



TUESDAY, JANUARY 6, 2015
(COUNCIL CHAMBERS)

7:30 P.M. WORKSESSION

COLLEGE PARK MISSION STATEMENT

The City of College Park encourages broad community involvement and collaboration, and is committed to enhancing the quality of life for everyone who lives, raises a family, visits, works, and learns in the City; and operating a government that delivers excellent services, is open and responsive to the needs of the community, and balances the interests of all residents and visitors.

CITY MANAGER'S REPORT

PROPOSED ITEMS TO GO DIRECTLY TO NEXT WEEK'S AGENDA

PROPOSED CONSENT AGENDA ITEMS

1. Resolution Of The Mayor And Council Of The City Of College Park, Maryland Adopting The Recommendation Of The Advisory Planning Commission And Granting Departure Application Number CPD-2014-01, 4618 College Avenue, College Park, Maryland, Steven Behr, Recommending A Departure Of 11.4-Feet From The Required 22-Foot Driveway Width (Appeal Period Ended January 3, 2015)

WORKSESSION DISCUSSION ITEMS

2. Additional FY '15 Education Grant Awards – Carolyn Bernache, Chair, EAC
3. Review of 2014 Farmers Markets (Downtown and Hollywood) – Michael Stiefvater, Economic Development Coordinator; Julie Beavers, Market Master; and Christiane Williams, Hollywood Farmers Market
4. Review of the City's Revitalization Tax Credit program – Terry Schum, Director of Planning
5. Proposed Revisions to City's Recycling Code – Suellen Ferguson, City Attorney
6. Consideration of changes to the City flag – Councilmembers Dennis and Day
7. Discussion of the City joining the global Compact of Mayors to reduce Greenhouse Gas Emissions – Mayor Fellows

8. Schedule for Strategic Planning process – Bill Gardiner
9. Review Council appointments to MWCOG Policy Boards and Committees
10. Discussion of NLC Congressional City Conference, March 7–11 in Washington, DC
11. Meet with City lobbyist – Bill Gardiner, Assistant City Manager
12. Appointments to Boards and Committees

COUNCIL COMMENTS

INFORMATION/STATUS REPORTS FOR COUNCIL REVIEW ONLY

This agenda is subject to change. For current information, please contact the City Clerk. In accordance with the Americans With Disabilities Act, if you need special assistance, you may contact the City Clerk's Office at 240-487-3501 and describe the assistance that is necessary.

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CPD-2014-01
4618 College Avenue



Office of the Mayor and Council
City of College Park
4500 Knox Road
College Park, Maryland 20740
Telephone: (240) 487-3501
Facsimile: (301) 699-8029

**NOTICE OF FINAL DECISION
of the
MAYOR AND COUNCIL
of the
CITY OF COLLEGE PARK**

RE: **Case No. CPD-2014-01 Name: Steven Behr**

Address: 4618 College Avenue, College Park, MD 20740

Enclosed herewith is a copy of the Resolution setting forth the action taken by the Mayor and Council of the City of College Park in this case on the following date:

January 13, 2015

CERTIFICATE OF SERVICE

This is to certify that on **January 15, 2015**, the attached Resolution was mailed, postage prepaid, to all persons of record.

NOTICE

Any person of record may appeal the Mayor and Council decision within thirty (30) days to the Circuit Court of Prince George's County, 14735 Main Street, Upper Marlboro, MD 20772. Contact the Circuit Court for information on the appeal process at (301) 952-3655.

Janeen S. Miller, CMC
City Clerk

Copies to: Advisory Planning Commission
City Attorney
Applicant
Parties of Record

PG Co. DER, Permits & Review Section
M-NCPPC, Development Review Division
City Public Services Department

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE
PARK, MARYLAND ADOPTING THE RECOMMENDATION OF THE ADVISORY
PLANNING COMMISSION AND GRANTING DEPARTURE APPLICATION
NUMBER CPD-2014-01, 4618 COLLEGE AVENUE, COLLEGE PARK, MARYLAND,
STEVEN BEHR, RECOMMENDING A DEPARTURE OF 11.4-FEET FROM THE
REQUIRED 22-FOOT DRIVEWAY WIDTH**

- WHEREAS,** the City of College Park, Maryland (hereinafter, the "City") has, pursuant to Ordinance Number 11-O-03 (hereinafter, the "Ordinance"), and in accordance with Section 27-924 of the Prince George's County Zoning Ordinance (hereinafter, "Zoning Ordinance"), enacted an ordinance which sets forth procedural regulations governing any or all of the following: departures from design and landscaping standards, parking and loading standards, sign design standards, and variances for lot size, setback, and similar requirements for land within the corporate boundaries of the City, alternative compliance from landscaping requirements, certification, revocation, and revision of nonconforming uses, and minor changes to approved special exceptions; and
- WHEREAS,** the Advisory Planning Commission (hereinafter "APC") is authorized by the Ordinance to hear requests for departures from the terms of the Zoning Ordinance and the Prince George's County Landscape Manual with respect to design and/or landscaping requirements, parking and loading standards and sign design standards, and to make recommendations to the Mayor and Council in connections therewith; and
- WHEREAS,** the City is authorized by the Ordinance to grant an application for a departure if the purposes of the applicable provisions of the Zoning Ordinance will be equally well or better served by the applicant's proposal; the departure is the minimum necessary given the specific circumstances of this request; the departure is necessary to alleviate circumstances that are special to the subject use, given its nature at this location or alleviate circumstances which are prevalent in the district; (for design departures), the departure will not impair the visual, functional or environmental quality or integrity of the site or that of the surrounding neighborhood; (for parking and loading departures) all methods for calculating spaces required have either been used or found to be impractical, and that parking and loading needs of adjacent residential areas will not be infringed upon if the departure is granted; and
- WHEREAS,** the Mayor and Council are authorized by the Ordinance to accept or deny the recommendation of the APC with respect to a departure request; and
- WHEREAS,** on July 24, 2014, Steven B. Behr (hereinafter, the "Applicant"), submitted an application for a departure from Section 27-563 of the Zoning Ordinance, requesting a departure of 11.4-feet from the required 22-foot driveway width from a parking lot to a street; and

WHEREAS, the advertisement of the public hearing was posted on the property in accordance with the adopted Ordinance; and

WHEREAS, on December 4, 2014, the APC conducted a hearing on the merits of the application, at which time the APC heard testimony and accepted evidence, including the staff report, the staff PowerPoint presentation and Exhibits 1 – 19 with respect to whether the subject application meets the standards for granting a departure set forth in the Ordinance; and

WHEREAS, based upon the evidence and testimony presented, the APC voted 5-0-0 to recommend that the departure be granted; and

WHEREAS, the Mayor and Council have reviewed the recommendation of the APC as to the Application and in particular have reviewed the APC’s findings of fact and conclusions of law; and

WHEREAS, no exceptions have been filed; and

WHEREAS, the Mayor and Council are in agreement with and hereby adopt the findings of fact and conclusions of law of the APC as to the Application as follows:

Section 1 Findings of fact:

- 1.1 The property is zoned R-18 and is improved with a 2,694 square-foot, 2.5 story stucco building and a 10’ x 10’ frame shed.
- 1.2 The property has an area of 10,000 square feet and an existing gravel parking lot that varies in width. The driveway is 10.6-feet wide at its narrowest.
- 1.3 There is a joint driveway agreement, dated June 26, 2001, with the adjoining eastern property owner at 4620 College Avenue, which provides an additional 6-foot of driveway width.
- 1.4 The distance between the subject house and the adjoining house to the east (4620 College Avenue) is 16.6 feet at its narrowest.
- 1.5 The Old Town neighborhood is comprised of a mix of single-family homes, small multifamily apartment buildings, rooming houses and a number of fraternities and sororities.
- 1.6 The property is a contributing resource to the Old Town College Park Historic District and modifications to the environmental setting require a Historic Area Work Permit (HAWP).

Section 2 Conclusions of Law

The APC makes the following conclusions of law with regard to CPD-2014-01 Required Findings for Granting a Departure from Design Standards:

2.1 The purposes of the applicable provisions of the Prince George's County Zoning Ordinance will be equally well or better served by the applicant's proposal.

- a. *To require (in connection with each building constructed and each new use established) off-street automobile parking lots and loading areas sufficient to serve the parking and loading needs of all persons associated with the buildings and uses.*

The proposed rooming house requires and provides five parking spaces, including a handicapped accessible parking space. Parking for the resident manager of the dwelling is exempt because the dwelling was constructed prior to parking regulations (1949).

- b. *To aid in relieving traffic congestion on streets by reducing the use of public streets for parking and loading and reducing the number of access points.*

All required parking will be provided thus reducing the use of public streets for parking. No loading space is required for the proposed use. Access to College Avenue is limited to one driveway located in the eastern side yard.

- c. *To protect the residential character of residential areas.*

Approving a reduction in width of the driveway to reflect existing conditions will help protect the residential character of the neighborhood. The required 22-foot width is a commercial standard and not in keeping with the residential character of the area where narrower driveways are prevalent.

- d. *To provide parking and loading areas which are convenient and increase the amenities in the Regional District.*

The proposed parking area located directly behind the house is convenient to the residents of the house. The proposed landscape plan, which includes the removal of invasive bamboo and the planting of native trees and shrubs, will enhance the landscape amenities in the immediate area and its environmental setting.

- 2.2 The departure is the minimum necessary, given the specific circumstances of the request.

A departure of 11.4 feet to validate the existing 10.6-foot wide gravel driveway on the subject property is the minimum necessary to allow the applicant to legally establish the rooming house. The joint driveway agreement, however, effectively creates a wider driveway. There is only 16.6-feet between the two structures at the narrowest point, and no room to expand the driveway. The minimum required lot width in the R-18 zone is 85-feet. The lot width for the subject property is only 50-feet wide.

The driveway widens to the required 22-feet at the rear of the house. The driveway cannot be widened in the front of the house without a variance.

- 2.3 The departure is necessary to alleviate circumstances that are special to the subject use, given its nature at this location or alleviate circumstances which are prevalent in the district.

The house was built in 1927 before zoning (1928) and has evolved into what exists today. The lot is exceptionally narrow for a property in the R-18 zone. The driveway cannot be widened in the front yard without a variance which would be contrary to the residential character of the area

Section 3

Based on the findings of fact and conclusions of law set forth herein above, the Advisory Planning Commission recommends in accordance with Section 190-9 of the City's Code, approval of the requested departure of 11.4-feet from the required 22-foot driveway width with the following conditions:

1. Revise the site plan to:
 - a) Show new timber framing to contain the gravel driveway in the front yard. The width of the driveway in the front yard shall not exceed 11-feet on the subject property.
 - b) Indicate the location of the relocated shed to comply with the Zoning Ordinance. If the shed location cannot comply with the Zoning Ordinance, it shall be removed from the site.
 - c) Correct the R-18 building setbacks or place an asterisk after "required" to explain that the building was constructed in 1927 prior to Zoning Regulations going into effect in 1928 and that no new building is being proposed.
 - d) Show the locations for two "no parking in driveway" signs. One sign should be along the eastern side of the house (freestanding or wall sign) and one freestanding sign should be in the front yard.

2. The bare areas of the driveway and parking area shall be replenished with gravel or other dust-free material. The driveway and parking areas shall be maintained to provide a dust-free surface at all times.
3. Prior to the issuance of a Use and Occupancy permit, the applicant shall provide a written determination from Maryland-National Capital Park and Planning Commission (M-NCPPC) and Department of Permitting, Inspections and Enforcement (DPIE) on the following requirements: a) the maximum number of allowed guests and/or occupants, b) the maximum number of kitchens allowed, c) whether furnishings are required to be provided to guests.
4. If the parking area is to be illuminated, the lighting shall be arranged so as not to reflect or glare on land used for residential purposes.
5. All refuse shall be contained in covered bins.
6. Outdoor storage shall be prohibited with the exception of bicycles.
7. Parking shall be prohibited in the driveway at all times, including no parking in the front of or along side of the house. Parking shall only be permitted in the designated rear parking lot. The applicant shall post signage stating this prohibition in visible locations along the side of the house and in front of the house.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of College Park, Maryland, that the application be granted for a departure of 11.4-feet from the required 22-foot driveway width subject to conditions set forth in Section 3, Numbers 1-7 above.

ADOPTED, by the Mayor and Council of the City of College Park, Maryland at a regular meeting on the 13th day of January 2015.

CITY OF COLLEGE PARK,
MARYLAND

Janeen S. Miller, CMC
City Clerk

Andrew M. Fellows, Mayor

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

Suellen M. Ferguson
City Attorney

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Additional FY '15 Education Grant Awards

Memo

To: Mayor and Council
From: Carolyn Bernache, Education Advisory Committee Chair
Date: January 5, 2015
Re: Education Advisory Committee Recommendations regarding Mayor and Council Award of Additional Public School Education Grants

Issue:

In November 2014, the City Council approved grant awards to six boundary schools whose Education Grant applications had been recommended by the City's Education Advisory Committee for approval.

An extension for submission was approved for University Park Elementary and Buck Lodge Middle School and Greenbelt Middle was asked to submit additional information. Greenbelt Middle is eligible for a maximum award of \$7,500 because of the high numbers of College Park students that attend Greenbelt Middle. University Park Elementary and Buck Lodge Middle are eligible for a maximum award of \$2,500.

Recommendation:

Upon review of each school's application, the Education Advisory Committee recommends the following:

Education Advisory Committee recommends an award of \$7,500 for Greenbelt Middle's College Awareness Project.

The Education Advisory Committee recommends University Park Elementary be awarded \$2,500 for their Enrichment Clubs/Extended Learning Opportunity program and that Buck Lodge Middle be awarded \$2,500 for their Positive Behavior Intervention and Supports program.

Each school's application is provided.

City of College Park
FY2014 Public School Education Grant Application
(Deadline: Monday, October 13, 2014 6:00 pm)
MAXIMUM AWARD AMOUNT = \$7,500

NOTE: A five point scale is used in review of the applications for City Council award. For more information, see Public School Grant Criteria document. It is recommended that the application be proof-read before submission to assure the application has a professional writing presentation.

GENERAL INFORMATION:

School Name: Greenbelt Middle School

School Address: 6301 Breezewood Drive

City/State/Zip: Greenbelt, MD 20770

Program Name (if different): Greenbelt Middle School College Awareness

Contact Person/Title: George V. Covington

Telephone Number: 301-513-5040 FAX Number: 301-513-5097

E-mail Address: Georg.covington@pgcps.org

Grant Request: \$ 7500

Use of Grant Funds: Will the City of College Park Public School Education Grant be used to maintain an existing program, expand an existing program or start a new program? Check the appropriate box:

Maintain Existing Program Expand Existing Program Start New Program

Included with Application is signed City of College Park Hold Harmless form Yes X

We, the authorized representatives of the applicant school/organization, have completed or directed the completion of this application for the City of College Park Public School Education Grant and confirm that the information contained herein is true and correct to the best of our knowledge, information and belief.

