



TUESDAY, MAY 12, 2015
CITY OF COLLEGE PARK
COUNCIL CHAMBERS

7:00 P.M.

Public Hearing on Fiscal Year 2016 Capital and Operating Budget

7:30 P.M.

MAYOR AND COUNCIL MEETING
AGENDA

(There will be a Worksession following the Regular Meeting)

MEDITATION

PLEDGE OF ALLEGIANCE: Councilmember Brennan

ROLL CALL

MINUTES: April 21, 2015 Special Session and April 28, 2015 Regular Meeting

ANNOUNCEMENTS

ACKNOWLEDGMENT OF DIGNITARIES

ACKNOWLEDGMENT OF NEWLY APPOINTED BOARD AND COMMITTEE MEMBERS

AWARDS

PROCLAMATIONS -- 1) Kids To Parks Day
2) National Public Works Week

AMENDMENTS TO THE AGENDA

CITY MANAGER'S REPORT: Joe Nagro

STUDENT LIAISON'S REPORT: Cole Holocker

COMMENTS FROM THE AUDIENCE ON NON-AGENDA ITEMS

PRESENTATIONS

CONSENT AGENDA

15-G-54 Approval of Field Use Request for Duvall Field by Maryland Stinger's Women's Rugby Team: 04/14/15 thru 05/22/15 from 7:30 p.m. until 9:30 p.m. Approved with fee if suitable service in lieu of payment agreement is not negotiated with DPW Deputy Director

Motion By:
To: Approve
Second:
Aye: _____ Nay: _____
Other: _____

15-G-55 Approval of Field Use Request for Duvall Field by Boy Scout Troop 740: BBQ Fundraiser 05/17/15 or 06/07/15 – 7:00 a.m. until 6:00 p.m. Approved for either date.

15-G-56 Denial of request for Duvall Field Restroom Facility Only: 05/30/15, 1:00 p.m. until 5 p.m.

ACTION ITEMS

15-G-57 Appointments to Boards and Committees

Motion By:
To: Approve
Second:
Aye: _____ Nay: _____
Other: _____

COUNCIL COMMENTS

COMMENTS FROM THE AUDIENCE

ADJOURN

WORKSESSION

1. Board and Committee Discussion with:
 - Recreation Board - Adele Ellis and Alan Bradford, Co-Chairs
 - Animal Welfare Committee – Harriet McNamee and Christine Nagle, Co-Chairs
2. Presentation on University of Maryland concept for day care at Calvert Road school site – Carlo Colella, Vice President for Administration and Finance

INFORMATION/STATUS REPORTS (For Council Review)

None.

This agenda is subject to change. For the most current information, please contact the City Clerk. In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office and describe the assistance that is necessary.

City Clerk's Office: 240-487-3501

**PUBLIC
HEARING:**

**FY 2016
BUDGET**



CITY OF COLLEGE PARK, MARYLAND

**REVISED OPERATING
AND CAPITAL BUDGET
FOR FISCAL YEAR 2016**

SUMMARY AND HIGHLIGHTS

**Handout for
Budget Public Hearing
Tuesday, May 12, 2015
7:00 p.m.**

CITY OF COLLEGE PARK, MARYLAND

Handout for Budget Public Hearing on
Revised Operating and Capital Budget
for Fiscal Year 2016

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ORDINANCE 15-O-03

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF
COLLEGE PARK, MARYLAND TO ADOPT THE FISCAL YEAR 2016
OPERATING AND CAPITAL BUDGET OF THE CITY OF COLLEGE PARK,
MARYLAND**

BE IT ORDAINED, by the Mayor and Council of the City of College Park, Maryland, that the following sums and amounts are hereby appropriated for the fiscal year beginning July 1, 2015 and ending June 30, 2016, the said revenues being used to defray expenses and operations of the City of College Park, Maryland in accordance with the following schedule:

General Fund

Revenues

Taxes

Real Property Taxes	\$ 6,929,876
Personal Property Taxes	851,500
Income Taxes	1,600,000
Other Local Taxes	650,000
State Shared Taxes	419,266
County Shared Taxes	450,000

Licenses & Permits

Business Licenses	43,000
Other Licenses & Permits	835,935
Utility Franchise Fees	315,000

Intergovernmental

Federal Grants	0
State Grants	217,055
County Grants	44,717

Charges for Services

General Government Charges	7,200
Highways & Streets	587,100
Sanitation & Waste Removal	392,778
Health Charges	12,000

Fines & Fees

Fines	2,510,600
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Miscellaneous Revenues

Investment Earnings	93,019
Property & Equipment Rental	99,850
Sale of Fixed Assets	0
Other Revenues	<u>1,700</u>

Total Operating Revenues \$ 16,060,596

Non-Revenue Receipts

Interfund Transfer from Parking Debt Service Fund	257,392
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Use of Unassigned Reserve 0

Total Revenues **\$ 16,317,988**

Expenditures

General Government	\$ 3,305,207
Public Services	4,019,776
Planning, Community & Economic Development	664,463
Youth, Family & Senior Services	1,114,881
Public Works	5,215,750
Contingency	10,000
Debt Service	557,411
Interfund Transfer to Capital Projects Fund	<u>1,430,500</u>

Total Expenditures **\$ 16,317,988**

Parking Debt Service Fund

Revenues

Highways & Streets	
Parking Meter Revenue	\$ 205,000
Fines	
Parking Fines Revenue	<u>45,000</u>

Total Revenues **\$ 250,000**

Expenditures

Interfund Transfer to General Fund	<u>\$ 257,392</u>
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Total Expenditures **\$ 257,392**

BE IT FURTHER ORDAINED that:

1. The tax levy be, and the same is hereby set at thirty-three and 5/10 cents (\$0.335) per one hundred dollars (\$100.00) of full value assessment on all taxable real property located within the corporate limits of the City of College Park, Maryland;
2. The tax levy be, and the same is hereby set at eighty-three and 8/10 cents (\$0.838) per one hundred dollars (\$100.00) of full value assessment on all taxable personal property located within the corporate limits of the City of College Park, Maryland;
3. In addition to the projected General Fund operating revenue of \$16,060,596, the sum of \$257,392 is transferred from the Parking Debt Service Fund and the sum of \$0 is appropriated from prior years' unassigned fund balance;

4. The net speed enforcement camera revenues, after recovery of the costs of implementing and administering the program, are allocated solely for public safety purposes, including pedestrian safety programs;
5. The above listing of revenues and expenditures represents a summary of the detailed material contained in a document entitled "City Manager's Requested Operating and Capital Budget for Fiscal Year 2016", with amendments; said document and any amendments thereto are incorporated herein by this reference;
6. By adoption of this Ordinance, the FY2016 Pavement Management Plan and the FY2016 Pay Plan (including Job Class Table and Pay Table) contained in the FY2016 requested operating budget with amendments, if any, are hereby adopted by this reference;
7. By adoption of this Ordinance, the City includes its employees in the Reformed Contributory Pension Plan of the Maryland State Retirement and Pension System (MSRP) and authorizes payment of retirement benefits into the said pension system, on the terms and conditions set forth in State law;
8. The Unrestricted Capital Projects Fund and Restricted Capital Projects Fund reserve accounts shall be re-appropriated as required in order to fund the projects included in the Capital Improvement Plan as adopted by this Ordinance;
9. The Capital Budget and the Five Year Capital Improvement Plan for Fiscal Year 2016 in the amount of \$48,679,358, as listed and described in the capital projects fund section of the "City Manager's Requested Operating and Capital Budget for Fiscal Year 2016" with amendments is hereby adopted;
10. The Parking Debt Service Fund is hereby budgeted for fiscal year 2016. This fund was established in fiscal year 2008 to receive 50% of the additional parking meter revenue generated from the FY2008 increase in parking meter rates. Beginning in FY2011, this fund also receives the \$2.50 increase in parking tickets for expired meter and overtime parking. The revenues retained in the Parking Debt Service Fund will be used to offset debt service costs on the parking garage debt;
11. Personal property tax accounts delinquent for a period of ninety (90) days shall be assessed a \$100.00 late payment penalty;
12. Should any section of this Ordinance be determined to be invalid, such invalidity shall not affect any other sections; and
13. This Ordinance shall become effective at the expiration of twenty (20) calendar days following its adoption or July 1, 2015, whichever is later.

AND BE IT FURTHER ORDAINED by the Mayor and Council of the City of College Park, Maryland that, upon introduction of this Ordinance, the City Clerk shall distribute a copy of same to each council member and shall publish a fair summary of this Ordinance in a newspaper

having general circulation in the City, together with a notice setting out the time and place for a public hearing hereon and for its consideration by the City Council.

A public hearing will be held on this budget Ordinance at 7:00 p.m. on the 12th day of May, 2015 in the Council Chambers, City Hall, 4500 Knox Road, College Park, Maryland. The public hearing followed the date the "City Manager's Requested Operating and Capital Budget for Fiscal Year 2016" was available for inspection by the public by at least two (2) weeks, and will be held in connection with a regular Council meeting. All persons interested will have an opportunity to be heard. After the public hearing, the Council may adopt the proposed budget Ordinance, with or without amendment, without the need for further advertising or public hearings.

