



TUESDAY, MARCH 1, 2016
CITY OF COLLEGE PARK
COUNCIL CHAMBERS

WORKSESSION AGENDA
7:30 P.M.

(There will be a closed session at the end of the Worksession)

COLLEGE PARK MISSION STATEMENT

The City Of College Park Provides Open And Effective Governance And Excellent Services That Enhance The Quality Of Life In Our Community.

Time	Item	Staff/Council
7:30	Call to Order	
	Amendments to and Approval of the Agenda	
	Proposed Items to go Directly to Next Week's Agenda	
Proposed Consent Agenda Items		
	1 Resolution Of The Mayor And Council Of The City Of College Park, Maryland Adopting The Recommendations Of The Advisory Planning Commission Regarding Variance Application Number CPV-2016-01, 4711 Kiernan Road, College Park, Maryland, Recommending Approval Of Variances From The Prince George's County Zoning Ordinance: Section 27-442(C), Table II, Prescribing Maximum Lot Coverage (<i>Appeal period ended February 27, 2016</i>)	Terry Schum, Director of Planning
	2 Award of 2016-2018 Fireworks contract (requires a super majority)	Bob Ryan, Director of Public Services
Action Items		
7:35	3 Application for the transfer of a Class D, Beer and Wine License for the use of Akaras, Inc., t/a District 3 Social House, Antoni Akaras, President/Secretary/Treasurer, for 7131 Baltimore Avenue, College Park, 20740, transfer of location from Akaras, Inc., t/a Plato's Diner. Guests: Tony Akaras, applicant; Linda Carter, Attorney.	Bob Ryan, Director of Public Services

7:50	4	Discussion of Farmers Markets: End-of-season review and survey results. Guests: Julie Beavers, Market Master; Christiane Williams, Hollywood Farmers Market.	Randall Toussaint, Economic Development Coordinator
8:10	5	Review of written comment on permit parking in the 5100 and 5200 blocks of Mineola Road for possible Council action at next week's meeting	Bob Ryan, Director of Public Services
8:40	6	Discussion of exploration of an Arts and Entertainment District	Bill Gardiner, Assistant City Manager
8:55	7	Resolution Welcoming Syrian Refugees	Councilmember Nagle
9:10	8	Discussion of soliciting a College Park App at the UMD Bitcamp Hackathon	Mayor Wojahn
9:25	9	Review of legislation (possible Special Session)	Bill Gardiner, Assistant City Manager
9:35	10	Review/Status of Future Agenda items	Scott Somers, City Manager
9:40	11	Appointments to Boards and Committees	Council
9:45	12	City Manager's Comments	Scott Somers, City Manager
9:50	13	Council Comments	Council
10:00	14	Closed Session: Consult with Counsel on a Legal Matter, Consider the acquisition or sale of real property for a public purpose, Discuss a negotiating strategy before a contract is awarded	

This agenda is subject to change. For the most current information, please contact the City Clerk. In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office and describe the assistance that is necessary. City Clerk's Office: 240-487-3501

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CPV-2016-01
4711 Kiernan Road



Office of the Mayor and Council
City of College Park
4500 Knox Road
College Park, Maryland 20740
Telephone: (240) 487-3501
Facsimile: (301) 699-8029

**NOTICE OF FINAL DECISION
of the
MAYOR AND COUNCIL
of the
CITY OF COLLEGE PARK**

RE: **Case No. CPV-2016-01 Name: Ahmad Dahmas**
Address: 4711 Kiernan Road, College Park, MD 20740

Enclosed herewith is a copy of the Resolution setting forth the action taken by the Mayor and Council of the City of College Park in this case on the following date:
March 8, 2016.

CERTIFICATE OF SERVICE

This is to certify that on **March 10, 2016** the attached Resolution was mailed, postage prepaid, to all persons of record.

NOTICE

Any person of record may appeal the Mayor and Council decision within thirty (30) days to the Circuit Court of Prince George's County, 14735 Main Street, Upper Marlboro, MD 20772. Contact the Circuit Court for information on the appeal process at (301) 952-3655.

Janeen S. Miller, CMC
City Clerk

Copies to: Advisory Planning Commission
City Attorney
Applicant
Parties of Record

PG Co. DER, Permits & Review Section
M-NCPPC, Development Review Division
City Public Services Department

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE
PARK, MARYLAND ADOPTING THE RECOMMENDATIONS OF THE
ADVISORY PLANNING COMMISSION REGARDING VARIANCE
APPLICATION NUMBER CPV-2016-01, 4711 KIERNAN ROAD, COLLEGE
PARK, MARYLAND, RECOMMENDING APPROVAL OF VARIANCES FROM
THE PRINCE GEORGE'S COUNTY ZONING ORDINANCE: SECTION 27-442(C),
TABLE II, PRESCRIBING MAXIMUM LOT COVERAGE**

- WHEREAS,** the City of College Park, Maryland (hereinafter, the "City") has, pursuant to §190-1 *et seq.*, and in accordance with Section 27-924 of the Prince George's County Zoning Ordinance (hereinafter, "Zoning Ordinance"), enacted procedural regulations governing any or all of the following: departures from design and landscaping standards, parking and loading standards, sign design standards, and variances for lot size, setback, and similar requirements for land within the corporate boundaries of the City, alternative compliance from landscaping requirements, certification, revocation, and revision of nonconforming uses, and minor changes to approved special exceptions; and
- WHEREAS,** the City is authorized by the Ordinance to grant an application for a waiver or variance for lot size, setback, and similar requirements where, by reason of exceptional narrowness, shallowness, shape, topography, or other extraordinary situation or condition of the specific parcel of property, the strict application of the Zoning Ordinance would result in peculiar and unusual practical difficulties or an exceptional or undue hardship upon the owner of the property, and a variance can be granted without substantial impairment of the intent, purpose and integrity of the General Plan or Master Plan; and
- WHEREAS,** Section 27-422 (c), Table II, of the Prince George's County Zoning Ordinance prescribes a maximum lot coverage of 30% in the R-55 zoning district; and
- WHEREAS,** the Advisory Planning Commission (hereinafter "APC") is authorized by §190-3 of the City Code to hear requests for variances from the terms of the Zoning Ordinance with respect to lot size, setback, and other requirements from which a variance may be granted by the Prince George's County Board of Appeals, including variances from Section 27-442(c) of the Prince George's County Zoning Ordinance, and to make recommendations to the Mayor and Council in connection therewith; and
- WHEREAS,** on December 21, 2015, Ahmad Dahmas (hereinafter, the "Applicant"), submitted an application for a variance from Prince George's County Zoning Ordinance, Section 27-442 (c), Table II, to permit the applicant to extend an existing driveway at the premises known as 4711 Kiernan Road, College Park, Maryland (the "Property"); and

WHEREAS, on February 4, 2016, the APC conducted a hearing on the merits of the application, at which time the APC heard testimony and accepted evidence, including the staff report and Exhibits 1 – 10, and the staff PowerPoint presentation with respect to whether the subject application meets the standards for granting variances set forth in the Ordinance.

WHEREAS, based upon the evidence and testimony presented, the APC voted 5-0-0 to recommend that the variance be granted; and

WHEREAS, the Mayor and Council are authorized by §190-6 to accept or deny the recommendation of the APC with respect to variance requests; and

WHEREAS, the Mayor and Council have reviewed the recommendation of the APC as to the Application and in particular have reviewed the APC's findings of fact and conclusions of law; and

WHEREAS, no exceptions have been filed; and

WHEREAS, the Mayor and Council are in agreement with and hereby adopt the findings of fact and conclusions of law of the APC as to the Application as follows:

Section 1. Findings of Fact

- 1.1 The property is located at 4711 Kiernan Road in the Mozynski subdivision and is zoned R-55.
- 1.2 The property has an odd, non-rectangular shape.
- 1.3 The property has an area of 15,112 square feet.
- 1.4 The property is improved with a 2,370 square foot, split-level, frame, single-family house. The house footprint is 1,598 square feet.
- 1.5 The house was constructed in 1984.
- 1.6 County and City building permits were obtained by the previous owner in 1990 to construct the following (all figures are the footprint dimensions): a 498 square foot addition, a 294 square foot greenhouse, and a 280 square foot covered deck.
- 1.7 No permit was found for a 286 square foot shed that was previously existing prior to 1990.
- 1.8 There is a shared driveway between 4709 and 4711 Kiernan Road.
- 1.9 The property is located at the end of a dead-end street that has no cul-de-sac or other turn-around area.
- 1.10 The immediate neighborhood is zoned R-55, single-family residential.
- 1.11 Surrounding zoning consists of R-55, MUI, DDOZ and R-O-S.

- 1.12 The applicant started to extend his driveway without obtaining a building permit. A Stop Work order was posted on December 15, 2015. The applicant then went to the County to apply for a building permit. The County determined that a variance would be needed prior to obtaining a building permit due to exceeding the maximum allowable lot coverage and referred the applicant to the City.
- 1.13 Since Kiernan Road dead-ends without provision of a formal turn-around, many drivers use the applicant's shared driveway for turning around and sometimes inadvertently hit their car.
- 1.14 The shared driveway means that parking is shared between two households, up to four cars. Due to the configuration of the driveway that lacks a turn-around area, cars need to be repeatedly moved back and forth to get out.
- 1.15 According to the applicant, Kiernan Road often becomes congested with parked vehicles along both sides of the street..
- 1.16 There is no Permit Parking on this street.
- 1.17 According to the applicant, a number of thefts have occurred to cars parked on Kiernan Road.
- 1.18 The Applicant stated at the hearing that he will put in all necessary drainage channels to avoid any stormwater issues onto the neighboring properties.

Section 2 Conclusions of Law

The Mayor and Council make the following conclusions of law with regard to CPV-2016-01, for the following Variances from the Prince George's County Zoning Ordinance: Section 27-442(c) prescribing maximum lot coverage:

- 2.1 The property has an exceptional (non-rectangular) shape. If the property was rectangular, its square footage would be 19,664 square feet, an increase of 4,552 square feet, and no variance would be needed. Further, being located at the end of a dead-end street with insufficient space to turn-around creates an extraordinary condition in that the applicant's driveway is used as a turn-around area depriving the applicant use of the first 15 feet of his driveway.
- 2.2 The strict application of the County Zoning Ordinance will result in an unusual practical difficulty upon the property owner by not allowing a turn-around option on-site, by preventing him from being able to monitor and protect his vehicle from theft, vandalism and damage and by continuing to deprive applicant of the use of the first 15 feet of his driveway due to others using a portion of his driveway for turn arounds.

- 2.3 Granting the requested variance will not impair the intent, purpose and integrity of the applicable County General Plan or County Master Plan because the extension is in the rear yard and this property adjoins significant Open Space land.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of College Park, Maryland to approve CPV-2016-01, and grant a variance of up to 4.5% (682 square feet) from lot coverage, as shown on the submitted plan.

ADOPTED, by the Mayor and Council of the City of College Park, Maryland at a regular meeting on the 8th day of March 2016.

CITY OF COLLEGE PARK,
MARYLAND

Janeen S. Miller, CMC
City Clerk

Patrick L. Wojahn, Mayor

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

Suellen M. Ferguson
City Attorney

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Award of 2016-2018
Fireworks contract



**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**

Prepared By: R.W. Ryan, Public Services Director

Meeting Date: March 1, 2016

Presented By: R.W. Ryan, Public Services Director

Proposed Consent Agenda: Yes

Originating Department: Public Services

Issue Before Council: The Fourth of July fireworks show production contract which the City had with Fireworks Extravaganza has expired. Fireworks Extravaganza has offered a new three year contract to produce our Fourth of July fireworks show on the same terms and conditions at a minor increase from \$17,510 per year to \$18,000 per year, through 2018.

Strategic Plan Goal: #1 One College Park

Background/Justification:

The City, in partnership with the University of Maryland, produces an annual Fourth of July celebration which includes a concert and fireworks show. It is estimated that over 27,000 people watch the fireworks show from campus and the immediate surrounding area. The City has used Fireworks Extravaganza and their predecessor corporation, Fireworks Productions Inc., for nearly 25 years. Their productions have been professional and well-received by the viewing public.

Fiscal Impact:

\$18,000 for the first year and \$18,000 per year for the each of the two additional option years from funds allocated for this event in the annual budget.

Council Options:

- #1: Approve
- #2: Deny
- #3: Request Bids

Staff Recommendation:

Staff recommends that the Council authorize the City Manager to award a non-competitive contract with Fireworks Extravaganza on the same terms and conditions as previously agreed, for one year with two option years, at \$18,000/year subject to review and approval by the City Attorney. A super majority of the Council is required for approval.

Recommended Motion:

I move to authorize the City Manager to award a non-competitive, sole source, contract to Fireworks Extravaganza for a fireworks show for July 4th 2016, with options for 2017, and 2018; in substantially the form attached.

Attachments:

- 1. Fireworks Contract

INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR'S AGREEMENT (this "Agreement") is made this _____ day of _____, 2016, by and between the CITY OF COLLEGE PARK (the "City"), a municipal corporation of the State of Maryland, whose address is 4500 Knox Road, College Park, Maryland 20740 and J&J Computing, Inc., d/b/a Fireworks Extravaganza, (the "Contractor") whose address is 174 Route 17 North Rochelle Park, New Jersey 07662.

WHEREAS, Contractor desires to act for the City as an independent contractor providing a fireworks display on July 4, 2016, for the City of College Park, with options at the City's discretion for up to two additional displays on July 4, 2017 and July 4, 2018; and

WHEREAS, the City desires the Contractor to provide such services.

NOW, THEREFORE, in consideration of the premises and mutual promises herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Appointment. The City hereby engages Contractor, as an independent contractor and not as an agent or employee of the City, and Contractor hereby accepts from the City the right to furnish, deliver and display an exhibit of fireworks (the "Fireworks") on July 4, 2016. The Fireworks shall be provided as detailed in accordance with this Agreement and the additional contract documents listed below which are attached hereto as Attachment "1" and incorporated herein by reference:

- (1) Appendix A Display Description;
- (2) Insurance Certificate and additional insured endorsement

The display for July 4, 2016 shall include the firework quantities as set out in Appendix A. The City shall have the option to extend the contract for two additional years, to provide for fireworks displays, at the discretion of the City, on July 4, 2017 and July 4, 2018, on the terms and conditions as set out herein.

2. **Contractor's Responsibilities.** Contractor hereby agrees to:

- A. Furnish and deliver to the City on July 4, 2016 a Fireworks display as detailed in the schedule of fireworks to be displayed, attached hereto as Appendix A. Contractor reserves the right to substitute shells or other pyrotechnic devices with like items of equal or greater value in the event substitution is required. The Fireworks display shall last a minimum of thirty (30) minutes. All Fireworks shall be aerial, with no ground displays. Contractor is responsible for providing all labor to dig mortar holes, set up display pieces and finale racks and to dismantle, clean up and collect debris, including unfired pyrotechnic devices, if any, resulting from the display on the evening of the display. At the City's discretion, the Contractor will provide fireworks as described in Appendix A Display Description at the City's discretion, on July 4, 2017 and July 4, 2018.
- B. Furnish sufficient trained personnel, including at least one (1) pyrotechnician, licensed by the State of Maryland, to present the display. The display shall be at least 1/2 electronically fired.
- C. Ensure that the display area is kept clean during the Fireworks. Contractor shall be responsible for the cleanup and policing of the display area on the night of the event, including, but not limited to, the removal of all unexploded Fireworks, removal of

frames, sets and lumber and the refilling of holes.

- D. If the location of the firing site, spectator's location, parking areas or structures are deemed unsuitable or unsafe under the current NFPA 1123 2010 distance requirements as determined by the University of Maryland or State Fire Marshal, Contractor may refuse to fire the display until such conditions are corrected. If such conditions are not corrected, Contractor may cancel the display without further liability to the City for such cancellation. In the event of such a discretionary cancellation, the City will have no monetary or other liability to Contractor.
- E. An inventory of the Fireworks may be done by the City at Contractor's office or other mutually agreeable site prior to the night of the display. Contractor will provide additional shells for the display if a shortage is found. Contractor shall be responsible for securing the storage of the Fireworks until the day of the show.
- F. Set up the equipment and facilities required for the Fireworks.
- G. Report to the City and the University of Maryland Fire Marshal, any problems with the operations or conditions of the display area.
- H. Prepare and present the Fireworks display in a safe, professional and workmanlike manner.
- I. The Contractor reserves the right to terminate the Fireworks display in the event persons, vehicles or animals enter the secured safety zone and security is unable or unwilling to remove them and enforce the safety regulations.
- J. The Contractor will make application for and have available at the display, all police, fire and other local, County or State permits required for the display site.

3. City Responsibilities.

- A. The City agrees to provide a secure site, and to provide proper police/crowd security personnel to ensure adequate patrol of the site until Contractor advises that security is no longer necessary.
- B. City shall have available at the site fire and/or other local emergency response personnel as required by the County and/or State.

4. Mutual Responsibilities and Acknowledgements.

- A. In the event of inclement weather, the display will be rescheduled to the following day, July 5, in each year, and the City will secure any necessary extensions to the permit(s). There will be a postponement fee of fifteen percent (15%) of the total contract price if the display has been delivered to the display site and set up for firing. If City notifies Contractor of a postponement prior to display leaving warehouse, the postponement fee will be five percent (5%) of the total contract price but no less than Two Hundred and Fifty Dollars (\$250). In the event of a cancellation through no fault of the Contractor, there will be a cancellation fee of twenty-five percent (25%) of the total contract price for that year. No cancellation fee will be due if the local fire marshal having jurisdiction cancels due to NFPA or similar safety/security concerns.
- B. This Agreement will not be construed to create a partnership between the parties or persons mentioned herein.

- 5. Fees to Contractor.** In consideration for the services performed hereunder, Contractor shall be paid the sum of \$18,000.00 for the 2016 display, \$18,000.00 for the 2017 display and \$18,000.00 for the 2018 display. Amounts due are payable within ten (10) days

following the display. Payment shall be made by check. No cash will be paid to any agent or employee of Contractor.

A deposit of 50% of the total cost is required. The Contractor will provide an additional 10% of fireworks, if the contract is executed and the deposit is paid by March 4, 2016, 2016. Deposits for future years are due by the 31st of December of the previous calendar year.

6. **Other Payments; Expenses; Taxes.** The City will not be responsible for any cost or expenses of operation of any kind associated with Contractor's provision of services pursuant to this Agreement except as set out herein. Contractor shall be entitled to no fees, bonuses, contingent payments, or any other amount in connection with the services to be rendered hereunder except as set out herein. The parties hereto further agree that the City shall have no obligation to reimburse, pay directly or otherwise satisfy any expenses of the Contractor in connection with the performance of his obligations under this Agreement except as set out herein.

It is expressly understood and acknowledged by the parties hereto that the fees payable hereunder shall be paid in the gross amount, without reduction for any Federal or State withholding or other payroll taxes, or any other governmental taxes or charges. The parties hereto further recognize that Contractor is an independent contractor of the City and is therefore responsible for directly assuming and remitting any applicable Federal or State withholding taxes, estimated tax payments, Social Security payments, unemployment compensation payments, and any other fees, taxes, and expenses whatsoever. In the event that Contractor is deemed not to be an independent contractor by

any local, state or federal governmental agency, Contractor agrees to indemnify and hold harmless the City for any and all fees, costs and expenses, including, but not limited to, attorneys fees incurred thereby.

7. **Insurance, Certificate.** Contractor will purchase and maintain during the entire term of this Agreement, comprehensive general liability insurance, automobile liability insurance and workers' compensation insurance with limits of not less than those set forth below. On each policy, Contractor will name the City of College Park and the University of Maryland as additional insureds, and will provide an additional insured endorsement. The Contractor will be required to provide a Certificate of Insurance and additional insured endorsement within ten (10) business days after the date of the award of the Contract, and shall notify the City thirty (30) days prior to the cancellation/termination of any such insurance.

- A. Commercial General Liability Insurance - Personal injury/property damage liability insurance with a combined single limit of \$10,000,000 each occurrence/aggregate. The Commercial General Liability Insurance shall include completed operations and contractual liability coverage.
- B. Automobile Liability Coverage - Automobile personal injury and property damage insurance with a combined single limit of \$1,500,000.00 for each occurrence/aggregate.
- C. Workers' Compensation Insurance - The Contractor shall comply with the requirements and benefits established by the State of Maryland for the provision of Workers' Compensation insurance.

Contractor covenants to maintain insurance, in these amounts, which will insure all activities undertaken by Contractor under this Agreement and will name the City and the University of Maryland as insureds under such policy. Copies of the policy providing such coverage shall be furnished to the City.

Provision of any insurance required herein does not relieve Contractor of any of the responsibilities or obligations assumed by the Contractor in the contract awarded, or for which the Contractor may be liable by law or otherwise.

8. **Indemnification**. Contractor shall indemnify and hold the City harmless from and against all actions, liability, claims, suits, damages, risk of loss, costs or expenses of any kind which may be brought or made against the City or which the City must pay and incur by reason of or in any manner resulting from the negligence of Contractor or its agents or employees, or its negligent performance of or failure to perform any of the obligations under the terms of this Agreement, including reasonable attorney's fees, howsoever arising or incurred, for damage to property or injury to or death of any person.

Furthermore, under no circumstances shall the City be liable for any injury to Contractor, including any and all costs and expenses relating in any way to said injury, except where an injury to Contractor shall occur as a direct result of the sole negligence of the City or its agents or employees.

9. **Liability**. Neither the City nor Contractor assumes any liability for failure to fulfill the terms and conditions of this Agreement, provided such failure be due to fire, strike, accidents, war, government regulations, or other causes unavoidable and beyond their reasonable control.

- 10. Construction and Legal Effect.** This Agreement constitutes the entire understanding between the parties relating to the relationship outlined herein and conclusively supersedes all prior writings, negotiations or understandings, whether oral or written, with respect thereto. No modification or addition to this Agreement shall have any effect whatsoever unless set forth in writing and signed by both parties hereto.
- 11. Non-Assignability.** This Agreement shall not be assignable or transferable by Contractor, whether by operation of law or in any other manner, without prior consent in writing from the City. In the event of insolvency of either party, this Agreement shall terminate immediately at the election of the other party.
- 12. Relief.** In the event of a breach or a threatened breach by the Contractor of any provision of the Agreement, the Contractor recognizes the substantial and immediate harm that a breach or threatened breach will impose upon the City, and further recognizes that in such event monetary damages will be available to protect the City. Accordingly, in the event of a breach or threatened breach of this Agreement, Contractor consents to the City's entitlement to such ex parte, preliminary, interlocutory, temporary or permanent injunctive, or any other equitable relief, protecting and fully enforcing the City's rights hereunder and preventing the Contractor from further breaching any of his obligations set forth herein. Nothing herein shall be construed as prohibiting the City from pursuing any other remedies available to the City at law or in equity for such breach or threatened breach, including the recovery of damages from Contractor.
- 13. Termination for Default.** Notwithstanding anything to the contrary herein, this Agreement may be terminated upon the failure of the Contractor to deliver work,

supplies, materials or services in a timely manner, to correct defective work or materials, to act in good faith, to carry out the work in accordance with contract documents, or to carry out the work hereunder to the complete satisfaction of the City, each of which shall constitute a breach of this Agreement. In such event, the City may give notice to the Contractor to cease work until the cause for such order has been eliminated. Should the Contractor fail to correct such default within 24 hours after receipt of notification, the City may terminate this Agreement. This provision shall not limit the City in exercising any other rights or remedies it may have.

- 14. Termination for Convenience.** The performance of work or delivery of services under this Agreement may be terminated in whole or in part at any time upon written notice when the City determines that such termination is in its best interest. Except as otherwise set out herein, the City will be liable only for labor, materials, goods, and services furnished prior to the effective date of such termination.
- 15. Costs.** In the event of any breach or nonfulfillment of any term, covenant or provision of this Agreement, the breaching party shall be responsible for any and all costs and expenses, including reasonable attorneys' fees incurred on account of such breach.
- 16. Enforcement Provisions.** The failure of the City or Contractor at any time to enforce any of the provisions of this Agreement, or any right with respect thereto will in no way be construed to be a waiver of such provisions or right, or in any way to affect the validity of this Agreement. The exercise by either party hereto of any rights under the terms or covenants herein shall not preclude or prejudice the exercising thereafter of the same or any other rights under this Agreement.

17. Rights on Termination. In the event of termination of this Agreement, no indemnity shall be paid by the City to Contractor for any reason whatsoever, including but not limited to: (i) loss of profits, (ii) good will, (iii) termination of employees of Contractor, if any, (iv) salaries of employees of Contractor, if any, or (iv) like expenses of any nature.

18. Governing Law. This Agreement shall be governed by the laws of the State of Maryland, excluding the conflict of law rules of that state, as if this Agreement were made, and to be performed entirely within the State of Maryland.

19. Severability. If any term or provision of this Agreement shall be held invalid or unenforceable to any extent, the remainder of this Agreement shall not be affected thereby, and each term and provision of this Agreement shall be enforced to the fullest extent permitted by law.

20. Set-Off. In the event that Contractor shall owe an obligation of any type whatsoever to the City at any time during the term hereof or after termination of the relationship created hereunder, the City shall have the right to offset any amount so owed by the Contractor against any compensation due the Contractor from the City.

21. Non Discrimination.

The City of College Park is an Equal Opportunity Employer. Discrimination based on race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, political affiliation or any other factors not related to the ability to perform the work is expressly prohibited.

b. The Contractor certifies that it does not discriminate on the basis of race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital

status, sexual orientation, gender identity, genetic information, political affiliation or any other factors not related to the ability to perform the work.

c. The Contractor will, in all advertisements or solicitations for employees, state that all qualified applicants will receive consideration for employment without regard to race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, political affiliation or any other factors not related to the ability to perform the work.

22. Equal Benefits.

a. Consultant must comply with the applicable provisions of § 69-6 of the City Code. The Consultant shall provide the City Manager, or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with these provisions.

b. Upon request, the Consultant shall provide evidence of compliance with the provisions of § 69-6 of the City Code upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Consultant may not be in compliance with the provisions of this section.

c. The failure of the Consultant to comply with § 69-6 of the City Code will be deemed to be a material breach of the covered contract.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement under seal the day and year first above written.

ATTEST:

CITY OF COLLEGE PARK

Janeen S. Miller, CMC, City Clerk

By: _____
Scott Somers, City Manager

WITNESS:

J&J Computing, Inc. d/b/a Fireworks Extravaganza

By: _____
John Sagaria, Manager

Federal Identification Number: _____

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Suellen M. Ferguson, City Attorney

-
- A skillfully executed production that will vary in intensity and effects to deliver the maximum crowd appeal - the display will last approximately 30 minutes. There will be no "dark skies" - we keep the palette of the night sky constantly filled with exciting colors and sound, and the "oohs" and "aahs" never stop.
 - No multi-shot aerial (cakes) will be included in this program.

"THE PRODUCTIONS"

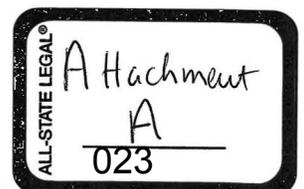
PRINCIPIPIA, OR OPENING BARRAGE

The production will begin with two or three loud salutes to make any adjustments necessary for wind conditions and to get the crowd's attention. The Principippia will then begin with our exclusive gleaming gold and silver comets shells shooting upward across an approximate 100 to 150-foot front accompanied by loud aerial salutes. Then a multi-colored aerial barrage of star shells and more salutes will complete the Principippia, which concludes with a huge eight inch shell. This opening presentation will last approximately one minute.

Star shell barrage of 2.5" through 3" shells	100 shells
4" aerial star shells	6 shells
5" aerial star shells	5 shells
6" aerial star shells	4 shells
8" aerial star shells	1 shell
 Total Principippia shells	 116 shells

MAIN AERIAL SHELL PRODUCTION PORTION

This part of your production will be performed at a pace to keep the full attention of the audience. We will insure you have a shell in the air about every 2 to 4 seconds and often more when we are firing flights of shells and using multi-break fancy shells. All of the shells used will be top quality imported or American made shells and many of them will be extra fancy multi-effect or multi-break shells. NO DARK SKIES!