Signature/Date

George V. Covington

Printed Name/School Principal

Signature/Date

Printed Name/Title

A. MERITS OF THE PROJECT (response rated on a 5 point scale. For more information review Grant Criteria document).

1. Describe how the project fulfills, supports and/or addresses a genuine educational need.

Our vision at Greenbelt Middle School is to foster an environment where the culture is centered on rigor and student success through collaboration with all educational stakeholders. Exceptional achievement and strong relationships are the tread of the school's culture.

2. With clarity, explain your project. Be specific in detailing your project so we have a clear understanding of how your project works. If necessary, attach a copy of your plan with supporting documents that enhance our understanding of your project.

Greenbelt Middle School will prepare all students to become 21st century learners, and provide information pertaining to opportunities to enroll in colleges and universities, and or facilitate interest with all students to join the work force with the technological skills and a trade to support their entrance into a global society.

3. List at least one measurable educational outcome. Identify and describe the method of evaluation for the educational outcome. These methods may include questionnaire, interview, survey, pre- and post- test, rating scale, observation, other. Be specific.

- a. Students will develop and maintain a career development portfolio in order to promote a college going culture via classroom projects, team activities, and college tours.
- b. Students will use a rubric to measure content of the career portfolio with efficiency.
- c. Students will take part in a Career Interest Inventory survey.

4. Describe the educational impact your project will have on students and/or the school community. Outcomes can be defined as the changes/benefits in skill, behavior, knowledge, attitude, conditions, status or awareness that participants experience during or after taking part in program activities. Relate the elements of your project that contribute/cause/result in the achievement of your project's educational outcomes.

- a. Students will increase their knowledge of college readiness and career awareness
 - i. Use skills of listening and observing during college trips
 - ii. Use technology to research colleges of interests
 - iii. Begin to develop an understanding of the value college education
 - iv. Develop an understanding of college vocabulary
 - v. Prepare for and conduct a career interview on a profession of choice (Invited Guest)
 - vi. Research various careers, comparing salaries and qualifications for careers.

B. COMMUNITY OUTREACH

It is not necessary to have a community partner for this project, but if so, who are they and how is the partnership realized? Does your partner provide funds, equipment, personnel, etc.?

Greenbelt Middle school developed a partnership with The University of Maryland and Prince George’s Commmunity College. Both institutions of learning assist Greenbelt Middle School by providing students with enrichment opportunities unique to their campuses that will faciliatate interest in higher education at 2 year and 4 year colleges.

C. PROJECT ACHIEVABILITY

1. This category is rated on whether the application is clear that the project is realistic and achievable and that the defined roles of each staff member is clearly stated.

Identify and clearly define the roles/activities of individuals involved in your project: staff, parnets, and other volunteers. If applicable, identity the average number of days or hours per month each activity will be provided to program participants and target dates of your program. A chart is provided to assist you but you may answer this question without using the chart.

| Position/Title | Activity/ Specific Task | Average Days/Hrs per Month | Target Dates |
|--|--|-------------------------------|--------------|
| 8 th Grade Classroom Teachers (9) | College visits | 2 days/7.5 hrs x 4 | Spring 2015 |
| Professional Counselors & Librarian | Open Carer Center to work with 8 th graders on researching careers and colleges | 4 weeks/2.0 hrs | January 2015 |
| Principal Secretary | Researching and ordering College Pendants for Career Center | 1 week | January 2015 |
| | | | |
| | | | |
| | | | |

D. PROGRAM BUDGET

Income

| | |
|--|-----------------------|
| Grant request from City of College Park | <u>7500</u> |
| Foundations, other grants | <u>-----</u> |
| Public agencies | <u>-----</u> |
| Corporations | <u>-----</u> |
| Other receipts (describe: _____) | <u>-----</u> |
| In-kind contributions (goods and services donated) | <u>-----</u> |
| TOTAL INCOME | \$ <u>7500</u> |

Expenses

| | |
|--|---------------------------------------|
| Personnel costs | <u> </u> |
| Equipment purchases | <u>4000.00</u> |
| Supplies | <u>1000.00</u> |
| Transportation | <u>1600.00</u> |
| Equipment rentals | <u> </u> |
| Consulting fees | <u>500.00</u> |
| Other services (describe: <u>Meals</u>) | <u>400.00</u> |
| Other expenses (describe: _____) | <u> </u> |
| TOTAL EXPENSES | \$ <u>7500</u> |
| NET SURPLUS / (DEFICIT) | \$ <u> </u> |

Include a paragraph (budget narrative) explaining what the money will be used for. Some detail is needed to provide a clear understanding of the costs of the items and/or personnel costs. If food is an expense of the grant, be sure to justify in the budget narrative how the food expense supports the project and how the project meets an educational need.

Each college tour will include approximately 200 students. Bus transportation is approximately \$400.00 per bus. Each bus holds 54 passengers. The budget is as follows:

- 8th Grade – Two college tour @ \$800.00 Bowie State or Howard University
- 8th Grade – Two college tours @ \$800.00 UMD – College Park and UMBC
- Lunch will be purchased for students during college tours.

The funds will be used to purchase laptops for students to do research in the New Career Center on college programs, college preparation and career choices. Fridays will be College Day at Greenbelt Middle School consultants from various educational institutions will visit monthly to discuss college readiness. Students will receive t-shirts to wear every Friday to promote our College Bound Programs.

- 16 Samsung XE500C12 Chrome Notebooks from BestBuy @249.00 total \$3,984.
- 400 College Bound tshirts from Jiffy Shirts.com Anvil model 980 @2.44 total \$976.00.
- 4 months of Educational Consultants visit the school 1 hour each month @\$125 an hour from Maryland University total \$500.00.

09/2014 rev

City of College Park
FY2014 Public School Education Grant Application
(Deadline: Monday, October 13, 2014 6:00 pm)
MAXIMUM AWARD AMOUNT = \$2,500

NOTE: A five point scale is used in review of the applications for City Council award. For more information, see Public School Grant Criteria document. It is recommended that the application be proof-read before submission to assure the application has a professional writing presentation.

GENERAL INFORMATION:

School Name: University Park Elementary School

School Address: 4315 Underwood Street

City/State/Zip: Hyattsville, Maryland 20782

Program Name (if different): Enrichment Clubs Extended Learning Opportunity

Contact Person/Title: Joyce Jackson / Reading Specialist

Telephone Number: 301-985-1898 FAX Number: 301-927-1181

E-mail Address: joyce.jackson@pgcps.org

Grant Request: \$ 2,500

Use of Grant Funds: Will the City of College Park Public School Education Grant be used to maintain an existing program, expand an existing program or start a new program? Check the appropriate box:

Maintain Existing Program Expand Existing Program Start New Program

Included with Application is signed City of College Park Hold Harmless form Yes

We, the authorized representatives of the applicant school/organization, have completed or directed the completion of this application for the City of College Park Public School Education Grant and confirm that the information contained herein is true and correct to the best of our knowledge, information and belief.

Toi O. Davis 11-24-14
Signature/Date

Joyce Jackson 11-24-14
Signature/Date

Toi O. Davis
Printed Name/School Principal

Joyce Jackson / Reading Specialist
Printed Name/Title

09/2014 rev

D. PROGRAM BUDGET

Income

| | |
|--|-------------------|
| Grant request from City of College Park | <u>\$2,500</u> |
| Foundations, other grants | <u>0</u> |
| Public agencies (Prince George's County Public Schools - stipend for each teacher) | <u>\$4,938.84</u> |
| Corporations | <u>0</u> |
| Other receipts (describe: _____) | <u>0</u> |
| In-kind contributions (goods and services donated) | <u>0</u> |
| TOTAL INCOME | <u>\$7,438.84</u> |

Expenses

| | | |
|----------------------------------|---|-------------------|
| | <u>Supplies</u> | |
| Personnel costs | Snacks - 500.00 Books - 1,000.00 Subscriptions to magazines/newspaper - 50.00 Art supplies - 650.00 K'nex and legokits - 300.00 | <u>\$4,938.84</u> |
| Equipment purchases | | <u>0</u> |
| Supplies → | | <u>\$2,500</u> |
| Transportation | | <u>0</u> |
| Equipment rentals | | <u>0</u> |
| Consulting fees | | <u>0</u> |
| Other services (describe: _____) | | <u>0</u> |
| Other expenses (describe: _____) | | <u>0</u> |
| TOTAL EXPENSES | | <u>\$7,438.84</u> |
| NET SURPLUS / (DEFICIT) | | <u>\$ 0</u> |

Include a paragraph (budget narrative) explaining what the money will be used for. Some detail is needed to provide a clear understanding of the costs of the items and/or personnel costs. If food is an expense of the grant, be sure to justify in the budget narrative how the food expense supports the project and how the project meets an educational need.

09/2014 rev

RE: FY2015 Public School Education Grant

HOLD HARMLESS AGREEMENT

In consideration for the receipt of certain grant monies from the City of College Park, and other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, University Park Elementary School does hereby
(name of school)

agree to indemnify and hold the City of College Park, its agents, servants and employees, harmless from and against any and all claims, demands, actions, causes of action, suits, and proceedings by others, and against all liability for damages, including attorneys' fees, incurred by reason of or arising from any program, class, equipment or activity for which funds provided by the City of College Park are used directly or indirectly, regardless of whether or not the City is named as a sponsor.

School: University Park Elementary School

Signature of
Authorized
Representative: Joyce Jackson

Printed Name: Joyce Jackson

Title: Reading Specialist

Date: 11/24/14

A. Merits of the Project

1. Describe how the project fulfills, supports and/or addresses a genuine educational need.

The Enrichment Clubs Extended Learning Opportunity (ELO) supports the demands placed on students by Common Core State Standards including regular practice with complex texts and academic language; reading, writing, and speaking that is grounded in evidence from text; developing an understanding of mathematical concepts; and applying math to solve problems inside and outside the classroom. In addition, University Park Elementary School has a large population of students that are high achieving and their enthusiasm to engage in complex, critical thinking necessitates additional learning opportunities.

2. With clarity, explain your project. Be specific in detailing your project so we have a clear understanding of how your project works. If necessary, attach a copy of your plan with supporting documents that enhance our understanding of your project.

The Enrichment Clubs Extended Learning Opportunity is an afterschool program that enables students in the 2nd, 3rd, 4th, 5th, and 6th grades to receive enrichment through a choice of three learning opportunities; Book Club, Debate Club, and Problem Solvers Club. Each club will be offered in both a primary (2nd and 3rd) and intermediate (4th, 5th, and 6th) grouping. Enrollment in these clubs is offered to all students in grades 2nd through 6th but will be limited to the first 120 students who return their registration forms. Six teachers will work with 20 students. Students are invited to stay afterschool for 1-1/2 hours one day a week for 8 weeks to work with the teacher of their selected club. At dismissal, students report to the club teacher's homeroom and eat a snack the grant would provide. After snack, students will engage in activities specific to the nature of their selected club.

The first enrichment club will be Book Club. 40 advanced readers in grades 2 through 6 will have the opportunity to participate in an afterschool book club for eight weeks. Students will be divided into two clubs, primary (2nd and 3rd) and intermediate (4th, 5th, and 6th). Within these clubs, students will be further divided into small groups in order to facilitate engaging and active book discussion. The Book Clubs will enhance higher level thinking skills, accelerate our students' learning, and foster a deep appreciation for literature. The Book Clubs meet many of the Common Core Standards for reading, speaking, listening, and writing. The activities in this club challenge students, spark their ideas, and promote critical thinking through stimulating discussions. Books will be selected based on the interests of students in the club and will be appropriately matched to their reading levels. It is our goal that each student will read and discuss at least two books during the duration of the club.

Another one of the enrichment clubs options at UPES will be the Debate Club. There will be two sections of Debate Clubs: a second and third grade section and a fourth, fifth, and sixth grade section. The after-school debates will include exercises

designed to allow students to strengthen their skills in the areas of leadership, interpersonal influence, teambuilding, group problem solving, and oral presentation. All students will be involved in an open discussion about a well-known topic or theme. The group of 20 students will be divided in half in order to assign an equal number of students to both sides of an argument. Students will research their debate topics and positions using multiple resources, such as Scholastic News magazines and other newspaper subscriptions, in order to identify efficient supporting arguments.

Each group will be given 30 minutes to research their side of the argument, followed by 20 minutes to come up with a reasonable method of presenting their argument, whether it be via written composition, poster, PowerPoint Presentation, or prepared notecards. Each group will select a team leader to present their argument, with valid support, to the entire Debate Club. The members of the team may also contribute their own supporting evidence once the team leader summarizes their point of view. Both teams will be given 10 minutes to present their side of the debate. After both team leaders and members have presented their stances on the argument, the winner of the debate will be selected by secret ballot, completed by everyone in the club. There will be a new debate topic and new cooperative groups of the students within each Debate Club every week, allowing students to have the opportunity to work with many different peers and research many different topics.

The final enrichment club option will be Problem Solvers Club. During Problem Solvers Club, students will be provided with an open-ended challenge based in science, technology, engineering, mathematics, or the visual arts. Students will be divided into small groups, or teams. Teams will be encouraged to solve each problem through creativity, communication, collaboration, and critical thinking using a variety tools and materials, which would be supplied through grant funding. A majority of the enrichment period will be devoted to the planning and solving of the challenge. During the final portion of each meeting period, teams will present their challenge solutions to the rest of the group. Club meetings will conclude with students sharing elements of the problem solving activity that were successful as well as elements they would change in the future.

3. List at least one measurable educational outcome. Identify and describe the method of evaluation for the educational outcome. These methods may include questionnaire, interview, survey, pre- and post- test, rating scale, observation, other. Be specific.

The outcome of student participation in the Enrichment Clubs will be measured through their performance on PGCPs assessments including the Scholastic Reading Inventory (SRI) and the quarterly benchmark assessment (MUST). Students participating in these Enrichment Clubs will experience growth in many of the areas assessed through these measures. These areas include comprehension, vocabulary, multi-step problem solving, and the completion of Prose Constructed Responses (PCR's). In order to measure growth, we will compare scores from the spring administration of these

assessments to the scores received by Enrichment Club students during the winter administration.

4. Describe the educational impact your project will have on students and/or the school community. Outcomes can be defined as the changes/benefits in skill, behavior, knowledge, attitude, conditions, status or awareness that participant experience during or after taking part in program activities. Relate the elements of your project that contribute/cause/result in the achievement of your project's educational outcomes.