Introduced on the 28th day of April, 2015

Adopted on the _____ day of May, 2015

Effective on the 1st day of July, 2015

Andrew M. Fellows, Mayor

ATTEST:

Janeen S. Miller, CMC, City Clerk

APPROVED AS TO FORM:

Suellen M. Ferguson, City Attorney

CITY OF COLLEGE PARK, MARYLAND
Summary of Changes between FY2016 Requested and Revised Budgets
(not a part of Ordinance 15-O-03)

Program	Description	Increase (Decrease)
Revenues- Unassigned Reserve Transfer 399.00	Use of Unassigned Reserve per Requested Budget (Budgeted Surplus)	\$ (50,625)
Admin-M&C-1010	Increase direct grant to College Park Arts Exchange	1,500
Admin-M&C-1010	Increase direct grant to Meals on Wheels	2,500
Admin-M&C-1010	Add Mayor & Council internship program; details TBD	5,000
Admin-M&C-1010	Transfer \$80,000 College Park Academy grant to new account Education Improvement Fund; details TBD	0
Admin-Public Relations-1017	Increase College Park Day, funding for additional stage, performers, rentals	4,500
Public Services- Contract Police- 2030	Decrease County police services contract from 3 officers to 2 (currently 1 vacant position)	(133,333)
Public Services- Contract Police- 2030	Increase part-time contract police by 1.30 FTEs to offset reduction in police services contract above (Hourly 117,409, FICA 8,972, Workers Comp 7,077)	133,458
Planning-Econ Developmt-3014	Increase Hollywood Farmers Market for market events	2,000
Youth & Family- Admin-4010	Increase holiday events	500
Interfund Transfers-9210	Additional C.I.P. transfer to increase Fire Department Capital Equipment Grants by \$2,500 per fire company	7,500
Interfund Transfers-9210	Additional C.I.P. transfer to CCTV project to fund purchase and installation of one PTZ security camera at location TBD on Trolley Trail in Lakeland-Berwyn	27,000
Revenues- Unassigned Reserve Transfer 399.00	Use of Unassigned Reserve per Revised Budget	\$ <u>0</u>

CITY OF COLLEGE PARK
 REVENUE BUDGET WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
BASIC 31 TAXES						
SUB 0 REAL PROPERTY TAXES						
310.10 REAL PROPERTY TAX	6,490,936	6,436,013	6,636,963	6,618,407	6,920,654	6,920,654
310.15 HOMEOWNERS PROP TX CREDIT	38,711-	31,925-	38,000-	30,854-	38,000-	38,000-
310.17 REVITALIZATION TAX CREDIT	0	0	60,000-	60,000-	80,000-	80,000-
310.20 PILOT-HOUSING AUTHORITY	15,000	15,000	15,000	15,000	15,000	15,000
310.22 PILOT-UM CASL PROPERTY	52,115	49,436	49,436	49,436	49,436	49,436
310.23 PILOT-UM WASH POST PROP	38,640	37,786	37,786	37,786	37,786	37,786
310.90 TAX INTEREST & PENALTY	26,476	41,871	20,000	16,581-	25,000	25,000
* REAL PROPERTY TAXES	6,584,456	6,548,181	6,661,185	6,613,194	6,929,876	6,929,876
SUB 1 PERSONAL PROPERTY TAXES						
311.10 PERSONAL PROPERTY TAX	885,971	886,010	800,000	816,076	850,000	850,000
311.90 TAX INTEREST & PENALTY	1,720	1,430	1,000	1,097	1,500	1,500
* PERSONAL PROPERTY TAXES	887,691	887,440	801,000	817,173	851,500	851,500
SUB 4 INCOME TAX						
314.10 INCOME TAX	1,582,308	1,617,918	1,550,000	817,036	1,600,000	1,600,000
* INCOME TAX	1,582,308	1,617,918	1,550,000	817,036	1,600,000	1,600,000
SUB 5 OTHER LOCAL TAXES						
315.10 ADMISSION & AMUSEMENT TAX	510,606	665,076	650,000	603,432	650,000	650,000
* OTHER LOCAL TAXES	510,606	665,076	650,000	603,432	650,000	650,000
SUB 6 STATE SHARED TAXES						
316.10 HIGHWAY USER TAX	105,579	345,278	113,583	323,071	419,266	419,266
* STATE SHARED TAXES	105,579	345,278	113,583	323,071	419,266	419,266
SUB 8 COUNTY SHARED TAXES						
318.10 HOTEL & MOTEL TAX	460,159	469,993	450,000	254,375	450,000	450,000
* COUNTY SHARED TAXES	460,159	469,993	450,000	254,375	450,000	450,000
** TAXES	10,130,799	10,533,886	10,225,768	9,428,281	10,900,642	10,900,642
BASIC 32 LICENSES & PERMITS						
SUB 2 BUSINESS LICENSES						
322.10 CITY LIQUOR LICENSES	14,562	14,005	13,000	13,908	14,000	14,000
322.20 STATE TRADERS LICENSES	28,799	28,421	30,000	3,005	29,000	29,000
* BUSINESS LICENSES	43,361	42,426	43,000	16,913	43,000	43,000
SUB 3 OTHER LICENSES & PERMITS						
323.10 CITY BUILDING PERMITS	5,850	6,650	6,000	10,700	7,000	7,000
323.36 RENT STABILIZATION FEES	1,080	0	0	0	0	0
323.40 OCCUPANCY PERMITS	677,324	781,970	792,329	597,448	815,330	815,330
323.45 DRIVEWAY APRON & CURBCUT	993	5,839	2,000	12,739	5,000	5,000
323.50 OTHER LICENSES	120	374	0	324	0	0
323.65 UTILITY EASEMENTS	605	605	605	605	605	605
323.70 BUS SHELTERS	12,458	10,317	13,000	3,364	7,500	7,500
323.75 ENCROACHMENT PERMITS	1,000	1,000	1,000	0	500	500
* OTHER LICENSES & PERMITS	699,430	806,755	814,934	625,180	835,935	835,935
SUB 4 UTILITY FRANCHISE FEES						
324.10 COMCAST CABLE	203,616	198,062	200,000	147,952	200,000	200,000
324.15 VERIZON FIOS	108,574	113,337	110,000	88,839	115,000	115,000
* UTILITY FRANCHISE FEES	312,190	311,399	310,000	236,791	315,000	315,000
** LICENSES & PERMITS	1,054,981	1,160,580	1,167,934	878,884	1,193,935	1,193,935
BASIC 33 INTERGOVERNMENTAL						
SUB 0 FEDERAL GRANTS						
330.70 FEDERAL EMERG MGMT AGENCY	9,171	0	0	0	0	0
330.90 MISCELLANEOUS GRANTS	0	0	0	0	0	0
* FEDERAL GRANTS	9,171	0	0	0	0	0
SUB 2 STATE GRANTS						
332.20 POLICE PROTECTION	73,840	112,884	116,550	87,401	140,000	140,000
332.30 UNIV OF MARYLAND GRANT	5,000	5,000	5,000	5,000	5,000	5,000