3" aerial shells

350 shells

These will include red, green, silver, gold, blue, purple and white peonies and chrysanthemums, strobes, spiders, crackling, coconuts, willows, extra fancy color-changing shells, American extra fancy multi-break specialty shells, thunder/artillery shells, stickless rockets, whistle shells, extra fancy ruby, emerald, purple, Sunflower, white, aquamarine, silver and fancy oriental and American special effect star shells. Many of these shells will be "flighted" together so they burst simultaneously in the sky.

4" aerial shells

216 shells

These will include spiders, red, green, silver, purple, yellow, and blue peonies and chrysanthemums, rings, stars, hearts, butterflies, saturn shells, hourglass shells. (These are all exclusive pattern shells made for our company), transformation shells, crackerballs, snowballs, willows, dahlias, Kamuro shells, diadem and brocade shells, American extra fancy multi-break shells, extra fancy color-changing peonies in assorted colors, extra fancy color-changing chrysanthemums in assorted colors, red, green, silver, blue, gold, purple, white and variegated fancy American and imported color shells and fancy strobe crossette shells. Many of these shells are custom made for our company by three of America's finest custom shell builders.

5" aerial shells

160 shells

These will include fancy assorted peonies and chrysanthemum shells in six colors and variegated, transformation shells, willow shells, Kamuro shells, gold and silver palm tree shells, brocade crown shells, double and triple rings, star, heart, and butterfly shaped shells, hourglass and shamrock shells, cascade shells, extra fancy American multi-break shells with up to 9 breaks, coconut shells, strobe shells, exploding serpent shells, emerald, ruby and purple to silver and gold crackling American extra fancy shells, extra fancy color-changing American and oriental peonies and chrysanthemums, dahlias, American exploding serpent shells, and extra-fancy oriental special effect shells.

6" aerial shells

88 shells

8" aerial shells

27 shells

These will include red, green, silver, gold, blue, purple and white peonies and chrysanthemums, strobes, spiders, crackling, coconuts, willows, extra fancy color-changing shells, American extra fancy multi-break specialty shells, thunder/artillery shells, glitter palms, serpents, tiger tails, hammer, whistle shells, extra fancy ruby, emerald, purple, sunflower, white aquamarine, silver and fancy oriental and American special effect star shells.

Main Body Total Shells 841 shells

THE GRAND FINALE

Two and one half and
three inch shells and salutes 440 shells
Four inch shells 30 shells
Five inch shells 20 shells

Six inch shells 12 shells

Eight inch shells 2 shells

Total Finale Shells 504 shells

TOTAL PROGRAM 1,461 SHELLS

In addition, if we can be under contract before ~~December 31, 2012~~ ^{31 JAN 13 - see PL.}, we will offer you an added bonus of an additional Ten percent (10%) free fireworks. *me*

3

Application for the
transfer of a Class D,
Beer and Wine License
for
District 3 Social House
7131 Baltimore Avenue



**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**

Prepared By: R.W. Ryan, Public Services Director

Meeting Date: March 1, 2016

Presented By: R.W. Ryan, Public Services Director

Proposed Consent Agenda: Yes

Originating Department: Public Services

Issue Before Council: Approval of Amendment of a Property Use Agreement with Akaras Inc. and support of the transfer of a liquor license from t/a Plato's Diner to t/a District 3 Social

Strategic Plan Goal: #3: High Quality Development and Reinvestment

Background/Justification:

In 2015, State legislation was introduced for the purpose of authorizing a certain Class D (on-sale) beer and wine license issued for Plato's Diner to be converted, on or after July 1, 2015, into a certain Class D (on- and off-sale) beer and wine license and transferred to a location in the 7100-7200 block of Baltimore Avenue. The City Council required that the owner of the license at that time, Patak Holdings, LLC, enter into a Property Use Agreement (PUA) prior to Council action in support of this legislation. The motion passed by the City Council last year is attached.

Akaras, Inc., t/a Plato's Diner, the current holder of the license, has applied for a transfer of a converted Class D (on-and off- sale) Beer and Wine license to a new venue, to be called "District 3 Social" at 7131 Baltimore Avenue. The new venue will include both a wine bar style restaurant, and sales of beer and wine for carry out. The City Attorney and Director of Public Services met with Mr. Akaras to discuss any required changes to the existing PUA. The City Attorney has drafted proposed amendments to the PUA and shared these with Mr. Akaras and his attorney, Ms. Carter. They have been invited and plan to attend the Worksession on March 1st to discuss the current plans with the Council. The draft amended PUA is attached.

Fiscal Impact:

It is anticipated that District 3 Social will provide new and unique amenities to the downtown area and may become a destination restaurant and entertainment venue. Transfer of the Plato's license will also serve as a first step in redevelopment of the west side of the 7200 block of Baltimore Avenue.

Council Options:

- #1: Approve the transfer of the Class D Beer and Wine License on condition that Akaras, Inc. enters into the amended PUA as proposed.
- #2: Not oppose the transfer on condition that Akaras, Inc. enters into the amended PUA as proposed.
- #3: Oppose the transfer.

Staff Recommendation:

Support the transfer of the Class D beer and wine license on condition that Akaras, Inc. enters an amended PUA in substantially the form attached.

Recommended Motion:

I move that the City Council approve a Property Use Agreement (PUA) between the City and Akaras, Inc. in substantially the form as attached; authorize the City Manager to sign the PUA, and authorize city staff to present the Council's position at the BOLC hearing.

Attachments:

- 1. 2015 Motion
- 2. Amended PUA
- 3. BOLC Agenda
- 4. District 3 Social Floor Plan and menu

I move that the City Council send a letter to the 21st District Delegation expressing support for Senate Bill 369 and House Bill 932 which would allow the Class D (on-sale) Beer and Wine License currently held by Plato's to be converted to a Class D (on- and off-sale) Beer and Wine License in the 7100 or 7200 block of Baltimore Avenue, subject to the applicant entering into a Property Use Agreement with the City in substantially the form attached; and that the Council authorize the City Manager to sign the PUA.

DISCUSSION

Senator Rosapepe has introduced SB 369 to allow the Class D (on-sale) Beer and Wine License currently held by Plato's, to be converted to a Class D (on-and off- sale) Beer And Wine license and transferred to a new "wine bar" venue in the 7100 or 7200 block of Baltimore Avenue. The new venue would include both a wine bar style restaurant, and sales of beer and wine for carry out. This bill has been scheduled for a public hearing before the Senate Education, Health, and Environmental Affairs Committee on Friday, February 27, 2015 at 1:00 p.m. The Prince George's County Delegation has cross-filed House Bill 932 for the same purpose. A hearing is scheduled before the Economics Matters Committee on Monday, February 23, 2015.

Council has requested a property use agreement (PUA) be adopted prior to Council action in support of these Bills.

The attached PUA reflects the unique aspects of the business plan as it is conceived at this time and the fact that Mr. Akaras has not yet applied for a liquor license, does not have the final selection or layout of the premises, and has not completed a menu or final plan for food service, but is requesting support of the Senate and House bills. It was determined by the Council that an initial PUA should be developed to allow for support of the state legislation, with Mr. Akaras to return at the time of the filing for the Off Sale license with the Board of License Commissioners to finalize these items.

The proposed business plan may include entertainment, such as acoustic music. Mr. Akaras has indicated an intention to request an exemption from the Special Entertainment Permit requirement. The PUA is drafted to include the requirement that he obtain a Special Entertainment Permit, or an exemption from that permit, pending a BOLC determination. An exemption will allow persons under 21 to remain after 9:00 p.m. No cover charge is allowed. Security will be as required if an entertainment license is necessary.

With approval of the PUA, the Mayor should be authorized to send a letter reflecting the Council's position to the 21st District Delegation.

- Attachments:**
- (1) PUA
 - (2) Proposed Legislation, SB 369, HB 932
 - (3) Letter to 21st Delegation

PROPERTY USE AGREEMENT

THIS PROPERTY USE AGREEMENT (the "Agreement") is made as of the _____ day of _____, 2016, by and between Akaras, Inc., and Antoni Akaras, President/Secretary/Treasurer, (collectively "Licensee"); and the CITY OF COLLEGE PARK, a Maryland municipal corporation (the "City").

WITNESSETH

WHEREAS, Patak Holdings, LLC, is the owner of the real property located at 7131 Baltimore Avenue, College Park, Maryland 20740 (the "Property"); and

WHEREAS, the Property is located within the corporate limits of the City of College Park, Maryland; and

WHEREAS, Patak Holdings, LLC, previously requested the City's support for the adoption of State legislation which authorized One Class D (On-Sale) Beer and Wine License issued for premises in the 7100 Block of Baltimore Avenue in the City to be converted into a Class D (On- and Off-Sale) Beer and Wine License for premises to be located in the 7100 to 7200 Block of Baltimore Avenue in the City; and

WHEREAS, the City agreed to support the enabling legislation, which was adopted, subject to Patak Holdings, LLC entering into a Property Use Agreement; and

WHEREAS, this Agreement amends and replaces in its entirety the Property Use Agreement entered into between Patak Holdings, LLC and the City, dated March 25, 2015; and

WHEREAS, Licensee currently has a Class D (On Sale) Beer and Wine License for the property located at 7150 Baltimore Avenue, College Park, Maryland 20740; and

WHEREAS, Licensee has applied to the Board of Liquor License Commissioners of Prince George's County, for the conversion of the Class D (On Sale) Beer and Wine to a Class D (On-Off Sale) Beer and Wine License ("License") and transfer of the License to the Property, which is to be operated as District 3 Social, a restaurant and wine bar with on and off sales of beer and wine, and has requested the City's support for the conversion and transfer; and

WHEREAS, in consideration of the covenants contained in this Agreement, the City will support the conversion and transfer of the License, subject to the terms, conditions and restrictions contained herein.

NOW THEREFORE, in consideration of the foregoing, the mutual promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Repair and Maintenance of the Property. Once Licensee, or an entity under its control, owns, occupies or rents the Property, Licensee shall keep the Property under its control in good order and repair, and free of debris and graffiti.

2. Restrictions. Except with the express written consent of the City, which consent may be withheld in the City's sole and absolute discretion, during the period that Licensee is using or has any interest in the Property, and is using the License, the use of the Property shall be restricted to the operation of a

restaurant and wine bar with on and off sales to be named District 3 Social (“Restaurant”) or another substantially similar casual dining restaurant, which receives not more than fifty percent (50%) of its average daily receipts over any three consecutive monthly periods from the on-sale of alcoholic beverages, and which complies strictly with the restrictions and requirements of the State of Maryland/Prince George's County Class D License. Within six months after the start of operations of the Restaurant, the Licensee and City shall set a final alcohol to food ratio. The calculation of the percentage of alcoholic beverages sold shall include the full cost of any such beverage, and not just the alcohol contained in the beverage. Licensee will provide the City, by January 25 of each year, with summaries of each month's receipts for the sales of alcoholic beverages and food for the preceding calendar year, and, at any time, such information in such form as the City may reasonably require to permit the verification of sales required in this paragraph 2 of this Agreement. Such information need not be prepared by an accountant or auditor, but must be accompanied by a general affidavit signed by the Licensee affirming the accuracy of the information provided. Licensee may be required by the City to provide information to permit verification of the sales ratios required in this paragraph, including daily register receipts and the identity of, and invoices from, its alcohol and food suppliers. Any such information provided by Licensee that is claimed to be confidential shall be so marked by Licensee and the City will treat such record as confidential as allowed by law.

3. Use of Property. Except as otherwise set forth herein, those uses of the Property permitted by the applicable zoning for the Property shall be

permitted uses for the purposes of this Agreement. In addition, the Property shall be subject to all of the restrictions imposed by the applicable zoning of the Property.

4. Noises and Nuisances. Licensee shall not permit any nuisance to be maintained, allowed or permitted on any part of the Property, and no use of the Property shall be made or permitted which may be noxious or detrimental to health or which may become an annoyance or nuisance to persons or businesses on surrounding property.

5. Operations. Licensee shall maintain and operate the Restaurant in a manner that all seats are available for dining, and no area is designated solely for the consumption of alcoholic beverages. Alcoholic beverages shall not be sold or served prior to 10:00 a.m. or after 12:00 a.m., Sunday through Thursday, or prior to 10:00 a.m. or after 1:00 a.m. Friday through Saturday, with the exception that alcoholic beverages may be sold on and off during full service brunch on Saturday, Sunday and holidays as otherwise allowed by law. Happy hour or like events shall be limited to 3:00 p.m. to 7:00 p.m. Food from a regular menu must be served at all times that the premises are open for business. At all times, at least 80% of the items listed on the regular menu shall be available for customers to order. The proposed menu provided by Licensee for the Restaurant is attached as Exhibit A. Live music is allowed only inside the Restaurant. Licensee shall ensure music levels that allow patron conversation in a normal tone of voice, and prohibit disruptive or rowdy behavior that disturbs the peaceful enjoyment of the facility by Licensee's patrons and other persons visiting the

facility. The Restaurant will include outdoor seating. Background music is allowed for this area until 9:30 p.m. or closing, whichever is earlier. In the event that complaints as to the sound level of voice or music entertainment are received by the City, the parties agree to review this condition, with further limitation of entertainment on the outside patio, if justified, not to be unreasonably refused by Licensee. Nothing in this Agreement shall modify the noise levels allowed by law in the City.

Alcoholic beverages shall be served only to diners sitting at tables or counters inside the restaurant facility or on the outdoor seating area, and to patrons standing waiting for a table. The parties recognize that, during private parties, not all patrons may be seated, but that food will be served. The minimum price for on-sale alcoholic beverages, including 16 oz. beers, shall be \$2.00. Licensee may sell beer in pitchers provided the pitchers of beer are not sold for less than \$12.00 per pitcher and are sold in pitchers for convenience and accommodation. All persons seated at a table at which beer in pitchers is served will be required to produce identification demonstrating an age of at least 21 years. Licensee will maintain all dining areas, including tables and chairs, inside the facility and on a designated patio area. Licensee shall ensure that the interior of the restaurant, including service areas, remain clean and graffiti free. The interior and exterior of the Property shall be rodent free. Licensee shall not allow grease, dirt, trash or graffiti to accumulate on any portion of the exterior of the Property that Licensee controls. Licensee agrees to fully comply with all applicable laws, including without limitation Subtitle 12, "Health", of the Prince George's County

Code, and the Code of the City of College Park. Licensee shall not engage in window advertising of the sale of beer or wine, nor off-premises leafleting of cars or on public right of way promoting the sale of beer or wine, with the exception that Licensee may have one permanent exterior sign, subject to prior review and approval of the City, informing the public that beer and wine are available for sale at the Property. All off-premises advertising of specials, happy hours or reduced prices for beer or wine to be consumed on the Premises shall be limited to promotions coupling the sale or service of food with the sale of alcoholic beverages. Nothing in this section is intended to prohibit the Licensee from advertising his package goods in off-premises advertising. Licensee shall use a scanner system, as allowed by law, designed to recognize false identification prior to making alcoholic beverage sales. The scanner shall be used for all persons who appear to be under the age of thirty five (35) years for off sales and at server's discretion for on-sales. Licensee will not accept State of Maryland vertical type licenses as proof of age.

Cover and door charges may be charged by Licensee. Licensee shall not rent to, or otherwise allow the use of the facilities by, individuals or businesses involved in promoting or making a business or profit from producing musical, band or disc jockey events. Licensee shall not provide tables, such as a beer pong table, whose purpose is for use in drinking games. Licensee shall not sponsor or support drinking games within the Property.

6. Off-Sales. Licensee shall limit the space allocated to retail off-sales to a maximum of 1500 square feet of the 3,000 square feet on the first floor and to

no more than 500 square feet on the second floor. The Licensee shall present the final layout of the retail and restaurant space for the entire Property to the City Council for review and approval at the time of application to the Board of License Commissioners for approval of the Class D (On-and-Off) Beer and Wine License. Kegs will not be sold off-sale. Sales of growlers and bottles of beer containing no less than sixteen (16) ounces may be sold. Additionally, sales of single twelve (12) ounce beers may be sold if the cost of said beer is greater than four dollars (\$4.00). No fortified wines, and no individual bottles or cans of beer containing alcohol of more than six percent (6%) costing less than five dollars (\$5.00) shall be sold. It is expressly understood that Licensee is prohibited from selling cold single beers in buckets or barrels of ice in close proximity to the registers. Licensee shall maintain a security camera for the retail sales area.

8. Enforcement. The City shall have the right to enforce, by any proceeding at law or in equity, including injunction, all restrictions, terms, conditions, covenants and agreements imposed upon the Property and/or Licensee pursuant to the provisions of this Agreement. The parties agree that if Licensee should breach the terms of the Agreement, the City would not have an adequate remedy at law and would be entitled to bring an action in equity for specific performance of the terms of this Agreement. In the event of a violation of paragraph 2 of this Agreement, Licensee shall have sixty (60) days from the date of notification of the violation to adjust his operations and achieve compliance, as measured during the sixty (60) day period, with the requirements of paragraph 2 of

this Agreement. In the event the City is required to enforce this Agreement and Licensee is determined to have violated any provision of this Agreement, Licensee will reimburse the City for all costs of the proceeding including reasonable attorney's fees. Should Licensee prevail in any action brought by the City to enforce a provision of this Agreement, the City shall reimburse Licensee for all costs of the proceeding including reasonable attorney's fees.

9. Waiver. Neither any failure nor any delay on the part of the City in exercising any right, power or remedy hereunder or under applicable law shall operate as a waiver thereof nor shall a single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power or remedy.

10. Assignment of License. Licensee agrees that it shall not sell, transfer, or otherwise assign its rights under the License to any entity or individual for use or operation within the City without the express prior written consent of the City, which consent will not be unreasonably withheld.

11. Assignment. This Agreement shall be binding upon, and shall inure to the benefit of, the respective affiliates, transferees, successors and assigns of the parties hereto. The parties agree that Licensee shall have the right to assign their rights herein to an entity of their choosing, the majority of which is owned by Licensee.

12. Scope and Duration of Restrictions. The restrictions, conditions and covenants imposed by this Agreement shall be valid only so long

as Licensee maintains a License at the Restaurant, or some other substantially similar casual dining restaurant.

13. Security. Pursuant to Article 2B, §6-201(r)(19), Licensee may be required to obtain a License for special entertainment or to obtain an exemption. Prior to seeking a License for special entertainment or an exemption, Licensee agrees that it shall first present to the City its plans for entertainment as well as for any required security. For any activities authorized by such a license or exemption, the Licensee shall have and maintain a Security Plan to prevent the Property and any such activities from posing a threat to the peace and safety of the surrounding area. The Security Plan shall, at minimum, comply with the requirements of the Board of License Commissioners. Any required Security Plan for the Licensee is subject to review and revision annually or upon request by Prince George's County Police, the University of Maryland Police or the City of College Park.

a. Licensee shall diligently enforce ID policies through trained and certified managers and employees. Licensee agrees to take all necessary measures to ensure that under age persons do not obtain alcoholic beverages.

b. All employees for whom the Board of License Commissioners requires TIPS training will be trained within two weeks of hire. All employees operating cash registers for off-sales shall be TIPS trained.

c. All serving, bar, security and management employees will be 18 years or older.

14. Notices. All notices given hereunder shall be in writing and shall be deemed to have been given when hand delivered against receipt of three (3) days after deposit with the United States Postal Service, as registered or certified mail, return receipt requested, postage prepaid, addressed:

(i)

If to Licensee:

Antoni Akaras
4704 Harvard Road
College Park, Maryland 20740

With copy to:
Linda C. Carter
6801 Kenilworth Avenue
Riverdale Park, Maryland 20737

If to the City:

Scott Somers
City Manager
City of College Park
4500 Knox Road
College Park, Maryland 20740

with copy to:

Suellen M. Ferguson, Esquire
Council, Baradel, Kosmerl & Nolan P.A.
125 West Street, 4th Floor
P.O. Box 2289
Annapolis, MD 21404

15. Amendments. This Agreement may not be amended or modified except in writing executed by all parties hereto, and no waiver of any provision or consent hereunder shall be effective unless executed in writing by the waiving or consenting party.

16. Severability. The provisions of this Agreement shall be deemed severable, so that if any provision hereof is declared invalid, all other provisions of this Agreement shall continue in full force and effect.

17. Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Maryland.

18. Counterparts. This Agreement may be executed in any number of counterparts each of which shall constitute an original and all of which together shall constitute one agreement.

19. Headlines. The headings or titles herein are for convenience of reference only and shall not affect the meaning or interpretation of the contents of this Agreement.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the day and year first above written.

WITNESS/ATTEST

AKARAS, INC.

Antoni Akaras, President/Secretary/Treasurer

WITNESS/ATTEST

CITY OF COLLEGE PARK

Janeen S. Miller, CMC, City Clerk

By: _____
Scott Somers, City Manager

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

SEEN AND AGREED:

PATAK HOLDINGS, LLC

Antoni Akaras, Managing Member

By: _____
Suellen M. Ferguson, City Attorney

BOARD OF LICENSE COMMISSIONERS
March 22, 2016

NOTICE IS HEREBY GIVEN: that applications have been made with the Board of License Commissioners for Prince George's County, Maryland for the following alcoholic beverage licenses in accordance with the provisions of Article 2B.

TRANSFER

Maninder Singh, President/Secretary/Treasurer, for a Class A, Beer, Wine and Liquor License for the use of Chester C. Kim, Inc., **t/a Cork 'N Bottle Liquors**, 516 Main Street, Laurel, 20707, transfer from Chester C. Kim, Inc., t/a Cork & Bottle Liquors, Chester Kim, President/Vice President/Secretary/Treasurer, Stella Seo, Assistant Secretary, Christina Kim, Assistant Treasurer.

Atty: Linda Carter, Esquire Opp: _____

Pertiam Singh, President/Treasurer, Joginder Singh, Secretary, for a Class A, Beer, Wine and Liquor License for the use of Seven Nines, Inc., **t/a Bill's Wine and Liquor**, 7431 Annapolis Road, Hyattsville, 20784, transfer from Drashti, LLC, t/a Bill's Wine and Liquor, Ravinder Kaur, Member/Authorized Person, Willie Simmons, Member.

Atty: Robert Kim, Esquire Opp: _____

Kaushik Patel, President/Secretary/Treasurer, for a Class A, Beer, Wine and Liquor License for the use of Laurel Bowie 197 Liquors, Inc., **t/a Tony's Liquors**, 12637 Laurel Bowie, Suite B-10, Laurel, 20708, transfer from HCH Liquors, Inc., t/a Tony's Liquors, Jin Park, President/Secretary/Treasurer.

Atty: Robert Kim, Esquire Opp: _____

Ranjit Kaur, President/Secretary/Treasurer, for a Class B+, Beer, Wine and Liquor License for the use of BDBB, LLC, **t/a Big Daddy's Barbeque & Discount Liquor**, 9430 Annapolis Road, Lanham, 20706, transfer from Big Daddy's Barbeque & Discount Liquors, LLC t/a Big Daddy's Barbeque & Discount Liquor, James Panetta, Managing Member, Supreet Melhi, Stockholder.

Atty: Robert Kim, Esquire Opp: _____

TRANSFER OF LOCATION

Kaushik Patel, President/Secretary/Treasurer, for a Class A, Beer, Wine and Liquor License for the use of Osborne Wine and Spirits, LLC, **t/a Osborne Wine and Spirits**, 7603 SW Crain Highway, Upper Marlboro, 20772, transfer of location from Osborne Wine and Spirits, t/a Accokeek Wine and Spirits, 15789 Livingston Road #116, Accokeek, 20607, Kalpanaben Patel, Member-Manager.

Atty: Robert Kim, Esquire Opp: _____

Aaron Loney, Member, Uche Loney, Member, for a Class B, Beer, Wine and Liquor License for the use of Irie Café VI, LLC, **t/a Irie Bar and Grille**, 2200 Petrie Lane, Suite 534, Lanham, 20706, transfer of location from Irie Café VIII, LLC, t/a Simply Southern, 6840 Race Track Road, Bowie, 20715, Aaron Loney, Member, Uche Loney, Member.

Atty: _____ Opp: _____

Antoni Akaras, President/Secretary/Treasurer, for a Class D, Beer and Wine License for the use of Akaras, Inc., **t/a District 3 Social House**, 7131 Baltimore Avenue, College Park, 20740, transfer of location from Akaras, Inc., t/a Plato's Diner, 7150 Baltimore Avenue, College Park, 20740, Tony Akaras, President/Secretary/Treasurer.

Atty: Linda Carter, Esquire Opp: _____

NEW

William Conway, President, William Conway II, Vice President/Secretary/Treasurer, for a new Class B(BH), Beer, Wine and Liquor License for the use of Sharcon Hotel Management and Development Company, **t/a Wyndam Garden Hotel**, 5811 Annapolis Road, New Carrollton, 20784.

Atty: Robert Kim, Esquire Opp: _____

George Mbeng, Authorized Person, Florence Ndi, Authorized Person/Managing Member, Bianka MBeng, Authorized Person/Member, for a new Class B(BLX), Beer, Wine and Liquor License for the use of 5 Sister, LLC, **t/a 5 Sisters Restaurant**, 12617 Laurel Bowie Road, Laurel, 20708.

Atty: Linda Carter, Esquire Opp: _____

Luz Canales, President/Secretary/Treasurer, for a new Class B, Beer, Wine and Liquor License for the use of Angel Carryout Inc., **t/a Angel Carry Out**, 6431 Landover Road, Cheverly, 20785.

Atty: Linda Carter, Esquire Opp: _____

Azeb Mesfin, Manager, Ana Rosa, Manager, for a new Class B, Beer, Wine and Liquor License for the use of Rebecca Ethiopian Café and Cuisine, LLC, **t/a El Rinoconcito Restaurant Carryout and Rebecca Cuisine**, 7443 Annapolis Road, Landover Hills, 20784.

Atty: _____ Opp: _____

Mojo Adeniram, President/Secretary/Treasurer, for a new Class B, Beer, Wine and Liquor License for the use of Fathia Entertainment, LLC, **t/a Lekki Restaurant and Lounge**, 8833 Greenbelt Road, Greenbelt, 20770.

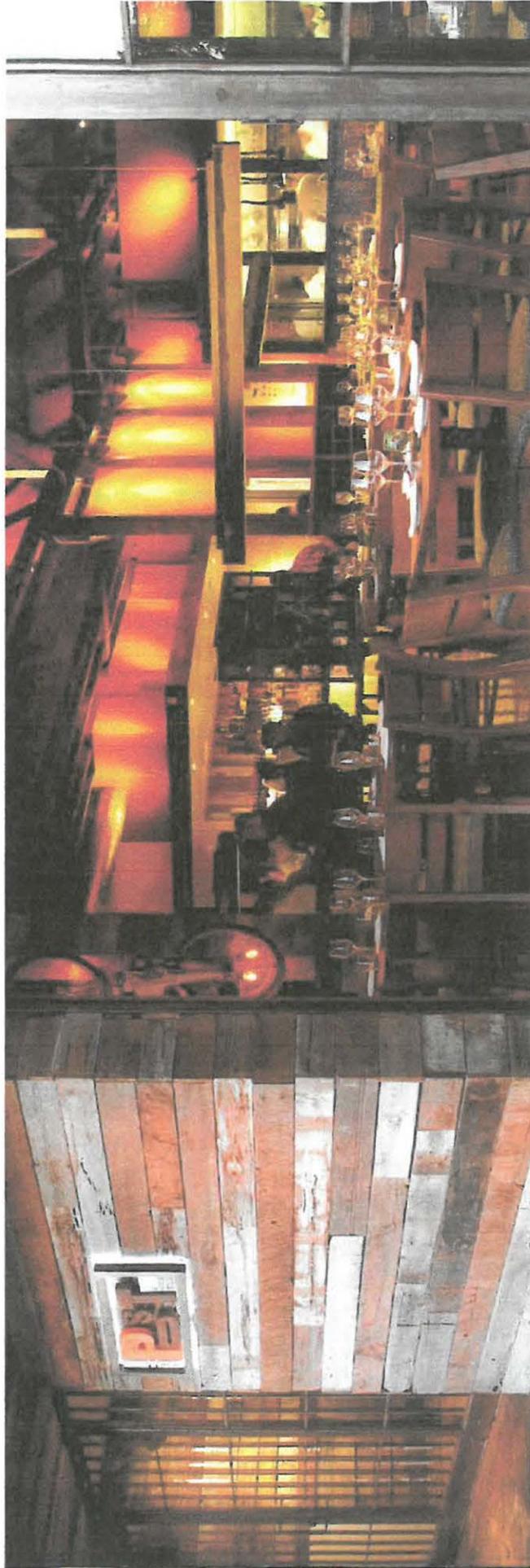
Atty: Abigale Bruce-Watson, Esq. Opp: _____

A hearing will be held at 9200 Basil Court, Room 410, Largo, Maryland 20774, **10:00 a.m., Tuesday, March 22, 2016**. Additional information may be obtained by contacting the Board's Office at 301-583-9980.