Students are faced with a variety of challenges both inside the classroom and out. With the adoption of new Common Core State Standards, students are expected to encounter rigorous tasks and access a variety of tools and strategies in order to successfully meet the demands of these tasks. By constructing a repertoire of critical thinking and problem solving skills and strategies, students are not only prepared for the plethora of local, state, and national assessments, but for the demands they will face later in both college and career settings.

In order to support our students in their learning as well as provide them with enriching opportunities, the afterschool Enrichment Clubs Extended Learning Opportunity will allow students to engage with a variety of challenging tasks. These tasks will be connected to the curriculum taught during the regular school day, but at a level which requires higher level, complex thinking. Although each of the three clubs will require students to engage in different activities, the skills and tools necessary to be successful will be similar across the different settings.

The impact on student learning will be quantitative as well as qualitative. By engaging in these activities, students will be given additional opportunities to learn, practice, and develop the skills measured on the variety of assessments given in school. We anticipate that, through analysis of performance on SRI and MUST, we will see measureable growth for students who have participated in the clubs. Outside of formal measurements, however, we also expect to see enhanced student performance in daily classroom work. Students will be challenged to extend and support their thinking. They will be taught and encouraged to use appropriate academic language. They will be expected to encounter a problem, develop a plan to solve it, and work through their plan until it has been successfully solved. These are skills which are not only valuable in the classroom, but skills that will serve students as they move beyond the classroom into higher education and future careers.

B. Community Outreach

It is not necessary to have a community partner for this project, but if so, who are they and how is the partnership realized? Does your partner provide funds, equipment, personnel, etc.?

Although we do not have a community partner, Prince George's County Public Schools is supporting the Enrichment Clubs Extended Learning Opportunity by providing funding for the six teachers in the form of a stipend.

C. Project Achievability

1. This category is rated on whether the application is clear that the project is realistic and achievable and that the defined roles of each staff member is clearly stated.

Identify and clearly define the roles/activities of individuals involved in your project: staff, parents, and other volunteers. If applicable, identify the average number of days or hours per month each activity will be provided to program participants and target dates of your program. A chart is provided to assist you but you may answer this question without using the chart.

| Position/Title | Activity/ Specific Task | Average Days/Hrs per Month | Target Dates |
|-------------------|--|--|------------------|
| Classroom Teacher | Book Club - Primary | Meeting Time: 2:00-3:30 4 Days / 6 Hours per month for 2 months | 2/5/15 – 4/16/15 |
| Media Specialist | Book Club - Intermediate | Meeting Time: 2:00-3:30 4 Days / 6 Hours per month for 2 months | 2/5/15 – 4/16/15 |
| Classroom Teacher | Debate Club - Primary | Meeting Time: 2:00-3:30 4 Days / 6 Hours per month for 2 months | 2/5/15 – 4/16/15 |
| Classroom Teacher | Debate Club - Intermediate | Meeting Time: 2:00-3:30 4 Days / 6 Hours per month for 2 months | 2/5/15 – 4/16/15 |
| Classroom Teacher | Problem Solvers Club - Primary | Meeting Time: 2:00-3:30 4 Days / 6 Hours per month for 2 months | 2/5/15 – 4/16/15 |
| Classroom Teacher | Problem Solvers Club - Intermediate | Meeting Time: 2:00-3:30 4 Days / 6 Hours per month for 2 months | 2/5/15 – 4/16/15 |

Budget Narrative

Our budget is included in detail on the Project Achievability chart. Although six teachers will be needed to lead the clubs, their instructional fees will be covered by a stipend provided by Prince George's County Public Schools. The entirety of the budget will be used to provide the supplies necessary to run each club. \$1,000 of the budget will be used to purchase two books for each of the 40 students in the primary and intermediate Book Clubs. \$50 will be used to purchase subscription access to a variety of news sources including newspapers and magazines. These subscriptions will be used as resources for the Debate Clubs. \$950 will be used to purchase problem-solving materials such as Lego, K'nex, and other building systems as well as a variety of art supplies to be used for the Problem Solvers Clubs. Finally, \$500 will be used to purchase snacks. Snacks will be provided for each of the 120 students for 8 weeks. All supplies and materials will be purchased using the school's tax-exempt card.

City of College Park
FY2014 Public School Education Grant Application
(Deadline: Monday, October 13, 2014 6:00 pm)
MAXIMUM AWARD AMOUNT = \$2,500

NOTE: A five point scale is used in review of the applications for City Council award. For more information, see Public School Grant Criteria document. It is recommended that the application be proof-read before submission to assure the application has a professional writing presentation.

GENERAL INFORMATION:

School Name: Buck Lodge Middle School

School Address: 2611 Buck Lodge Road

City/State/Zip: Adelphi, MD 20783

Program Name (if different): Positive Behavior Intervention & Supports Incentive Program

Contact Person/Title: James T. Richardson, Principal

Telephone Number: 301-431-6290 FAX Number: 301-431-6294

E-mail Address: jame.richardson@pgcps.org

Grant Request: \$ 2500.00

Use of Grant Funds: Will the City of College Park Public School Education Grant be used to maintain an existing program, expand an existing program or start a new program? Check the appropriate box:

Maintain Existing Program Expand Existing Program Start New Program

If existing, in what year did *this program* begin operating? 2011 – 2012 SY

Included with Application is signed City of College Park Hold Harmless form Yes X

We, the authorized representatives of the applicant school/organization, have completed or directed the completion of this application for the City of College Park Public School Education Grant and confirm that the information contained herein is true and correct to the best of our knowledge, information and belief.

Signature/Date

James T. Richardson

Printed Name/School Principal

Signature/Date

Principal

Printed Name/Title

A. MERITS OF THE PROJECT (response rated on a 5 point scale. For more information review Grant Criteria document).

1. Describe how the project fulfills, supports and/or addresses a genuine educational need.

I believe in consistency and if it is not broken, then find ways to improve it. This grant application represents majority of the same information that was submitted in previous years. However, we did make some minor tweaks to improve the implementation of the program and the allocation of resources.

For the past three years Buck Lodge Middle School has requested grant funds from the City of College Park for our school-wide Positive Behavioral Interventions & Supports Program (PBIS). Research has shown that when students are vested in their learning they perform at a higher level. Student achievement increases more when learners are provided immediate feedback on assignments/assessments and appropriate awards/incentives are used as motivation for performance.

The funds received from the City of College Park have allowed us to provide students with a variety of Positive Interventions and incentives for academic achievement, that we would otherwise not have been able to afford. The incentives have had a tremendous impact on student achievement at BLMS. This is evidenced in the fact that last year we surpassed all previous state assessment scores by almost five percentage points.

We are requesting your generous support once again to fund our PBIS (Positive Behavioral Interventions & Supports) program. Our goal is to build a positive school climate where teachers can teach and students learn in a safe and orderly environment. In order to reach this goal we will focus on recognizing appropriate behaviors in all areas of the BLMS (Buck Lodge Middle School) Community including areas beyond the walls of our building where school-related activities may take place. We will focus on improving student academic and behavior achievement through the integration, and implementation of evidence-based practices for all students. This includes providing students with incentives for academic achievement and positive behavior.

2. With clarity, explain your project. Be specific in detailing your project so we have a clear understanding of how your project works. If necessary, attach a copy of your plan with supporting documents that enhance our understanding of your project.

The overall outcome of this program is to get students excited about learning, working hard and doing their best, and increasing student achievement. In order to accomplish this, the PBIS Team will identify specific behaviors or issues which need to be addressed in the school. Once an issue is isolated, the team identifies an evidence-based strategy for intervention; monitors the implementation and effectiveness of the intervention; and, makes the necessary adjustments so that the desired outcome is reached.

In addition to interventions, we are actively seeking transformative ways to award students for academic success and good citizenship. This year we will continue using electronic points that students can monitor daily on their iPad. Using the electronic points alleviates

teachers from having to complete tedious paper work. "Viking Bucks" also continues to be very popular amongst our students. The bucks are used to purchase items at the school store or for passes to various incentives like dances, dress down days and lunch with the principal. Finally, we will offer "Big Ticket" incentives that students are really excited about and therefore want to participate in earning points/bucks. These incentives include, the latest and greatest electronics (iPad mini, Kindle Fire etc., special field trips, or lunch with the principal at a location outside of school).

3. List at least one measurable educational outcome. Identify and describe the method of evaluation for the educational outcome. These methods may include questionnaire, interview, survey, pre- and post- test, rating scale, observation, other. Be specific.

Our instructional Goals are:

- a. **Educational Goal 1** – To increase academic achievement of all students in reading and mathematics.*
- b. **Educational Goal 2** – To increase student achievement for At-Risk students to include: ESOL, SPED and FARMS.*
- c. **Educational Goal 3** - To increase attendance and decrease the number of in-school and out of school suspensions.*

Evaluation of Effectiveness:

- *Academic state assessments (such)*
 - *Prince George's County Public School benchmarks in Reading and Mathematics Assessments*
 - *SRI assessments*
 - *Teacher created Common Core Assessments that are aligned to the instruction provided in the classroom*
 - *Number of books read on a monthly basis by students*
 - *Attendance data, suspension data and overall grade point average information will be analyzed monthly or quarterly to determine the effectiveness of the strategies utilized*
4. Describe the educational impact your project will have on students and/or the school community. Outcomes can be defined as the changes/benefits in skill, behavior, knowledge, attitude, conditions, status or awareness that participants experience during or after taking part in program activities. Relate the elements of your project that contribute/cause/result in the achievement of your project's educational outcomes.

PBIS is an excellent incentive program that has motivated students to apply themselves and do their best on mandatory assessments. As a result, student achievement has increased for three consecutive years on state and county assessments. Attendance is up and suspensions are down. The learning environment is electrified and parents and students are excited about being partners in learning at BLMS. This is a direct correlation to the incentive program that has been funded through the City of College Park Grant.

B. COMMUNITY OUTREACH

It is not necessary to have a community partner for this project, but if so, who are they and how is the partnership realized? Does your partner provide funds, equipment, personnel, etc.?

We have several partners that have supported the project in the past year:

- *Transforming Neighborhoods Initiative*
- *Private Donors*
- *McDonalds*
- *Nestle Corporation*
- *Domino's Pizza*
- *Atlanta Bread*
- *Dave and Busters*
- *Local Churches*
- *Local Fraternities*

C. PROJECT ACHIEVABILITY

1. This category is rated on whether the application is clear that the project is realistic and achievable and that the defined roles of each staff member is clearly stated.

The PBIS program is achievable as it has been in existence for four consecutive years. We have revised the instructional and incentive program to include more options and ways for students to participate, including student choice of books, before and after-school activities, and in class projects.

Our goal this year is to provide more incentives in order to include more students. The City of College Park grant would allow us to add to the in-kind resources from school fundraisers and community partners.

Identify and clearly define the roles/activities of individuals involved in your project: staff, parents, and other volunteers. If applicable, identify the average number of days or hours per month each activity will be provided to program participants and target dates of your program. A chart is provided to assist you but you may answer this question without using the chart.

| Position/Title | Activity/ Specific Task | Average Days/Hrs per Month | Target Dates |
|---|---|--|-----------------------------|
| PBIS Team Nori Duran, AP Kiana Chriss, are co-chairs for the team | <i>PBIS(Positive Behavioral Interventions & Supports)</i> | Strategies will be used school-wide on a daily basis | Aug, 2014 – June 2015 |
| James T. Richardson | iPad Project of the Month – 30 Students (2 students from each team) will be recognized for having the best iPad created project. | 1 celebration per month | October 2014 – June 2015 |
| James Richardson, Principal | Principal' s Book of the Month Celebrations – Different Theme are used each month to celebrate students reading a pre-selected Principal's Book of the Month | 1 celebration per month | October 2014 – June 2015 |
| James Richardson | Increase Test Scores Celebration | Quarterly | October 2014 – June 2015 |
| Nori Duran and Patricia Garrett, Assistant Principals | Viking Bucks/Points Students will earn point to purchase items | Weekly | October 2014 – June 2015 |
| Janita Harrell and Amanda Higgins, Guidance Counselors Team Leaders | Grade Average increase Celebration/Honor Roll Celebration - | Monthly/Quarterly | October 2014 – June 2015 |
| Stacey Gaines | Enrichment Activity Incentive | Monthly | October 2014 – June 2015 |

D. PROGRAM BUDGET

Income

| | |
|--|--------------------------|
| Grant request from City of College Park | <u>\$2,500.00</u> |
| Foundations, other grants | _____ |
| Public agencies | _____ |
| Corporations | _____ |
| Other receipts (describe: School Fundraiser) | <u>\$1500.00</u> |
| In-kind contributions (goods and services donated) | <u>\$1500.00</u> |
| TOTAL INCOME` | <u>\$5,500.00</u> |

Expenses

| | |
|---|--------------------------------------|
| Personnel costs | _____ |
| Equipment purchases | _____ |
| Supplies – Celebration Supplies/Incentive Items | |
| 1. Incentive Gifts for Middle School Students | <u>\$3410.00</u> |
| 2. Certificates of Recognition | <u>\$ 350.00</u> |
| 3. Food/Snacks for incentive celebration | <u>\$ 600.00</u> |
| Transportation - | <u>\$500.00</u> (2 buses @ \$77.00) |
| Incentive Field Trip Entrance Fees | <u>\$640.00</u> (80 students \$8.00) |
| Equipment rentals | _____ |
| Consulting fees | _____ |
| Other services (describe: _____) | _____ |
| Other expenses (describe: _____) | _____ |
| TOTAL EXPENSES | <u>\$5500.00</u> |
| NET SURPLUS / (DEFICIT) | <u>\$0</u> |

77.00
3580.00
231.00

Include a paragraph (budget narrative) explaining what the money will be used for. Some detail is needed to provide a clear understanding of the costs of the items and/or personnel costs. If food is an expense of the grant, be sure to be clear in the budget narrative how the food expense supports the project and how the project meets an educational need.

Budget Narrative

- **Incentive Gifts for Middle School Students** **\$3410.00**
We think that it is very important to purchase incentives that would motivate middle school students to learn, display appropriate behavior and get them excited about mandatory assessments. The following items would be purchase for give-aways (iPad mini, Kindle Fire, iPod touch, gift cards, pencils, lanyards etc...).

- **Certificates of Recognition** **\$ 350.00**
Certificates will be purchased for quarterly honor award assemblies and for recognition programs (Principal Book of the Month and iPad Project of the Month).

- **Food/Snacks for incentive celebration** **\$ 600.00**

Food would be purchased from school funds for Lunch with the Principal (in school and out of school), snacks for dances and honor award assemblies.

- **Transportation** **\$500.00** (2 buses @ \$77.00)
- **Incentive Field Trip Entrance Fees** **\$640.00** (80 students \$8.00)

Field trips will be planned to approved locations for students that show academic improvement. These trips will be special performances or premiers. Transportation fees will be supplemented by the above funds.