CITY OF COLLEGE PARK
 REVENUE BUDGET WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
BASIC 33 INTERGOVERNMENTAL						
SUB 2 STATE GRANTS						
332.40 YOUTH SERVICES GRANT	72,055	72,055	72,055	48,037	72,055	72,055
332.90 MISCELLANEOUS GRANTS	0	0	0	0	0	0
* STATE GRANTS	150,895	189,939	193,605	140,438	217,055	217,055
SUB 4 COUNTY GRANTS						
334.20 BANK STOCK TAX	10,717	10,717	10,717	0	10,717	10,717
334.30 YOUTH SERVICES GRANT	30,000	30,000	30,000	0	30,000	30,000
334.34 SPECL APPROPRIATIONS GRNT	4,500	4,000	4,000	4,000	4,000	4,000
334.90 MISCELLANEOUS GRANTS	0	0	0	0	0	0
* COUNTY GRANTS	45,217	44,717	44,717	4,000	44,717	44,717
SUB 6 OTHER GRANTS						
336.90 MISCELLANEOUS GRANTS	0	0	0	0	0	0
* OTHER GRANTS	0	0	0	0	0	0
** INTERGOVERNMENTAL	205,283	234,656	238,322	144,438	261,772	261,772
BASIC 34 CHARGES FOR SERVICES						
SUB 1 GENERAL GOVERNMENT CHGS						
341.10 ZONING APPLIC PROCESS FEE	8,455	5,960	7,000	4,500	7,000	7,000
341.30 ANIMAL CTRL IMPOUND FEES	190	175	100	100	100	100
341.31 ANIMAL CTRL BOARDING FEES	0	80	100	0	100	100
* GENERAL GOVERNMENT CHGS	8,645	6,215	7,200	4,600	7,200	7,200
SUB 3 HIGHWAYS AND STREETS						
343.20 PARKING METER REVENUE	340,085	328,109	350,000	265,768	350,000	350,000
343.21 GARAGE PAY STATION REV	78,962	83,898	75,000	93,815	100,000	100,000
343.25 PARKING PERMIT REVENUE	54,426	55,591	50,000	49,026	55,000	55,000
343.26 GARAGE PERMIT REVENUE	46,753	56,902	47,000	73,322	80,000	80,000
343.40 MVA REGISTRATION FEES	322	21	300	212	100	100
343.50 MVA NON-RESIDENT PERMITS	1,667	1,806	2,000	2,055	2,000	2,000
* HIGHWAYS AND STREETS	522,215	526,327	524,300	484,198	587,100	587,100
SUB 4 SANITATION & WASTE REMVL						
344.10 COUNTY DISPOSAL REBATE	83,288	83,288	83,288	62,466	83,288	83,288
344.20 REFUSE CONTRACTS REVENUE	226,763	234,488	230,000	205,492	200,000	200,000
344.30 RECYCLING-SCRAP METAL	2,247	996	1,200	1,470	1,500	1,500
344.30 RECYCLING-MIXED PAPER	0	0	0	0	0	0
344.30 RECYCLING-MOTOR OIL	1,693	1,284	1,750	699	1,200	1,200
344.30 RECYCLING-SINGLE STREAM	2,276	0	0	0	0	0
344.40 SPECIAL TRASH PICKUP REV	0	0	0	0	0	0
344.60 CDMA LITTER REBATE	3,218	6,435	4,290	2,145	4,290	4,290
344.90 COMPOST SALES	35,872	38,920	46,004	19,989	50,000	50,000
344.91 WOOD CHIP SALES	8,911	9,553	6,792	3,860	9,300	9,300
344.92 TIPPING FEES REVENUE	22,325	26,861	26,000	28,942	28,500	28,500
344.94 DELIVERY CHG-COMPOST	10,304	9,330	10,000	3,361	10,000	10,000
344.95 DELIVERY CHG-WOOD CHIPS	4,681	4,551	4,500	1,426	4,700	4,700
* SANITATION & WASTE REMVL	401,578	415,706	413,824	329,850	392,778	392,778
SUB 5 HEALTH CHARGES						
345.10 YOUTH SVCS CLIENT FEES	15,430	12,332	12,000	10,517	12,000	12,000
345.20 OTHER YFS FEES	0	0	0	0	0	0
345.30 YFS TRAINING REVENUE	0	0	0	0	0	0
* HEALTH CHARGES	15,430	12,332	12,000	10,517	12,000	12,000
** CHARGES FOR SERVICES	947,868	960,580	957,324	829,165	999,078	999,078
BASIC 35 FINES AND FEES						
SUB 9 FINES						
359.10 ELECTION FINES	0	25	0	0	0	0
359.20 ANIMAL FINES REVENUE	300	0	200	0	100	100
359.30 VEHICLE BOOTING FEES	1,290	1,155	700	560	500	500
359.40 PARKING FINES REVENUE	857,974	926,862	850,000	773,566	900,000	900,000
359.50 MUNICIPAL INFRACTIONS	90,360	131,109	95,000	53,043	95,000	95,000
359.70 SPEED ENF CAMERA REVENUE	1,661,214	1,529,721	1,600,000	3,145,065	2,500,000	2,500,000

CITY OF COLLEGE PARK
 REVENUE BUDGET WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
BASIC 35 FINES AND FEES						
SUB 9 FINES						
359.70 OPTOTR-PROCESSING CHARGES	647,874-	596,591-	624,000-	1,226,575-	975,000-	975,000-
359.70 OPTOTR-ENGINEERING STUDY	0	0	0	0	10,000-	10,000-
359.70 STMD REPYMT-EXC OVER 10%	0	0	0	0	0	0
* FINES	1,963,264	1,992,281	1,921,900	2,745,659	2,510,600	2,510,600
** FINES AND FEES	1,963,264	1,992,281	1,921,900	2,745,659	2,510,600	2,510,600
BASIC 36 MISCELLANEOUS REVENUES						
SUB 1 INVESTMENT EARNINGS						
361.10 INVESTMENT EARNINGS	35,922	69,174	60,000	42,779	60,000	60,000
361.11 INVESTMENTS-MKT VALUE ADJ	156,762-	67,257	0	41-	0	0
361.22 TENANT IMPROVEMENT ALLOW	6,086	54,904	34,459	28,814	33,019	33,019
361.30 OTHER INTEREST	2,892	7,637	0	2,001	0	0
* INVESTMENT EARNINGS	111,862-	198,972	94,459	73,553	93,019	93,019
SUB 2 PROPERTY & EQUIP RENTAL						
362.11 PARKING GARAGE RETAIL	9,320	91,417	87,000	72,500	87,000	87,000
362.14 CITY HALL MEETING ROOMS	500	175	100	200	200	200
362.15 OLD PARISH HOUSE	10,225	11,550	10,000	10,550	11,000	11,000
362.16 CLEANING FEE-CITY BLDGS	625	650	400	750	650	650
362.18 DAVIS HALL	1,150	1,700	1,000	1,000	1,000	1,000
362.19 DUVAL FIELD	0	0	0	0	0	0
362.20 OTHER RENTALS	0	0	0	0	0	0
362.21 CALVERT ROAD SCHOOL FIELD	0	0	0	0	0	0
* PROPERTY & EQUIP RENTAL	21,820	105,492	98,500	85,000	99,850	99,850
SUB 4 SALE OF FIXED ASSETS						
364.10 SALE OF FIXED ASSETS	0	0	1,000	0	0	0
* SALE OF FIXED ASSETS	0	0	1,000	0	0	0
SUB 6 OTHER REVENUES						
366.10 MISCELLANEOUS	22	41	0	6	0	0
366.15 FREEDOM OF INFO ACT REQ	93	34	0	60	0	0
366.50 ANIMAL LICENSE COMM	1,488	1,201	1,500	1,273	1,300	1,300
366.55 CONTRIBUTIONS	0	0	0	0	0	0
366.60 CASH OVER & (SHORT)	0	0	0	0	0	0
366.70 CDMA BILLING FEES	330	326	380	366	400	400
* OTHER REVENUES	1,933	1,602	1,880	1,705	1,700	1,700
** MISCELLANEOUS REVENUES	88,109-	306,066	195,839	160,258	194,569	194,569
BASIC 39 NON-REVENUE RECEIPTS						
SUB 0 INTERFUND TRANSFERS						
390.00 INTERFUND TRANSFERS	251,950	0	314,815	262,346	257,392	257,392
* INTERFUND TRANSFERS	251,950	0	314,815	262,346	257,392	257,392
SUB 9 UNASSIGNED RESERVE TFR						
399.00 UNASSIGNED RESERVE TFR	0	0	73,002	0	50,625-	0
* UNASSIGNED RESERVE TFR	0	0	73,002	0	50,625-	0
** NON-REVENUE RECEIPTS	251,950	0	387,817	262,346	206,767	257,392
*** GENERAL FUND	14,466,036	15,188,049	15,094,904	14,449,031	16,267,363	16,317,988
	14,466,036	15,188,049	15,094,904	14,449,031	16,267,363	16,317,988

REVENUES

REVENUE FOOTNOTES		
Element/Object	Details	Amount
Taxes		
31010 Real Property Taxes	Based on proposed FY 2016 assessment from State Department of Assessments and Taxation (SDAT) for non-exempt property: Full value assessment of \$2,104,985,178 less homestead tax credit adjustment of \$23,223,662 @ tax rate \$0.335 per \$100. Full value assessment percentage increase from FY 2015 is 2.64%. FY 2016 rate of \$0.335 is the same as in FY 2015. Includes "tax differential only" billing for Holiday Inn properties annexed in FY 2004 (tax class 02) at \$0.030 per \$100.	6,920,654
31015 Homeowners' Property Tax Credit	This program, initiated in FY 2010, representing a supplement of 15% to the State Homeowners' Property Tax Credit, provides partial relief from City real property tax for residents with low or moderate income. Residents must file a new application each year with SDAT to qualify for the property tax credit. FY 2016 budget is based on FY 2012-2015 actual tax credits.	(38,000)
31017 Revitalization Tax Credit	Year 2 of a 5-year revitalization tax credit for Student Housing College Park, LLLP (The Varsity) totaling \$500,000, approved by Mayor & Council on June 18, 2013	(80,000)
31020 PILOT-Housing Authority	Annual payment from College Park Housing Authority in lieu of real property taxes on Attick Towers	15,000
31022 PILOT-UM CASL Property	Annual payment from University of Maryland in lieu of real property taxes on 52nd Avenue (former Litton) property; FY 2016 assessment of \$14,756,900 @ \$0.335 per \$100	49,436
31023 PILOT-UM Washington Post Property	Annual payment from University of Maryland in lieu of real property taxes on former Washington Post property; FY 2016 assessment of \$11,279,500 @ \$0.335 per \$100	37,786
31090 Tax Penalties & Interest, Real Property Tax	Estimate based on historical data	25,000
31110 Personal Property Tax	Based on current year's data and 10% depreciation, at FY 2016 tax rate \$0.838 per \$100 on \$87,058,823 estimated assessed valuation. FY 2016 rate of \$0.838 is the same as in FY 2015. Includes "tax differential only" billing for Holiday Inn properties at \$0.071 per \$100.	850,000
31190 Tax Penalties & Interest, Personal Property Tax	Estimate based on historical data	1,500
31410 Income Tax	Estimate based on current year's data and prior year trends	1,600,000
31510 Admission & Amusement Tax	Estimate based on average of previous 3 fiscal years, increased to cover potential attendance increase resulting from UMD's entry into the Big Ten	650,000