BOARD OF LICENSE COMMISSIONERS

Attest:
David D. Son
Director
February 5, 2016

DISTRICT 3 SOCIAL



PROJECT: DISTRICT 3 SOCIAL

BY: HMC INCORPORATED

District 3 Social

Café all Day

Sandwiches - Salad Plates - House Specialties

Crab Cake Sandwich	\$0.00
<i>A brief description of the dish.</i>	
Pork Belly Bahn Mi	\$0.00
<i>A brief description of the dish.</i>	
Roast Turkey Monterey Jack Sliced Avocado	\$0.00
<i>A brief description of the dish.</i>	
A Real Italian Hero	\$0.00
<i>A brief description of the dish.</i>	
BLT on Country White Toast	\$0.00
<i>A brief description of the dish.</i>	
Free-rangè Chicken Salad	\$0.00
<i>A brief description of the dish.</i>	
Grilled 3-cheese & Bacon Sandwich	\$0.00
<i>A brief description of the dish.</i>	
Roasted Vegetables on Ciabatta	\$0.00
<i>A brief description of the dish.</i>	
House Smoked Salmon & Cream cheese Bagel	\$0.00
<i>A brief description of the dish.</i>	
Mediterranean Salad	\$0.00
<i>Feta Vegetables Red wine vinaigrette</i>	
Roasted Pear Prosciutto Pecans	\$0.00
<i>A salad with blue cheese & field greens</i>	
Roasted Brussel Sprouts Pancetta	\$0.00
<i>Served warm.</i>	
Caprese with Warm Burrata Cheese	\$0.00
<i>A small plate salad with arugula & frisee.</i>	
Kale Caesar Pomegranete Pecarino Pinenuts	\$0.00
<i>A brief description of the dish.</i>	

D3social@facebook.com

District 3 Social

Wine Bar & Small Plates al Fresco

charcuterie - tapas - cheeses - crudo

Roasted Almonds	\$0.00
<i>A brief description of the dish.</i>	
Bowl of Olives	\$0.00
<i>A brief description of the dish.</i>	
Crostini	\$0.00
<i>blue cheese & walnut roasted tomato & black olive tapenade</i>	
Prosciutto de Parma	\$0.00
<i>figs & fresh mozzarella fine aged balsamic</i>	
Artisan Cheese Plate	\$0.00
<i>A brief description of the dish.</i>	
Roasted Vegetable Plate	\$0.00
<i>A brief description of the dish.</i>	
Artisan Breads & Crackers Plate	\$0.00
<i>Asiago-Parmesan spread & spiced extra virgin olive oil.</i>	
Hummus Warm Pita	\$0.00
<i>A brief description of the dish.</i>	
Caprese Plate Burrata Croutons	\$0.00
<i>Blood red tomatoes & basil</i>	
Mediterranean Charcuterie	\$0.00
<i>Prosciutto, Grana Padano, Soppresata Veneta</i>	
Tuna Poke Nori Chips	\$0.00
<i>A brief description of the dish</i>	
Guacamole Tortilla Chips	\$0.00
<i>Made to order</i>	
House Smoked Salmon	\$0.00
<i>A brief description of the dish</i>	

D3social@facebook.com

District 3 Social

Breakfast or Brunch

Plates - Sandwiches - House Specialties

Housemade Granola Bowl A brief description of the dish.	\$0.00
Steel Cut Oatmeal A brief description of the dish.	\$0.00
Cinnamon Brioche French Toast A brief description of the dish.	\$0.00
Croque Madame A brief description of the dish.	\$0.00
Fresh Fruit Salad A brief description of the dish.	\$0.00
Yogurt Parfait w/Fresh Berries & Granola A brief description of the dish.	\$0.00
Bacon & Poached Egg Sandwich A brief description of the dish.	\$0.00
Sage Sausage & Poached Egg Sandwich A brief description of the dish.	\$0.00
House Smoked Salmon & Poached Egg Sandwich A brief description of the dish.	\$0.00
2 Eggs/Choice of Meat/ Roasted Red Potato Hash A brief description of the dish.	\$0.00
Choice of Quiche Lorraine or Quiche Florentine A brief description of the dish.	\$0.00
Fluffy Buttermilk Pancakes A brief description of the dish.	\$0.00
Huevos Rancheros/Corn Tortillas A brief description of the dish.	\$0.00
Housemade Pop-Tart A brief description of the dish.	\$0.00

D3social@facebook.com

District 3 Social

Evening Fare

Small Plates - Supper - House Specialties

White Bean & Pesto Minestrone Soup A brief description of the dish.	\$0.00
Corn & Potato Chowder A brief description of the dish.	\$0.00
Chicken & Vegetable Pot Pie A brief description of the dish.	\$0.00
Cog au Vin A brief description of the dish.	\$0.00
Curry Bowl Poached Fish A brief description of the dish.	\$0.00
Tin Plate Fish & Chips A brief description of the dish.	\$0.00
Steamed Shrimp Boiled Potatos & Onions A brief description of the dish.	\$0.00
Vegetable Curry Bowl Forbidden Rice A brief description of the dish.	\$0.00
Maki Sushi Rollups Salmon Tuna California A brief description of the dish.	\$0.00
Grilled Hanger Steak Frites A brief description of the dish.	\$0.00
Braised Short Ribs Bacon Mushrooms A brief description of the dish.	\$0.00
Pork Chop A brief description of the dish.	\$0.00
Lamb Loin Chops A brief description of the dish.	\$0.00
Bourekas Savory filo pastry pockets stuffed with meats & cheeses.	\$0.00

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SHAKSHUKA - North Africa dish of poached eggs, in a sauce of tomatoes, chili peppers, onions & feta served in a skillet with grilled challah



CYPRUS BREAKFAST– grilled marinated tomatoes and Halloumi cheese on thick cut sourdough bread topped with poached egg - Add fresh shaved ham \$2



CROQUE MADAME – homemade house croissant, ham, gruyere, Mornay Sauce and egg



SAGE SAUSAGE & POACHED EGG Frisee on IPA roll with Provolone



Smoked Salmon & Poached Egg – cream cheese, arugula on honey IPA Roll



Bacon, Egg & Cheese – cream cheese, arugula on Italian feather loaf



Muesli – Pumpkin Seeds, oats, sliced almonds, cashews, honey, whipped Greek yogurt topped with seasonal fruit



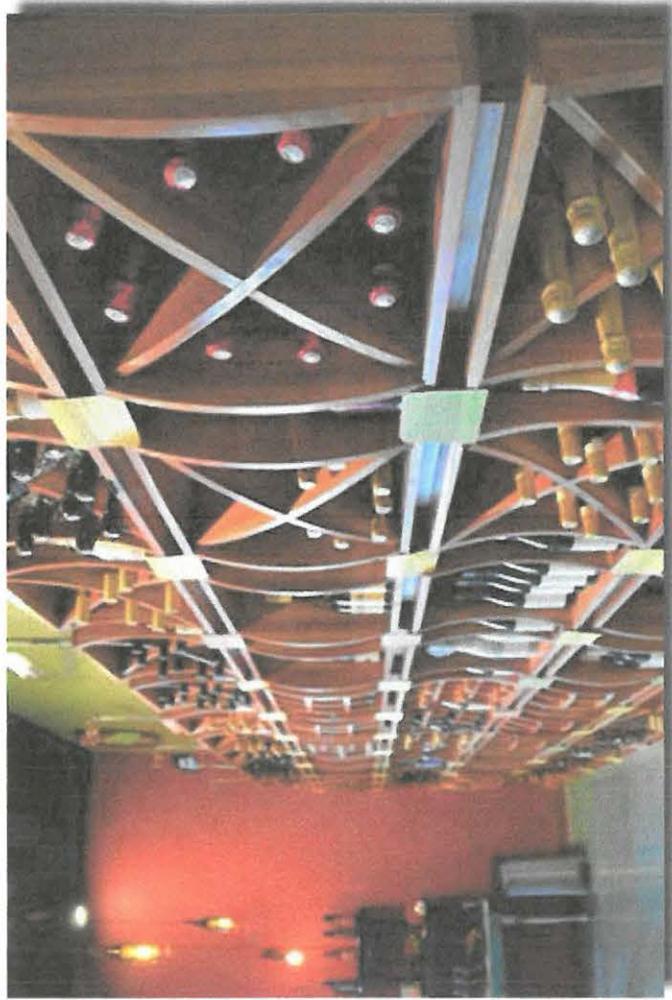
Avocado Tartine – sliced avocado, arugula, radish, topped with poach egg on sourdough bread



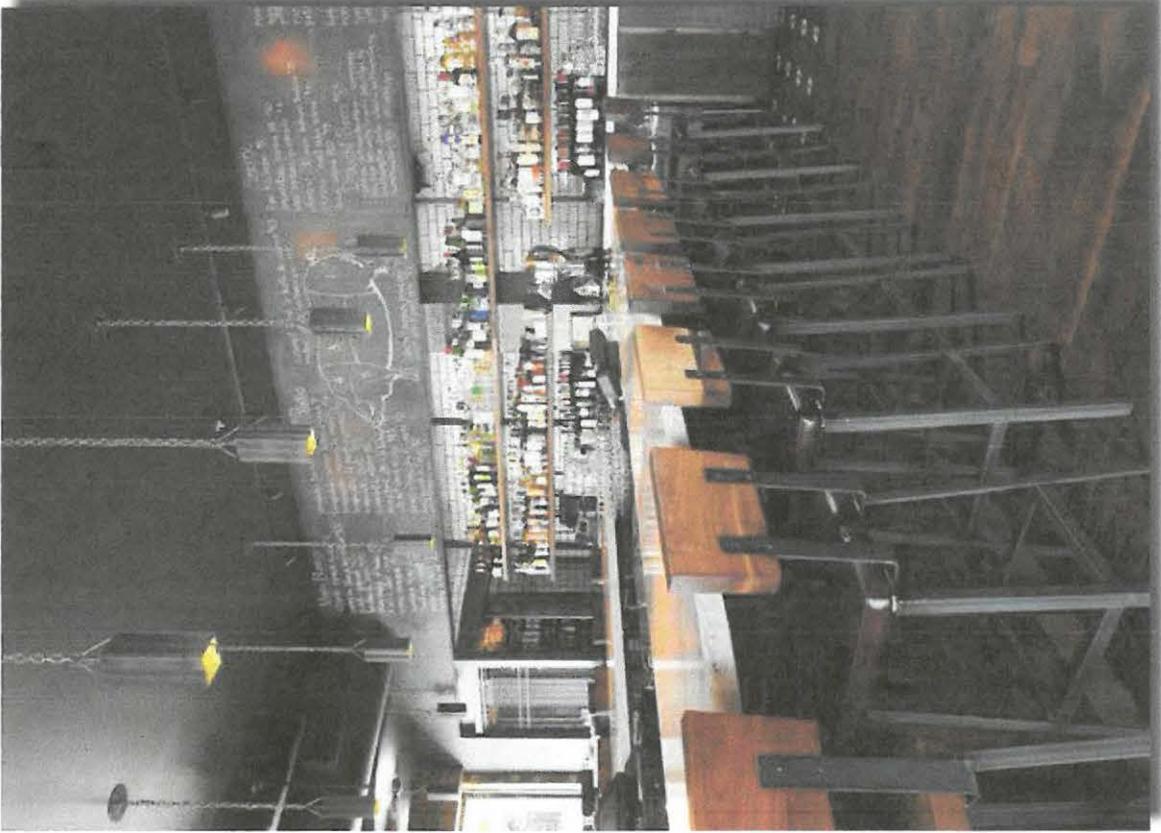
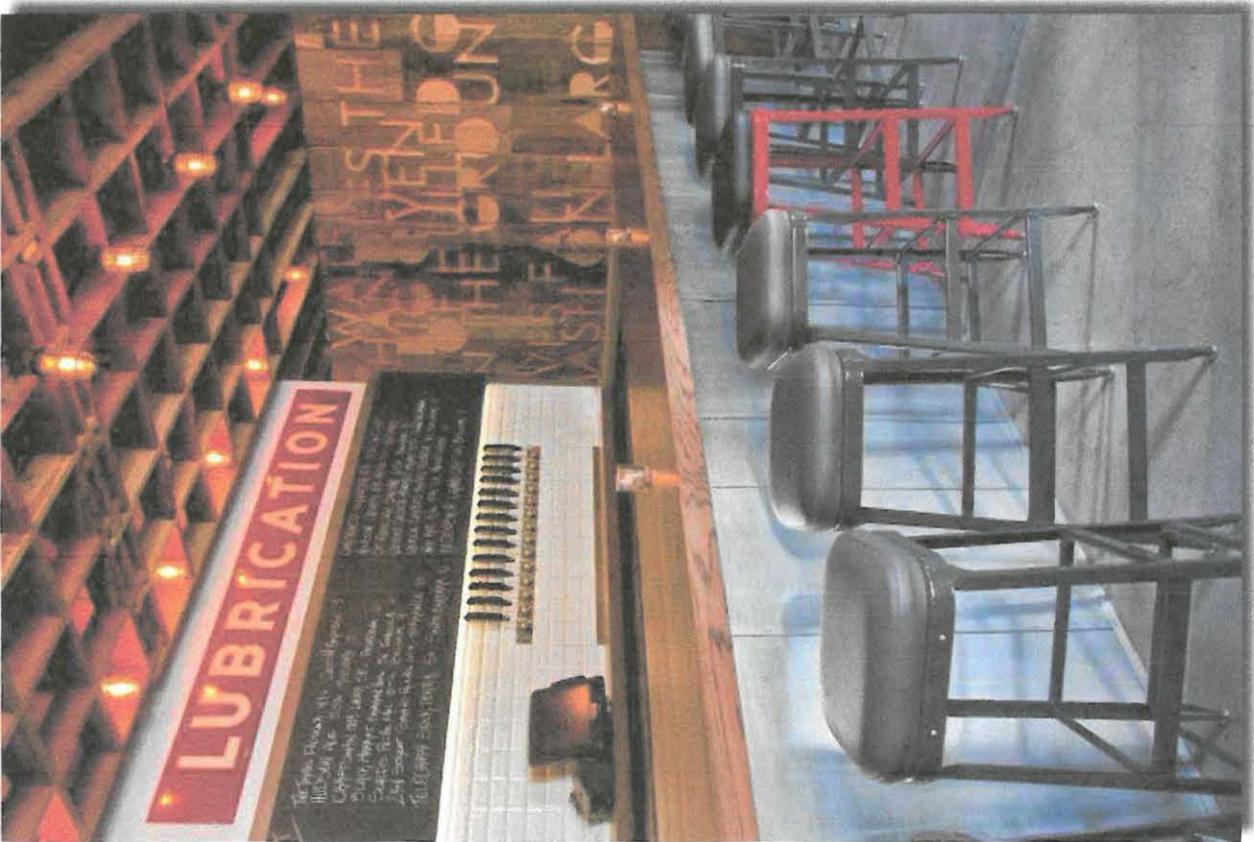
Richard Kazarian

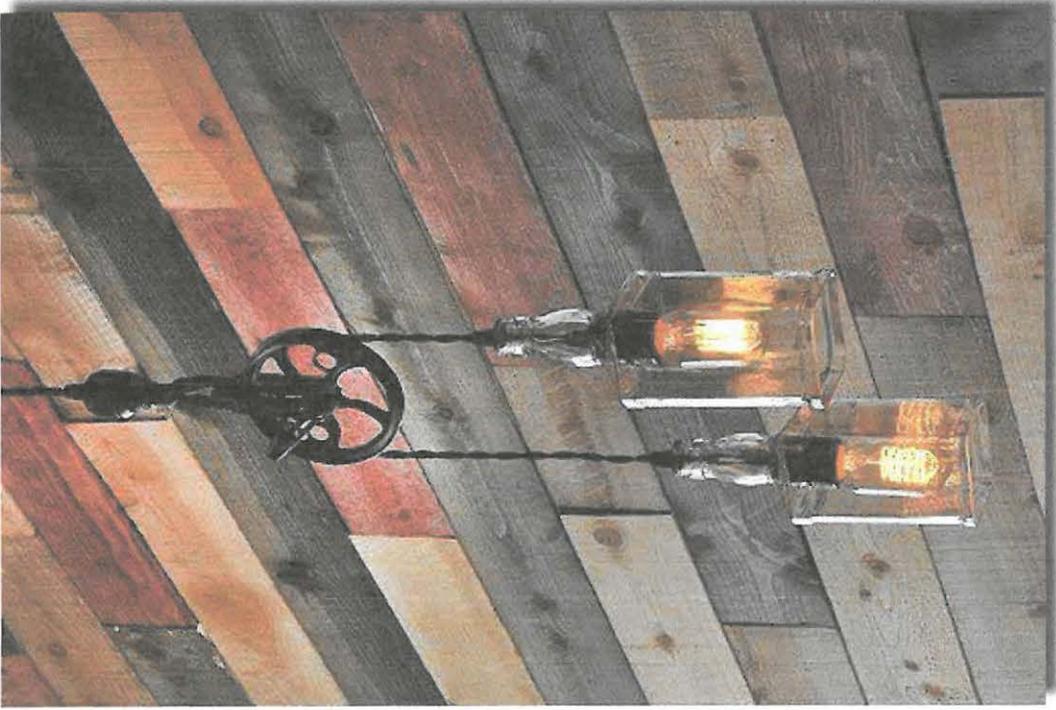
An Abandoned Shoe Store Turned Residence Sparks a Rebirth in Rhode Island

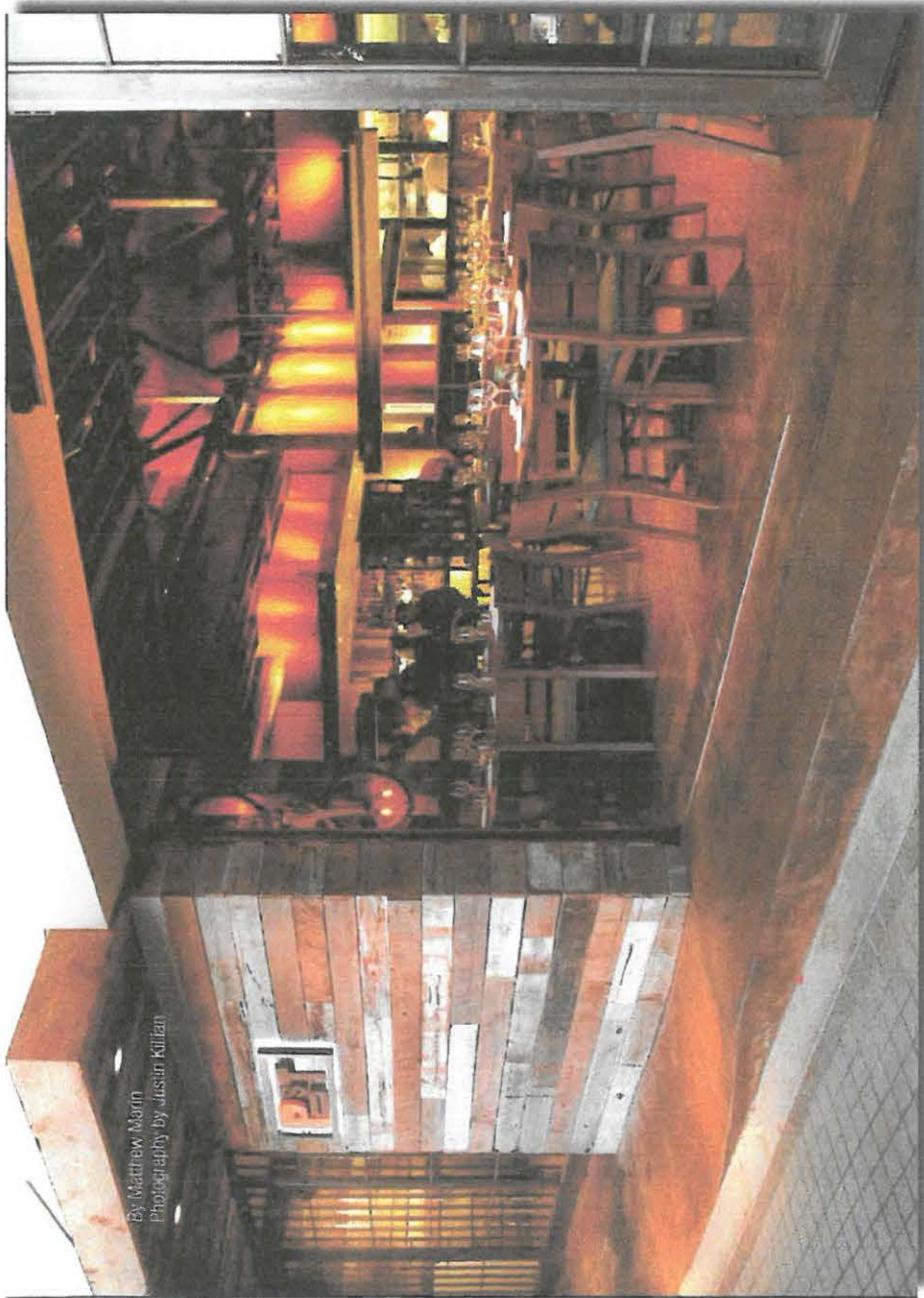
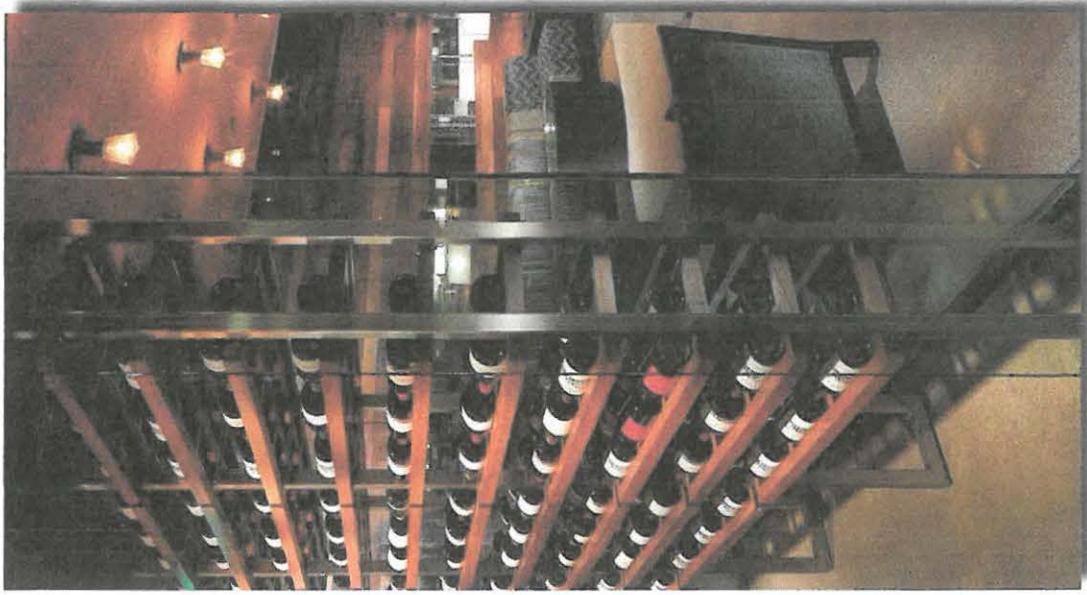
Text by Jeff Turventine/Photography by Peter Aaron/Esto











INSPIRATION IMAGES



PALLET

DISTRICT 3 SOCIAL

4

Discussion of Farmers Markets



**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**

Prepared By: Randall Toussaint,
Economic Development Coordinator
Presented By: Randall Toussaint, Julie Beavers,
Christiane Williams

Meeting Date: March 1, 2016
Proposed Consent Agenda: No

Originating Department: Department of Planning, Community & Economic Development

Issue Before Council: Council will receive an update on the status of the Downtown College Park Farmers Market (DCPFM) and the Hollywood Farmers Market.

Strategic Plan Goal: Strategic Plan Goal 1: One College Park

Background/Justification:

At the conclusion of the 2015/ 2016 farmers market season the City's staff conducted surveys to assess customer and vendor satisfaction for the Downtown College Park Farmers Market. The City's staff also met with the leaders of the Hollywood Farmers Market to assess the success of their market season. Both markets received positive evaluations. At the work session on March 1st, the following will be discussed:

1. An evaluation of the DCPFM 2015/ 2016 season
 - a. Customer satisfaction
 - b. Vendor satisfaction
2. Plans for the DCPFM's 2016/ 2017 market season
 - a. Recruiting new vendors
 - b. Pre-season meeting with vendors
3. An evaluation of the Hollywood Farmers Market 2015/ 2016 season
4. Plans for the Hollywood Farmers Market 2016/2017 season

Fiscal Impact:

The City of College Park FY 2016 budget allocated \$9,195 for the Downtown College Park Farmers Market and \$8,000 for the Hollywood Farmers Market. Additionally, the Downtown College Park Management Authority (DCPMA) contributed \$2,250 towards the Downtown College Park Farmers Market. Similar amounts are anticipated to be budgeted in FY 2017.

Council Options:

- # 1. Continue financial and staff support for the farmers markets
- # 2. Withhold support for the farmers markets

Staff Recommendation:

#1

Recommended Motion:

None at this time.

Attachments:

1. Results of the Downtown College Park Farmers Market Survey



A Smart Place to Live

Constant Contact Survey Results

Survey Name: Farmers Market Survey to Shoppers

Response Status: Partial & Completed

Filter: None

12/23/2015 3:30 PM EST

Where do you live?

Answer	0%	100%	Number of Response(s)	Response Ratio
Downtown College Park/ College Park Estates (South of Paint branch Pkwy/ Campus Drive)			31	28.9 %
Central College Park (South of Route 193/ North of Paint Branch Pkwy)			12	11.2 %
North College Park/ College Park Woods (North of Route 193)			47	43.9 %
Other			16	14.9 %
No Response(s)			1	<1 %
Totals			107	100%

Which of the following best describes you?

Answer	0%	100%	Number of Response(s)	Response Ratio
Permanent Resident - owner			93	86.9 %
Permanent Resident - renter			11	10.2 %
Temporary resident - student			0	0.0 %
Temporary resident - visitor			3	2.8 %
No Response(s)			0	0.0 %
Totals			107	100%

Which farmers markets have you visited this year?

Answer	0%	100%	Number of Response(s)	Response Ratio
Downtown College Park (Sunday)			65	62.5 %
Greenbelt (Sunday)			30	28.8 %
Takoma Park (Sunday)			8	7.6 %
University of Maryland (Wednesday)			13	12.5 %
USDA Market (Thursday)			8	7.6 %
Riverdale (Thursday)			22	21.1 %
Hollywood (Saturday)			64	61.5 %
Wells Rink in College Park (Saturday)			26	25.0 %
Other			6	5.7 %
Totals			104	100%

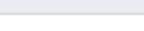
How often do you attend farmers markets?

Answer	0%	100%	Number of Response(s)	Response Ratio
1 or more times per week			27	25.2 %
Every other week			29	27.1 %
Once per month			17	15.8 %
Less than once per month			30	28.0 %
Never			3	2.8 %
No Response(s)			1	<1 %
Totals			107	100%

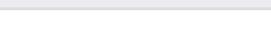
*What is your level of satisfaction with the Downtown College Park Farmers Market?

