



# APPLICATION FOR ZONE PARKING PERMIT

City of College Park  
 Parking Enforcement Division  
 4500 Knox Road  
 College Park, MD 20740

Please complete the information requested below, and return to the address above:

Make of Vehicle	Tag Number	State	Primary Operator

### FEES AND CONDITIONS

1. HOME OWNERS, NOTE: vehicle must be registered to you or an immediate family member. Please ensure that the MD MVA has your College Park address printed on your registration. Be prepared to show proof of eligibility for the cars you list above.
2. Resident permits are \$10.00 each. (Free to residents on streets abutting Duval Field in Zone 4.) (Only two zone 2-A permits issued to those qualified.)
3. Visitor Permits are \$1.00 each, with a limit of two (2) per address for the year, except zones 6, 11 and 11-A. (Residents of streets abutting Duval Field, and those living on Roanoke Place, may obtain up to four (4) visitor permits.)
4. Daily visitor passes for Zones 6 are \$1.00 per visitor per day, and obtained in person at City Hall only. Maximum of 100 visitor permits per address in one permit period.
5. ALL permits are honored in only the zone indicated on the permit.
6. Unpaid parking citations must be paid before a City permit may be issued. Personal checks will not be accepted as payment if fines are owed at the time of permit application.
7. Eligible applicants with Out-of-State tags MUST apply in person and obtain a MD MVA Non-Resident Permit in addition to parking permit.
8. RENTERS: MUST apply in person, individually if unrelated, with a current signed Lease and photo ID. Utility bills or other mail are NOT accepted as proof of residency. No digital copies of leases accepted. Must be hard-copy signed by landlord and tenant. Expired Lease is not accepted as valid.
9. Persons with disabilities possessing specialty license plates for disabled persons must also obtain the residential zone permit(s), but AT NO CHARGE. Persons with blue "permanent disability" hang-placards may obtain only one (1) free parking permit, and must submit a copy of their current placard, photo ID, and the I.D. from the Motor Vehicles Administration (MD MVA form VR-210) showing that the placard is theirs.
10. Zone 11 residents are limited to two (2) permits per unit or dwelling. First-come, first-served basis.
11. Permits are not issued to vehicles exceeding the ¾-ton rated load capacity restriction, heavy commercial vehicles or over-sized vehicles, or trailers.
12. Temporary permits may be issued for rental vehicles or new vehicles with temporary registrations (not to exceed 30-days).
13. Use of an altered, photocopied, or multi-dated permit or visitor pass will result in fines of not less than \$100 per offense and loss of permit privileges.
14. Use of an undated one-day visitor pass or a pass that is not dated with ink will result in a fine of not less than \$35 per offense.

Your Name: \_\_\_\_\_

Do you own or rent your home?  Own  Rent  Frat or Sorority\* (chapter) \_\_\_\_\_  
 Property Tax records are used for verification of home ownership. Renters must apply in person with signed copy of current Lease.

College Park Street Address: \_\_\_\_\_ APT# \_\_\_\_\_

Zone: \_\_\_\_\_ # of Visitor Permits Requested: \_\_\_\_\_ (Limitations apply. See above conditions.)

DO NOT WRITE BELOW THIS LINE

### OFFICE USE ONLY

Date of Transaction: \_\_\_\_\_

Amount Paid \$ \_\_\_\_\_ Cash \_\_\_\_\_ Credit (type) \_\_\_\_\_ M.O.# \_\_\_\_\_ Check # \_\_\_\_\_

Visitor Permit Number(s): \_\_\_\_\_

OUT-OF-STATE LICENSE PLATES: Maryland Non-resident Permit Number: \_\_\_\_\_ Expiration: \_\_\_\_\_