REVENUES

REVENUE FOOTNOTES		
Element/Object	Details	Amount
31610 Highway User Tax	Estimate provided by State Highway Administration (SHA) 114,033 Supplemental state transportation grant to municipalities (estimated) 305,233	419,266
31810 Hotel & Motel Tax	City receives 50% of the 5% tax collected by Prince George's County; estimate based on trend during previous 3 fiscal years	450,000
Licenses & Permits		
32210 City Liquor Licenses	Estimate based on current annual billing, which occurs on April 1. City license rates are 20% of the County rate.	14,000
32220 State Traders' Licenses	Estimate based on trend during previous 3 fiscal years	29,000
32310 City Building Permits	Estimate provided by Department of Public Services	7,000
32340 Occupancy Permits	Estimate provided by Department of Public Services; covers 74.5% self-support of Code Enforcement program budget. Rates for FY 2016 (same as in FY 2015) are: single family and townhouse \$244, fraternity and sorority \$580, rooming house \$238, condominium unit that is not a townhouse \$150, apartments (≥ 6 units) \$125 per unit, 2-5 unit buildings \$207 per unit, hotel/motel \$41 per unit, commercial \$124. Includes 306 new units at Landmark and removal of 120 Knox Box units.	815,330
32345 Driveway Apron Permits	Estimate based on historical data	5,000
32350 Other Licenses		0
32365 Utility Easements	Verizon easement	605
32370 Bus Shelters	Based on current year data; estimate provided by Department of Finance	7,500
32375 Encroachment Permits	1 contract @ \$500	500
Utility Franchise Fees		
32410 Utility Franchise Fees-Comcast Cable	5% franchise fee; estimate based on current year's revenue trend	200,000
32415 Utility Franchise Fees-Verizon	5% franchise fee; estimate based on current year's revenue trend	115,000
Intergovernmental		
33220 Police Protection	State aid for police protection, allocated based on population (\$2.50 per capita) and City-qualified expenditures compared to total qualified expenditures of Prince George's County and its municipalities	140,000
33230 University of Maryland Grant	Annual payment by University of Maryland in lieu of taxes for service demands placed on the City, based on 1945 agreement	5,000

REVENUES

REVENUE FOOTNOTES		
Element/Object	Details	Amount
33240 Youth Services Grant (State Grant)	State grant payable through Prince George's County, covering 75% of program costs for Youth & Family Administration and Clinical Services programs	72,055
33420 Financial Institutions	Bank stock tax, payable through Prince George's County	10,717
33430 Youth Services Grant (County Grant)	Discretionary County grant	30,000
33434 Special Appropriations Grant (County Grant)	Discretionary grants, Prince George's County Council members	4,000
Charges for Services		
34110 Zoning Application Processing Fee	Estimate provided by Department of Planning	7,000
34130 Animal Control Impound Fees	Fees for redemption of impounded animals @ \$25 each	100
34131 Animal Control Boarding Fees	Fees for boarding impounded animals @ \$10/day	100
34320 Parking Meter Revenue	Estimate based on revenue trend over previous 3 fiscal years (excluding parking garage). \$0.75 hourly rate is allocated 2/3 to General Fund, 1/3 to Parking Debt Service Fund based on additional revenue from FY 2008 50% meter rate increase being earmarked for future parking garage debt service.	350,000
34321 Garage Pay Station Revenue	Estimate based on current year revenue from parking garage. \$0.75 hourly rate is allocated 2/3 to General Fund, 1/3 to Parking Debt Service Fund. Reduced for free Saturday summer parking in June-August.	100,000
34325 Parking Permit Revenue	Estimates provided by Department of Public Services: 30 monthly permits in Church lot @ \$40/month (less 50% payment to St. Andrew's Episcopal Church) 7,200 Guilford Road monthly permits @ \$50/month 5,000 Knox Road monthly permits @ \$50/month 7,000 Hartwick Road monthly permits @ \$50/month 8,200 Residential zone permits, estimate 27,600	55,000
34326 Garage Permit Revenue	Estimate based on current year revenue trend; 115 permits @ \$55-60/month. \$55 special rate is for purchase of 4-month "semester" permit.	80,000
34340 MVA Registration Fees	Estimate provided by Department of Public Services	100
34350 MVA Non-Resident Permits	Estimate provided by Department of Public Services	2,000
34410 County Disposal Rebate	Estimate provided by Department of Finance	83,288

REVENUES

REVENUE FOOTNOTES		
Element/Object	Details	Amount
34420 Refuse Contracts Revenue	Estimate based on current annual billing, which occurs on August 1; estimate adjusted for removal of 120 Knox Box units	200,000
34430-01 Recycling Revenue-Scrap Metal	Sale of scrap metal and appliances, generated through Public Works-Recycling program	1,500
34430-03 Recycling Revenue-Motor Oil	Sale of motor oil collected at Public Works yard	1,200
34430-04 Recycling Revenue-Single Stream	Rebate payments for all recyclables (commingles and mixed paper), collected as "single stream" through Public Works-Recycling program	0
34460 CDMA Litter Rebate	Estimate based on current year billings; partial reimbursement of overtime cost for weekend litter pickup	4,290
34490 Compost Sales	Estimate provided by Department of Public Works, based on sale of 2,200 cubic yards of compost @ \$21.70/cubic yard screened and \$10.38/cubic yard unscreened	50,000
34491 Wood Chip Sales	Estimate provided by Department of Public Works, based on sale of 1,095 cubic yards of wood chips @ \$8.49/cubic yard	9,300
34492 Tipping Fees Revenue	Estimate provided by Department of Public Works, based on billing for 6,000 cubic yards @ \$4.75/cubic yard	28,500
34494 Delivery Charge-Compost	Estimate provided by Department of Public Works, delivery charge varies by delivery zone (7 zones)	10,000
34495 Delivery Charge-Wood Chips	Estimate provided by Department of Public Works, delivery charge varies by delivery zone (7 zones)	4,700
34510 Youth Services Client Fees	Estimate provided by Department of Youth, Family & Senior Services	12,000
Fines and Fees		
35910 Election Fines	Fines assessed by Board of Election Supervisors	0
35920 Animal Fines Revenue	Estimate provided by Department of Public Services	100
35930 Vehicle Booting Fees	Estimate based on current year's data	500
35940 Parking Fines Revenue	Estimate using historical data from prior fiscal years. FY 2011 parking ticket increase of \$2.50 for expired meter (violation 01) and overtime parking (violation 30) goes to the Parking Debt Service Fund.	900,000
35950 Municipal Infractions	Estimate provided by Department of Public Services	95,000
35970-01 Speed Enforcement Cameras	Civil citations @ \$40 for speed in excess of 11 mph over posted speed limit in school and institution of higher education zones; FY 2016 revenue estimate	2,500,000

REVENUES

REVENUE FOOTNOTES		
Element/Object	Details	Amount
35970-02 Optotraffic- Processing Charges	Vendor processing charge @ 39% of speed enforcement camera citations paid	(975,000)
35970-03 Optotraffic- Engineering Study	As needed for new locations	(10,000)
Miscellaneous Revenues		
36110 Investment Earnings	Estimate based on projected earnings from bank certificates of deposit and Federal agencies	60,000
36122 Tenant Improvement Allow-Garage Retail	Interest @ 4% on \$960,000 15-year allowance for tenant improvements in the parking garage retail space	33,019
36211 Property Rental-Parking Garage Retail	Lease for rental of 5,800 square feet of retail space in parking garage @ \$15 per square foot: monthly rent at \$7,250	87,000
36214 Property Rental-City Hall Meeting Rooms	Estimate based on current year revenues	200
36215 Property Rental-Old Parish House	Estimate based on current year revenues	11,000
36216 Cleaning Fee-City Buildings	Estimate based on current year revenues	650
36218 Property Rental- Davis Hall	Estimate based on current year revenues	1,000
36219 Property Rental- Duvall Field	Estimate based on current year revenues	0
36410 Sale of Fixed Assets	For FY 2016, proceeds from the sale of surplus equipment have been transferred to C.I.P. project 925051, Vehicle Replacement	0
36610 Miscellaneous		0
36615 Freedom of Information Act Requests	Estimate provided by Department of Finance	0
36650 Animal License Commission	Estimate provided by Department of Public Services	1,300
36670 CDMA Billing Fees	2% billing fee for billing and collecting dues for Downtown College Park Management Authority (DCPMA)	400
Non-Revenue Receipts		
39000 Interfund Transfers	Transfer from Parking Debt Service Fund to General Fund to cover excess of parking garage debt service over parking garage-related revenues: SunTrust Bank – bond principal 305,000	

REVENUES

REVENUE FOOTNOTES		
Element/Object	Details	Amount
	SunTrust Bank – bond interest 252,411	
	Subtotal 557,411	
	Garage pay station revenue (account 343.21)(100,000)	
	Garage permit revenue (account 343.26)(80,000)	
	Garage retail rent (account 362.11)(87,000)	
	Interest – tenant improvement allowance	
	(account 361.22)(33,019)	257,392
39900 Unassigned Reserve Transfer	Use of unassigned reserve	0