Answer	0%	100%	Number of Response(s)	Response Ratio
Very satisfied			10	9.3 %
Somewhat satisfied			34	31.7 %
Neutral			46	42.9 %
Somewhat dissatisfied			14	13.0 %
Very dissatisfied			3	2.8 %
No Response(s)			0	0.0 %
Totals			107	100%

* Which, if any, of the following prevents you from attending the Downtown College Park Farmers Market on a regular basis

Answer	0%	100%	Number of Response(s)	Response Ratio
Another market better meets my needs			30	28.5 %
Date and time of the market is not convenient			18	17.1 %
Parking is difficult			23	21.9 %
Prices are too high			12	11.4 %
Traffic Route			12	11.4 %
Variety of vendors is not sufficient			46	43.8 %
Other			22	20.9 %
Totals			105	100%

* What type of products would you like to purchase from the Downtown College Park Farmers Market in 2016?

Answer	0%	100%	Number of Response(s)	Response Ratio
Produce			93	88.5 %
Fruit			82	78.0 %
Crafts			18	17.1 %
Meat			30	28.5 %
Prepared foods			37	35.2 %
Seafood			14	13.3 %
Cheese			40	38.0 %
Other			21	20.0 %
Totals			105	100%

Please indicate the importance of the following.

1 = Extremely Important, 2 = Somewhat Important, 3 = Not Important at All

Answer	1	2	3	Number of Response(s)	Rating Score*
Locally Grown Products				103	1.4
Multiple Vendors				100	1.3
Method of Farming (sustainable, pollution control, etc...)				100	1.8
Availability of Specialty Foods (Cheese, honey, etc...)				102	1.9
Farmers/ Producers Are Onsite at Market to Answer Questions About Food				101	1.9
Music/ Entertainment				98	2.5
Food Demonstrations				98	2.5
Activities for Children				96	2.6

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

How did you hear about the Downtown College Park Farmers Market?

Answer	0%	100%	Number of Response(s)	Response Ratio
Newspaper			4	3.7 %
Website			17	15.8 %
Walk/ Drove by and saw the market			20	18.6 %
Friend/ Word of Mouth			19	17.7 %
Saw a sign on the day of the market			9	8.4 %
Social Media (Facebook, twitter, etc...)			7	6.5 %
Newsletter			13	12.1 %
Other			15	14.0 %
No Response(s)			3	2.8 %
Totals			107	100%

Do you have any suggestions for improving the Downtown College Park Farmers Market?

41 Response(s)

5

Permit Parking in the 5100 and 5200 blocks of Mineola Road



**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**

Prepared By: R.W. Ryan, Public Services Director

Meeting Date:

March 1, 2016

Presented By: R.W. Ryan, Public Services Director

Proposed Consent Agenda: No

Originating Department: Public Services

Issue Before Council: Residential Permit Parking Restrictions on the 5100 and 5200 Blocks of Mineola Road

Strategic Plan Goal: #4 – Quality Infrastructure

Background/Justification:

A resident of the 5200 block of Mineola presented a petition to the Council to establish residential permit parking in the 5200 block. The petition failed to meet the criteria for such petitions as established in the City Code. The Council proceeded to exercise its authority to establish residential permit parking in the 5200 block and subsequently in the 5100 block. The Council established limits of 2 annual residential permits and 2 annual visitor permits per property address, enforceable 24 hours per day, 7-days per week. Residents of Mineola have appealed to the Council for relief from these restrictions. See the attached work session and Council action history for further detail.

Fiscal Impact:

The City has erected residential permit parking zone signs, purchased permit hang tags and visitor permits, and spent dozens of hours of staff time in survey and preparation to establish this zone, and to respond to resident concerns. Councilmembers have also spent dozens of hours responding to resident concerns. The estimated material cost of establishing this zone is \$1,820.00.

Council Options:

- #1: Take no action – the established zone would remain as is, 2 annual permits, 2 visitor permits enforceable 24/7/365. Parking Enforcement staff would enforce the existing rules established by Council.
- #2: Change the residential permit zone parameters: set new rules for number of permits allowed per address, and/or times of enforcement. Parking Enforcement staff would enforce the new rules established by Council.
- #3: Eliminate residential permit parking on Mineola. City staff would remove the signs, refund permit fees to residents, and enforce routine parking regulations as adopted by the Council in the City Code

Staff Recommendation:

Staff will take direction from Council.

Recommended Motion: *TBD*

Attachments:

- 1. Work Session background materials
- 2. Public Hearing Minutes
- 3. Regular Meeting Motions



TUESDAY, OCTOBER 6, 2015
(COUNCIL CHAMBERS)

7:30 P.M.
WORKSESSION

COLLEGE PARK MISSION STATEMENT

The City Of College Park Provides Open And Effective Governance And Excellent Services That Enhance The Quality Of Life In Our Community.

CITY MANAGER'S REPORT

AMENDMENTS TO THE AGENDA

PROPOSED ITEMS TO GO DIRECTLY TO NEXT WEEK'S AGENDA

PROPOSED CONSENT AGENDA ITEMS

1. Resolution Of The Mayor And Council Of The City Of College Park, Maryland Adopting The Recommendations Of The Advisory Planning Commission Regarding Appeal Number CEO-2015-01, 5007 Quebec Street, College Park, Maryland, And Granting Approval Of Variances From The Following Requirements: Prince George's County Zoning Ordinance, Section 27-420(A), City Code §87-23 B.C., And F. To Permit The Reconstruction Of A 6-Foot High, Board-On-Board Fence Within The Front Yard CPV-2015-05, 4903 Laguna Road (***Appeal period ends October 13***)
2. Resolution Of The Mayor And Council Of The City Of College Park, Maryland Adopting The Recommendations Of The Advisory Planning Commission Regarding Variance Application Number CPV-2015-05, 4903 Laguna Road, College Park, Maryland, Recommending Approval Of A Variance From Section 27-120.01(C) Of The Prince George's County Zoning Ordinance, "Front Yards Of Dwellings," To Construct A Driveway Addition In The Front Yard, 13 Feet In Width By 26.04 Feet In Length (***Appeal period ends October 13***)

WORKSESSION DISCUSSION ITEMS

3. Response to BDCA request to obtain an easement and install and maintain the Berwyn neighborhood sign – Bob Stumpff, Director of Public Works and Suellen Ferguson, City Attorney

4. City position for the Board of License Commissioners Show-Cause Hearing for July 31 incident (scheduled for October 14) on Backyard Sports Grill – Bob Ryan, Director of Public Services and Suellen Ferguson, City Attorney
5. Comprehensive Board and Committee Review: Step 2 - General discussion of operational matters – Janeen S. Miller, City Clerk
6. Proposed amendments to City Code/Charter regarding Finance and Budget – Steve Groh, Director of Finance
7. Permit Parking in the 5200 Block of Mineola Road (**possible Special Session**) – request of Councilmember Kabir
8. Comments on MDOT Draft 2016 – 2021 Consolidated Transportation Plan – Terry Schum, Director of Planning
9. EAC Recommendations for the use of \$80,000 Education Improvement Fund – Peggy Higgins for the Education Advisory Committee
10. Agenda items for October 22 Four Cities Meeting in Greenbelt
11. Appointments to Boards and Committees

STATUS/REVIEW OF PENDING AGENDA ITEMS

COUNCIL COMMENTS

INFORMATION/STATUS REPORTS (For Council Review)

12. Information Report: What would be needed at Davis Hall to provide the same services as City Hall to hold Council meetings – request of Councilmember Day
13. Information Report: Review of the two Resolutions for the Revitalization Tax Credits approved on September 22 – Suellen Ferguson, City Attorney

This agenda is subject to change. For the most current information, please contact the City Clerk. In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office and describe the assistance that is necessary. City Clerk's Office: 240-487-3501

MEMORANDUM

TO: Mayor and Council

FROM: Jim Miller, Parking Enforcement Manager
Robert Ryan, Director of Public Services

THROUGH: Scott Somers, City Manager 

DATE: September 28, 2015

SUBJECT: Petition Request for Installation of Residential Permit Restricted Parking for a portion of the 5200 block of Mineola Road

ISSUE

Residents of 5203-5215 Mineola Road have submitted a petition (attached) to the City Clerk's Office, requesting that residential permit parking be authorized on this section of their street. The area covers the mid-block of their street to the intersection with 52nd Place. The stated reason for the permit parking zone is that vehicles belonging to non-residents of the street are parking within the proposed area on a daily basis, causing residents to park away from their houses.

SUMMARY

Following a study by the Parking Division of the Department of Public Services, it has been determined that the petition submitted covers less than one half of the one long block of Mineola Road, based on house numbers. Mineola Road, from the intersection with 51st Avenue, and extending east to the intersection with 52nd Place, is comprised of both the 5100 and 5200 blocks, and is not bisected by a north-south road, as are adjacent parallel streets. An aerial photo of this block is attached. The petition does not include those properties located at 5200, 5201 or 5202 Mineola Road within the area to be considered for permit parking. The total number of houses included in the petition area is twelve. The total number of houses with a 5200 number designation is fifteen.

Under §184-9, Permit Parking in Restricted Residential Areas, the Mayor and Council may designate certain residential areas for permit parking upon a determination that such action is reasonably necessary to enhance or maintain the quality of life and peace and good order therein by reducing noise, traffic hazards and congestion, litter, trash and refuse caused by the entry of outside traffic into such areas. Regulations allowing permit parking to be requested by a resident petition are found in Chapter 151, as follows:

§151-1 Promulgation of Rules and Regulations

Under the provisions of § 184-9, Permit parking in restricted residential areas, of the Code of the City of College Park, the following rules and regulations are promulgated:

A. A request for permit parking may be initiated by the Mayor and Council or by petition from one or more residents.

B. Permit parking requests must be for a minimum area of both sides of a street one standard city block in length or the equivalent.

This block of Mineola does not appear to be a standard city block, as it encompasses housing with 5100 and 5200 house numbers and covers a physical area of two blocks. Clearly, if a road bisected from north to south, as in the adjacent streets, the "standard" block would include the houses with 5200 house numbers and a separate block would include the houses with the 5100 house numbers. In any event, this petition does not include all of the 5200 house numbers in the permit area, leaving out 5200, 5201 and 5202 and including 5203-5215 and 5204-5212.

Section 151-2. Petition requirements, states as follows:

A. The petition must clearly state:

(1) Why permit parking is considered necessary.

(2) The limits of the desired permit parking area.

(3) The desired days and times that permit parking would be in force.

(4) That the parking permits may carry a charge that will reimburse the city for all or part of the costs of the necessary materials and the administration of the program.

B. Petitions shall be signed by one person, usually the head of the household, representing one single-family residence or by the owner or his/her agent representing all of his/her tenants in a multifamily structure. The address of each petitioner must be shown.

C. The petitioners, each representing one single-family residence in the affected area, must represent two-thirds (2/3) of the single-family dwelling units in the affected area.

In order for this petition request to be validated, signatures from at least two-thirds (2/3) of those households located in the affected area are required. The petition includes signatures by persons from eight of the fifteen houses with 5200 numbers. This represents 53% of the houses, which fails under §151-2(C). If only 5203 to 5215 are considered, then the eight signatures from twelve houses comprise 66%, or 2/3, of the single-family dwellings, which is the required number, and the petition complies with the City Code. However, including only these house numbers does not follow a block pattern geographically or by the numbers.

RECOMMENDATION

This is provided for informational purposes only. It is the staff recommendation that 5200 through 5215 Mineola should be considered the "standard city block" for purposes of this petition, and that the petition fails, on the basis that the signatures provided constitute only 53% of the 5200 block of Mineola. The petitioners will be notified of this determination and of their

option to collect additional signatures to submit a valid petition. If additional signatures are submitted and the petition is validated, a public hearing under §151-3 would be set after public notice.

Attachments:

Petition Request dated 8/30/15 (received 9/3/15)

Aerial photo of the 5100-5200 block of Mineola Road

**PETITION FOR PERMIT PARKING CITY OF COLLEGE PARK,
MARYLAND**

DATE: 8/30/15

We, the residents, request permit parking for the section of our street between 5203 Mineola Rd and 5215 Mineola Rd with each residence having 2 (two) parking permits only.

Contact Name: Brian Chopin
Phone number: 301-792-2738

The name and address of each petitioner must be printed legibly or typewritten. The petitioners must represent two-thirds of the single-family dwelling units in the affected area. For each multi-family dwelling, the signature of the owner or agent is required. Duplicate this form for additional signatures. For further information, see Chapter 151 of the College Park City Code.

Permit parking is considered necessary because: (1) too many cars parked on the section of our street forcing us to park away from our houses and (2) non-residents use our street to park on a regular basis.

The desired days and times that permit parking is requested to be enforced: 24 hours, 7 days a week.

The undersigned understand and acknowledge that there will be a fee for parking permits.

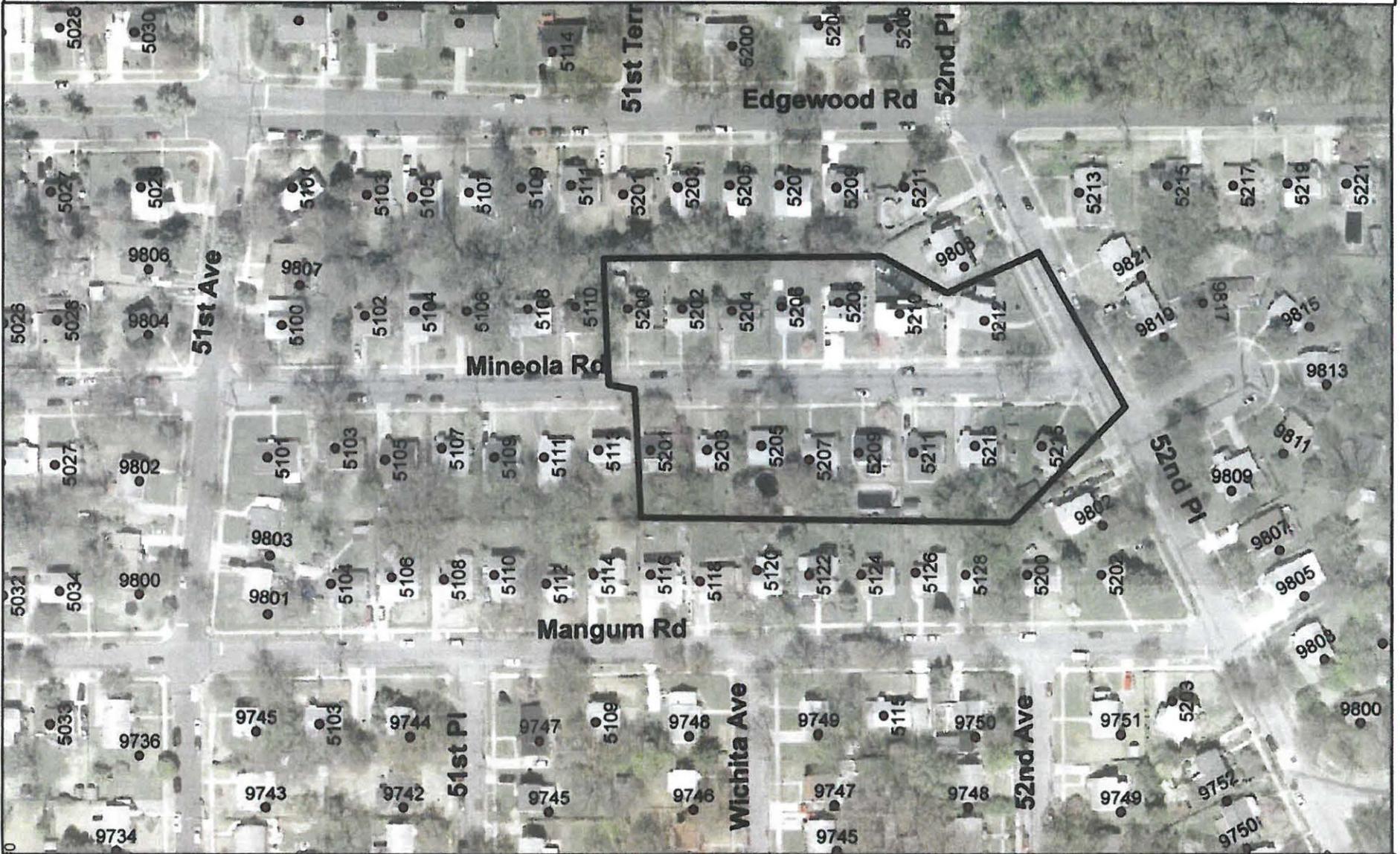
(NOTE: MUST BE PRINTED LEGIBLY)

NAME	SIGNATURE	ADDRESS
<u>Betty L. Rodenhassen</u>	<u>Betty L. Rodenhassen</u>	<u>5209 Mineola Rd.</u>
<u>Brian Chopin</u>	<u>Brian Chopin</u>	<u>5213 Mineola Road</u>
<u>Mania Brigotiu</u>	<u>Mania Brigotiu</u>	<u>5212 Mineola Rd</u>
<u>David Zubres</u>	<u>David Zubres</u>	<u>5210 Mineola Rd</u> <u>College Park, MD</u>
<u>Ismael Reyes</u>	<u>Ismael Reyes</u>	<u>5208 Mineola Rd.</u>

Jose A Venfura ~~Jose A Venfura~~ 5207 Mineola A.D.
Jordan Schakner Jordan Schakner 5206 Mineola
GAGUK ZAKARIA Gaguk Zakaria 5203 MINEOLA

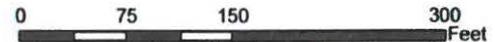
Return completed form to the City Clerk's Office, 4500 Knox Road, College Park, MD 20740, 240-487-3501.

5200 Block Mineola Road



072

By: College Park Engineering
Date :9-28-15
Source: M-NCPPC GIS



Jim Miller

From: Jim Miller
Sent: Monday, October 26, 2015 11:51 AM
To: Fazlul Kabir; Bob Ryan
Cc: Scott Somers (ssomers@collegeparkmd.gov); Patrick Wojahn (pwojahn@collegeparkmd.gov); Denise Mitchell
Subject: RE: Mineola Rd Parking Survey

Hello All,

Mr. Somers is correct in his analogy of the parking situation along Mineola Road. Vehicles of smaller size can park closer together than what is considered the standard length of a parking space, as well as park in front of their own driveway(s), which would explain the higher numbers during the evening hours of the survey period, and by which are not calculated in the report provided. Additionally, records show that no citations were issued for parking too close to stop signs, intersections, or fireplugs in this area during the survey timeframe, nor did the city receive any formal complaints for one's driveway being illegally blocked.

This would further confirm my belief that the parking problem along Mineola Road is a direct result of the limited space availability on-street, and not a result of commuter or transient parking associated to the Greenbelt Metro pedestrian access point.

Jim

Jim Miller
Parking Enforcement Manager

From: Scott Somers
Sent: Monday, October 26, 2015 8:55 AM
To: Bob Ryan; Fazlul Kabir
Cc: Patrick L. Wojahn; Denise Mitchell; Jim Miller
Subject: RE: Mineola Rd Parking Survey

All,

As there are no markings on the streets identifying "parking space by County regulation" it would seem those parking on this street (and others) park closer to one another than what is standard out of necessity, which would allow additional cars beyond what would normally be considered capacity. Additionally, I would expect that drivers likely park a foot or two within the legal distance of a stop sign or fire hydrant, and some park in front of their driveways, which I understand they are legally allowed to do. In doing so, it seems reasonable to be able to squeeze additional cars into these section of the street.

Scott

Scott Somers, City Manager
City of College Park
4500 Knox Road
College Park, Maryland 20740-3390
240-487-3501

From: Bob Ryan
Sent: Monday, October 26, 2015 8:23 AM

To: Fazlul Kabir
Cc: Scott Somers; Patrick L. Wojahn; Denise Mitchell; Jim Miller
Subject: Re: Mineola Rd Parking Survey

Staff will review that today and get back to you.

Bob Ryan

On Oct 26, 2015, at 08:20, Fazlul Kabir <fkabir@collegeparkmd.gov> wrote:

For your reference, this is the data I was referring to. I've identified the overflow parking by red squares.

<CAB1E946457746659B44B16638EC820E.png>

Fazlul Kabir
Council Member, District 1
City of College Park
301- 659 - 6295

From: Fazlul Kabir
Sent: Monday, October 26, 2015 12:49 AM
To: Bob Ryan
Cc: Scott Somers;Patrick L. Wojahn;Denise Mitchell;Jim Miller
Subject: Mineola Rd Parking Survey

Bob,

Thanks so much for doing the parking survey on Mineola Rd. I see this on page 8 of the packet:
http://www.collegeparkmd.gov/document_center/MayorCouncil/Agendas/2015RegularMeeting/102715RMP.pdf

The survey shows that the 5200 block has a total capacity of 30.4 car spaces. On 13, 15, 17 and 20 October evening, the number of cars parked on the block were more than 30.4. (They were 38, 35, 34 and 35 respectively). I was wondering how was it feasible, when the number of cars parked on these days (evening) was more than the capacity? Were the cars parked illegally (close to the stop sign, blocking driveways, near the fire hydrant). Please help me understand.

Thank you.

Fazlul Kabir
Council Member, District 1
City of College Park
301- 659 - 6295

**SURVEY OF PARKING
5100 & 5200 BLOCKS OF MINEOLA ROAD
OCTOBER 9 THRU 22, 2015**

This survey was divided up into three times of the day. The morning, afternoon and evening.

Current conditions:

DATE	6AM-12PM		12PM-5PM		5PM-10PM	
	5100 BLK	5200 BLK	5100 BLK	5200 BLK	5100 BLK	5200 BLK
9-Oct	Not done	not done	not done	not done	15	15
10-Oct	Not done	not done	13	10	15	12
Sunday - not done						
12-Oct	21	21	20	10	17	27
13-Oct	20	22	18	12	29	38
14-Oct	18	24	21	7	22	29
15-Oct	19	22	15	17	27	35
16-Oct	20	22	6	16	18	30
17-Oct	14	22	18	20	22	34
Sunday - not done						
19-Oct	22	24	14	13	not done	not done
20-Oct	20	23	13	13	23	35
21-Oct	20	24	13	9	19	15
22-Oct	18	25	17	10	not done	not done
Daily average	19.2	22.9	15.27273	12.45455	20.7	27
Avg. Total on street	42.1		27.7272		47.7	

1. Totals shown above for each block account for both north and south sides of the street.
2. October 9th data is for the evening only, as the request for this survey was just given that afternoon. Other times shown as "not done" are due to staff shortages and task reassignments.
3. "Avg. total on street" is average number of vehicles on both sides of both blocks during the given time of the day.

Based upon total linear feet of space on the north and south sides of the 5100 and 5200 blocks of Mineola Rd--after subtracting out the driveway entrances, the legal distance of 15-feet on either side of a fire hydrant, the legal distance of 25-feet from the STOP sign, and the legal distance of 35-feet from the intersection--and dividing that space by 21-feet, the minimum width of a marked parking space by County regulation, the following reflects the number of vehicle "spaces" on these two blocks of Mineola Rd at full capacity:

5100 block - south side - 13	5100 block - north side - 11.5	→	Total	24.5
5200 block - south side - 15.7	5200 block - north side - 14.7	→	Total	30.4

For both sides of the street on both blocks combined, parking reaches capacity at 54.9 cars at any given time of day, based upon a 21-foot wide "space" for each vehicle.

MINUTES
Special Session of the College Park City Council
Tuesday, October 6, 2015
Council Chambers
9:37 p.m. – 9:44 p.m.

PRESENT: Mayor Fellows; Councilmembers Kabir, Wojahn, Brennan, Dennis, Stullich, Day, Hew and Mitchell.

ABSENT: None.

ALSO PRESENT: Scott Somers, City Manager; Bill Gardiner, Assistant City Manager; Janeen Miller, City Clerk; Suellen Ferguson, City Attorney; Bob Ryan, Director of Public Services; Terry Schum, Director of Planning; Cole Holocker, Student Liaison; Adler Pruitt, Deputy Student Liaison.

During a regularly scheduled Worksession of the College Park City Council, a motion was made by Councilmember Mitchell and seconded by Councilmember Wojahn to enter into a Special Session to consider a request for permit parking in the 5200 block of Mineola Road. The possibility of this Special Session was listed on the Worksession Agenda. With a vote of 8 – 0 – 0, the Council entered into a Special Session at 9:37 p.m.

ACTION ITEMS

15-G-107 Mayor and Council designation of a permit parking zone for 5200 block of Mineola Road with certain conditions.

Councilmember Kabir said this request is coming from a resident who comes home late at night and can't find parking in front of his house, and sometimes not even on the street, which can make for a dangerous situation. They circulated a petition for residential permit parking from 5203 – 5215 Mineola Road which was not validated. So this is being brought forward from the Council.

Mr. Ryan said the City Code requires permit parking be established on a standard City block. Since this stretch of road is not intersected by another road, it includes both 5100 and 5200 block addresses. For this purpose staff recommends that a standard city block be represented by the 5200 block. He continued that the petition requested a limit of 2 permits per household; in other parts of the City we issue 5 permits per household. The petition also requested that the permit zone be enforced 24/7 which is not generally done elsewhere in the City. He discussed fees associated with permit parking zones and reminded everyone that having permit parking will not guarantee that there will be an available space in front of your house.

A motion was made by Councilmember Kabir and seconded by Councilmember Wojahn to approve a request to define a new permit parking zone as the 5200 block of Mineola Road, with 2 parking permits per house and 24/7 enforcement.

Mr. Holocker says in some way this is a student issue and hopes Council will think about "One College Park" and diversity in housing and "A Smart Place To Live" when they think about this issue.

Councilmember Stullich requested a parking study be conducted and include measurements of how many cars can fit in front of each house on this block.

The details of the visitors' permits will be determined by Council after the Public Hearing. The City Clerk stated that a Public Hearing will be scheduled and residents in the affected area will be notified.

The motion passed 8 – 0 – 0.

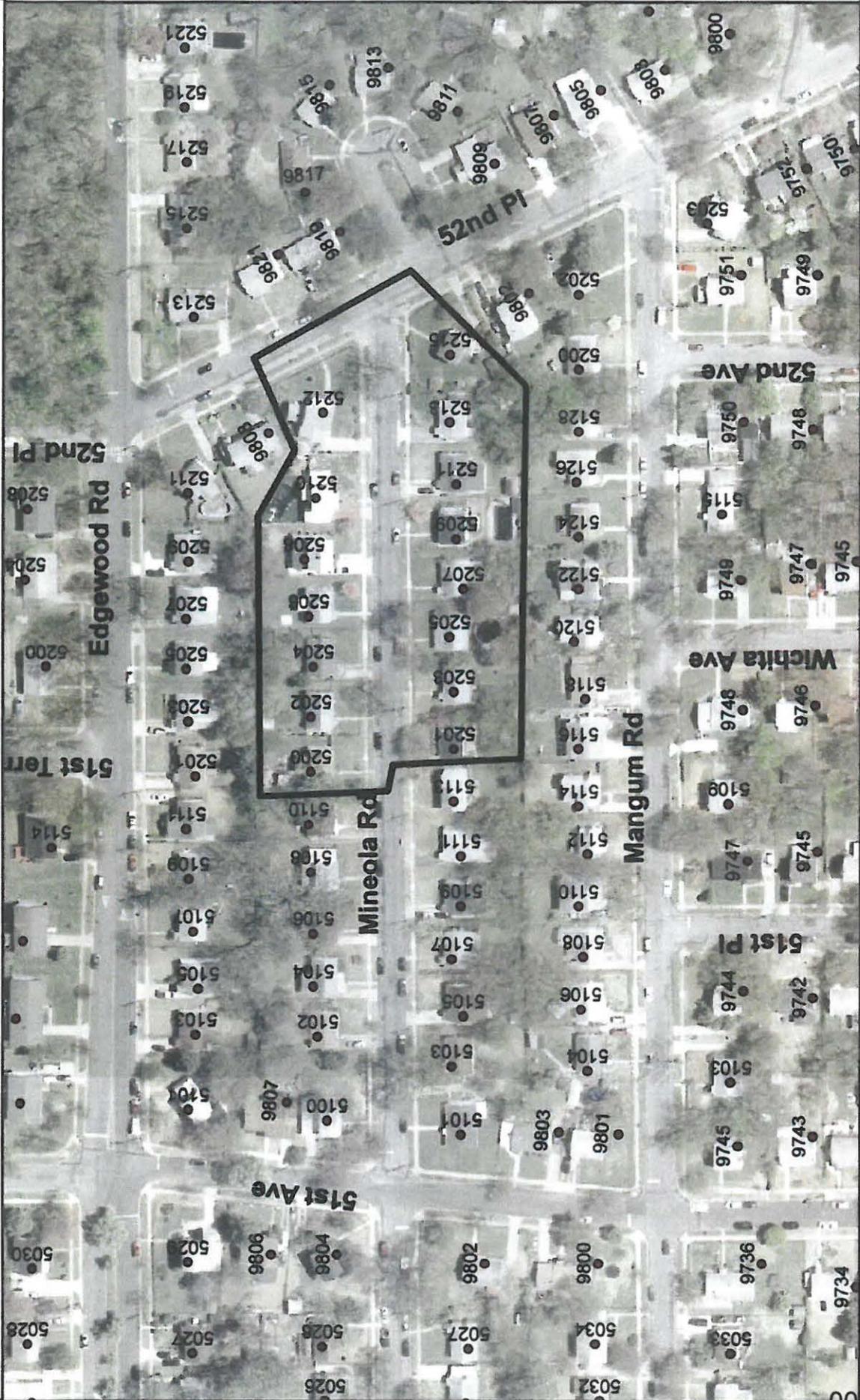
ADJOURN:

A motion was made by Councilmember Stulich and seconded by Councilmember Brennan to adjourn from the Special Session, and with a vote of 8 – 0 – 0, Mayor Fellows adjourned at 9:44 p.m.