09/2014 rev

3

Review of 2014 Farmers Markets

MEMORANDUM

TO: Mayor and Council

FROM: Michael Stiefvater, Economic Development Coordinator *ms*

THROUGH: Joseph L. Nagro, City Manager
Terry Schum, Planning Director *ts*

DATE: December 31, 2014

SUBJECT: Review of the 2014 Downtown College Park Farmers Market

ISSUE

The 2014 market season, which concluded in late November, featured a new management structure that aimed to expand the market, both in terms of patronage and products, while also reducing the costs to run it. The following is an overview of how the market performed and a recommendation for the 2015 season.

SUMMARY

The change in management of the Downtown Market involved giving staff the responsibility of coordinating the market (e.g. marketing, vendor selection, special events) and hiring an independent contractor to act as market master onsite each week during the season. The contract was awarded to Julie Beavers and its initial term ended on November 30, 2014. Two additional one year terms were included in the contract and may be extended at the option of the City. Ms. Beavers has stated her desire to return in the role for the 2015 season if the option is approved.

This overhaul resulted in significant savings from 2013, when the contract with the outside company was for \$28,600 with the costs split between the City (\$23,600) and the Downtown College Park Management Authority (\$5,000). The expenditure for the 2014 season was \$9,228.40, again split between the City (\$6,228.40) and DCPMA (\$3,000), which resulted in \$14,371.60 in reduced expenses for the City.

While the new management structure reduced the City's expenditure as intended, it also succeeded in expanding the market. This expansion was necessary as a customer survey conducted at the end of the 2013 season indicated the lack of vendors was the primary deterrent to regular attendance at the market. In response to this issue, staff compiled a list of more than 85 potential vendors and reached out to each of them in early 2014. The effort resulted in the doubling of vendors between the 2013 and 2014 seasons, as the end of each season had eight and sixteen vendors respectively. The additional vendors added both quality and variety to the market, as they introduced new products including bread, cheese, jewelry, meat, pickles, root beer, tea, vegetarian prepared food, and wine.

While tracking the costs and available products at the market is easily done, measuring its attendance is a futile exercise due to multiple entry and exit points. Therefore, defining the market's success is left to gauging the vendor's satisfaction with their sales. In order to measure this metric, staff issues an end of the season survey to all vendors. The 2014 survey results indicate a similar positive trajectory as the reduced costs and increased number of

vendors. The 2013 survey received eight responses with the following results: four very satisfied or satisfied vendors, one neutral vendor, and three dissatisfied vendors. Additionally, four of the eight vendors were unsure about their return. In contrast, the 2014 survey received seven responses with the following results: five very satisfied or satisfied vendors, one neutral vendor, and one dissatisfied vendor. Six of the seven plan on returning, while the other is unsure at this time. While the remaining vendors did not submit surveys, they are all planning to return in 2015 based on conversations after the season.

The remaining aspect of the market's structure, weekly on-site management, was also effective during the 2014 season. Ms. Beavers attended 30 of 31 market days with the only absence being a previously approved vacation, which was covered by staff. Within 24 hours of the market day, she provided a report detailing any issues that required further attention, feedback from patrons and vendors, and recommendations to improve the market experience. Any issues that arose on the market day (e.g. cars needing to be towed, rule violations by vendors, setup issues for the vendors) were handled without further assistance from staff. Both patrons and vendors provided positive feedback on her presence, particularly praising her friendliness and helpfulness.

RECOMMENDATION

Staff recommends maintaining the current organizational structure and approving the 2015 option for Ms. Beavers to continue as the onsite market master at the rate of \$138.00 per market day and an hourly rate of \$23.00 for additional work.

4

Revitalization Tax Credit program

MEMORANDUM

TO: Mayor and Council

FROM: Michael Stiefvater, Economic Development Coordinator *MS*

THROUGH: Joseph L. Nagro, City Manager
Terry Schum, Planning Director *TS*

DATE: December 31, 2014

SUBJECT: Review of College Park Revitalization Tax Credit Program

ISSUE

Since its adoption in November 2012, the City's Revitalization Tax Credit Program has received four applications. Based on this experience, staff and the City Attorney are recommending modifications to the Ordinance to ensure the Program meets its goals of incentivizing high-quality redevelopment projects.

BACKGROUND

The idea of a tax credit program was initially conceived in 2009, as the City aimed to create financial incentives that would encourage redevelopment and revitalization of its key commercial districts. Due to the increased costs associated with infill development (e.g. land assemblage, lease buyouts) that are not typically present in more suburban development, the City looked to offset these costs through real property tax credits and increase the attractiveness of development opportunities in College Park. However, at that time the City did not have the authority to establish revitalization districts or grant property tax credits. The City requested a change in the Annotated Code of Maryland to allow the creation of such a program, which was approved in June 2011. In October 2012, City Ordinance 12-0-10 was introduced to provide the framework for the College Park Revitalization Tax Credit Program.

The guidelines for the Program include six revitalization districts: US 1 Corridor Development District Overlay Zone, College Park-Riverdale Transit District Overlay Zone, Hollywood Commercial Development District Overlay Zone, Berwyn Commercial and Industrial Districts, Branchville Industrial District, and Greenbelt/University Commercial Corridor. In order to qualify for a tax credit, projects are required to receive approval of their detailed site plan or building permit by City Council while meeting a number of eligibility criteria as set by Section 175-9 of the Ordinance. Projects that meet all requirements may receive a five-year tax credit on real property taxes based on the increased assessment attributed to the improvements. The tax credit is in an amount equal to 75% of the increased assessment in the first year, 60% in the second year, 45% in the third year, 30% in the fourth year, and 15% in the fifth year. While projects that are under construction, completed, or have an approved detailed site plan or building permit are prohibited, a waiver provision was included to grant these projects consideration in certain circumstances. Tax credits granted under the waiver provision are subject to possible reductions in the amount and/or duration by City Council.

Since the Program's launch, staff has received applications from four development projects: College Park Place, The Enclave, Monument Village, and The Varsity. Following is a summary of each project's application status:

College Park Place

Submitted in July 2014, the applicant is seeking a tax credit for phase 1 (hotel and retail) and phase 2 (multifamily housing). Since the application filing date, both phases of the project received Detailed Site Plan approval. The tax credit application is scheduled for review at the January 20, 2015 City Council worksession. Upon its completion, College Park Place is expected to have an increased assessment of more than \$50,000,000 that will contribute nearly \$170,000 annually in real property taxes to the City.

The Enclave

Submitted in September 2013, the applicant sought a tax credit for phase 1 (completed student housing and retail) and phase 2 (approved, but not yet built student housing). Staff determined that phase 1 was ineligible, while phase 2 was eligible; however, it was discovered that the owner was delinquent on their City and County property taxes and the application was placed on hold. Upon its completion, The Enclave's second phase is expected to have an increased assessment of \$10,000,000 that will contribute \$33,500 annually in real property taxes to the City.

Monument Village

Submitted in November 2013, the applicant sought a tax credit for the mixed-use, multifamily housing complex that was approved in 2008, but had yet to begin construction. The project was eligible for a tax credit through the waiver provision with the maximum amount of \$387,392.06 over a five-year period. City Council elected to reduce the credit in half to \$193,696.03 over a three-year period. Upon its completion in 2016, Monument Village is expected to have an increased assessment of more than \$51,000,000 that will contribute more than \$170,000 annually in real property taxes to the City.

The Varsity

Submitted in April 2013, the applicant sought a tax credit for the mixed-use, student housing complex that was completed in 2011. The project was eligible for a tax credit through the waiver provision with the maximum amount of \$717,488.60 over a five-year period. City Council elected to reduce the credit to \$500,000 over a five-year period. With an increased assessment of more than \$95,000,000, The Varsity contributes nearly \$320,000 annually in real property taxes to the City.

SUMMARY

The entirety of the proposed changes to the Ordinance is shown in Attachment 1. While the majority of these are minor changes to clarify the eligibility criteria and refine the review process, there are several significant modifications that are described below:

- Section 175-9 – Eligibility Requirements (A)
 - The proposed change would exclude student housing from the list of eligible improvements in order to further incentivize other development types.

- Section 175-10 - Eligibility Criteria (E)
 - The proposed change would require projects to exceed the LEED certification required by Prince George's County. For example, the US 1 Corridor Sector Plan requires all development within the walkable nodes to obtain a minimum LEED-Silver certification in its appropriate rating system. The change would require the project to obtain LEED-Gold or higher certification in order to meet the criterion.

- Section 175-13 – Waiver (A(2)):
 - The proposed change would eliminate this waiver provision to make any completed project ineligible for a tax credit.

RECOMMENDATION

Staff recommends amending City Ordinance 12-O-10 to incorporate the proposed changes.

ATTACHMENT

1. Proposed Changes to City Ordinance 12-O-10 (to be submitted separately by City Attorney)

5

Proposed Revisions to the City's Recycling Code

MEMORANDUM

TO: Mayor and City Council

FROM: Janeen S. Miller, City Clerk *JSM*

DATE: December 31, 2014

RE: Revisions to the City's Recycling Code

ISSUE

Chapter 161 (Recycling) of the City Code currently requires recycling only for newspapers and needs to be updated to reflect the current program.

SUMMARY

At the Council Worksession on November 18, 2014, staff discussed proposed changes to the recycling code with the Council. The City Attorney was directed to draft an ordinance. The attached draft would repeal and replace the City's recycling code in its entirety. It makes the recycling of certain material mandatory for residential properties that have City collection. It does not address commercial properties, nor those with private collection, such as rental properties.

RECOMMENDATION

For Council review and discussion.

ORDINANCE
OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE PARK TO REPEAL
AND RE-ENACT CHAPTER 161, "RECYCLING" IN ITS ENTIRETY, TO REQUIRE
SOURCE SEPARATION OF RECYCLABLE MATERIALS FOR ALL OWNERS AND
RESIDENTS UTILIZING CITY SOLID WASTE COLLECTION SERVICES

WHEREAS, pursuant to §5-201 *et seq.* of the Local Government Article, Annotated Code of Maryland, the City of College Park, Maryland (hereinafter, the "City") has the power to pass such ordinances as it deems necessary to protect the health, safety and welfare of the citizens of the municipality and to prevent and remove nuisances; and

WHEREAS, the City has adopted Chapter 161, "Recycling", to provide for mandatory source separation recycling of newspapers for all owners and residents utilizing City solid waste collection services; and

WHEREAS, the Mayor and Council have determined that it is in the public interest to meet or exceed the solid waste reduction goals outlined in the State of Maryland Recycling Act and the Prince George's County Municipal Recycling Program; and

WHEREAS, in support of solid waste reduction goals, the Mayor and Council have determined that it is in the public interest to require mandatory source recycling of additional materials, including certain glass containers, plastic containers, metal, mixed paper, cardboard and yard trim.

Section 1. NOW THEREFORE, BE IT ORDAINED AND ENACTED, by the Mayor and Council of the City of College Park, Maryland that Chapter 161, "Recycling", be, and is hereby repealed in its entirety as follows:

[CHAPTER 161 RECYCLING

CAPS
 [Brackets]
 Asterisks ***

: Indicate matter added to existing law.
 : Indicate matter deleted from law.
 : Indicate matter remaining unchanged in existing law but not set forth in Ordinance

Article I: Newspapers

§161-1 Definitions

As used in this article, the following terms shall have the meanings indicated:

USED NEWSPAPER

Includes paper of the type commonly referred to as "newsprint" and distributed at stated intervals, usually daily or weekly, having printed thereon news and opinions and containing advertisements and other matters of public interest.

~~§-161-2~~ Establishment of program.

~~[Amended 12-10-1991 by Ord. No. 91-O-24]~~

~~On or after the effective date of this article and under regulations issued by the City Manager in accordance with the terms of this article, there is hereby established a program for the mandatory separation of used newspaper from municipal solid waste in the City of College Park. All persons who live in residential areas and currently receive solid waste disposal services from the City of College Park shall separate used newspapers from all other solid waste products. The City of College Park is not required to collect solid waste from any occupant or owner who includes used newspaper with his/her solid waste or does not place the used newspapers for collection in accordance with this article or authorized regulations.~~

~~§-161-3~~ Separation; placement; collection; violation.

- ~~A. Used newspapers shall be free of phone books, magazines, plastic bags and trash.~~
- ~~B. Used newspapers shall be bundled separately and tied or put in a paper grocery bag in stacks no more than 12 inches high.~~
- ~~C. Used newspapers may not be placed at the curb more than 24 hours in advance of the 7:30 a.m. scheduled pickup.~~
- ~~D. Used newspapers will be picked up once per week.~~
- ~~E. Used newspapers shall not be picked up on the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. In the event that either a holiday or snow day falls on a collection day, the newspaper will be picked up on the following designated collection day.~~
- ~~F. The City Manager is authorized to issue additional reasonable regulations as needed to safely and efficiently effect the removal and collection of used newspapers.~~
- ~~G. Violation of the provisions of Subsections A through C shall constitute a municipal infraction, carrying a charge as set forth in Chapter 110, Fees and Penalties.~~

~~§-161-4~~ Collection by unauthorized person prohibited; violations and penalties.

~~A. From the time of placement of newspapers at the curb for collection by the authorized contractor or other authorized persons in accordance with the terms hereof, the used newspapers shall be and become the property of the City of College Park or its authorized agent. It shall be a violation of this article for any person not authorized by the City of College Park to collect or pick up or cause to be collected or picked up any of the used newspapers. Any and each such collection in violation hereof from one or more residences shall constitute a separate, distinct offense, punishable as hereinafter provided.~~

~~B. Any person who violates any provisions of this section or any regulation promulgated pursuant thereto shall be guilty of a municipal infraction and shall be subject to a fine as set forth in Chapter 110, Fees and Penalties.]~~

Section 2. BE IT FURTHER ORDAINED AND ENACTED, that Chapter 161,

“Recycling”, be, and is hereby enacted to read as follows:

CHAPTER 161 RECYCLING

§161-1. ESTABLISHMENT OF PROGRAM.

THE CITY CURBSIDE RECYCLING PROGRAM, TO REQUIRE SOURCE SEPARATION AND PLACEMENT FOR COLLECTION OF RECYCLABLE MATERIALS BY ALL OWNERS AND RESIDENTS RECEIVING CITY SOLID WASTE COLLECTION SERVICES, IS HEREBY ESTABLISHED.

§161-2. DEFINITIONS.

AS USED IN THIS CHAPTER, THE FOLLOWING TERMS SHALL HAVE THE MEANINGS INDICATED:

ALUMINUM. INCLUDES ALUMINUM ALLOY IN THE FORM OF CONTAINERS USED FOR FOOD AND BEVERAGES, ALUMINUM FOIL, AND DISPOSABLE ALUMINUM BAKING PANS.