CITY OF COLLEGE PARK
 EXPENDITURE BUDGET SUMMARY
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
DEPT 10 GENERAL GOVERNMENT						
* GENERAL GOVERNMENT	2,451,420	2,558,304	3,160,265	2,487,107	3,291,707	3,305,207
DEPT 20 PUBLIC SERVICES						
* PUBLIC SERVICES	3,731,749	3,588,543	3,725,973	2,521,094	4,019,651	4,019,776
DEPT 30 PLANNING, COMM & ECON DEV						
* PLANNING, COMM & ECON DEV	596,430	595,804	638,146	470,903	662,463	664,463
DEPT 40 YOUTH FAMILY & SENIOR SERV						
* YOUTH FAMILY & SENIOR SERV	1,025,001	1,064,723	1,124,202	808,390	1,114,381	1,114,881
DEPT 50 PUBLIC WORKS						
* PUBLIC WORKS	4,316,407	4,725,728	5,096,819	3,539,332	5,215,750	5,215,750
DEPT 65 CONTINGENCY						
* CONTINGENCY	0	0	10,000	0	10,000	10,000
DEPT 90 DEBT SERVICE						
* DEBT SERVICE	557,441	557,218	558,274	503,275	557,411	557,411
DEPT 91 MISCELLANEOUS CHARGES						
* MISCELLANEOUS CHARGES	0	0	0	0	0	0
DEPT 92 INTERFUND TRANSFER						
* INTERFUND TRANSFER	2,827,900	922,000	781,225	781,225	1,396,000	1,430,500
** GENERAL FUND	15,506,348	14,012,320	15,094,904	11,111,326	16,267,363	16,317,988
	15,506,348	14,012,320	15,094,904	11,111,326	16,267,363	16,317,988

CITY OF COLLEGE PARK
 EXPENDITURE BUDGET WORKSHEET BY ELEMENT
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
ELEM 10 PAYROLL-WAGES						
* PAYROLL-WAGES	0	0	0	0	0	0
* SALARY	2,397,323	2,431,343	2,589,113	1,972,000	2,611,977	2,611,977
* HOURLY	3,836,684	4,104,894	4,388,440	3,293,612	4,586,567	4,703,976
* OVERTIME	138,509	155,653	146,670	119,167	145,720	145,720
* ELECTED & APPOINTED	49,330	58,740	66,980	61,399	68,420	68,420
* STIPEND	5,340	5,670	9,570	4,200	9,570	14,570
* AUTOMATED TRUCK INCENTIVE	1,872	1,686	2,400	760	1,500	1,500
* SATURDAY SHIFT DIFFERENTIAL	3,256	2,959	4,000	2,174	4,000	4,000
* NIGHT SHIFT DIFFERENTIAL	5,583	5,518	6,600	4,347	6,900	6,900
** PAYROLL-WAGES	6,437,897	6,766,463	7,213,773	5,457,659	7,434,654	7,557,063
ELEM 11 FRINGE BENEFITS						
* FICA	472,810	495,163	529,247	399,187	532,925	541,897
* EMPLOYEE ASSISTANCE PROG	2,038	2,038	2,500	2,038	2,500	2,500
* HEALTH INSURANCE	594,112	753,885	837,435	642,492	937,778	937,778
* DENTAL INSURANCE	41,220	41,853	43,187	33,468	46,874	46,874
* LIFE INSURANCE	16,646	17,910	19,771	9,171	10,499	10,499
* VISION INSURANCE	13,071	13,413	14,070	8,681	11,551	11,551
* 457 CITY MATCH CONTRIBUTN	97,088	102,859	103,764	79,094	98,820	98,820
* 401A RETIREMENT	352,292	357,770	67,138	48,371	55,231	55,231
* WORKERS COMPENSATION INS	182,029	174,979	146,935	109,758	156,766	163,843
* LONG TERM DISABILITY INS	18,991	20,532	22,193	16,707	23,154	23,154
* MSRP RETIREMENT	0	6,855	324,388	242,766	279,694	279,694
* MSRP PRIOR SERVICE CREDIT	0	0	250,000	250,000	250,000	250,000
* PUBLIC TRANSIT INCENTIVE	6,575	3,542	7,200	3,961	7,200	7,200
* WELLNESS PROGRAM REIMB	2,697	4,315	5,000	2,010	5,000	5,000
** FRINGE BENEFITS	1,799,569	1,995,114	2,372,828	1,847,704	2,417,992	2,434,041
ELEM 12 TRAVEL & TRAINING						
* NON TRAINING TRAVEL	36,023	37,422	33,345	20,043	34,120	34,120
* TRAVEL & TRAINING	87,467	89,238	113,580	54,575	125,174	125,174
* TUITION REIMBURSEMENT	4,126	4,623	5,500	2,580	5,500	5,500
** TRAVEL & TRAINING	127,616	131,283	152,425	77,198	164,794	164,794
ELEM 20 OVERHEAD						
* INSURANCE	1-	0	0	0	0	0
* AUTOMOTIVE	0	3-	0	0	0	0
* POSTAGE	429-	1	0	210-	0	0
* UTILITIES	0	1	0	0	0	0

CITY OF COLLEGE PARK
 EXPENDITURE BUDGET WORKSHEET BY ELEMENT
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
ELEM 20 OVERHEAD						
* TELEPHONE	2-	2-	0	0	0	0
* INFORMATION TECHNOLOGY	1	0	0	1-	0	0
* BUILDING MAINTENANCE	1	0	0	2	0	0
* COPIER	84-	933-	0	180-	0	0
* ADMINISTRATIVE	0	0	0	0	0	0
** OVERHEAD	514-	936-	0	389-	0	0
ELEM 25 GRANTS & ASSISTANCE						
* CITY-UNIV PARTNERSHIP	100,000	100,000	125,000	125,000	125,000	125,000
* ANACOSTIA TRAILS HERITAGE	3,954	3,954	3,954	3,954	3,954	3,954
* COMMUNITY SERVICES GRANTS	20,000	19,998	20,000	0	20,000	20,000
* COMM EVENTS MICRO-GRANTS	0	0	5,000	957	5,000	5,000
* COLLEGE PK ARTS EXCHANGE	32,500	32,500	37,500	37,500	37,500	39,000
* MEALS ON WHEELS OF C P	4,000	4,000	4,000	4,000	4,000	6,500
* COLL PK BOYS & GIRLS CLUB	12,500	12,500	12,500	12,500	12,500	12,500
* PUBL SCH EDUCATION GRANTS	52,389	56,279	60,000	47,684	60,000	60,000
* COLL PARK COMM FOUNDATION	1,000	1,000	1,000	0	1,000	1,000
* CPCUP-COLLEGE PK ACADEMY	80,000	80,000	80,000	80,000	80,000	0
* EDUCATION IMPROVEMT FUND	0	0	0	0	0	80,000
** GRANTS & ASSISTANCE	306,343	310,231	348,954	311,595	348,954	352,954
ELEM 30 PROFESSIONAL SERVICES						
* AUDITING & ACCOUNTING	17,973	15,660	20,000	15,250	18,109	18,109
* DESIGN & ENGINEERING	0	10,615	9,500	1,565	6,500	6,500
* ADMINISTRATIVE	14,209	17,075	19,970	10,941	23,290	23,290
* SUPPORT SERVICES	4,904	3,241	7,820	4,224	10,100	10,100
* CONSULTING	23,383	20,965	26,650	10,187	40,490	40,490
* APPRAISALS	8,000	5,000	0	2,900	5,000	5,000
* FEASIBILITY STUDY	0	0	25,000	0	0	0
* SURVEYING	2,990	450	8,500	0	5,100	5,100
* MATERIALS TESTING	0	1,680	0	0	0	0
* VETERINARY SERVICES	3,062	4,529	3,000	3,025	3,000	3,000
* TRANSCRIPTION SERVICES	0	500	1,500	1,455	1,500	1,500
* TRANSLATION SERVICES	0	0	1,500	0	1,300	1,300
* PKG TKTS HEARING OFFICER	10,032	10,096	7,200	8,628	10,000	10,000
* SPEED CAM HEARING OFFICER	0	70	0	70	9,100	9,100
* ACTUARIAL SERVICES	7,238	2,983	7,500	0	0	0