Janeen S. Miller, CMC
City Clerk

Date
Approved

5200 Block Mineola Road



By: College Park Engineering
Date: 9-28-15
Source: M-NCPPC GIS

PUBLIC
HEARING:
PERMIT
PARKING
MINEOLA
ROAD



PUBLIC HEARING NOTICE

TO: Residents, Property Owners and/or Agents in the 5100 – 5200
blocks of Mineola Road
Residents of the 9700-9800 blocks of 52nd Place
President, North College Park Citizens Association

FROM: Janeen S. Miller, City Clerk 

DATE: October 8, 2015

RE: Public Hearing on the Proposal to Implement Residential
Permit Restricted Parking in the 5200 block of Mineola Road

The Mayor and Council of the City of College Park will hold a Public Hearing on Tuesday, October 27, 2015 at 7:00 p.m. to take public comment on the possibility of implementing a new Residential Permit Parking Zone in the 5200 block of Mineola Road. This proposed new permit restricted zone would be enforced 24/7, and would allow two (2) parking permits per residence, at the cost of \$10 per year per permit. Guest permits will also involve a fee.

All persons interested shall have an opportunity to be heard.

The Public Hearing will be held in the 2nd floor Council Chambers of City Hall, 4500 Knox Road, College Park. Parking passes will be available from the front window.

If you are unable to appear in person, you may submit written comment prior to the Public Hearing:

In order to be received by the Council as part of the record, the comment must include the specific topic to which it relates and the full name and address of the person submitting the comment. Written comment should be addressed to the Mayor and City Council, and submitted no later than 5:00 p.m. on the day of the meeting to cpmc@collegeparkmd.gov

In accordance with the Americans With Disabilities Act, if you need special assistance, please contact the City Clerk's Office at 240-487-3501 and describe the assistance that is necessary.

If you have any questions, please feel free to contact our office at 240-487-3501.

cc: College Park Mayor and Council

MINUTES
Public Hearing of the College Park City Council
Proposal to Implement Residential Permit Restricted Parking
in the 5200 block of Mineola Road
Tuesday, October 27, 2015
7:00 p.m. – 7:32 p.m.

PRESENT: Mayor Fellows; Councilmembers Kabir, Wojahn, Brennan, Dennis, and Stulich. Councilmember Day arrived at 7:28 p.m. and Councilmember Mitchell arrived at 7:29 p.m.

ABSENT: Councilmember Hew.

ALSO PRESENT: Bill Gardiner, Acting City Manager; Janeen Miller, City Clerk; Suellen Ferguson, City Attorney; Bob Ryan, Director of Public Services; Jim Miller, Parking Enforcement Manager; Cole Holocker, Student Liaison; Adler Pruitt, Deputy Student Liaison.

Mayor Fellows opened the Public Hearing at 7:00 p.m. and invited Mr. Ryan to provide an overview. Mr. Ryan reviewed the results of the parking survey: average number of cars in both the 5100 and 5200 blocks of Mineola Road: morning – 42, midday – 28 and evening – 48. Total capacity is 55 cars on both blocks. People are allowed to park in front of their own driveway. The two blocks seem to be at capacity at certain times. Parking staff is not available to survey after 10 p.m. or on Sundays.

Mayor Fellows invited public comment:

Arelis A. Pérez, 5101 Mineola Road: She is in support of permit parking but believes it should encompass both blocks (5100-5200) of Mineola Road and should cover 10 p.m. to 6 a.m. She parks on the street so that her driveway is available for her guests.

Vickey Bennett, 5103 Mineola Road: She would only support this if it covers both the 5100-5200 blocks of Mineola Road. Otherwise, overflow from the 5200 block would just extend down to the 5100 side.

Davis Zubres, 5210 Mineola Road: One of the main problems is that there are two rental houses; 8 people in one and 6 in the other, and most have cars. The problem is inconsistent: on some days there is no one there.

Eva Choper, 5213 Mineola Road: If this does not pass, what is your solution? Resident owners will get frustrated and leave, turning more homes into rentals, creating a domino effect. What are Councilmembers objecting to?

Brian Choper, 5213 Mineola Road: Residents support this action and need to feel that the Council is on top of these problems. The neighborhood is tired of inaction and delay.

Jose Ventura, 5207 Mineola Road: He has to park in front of his driveway when he comes home late at night because there are no other spaces. At 11:00 p.m. on a recent night, he counted 55 cars.

Daniel Lanterman, 5113 Mineola Road: He thinks the parking situation has improved since the first of the year. He thinks parking is mostly a problem late at night because a couple of homes have additional cars – it is not rentals or metro parking. If parking restrictions are necessary, he recommends that it only be imposed at night.

Christine Nagle, 9506 52nd Avenue: This block should be looked at as one block encompassing both 5100 – 5200, not as separate blocks. She urges Council to act tonight and not delay.

Derrin Sharp, 5106 Mineola Road: He hopes the Council will impose restrictions in the 5100 block of Mineola as well. The majority of time parking has not been an issue but some houses have as many as 8 cars at night.

ADJOURN:

There being no further public comment, Mayor Fellows closed the Public Hearing at 7:32 p.m.

Janeen S. Miller, CMC
City Clerk

Date
Approved

CONSENT AGENDA: A motion was made by Councilmember Mitchell and seconded by Councilmember Stullich to adopt the Consent Agenda, which consisted of the following items:

- 15-G-116 Approval of an application for PY 42 CDBG funding for The Art House in the amount of \$100,000**
- 15-G-117 Approval of an application for PY 42 CDBG funding for Norwich Road in the amount of \$100,000**
- 15-G-119 City participation in a Winter Coat Drive through One Warm Coat and expenditure of \$100.00**
- 15-G-120 City (non-monetary) Sponsorship of the Community Health Fair**

The motion passed 7 – 0 – 0.

ACTION ITEMS:

- 15-G-113 Council Action on Residential Permit Restricted Parking in the 5200 block of Mineola Road**

A motion was made by Councilmember Kabir and seconded by Councilmember Mitchell to approve residential permit restricted parking in the 5200 block of Mineola Road with 2 parking permits per house, 24/7 enforcement, and two visitors permits per house.

There were no audience comments due to the earlier public hearing

Councilmember Wojahn recognizes that there is a parking problem, but said the solution is not so easy. If you restrict parking to two cars per house, the additional cars are just going to move down the street. Handling the problem one block at a time is not the right approach; we need a comprehensive approach.

A motion was made by Councilmember Wojahn and seconded by Councilmember Stullich to table this until November 24 to give us time to look at the entire block and give public notice to the additional residents that would be impacted.

Councilmember Stullich said she is sympathetic to the residents but supports the idea of dealing with the broader area at one time.

Councilmember Kabir said tabling this action is not necessary. We can move forward with the 5200 block tonight and not make the residents wait any longer.

Councilmember Brennan is sympathetic and agrees that a solution is needed, but is concerned about the unintended consequences if we move too quickly without hearing from the people who are not here tonight that would be impacted. He doesn't believe a one-block solution is what is needed.

Councilmember Dennis asked how we will address any unintended spillover to streets in other parts of the neighborhood? Mr. Ryan said it will take 30-60 days to get the signs ordered, installed and then issue the permits. Then there would be a two-week warning period.

Motion to Table:

Aye: Wojahn, Brennan, Stulich

Nay: Kabir, Dennis, Day Mitchell

Motion to table fails 3 – 4 – 0.

Vote on the main motion (Residential Permit Restricted Parking in the 5200 block of Mineola Road, 2 parking permits per house, 2 visitors permits per house, with 24/7 enforcement):

The motion passed 6 – 0 – 1 (Councilmember Wojahn abstained).

15-G-121 Designate a new permit parking zone in the 5100 block of Mineola Road, 3 permits per house, 24/7 enforcement, with 2 visitors permits per house.

A motion was made by Councilmember Kabir and seconded by Councilmember Mitchell to designate a new permit parking zone in the 5100 block of Mineola Road, 3 permits per house, 24/7 enforcement, with 2 visitors permits per house.

Comments from the audience:

Christine Nagle: Asked the Council to move forward on this as quickly as possible.

Councilmember Wojahn said our previous vote leaves us no choice but to move forward quickly and wants to make sure that we provide notice of the Public Hearing to the surrounding streets.

The motion passed 7 – 0 – 0.

15-G-114 Approval of a Letter to the Department of Housing and Community Development on the application by Cruz Development Corporation for state financing for the Branchville Crossing project

A motion was made by Councilmember Dennis and seconded by Councilmember Day to send the attached letter to the Director of Multifamily Housing at the Maryland Department of Housing and Community Development with the City's comments on the application by the Cruz Development Corporation for state financing for the Branchville Crossing Project.

Councilmember Dennis said this application is for federal Low Income Tax Credits and state Rental Housing Funds for a 72-unit, 6-story affordable rental housing building located on Branchville Road opposite the Branchville Volunteer Fire Department. Funding is competitive and the DHCD will consider the comments of the local jurisdiction during the application review process. The letter addresses many concerns expressed by community stakeholders during meetings with the developer.

NOTICE OF OUTCOME

TO: Residents, Property Owners and/or Agents in the 5100 – 5200
blocks of Mineola Road
Residents of the 9700-9800 blocks of 52nd Place
President, North College Park Citizens Association

FROM: Janeen S. Miller, City Clerk

DATE: October 29, 2015

RE: Permit Restricted Parking in the 5200 block of Mineola Road

At the October 27, 2015 City Council Meeting, the Mayor and City Council approved a new Residential Permit Parking Zone in the 5200 block of Mineola Road. This new permit restricted zone is enforceable 24/7, and allows two (2) parking permits per residence, and two (2) guest permits per residence.

Residents of the 5200 block of Mineola Road will be contacted by the Parking Enforcement Division by mid-November regarding the implementation of this new program, including the details about purchasing your parking permits. In the meantime, if you have any questions, you may reach Parking Enforcement at 240-487-3520.

cc: College Park Mayor and Council
Bob Ryan, Director of Public Services
Jim Miller, Parking Enforcement Manager



Parking Enforcement
(240) 487-3520
November 17th, 2015

**Permit Parking Zone 2C
(5200 Blk. Mineola Road)**

**Property Owner/Tenant
5200 Mineola Road
College Park, MD 20740**

Dear Resident:

This letter is to advise you that on October 27th, 2015 the Mayor and Council for the City of College Park approved a new residential permit parking zone for the 5200 block of Mineola Road, hereby restricting parking by residential permit **ONLY** on your street.

Over the course of the next few weeks, and with weather permitting, the City's Public Works Department will begin installing signage along the proposed effected area of your street, which will restrict parking by City permit **ONLY**. Upon completion of this installation, permit parking will be enforced twenty-four (24) hours a day, seven (7) days a week.

In an effort to allow each resident ample opportunity to obtain their parking permits, the Parking Enforcement Division will impose a 14-day grace period following the completion of sign installation.

Each household will be entitled to purchase a maximum of two (2) parking permits for any vehicle(s) belonging to a person who **RESIDES** at your address, and by which is registered through the Maryland Motor Vehicle Administration, unless the property is a rental. The cost of these permits is \$10.00 each, and all permits will be valid through **December 31st, 2016**. Each household will also be entitled to request up to two (2) visitor-passes, at a cost of \$1.00 each, which will also be valid through **December 31st, 2016**. Please be advised that visitor passes may not be used in lieu of a residential parking permit for property owner or tenant vehicles (penalties *may* apply).

If the property is a rental, each resident who applies for a parking permit must submit to the City, and in person ONLY, proof of residency at that property by providing a current signed lease agreement and photo ID, such as a valid driver's license.

Once permit parking is implemented in your area, ALL permits will be valid for a period of one (1) year, beginning January 1st of each calendar year, and expiring on December 31st of the same calendar year period.

PLEASE NOTE:** Any vehicle that is parked on the street in the permit-parking zone following the imposed grace period ***must display a valid permit inside the vehicle, either on the rear view mirror, or on the driver's side of the vehicle's dashboard, so that it is completely visible. There are **NO EXCEPTIONS. ANY VEHICLE FOUND TO BE IN VIOLATION OF THE POSTED RESTRICTIONS FOLLOWING THE COMPLETION OF SIGN INSTALLATION AND THE IMPOSED GRACE PERIOD WILL BE SUBJECT TO A TICKET EVERY 24 HOURS.**

Furthermore, Maryland law prohibits out-of-state vehicles from remaining in the state for a period longer than sixty (60) days, unless you are a member of the military forces on assignment in the Washington Metropolitan area. With that in mind, the City of College Park ***will not*** issue residential parking permits to any out-of-state vehicle(s) unless the owner/operator does one of the following:

- 1.) Register the vehicle in Maryland and purchase Maryland tags/license plates, or;
- 2.) *Purchase a non-resident permit. These are available at the Parking Enforcement Office, located at 4500 Knox Road, for \$31.00. The non-resident permit allows you to operate your vehicle in Maryland and park on public or private property (with permission of the property owner). The non-resident permit expires at the same time as your vehicle's registration, or one (1) year from the date of issuance, whichever occurs first.

PLEASE NOTE:** Any individual applying for the Maryland non-resident permit ***MUST apply in person at City Hall, located at 4500 Knox Road. Vehicle registration and proof of insurance, valid driver's license, and either student ID or a letter from your employer, if on temporary work assignment in the Washington Metropolitan area, are required to complete this process.

To obtain the necessary permits, you must complete the accompanying application form, and return it as soon as possible by mail (if paying by check ONLY), or in person, to the City of College Park, ATTN.: Parking Enforcement, 4500 Knox Road, College Park, MD 20740. For walk-in service, the Parking Enforcement Offices are open Monday through Friday from 8:00 a.m. to 7:00 p.m., and on Saturdays from 1:00 p.m. to 5:00 p.m.

Please keep in mind that this is a new program to your area. We ask your cooperation in helping to make it a smooth and successful transition.

Should you have any questions regarding these matters further, feel free to contact our office at (240) 487-3520.

Sincerely,

Jim Miller, Parking Enforcement Manager
City of College Park, MD

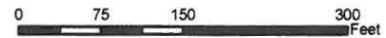
PUBLIC HEARING:

PROPOSAL FOR
PERMIT PARKING
IN THE
5100 BLOCK OF
MINEOLA ROAD

5100 & 5200 Block Mineola Road



By: College Park Engineering
Date :11-20-15
Source: M-NCPPC GIS



005

**SURVEY OF PARKING
5100 & 5200 BLOCKS OF MINEOLA ROAD
OCTOBER 9 THRU 22, 2015**

This survey was divided up into three times of the day. The morning, afternoon and evening.

Current conditions:

DATE	6AM-12PM		12PM-5PM		5PM-10PM	
	5100 BLK	5200 BLK	5100 BLK	5200 BLK	5100 BLK	5200 BLK
9-Oct	Not done	not done	not done	not done	15	15
10-Oct	Not done	not done	13	10	15	12
Sunday - not done						
12-Oct	21	21	20	10	17	27
13-Oct	20	22	18	12	29	38
14-Oct	18	24	21	7	22	29
15-Oct	19	22	15	17	27	35
16-Oct	20	22	6	16	18	30
17-Oct	14	22	18	20	22	34
Sunday - not done						
19-Oct	22	24	14	13	not done	not done
20-Oct	20	23	13	13	23	35
21-Oct	20	24	13	9	19	15
22-Oct	18	25	17	10	not done	not done
Daily average	19.2	22.9	15.27273	12.45455	20.7	27
Avg. Total on street	42.1		27.7272		47.7	

1. Totals shown above for each block account for both north and south sides of the street.
2. October 9th data is for the evening only, as the request for this survey was just given that afternoon. Other times shown as "not done" are due to staff shortages and task reassignments.
3. "Avg. total on street" is average number of vehicles on both sides of both blocks during the given time of the day.

Based upon total linear feet of space on the north and south sides of the 5100 and 5200 blocks of Mineola Rd--after subtracting out the driveway entrances, the legal distance of 15-feet on either side of a fire hydrant, the legal distance of 25-feet from the STOP sign, and the legal distance of 35-feet from the intersection--and dividing that space by 21-feet, the minimum width of a marked parking space by County regulation, the following reflects the number of vehicle "spaces" on these two blocks of Mineola Rd at full capacity:

5100 block - south side - 13	5100 block - north side - 11.5	Total - 24.5
5200 block - south side - 15.7	5200 block - north side - 14.7	Total - 30.4

For both sides of the street on both blocks combined, parking reaches capacity at **54.9 cars** at any given time of day, based upon a 21-foot wide "space" for each vehicle.



PUBLIC HEARING NOTICE

TO: Residents, Property Owners and/or Agents in the 5000 – 5200
blocks of Mineola Road
Residents, Property Owners and/or Agents in the 9700-9800
blocks of 51st Avenue
Residents, Property Owners and/or Agents in the 5000-5200
blocks of Edgewood Road
President, North College Park Citizens Association

FROM: Janeen S. Miller, City Clerk 

DATE: November 3, 2015

RE: Public Hearing on the Proposal to Implement Residential
Permit Restricted Parking in the 5100 block of Mineola Road

The Mayor and Council of the City of College Park will hold a Public Hearing on Tuesday, November 24, 2015 at 7:00 p.m. to take public comment on the possibility of implementing a new Residential Permit Parking Zone in the 5100 block of Mineola Road. This proposed new permit restricted zone would be enforced 24/7, and would allow three (3) parking permits per residence, at the cost of \$10 per year per permit. Guest permits will also involve a fee.

All persons interested shall have an opportunity to be heard.

The Public Hearing will be held in the 2nd floor Council Chambers of City Hall, 4500 Knox Road, College Park. Parking passes will be available from the front window.

If you are unable to appear in person, you may submit written comment prior to the Public Hearing:

In order to be received by the Council as part of the record, the comment must include the specific topic to which it relates and the full name and address of the person submitting the comment. Written comment should be addressed to the Mayor and City Council, and submitted no later than 5:00 p.m. on the day of the meeting to cpmc@collegetparkmd.gov

In accordance with the Americans With Disabilities Act, if you need special assistance, please contact the City Clerk's Office at 240-487-3501 and describe the assistance that is necessary.

If you have any questions, please feel free to contact our office at 240-487-3501.

cc: College Park Mayor and Council
Bob Ryan, Director of Public Services
Jim Miller, Parking Enforcement Manager

MINUTES
Public Hearing of the College Park City Council
Proposal to Implement Residential Permit Restricted Parking
in the 5100 block of Mineola Road
and
Ordinance 15-O-05
Proposed FY 2016 Budget Amendment #1

Tuesday, November 24, 2015
7:00 p.m. – 7:21 p.m.

PRESENT: Mayor Fellows; Councilmembers Kabir, Wojahn, Dennis, Day (arrived 7:17 p.m.), Hew, and Mitchell.

ABSENT: Councilmembers Stullich and Brennan

ALSO PRESENT: Scott Somers, City Manager; Bill Gardiner, Assistant City Manager; Yvette Allen, Assistant City Clerk; Bob Ryan, Director of Public Services; Jim Miller, Parking Enforcement Manager; Steve Groh, Finance Director; Councilmembers-elect Mary Cook and Christine Nagle; Cole Holocker, Student Liaison; Adler Pruitt, Deputy Student Liaison.

**1. PUBLIC HEARING ON PROPOSAL FOR PERMIT PARKING IN THE 5100
BLOCK OF MINEOLA ROAD**

Mayor Fellows opened the Public Hearing at 7:00 p.m. and invited Mr. Ryan to provide an overview. Mr. Ryan stated that the 5100 block of Mineola would be issued three parking permits per household and two visitor passes per household.

Mayor Fellows invited public comment and began by reading two emails received: Brian Choper, who wrote in support of the proposal, and Chris Wilson, who stated that ticket revenues should pay for the permit, not the residents.

Mr. Daniel Lamberton, 5113 Mineola Road: Spoke of the difficulty of parking because of the renters in several houses and the number of cars they have.

Ms. Anne Stebbing, 5202 Mineola Road: Stated that parking during the day is fine, it is evening parking and weekend parking that is difficult. She also discussed the various parties the rental houses have and all of their guests. She also wanted to know why the 5200 block received two parking permits per household, but the 5100 block would receive three parking permits per household if approved?

Ms. Vickey Bennett, 5103 Mineola Road: Opposed the 5200 block permits a month ago and opposes this permit also, however, if the proposal is approved, both blocks should have the same number of permits.

Mr. Derrin Sharp 5106 Mineola Road: Stated that three or more houses have seven cars. Enforcement and penalties need to be consistent. Vehicles with permits need to have registrations showing addresses on Mineola Road.

Ms. Eva Choper, 5213 Mineola: Mrs. Choper's son could not attend the meeting tonight. She read a letter from her son. Her son supports the proposal with the same parking parameters as the 5200 block and also mentioned the extreme congestion on the street.

2. **ORDINANCE 15-O-05**

Mr. Steve Groh, Finance Director stated that our auditors have changed the financial statement treatment of our purchase of prior service credit in the Maryland State Retirement Plan (MSRP) by booking the full amount of the purchase in fiscal year 2015. This change does not affect the financial condition of the City; it is simply an accounting adjustment to the statement of revenues and expenditures to comply with generally accepted accounting principles (GAAP). As the full amount of the purchase was booked in the fiscal year 2015 financial statements, it is not necessary for us to budget \$250,000 each in fiscal years 2016 and later for repayment to the General Fund.

The revised FY2016 budget amendment #1 does not change the -0- use of unassigned reserve. It amends the FY2016 budget to: Eliminate the FY2016 budgeted expenditure of \$250,000 for repayment to the General Fund for the MSRP prior service credit purchase, to provide \$7,000 for University of Maryland program contributions to cover the Council-approved contribution to the IFC tailgates, to provide \$15,000 for the Council-approved rental of voting machines for the November 3rd elections, and to provide \$228,000 in additional funding for the City Hall Expansion (C.I.P. project 041003) to cover design and construction of a new City Hall. The City Hall project funding will ultimately reduce the amount the City has to borrow for a new City Hall.

The ordinance would increase the current unassigned reserve balance from 17.7% to 29.4% of the FY 2016 expenditure budget.

No audience testimony was given.

Mayor Fellows declared the Public Hearing closed at 7:20 p.m.

15-R-28 A City Policy Regarding Fundraising and Funds Held For City-appointed Authorities, Boards, Commissions and Committees, Or For Outside Entities.

The motion passed 7 – 0 – 0.

ACTION ITEMS:

15-G-121 Council Action on Residential Permit Restricted Parking in the 5100 block of Mineola Road

A motion was made by Councilmember Kabir and seconded by Councilmember Mitchell to approve residential permit restricted parking in the 5100 block of Mineola Road with three parking permits per house, 24/7 enforcement, and two visitors permits per house.

Due to the earlier public hearing, no audience comments were taken.

A motion was made by Councilmember Wojahn and seconded by Councilmember Stullich to amend the motion to have a consistent number of permits (3 permits) in both the 5200 and 5100 block of Mineola Road.

Mr. Miller reviewed the same information presented to Council at the October meeting which included results of the parking survey: There are about 30 available parking spaces in the 5200 block and 24 spaces in the 5100 block of Mineola Road. Many homes do have a driveway and parking is permitted in front of the driveway by the owner of the residence. The two blocks seem to be at capacity at certain times. If all parking permits (not including visitor passes) are sold, we would over sell the amount of parking that is feasible and would push parking in to the next block which will potentially cause more parking issues.

There was a discussion between Council and staff regarding vehicle size, parking spot size, how people park, the survey completed by parking enforcement staff, the outcome from the public hearing regarding the 5200 block of Mineola Road, overselling of parking permits, parking spillover to other streets, hours of enforcement and why one block is getting a different number of permits than the other.

Councilmember Wojahn said many houses have three cars and they won't be allowed to park their own cars on the block if we only allow 2 permits per household. The number should be consistent on both blocks.

There was no audience comment on this amendment.

Councilmember Hew wondered if a different number of permits could be issued for houses that have driveways and those that do not. Mr. Ryan said it could be done.

This amendment failed: 1 – 5 - 1 (Kabir, Dennis, Day, Hew and Mitchell opposed; Stullich abstained).

A motion was made by Councilmember Kabir and seconded by Councilmember Mitchell to amend his original motion to issue two parking permits per house, 24/7 enforcement, and two visitor permits per house.

There were no comments from the audience on this amendment.

Councilmember Wojahn commented that the parking permit proposal is going in the wrong direction and the parking issue as a whole needs further study. Many of these residents have more than two cars.

This amendment passed 5 – 2 - 0.

The amended motion passed 6 – 0 – 1 (Councilmember Wojahn abstained).

15-G-132 Approval of City Comments on DSP 1113045 for Greenbelt Station South Core Phase III

A motion was made by Councilmember Wojahn and seconded Councilmember Hew to request the following conditions from the Prince George's County Planning Board for Detailed Site Plan 13045, the South Core of Greenbelt Station, Phase III:

- 1. Prior to certificate approval of the Detailed Site Plan, revise the site plan to relocate the pedestrian overpass to the area shown as Alignment 2 in the City of College Park Pedestrian Overpass Feasibility Study (copy attached).**
 - a. Remove townhomes on lots 34, 35, 40 and 41.**
 - b. Prior to certificate approval of the DSP, delineate a proposed easement area for said overpass location that does not detrimentally affect Greenbelt Station. Dedicate a 50-foot Public Use Easement to accommodate a 12-foot wide trail and 16-foot wide bridge per AASHTO Guidelines.**

If the site plan is revised at or before the Planning Board hearing, accommodation for the pedestrian overpass may be made in the vicinity of the location named above particularly to respond to green space that may be added.

- 2. Prior to certificate approval of the DSP, the applicant shall provide a determination from a certified sound engineer that indicates whether exterior reflective noise from the proposed sound wall will have a perceptible impact to residences in the 5200 block of Huron Street and the 9300 and 9400 block of 51st Avenue in North College Park. If there is such an impact, the applicant shall revise the DSP to include measures such as an absorptive material or coating in order to mitigate reflective noise.**
 - a. The absorptive material or coating shall have a Noise Reduction Coefficient (NRC) of 0.70 or greater.**
 - b. The absorptive material or coating shall be used for the entirety of the west side of the wall facing the railroad tracks.**



NOTICE OF OUTCOME

TO: Residents, Property Owners and/or Agents in the 5000 – 5200
blocks of Mineola Road
Residents, Property Owners and/or Agents in the 9700-9800
blocks of 51st Avenue
Residents, Property Owners and/or Agents in the 5000-5200
blocks of Edgewood Road
President, North College Park Citizens Association

FROM: Janeen S. Miller, City Clerk 

DATE: November 30, 2015

RE: Permit Restricted Parking in the 5100 block of Mineola Road

At the November 24, 2015 City Council Meeting, the Mayor and City Council approved a new Residential Permit Parking Zone in the 5100 block of Mineola Road. This new permit restricted zone is enforceable 24/7, and allows two (2) parking permits per residence, and two (2) guest permits per residence.