CARDBOARD. INCLUDES CORRUGATED CARDBOARD AND PAPERBOARD OF THE TYPE USED FOR MAKING BOXES AND CARTONS.

CART. THE CONTAINER DESIGNATED BY THE CITY IN WHICH RECYCLABLES ARE TO BE HELD FOR STORAGE AND TRANSPORTATION.

CITY. THE CITY OF COLLEGE PARK AND ITS INCORPORATED AREA.

COLLECTOR. ANY PERSON OR FIRM, INCLUDING THE CITY, THAT COLLECTS OR CONTRACTS TO COLLECT AND PROVIDE SERVICES FOR COLLECTION AND/OR TRANSPORTATION OF THE DESIGNATED RECYCLABLE MATERIAL OF OTHERS TO AN APPROVED DISPOSAL SITE.

CURBSIDE COLLECTION. PROCESS WHERE MATERIALS ARE COLLECTED IN OR NEAR THE RIGHT-OF-WAY, GENERALLY IN FRONT OF THE PROPERTY.

DIRECTOR OF PUBLIC WORKS. THE DIRECTOR OR HIS/HER DESIGNEE.

ELECTRONICS. ANY ELECTRONICS ITEM INCLUDING, BUT NOT LIMITED, TO COMPUTERS, TABLETS, KEYBOARDS, MICE, PRINTERS, SCANNERS, FAX MACHINES, TVS, VCERS, DVD/CD/MP3 PLAYERS, STEREOs, RADIOS, TURNTABLES, SPEAKERS, TELEPHONES, CELL PHONES, PDAS, DIGITAL CAMERAS, CAMCORDERS, ELECTRONIC GAME DEVICES, CABLES/CORDS, ELECTRIC TOOLS, VACUUM CLEANERS, MICROWAVES, AND OTHER HOUSEHOLD APPLIANCES.

GLASS CONTAINER. INCLUDES ALL CLEAR (FLINT), GREEN AND BROWN (AMBER) COLORED GLASS FOOD AND BEVERAGE CONTAINERS. GLASS CONTAINERS SHALL NOT INCLUDE BLUE GLASS CONTAINERS, CERAMICS, CRYSTAL, LIGHT BULBS, PLATE WINDOW, LAMINATED, WIRED, OR MIRRORED GLASS.

HIGH GRADE OFFICE PAPER. INCLUDES WHITE OR OFF-WHITE, FINE, BOND, LEDGER, OFFSET, XEROGRAPHIC, AND COMPUTER PAPER AND RELATED TYPES OF CELLULOSIC MATERIAL CONTAINING NOT MORE THAN TEN PERCENT (10%) BY WEIGHT OR VOLUME OF NONCELLULOSIC MATERIAL SUCH AS LAMINATES, COATINGS, OR SATURANTS.

LEAVES. INCLUDES TREE, BUSH, AND SHRUB FOLIAGE.

MIXED PAPER. INCLUDES A WIDE RANGE OF PAPER STOCK AND CONSISTS OF UNSORTED MIXED PAPER SUCH AS NEWSPAPER, MAGAZINES, GLOSSY ADVERTISEMENTS, PAPERBOARD, OFFICE PAPER, PHONE BOOKS, CARDBOARD, AND SOFT AND HARD BOUND BOOKS. SHREDDED PAPER MUST BE CONTAINED IN A SEALED PAPER BAG. MIXED PAPER SHALL NOT INCLUDE SOILED PAPER, PAPER CUPS, TOWELS, TISSUES, NAPKINS OR PLATES.

NEWSPAPER. A PERIODICAL PRINTED ON A PAPER COMMONLY REFERRED TO AS NEWSPRINT.

PAPER. INCLUDES ALL NEWSPAPER, HIGH-GRADE OFFICE PAPER, FINE PAPER, BOND PAPER, OFFSET PAPER, XEROGRAPHIC PAPER, MIMEOGRAPH PAPER, DUPLICATOR PAPER, AND RELATED TYPES OF CELLULOSIC MATERIAL CONTAINING NOT MORE THAN TEN PERCENT (10%) BY WEIGHT OR VOLUME OF NONCELLULOSIC MATERIAL SUCH AS LAMINATES, BINDERS, COATINGS, OR SATURANTS.

PLASTIC. A CLASS OF COMPOUNDS COMPOSED OF SYNTHETIC THERMOPLASTIC POLYMERIC MATERIAL. INCLUDES NARROW AND WIDE MOUTH FOOD AND BEVERAGE CONTAINERS LABELED #1, #2, #3, #4, #5, #6, OR #7. EXPRESSLY EXCLUDES PLASTIC BAGS/FILM AND FOAM TRAYS, CUPS, PLATES, BOWLS, AND ALL FOAM PACKAGING MATERIAL, ALSO KNOWN AS EXPANDED POLYSTYRENE.

RECYCLABLE MATERIALS. MATERIALS REQUIRED TO BE SOURCE SEPARATED AND PLACED FOR COLLECTION INCLUDE:

CARDBOARD

GLASS CONTAINERS

METAL, INCLUDING ALUMINUM, STEEL, AND TIN CONTAINERS AND CANS, ALUMINUM FOIL, AND ALUMINUM BAKING PANS

MIXED PAPER

NEWSPAPER

PLASTIC CONTAINERS (#S 1-7)

YARD TRIM – PLACED FOR COLLECTION AS REQUIRED BY §161-3

RECYCLING. THE PROCESS BY WHICH MATERIALS, THAT WOULD OTHERWISE BECOME SOLID WASTE, ARE COLLECTED, SEPARATED, OR PROCESSED, AND RETURNED TO THE ECONOMIC MARKETPLACE IN THE FORM OF RAW MATERIALS OR PRODUCTS.

RESIDENT. A PERSON RESIDING WITHIN THE CITY ON A PERMANENT OR TEMPORARY BASIS.

SCAVENGING. REMOVING RECYCLABLE MATERIALS FROM A DESIGNATED RECYCLING CONTAINER OR AREA WITHOUT APPROVAL FROM THE OWNER OR OPERATOR OF THE RECYCLING OPERATION DESIGNATED TO RECOVER AND PROCESS THE MATERIALS.

SOLID WASTE. ALL WASTE MATERIAL, COMBUSTIBLE OR NONCOMBUSTIBLE, FROM ALL PUBLIC AND PRIVATE ESTABLISHMENTS AND RESIDENCES. SOLID WASTE INCLUDES TRASH, GARBAGE, RUBBISH, OFFAL, AND OTHER REFUSE, BUT NOT BODY EXCREMENTS.

SOURCE SEPARATION. THE ACT OF SEPARATING RECYCLABLE MATERIALS FROM SOLID WASTES FOR THE PURPOSE OF COLLECTION, DISPOSITION, REUSE, COMPOSTING, AND RECYCLING.

YARD TRIM. ORGANIC, VEGETATIVE TRIM TYPICALLY CONSISTING OF BRANCHES, LEAVES, BRUSH, GRASS CLIPPINGS, THATCH, AND SIMILAR MATERIAL.

§161-3. DUTIES OF OWNERS AND OCCUPANTS RECEIVING CITY SOLID WASTE COLLECTION SERVICES.

- A. ALL RESIDENTS OF, AND OWNERS OF PROPERTY WITHIN, THE CITY WHO RECEIVE SOLID WASTE COLLECTION SERVICES FROM THE CITY SHALL SOURCE SEPARATE RECYCLABLE MATERIALS FROM SOLID WASTE.
- B. RECYCLABLE MATERIALS (EXCEPT YARD TRIM) SHALL BE PLACED IN A CITY-ISSUED CART. CARDBOARD SHALL BE FLATTENED AND CUT TO SIZE

TO FIT IN THE RECYCLING CART. CARDBOARD QUANTITIES TOO LARGE TO FIT IN THE CART MUST BE FLATTENED, BUNDLED WITH STRING, AND PLACED NEXT TO THE RECYCLING CART. RECYCLABLE MATERIALS SHALL BE PLACED LOOSE IN THE RECYCLING CART AND NOT IN BAGS. CONTAINERS SHALL BE EMPTIED, RINSED OUT AND FREE OF RESIDUE PRIOR TO PLACEMENT IN THE CART FOR COLLECTION. RESIDENTS MAY REQUEST ADDITIONAL CARTS FROM THE DIRECTOR OF PUBLIC WORKS TO CONTAIN ALL ROUTINELY ACCUMULATING RECYCLABLE MATERIALS BETWEEN COLLECTIONS. FILLED CARTS SHALL NOT WEIGH MORE THAN 75 POUNDS.

- C. ALL RECYCLING CARTS SHALL BE PLACED AT THE CURBSIDE BY 7:00 A.M. ON SCHEDULED RECYCLING COLLECTION DAYS BUT NOT MORE THAN TWENTY-FOUR (24) HOURS PRIOR TO 7:00 A.M. ON THE SCHEDULED COLLECTION DAY DESIGNATED FOR THE AREA IN WHICH THE PROPERTY IS LOCATED. CARTS SHALL BE PLACED, WHERE POSSIBLE, ONLY ON THE GRASS ADJACENT TO THE CURB. IT IS ADVISED TO KEEP CARTS AT LEAST THREE FEET APART FROM EACH OTHER, UTILITY POLES, FENCES, FIRE HYDRANTS AND OTHER STRUCTURES. CARTS THAT ARE BLOCKED BY VEHICLES OR OTHER OBSTRUCTIONS WILL NOT BE COLLECTED. CARTS SHALL BE REMOVED FROM THE CURB PRIOR TO 12:00 MIDNIGHT ON RECYCLING COLLECTION DAYS. CARTS SHALL BE STORED ON EACH PROPERTY AT THE REAR OR SIDE IN SUCH A MANNER AS NOT TO BE VISIBLE FROM THE PUBLIC RIGHT-OF-WAY IN FRONT OF THE RESIDENCE.
- D. PREMISES WITH NO RESIDENT PHYSICALLY ABLE TO PLACE AND REMOVE BINS FROM THE CURB MAY REQUEST AN EXEMPTION FROM THESE REQUIREMENTS BY FILING AN ANNUAL APPLICATION WITH THE DIRECTOR OF PUBLIC WORKS.
- E. CARTS SHALL ONLY BE USED FOR COLLECTION OF RECYCLABLE MATERIALS, AND WILL BE KEPT CLEAN BY THE RESIDENT.
- F. RESIDENTS PLANNING ON DISPOSING OF ELECTRONICS MUST SOURCE SEPARATE THESE ITEMS FROM RECYCLABLE MATERIALS AND SOLID WASTE. A PICKUP MUST BE SCHEDULED FOR THESE ITEMS, WHICH SHALL BE PLACED AT THE CURB ON THE SCHEDULED DAY OF COLLECTION. THE CITY HAS DISCRETION WITH RESPECT TO WHICH ITEMS WILL BE COLLECTED FOR ELECTRONICS RECYCLING BASED ON MARKET FACTORS.
- G. YARD TRIM GENERATED BY RESIDENTS SHALL BE PLACED IN PAPER BAGS OR REUSABLE CONTAINERS AS APPROVED BY THE CITY, AND PLACED ADJACENT TO THE CURB ON REGULARLY SCHEDULED COLLECTION DAYS. YARD TRIM SHALL BE FREE OF ROCKS, SOIL, TREE BRANCHES AND OTHER SOLID DEBRIS AND NOT WEIGH MORE THAN SEVENTY-FIVE (75) POUNDS. REUSABLE CONTAINERS MUST DISPLAY A YELLOW YARD TRIM DECAL PROVIDED BY THE CITY AT NO CHARGE.
- H. TREE LIMBS, BRANCHES AND SHRUBS SHALL BE PACKED IN BUNDLES TIED WITH ROPE, TWINE OR STRING, OR PLACED IN PAPER BAGS AND SHOULD BE NO MORE THAN FIVE (5) FEET IN LENGTH AND NOT WEIGHING MORE THAN SEVENTY-FIVE (75) POUNDS. BUNDLED ITEMS TIED WITH

WIRE WILL NOT BE COLLECTED. TREE STUMPS, TRUNKS AND LIMBS GREATER THAN TWELVE (12) INCHES IN DIAMETER WILL NOT BE COLLECTED.

- I. LOOSE LEAVES MAY BE PLACED AT THE CURB DURING POSTED COLLECTION PERIODS. LEAF PILES SHALL BE PLACED AWAY FROM STORM DRAINS AND BE FREE OF ROCKS, WIRE, VINES, OR OTHER SOLID DEBRIS. LEAVES SHALL BE BAGGED AT ALL OTHER TIMES DURING NON-POSTED COLLECTION PERIODS.
- J. ALL RECYCLABLE MATERIALS SHALL BE PLACED INSIDE THE RECYCLING CART, EXCEPT AS OTHERWISE STATED IN THIS CHAPTER . RECYCLABLE MATERIALS PLACED ON THE GROUND OR IN UNAPPROVED CONTAINERS WILL NOT BE COLLECTED BY THE CITY. FILLED CARTS SHALL NOT WEIGH MORE THAN 75 POUNDS.

§161-4. CITY'S RIGHT TO REFUSE PICKUP.

THE CITY RESERVES THE RIGHT TO REFUSE COLLECTION OF MATERIALS IF THE PUBLIC WORKS DIRECTOR OR OTHER CITY STAFF DETERMINE THAT MATERIALS BEING PLACED FOR CURBSIDE PICKUP ARE UNACCEPTABLE OR IMPROPERLY PREPARED OR CONTAINED PER THE PROVISIONS OF THIS CHAPTER. THE CITY WILL PROVIDE THE RESIDENT WITH A NOTICE EXPLAINING THE INFRACTION. THE RESIDENT WILL THEN BE RESPONSIBLE FOR REMOVING THE MATERIALS FROM THE CURB OR OTHER LOCATION AND PREPARING MATERIALS TO MAKE THEM APPROPRIATE FOR COLLECTION.

161-5. USED MOTOR OIL RECYCLING.

A RECEPTACLE FOR RECYCLING USED MOTOR OIL ONLY IS PROVIDED YEAR ROUND AT THE PUBLIC WORKS FACILITY AND IS AVAILABLE AT ALL TIMES. OIL SHALL BE DEPOSITED IN ACCORDANCE WITH DIRECTIONS POSTED AT THE FACILITY BY THE CITY. DISPOSAL OF ANY OTHER ITEMS AT THE FACILITY SHALL CONSTITUTE ILLEGAL DUMPING.

161-6. COLLECTION BY UNAUTHORIZED PERSONS.