CITY OF COLLEGE PARK
 EXPENDITURE BUDGET WORKSHEET BY ELEMENT
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
ELEM 30 PROFESSIONAL SERVICES						
* LOBBYING	0	0	30,000	20,000	25,000	25,000
* COMPENSATION STUDY	0	0	0	0	50,000	50,000
* EXECUTIVE SEARCH	0	0	0	5,000	0	0
* INTERPRETER SERVICES	170	0	1,316	280	1,316	1,316
* OTHER	0	0	0	0	0	0
** PROFESSIONAL SERVICES	91,961	92,864	169,456	83,525	209,805	209,805
ELEM 32 LEGAL SERVICES						
* CITY ATTORNEY	141,718	141,229	150,000	93,318	150,000	150,000
* LEGAL-CABLE TELEVISION	2,579	2,965	5,500	1,935	4,500	4,500
* CITY-UNIV PARTNERSHIP	0	2,015	0	4,093	4,000	4,000
* LEGAL-HUMAN RESOURCES	0	2,961	0	0	0	0
* LEGAL-LITIGATION	1,426	0	10,000	0	10,000	10,000
* LEGAL-ETHICS COMMISSION	9,187	8,380	9,100	823	9,100	9,100
* LEGAL-ELECTIONS	0	0	0	0	0	0
* LEGAL-ADV PLANNING COMM	14,461	18,629	18,000	9,702	18,000	18,000
* LEGAL-BOND COUNSEL	0	0	0	0	0	0
* LEGAL-OTHER	0	0	0	0	0	0
** LEGAL SERVICES	169,371	176,179	192,600	109,871	195,600	195,600
ELEM 34 CONTRACTUAL SERVICES						
* TEMP MANPOWER-SOLID WASTE	2,055	2,024	1,650	486	2,040	2,040
* TEMP MANPOWER-CURB RECYCL	441	1,827	1,320	1,173	1,360	1,360
* TEMP MANPOWER-BRUSH	6,670	1,370	1,320	820	1,360	1,360
* TEMP MANPOWER-LITTER COLL	205	205	0	888	0	0
* TEMP MANPOWER-LEAF	23,420	32,004	31,350	29,061	30,175	30,175
* TEMP MANPOWER-YARD WASTE	23,538	18,018	16,500	8,409	18,700	18,700
* TEMP MANPOWER-OTHER	2,024	2,394	3,300	3,472	3,570	3,570
* TEMP MANPOWER-SIGNAGE	63	0	0	0	0	0
* TIPPING FEES	285,947	285,331	295,615	204,999	295,615	295,615
* MARKETING	29,700	4,723	20,000	2,697	20,000	20,000
* STREET SWEEPING	0	0	0	0	0	0
* ROADWAY PRE-TREATMENT	0	0	6,600	0	6,600	6,600
* INTERNET STREAMING BRDCST	6,452	6,274	6,468	5,848	6,468	6,468
* CCTV CAMERA MONITORING	13,486	0	0	0	132,300	132,300
* POLICE SERVICES CONTRACT	374,602	388,434	400,000	0	400,000	266,667
* PARKING LOT MAINTENANCE	0	0	0	0	0	0

CITY OF COLLEGE PARK
 EXPENDITURE BUDGET WORKSHEET BY ELEMENT
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
ELEM 34 CONTRACTUAL SERVICES						
* M-NCPPC CONTRCT-YOUTH CTR	10,000	10,000	10,000	10,000	10,000	10,000
* STRIPING	16,588	14,639	31,655	7,831	29,100	29,100
* TREE MAINTENANCE	47,834	31,774	56,800	10,538	51,800	51,800
* TREE INSTALLATIONS	0	0	0	0	0	0
* STRATEGIC PLAN	0	0	0	25,905	0	0
* SCHEDULED MAINTENANCE	13,849	12,423	9,000	3,092	9,000	9,000
* CHILD CARE COSTS	0	0	800	0	800	800
* CONTRACT BUS DRIVER	0	0	0	0	0	0
* RAT CONTROL	14,610	9,910	10,000	7,566	10,000	10,000
* CONTRACT PLOWING	0	0	5,000	0	5,000	5,000
* CONTRACT MOWING	46,498	46,498	49,875	26,570	46,500	46,500
* BLDG COVERAGE-AFTER HOURS	1,440	1,440	1,440	720	1,440	1,440
* CABLING	354	0	1,500	0	1,500	1,500
* TREE INVENTORY	0	0	0	0	0	0
* MOSQUITO CONTROL	3,454	4,697	4,500	4,930	5,400	5,400
* CONTRACT R-O-W MAINT	100	0	0	0	0	0
* FACILITATOR SERVICES	0	0	0	0	0	0
* OTHER	0	0	0	0	0	0
** CONTRACTUAL SERVICES	923,330	873,985	964,693	355,005	1,088,728	955,395
ELEM 36 SPECIAL SERVICES						
* PRINTING	92,776	93,019	108,959	70,839	109,109	109,109
* CLASSIFIED ADVERTISING	20,186	9,134	17,850	6,289	17,150	17,150
* MVA SERVICES	1,396	1,374	1,645	1,256	1,645	1,645
* CATERING FOR MEETINGS	5,737	6,082	7,350	2,109	7,850	7,850
* SPECIAL DINNERS	2,060	2,086	3,300	2,192	3,500	3,500
* RETREAT	0	4,390	5,500	0	7,500	7,500
* TOWING SERVICE	1,425	1,050	3,000	2,550	2,000	2,000
* COURIER SERVICES	148	119	300	0	300	300
* MSRP ADMINISTRATIVE FEES	0	0	0	0	17,000	17,000
* ANIMAL CTRL COST RECOVERY	4,255-	4,839-	5,000-	3,015-	5,000-	5,000-
* CABLE CAMERA OPERATOR	5,375	6,900	7,300	5,125	7,450	7,450
* VIDEOGRAPHY & EDITING	1,550	2,060	3,000	2,570	3,000	3,000
* DISASTER RECOVERY	0	4,020	3,600	6,390	3,600	3,600
* PERMIT FEES	0	0	0	0	0	0

CITY OF COLLEGE PARK
 EXPENDITURE BUDGET WORKSHEET BY ELEMENT
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
ELEM 36 SPECIAL SERVICES						
* NEIGHBORHOOD WATCH	1,642	218	3,000	0	1,000	1,000
* MATCHING FUNDS	4,000	7,300	15,000	2,205	15,000	15,000
* CODE ENFORCEMT ABATEMENTS	0	0	0	0	0	0
* CODE ENF ABATEMENT REIMB	6,061-	4,865-	0	4,505-	0	0
* EMPLOYEE BACKGROUND CHECK	673	697	1,000	504	1,200	1,200
* HOUSING AUTH REIMBURSEMT	0	0	0	0	0	0
* FILES MANAGEMENT	0	0	0	150	300	300
* REGISTRATION FEES	283	287	350	53	350	350
* DCPMA REIMBURSEMENT	0	0	0	12,000-	12,000-	12,000-
* SWEEPER SHARED MAINT	28,023	27,816	33,500	15,507	33,500	33,500
* DUMPSTER SERVICE	0	0	0	0	0	0
* SHUTTLE-UM FOR RESIDENTS	6,000	6,000	6,000	6,000	6,000	6,000
* PGINCCC I-NET PRORATA EXP	11,731	21,237	24,210	0	22,306	22,306
* OTHER	1,513	2,345	1,500	445	3,500	3,500
** SPECIAL SERVICES	174,202	186,430	241,364	104,664	246,260	246,260
ELEM 38 SPECIAL EVENTS						
* FIREWORKS	27,716	31,307	33,000	12,400	33,000	33,000
* CONCERTS	0	0	0	0	0	0
* SENIOR TRIPS	15,944	16,007	16,200	15,389	16,200	16,200
* HOLIDAY EVENTS	2,911	2,185	1,500	3,172	1,500	2,000
* HEALTH FAIR	2,512	1,928	2,600	2,638	2,600	2,600
* EMPLOYEE EVENTS	8,991	9,251	9,500	4,062	9,500	9,500
* STUDENT EVENTS	1,886	3,024	500	220	1,700	1,700
* DOWNTOWN FARMERS MARKET	9,300	18,610	7,140	3,047	6,945	6,945
* HOLLYWOOD FARMERS MARKET	0	0	6,000	5,115	6,000	8,000
* AMERICA RECYCLES DAY	1,143	70-	900	35	0	0
* CLEAN UP MONTH	0	600	600	600	600	600
* MARTIN LUTHER KING JR DAY	0	4,184	3,000	3,939	4,500	4,500
* FALL FESTIVAL	6,228	5,524	6,000	7,375	6,000	6,000
* VOLUNTEER PROGRAMS	114	0	250	168	250	250
* VETERANS MEMORIAL EVENTS	3,240	3,196	3,200	1,571	3,200	3,200
* SENIOR EVENTS	1,380	553	1,000	589	1,000	1,000
* POLICE COMM RELATIONS	346	500	800	0	800	800
* COLLEGE PARK DAY	16,068	19,468	19,000	21,783	24,300	28,800