Residents of the 5100 block of Mineola Road will be contacted by the Parking Enforcement Division regarding the implementation of this new program, including the details about purchasing your parking permits. In the meantime, if you have any questions, you may reach Parking Enforcement at 240-487-3520.

cc: College Park Mayor and Council
Bob Ryan, Director of Public Services
Jim Miller, Parking Enforcement Manager



Parking Enforcement
(240) 487-3520
December 15th, 2015

**Permit Parking Zone 2C
(5100 Blk. Mineola Road)**

**Property Owner/Tenant
5100 Mineola Road
College Park, MD 20740**

Dear Resident:

This letter is to advise you that on November 24th, 2015 the Mayor and Council for the City of College Park approved a new residential permit parking zone for the 5100 block of Mineola Road, hereby restricting parking by residential permit **ONLY** on your street.

Over the course of the next few weeks, and with weather permitting, the City's Public Works Department will begin installing signage along the proposed effected area of your street, which will restrict parking by City permit **ONLY**. Upon completion of this installation, permit parking will be enforced twenty-four (24) hours a day, seven (7) days a week.

In an effort to allow each resident ample opportunity to obtain their parking permits, the Parking Enforcement Division will impose a 14-day grace period following the completion of sign installation.

Each household will be entitled to purchase a maximum of two (2) parking permits for any vehicle(s) belonging to a person who **RESIDES** at your address, and by which is registered through the Maryland Motor Vehicle Administration to your College Park address, unless the property is a rental. The cost of these permits is \$10.00 each, and all permits will be valid through **December 31st, 2016**. Each household will also be entitled to request up to two (2) visitor-passes, at a cost of \$1.00 each, which will also be valid through **December 31st, 2016**. Please be advised that visitor passes may not be used in lieu of a residential parking permit for property owner or tenant vehicles (penalties ***may*** apply). **If the property is a rental, each resident who applies for a parking permit must submit to the City, and in person ONLY, proof of residency at that property by providing a current signed lease agreement and photo ID, such as a valid driver's license.**

Once permit parking is implemented in your area, ALL permits will be valid for a period of one (1) year, beginning January 1st of each calendar year, and expiring on December 31st of the same calendar year period.

****PLEASE NOTE:*** Any vehicle that is parked on the street in the permit-parking zone following the imposed grace period ***must*** display a valid permit inside the vehicle, either on the rear view mirror, or on the driver's side of the vehicle's dashboard, so that it is completely visible. There are **NO EXCEPTIONS**.

ANY VEHICLE FOUND TO BE IN VIOLATION OF THE POSTED RESTRICTIONS FOLLOWING THE COMPLETION OF SIGN INSTALLATION AND THE IMPOSED GRACE PERIOD WILL BE SUBJECT TO A TICKET EVERY 24 HOURS.

Furthermore, Maryland law prohibits out-of-state vehicles from remaining in the state for a period longer than sixty (60) days, unless you are a member of the military forces on assignment in the Washington Metropolitan area. With that in mind, the City of College Park ***will not*** issue residential parking permits to any out-of-state vehicle(s) unless the owner/operator does one of the following:

- 1.) Register the vehicle in Maryland and purchase Maryland tags/license plates, or;
- 2.) *Purchase a non-resident permit. These are available at the Parking Enforcement Office, located at 4500 Knox Road, for \$31.00. The non-resident permit allows you to operate your vehicle in Maryland and park on public or private property (with permission of the property owner). The non-resident permit expires at the same time as your vehicle's registration, or one (1) year from the date of issuance, whichever occurs first.

****PLEASE NOTE:*** Any individual applying for the Maryland non-resident permit ***MUST*** apply in person at City Hall, located at 4500 Knox Road. Vehicle registration and proof of insurance, valid driver's license, and either student ID or a letter from your employer, if on temporary work assignment in the Washington Metropolitan area, are required to complete this process.

To obtain the necessary permits, you must complete the accompanying application form, and return it as soon as possible by mail (if paying by check ONLY), or in person, to the City of College Park, ATTN.: Parking Enforcement, 4500 Knox Road, College Park, MD 20740. For walk-in service, the Parking Enforcement Offices are open Monday through Friday from 8:00 a.m. to 7:00 p.m., and on Saturdays from 1:00 p.m. to 5:00 p.m.

Please keep in mind that this is a new program to your area. We ask your cooperation in helping to make it a smooth and successful transition.

Should you have any questions regarding these matters further, feel free to contact our office at (240) 487-3520.

Sincerely,

Jim Miller, Parking Enforcement Manager
City of College Park, MD



PERMIT PARKING – PUBLIC COMMENT

TO: Residents in the 5100 – 5200 blocks of Mineola Road

FROM: Janeen S. Miller, City Clerk *JSM*

DATE: February 11, 2016

RE: Your Input Requested – Residential Permit Restricted Parking in the 5100 and 5200 blocks of Mineola Road

Last summer, some neighbors in the 5200 block of Mineola Road petitioned the College Park City Council to impose permit parking because they were having difficulty parking in front of or near their homes. Although their petition failed to meet the requirements established in the City Code for petition-initiated permit parking, the City Council agreed to consider the matter. After two Public Hearings (one for the 5100 block and one for the 5200 block), the City Council adopted permit restricted parking in both the 5100 and 5200 blocks of Mineola Road last fall. The restricted parking zone allows 2 resident parking permits and 2 guest parking permits per residence. The restriction is in effect 24 hours a day 7 days a week.

Since then, the City Council has received input from residents who find the new restrictions overly burdensome. As a result, residents were invited to a meeting on February 3 to discuss the parking restrictions. The residents who attended that meeting were able to come to a consensus on a proposal to, 1) increase the number of residential parking passes from two to three and, 2) maintain 24/7 enforcement, and 3) allow residents to use visitor permits for their cars. While the City can change the number of residential passes, we have since determined that allowing residents to use visitor passes is not allowable per existing City Code.

The City Council wants to provide the residents with the solution that works for them and is considering increasing the number of resident parking permits per residence from 2 to 3. Your input on this proposal is requested.

Please submit your written comments no later than Monday, February 29 in one of two ways:

Email – jsmiller@collegetparkmd.gov (Subject: Mineola Road)

Mail – City Clerk, 4500 Knox Road, College Park, MD 20740

The City Council will also take comments during a public meeting in the Council Chambers of City Hall on Tuesday, March 8, 2016 at 7:30 p.m. In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office at 240-487-3501 and describe the assistance that is necessary.

Thank you. We appreciate your time and your patience as we work together to resolve parking concerns on your street.

cc: College Park Mayor and Council
Bob Ryan, Director of Public Services

6

Exploration of an Arts and Entertainment District



**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**

Prepared By: Bill Gardiner
Assistant City Manager

Meeting Date: March 1, 2016

Presented By: Bill Gardiner

Proposed Consent Agenda: No

Originating Department: Administration, Planning

Issue Before Council: Discuss follow-up information to the presentation by Dr. Sheri Parks regarding an arts district in College Park

Strategic Plan Goal: Goal 3: High Quality Development and Reinvestment (This goal is the closest fit for the promotion of arts and entertainment in the City.)

Background/Justification:

City staff convened a meeting of representatives from the University of Maryland, County Council Members Glaros and Taveras, the County Executive's Office, the Gateway Arts District, and the Maryland State Arts Council. The representatives from the Maryland Arts Council and the County Executive's Office were not able to attend, but the County Executive's Office provided correspondence outlining why the County Executive would oppose an expansion of the Gateway Arts District. Although participants support more arts and entertainment events in the College Park area, many expressed concerns about any expansion or creation of a new designated arts district. Additionally, based on the Gateway Arts District experience, the State incentives offered by the designation have not been as significant a driver of arts and entertainment investment as perhaps envisioned originally. There was some discussion of what structure or entity could be used or created by the University and the City to support an expanded arts capacity in this area. See the attached meeting summary for additional information.

Based on the meeting discussion, an application to expand or create a new arts district would require a significant amount of work, and it would likely be opposed by important local leaders. The amount of work, likelihood of success, and value of the designation does not make this an attractive option.

Fiscal Impact:

No fiscal impact at this time. If the City wishes to attract more arts and entertainment venues, and/or support more events, the City would likely need to budget new funds or reallocate funds and staff time to support these efforts.

Council Options:

The options below could meet the Council's interest of supporting arts and entertainment activities in the City.

- #1: Direct staff to include attracting arts and entertainment venues to the City's business attraction efforts and to report on these efforts as part of the annual economic development report.
- #2: Support a task force composed of representatives from the City, UMD (including The Clarice), the College Park City-University Partnership (CPCUP), the College Park Arts Council, and possibly other local arts-related organizations. The task force would be charged with seeking, writing, and implementing large arts and entertainment-related grants, and/or developing a collaborative plan to expand arts and entertainment programming throughout the City of College Park. The grant applications and plan would be presented to the City Council for consideration.
- #3: Continue the City's current level of support for certain arts and entertainment events.
- #4: Seek designation of a new Maryland Arts and Entertainment District.

Staff Recommendation:

1

Recommended Motion: There is no recommended motion at this time.

Attachments:

1. Meeting Summary of the January 11, 2016 discussion of the Maryland Arts and Entertainment District designation
2. 2016 Arts and Entertainment District Designation Guidelines

Discussion of the Maryland Arts and Entertainment District (AED) Designation

2 pm January 11, 2016

Meeting Summary

Participants: Anne Martens, University of Maryland; Terry Schum, College Park; Micah Watson, Chief of Staff for Council Member Deni Taveras; Aimee Olivo, Chief of Staff for Council Member Dannielle Glaros; Stuart Eisenberg, Executive Director, Hyattsville CDC; Dr. Sheri Parks, University of Maryland; Scott Somers, College Park.

Background to Convening the Meeting

After a brief round of introductions, Sheri Parks provided background information that led to her presentation to the City Council last year and suggestion that the City and the University explore the Maryland Arts and Entertainment District designation. She is an Associate Professor in the College of Arts and Humanities, and the College has numerous arts and cultural events and community outreach programs in the region.

After conversations with former Mayor Fellows and others, Sheri brought the “Thinkathon” to College Park to stimulate conversations about what residents and students envisioned for College Park. Many of the responses touched on the arts. She informally discussed the possibility of an arts district in College Park with some local elected officials and members of the arts community, and the reception was positive. The designation and management structure could create the entity to coordinate arts and entertainment programming and funding for the areas. She presented to the City Council the suggestion that the City explore either the expansion of the Gateway Arts District to include College Park, or the creation of a separate Arts District. The City Council was interested, and staff indicated that they would obtain additional information and report back to Council.

Overview of the Purpose, Incentives, and Management of a Designated AED

Stuart explained that the Maryland Arts and Entertainment District designation was established to promote art and cultural centers and spur economic revitalization in communities. The designation provides real property tax credits for new construction and renovation of buildings that are used for the arts; state income tax forgiveness for Maryland artists who fabricate or sell work in any designated district; and an exemption from the Admission and Amusement Tax for qualifying arts institutions.

The Gateway Arts District [parts of Hyattsville, North Brentwood, Brentwood, and Mount Rainier] was the first district established in the State, and it is also the state’s largest. The

management team has representatives from the four municipalities and is chaired by the District 2 County Council Member (Deni Taveras). Maryland makes a small amount of funding available through grant application (up to \$2,500) for technical assistance with the management of the district. The Gateway municipalities do not provide funding for the District's management. The real property incentives have not been the drivers of the District's development, but the income tax incentives have been helpful in the support of artists' livelihoods. The designation has led to some additional program resources, such as M-NCPPC funding of Gateway CDC programming; a short-lived Arts District branding and identity initiative; and County revitalization project funding for select planned anchor developments. The marketing value of the designation in combination with targeted programming has been a boon for some developers and organizations in facilitating investment and attracting visitors to the area.

IV. Overview of the Application Requirements and Process for Designation

Stuart said that the re-certification process for the Gateway Arts District required the equivalent of two months FTE of work, over four months. This process may have been streamlined since 2011. The application requires considerable benchmarking and documentation of existing arts resources and events, parcel information, availability of government and private support, a management team and plan, and other information. Sheri indicated that the University would be able to assist with the application. The application requires public hearings by the county and municipality, and affirmative recognition by county resolution that approval could negatively impact the county's tax revenue.

V. Discussion of AED fit for the College Park area

Micah Watson said that Council Member Deni Taveras would need to know that an expansion of the district would benefit, and not harm, the Gateway Arts District residents. Micah said that the size and number of municipalities in the Gateway Arts District already makes management a difficult challenge.

Aimee Olivo stated that Council Member Dannielle Glaros is very interested in expanding arts in the area, and asked if there are other actions and incentives that could be provided outside the umbrella of the arts district designation. If a new district were to be considered, she would want Riverdale Park to be part of it.

Stuart Eisenberg felt that the program was not a good fit for College Park and the University. It does not need this particular tool for revitalization, and he is concerned it would likely have a

negative impact on the Gateway Arts District's sustainability if it were expanded or if there were a new district created so close to the existing one.

Sheri Parks said the goals of expanding or creating a new district included fostering greater collaboration, and sharing calendars and cross-promoting events. She is interested in a structure that can participate in grant applications and programming for the arts. Her conversations with some leaders had received positive responses. Anne Martens stated that if the County Executive is opposed to the idea then the University is not going to push for designation.

Brad Frome was not able to attend the meeting, but he provided an email that was shared with the group. He stated that the County Executive's office is concerned about an expanded or new arts district in College Park, and would be opposed to it. He feels that an expansion would negatively impact the Gateway Arts District, and it is important that the areas surrounding the University remain strong.

VI. Next Steps and Options

The group discussed possible steps to take that would increase arts and cultural events in College Park but would not involve pursuing designation of a new or expanded arts district. Sheri indicated that it would help to have a formal relationship with College Park and an organization that could promote the arts. Terry Schum suggested that the College Park City-University Partnership may be able to fulfill that role. A meeting summary would be provided to the City Council for its consideration, and the group would re-convene to further explore avenues supported by the City Council.

MARYLAND STATE ARTS COUNCIL

ARTS AND ENTERTAINMENT DISTRICTS - DESIGNATION GUIDELINES AND APPLICATION

DEADLINES:

APRIL 1, 2015 & OCTOBER 1, 2015





Individuals who do not use conventional print may contact the Maryland State Arts Council to obtain this publication in an alternate format. 410-767-6555 or msac@msac.org



**For individuals who are deaf or hard-of-hearing.
TTY: Maryland Relay 1-800-735-2258 or 711**

**This publication is available as a PDF file on the MSAC Website:
www.msac.org.**

Those receiving State designation as an Arts and Entertainment District must comply with Section 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act of 1990, which states that no otherwise qualified person shall, solely by reason of his or her handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination related to the Arts and Entertainment District.

NOTE: THE PURPOSE OF THE ARTS AND ENTERTAINMENT DISTRICTS (A&E) GUIDELINES IS TO PROVIDE JURISDICTIONS THAT ARE APPLYING FOR ARTS AND ENTERTAINMENT DISTRICT DESIGNATION WITH SPECIFIC INFORMATION ABOUT THE APPLICATION PROCEDURE IN ORDER TO FACILITATE THE APPLICATION PROCESS. THE A&E GUIDELINES SHOULD NOT BE CONSIDERED A SUBSTITUTE FOR THE ARTS AND ENTERTAINMENT DISTRICTS STATUTE AND REGULATIONS.

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MARYLAND STATE ARTS COUNCIL

175 W. Ostend Street, Suite E
Baltimore, MD 21230
Voice: 410-767-6555
Fax: 410-333-1062

TTY: Maryland Relay 1-800-735-2258 or 711
Email: msac@msac.org
Website: www.msac.org
Office Hours: Monday through Friday, 8:00 AM – 5:00 PM

**An agency of the Maryland Department of Business and Economic Development
Division of Tourism, Film and the Arts**

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Lora Bottinelli, *Secretary-Treasurer*, Wicomico County

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INTRODUCTION

What is an Arts and Entertainment District?

An Arts and Entertainment district has been defined by Americans for the Arts as a “well-recognized, labeled, mixed-use area of the city in which a high concentration of arts and cultural facilities serve as the anchor attraction.” Nationally they can be found in cities and towns of all sizes – each one is uniquely reflecting a local mission, history, and cultural development. Some districts succeed with thoughtful landscaping and signage, while others are involved in the renovation of existing buildings and attracting complimentary businesses. Many are found in downtown areas, but they can thrive in suburban, rural, and neighborhood locations as well. **The components of a successful arts and entertainment district are its location, management, content and funding.**

Arts and Entertainment Districts in Maryland

Maryland is one of the first states in the country to develop Arts and Entertainment Districts on a statewide basis. The benefits offered to designated districts include property tax credits for new construction or renovation of certain buildings that create live-work space for artists and/or space for arts and entertainment enterprises, an income tax subtraction modification for income derived from artistic work executed and sold by “qualifying residing artists” within the districts, and an exemption from the Admissions and Amusement tax levied by an “arts and entertainment enterprise” or “qualifying residing artist” in a district. Arts and Entertainment Districts will further the goals of Smart Growth by locating within a Priority Funding Area and by carefully coordinating with local plans and policies for economic development.

The State’s Goal is to develop, promote and support diverse artistic and cultural centers in communities throughout Maryland that preserve a sense of place, provide unique local experiences and spur economic revitalization and neighborhood pride. Strategies include:

- Create accessible, unique, arts destinations
- Leverage the State’s regional identities, natural resources and heritage
- Supply opportunities for dynamic and participatory arts experiences
- Give artists – visual, literary, performing and folk the opportunity to live, work and create an economically prosperous future
- Invest in the power of place

ARTS AND ENTERTAINMENT DISTRICTS GUIDELINES

ELIGIBILITY

A. Who Can Apply

County Applicants: A county may apply for designation of an area within its corporate or political boundaries as an arts and entertainment district. If all or any portion of the area is within a municipal corporation, the governing body of the municipal corporation must consent. The county shall state in its application that, if the district is designated, it will offer a property tax credit and exemption from the admissions and amusements tax. Written consent from the municipal corporation must be obtained before submitting the application, and the consent document should be included as part of the application.

Municipal Applicants: A municipal corporation may apply for designation of an area if, before it applies, the municipal corporation:

- Obtains acknowledgement in the form of a letter or resolution from the county in which it is located that the income tax subtraction modification to be offered in the district may affect the county's income. The county's acknowledgement must be included in the application.
- Obtains a statement from the county as to whether, if the district is designated, the county will offer a property tax credit and the exemption from the admissions and amusement tax.
- The municipal corporation shall state in its consent, if the district is designated, what property tax credits it will offer and acknowledge the exemption from the admissions and amusement tax, and the income tax subtraction modification.
- Written consent shall be in the form required by local law or the governing body of the municipal corporation, or both. This is generally a Resolution.

Note: Two or more political subdivisions may jointly apply if the proposed area is within each of their common boundaries.

B. Pre-Application Requirement

Intent to Apply: Prospective applicants **must** submit the Intent to Apply form (page 9) to the Maryland State Arts Council (MSAC). Once this form has been received, MSAC staff will work with members of the prospective district to arrange a tour of the proposed Arts and Entertainment District and a meeting with key personnel. The tour and meeting serve the interests of applicants by enabling MSAC staff to provide appropriate guidance and assistance before the application deadline.

Intent to Apply Deadlines: 5:00pm February 1, 2015 for April 1, 2015 Deadline
 5:00pm August 1, 2015 for October 1, 2015 Deadline

CONTACT INFORMATION: Pamela Dunne, 410-767-6484 or pdunne@msac.org.

IMPORTANT NOTE: This meeting in no way implies or guarantees that the application for designation as an Arts and Entertainment District will be considered complete or eligible, or that the designation as an Arts and Entertainment District will be granted.

C. Eligibility/Criteria

To be eligible, the applicant should be able to document a threshold level of existing arts and cultural assets such as those listed below:

- High concentration of artistic, cultural or entertainment enterprises
- Well established anchor attraction
- Number of signature events and/or festivals
- Number of seasonal events and entertainment
- Boundary overlap with other revitalization designations (i.e. – Maryland Main Street, Heritage Area)
- Potential for affordable housing (rental or purchase), studio and performance space; transportation /walking plans for the proposed district
- Availability of local government and private redevelopment resources
- Incentives capable of increasing residents/business
- Measurable goals and objectives specifically for arts and entertainment
- Strong leadership/management team and plan
- Defined management budget with associated income and expenses
- Professional paid personnel dedicated in total or in part to the A&E District operations and programming

D. Application Deadline: April 1, 2015 and October 1, 2015

E. Application Requirements: All applications and cover sheets must be typed. The application must be complete, meet all stated requirements and be properly signed by the chief elected officer or officers in the case of a joint application, or, if none, by the governing body of each of the political subdivisions. An application signed by the chief elected officer shall include a written expression of sentiment of the local elected governing body or bodies regarding the filing of an application for designation. This may be in the form of a letter or a resolution at the discretion of the local jurisdiction.

Applications must be received (not postmarked) before 5:00 PM on the application deadline listed in section D above. Eight (8) complete, signed copies* of each application and a disk or flash drive containing a complete digital version must be delivered to:

Pamela Dunne
Program Director
Maryland State Arts Council
175 W. Ostend Street, Suite E
Baltimore, MD 21230

*Please note materials will not be returned.

F. Review Process

Staff Review: Applications will initially be reviewed for completion and adherence to regulations. An application must be complete to move forward in the review process.

Committee Review: An internal review committee consisting of staff members from the Department of Business and Economic Development, the Department of Housing and Community Development, the Forum for Rural Maryland, Department of Transportation and the Department of Planning will review the applications and forward recommendations to the Secretary of Business and Economic Development.

Secretary Review and Approval: Within sixty (60) days after a submission date, the Secretary may designate one or more arts and entertainment districts for a designation period of up to ten (10) years from among the applications submitted. The Secretary will notify all applicants of their status in writing within the 60 days. No more than one designation per county per calendar year may be selected. No more than six (6) designations per calendar may be made.

All decisions made by the Secretary are final.

The Secretary shall give the Comptroller of the Treasury notice of the establishment of an arts and entertainment district on or before July 1 before the effective date of the district's establishment. The income tax subtraction modification is applicable to the taxable years beginning January 1 after the July 1 deadline.

IMPORTANT NOTE: Submission of an application in no way implies or guarantees that the application for designation as an Arts and Entertainment District will be granted.

7

Resolution Welcoming Syrian Refugees

**A RESOLUTION OF THE MAYOR AND COUNCIL
OF THE CITY OF COLLEGE PARK, MARYLAND
WELCOMING REFUGEES**

WHEREAS, the City College Park has a long history of welcoming immigrants and building an open, caring, and inclusive community that celebrates its diversity, welcomes the vulnerable and disadvantaged, and embraces humanitarian efforts; and

WHEREAS, the City of College Park is comprised of residents, and the descendants of families, from all parts of the world who speak many languages and represent various cultures; and

WHEREAS, the conflict in Syria has presented one of the worst refugee crises since World War II, with more than seven million Syrians displaced by war; and

WHEREAS, many of the refugees referred to the United States for resettlement are the most vulnerable, including survivors of torture, women heads of household, children, and people with special medical needs; and

WHEREAS, President Barack Obama has committed to accepting 10,000 Syrian refugees within the next year; and

WHEREAS, those wishing to come to the United States apply through the United Nations and are subject to an extremely rigorous and multi-layered security screening program by a number of U.S. law enforcement and security agencies; and

WHEREAS, the intensive background checks required of refugees to the United States can take as long as 24 months to complete; and

WHEREAS, since 9/11, more than 750,000 refugees have been resettled in the United States and not one has been convicted of plotting a terrorist attack in the U.S.; and

WHEREAS, we share the view of many national security experts that failing to help refugees resettle quickly is a factor that can increase risks for Americans around the world; and

WHEREAS, opening our doors to those who are fleeing violence does not endanger our safety; but rather shows our hope and compassion; and

WHEREAS, Syrian refugees should to be treated with the dignity, care, respect, and compassion that every person deserves; and

NOW, THEREFORE, BE IT RESOLVED, that the City of College Park, Maryland hereby affirms its duty and willingness to serve as a place of sanctuary and refuge for refugees from

around the world and to welcome Syrians who are approved as refugees, consistent with the core values of our community.

AND, BE IT FURTHER RESOLVED, that the City of College Park will work with city departments, other levels of government, local businesses, non-governmental organizations, and residents to identify ways in which the community can provide support for refugees relocating to the College Park area.

ADOPTED by the Mayor and Council of the City of College Park, Maryland this _____ day of March, 2016.

WITNESS:

CITY OF COLLEGE PARK, MD

Janeen S. Miller, City Clerk

Patrick L. Wojahn, Mayor

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:**

Suellen M. Ferguson, City Attorney

8

UMD Bitcamp Hackathon



**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**

Prepared By: Mayor Patrick Wojahn

Meeting Date: March 1, 2016

Presented By: Mayor Patrick Wojahn

Proposed Consent Agenda:

Originating Department: Mayor

Issue Before Council: Discussion of Participation in the Bitcamp event April 6-8, 2016 on the University of Maryland campus

Strategic Plan Goal: #6 - Excellent Services

Background/Justification:

The Bitcamp Hackathon is an annual event at the University of Maryland in which teams of students have 36 hours to develop a software application (or "app") in response to certain challenges put forth by different companies and non-profit organizations. Mayor Wojahn recently approached the organizers of the event to see if there is a way that College Park could participate. The organizers described the event as a potential opportunity for students to submit, and for the City to judge, potential apps that could benefit College Park residents. The City would only need to offer a prize to the team that creates an app that serves College Park residents. The teams at the hackathon can develop apps to any of the competitions taking place at the event, and would be able to submit an app to be judged by representatives of the city.

If the Council decides to participate, the Council or staff would then have to: 1) decide what the prize would be for the best app developed to serve College Park residents; 2) decide what the criteria would be in judging the apps submitted; and 3) decide who will be on the team to judge the apps submitted. The event is scheduled for April 8-10, and the organizers will submit proposals from the team who indicate that they are entering the College Park contest. More information about the hackathon is available at <http://bitca.mp>.

Fiscal Impact:

The fiscal impact depends on what the city decides might be offered as a prize to the winning entry. Some suggestions could include a free month parking for participants at the city garage or a \$5,000 stipend to fund start-up costs for the app to be developed and further disseminated.

Council Options:

- #1: Approve participation of the city in the Bitcamp event and authorize staff to explore options for what prizes might be offered, develop criteria for judging app submissions, and put together a team of judges.
- #2: Approve participation in the Bitcamp event and establish a committee to decide these issues further.
- #3: Do nothing further at this time.

Staff Recommendation:

N/A

Recommended Motion:

I move that the Council authorize staff to proceed with participation in the Bitcamp event on April 6-8 and to determine and provide the information necessary to participate to the event organizers.

Attachments:



bitcamp

April 10-12, 2015

Post-Event Report

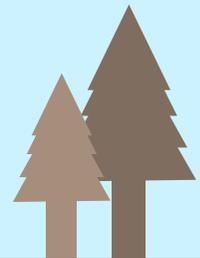


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15. Budget

Executive Summary

Bitcamp 2015 was a 36-hour student hackathon held April 10-12, 2015, in Cole Field House at the University of Maryland. The theme of our hackathon encouraged 1,100 participants (“Bitcampers”) from universities across the country to “imagine tomorrow” and build what they envision the future will hold.

Teams of programmers, designers and engineers collaborated on original hardware or software “hacks.” The weekend’s expo showcased more than 160 projects, which included a personal safety app for Pebble, facial recognition with Twitter data aggregation, a stock prediction platform and a language immersion system built using Google Cardboard, among others. The full list of hacks created at Bitcamp can be found at <http://bitcamp15.challengepost.com/submissions>.

