available only through the City of College Park Parking Enforcement Division. Payment for parking fines is payable to City of College Park. When paying for parking by the hour or by the day at the pay station, hold on to your receipt until you are ready to leave the parking space. If you did not receive a receipt from the pay station, your payment may not have processed. "Refund" slips from the pay station are printed only when you pay with a dollar bill and cancel the transaction before completing the transaction. Those may be redeemed at City hall during normal business hours. Cancelling a coin or credit card transaction will result in your coins being returned to you in the coin return well or your credit card not being charged. If you receive a parking citation for 'Overtime Parking' but your space is paid, you will need the receipt from the pay station as proof of payment to have the citation voided. If you do not have the receipt, you may be required to either appeal the citation through the appropriate appeals process, or simply pay the fine. Two or more parking citations more than 15-days late (unpaid) may result in your vehicle being "booted" and/or impounded.