CITY OF COLLEGE PARK
 EXPENDITURE BUDGET WORKSHEET BY ELEMENT
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
ELEM 38 SPECIAL EVENTS						
* NATIONAL NIGHT OUT	602	242	500	720	1,000	1,000
* CBE EVENTS	577	2,702	2,750	861	2,750	2,750
* FAMILY SUMMIT	2,880	3,457	3,400	3,159	3,400	3,400
* SAFETY BREAKFAST	1,118	1,244	1,300	1,146	1,500	1,500
* OTHER	14,731	12,950	16,410	4,637	16,430	16,430
** SPECIAL EVENTS	117,687	136,862	135,550	92,626	143,175	150,175
ELEM 40 REPAIR & MAINTENANCE						
* OFFICE EQUIPMENT	0	1,342	1,100	0	1,050	1,050
* BUILDINGS & GROUNDS	85,353	64,678	80,515	28,826	74,115	74,115
* TOOLS & EQUIPMENT	4,791	2,869	4,350	1,792	6,275	6,275
* COMPUTER SYSTEMS	0	0	1,000	0	1,000	1,000
* TELEPHONE SYSTEMS	1,404	345	1,500	0	1,500	1,500
* PARKING PAY STATIONS	291	0	0	0	1,000	1,000
* ALARM SYSTEM	504	3,990	2,500	2,486	2,600	2,600
* SECURITY CAMERAS	0	1,272	1,500	1,273	1,500	1,500
* BICYCLE EQUIPMENT	1,195	670	1,500	0	1,500	1,500
* RADIO MAINTENANCE	0	0	0	0	0	0
* HVAC REPAIRS	12,477	6,805	6,725	3,335	7,475	7,475
* STREETScape LIGHTING	8,914	8,988	7,000	1,319	7,500	7,500
* STREETLIGHT REPAIRS	1,531	1,063	1,500	899	1,500	1,500
* METER POLE MAINTENANCE	0	0	0	0	0	0
* AUDIO-VISUAL EQ SERVICE	75	322	1,100	0	400	400
* GENERATOR MAINTENANCE	1,451	0	0	0	3,500	3,500
* WELDING SERVICES	1,229	3,776	5,400	0	4,400	4,400
* ELECTRICAL REPAIRS	1,320	2,546	1,400	6,938	1,400	1,400
* OTHER REPAIRS	0	0	0	0	0	0
** REPAIR & MAINTENANCE	120,535	98,666	117,090	46,868	116,715	116,715
ELEM 41 VEHICLE REPAIR & MAINT						
* INSIDE	53,993	134,834	69,000	50,394	74,000	74,000
* OUTSIDE	46,112	108,121	62,500	62,465	82,000	82,000
* TIRES	24,348	25,821	24,500	24,875	26,000	26,000
** VEHICLE REPAIR & MAINT	124,453	268,776	156,000	137,734	182,000	182,000
ELEM 42 CLEANING SERVICE						
* BUILDING	9,310	2,075	1,850	1,350	2,150	2,150
* FIELDS & GROUNDS	0	0	0	0	0	0
* TOOLS & EQUIPMENT	0	0	0	0	0	0

CITY OF COLLEGE PARK
 EXPENDITURE BUDGET WORKSHEET BY ELEMENT
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
ELEM 42 CLEANING SERVICE						
** CLEANING SERVICE	9,310	2,075	1,850	1,350	2,150	2,150
ELEM 45 MAINTENANCE CONTRACT						
* COMPUTER SOFTWARE SUPPORT	79,461	88,945	90,124	87,505	91,822	91,822
* COMPUTER HARDWARE SUPPORT	7,190	6,350	7,765	6,084	7,235	7,235
* COPIERS	0	0	0	0	0	0
* HANDHELD TICKET WRITERS	5,100	5,100	4,550	0	5,100	5,100
* PARKING PAY STATIONS	11,352	11,352	11,352	12,487	13,736	13,736
* OFFICE EQUIPMENT	720	1,725	1,725	1,803	1,725	1,725
* BUILDING SERVICES	34,467	23,963	31,395	16,761	33,367	33,367
* BACKFLOW PREVENTION VALVE	360	630	2,275	1,575	1,650	1,650
* SECURITY ALARM MONITORING	4,128	4,428	4,946	4,428	4,608	4,608
* PEST CONTROL	5,720	6,383	6,186	6,221	7,246	7,246
* OTHER	0	0	0	0	0	0
** MAINTENANCE CONTRACT	148,498	148,876	160,318	136,864	166,489	166,489
ELEM 47 CLOTHING & UNIFORMS						
* CLOTHING & UNIFORMS	38,603	35,117	42,645	26,237	44,405	44,405
** CLOTHING & UNIFORMS	38,603	35,117	42,645	26,237	44,405	44,405
ELEM 48 RENTAL						
* OFFICE EQUIPMENT	1,572	1,693	1,332	1,061	1,332	1,332
* TOOLS & EQUIPMENT	2,000	2,195	3,300	0	3,500	3,500
* MESSAGE BOARDS	0	0	0	12,604	0	0
* COPIERS	26,561	31,220	30,576	27,247	34,740	34,740
* VOTING MACHINES	0	0	0	0	0	0
* STREET SWEEPER	0	0	0	0	0	0
* FRONT END LOADER	0	0	0	0	0	0
* TUB GRINDER	14,017	6,975	10,000	8,224	10,000	10,000
* SCREENING EQUIPMENT	9,950	9,000	12,000	9,950	12,000	12,000
* BUILDINGS	4,401	4,764	4,800	3,833	5,196	5,196
* OTHER	0	0	0	0	0	0
** RENTAL	58,501	55,847	62,008	62,919	66,768	66,768
ELEM 50 INSURANCE						
* LIABILITY INSURANCE	109,849	137,066	159,870	137,034	162,901	162,901
** INSURANCE	109,849	137,066	159,870	137,034	162,901	162,901
ELEM 52 AWARDS & GIFTS						
* AWARDS & GIFTS	6,118	5,263	8,600	4,208	8,700	8,700
* EMPLOYEE SERVICE AWARDS	368	1,042	1,900	2,075	1,900	1,900
* OTHER	885	1,167	1,240	704	1,240	1,240
** AWARDS & GIFTS	7,371	7,472	11,740	6,987	11,840	11,840
ELEM 53 CDL LICENSING FEE						

CITY OF COLLEGE PARK
 EXPENDITURE BUDGET WORKSHEET BY ELEMENT
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
ELEM 53 CDL LICENSING FEE						
* CDL LICENSING FEE	102	81	190	100	240	240
** CDL LICENSING FEE	102	81	190	100	240	240
ELEM 54 PHYSICAL EXAMS						
* PHYSICAL EXAMS	5,442	6,380	8,816	4,050	9,266	9,266
** PHYSICAL EXAMS	5,442	6,380	8,816	4,050	9,266	9,266
ELEM 55 FINANCIAL CHARGES						
* BANK SERVICE CHARGES	5,325	5,154	6,800	3,022	6,300	6,300
* CREDIT CARD FEES	73,115	88,325	77,280	66,774	88,080	88,080
* ARMORED CAR SERVICE	4,940	5,298	4,800	4,428	5,280	5,280
** FINANCIAL CHARGES	83,380	98,777	88,880	74,224	99,660	99,660
ELEM 60 SUPPLIES						
* GENERAL SUPPLIES	53,096	56,004	64,295	39,139	77,345	77,345
* MEETING REFRESHMENTS	11,702	10,150	14,060	7,601	13,760	13,760
* ROAD SALT	15,774	62,761	35,800	22,952	38,025	38,025
* GROUNDS & FIELD SUPPLIES	1,335	688	7,100	965	5,250	5,250
* MAINTENANCE SUPPLIES	0	0	500	0	500	500
* SMALL TOOLS	5,932	3,131	5,200	2,531	5,200	5,200
* COMPUTER SUPPLIES	16,583	18,713	16,700	13,385	16,700	16,700
* AUDIO-VISUAL SUPPLIES	0	0	0	0	0	0
* CLEANING SUPPLIES	7,074	5,973	8,000	5,404	7,500	7,500
* SIGNS	17,810	13,915	21,725	23,365	28,950	28,950
* TOTERS & CONTAINERS	26,667	22,855	25,272	23,167	25,272	25,272
* TREES, SHRUBS & FLOWERS	19,585	16,882	25,100	7,696	24,400	24,400
* SAFETY SUPPLIES	5,359	5,913	5,205	5,802	5,705	5,705
* CENTRAL GARAGE	6,220	6,827	7,400	2,499	7,440	7,440
** SUPPLIES	187,137	223,812	236,357	154,506	256,047	256,047
ELEM 61 OFFICE SUPPLIES						
* OFFICE SUPPLIES	22,224	22,116	28,077	16,771	27,437	27,437
** OFFICE SUPPLIES	22,224	22,116	28,077	16,771	27,437	27,437
ELEM 62 POSTAGE						
* POSTAGE	27,635	27,182	36,110	9,103	33,300	33,300
** POSTAGE	27,635	27,182	36,110	9,103	33,300	33,300
ELEM 64 FUEL						
* GASOLINE	57,557	60,368	67,500	33,881	65,100	65,100
* DIESEL	119,616	121,785	135,000	71,094	120,250	120,250
* OTHER ADDITIVES	11,217	12,588	15,000	12,932	15,000	15,000
* FUEL SURCHARGE CREDIT	1,990-	1,915-	2,000-	665-	2,000-	2,000-
** FUEL	186,400	192,826	215,500	117,242	198,350	198,350
ELEM 65 UTILITIES						
* ELECTRICITY	299,882	311,998	344,050	248,564	350,826	350,826