Bitcamp launched in 2014, following the first-place finish of the University of Maryland’s Terrapin Hackers team during the Fall 2013 Major League Hacking Season. Our founders aimed to shift the focus of collegiate hackathons away from competition and place a greater emphasis on discovery and exploration.

This year, we introduced Bitcamp Trails, which were optional themed paths for hackers to travel. These fully immersive experiences included hands-on workshops, objectives and access to mentors.

We also brought back Colorwar, a design competition. Before the hackathon, students submitted designs for consideration on Twitter, and the top five participants earned a spot in a final speed-drawing challenge.

We look forward to improving the Bitcamp experience with the lessons we learned from our first two years of organizing Bitcamp. We plan to maintain our size at about 1,000 participants and to continue improving the quality of the Bitcamp experience for both students and sponsors.

Quick Statistics

1,100

Bitcampers

21

Bitcamp organizers

100

Student Volunteers

46%

Percentage of first-time hackers

161

Hacks submitted to ChallengePost

\$197,899

Dollars raised



Organizers

Director

Jose Zamora
Jeremy Griffith

Logistics

Zack Siegel
Colin King
Chase Brignac

Sponsorship

Tochi Eni-Kalu
Geena Gao

Event Planning

Kunal Sharma

Marketing

Alex Jerome
Anthony Valle

Design

Gira Patel

Developer

Anthony Castrio

Press

Jenny Hottle

IT

Jonny Davis

Hardware

Sean Bae

Travel

Zach Jiroun
Yoonshik Hong

Dining

Max Burns

Volunteering

Shyam Patel

Advisors

Mackenzie Burnett
Jeff Hilnbrand

2015 Sponsors

Bloomberg



Booz | Allen | Hamilton



IBM Design



The Washington Post



accenture



BookHolders

BRAVE™



DEALERON

MapDynamics



MetaMind

namecheap



pebble



UBER



ChallengePost

CroShell



DELTA



JAVAZEN COFFEE BLEND



LIMIDAX

LOCASTRO DESIGN LLC

Neelbauer Law LLC

Readybox



Marketing + Branding

When we started Bitcamp in 2014, we knew we were competing for attention against popular, well-established hackathons such as MHacks and PennApps. We set out to brand Bitcamp as a welcoming space for first-time hackers and seasoned hackers alike.

Following the success of the inaugural Bitcamp, which attracted about 750 students, we expected similar interest in 2015. We reached about 1,000 registrations in about 24 hours and hit 2,500 in total.

Visual Identity

We maintained our visual identity and branding from last year. Bitcamp has a warm, comfortable brand that isn't aggressive, intimidating or too "tech-y." Our primary ideogram consists of two crossing logs with a fire above, resembling a campfire. The fire is coarsely pixelated to represent the technology aspect of a hackathon.

We created a [style guide](#) this year to build upon our branding and to maintain consistency.

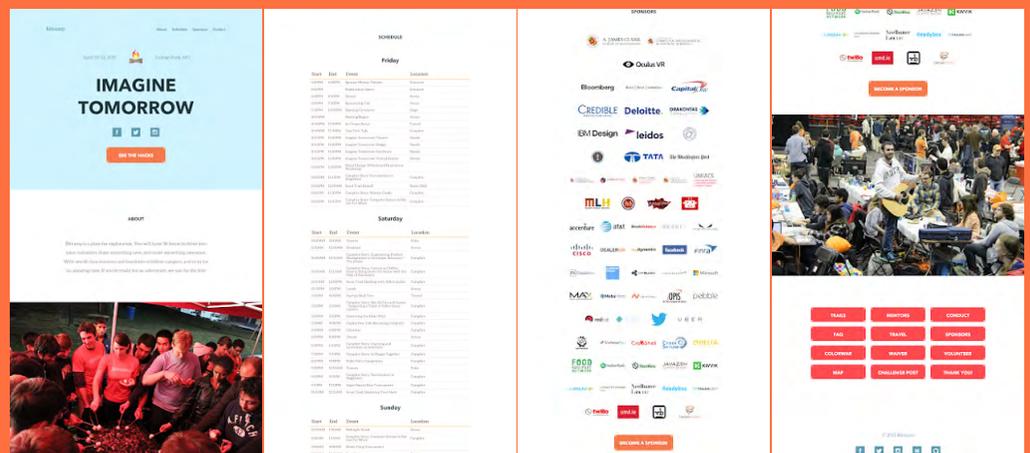
Website

Our website was designed by Jeff Hilnbrand and implemented by Hilnbrand, Anthony Castro, Jackson Geller and Alex Jerome. Notable features included a strong, changeable call-to-action at the top, a grid-based sponsor section and schedule of events. Modular pages had the same base layout, making it easy to expand the website as needed.

Website 1.0



Website 2.0



Social Media

Our social media has seen significant increases over the past year. Our Facebook likes more than doubled, going from 713 to 1433 by the end of Bitcamp 2015, and Twitter had similar results.

We also implemented a puzzle similar to HackMIT `14's Puzzle. We released the link on Facebook and Twitter in the form of a riddle on Pi Day at 3/14/15 1:59:27. A Twitter bot gave participants a clue when they tweeted the right hashtag. The puzzle ended up being seemingly more difficult for participants than we had anticipated; in total, only two people completed it. We gave both of them a 3D-printed Bitcamp fire made by Brent Potter.

You can see the solutions to our puzzle [here](#).

Registration

We used Typeform for registration, which was aesthetically pleasing and had great accessibility options. We used our color palette, sticking to a white background and Bitcamp Orange text.

We also had a registration release video. The video, [on Facebook](#), had more than 4,300 views. It also had a strong Facebook call to action that said “sign up” at the end of the video and directed viewers to our registration page. We also had a Facebook event page that served as a good social forum along with our “Bitcampers” Facebook Group.

Swag

We went with the same style shirts and bags as last year but switched to a dark aqua and sky blue color scheme. This year's sticker was a transparent version of our Bitcamp logo.



bitcamp

Hackcon

Several organizers attended **Hackcon** in February. Hackcon is a conference for hackathon organizers, hosted by Major League Hacking. Hilnbrand and Jerome gave a talk on marketing, and Shariq Hashme, a Bitcamp founder and veteran hacker, gave a talk that turned into an interview.

Hackcon was a great opportunity to network with hackathon organizers from across the country and share ideas about improving our events. Several of our organizers are traveling to San Francisco in July 2015 to attend Hackcon III.

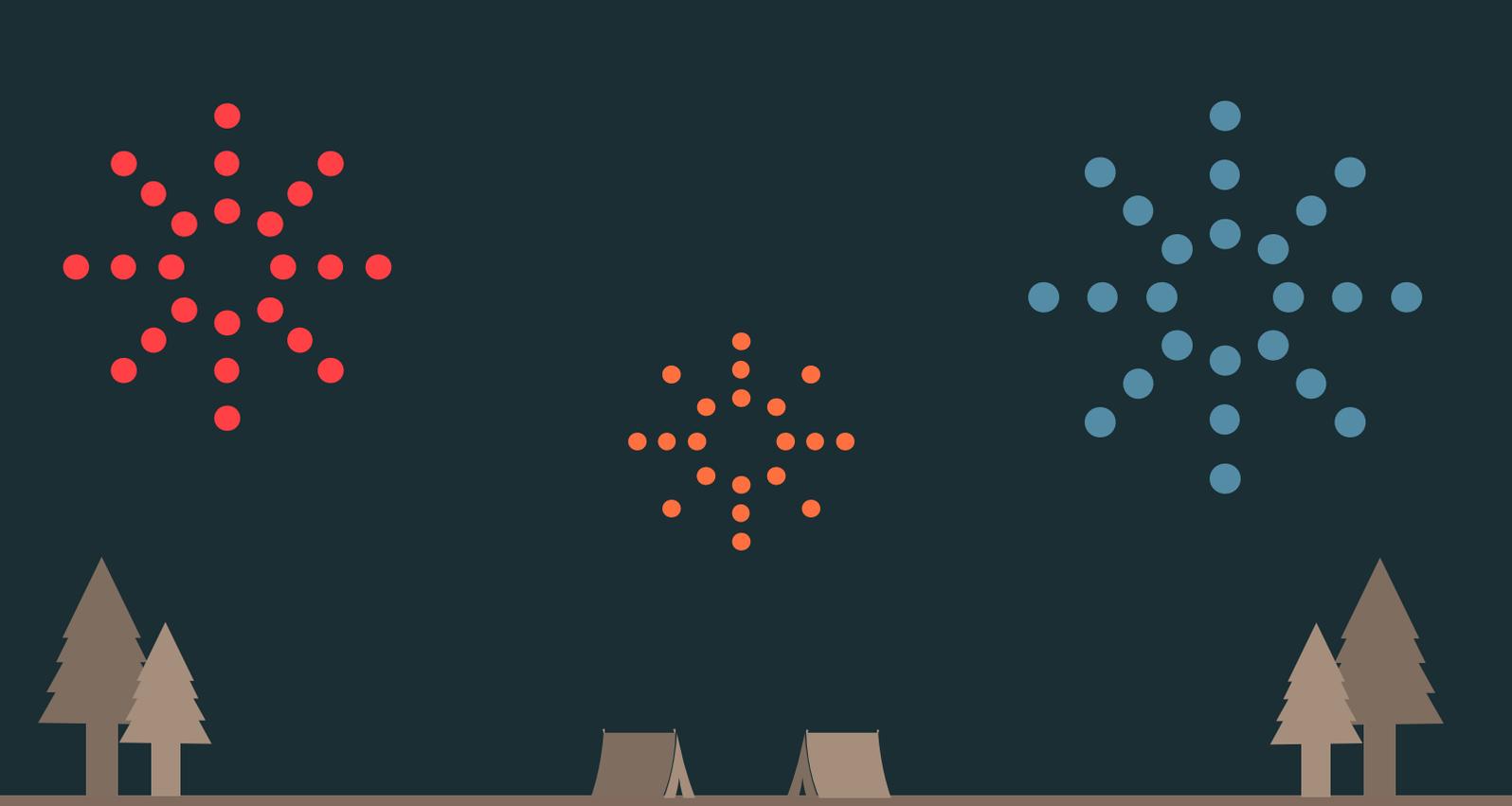


Travel + Student Outreach

We ran into several cases where people thought that signing up for updates was the same as actually registering for the hackathon. Next year, we need to make sure that we're clear about what's happening at every step of the registration process.

Handling reimbursement requests was a little hectic because we didn't have a strong system in place. Bitcampers were emailing our travel account with pictures or screenshots of their itineraries. For next year, we will have a form where people can attach these documents.

Our biggest takeaway for Bitcamp 2016 is to ensure clear communication with hackers at all times.



Audio/Visual + Power

RCI Systems in Beltsville, Maryland, provided the audio/visual services. RCI provided labor for setup and teardown, as well as on-call support. For the most part, AV remained unchanged between Bitcamp 2014 and Bitcamp 2015, except this year we used a larger main event screen and a higher lumen projector. These enhancements provided much clearer graphics for a heavily used screen.

To highlight the general setup, we used a professional Shure wireless microphone setup, which included handheld and lavalier microphones, a horizontal loudspeaker array system and a full event display system.

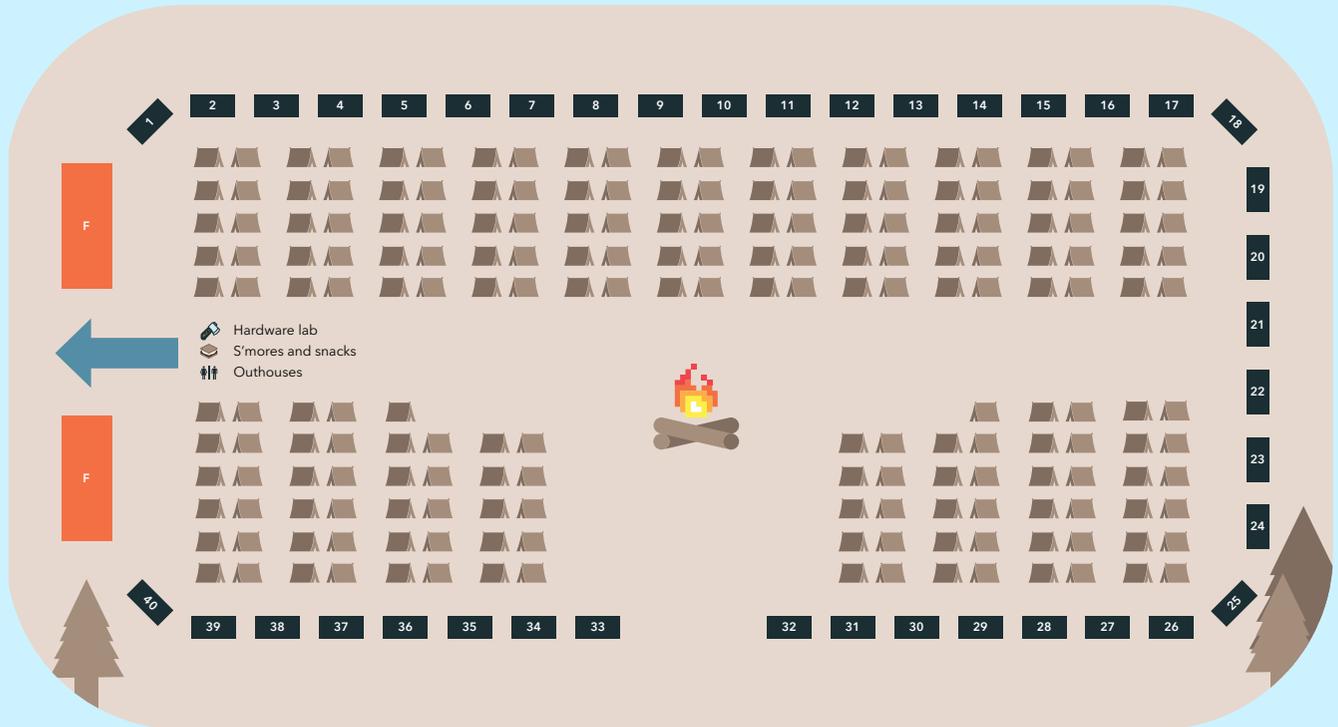
In an effort to increase power capacity this year, we rented a higher capacity generator and general power distribution from Aggreko. Unfortunately, we experienced some issues with power access and had to purchase of 150+ power strips. The incoming leadership team will be tasked with forming a dedicated facilities team that will focus on reaching out to more vendors for power services.

Our choice of venue makes providing power for Bitcamp very difficult. A hackathon is a unique kind of event that commands a great number of needed electrical receptacles. As a result, vendors have had a difficult time fulfilling our electrical needs. An expanded facilities team will enable Bitcamp to finally achieve a flawless power plan.

Venue Layout

bitcamp

April 10-12, 2015



MAP INDEX

F Food	11 EasyDynamics	22 National Security Agency	33 IBM Design
1 Tata	12 AppCow	23 OPIS	34 IBM BlueMix
2 AT&T	13 Crabshell	24 Finra	35 Brave UX
3 BookHolders	14 Limidax	25 FiscalNote	36 Deloitte
4 Cipher Tech Solutions	15 VentureBoard	26 Red Hat	37 Twitter
5 Cisco	16 Javazen	27 MetaMind	38 Accenture
6 DealerOn	17 Project Delta	28 Microsoft	39 Goldman Sachs
7 Booz Allen Hamilton	18 ReadyBox	29 Bloomberg	40 Leidos
8 Capital One Labs	19 VentureStorm	30 Pebble	
9 Washington Post	20 Cyber Skyline, Kivvik	31 Neelbauer Law	
10 Drakontas	21 Laboratory for Telecommunication Sciences	32 Oculus	

Event Activities

Hacking is the main activity, but we know that it's not easy to stare at a computer screen for 36 hours straight. We held a series of side events and smaller activities to encourage Bitcampers to take a short break from their projects and recharge.



Trails

This year we introduced trails, optional themed event maps that participants could follow throughout the weekend. The full immersive experiences, described in further detail below, included hands-on workshops, objectives and access to trail specific mentors.

Venture Trail

Powered by the University of Maryland's Academy for Innovation and Entrepreneurship and the Dingman Center for Entrepreneurship, this trail encouraged Bitcampers to approach their hacks from an entrepreneurial point of view. The trail included a tour of Startup Shell, a perfect pitch workshop, and closed with an awesome pitching contest. Judges for the pitch contest included Adam VanWagner, a community and venture programs coordinator at the Dingman Center, and Thomas Alford, a data-driven entrepreneur.

Survival Trail

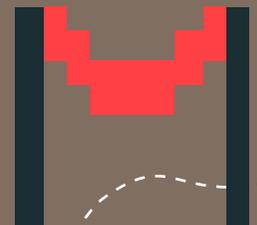
This trail tested Bitcampers' resourcefulness across a range of subjects. In partnership with [HackerRank](#), we hosted three coding competitions. Bitcampers could test their skills in both general and gaming algorithms.

Scout Trail

Scout Trail was the trail for first-time hackers. Whether or not a participant had ever seen or written code before, the tutorials, challenges, and mentoring aimed to help him or her get started hacking so he or she could build and submit a project. We covered the basics of HTML and CSS, setting up the backend of a website with Ruby and Sinatra, and using APIs to connect other services to one's app. About 80 participants joined us for the tutorials, and more followed along with the online versions of the tutorials.

Social Impact Trail

The Social Impact Trail brought problem statements, aimed at creating social good, to Bitcamp for the first time. Project Delta, a UMD startup, hosted the event and partnered with numerous organizations, including the Peace Corps, the National Institute of Health, Techchange and MilkExpress to release real world problems that hackers could solve. Many of the projects that started at Bitcamp were continued afterwards and are on track to be deployed by the end of the year.



Campfire stories + tech talks

We had two kinds of talk sessions throughout the weekend. Campfire stories were informal talks, about 10-15 minutes long, where mentors and other individuals were encouraged to share an entertaining, funny and/or useful story for hackers. Attendees were encouraged to engage in discussion. Tech talks were longer, more formal presentations given by sponsors.

These talks took place around the campfire and in the center of the hacking space, but we're looking to change this location next year to give hackers and speakers more space for discussion.

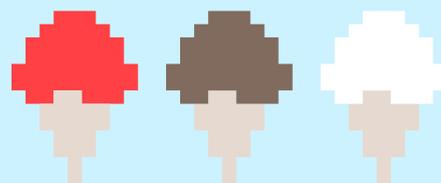
#COLORWAR

For the second time, we held #COLORWAR, a design battle between five Bitcampers selected through a Twitter contest held before the event. The contestants were given a series of design challenges and had limited time to complete them. Many Bitcampers crowded around the contestants as the rounds progressed until a panel of judges determined a winner.

<http://bitca.mp/colorwar>

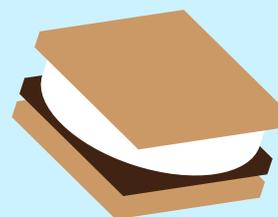
Ice cream social

A social held at the start of hacking Friday night gave Bitcampers a chance to mingle, form teams and share ideas over ice cream.



S'mores

What camping experience would be complete without s'mores? Outside Cole Field House, we had a s'mores station where Bitcampers could grill their own s'mores Friday and Saturday nights.



Super smash bros. tournament

Dozens of Bitcampers took a break from hacking to participate in or watch our Saturday night tournament.

Expo

After hacking ended on Sunday, we opened Cole Field House to the public so friends, family members and other guests could see the 161 projects that Bitcampers created over the weekend.



bitcamp

April 10-12, 2015 bitca.mp

Schedule

Friday, April 10

Start	End	Event
4 p.m.	6 p.m.	Sponsor + Mentor check-in
6 p.m.		Registration opens
6:30 p.m.	8:30 p.m.	Dinner
8 p.m.	9:30 p.m.	Sponsorship Fair
9:30 p.m.	10 p.m.	Opening Ceremony
10 p.m.		Hacking begins
10 p.m.	11 p.m.	Ice cream social
10 p.m.	11:30 p.m.	Tata tech talk
10:15 p.m.	11 p.m.	Imagine Tomorrow Sessions (Finance, Design, Hardware, VR)
11 p.m.	12 a.m.	Social Change Whiteboard Brainstorm Session
11 p.m.	12 a.m.	Scout Trail kickoff
11:30 p.m.	11:45 p.m.	Campfire Story: Computer Science is Not Just For Work

Saturday, April 11

Start	End	Event
12 a.m.	3 a.m.	S'mores
8:30 a.m.	10 a.m.	Breakfast
10 a.m.	10:15 a.m.	Campfire Story: Engineering, Product Management or Developer Advocacy? Yes, please.
11 a.m.	11:15 a.m.	Campfire Story: Casinos vs C0d3rs - How to Bring Down the House with the Help of Simulation
11:15 a.m.	12 p.m.	Scout Trail: Hacking with APIs (umd.io)
12:30 p.m.	2 p.m.	Lunch
2 p.m.	4 p.m.	Startup Shell Tour
2 p.m.	2:15 p.m.	Campfire Story: Not All Fun and Games - Support a Triple-A Video Game Launch
3 p.m.	3:30 p.m.	Delivering the Killer Pitch
3:30 p.m.	4 p.m.	Capital One Talk (Becoming a Gopher)
4 p.m.	6 p.m.	Colorwar
6 p.m.	8 p.m.	Dinner
6:30 p.m.	6:45 p.m.	Campfire Story: Learning and Innovation as New Hires
7:30 p.m.	7:45 p.m.	Campfire Story: So Happy Together
8 p.m.	9 p.m.	Killer Pitch Competition
9 p.m.	12 a.m.	S'mores
9 p.m.	9:15 p.m.	Campfire Story: Parrelization in StegDetect
9:15 p.m.	11:15 p.m.	Super Smash Bros Tournament
11:15 p.m.	12:15 a.m.	Scout Trail: Deploying Your Hack

Sunday, April 12

Start	End	Event
12:30 a.m.	1 a.m.	Midnight snack
1 a.m.	1:15 a.m.	Campfire Story: Computer Science is Not Just for Work
3 a.m.	4 a.m.	Water pong tournament
9 a.m.	11 a.m.	Breakfast
10 a.m.		Hacking ends/Submissions due
11 a.m.		Expo begins
12:30 p.m.		Lunch
1:30 p.m.	2:30 p.m.	Closing Ceremony

Press + Feedback

Read and watch local coverage of Bitcamp 2015:

Second Annual Bitcamp at Cole Field House draws 1,100 hackers — by Joe Zimmermann for *The Diamondback*

http://www.diamondbackonline.com/news/article_d2fce478-e17e-11e4-9848-978ea17eb6dd.html

“It was just a really cool experience to design something from start to finish and then have the product that we need to demo in a certain amount of time” — Alex BenDebba, University of Maryland junior computer science major

I participated in my first hackathon ... And I am officially addicted — by Steph Cohen on *Medium*
<https://medium.com/@stefcohen/i-participated-in-my-first-hackathon-and-i-am-officially-addicted-aed4be2cc332>

“After 4 years of feeling like my creative, artistic side was drained by engineering, I found art in an unlikely place. Or maybe it was the most likely place.” — Steph Cohen

UMD Hackathon: Women in STEM majors — by Arielle Amegashie

<https://vimeo.com/125406815#t=0s>

Bitcamp returns to UMD — by Natalie Koltun for *Unwind*

<https://unwindumd.wordpress.com/2015/05/04/bitcamp-returns-to-umd/>

“We try to concentrate more on the experience of the hackers. We really value the exploration and learning aspects of Bitcamp instead of solely competition” — Jose Zamora

Bitcamp 2015 Expo — MLH video stream

<https://www.youtube.com/watch?v=8Api3UESO1c>

Feedback Survey

A week after Bitcamp, we sent participants a survey, asking for their feedback on how this year’s event went. We received about 100 responses. Comments from Bitcampers included the following:

“The weekend was fantastic. I haven’t been that happy getting such little sleep in years.”

“It was my very first hackathon and it opened my eyes to a lot of things while also giving me a realistic approach to my dreams. It was definitely something I will never forget.”

“My team (lil’ bro and I) had a blast!! We went around a talked to all of the companies and mentors, since we arrived with 0 ideas, and we eventually formed a brilliant idea with the help of Bookholders and Metamind, and won!!”

“This was my first hackathon, and it was absolutely something I enjoyed and want to do again. I met so many cool people and had a lot of fun. There’s a feeling really genuine and tangible about making something in a short amount of time and then holding it in your hands.”

Budget

Sponsorship

Description	Amount
Expenditures	\$197,515
Amount received	\$197,649

Travel

Description	Amount
Reimbursements	\$7,900
Buses	\$20,768

Food

Description	Amount	Vendor
Food	\$67,150	Dining Services

Security and Facilities

Description	Amount	Vendor
Cole Field House	\$11,312	
Security	\$6,901	University of Maryland Police Department
Event Insurance	\$805	
AV Sound	\$4,577	RCI
AV Video	\$6,448	RCI
Generator and Power Distributor	12,881	
Networking/Internet	\$17,400	
Air Mattresses	\$1,237.72	
Radio Communications	\$715	MetroTalk
Tables and Chairs	\$4,633	UMD Facilities Management
Parking (Sponsors/Staff)	\$220	UMD DOTS
Sleeping Bags	\$1,238	Walmart

Printing

Description	Amount	Vendor
T-Shirts	\$13,986	
Limited-Edition Shirts	\$396	Customink
Bags	\$2,013	

Hardware

Description	Amount	Vendor
MLH Hardware Lab	Free	
3D Printers	Free	
Estimote Beacons	\$215	
Drones	\$953.84	

Storage and Movers

Description	Amount	Vendor
Storage Containers	\$475	JK Moving and Storage
Storage Keys	\$7	Home Depot
Rental Truck	\$70	Home Depot
Long Term Storage	\$176	

Miscellaneous

Description	Amount	Vendor
Mailchimp	\$305	
Domain Name bitca.mp	\$232	
Web Hosting	\$100	Github
Photographers	Free	
Video Streaming Equip.	\$3,182	
Extension Cords	\$1,330	
Stickers	\$694	Stickermule
Credit Card Fees	\$929	
Wire Transfer Fees	\$165	
Campfire Rebuild	\$300	
Documentary	\$4,999	
Police Report	\$8	
Bandanas	\$311	
Facebook Marketing	\$10	

Taxes

Description	Amount	Vendor
Property Return	\$309	
Taxact Filing	\$77	
Quickbooks	\$41	
Book of Checks	\$29	

Trails

Description	Amount	Vendor
Trails	\$1,708	
Colorwar Prizes	\$884	

Emergency Funds

Description	Amount	Vendor
Stolen Networking Equipment	\$2,040	
Sponsor Materials Return Equipment	\$13	
Day-of Supplies	\$654	
Network Capacity Add-On	\$3,000	
Stolen Video Streaming Equipment	\$600	
Stolen AV Equipment (Plus Additional Labor)	\$794	
Stolen Communications Equipment	\$260	

9

Review of Legislation

TO: Bill Gardiner, Assistant City Manager
FROM: Len Lucchi and Eddie Pounds, City Lobbyists
DATE: February 26, 2016
RE: Weekly Report

Here is a listing on the status of pertinent bills:

1. Fiscal bills

- a. HB 723 – Transportation – Highway User Revenues – Distribution to Municipalities – This is the MML bill to gradually restore HUR revenues to municipalities. Hearing held on February 25th before the Environment and Transportation Committee.
- b. HB 1455 – Transportation – Highway User Revenue – Distribution – The bill restores HUR revenues to both cities and counties. **It has a hearing on March 10th before the Environment and Transportation Committee.**
- c. SB 585 – Transportation – Highway User Revenues – Distribution to Municipalities – This is the Senate version of the MML bill. It has a hearing on March 2nd before the Budget and Taxation Committee. **No change in status.**
- d. SB 560 – One Maryland Economic Development Tax Credits – Business Incubators and Regional Institution Strategic Enterprise Zones – Bill expands the eligibility criteria for a project tax credit or a start-up tax credit to include a business that locates or expands a business incubator in a RISE Zone. The incubator must create a minimum of 25 new, full-time jobs within 24 months. Bill hearing held on February 24th before the Budget & Taxation Committee. Vote expected next Friday.