IT SHALL BE UNLAWFUL FOR ANY PERSON WHO IS NOT AUTHORIZED BY THE CITY TO RECOVER, SALVAGE, SCAVENGE OR OTHERWISE REMOVE, OR CAUSE TO BE SALVAGED, SCAVENGED, OR REMOVED, ANY RECYCLABLE MATERIAL FROM ANY BIN OR CONTAINER PLACED FOR CITY COLLECTION.

§161-7. ACCEPTABLE MATERIAL.

A CITY RESIDENT OR OWNER MAY ONLY PLACE FOR COLLECTION RECYCLABLE MATERIALS GENERATED AT THE PROPERTY LOCATED IN THE CITY THAT THE PERSON OWNS, OR AT WHICH THE PERSON RESIDES.

§161-8. VIOLATIONS AND PENALTIES.

ANY PERSON VIOLATING ANY OF THE PROVISIONS OF THIS CHAPTER SHALL BE GUILTY OF A MUNICIPAL INFRACTION AND IS SUBJECT TO THE PENALTY PROVIDED IN CHAPTER 110, FEES, AND PENALTIES, OF THIS CODE.

Section 3. BE IT FURTHER ORDAINED AND ENACTED, that Chapter 110, Fees and Penalties, §110-2, "Penalties", be repealed, reenacted and amended to read as follows:

* * * *

Ch. 161 Recycling
[Art. 1, Newspapers]

| | | |
|--------|-----------------------------------|-------|
| §161-6 | COLLECTION BY UNAUTHORIZED PERSON | \$100 |
| | REMAINDER OF CHAPTER | \$10 |

* * * *

Section 4. BE IT FURTHER ORDAINED by the Mayor and Council of the City of College Park that, upon formal introduction of this proposed Ordinance, which shall be by way of a motion duly seconded and without any further vote, the City Clerk shall distribute a copy to each Council member and shall maintain a reasonable number of copies in the office of the City Clerk and shall publish this proposed ordinance or a fair summary thereof in a newspaper having a general circulation in the City of College Park together with a notice setting out the time and place for a public hearing thereon and for its consideration by the Council. The public hearing, hereby set for _____ P.M. on the _____ day of _____, 2015, shall follow the publication by at least seven (7) days, may be held separately or in connection with a regular or special Council meeting and may be adjourned from time to time. All persons interested shall have an opportunity to be heard. After the hearing, the Council may adopt the proposed ordinance with or without amendments or reject it. As soon as practicable after adoption, the City Clerk shall have a fair summary of the Ordinance and notice of its adoption published in a newspaper

having a general circulation in the City of College Park and available at the City's offices. This Ordinance shall become effective on _____, 2015, provided that a fair summary of this Ordinance is published at least once prior to the date of passage and once as soon as practical after the date of passage in a newspaper having general circulation in the City.

INTRODUCED by the Mayor and Council of the City of College Park, Maryland at a regular meeting on the _____ day of _____, 2015.

ADOPTED by the Mayor and Council of the City of College Park, Maryland at a regular meeting on the _____ day of _____ 2015.

EFFECTIVE the _____ day of _____, 2015.

ATTEST:

CITY OF COLLEGE PARK

By: _____
Janeen S. Miller, CMC, City Clerk

By: _____
Andrew M. Fellows, Mayor

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Suellen M. Ferguson, City Attorney

6

Consideration of Changes to the City Flag

MEMORANDUM

TO: Mayor and City Council

FROM: Janeen S. Miller, City Clerk *JSM*

DATE: December 30, 2014

RE: City Seal and Flag

ISSUE

After the MML summer conference, Councilmember Dennis, who was the City's flag-bearer, suggested it might be time to get new flags. That statement could be taken in two ways:

- 1) Purchase a lighter-weight, nylon version of the existing flag (black and gold logo)
- 2) Consider a new flag design.

I sent an email to Council asking for clarification. We had obtained a price quote to order a nylon version of the existing City flag, but if there was interest in changing the flag's logo, we would not order replacement flags until we had a further discussion. Councilmembers Dennis and Day responded that they would like to discuss this further.

SUMMARY

The following information regarding the existing City seal and flag is excerpted from *The First Twenty-Five Years of the City of College Park, Maryland 1945 – 1970* by Charles R. Davis, Sr.:

CITY SEAL AND FLAG

It was suggested, in October of 1959, that it would be appropriate for College Park, home of a great university and of the historic airport, to have not only a City Seal, but a Flag. In order to stimulate wide interest and participation in the design and selection of a Seal and a Flag, the Mayor and Council decided to put this project on a competitive basis. Entries were judged by a committee of eight selected from prominent, long-time residents. Five entries were received as seal designs. The judges selected the one submitted by Mr. Mel Havenner and recommended it to the Mayor and Council. The Havenner design was adopted as the official Seal of the City of College Park on April 10, 1962.

The Seal is a circle divided into quarters. Each section represents an important aspect of the City of College Park:

1. The chapel represents religion;
2. The books, education
3. The airplane and landing field, this historic airport; and
4. The wheels, industry

The City Flag was designed by a flag manufacturer using the City Seal as the central part of the design. The Yarrow Civic Association was instrumental in obtaining the original City Flag which was presented to the Mayor and Council on October 24, 1964.

May the City Seal long be symbolic of our great City and its part in religion, education, history and industry. May the Flag fly proudly over City Hall for many years to come.

RECOMMENDATION

This information is provided for the Council discussion.

7

Compact of Mayors

MEMORANDUM

TO: Mayor and City Council
FROM: Bill Gardiner, Assistant City Manager *BG*
THROUGH: Joe Nagro, City Manager
DATE: December 31, 2014
SUBJECT: Invitation from Local Governments for Sustainability (ICLEI) to join the Compact of Mayors

ISSUE:

In September 2014, the Compact of Mayors was launched by the C40 Cities Climate Leadership Group, ICLEI – Local Governments for Sustainability, and United Cities and Local Governments. In late November ICLEI sent Mayor Fellows an invitation to join, and the Mayor asked that I review the request and provide information to Council for a January worksession.

SUMMARY:

The invitation letter states:

The Compact of Mayors is an ambitious agreement by mayors and other city officials to publically commit to deep GHG emissions reductions -- making existing mitigation and adaptation targets and plans public and report on their progress annually -- using a newly-standardized measurement system that is compatible with international practices. Through this initiative, cities will be choosing to meet the same requirements proposed for the international climate negotiations that will lead to a global climate treaty in 2015.

The main requirements of cities that sign the compact are:

- Register the city's climate commitments (GHG reduction targets and plans to adapt to climate change)
- Report annually on progress to reducing GHG emissions and assessing climate hazards
- Make this information public

The actions and commitments of the signatories of the Compact of Mayors are intended to inform national governments of the extent of existing city action (with the goal of supportive national policies and resources); encourage capital into cities to support local actions; and establish a consistent and transparent accountability framework to ensure cities are held responsible for their commitments.

RECOMMENDATION:

Council should consider the goals of this program during the strategic plan process. If the Council adopts goals or values that make a strong commitment to the environment and a reduction of our carbon footprint, this could be one tool we use to measure our progress. Another tool would be to join the STAR Communities Network (www.STARcommunities.org), which provides a template and process for developing a community-wide sustainability plan.

City staff are currently developing a draft sustainability plan for city operations. Once that plan is adopted, the Council may consider developing a citywide sustainability plan with target reductions and annual reporting. A citywide sustainability plan would be a large undertaking, as would developing targets and annually measuring emissions. Staff are discussing a Partnership for Action Learning in Sustainability (PALS) course with the University of Maryland for the Spring 2015 semester that would update the City operations and the citywide greenhouse gas emission inventories. Those updates could provide a baseline and the template for annual updates, but the reporting process would still require staff resources.

8

Schedule for Strategic Planning process

MEMORANDUM

TO: Mayor and City Council
FROM: Bill Gardiner, Assistant City Manager **BG**
THROUGH: Joe Nagro, City Manager
DATE: December 31, 2014
SUBJECT: Update on the Strategic Plan Process

ISSUE:

The City has engaged The Novak Consulting Group to facilitate the City's 2015 – 2020 Strategic Plan. A work group comprised of Council members Dennis, Hew, Stulich, and Wojahn and staff members Gardiner, Ryan, and Schum have met with the consultant to discuss the overall process. The purpose of this memo is to provide a summary of the steps and general schedule for the development of the new plan.

SUMMARY:

The strategic plan development process will involve the following steps from January through April. It will be possible to make some adjustments in order to improve the final product.

1. Community Input and Environmental Scan.

Receive information from residents and other stakeholders regarding the City's strengths, weaknesses, opportunities, and challenges. The input for the environmental scan will be obtained via focus groups, an online survey, and responses to the 2014 Resident Satisfaction Survey. The consultant will also review existing plans, and financial and demographic data to develop the environmental scan. The environmental scan will provide an understanding of where the City is now.

2. Develop the Draft Vision, Mission, and Goals

The draft vision, mission, and goals will help outline where the City wants to be in five years. These statements will be developed during a Council workshop. Key performance indicators for a five-year period will also be developed.

3. Receive Community Feedback

The community will be requested to comment on the draft vision, mission, goals, and performance indicators. The feedback will be obtained via public comments at meetings, a council workshop, emails, and "Meetings in a Box" that will allow groups of residents to meet, discuss, and submit comments electronically. The comments will be considered in the development of the second draft of the vision, mission, goals, and performance indicators.

4. Develop a Draft Action Plan

The Action Plan will be based on the final version of the Strategic Plan prior to Council adoption. It will be developed in part during a daylong workshop with City staff.

5. Prepare and present the final report to Council for consideration and adoption.

SCHEDULE

We have a tentative schedule for the entire strategic plan.

January: The development of the environmental scan (data collection, community feedback, survey of staff, and focus group meetings) will occur in January.

February: The Council will work with the consultant (during public sessions) to review the results of the environmental scan and to develop the draft vision, mission, and goals. This will require about 10 – 15 hours of time with the consultant.

February and March: The Council, staff, and consultant will receive feedback on the draft vision, mission, and goals. Some feedback will be via the “Meeting in a Box” tool which will allow groups to discuss and comment on the draft documents, and provide feedback electronically. In March, the Council will work with the consultant (during public sessions) to finalize the vision, mission, and goals. Based on that document, the consultant will work with staff to develop an action plan.

April: The final documents will be presented to Council for consideration and adoption.

PLEASE MARK YOUR CALENDARS FOR THE FOLLOWING DATES:

WEDNESDAY, FEBRUARY 4TH

An evening Council workshop to review the environmental scan and begin development of draft vision, mission, and goals.

SATURDAY, FEBRUARY 7TH

A full-day Council workshop to develop the draft vision, mission, and goals.

MONDAY, March 16TH

An evening Council workshop to update Council on community feedback and finalize vision, key performance areas, and goals

RECOMMENDATION: For information only.

9

Appointments to MWCOCG Policy Boards and Committees

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
2015 Solicitation for Appointments: City of College Park**

| INDEPENDENT POLICY BOARDS | Current 2014 Appointment | 2015 Appointment |
|---|--|-------------------------|
| COG Board of Directors (1) Meets monthly from 12 noon to 2:00 p.m. | Andrew Fellows <i>Denise Mitchell</i> | |
| National Capital Region Transportation Planning Board (1) Meets monthly 12 noon to 2:00 p.m. | Patrick Wojahn <i>Denise Mitchell</i> | |
| Metropolitan Washington Air Quality Committee (1) Meets monthly 12 noon to 2:00 p.m. | Robert Day <i>Monroe Dennis</i> | |
| POLICY COMMITTEES | Current 2014 Appointment | 2015 Appointment |
| Region Forward Coalition (1) Meets quarterly dates TBD | Monroe Dennis <i>Fazlul Kabir</i> | |
| Human Services and Public Safety Policy Committee (1) Meets bi-monthly 12 noon to 2:00 p.m. | Denise Mitchell <i>Patrick Wojahn</i> | |
| Climate, Energy and Environment Policy Committee (1) Meets bi-monthly 10:00 a.m. to 12:00 p.m. | Denise Mitchell <i>Fazlul Kabir</i> | |
| Chesapeake Bay and Water Resources Policy Committee (1) Meets bi-monthly 10:00 a.m. to 12:00 p.m. | Andrew Fellows <i>Allen Hew</i> | |

Notes: *Alternates are shown in italics.*

Instructions:

1. Review current appointments.
2. Refer to the enclosed policy board and committees list for a description of each policy board and committee for which we are requesting an appointment.
3. Appoint or reappoint an elected official for each policy board and committee. Please consider the individual's interest/experience with the committee subject matter, and his/her availability to participate given the noted committee schedule.
4. **Send approved appointments to Monica Beyrouti by January 2, 2015.**
Mailing Address: 777 North Capitol Street, N.E., 3rd Floor Washington, D.C. 20002
Email: mbeyrouti@mwkog.org
Fax: (202)962-3208

If you have questions please email or call Monica Beyrouti at mbeyrouti@mwkog.org or (202)962-3212.

MWCOG POLICY BOARDS AND COMMITTEES

COG is comprised of three independent policy boards and various supporting advisory and technical committees.

INDEPENDENT POLICY BOARDS

COG Board of Directors

The Board of Directors is COG's governing body and is responsible for its overall policies, functions, and funds. The Board takes action on committee or staff recommendations, discusses current and emerging multi-jurisdictional problems, and receives briefings on issues facing the region as a whole. Policy items on the agenda are normally generated from COG's policy and technical committees; business or administrative items are usually generated from staff.

Transportation Planning Board

The National Capital Region Transportation Planning Board (TPB) is the federally designated Metropolitan Planning Organization (MPO) for the region, and plays an important role as the regional forum for transportation planning. With participation from the District of Columbia and State Departments of Transportation and the region's local governments, the TPB prepares intermediate-range and long-range plans and programs that permit federal transportation funds to flow to the Washington region.

Metropolitan Washington Air Quality Committee

The Metropolitan Washington Air Quality Committee (MWAQC) is the entity certified by the mayor of the District of Columbia and the governors of Maryland and Virginia to prepare an air quality plan for the region and insure compliance with the Federal Clean Air Act. MWAQC coordinates air quality planning activities among COG and other entities, including the Transportation Planning Board; reviews policies; resolves policy differences; and forges a regional air quality plan for transmittal to the District of Columbia, Maryland, and Virginia and, ultimately, to the Environmental Protection Agency.

POLICY COMMITTEES

Policy committees are advisory committees of the COG Board.

Chesapeake Bay and Water Resources Policy Committee

Chesapeake Bay and Water Resources Policy Committee (CBPC) advises the COG Board on Bay-related policies and tracks developments under the federal-state Chesapeake Bay Program for implications to local governments. It also considers questions of potable water supply and waste water treatment. The CBPC regularly prepares position statements in response to state and federal legislation affecting the Bay.