2. College Park bills

- a. SB 780 – Prince George’s County – School Facilities Surcharge – Student Housing Exemptions – This bill has been assigned to the Prince George’s Senate Delegation, chaired by Senator Rosapepe. Bill will be heard on March 1st before the Education, Health and Environmental Affairs Committee.
- b. SB 782 – Creation of a State Debt – Prince George’s County – Hollywood Streetscape – This bill requests \$200,000 from the State’s capital budget.
- c. SB 1052/HB 1607 – University of Maryland Strategic Partnership Act of 2016 – Bill would create a partnership between The University of Maryland College Park Campus and The University of Maryland Baltimore Campus. Has a bill hearing in the Senate on March 1st.

3. County Bills

- a. PG 439-16/HB 1138 – Prince George’s County – School Facilities Surcharge – Student Housing Exemptions – Bill received a favorable vote by County Affairs on Wednesday, February 24th and was voted favorably out of the Prince George’s Delegation on today.
- b. PG/MC 111-16 – Prince George’s County – Land Use – Zoning Powers and Review – This bill had two hearings before the Bi-County Committee on February 11th and 12th. The Committee decided to hold the bill indefinitely.

- c. PG 438-16 – Task Force to Study a Promise Scholarship Program in Prince George’s County – HB 1087 – Bill establishes a task force to study a promise scholarship program in the County. Assigned to the County Affairs Committee. Received a favorable vote on February 17th.
- d. PG 404-16 – Prince George’s County – Authority to Impose Fees for Use of Disposable Bags – HB 1130 – Bill would allow retailers to charge up to 5 cents for use of plastic disposable bags. Assigned to the County Affairs Committee. Committee decided to hold the bill.
- e. PG 418-16 – Prince George’s County – Authority to Prohibit the Use of Disposable Bags – HB 1137 – Bill would allow the County to enact a law prohibiting the use of certain disposable paper and plastic bags. Assigned to the County Affairs Committee. Committee decided to hold the bill.

4. Municipal bills

- a. House Bill 277 – Municipalities – Authority to Serve Citations for Violations of County Laws – This bill had a hearing on February 9th before the Environment and Transportation Committee. There does not seem to be much of an appetite for municipalities to take on a county responsibility. **Received an UNFAVORABLE report by E&T Committee.**
- b. House Bill 852 – Local Government – Municipal Elections – Tie Votes – This bill requires municipalities to establish procedures for tie votes. It has a February 26th hearing before the Ways and Means Committee. MML is opposing. **Received FAVORABLE with Amendments by Appropriations.**
- c. Senate Bill 248 – Municipalities - Vacant or Blighted Buildings – Registration and Remediation – This bill also had a hearing on February 9th before the Education, Health, and Environmental Affairs Committee. This bill was introduced and failed last year. It was submitted mainly for Annapolis. There did not seem to be an interest among other municipalities to put a spotlight on these properties.
- d. Senate Bill 326 – Municipal Elections – Certificates of Candidacy – Proof of Filing – This bill was submitted because of a problem in a single municipality. The hearing is scheduled for February 25th before the Education, Health and Environmental Affairs Committee. **Received UNFAVORABLE report by EHEA Committee.**
- e. Senate Bill 760 – Municipalities – Municipal Elections – Regulations Concerning Write-In Votes – If a municipal charter allows for write-in candidates, the municipality shall adopt regulations governing the filing of candidacy. This bill requires municipalities to establish procedures to allow write-in votes. It has a February 25th hearing before the Education, Health and Environment Committee. MML is opposing.

10

Future Agenda items



TO: Mayor, City Council, City Manager and Department Directors
FROM: Janeen S. Miller, City Clerk
DATE: February 24, 2016
RE: Future Agendas

The following items are tentatively placed on future agendas. This list has been prepared by the City Manager and me, and represents the current schedule for items that will appear on future agendas.

TUESDAY, MARCH 15, 2016

- 02-23-16: Resident request for a permit to park a trailer on the street at 5120 Lackawanna Street – Jim Miller, Parking Enforcement Manager
- 01-13-16: Award of Contract for Health, Dental, Workers' Compensation and Liability Insurances for FY '17 – Jill Clements, Director of Human Resources
- 10-06-15: EAC Recommendations for the use of the \$80,000 Education Improvement Fund – Carolyn Bernache, Chair, Education Advisory Committee
- 01-14-16: Neighborhood Quality of Life Committee Report
- 12-14-15: Award of contract for stormwater management projects along Rhode Island Avenue and Narragansett Parkway – Terry Schum, Director of Planning
- 02-02-16: Discussion of a second Community Garden (follow-up from February 2 Worksession) – Steve Beavers, Community Development Coordinator
- 02-18-16: Follow up on items from the Council retreat: 1) Agenda templates and process, 2) Council Rules and Procedures – Scott Somers, City Manager
- 02-24-16: Contract for Development Consultant – Scott Somers, City Manager
- Review of legislation (possible Special Session) – Bill Gardiner, Assistant City Manager

TUESDAY, APRIL 5, 2016

- 12-16-15: Proposed Complete Streets Policy – Terry Schum, Director of Planning and Steve Beavers, Community Development Coordinator
- 02-02-16: Proposed amendments to Chapter 157 of the City Code to eliminate conflicting guidelines for snow removal - Suellen Ferguson, City Attorney

12-09-15: Discussion about the possibility of creating a Martin Luther King, Jr. Tribute Committee – Scott Somers, City Manager

02-19-16: Sun Trust Master Lease #3 for Fleet Purchases – Steve Groh, Director of Finance

02-25-16: Discussion of surveillance cameras City-wide – Scott Somers, City Manager

Review of legislation (possible Special Session) – Bill Gardiner, Assistant City Manager

TUESDAY, APRIL 19, 2016

FUTURE WORKSESSIONS

03-08-12: Trolley Trail negotiations – Suellen Ferguson, City Attorney

01-07-14: Model Public Participation Ordinance – Mayor Wojahn

02-11-14: Discussion of an awards program to encourage and reward property owners (CBE)

Draft resolution establishing a Business Recycling Task Force - Bill Gardiner, Assistant City Manager

Logistical issues/information needed to develop a business recycling program – Bob Stumpff, Director of Public Works

10-06-14: Discussion of amendments to the City Code to add requirements for the prevention of sediment runoff and erosion of soil from residential and non-residential properties (Chapters 125-8.I & 157-6.B(1)(a)[5]) – Bob Ryan, Director of Public Services

10-06-14: Discussion of an amendment to the City Code to prohibit the placement of furniture not designed for outdoor use, within or under a permanent accessory structure such as a covered porch or gazebo (Chapter 125-10.N) – Bob Ryan, Director of Public Services

11-18-14: Proposed Revisions to the City’s “48 hour parking” rule – Bob Ryan, Director of Public Services and Suellen Ferguson, City Attorney

05-01-15: Discussion of CBE Proposal for hen keeping in College Park – request of Councilmember Kabir. (This will be discussed as part of the County Zoning Rewrite)

Discussion about issuing a Request for Expressions of Interest for the Calvert Road School site

05-19-15: Discussion of City-wide technology plan – request of Councilmember Kabir

08-05-15: Report from “Council Internship Program Subcommittee” – Councilmember Kabir

09-09-15: Presentation by Prince George’s County Public Schools on the Capital Improvement Plan for northern Prince George’s County

Award of Contract for the Construction of Duvall Field Concession Building and Plaza - Terry Schum, Director of Planning

- 10-06-15: I-495 and Route 1 intersection safety improvements – SHA
- 10-06-15: Discussion about the future of the Neighborhood Watch Steering Committee
- 10-20-15: Presentation of alternatives for Greenbelt Road at Rhode Island Avenue intersection – Venu Nemani, SHA District Engineer
- 01-06-16: Follow-up to the January 5 discussion of recommendations by the Noise Control Board – Suellen Ferguson, City Attorney
- 12-11-15: Discussion on Landlord Orientation Pilot Program – Scott Somers, City Manager
- 01-20-16: Update to request for Commuter Shuttle Bus Service – Bill Gardiner, Assistant City Manager (this item will be discussed in conjunction with the Aging-In-Pace Task Force Report)
- 03-24-15: Review of the City's Emergency Preparedness Plan – Bob Ryan, Director of Public Services
- 02-03-16: Discussion of creation of a Charter Revision Committee – Scott Somers, City Manager
- 02-10-16: Request by the University of Maryland to rename Paint Branch Parkway to Campus Drive
- 02-01-16: DSP-12030, Pregnancy Aid Center – Terry Schum, Director of Planning

FY 2017 Budget Schedule:

- ~~February 12: Council Wish Lists due to Finance~~
- March 31: City Manager's requested budget distributed to Mayor and Council
- April 9 and April 16: Saturday Budget Worksessions (second one is only if needed)
- April 25: Budget Ordinance Introduced
- May 10: Budget Public Hearing and Constant Yield Tax Rate Public Hearing
- May 17: Worksession discussion of possible budget changes after PH, if needed
- May 24: Budget adoption

Budget Parking Lot:

FY 2015:

1. Public Services-Admin performance measure #2 (response within 1 business day) (Wojahn): Worksession follow-up (Bob Ryan)
- ~~2. CBE carbon footprint audit (Fellows): (Audit was never completed) Update in June 2015 (August 2015)~~
- ~~3. Social media (Facebook, Twitter, etc.) (Wojahn): Worksession discussion (Sarah Price)~~
4. Reduce printing City-wide (Brennan): Worksession discussion

FY 2016:

- ~~5. Discussion of adding recycling containers where there are trash receptacles (this is being done)~~
6. Cistern at Public Works
- ~~7. Reports from direct grant recipients~~
8. Performance Measures
9. SunGard Business Process Review (Part 2)
- ~~10. Shuttle Bus Service (July)~~
11. Finance satellite office at Public Works
- ~~12. Use of \$80,000 Education Improvement Fund (October 6)~~
- ~~13. Discussion of Council Internship program (August)~~

~~14. Joint Marketing with UMD Visitors Center (October 20)~~

May 10, 2014 Retreat Parking Lot:

1. Staff Capacity: How to strategically build capacity (increase staff) to meet future needs – example: a communications person may be needed next. Where is staff having trouble meeting demands?
2. What is the City's role vis-à-vis Day Care needs in the City

11

Boards and Committees

City of College Park
Board and Committee Appointments

Shaded rows indicate a vacancy or reappointment opportunity.
The date following the appointee's name is the initial date of appointment.

Advisory Planning Commission			
Appointee	Represents	Appointed by	Term Expires
Larry Bleau 7/9/02	District 1	Mayor	01/19
Rosemarie Green Colby 04/10/12	District 2	Mayor	04/18
Christopher Gill 09/24/13	District 1	Mayor	09/16
James E. McFadden 2/14/99	District 3	Mayor	04/16
Kate Kennedy 08/11/15	District 1	Mayor	08/18
Javid Farazad 10/27/15	District 4	Mayor	10/18
John Rigg 01/12/16	District 3	Mayor	01/19
City Code Chapter 15 Article IV: The APC shall be composed of 7 members appointed by the Mayor with the approval of Council, shall seek to give priority to the appointment of residents of the City and assure that there shall be representation from each of the City's four Council districts. Vacancies shall be filled by the Mayor with the approval of the Council for the unexpired portion of the term. Terms are three years. The Chairperson is elected by the majority of the Commission. Members are compensated. Liaison: Planning.			

Aging-In-Place Task Force			
Appointee	Position Filled:	Resides In:	Term Expires
VACANT	Resident 1		Upon completion and submission of final report to the City Council.
Darlene Nowlin 10/14/14	Resident 2	District 4	
VACANT	Resident 3		
Lisa Ealley 01/27/15	Resident 4	District 1	
Judy Blumenthal 01/27/15	Resident 5	District 1	
Dave Dorsch 03/10/15	Resident 6	District 3	
Helen Barnes 04/15/15	Resident 7	District 3	
VACANT	Resident 8		
VACANT	Councilmember #1		
Patrick L. Wojahn 11/25/14	Councilmember #2	District 1	
P. J. Brennan 11/25/14	Councilmember #3	District 2	
Fazlul Kabir 11/25/14	Councilmember #4	District 1	
Established April 2014 by Resolution 14-R-07. Council positions expanded from 2 to 4 by Resolution 14-R-34 October 2014. Final report of strategies and recommendations to Council anticipated January 2015. Composition: 8 City residents (with the goal of having two from each Council District) and 4 City Council representatives, for a total of 12. Quorum = 5. Task Force shall elect Chairperson from membership. Not a compensated committee. Liaison: Director of Youth, Family and Seniors Services.			

Airport Authority			
Appointee	Resides in	Appointed by	Term Expires
James Garvin 11/9/04	District 3	M&C	10/18
Jack Robson 5/11/04	District 3	M&C	03/17
Anna Sandberg 2/26/85	District 3	M&C	03/16
Gabriel Iriarte 1/10/06	District 3	M&C	04/16
Christopher Dullnig 6/12/07	District 2	M&C	01/17
David Kolesar 04/28/15	District 1	M&C	04/18
Dave Dorsch 08/11/15	District 3	M&C	08/18
City Code Chapter 11 Article II: 7 members, must be residents and qualified voters of the City, appointed by Mayor and City Council, for three-year terms. Vacancies shall be filled by M&C for an unexpired portion of a term. Authority shall elect Chairperson from membership. Not a compensated committee. Liaison: City Clerk's Office.			

Animal Welfare Committee			
Appointee	Resides in	Appointed by	Term Expires
Lois Donaty 07/14/15	District 2	M&C	07/18
Dave Turley 3/23/10	District 1	M&C	03/16
Patti Stange 6/8/10	Non resident	M&C	02/17
Taimi Anderson 6/8/10	Non resident	M&C	02/18
Suzie Bellamy 9/28/10	District 4	M&C	04/17
Nick Brennan 05/26/15	District 2	M&C	05/18
Kathy Rodeffer 11/24/15	Non resident	M&C	11/18
Resolution 15-R-26, 10-R-20: Up to fifteen members appointed by the Mayor and Council for three-year terms. Not a compensated committee. Liaison: Public Services.			

Board of Election Supervisors			
Appointee	Represents	Appointed by	Term Expires
John Robson (Chief) 5/24/94	Mayoral appt	M&C	03/17
Terry Wertz 2/11/97	District 1	M&C	03/17
Mary Katherine Theis 02/24/15	District 2	M&C	03/17
Janet Evander 07/16/13	District 3	M&C	03/17
Maria Mackie 08/12/14	District 4	M&C	03/17
City Charter C4-3: The Mayor and Council shall, not later than the first regular meeting in March of each year in which there is a general election, appoint and fix the compensation for five qualified voters as Supervisors of Elections, one of whom shall be appointed from the qualified voters of each of the four election districts and one of whom shall be appointed by the Mayor with the consent of the Council. The Mayor and Council shall designate one of the five Supervisors of Elections as the Chief of Elections. This is a compensated committee; compensation is based on a fiscal year. Per Council action (item 11-G-66) effective in March, 2013: In an election year all of the Board receives compensation. In a non-election year only the Chief Election Supervisor will be compensated. Liaison: City Clerk's office.			

Cable Television Commission			
Appointee	Resides in	Appointed by	Term Expires
Jane Hopkins 06/14/11	District 1	Mayor	09/17
VACANT		Mayor	
James Sauer 9/9/08	District 3	Mayor	10/16
Tricia Homer 3/12/13	District 1	Mayor	03/16
Normand Bernache 09/23/14	District 4	Mayor	09/17
City Code Chapter 15 Article III: Composed of four Commissioners plus a voting Chairperson, appointed by the Mayor with the approval of the Council, three year terms. This is a compensated committee. Liaison: City Manager's Office.			

College Park City-University Partnership			
Appointee	Represents	Appointed by	Term Expires
Carlo Colella	Class A Director	UMD President	06/30/18
Edward Maginnis	Class A Director	UMD President	06/30/18
Michael King	Class A Director	UMD President	06/30/16
Brian Darmody	Class A Director	UMD President	06/30/17
Patrick L. Wojahn (01/12/16)	Class B Director	M&C	06/30/17
Maxine Gross	Class B Director	M&C	06/30/18
Senator James Rosapepe	Class B Director	M&C	06/30/16
Stephen Brayman	Class B Director	M&C	06/30/17
David Iannucci (07/15/14)	Class C Director	City and University	06/30/17
Dr. Richard Wagner	Class C Director	City and University	06/30/16
The CPCUP is a 501(c)(3) corporation whose mission is to promote and support commercial revitalization, economic development and quality housing opportunities consistent with the interests of the City of College Park and the University of Maryland. The CPCUP is not a City committee but the City makes appointments to the Partnership. Class B Directors are appointed by the Mayor and City Council; Class C Directors are jointly appointed by the Mayor and City Council and the President of the University of Maryland.			

Citizens Corps Council			
Appointee	Represents	Appointed by	Term Expires
Spiro Dimakas		M&C	10/17
Yonaton Kobrias 10/14/14		M&C	10/17
VACANT	Neighborhood Watch	M&C	
Dan Blasberg 3/27/12		M&C	03/18
David L. Milligan (Chair) 12/11/07		M&C	02/17
Resolution 05-R-15. Membership shall be composed as follows: A Citizen Corps Coordinator for each neighborhood shall be nominated and appointed by the Mayor and Council and serve as a potential member of the CPCCC for the term of their respective office in the neighborhood group. Mayor and Council shall nominate and appoint 5 to 7 residents to serve as community coordinators and to serve on the CPCCC. At least one member of the CPCCC shall be the Neighborhood Watch Coordinator, and at least one member shall represent each of the other Citizen Corps programs such			

as CERT, Fire Corps, Volunteers In Police Service, etc. Each member of the CPCCC shall serve for a term of 3 years, and may be reappointed for an unlimited number of terms. The Mayor, with the approval of the City Council, shall appoint the Chair and Co-Chair of the CPCCC from among the members of the committee. The Director of Public Services shall serve as an ex officio member. Not a compensated committee. Liaison: Public Services.

Committee For A Better Environment			
Appointee	Resides in	Appointed by	Term Expires
Janis Oppelt 8/8/06	District 1	M&C	01/19
Suchitra Balachandran 10/9/07	District 4	M&C	01/17
Donna Weene 9/8/09	District 1	M&C	01/19
Kennis Termini 01/14/14	District 1	M&C	01/17
Matt Dernoga 12/09/14	District 1	M&C	12/17
Karen Garvin 04/28/15	District 1	M&C	04/18
Susan Keller 05/26/15	District 1	M&C	05/18
Adam Killian 11/24/15	District 1	M&C	11/18
Alan Hew 01/12/16	District 4	M&C	01/19
Daniel Walfield 02/23/16	District 1	M&C	02/19
City Code Chapter 15 Article VIII: No more than 25 members, appointed by the Mayor and Council, three year terms, members shall elect the chair. Not a compensated committee. Liaison: Planning.			

Education Advisory Committee			
Appointee	Represents	Appointed by	Term Expires
Charlene Mahoney 12/11/12	District 2	M&C	02/17
Alethea Ten Eyck-Sanders 11/10/15	District 3	M&C	11/17
Melissa Day 9/15/10	District 3	M&C	03/17
Carolyn Bernache 2/9/10	District 4	M&C	12/16
Doris Ellis 9/28/10	District 4	M&C	12/16
Tricia Homer 04/22/14	District 1	M&C	04/16
Peggy Wilson 6/8/10	UMCP	UMCP	05/16
Dawn Powers 1/26/16	District 2	M&C	01/18
Resolutions 15-R-25, 97-R-17, 99-R-4 and 10-R-13: At least 9 members who shall be appointed by the Mayor and Council: at least two from each Council District and one nominated by the University of Maryland. Two year terms. The Committee shall appoint the Chair and Vice-Chair of the Committee from among the members of the Committee. Not a compensated committee. Liaison: Youth and Family Services.			

Ethics Commission			
Appointee	Represents	Appointed by	Term Expires
Nora Eidelman 11/24/15	District 1	Mayor	11/17
Joe Theis 05/12/15	District 2	Mayor	05/17
James Sauer 12/09/14	District 3	Mayor	12/16
Gail Kushner 09/13/11	District 4	Mayor	01/18
Robert Thurston 9/13/05	At Large	Mayor	02/16
Alan C. Bradford 1/23/96	At-Large	Mayor	11/17
Frank Rose 05/08/12	At-Large	Mayor	05/14

City Code Chapter 38 Article II: Composed of seven members appointed by the Mayor and approved by the Council. Of the seven members, one shall be appointed from each of the City's four election districts and three from the City at large. 2 year terms. Commission members shall elect one member as Chair for a renewable one-year term. Commission members sign an Oath of Office. Not a compensated committee. Liaison: City Clerk's office.

Housing Authority of the City of College Park			
Bob Catlin 05/13/14		Mayor	05/01/19
Betty Rodenhausen 04/09/13		Mayor	05/01/18
John Moore 9/10/96		Mayor	05/01/19
Thelma Lomax 7/10/90		Mayor	05/01/20
Carl Patterson 12/11/12	Attick Towers resident	Mayor	05/01/16

The College Park Housing Authority was established in City Code Chapter 11 Article I, but it operates independently under Article 44A Title I of the Annotated Code of Maryland. The Housing Authority administers low income housing at Attick Towers. The Mayor appoints five commissioners to the Authority; each serves a five year term; appointments expire May 1. Mayor administers oath of office. One member is a resident of Attick Towers. The Authority selects a chairman from among its commissioners. The Housing Authority is funded through HUD and rent collection, administers their own budget, and has their own employees. The City supplements some of their services.

Neighborhood Quality of Life Committee			
Name:	Represents:	Appointed By:	Term Ends:
Mayor and City Council of the City of College Park			Term in office
Chief David Mitchell	UMD DPS (UMD Police)	University	02/16
Dr. Andrea Goodwin	UMD Administration – Rep 1	University	02/16
Marsha Guenzler-Stevens (Stamp Student Union)	UMD Administration – Rep 2	University	04/16
Matthew Supple (Fraternity-Sorority Life)	UMD Administration – Rep 3	University	04/16
Gloria Aparicio- Blackwell (Office of Community Engagement)	UMD Administration – Rep 4	University	04/16
Karyn Keating-Volke	City Resident 1	City Council	02/17
Aaron Springer	City Resident 2	City Council	10/17

Bonnie McClellan	City Resident 3	City Council	04/16
Denise Mitchell 02/23/16	City Resident 4	City Council	02/18
Bob Schnabel	City Resident 5	City Council	08/17
Ryan Belcher	City Resident 6	City Council	09/17
Cole Holocker	UMD Student 1	City Council	11/16
Adler Pruitt	UMD Student 2	City Council	09/17
VACANT	UMD Student 3	City Council	
Ian Henderson 02/23/16	UMD Student 4	IFC	02/18
VACANT	UMD Student 5	Nat'l Pan-Hell. Council, Inc. / United Greek Council	
Drew Hogg	Graduate Student	GSG Representative	09/17
VACANT	Student Co-Operative Housing	City Council	
Maj. Bill Alexander	PG County Police Dept.	PG County Police	
Bob Ryan	Director of Public Services	City Council	10/15
Jeannie Ripley	Manager of Code Enforcement	City Council	
Lisa Miller	Rental Property Owner	City Council	02/16
Richard Biffl	Rental Property Owner	City Council	02/16
Paul Carlson	Rental Property Owner	City Council	03/16
<p>Established by Resolution 13-R-20 adopted September 24, 2013 to replace the Neighborhood Stabilization and Quality of Life Workgroup. Amended October 8, 2013 (13-R-20.Amended). Amended February 11, 2014 (14-R-03). Amended July 15, 2014 to change the name (14-R-23). City Liaison: City Manager's Office. Two year terms. Main Committee to meet four times per year. This is not a compensated committee.</p>			

Neighborhood Watch Steering Committee			
	Resident of:	Appointed By:	Term Expires:
Robert Boone 04/12/11	District 1	M&C	03/17
Aaron Springer 02/14/12	District 3	M&C	05/16
Nick Brennan 04/22/14	District 2	M&C	04/16
<p>Created on April 12, 2011 by Resolution 11-R-06 as a three-person Steering Committee whose members shall be residents. Coordinators of individual NW programs in the City shall be ex-officio members. Terms are for two years. Annually, the members of the Steering Committee shall appoint a Chairperson to serve for a one-year term. Meetings shall be held on a quarterly basis. This Resolution dissolved the Neighborhood Watch Coordinators Committee that was established by 97-R-15. This is not a compensated committee. Liaison: Public Services.</p>			

Noise Control Board			
Appointee	Represents	Appointed by	Term Expires
Mark Shroder 11/23/10	District 1	Council, for District 1	01/19
Harry Pitt, Jr. 9/26/95	District 2	Council, for District 2	03/16
Alan Stillwell 6/10/97	District 3	Council, for District 3	09/16
Suzie Bellamy	District 4	Council, for District 4	12/16
Adele Ellis 04/24/12	Mayoral Appt	Mayor	04/16
Bobbie P. Solomon 3/14/95	Alternate	Council - At large	05/18
Larry Wenzel 3/9/99	Alternate	Council - At large	02/18
<p>City Code Chapter 138-3: The Noise Control Board shall consist of five members, four of whom shall be appointed by the Council members, one from each of the four election districts, and one of whom shall be appointed by the Mayor. In addition, there shall be two alternate members appointed at large by the City Council. The members of the Noise Control Board shall select from among themselves a Chairperson. Four year terms. This is a compensated committee. Liaison: Public Services.</p>			

Recreation Board			
Appointee	Lives In	Appointed by	Term Expires
Eric Grims 08/12/14	District 1	M&C	08/17
Sarah Araghi 7/14/09	District 1	M&C	10/18
Alan C. Bradford 1/23/96	District 1	M&C	02/17
Adele Ellis 9/13/88	District 3	M&C	02/17
Barbara Pianowski 3/23/10	District 4	M&C	05/17
Judith Oarr 05/14/13	District 4	M&C	05/16
Bettina McCloud 1/11/11	District 1	M&C	02/17
VACANT		M&C	
VACANT		M&C	
VACANT		M&C	
<p>City Code Chapter 15 Article II: Effective 2/2/16: 10 members appointed by the Mayor and Council for three-year terms with a goal of representation from each district. The Chairperson will be chosen from among and by the district appointees. Not a compensated committee. Additional participants include the University of Maryland liaison and the M-NCPPC liaison. Liaison: Public Services.</p>			

Tree and Landscape Board			
Member	Represents	Appointed by	Term Expires
Christine O'Brien 08/11/15	Citizen	M&C	08/17
John Krouse	Citizen	M&C	10/16
Eric Hoffman 08/11/15	Citizen	M&C	08/17
Mark Wimer 7/12/05	Citizen	M&C	10/16
Joseph M. Smith 09/23/14	Citizen	M&C	09/16
Janis Oppelt	CBE Chair Liaison		
John Lea-Cox 1/13/98	City Forester	M&C	04/17
Steve Beavers	Planning Director		
Brenda Alexander	Public Works Director		
City Code Chapter 179-5: The Board shall have 9 voting members: 5 residents appointed by M&C, the CBE Chair or designee, the City Forester or designee, the Planning Director or designee and the Public Works Director or designee. Two year terms. Members choose their own officers. Not a compensated committee. Liaison: City Clerk's office.			

Veterans Memorial Committee			
Appointee	Represents	Appointed by	Term Expires
Deloris Cass 11/7/01		M&C	12/15
Joseph Ruth 11/7/01	VFW	M&C	01/19
Blaine Davis 10/28/03	American Legion	M&C	01/19
Rita Zito 11/7/01		M&C	12/18
Doris Davis 10/28/03		M&C	01/19
Arthur Eaton		M&C	11/16
Seth Gomoljak 11/6/14		M&C	11/17
VACANT			
Resolution 15-R-27, 01-G-57: Board comprised of 9 to 13 members including at least one member from American Legion College Park Post 217 and one member from Veterans of Foreign Wars Phillips-Kleiner Post 5627. Appointed by Mayor and Council. Three year terms. Chair shall be elected each year by the members of the Committee. Not a compensated committee. Liaison: Public Works.			