Climate, Energy and Environment Policy Committee

Climate, Energy and Environment Policy Committee (CEEPC) advises the COG Board on climate change, energy, green building, alternate fuels, solid waste and recycling policy issues, and other environmental issues as necessary. The CEEPC is responsible for managing implementation of the COG Climate Change Report adopted by the COG Board on November 12, 2008. This responsibility includes development of a regional climate change strategy to meet the regional greenhouse gas reduction goals adopted by the Board.

Human Services and Public Safety Policy Committee

The Human Services and Public Safety Policy Committee (HSPSC) advises the COG Board on a variety of issues including affordable housing, homelessness, child welfare, crime control and prevention, and traffic safety. Recent actions have included reports on homelessness and crime trends in the region as well as a foreclosure summit to address the significant increase in home foreclosures across the region.

Region Forward Coalition

Regional Forward Coalition is to oversee the next steps recommended in Region Forward and advise the COG Board on future comprehensive regional planning and implementation activities. The Coalition's primary responsibilities includes overseeing the Region Forward performance Baseline analysis and future regional progress reports; use Region Forward as a guide to update the Regional Activity Centers; and create clear strategies and initiatives to support the transformation of regional centers into Complete Communities. The Coalition will provide cross-cutting regional policy capacity and long-range regional planning recommendations to the COG Board. The Coalition includes members from public, private and nonprofit sectors which all have a role in helping the Region meet its goals.

10

NLC

Congressional
City Conference

MEMORANDUM

TO: Mayor and Council
FROM: Janeen S. Miller, City Clerk
DATE: December 30, 2014
RE: 2015 NLC Congressional Cities Conference

The National League of Cities Congressional City Conference is scheduled for Monday, March 9 – Wednesday, March 11, 2015 in Washington, DC. The City's FY 2015 Budget for this conference is **\$1,550** which was based on 2 elected officials at \$775/each.

Registration Rates:

| | |
|--|--------|
| Early Bird Registration (by January 30): | \$560* |
| Advance Registration (February 1 – March 6): | \$685* |
| First Time Attendee: | \$425* |

*The conference was budgeted at \$775 apiece to allow for an attendee to take optional NLC University Seminars (pre-conference activities), which are offered on Saturday March 7 and Sunday March 8 and are generally \$135 - \$150 per seminar. In the past, attendees have opted to register for one or more of these seminars.

More than the allotted two Councilmembers have expressed an interest in attending this conference. Council should discuss and decide who should attend, and/or whether to exceed the budget allotment. The preliminary conference schedule is shown below. More information can be found at: <http://ccc.nlc.org/>

National League of Cities Congressional Cities Conference Preliminary Conference Schedule

Main Conference Events: Monday, March 9– Tuesday, March 10

Monday, March 9

7:30 a.m. – 9:00 a.m. Celebrate Diversity Breakfast
9:00 a.m. – 10:30 a.m. Opening General Session
10:45 a.m. – 12:15 p.m. Concurrent Workshops
1:45 p.m. – 3:15 p.m. Concurrent Workshops
3:30 p.m. – 5:00 p.m. General Session
5:15 p.m. – 6:30 p.m. State League Caucuses and Receptions

Tuesday, March 10

8:45 a.m. – 10:15 a.m. Concurrent Workshops

10:30 a.m. – Noon Concurrent Workshops

12:30 p.m. – 2:00 p.m. General Session and Lunch

2:00 p.m. – 5:00 p.m. Delegates' Pre-scheduled Capitol Hill Visits

5:15 p.m. – 6:30 p.m. State League Caucuses and Receptions

6:30 p.m. – 7:30 p.m. The Capitol Steps

Wednesday, March 11

All-Day-Delegates' Pre-scheduled Capitol Hill Visits

Pre-conference Activities:

Saturday, March 7

9:00 a.m. – 5:00 p.m. NLC University Seminars*

5:30 p.m. – 7:00 p.m. Constituency and Special Group Meetings/Events

Sunday, March 8

8:30 a.m. – Noon NLC Board of Directors Meeting

NLC Advisory Council Meeting

9:00 a.m. – 5:00 p.m. NLC University Seminars*

1:30 p.m. – 4:00 p.m. Policy and Advocacy Committee Meetings/Events

5:15 p.m. – 7:00 p.m. Constituency and Special Group Meetings

5:30 p.m. – 6:45 p.m. Orientation to NLC for First Time Attendees

** Additional fees may apply*

11

City lobbyist

MEMORANDUM

TO: Mayor and City Council
FROM: Bill Gardiner, Assistant City Manager *BG*
THROUGH: Joe Nagro, City Manager
DATE: December 31, 2014
SUBJECT: Legislative Services

ISSUE:

The City Council budgeted funds in FY15 to cover the costs of a professional lobbyist to track legislation and promote the City's interests before the Maryland General Assembly. This memo is to inform Council that the City has engaged Len Lucchi of the firm O'Mally, Miles, Nylan & Gilmore, P.A. to provide lobbying services during the 2015 Maryland General Assembly session, and to summarize the services the City will receive.

SUMMARY:

The scope of the work under the agreement with Mr. Lucchi includes the following:

- Review and analyze proposed Maryland policies, programs, and legislation; identify issues that may impact the City and promptly notify City officials.
- Work with the Mayor and City Council and City department heads to develop and implement legislative strategies and positions on specific legislation.
- Communicate the City's positions and concerns about specific legislation to the appropriate legislators and possibly state officials.
- Facilitate meetings among the City, the 21st District Delegation, other State legislators, and officials to strengthen relationships and advance the City's priorities and protect its interests.
- Provide weekly written reports that track the status of legislation of interest to the City.
- Coach City elected officials and staff on how to present testimony, interact with legislators, and be successful advocates in Annapolis.
- Represent the City's interests in the State budget process as well as identify, solicit and lobby for capital bond bills and grants.

RECOMMENDATION: For information only. Mr. Lucchi will attend the Council Worksession on Tuesday, January 7th to discuss this engagement and answer any questions Council may have. Due to a prior commitment, he is unable to arrive at the beginning of the meeting, so this item is scheduled further down on the agenda.

12

Boards and Committees

**City of College Park
Board and Committee Appointments**

Shaded rows indicate a vacancy or reappointment opportunity.
The date following the appointee's name is the initial date of appointment.

| Advisory Planning Commission | | | |
|--|------------|--------------|--------------|
| Appointee | Represents | Appointed by | Term Expires |
| Larry Bleau 7/9/02 | District 1 | Mayor | 12/15 |
| Rosemarie Green Colby 04/10/12 | District 2 | Mayor | 04/15 |
| Christopher Gill 09/24/13 | District 1 | Mayor | 09/16 |
| James E. McFadden 2/14/99 | District 3 | Mayor | 04/16 |
| VACANT | | Mayor | |
| VACANT | | Mayor | |
| Mary Cook 8/10/10 | District 4 | Mayor | 11/17 |
| City Code Chapter 15 Article IV: The APC shall be composed of 7 members appointed by the Mayor with the approval of Council, shall seek to give priority to the appointment of residents of the City and assure that there shall be representation from each of the City's four Council districts. Vacancies shall be filled by the Mayor with the approval of the Council for the unexpired portion of the term. Terms are three years. The Chairperson is elected by the majority of the Commission. Members are compensated. Liaison: Planning. | | | |

| Agging-In-Place Task Force | | | |
|--|-------------------|-------------|---|
| Appointee | Position Filled: | Resides In: | Term Expires |
| Cory Sanders 07/15/14 | Resident (1) | District 1 | Upon completion and submission of final report to the City Council. |
| David Keer 08/12/14 | Resident (2) | District 1 | |
| Darlene Nowlin 10/14/14 | Resident (3) | District 4 | |
| Chuck Ireton 10/14/14 | Resident (4) | District 2 | |
| | Resident (5) | | |
| | Resident (6) | | |
| | Resident (7) | | |
| | Resident (8) | | |
| Denise C. Mitchell | Councilmember (1) | District 4 | |
| Patrick L. Wojahn 11/25/14 | Councilmember (2) | District 1 | |
| P. J. Brennan 11/25/14 | Councilmember (3) | District 2 | |
| Fazlul Kabir 11/25/14 | Councilmember (4) | District 1 | |
| Established April 2014 by Resolution 14-R-07. Council positions expanded from 2 to 4 by Resolution 14-R-34 October 2014. Final report of strategies and recommendations to Council anticipated January 2015. Composition: 8 City residents (with the goal of having two from each Council District) and 4 City Council representatives, for a total of 12. Quorum = 5. Task Force shall elect Chairperson from membership. Not a compensated committee. Liaison: Director of Youth, Family and Seniors Services. | | | |

| Airport Authority | | | |
|-----------------------------|------------|--------------|--------------|
| Appointee | Resides in | Appointed by | Term Expires |
| James Garvin 11/9/04 | District 3 | M&C | 07/14 |
| Jack Robson 5/11/04 | District 3 | M&C | 03/17 |
| Anna Sandberg 2/26/85 | District 3 | M&C | 03/16 |
| Gabriel Iriarte 1/10/06 | District 3 | M&C | 04/16 |
| Christopher Dullnig 6/12/07 | District 2 | M&C | 01/17 |
| VACANT | | M&C | |
| VACANT | | M&C | |

City Code Chapter 11 Article II: 7 members, must be residents and qualified voters of the City, appointed by Mayor and City Council, *term to be decided by appointing body*. Vacancies shall be filled by M&C for an unexpired portion of a term. Authority shall elect Chairperson from membership. Not a compensated committee. Liaison: City Clerk's Office.

| Animal Welfare Committee | | | |
|---------------------------------|--------------|--------------|--------------|
| Appointee | Resides in | Appointed by | Term Expires |
| Cindy Vernasco 9/11/07 | District 2 | M&C | 02/17 |
| Dave Turley 3/23/10 | District 1 | M&C | 03/16 |
| Christiane Williams 5/11/10 | District 1 | M&C | 05/15 |
| Patti Brothers 6/8/10 | Non resident | M&C | 02/17 |
| Taimi Anderson 6/8/10 | Non resident | M&C | 06/13 |
| Harriet McNamee 7/13/10 | District 1 | M&C | 02/17 |
| Suzie Bellamy 9/28/10 | District 4 | M&C | 04/17 |
| Christine Nagle 03/13/12 | District 1 | M&C | 03/15 |
| Betty Gailes 06/17/14 | District 1 | M&C | 06/17 |

10-R-20: Up to fifteen members appointed by the Mayor and Council for three-year terms. Not a compensated committee. Liaison: Public Services.

| Board of Election Supervisors | | | |
|--------------------------------------|--------------|--------------|--------------|
| Appointee | Represents | Appointed by | Term Expires |
| John Robson (Chief) 5/24/94 | Mayoral appt | M&C | 03/15 |
| Terry Wertz 2/11/97 | District 1 | M&C | 03/15 |
| VACANT (formerly Gross) | District 2 | M&C | 03/15 |
| Janet Evander 07/16/13 | District 3 | M&C | 03/15 |
| Maria Mackie 08/12/14 | District 4 | M&C | 03/15 |

City Charter C4-3: The Mayor and Council shall, not later than the first regular meeting in March of each year in which there is a general election, appoint and fix the compensation for five qualified voters as Supervisors of Elections, one of whom shall be appointed from the qualified voters of each of the four election districts and one of whom shall be appointed by the Mayor with the consent of the Council. The Mayor and Council shall designate one of the five Supervisors of Elections as the Chief of Elections. This is a compensated committee; compensation is based on a fiscal year. Per Council action (item 11-G-66) effective in March, 2013: In an election year all of the Board receives compensation. In a non-election year only the Chief Election Supervisor will be compensated. Liaison: City Clerk's office.

| Cable Television Commission | | | |
|---|------------|--------------|--------------|
| Appointee | Resides in | Appointed by | Term Expires |
| Jane Hopkins 06/14/11 | District 1 | Mayor | 09/17 |
| Blaine Davis 5/24/94 | District 1 | Mayor | 12/15 |
| James Sauer 9/9/08 | District 3 | Mayor | 10/16 |
| Tricia Homer 3/12/13 | District 1 | Mayor | 03/16 |
| Normand Bernache 09/23/14 | District 4 | Mayor | 09/17 |
| City Code Chapter 15 Article III: Composed of four Commissioners plus a voting Chairperson, appointed by the Mayor with the approval of the Council, three year terms. This is a compensated committee. Liaison: City Manager's Office. | | | |

| College Park City-University Partnership | | | |
|--|------------------|---------------------|--------------|
| Appointee | Represents | Appointed by | Term Expires |
| Carlo Colella | Class A Director | UMD President | 03/17 |
| Edward Maginnis | Class A Director | UMD President | 03/17 |
| Michael King | Class A Director | UMD President | 03/17 |
| Brian Darmody | Class A Director | UMD President | 03/17 |
| Andrew Fellows | Class B Director | M&C | 01/17 |
| Maxine Gross | Class B Director | M&C | 01/18 |
| Senator James Rosapepe | Class B Director | M&C | 02/16 |
| Stephen Brayman | Class B Director | M&C | 01/17 |
| David Iannucci (07/15/14) | Class C Director | City and University | 09/17 |
| Dr. Richard Wagner | Class C Director | City and University | 09/16 |
| The CPCUP is a 501(c)(3) corporation whose mission is to promote and support commercial revitalization, economic development and quality housing opportunities consistent with the interests of the City of College Park and the University of Maryland. The CPCUP is not a City committee but the City makes appointments to the Partnership. Class B Directors are appointed by the Mayor and City Council; Class C Directors are jointly appointed by the Mayor and City Council and the President of the University of Maryland. | | | |

| Citizens Corps Council | | | |
|---|--------------------|--------------|--------------|
| Appointee | Represents | Appointed by | Term Expires |
| Sprio Dimakas | | M&C | 10/17 |
| Jonathan Plyman 10/14/14 | | M&C | 10/17 |
| VACANT | Neighborhood Watch | M&C | |
| Dan Blasberg 3/27/12 | | M&C | 03/15 |
| David L. Milligan (Chair) 12/11/07 | | M&C | 02/17 |
| Resolution 05-R-15. Membership shall be composed as follows: A Citizen Corps Coordinator for each neighborhood shall be nominated and appointed by the Mayor and Council and serve as a potential member of the CPCCC for the term of their respective office in the neighborhood group. Mayor and Council shall nominate and appoint 5 to 7 residents to serve as community coordinators and to serve on the CPCCC. At least one member of the CPCCC shall be the Neighborhood Watch | | | |

Coordinator, and at least one member shall represent each of the other Citizen Corps programs such as CERT, Fire Corps, Volunteers In Police Service, etc. Each member of the CPCCC shall serve for a term of 3 years, and may be reappointed for an unlimited number of terms. The Mayor, with the approval of the City Council, shall appoint the Chair and Co-Chair of the CPCCC from among the members of the committee. The Director of Public Services shall serve as an ex officio member. Not a compensated committee. Liaison: Public Services.

| Committee For A Better Environment | | | |
|--|------------|--------------|--------------|
| Appointee | Resides in | Appointed by | Term Expires |
| Janis Oppelt 8/8/06 | District 1 | M&C | 09/15 |
| Suchitra Balachandran 10/9/07 | District 4 | M&C | 01/17 |
| Donna Weene 9/8/09 | District 1 | M&C | 12/15 |
| Gemma Evans 1/25/11 | District 1 | M&C | 01/17 |
| Kennis Termini 01/14/14 | District 1 | M&C | 01/17 |
| Matt Dernoga 12/09/14 | District 1 | M&C | 12/17 |
| City Code Chapter 15 Article VIII: No more than 25 members, appointed by the Mayor and Council, three year terms, members shall elect the chair. Not a compensated committee. Liaison: Planning. | | | |

| Education Advisory Committee | | | |
|---|------------|--------------|--------------|
| Appointee | Represents | Appointed by | Term Expires |
| Brian Bertges 06/18/13 | District 1 | M&C | 06/15 |
| Cory Sanders 09/24/13 | District 1 | M&C | 09/15 |
| Charlene Mahoney | District 2 | M&C | 12/14 |
| Maia Sheppard 07/15/14 | District 2 | M&C | 07/16 |
| VACANT | District 3 | M&C | |
| Melissa Day 9/15/10 | District 3 | M&C | 11/14 |
| Carolyn Bernache 2/9/10 | District 4 | M&C | 12/16 |
| Doris Ellis 9/28/10 | District 4 | M&C | 12/16 |
| Tricia Homer | District 1 | M&C | 04/16 |
| Peggy Wilson 6/8/10 | UMCP | UMCP | 05/16 |
| Resolutions 97-R-17, 99-R-4 and 10-R-13: At least 9 members who shall be appointed by the Mayor and Council; at least two from each Council District and one nominated by the University of Maryland. Two year terms. The Committee shall appoint the Chair and Vice-Chair of the Committee from among the members of the Committee. Not a compensated committee. Liaison: Youth and Family Services. | | | |

| Ethics Commission | | | |
|--|------------|--------------|--------------|
| Appointee | Represents | Appointed by | Term Expires |
| Edward Maginnis 09/13/11 | District 1 | Mayor | 08/15 |
| VACANT | District 2 | Mayor | |
| James Sauer 12/09/14 | District 3 | Mayor | 12/16 |
| Gail Kushner 09/13/11 | District 4 | Mayor | 01/16 |
| Robert Thurston 9/13/05 | At Large | Mayor | 02/16 |
| Alan C. Bradford 1/23/96 | At-Large | Mayor | 07/15 |
| Frank Rose 05/08/12 | At-Large | Mayor | 05/14 |
| <p>City Code Chapter 38 Article II: Composed of seven members appointed by the Mayor and approved by the Council. Of the seven members, one shall be appointed from each of the City's four election districts and three from the City at large. 2 year terms. Commission members shall elect one member as Chair for a renewable one-year term. Commission members sign an Oath of Office. Not a compensated committee. Liaison: City Clerk's office.</p> | | | |

| Farmers Market Committee | | | |
|--|------------|--------------|--------------|
| Appointee | Represents | Appointed by | Term Expires |
| Margaret Kane 05/08/12 | District 1 | M&C | 05/15 |
| Robert Boone 07/10/12 | District 1 | M&C | 07/15 |
| Leo Shapiro 07/10/12 | District 3 | M&C | 07/15 |
| Julie Forker 07/10/12 | District 3 | M&C | 07/15 |
| Kimberly Schumann 09/11/12 | District 1 | M&C | 09/15 |
| VACANT | | | |
| VACANT | | M&C | |
| VACANT | Student | M&C | |
| <p>Established April 10, 2012 by 12-R-07. Up to 7 members. Quorum = 3. Three year terms. Not a compensated committee. Liaison: Planning Department. Agreement reached during July 3, 2012 Worksession to fill the seven positions as outlined above. Effective September 11, 2012 by 12-R-17: Membership increased to 8.</p> | | | |

| Housing Authority of the City of College Park | | | |
|--|------------------------|-------|----------|
| Bob Catlin 05/13/14 | | Mayor | 05/01/19 |
| Betty Rodenhause 04/09/13 | | Mayor | 05/01/18 |
| John Moore 9/10/96 | | Mayor | 05/01/19 |
| Thelma Lomax 7/10/90 | | Mayor | 05/01/15 |
| Carl Patterson 12/11/12 | Attick Towers resident | Mayor | 05/01/16 |
| <p>The College Park Housing Authority was established in City Code Chapter 11 Article I, but it operates independently under Article 44A Title I of the Annotated Code of Maryland. The Housing Authority administers low income housing at Attick Towers. The Mayor appoints five commissioners to the Authority; each serves a five year term; appointments expire May 1. Mayor administers oath of office. One member is a resident of Attick Towers. The Authority selects a chairman from among its commissioners. The Housing Authority is funded through HUD and rent collection, administers their own budget, and has their own employees. The City supplements some of their services.</p> | | | |

| Neighborhood Quality of Life Committee | | | |
|---|------------------------------|---|----------------|
| Name: | Represents: | Appointed By: | Term Ends: |
| Mayor and City Council of the City of College Park | | | Term in office |
| Chief David Mitchell | UMD DPS (UMD Police) | University | 02/16 |
| Dr. Andrea Goodwin | UMD Administration – Rep 1 | University | 02/16 |
| Marsha Guenzler-Stevens (Stamp Student Union) | UMD Administration – Rep 2 | University | 04/16 |
| Matthew Supple (Fraternity-Sorority Life) | UMD Administration – Rep 3 | University | 04/16 |
| Gloria Aparicio- Blackwell (Office of Community Engagement) | UMD Administration – Rep 4 | University | 04/16 |
| Jackie Pearce Garrett | City Resident 1 | City Council | 10/15 |
| Aaron Springer | City Resident 2 | City Council | 10/15 |
| Bonnie McClellan | City Resident 3 | City Council | 04/16 |
| Christine Nagle | City Resident 4 | City Council | 04/16 |
| Richard Morrison | City Resident 5 | City Council | 04/16 |
| Douglas Shontz | City Resident 6 | City Council | 05/16 |
| Cole Holocker | UMD Student 1 | City Council | 11/16 |
| Catherine McGrath | UMD Student 2 | City Council | 11/16 |
| Chris Frye | UMD Student 3 | IFC | 03/16 |
| VACANT | UMD Student 4 | | |
| VACANT | UMD Student 5 | Nat'l Pan-Hell. Council, Inc. / United Greek Council | |
| VACANT | Graduate Student | GSG Representative | |
| Todd Waters | Student Co-Operative Housing | City Council | 03/16 |
| Maj. Dan Weishaar | PG County Police Dept. | PG County Police | |
| Bob Ryan | Director of Public Services | City Council | 10/15 |
| Jeannie Ripley | Manager of Code Enforcement | City Council | |
| Lisa Miller | Rental Property Owner | City Council | 02/16 |
| Richard Biffel | Rental Property Owner | City Council | 02/16 |
| Paul Carlson | Rental Property Owner | City Council | 03/16 |
| Established by Resolution 13-R-20 adopted September 24, 2013 to replace the Neighborhood Stabilization and Quality of Life Workgroup. Amended October 8, 2013 (13-R-20.Amended). Amended February 11, 2014 (14-R-03). Amended July 15, 2014 to change the name (14-R-23). City Liaison: City Manager's Office. Two year terms. Main Committee to meet four times per year. This is not a compensated committee. | | | |

| Neighborhood Watch Steering Committee | | | |
|--|--------------|---------------|---------------|
| | Resident of: | Appointed By: | Term Expires: |
| Robert Boone 04/12/11 | District 1 | M&C | 04/15 |
| Aaron Springer 02/14/12 | District 3 | M&C | 05/16 |
| Nick Brennan | District 2 | M&C | 04/16 |

Created on April 12, 2011 by Resolution 11-R-06 as a three-person Steering Committee whose members shall be residents. Coordinators of individual NW programs in the City shall be ex-officio members. Terms are for two years. Annually, the members of the Steering Committee shall appoint a Chairperson to serve for a one-year term. Meetings shall be held on a quarterly basis. This Resolution dissolved the Neighborhood Watch Coordinators Committee that was established by 97-R-15. This is not a compensated committee. Liaison: Public Services.

| Noise Control Board | | | |
|----------------------------|--------------|-------------------------|--------------|
| Appointee | Represents | Appointed by | Term Expires |
| Mark Shroder 11/23/10 | District 1 | Council, for District 1 | 11/14 |
| Harry Pitt, Jr. 9/26/95 | District 2 | Council, for District 2 | 03/16 |
| Alan Stillwell 6/10/97 | District 3 | Council, for District 3 | 09/16 |
| Suzie Bellamy | District 4 | Council, for District 4 | 12/16 |
| Adele Ellis 04/24/12 | Mayoral Appt | Mayor | 04/16 |
| Bobbie P. Solomon 3/14/95 | Alternate | Council - At large | 05/18 |
| Larry Wenzel 3/9/99 | Alternate | Council - At large | 02/18 |

City Code Chapter 138-3: The Noise Control Board shall consist of five members, four of whom shall be appointed by the Council members, one from each of the four election districts, and one of whom shall be appointed by the Mayor. In addition, there shall be two alternate members appointed at large by the City Council. The members of the Noise Control Board shall select from among themselves a Chairperson. Four year terms. This is a compensated committee. Liaison: Public Services.

| Recreation Board | | | |
|---------------------------|-------------|--------------|--------------|
| Appointee | Represents | Appointed by | Term Expires |
| Eric Grims 08/12/14 | District 1 | M&C | 08/17 |
| Sarah Araghi 7/14/09 | District 1 | M&C | 07/15 |
| Alan C. Bradford 1/23/96 | District 2* | M&C | 02/17 |
| VACANT | District 2 | M&C | |
| Adele Ellis 9/13/88 | District 3 | M&C | 02/17 |
| VACANT | District 3 | M&C | |
| Barbara Pianowski 3/23/10 | District 4 | M&C | 05/17 |
| Judith Oarr 05/14/13 | District 4 | M&C | 05/16 |
| Bettina McCloud 1/11/11 | Mayoral | Mayor | 02/17 |
| Solonne Privett | Mayoral | Mayor | 04/16 |

City Code Chapter 15 Article II: 10 members: two from each Council district appointed by the Mayor and Council and two members nominated by the Mayor and confirmed by the Mayor and Council. The Chairperson will be chosen from among and by the district appointees. 3 year terms. Not a compensated committee. Liaison: Public Services.

*Although Mr. Bradford lives in what is now considered District 1, his residence was part of District 2 when he was appointed. The designation of his residence was changed to District 1 during the last redistricting. He is still considered an appointment from District 2.

** Effective April 2012: Jay Gilchrist, Director of UMD Campus Recreation Services, changed his status from Rec Board member (Mayoral Appointment) to UM liaison to the Rec Board, similar to the M-NCPPC representative.

| Sustainable Maryland Certified Green Team | | |
|--|-------------------------|--------------|
| Appointee | Represents | Term Expires |
| Denise Mitchell 04/10/12 | City Elected Official | 04/14 |
| Patrick Wojahn 04/10/12 | City Elected Official | 04/14 |
| VACANT | City Staff | |
| Loree Talley 05/08/12 | City Staff | 05/14 |
| VACANT | CBE Representative | |
| VACANT | A City School | |
| Annie Rice | UMD Student | 10/16 |
| VACANT | UMD Faculty or Staff | |
| VACANT | City Business Community | |
| Ben Bassett - Proteus Bicycles 09/25/12 | City Business Community | 09/14 |
| Douglas Shontz | Resident | 05/16 |
| Christine Nagle 04/10/12 | Resident | 04/14 |
| VACANT | Resident | |
| VACANT | Resident | |
| Established March 13, 2012 by Resolution 12-R-06. Up to 14 people with the following representation: 2 elected officials from the City of College Park, 2 City staff, 1 representative from the CBE, 1 representative of a City school, 1 student representative from the University of Maryland, 1 faculty or staff representative from the University of Maryland, 2 representatives of the City business community, up to 4 City residents. Two year terms. Not a compensated committee. A quorum shall be 6 people. The SMCGT shall select a Chair and a Co-Chair from among the membership on an annual basis. The SMCGT should meet at least bi-monthly. The liaison shall be the Planning Department. | | |

| Tree and Landscape Board | | | |
|--|-----------------------|--------------|--------------|
| Member | Represents | Appointed by | Term Expires |
| VACANT | Citizen | M&C | |
| John Krouse | Citizen | M&C | 10/16 |
| VACANT | Citizen | M&C | |
| Mark Wimer 7/12/05 | Citizen | M&C | 10/16 |
| Joseph M. Smith 09/23/14 | Citizen | M&C | 09/16 |
| Janis Oppelt | CBE Chair Liaison | | |
| John Lea-Cox 1/13/98 | City Forester | M&C | 12/14 |
| Steve Beavers | Planning Director | | |
| Brenda Alexander | Public Works Director | | |
| City Code Chapter 179-5: The Board shall have 9 voting members: 5 citizens appointed by M&C, plus the CBE Chair or designee, the City Forester or designee, the Planning Director or designee and the Public Works Director or designee. Two year terms. Members choose their own officers. Not a compensated committee. Liaison: City Clerk's office. | | | |

| Veterans Memorial Improvement Committee | | | |
|--|-----------------|--------------|--------------|
| Appointee | Represents | Appointed by | Term Expires |
| Deloris Cass 11/7/01 | | M&C | 12/15 |
| Joseph Ruth 11/7/01 | VFW | M&C | 12/15 |
| Blaine Davis 10/28/03 | American Legion | M&C | 12/15 |
| Rita Zito 11/7/01 | | M&C | 02/15 |
| Doris Davis 10/28/03 | | M&C | 12/15 |
| Mary Cook 3/23/10 | | M&C | 11/17 |
| Arthur Eaton | | M&C | 11/16 |
| Seth Gomoljak 11/6/14 | | M&C | 11/17 |
| VACANT | | | |
| Resolution 01-G-57: Board comprised of 9 to 13 members including at least one member from American Legion College Park Post 217 and one member from Veterans of Foreign Wars Phillips-Kleiner Post 5627. Appointed by Mayor and Council. Three year terms. Chair shall be elected each year by the members of the Committee. Not a compensated committee. Liaison: Public Works. | | | |