CITY OF COLLEGE PARK
 EXPENDITURE BUDGET WORKSHEET BY ELEMENT
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
ELEM 65 UTILITIES						
* NATURAL GAS	14,753	23,117	24,600	17,667	22,200	22,200
* WATER & SEWER	10,733	14,999	12,900	13,882	19,250	19,250
** UTILITIES	325,368	350,114	381,550	280,113	392,276	392,276
ELEM 66 TELEPHONE & COMMUNICATION						
* TELEPHONE	29,040	26,489	30,072	22,616	26,892	26,892
* CELLULAR PHONE	28,673	28,796	36,352	21,263	35,552	35,552
* WIRELESS RADIO	636	0	17,500	3,440	18,500	18,500
* INTERNET	3,568	3,444	3,687	3,227	5,716	5,716
* CABLE TV SERVICE	160	119	168	90	168	168
* OTHER	0	0	0	0	0	0
** TELEPHONE & COMMUNICATION	62,077	58,848	87,779	50,636	86,828	86,828
ELEM 67 DUES & PUBLICATIONS						
* DUES	62,058	71,086	76,792	70,841	77,803	77,803
* PUBLICATIONS & BOOKS	9,182	10,197	10,955	4,834	11,495	11,495
** DUES & PUBLICATIONS	71,240	81,283	87,747	75,675	89,298	89,298
ELEM 68 DEPRECIATION						
* DEPRECIATION EXP	0	0	0	0	0	0
** DEPRECIATION	0	0	0	0	0	0
ELEM 69 MISCELLANEOUS CHARGE						
* MISCELLANEOUS	3,291	1,577	4,500	2,209	4,800	4,800
** MISCELLANEOUS CHARGE	3,291	1,577	4,500	2,209	4,800	4,800
ELEM 70 PRINCIPAL						
* SUNTR-PKG GARAGE T/E BOND	273,000	283,000	294,000	294,000	305,000	305,000
** PRINCIPAL	273,000	283,000	294,000	294,000	305,000	305,000
ELEM 72 INTEREST						
* SUNTR-PKG GARAGE T/E BOND	284,441	274,218	264,274	209,275	252,411	252,411
** INTEREST	284,441	274,218	264,274	209,275	252,411	252,411
ELEM 74 LOANS, LEASES, BONDS						
* ADMINISTRATIVE FEES	0	0	0	0	0	0
** LOANS, LEASES, BONDS	0	0	0	0	0	0
ELEM 85 CONTINGENCY						
* CONTINGENCY	0	0	10,000	0	10,000	10,000
** CONTINGENCY	0	0	10,000	0	10,000	10,000
ELEM 91 HEAVY AUTO EQUIPMENT						
* HEAVY AUTO EQUIPMENT	0	0	0	0	0	0
** HEAVY AUTO EQUIPMENT	0	0	0	0	0	0
ELEM 92 MACHINERY & EQUIPMENT						
* MACHINERY	0	0	0	0	35,000	35,000
* EQUIPMENT	27,161	5,850	3,100	1,450	2,600	2,600
* PHOTOGRAPHIC EQUIPMENT	0	0	900	0	450	450
* HVAC SYSTEMS	0	5,220	0	0	13,000	13,000
* PARKING PAY STATIONS	0	0	0	0	0	0
* HANDHELD TICKET WRITERS	0	0	0	0	0	0

CITY OF COLLEGE PARK
 EXPENDITURE BUDGET WORKSHEET BY ELEMENT
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 Y-T-D ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 REVISED BUDGET
ELEM 92 MACHINERY & EQUIPMENT						
* BICYCLE EQUIPMENT	0	0	0	0	0	0
* EMERGENCY GENERATORS	0	0	0	0	0	0
* ALARM SYSTEM	0	0	0	0	0	0
* VIDEO EQUIPMENT	0	0	0	0	0	0
* SECURITY CAMERAS	135,305	0	0	0	0	0
* CROSSWALK SIGNALS	34,071	0	25,000	25,171	26,000	26,000
* AUDIO EQUIPMENT	0	0	0	0	0	0
** MACHINERY & EQUIPMENT	196,537	11,070	29,000	26,621	77,050	77,050
ELEM 93 OFFICE EQUIPMENT						
* OFFICE EQUIPMENT	0	0	0	0	0	0
* OFFICE FURNITURE	9,242	2,280	4,800	8,963	1,500	1,500
** OFFICE EQUIPMENT	9,242	2,280	4,800	8,963	1,500	1,500
ELEM 95 SITE & BLDG IMPROVEMENTS						
* SITE IMPROVEMENTS	0	0	0	0	0	0
* BUILDINGS	0	0	0	0	0	0
** SITE & BLDG IMPROVEMENTS	0	0	0	0	0	0
ELEM 96 STREET IMPROVEMENT						
* CONCRETE	0	9,000	9,000	0	6,000	6,000
* STREETLIGHTS	4,585	4,910	10,525	2,527	5,000	5,000
* GUARDRAIL	140,000	0	0	0	0	0
** STREET IMPROVEMENT	144,585	13,910	19,525	2,527	11,000	11,000
ELEM 97 COMMUNICATIONS EQUIPMENT						
* TELEPHONE SYSTEM	409	0	1,000	663	1,000	1,000
* RADIO EQUIPMENT	0	0	0	0	0	0
** COMMUNICATIONS EQUIPMENT	409	0	1,000	663	1,000	1,000
ELEM 98 COMPUTER HDWE & SOFTWARE						
* COMPUTER HARDWARE	29,769	20,082	8,110	6,126	8,370	8,370
* COMPUTER SOFTWARE	1,587	394	4,300	1,846	4,300	4,300
** COMPUTER HDWE & SOFTWARE	31,356	20,476	12,410	7,972	12,670	12,670
ELEM 99 INTERFUND TRANSFERS						
* OPERATING CASH TRANSFERS	2,827,900	922,000	781,225	781,225	1,396,000	1,430,500
** INTERFUND TRANSFERS	2,827,900	922,000	781,225	781,225	1,396,000	1,430,500
	15,506,348	14,012,320	15,094,904	11,111,326	16,267,363	16,317,988

PROGRAM NAME/NUMBER

Interfund Transfers/9210

PERSONNEL EXPENDITURES:

Authorized Positions in Full Time Equivalents (FTE's)	ACTUAL			ESTIMATED
	FY 2013	FY 2014	FY 2015	FY 2016
Budget Total	0.00	0.00	0.00	0.00

OPERATING EXPENDITURES

EXPENDITURE SUPPORT DATA		PROGRAM NUMBER: 9210	
Element/Object	Details		Total
99	Interfund Transfers		
	99-10 Operating Cash Transfer to Capital Projects Fund		
	Business Retention Fund (project 113001)	30,000	
	CCTV (project 092003)	27,000	
	Community Legacy Loan Repayments (project 093001)	150,000	
	Complete Streets (project 163001)	50,000	
	Facilities Capital Reserve (project 991013)	25,000	
	Fire Department Capital Equipment Grants (project 012006)	52,500	
	Hollywood Commercial Revitalization (project 103004)	50,000	
	Parking Enforcement Equipment Replacement (project 162002)	25,000	
	Pavement Management Plan (project 045008)	721,000	
	Vehicle Replacement Program (project 925061)	300,000	
			1,430,500

CAPITAL OUTLAY: None

CITY OF COLLEGE PARK, MARYLAND
Annual Salary Range by Job Classification
For the fiscal year ending June 30, 2016

<u>Position Title</u>	<u>Pay Grade</u>	<u>Annual Salary Range (including longevity steps)</u>
Employees not covered under the Public Works collective bargaining agreement:		
Custodial Worker	1	\$27,837 - \$47,838
	2	\$29,302 - \$50,356
Office Specialist I	3	\$30,770 - \$52,878
Fiscal Support Specialist I	4	\$32,235 - \$55,396
	5	\$33,702 - \$57,917
Office Specialist II	6	\$35,167 - \$60,435
Fiscal Support Specialist II		
Parking Enforcement Officer I		
Animal Control Officer I		
Bus Driver		
Custodial Supervisor		
Engineering Technician I		
Outreach Coordinator Assistant		
Parking Enforcement Officer II	7	\$36,634 - \$62,956
Animal Control Officer II		
Facilities Maintenance Worker		
Code Enforcement Officer I	8	\$38,100 - \$65,475
Information Technology Tech I		
Office Specialist III	9	\$39,567 - \$67,996
Human Resources Assistant I		
Code Enforcement Officer II	10	\$41,033 - \$70,515
Seniors Program Caseworker		
Animal Control Officer III		
Fiscal Support Specialist III		
Payroll Supervisor		

	11	\$42,499 - \$73,035
Information Technology Tech II Code Enforcement Officer III Administrative Assistant Human Resources Assistant II	12	\$43,965 - \$75,554
Safety Officer Fleet Supervisor Crew Chief Landscape Foreman Seniors Program Manager Parking Enf. Field Operations Supervisor Assistant City Clerk Human Resources Generalist Administrative Asst./Recycling Coordinator Public Safety Officer	13	\$46,163 - \$79,331
Family Therapist Planner Economic Development Planner Billing & Collections Supervisor II	14	\$49,095 - \$84,370
Information Technology Tech III	15	\$52,029 - \$89,412
Horticulturist	16	\$54,961 - \$94,451
Clinical Supervisor Public Works Supervisor Assistant to the City Manager I Parking Enforcement Manager Code Enforcement Manager Senior Planner	17	\$57,892 - \$99,487
Programmer Analyst Assistant to the City Manager II	18	\$60,825 - \$104,528
City Clerk Information Systems Manager	19	\$63,758 - \$109,568
Deputy Director of Public Works Deputy Director of Finance Civil Engineer II	20	\$66,691 - \$114,609
Senior City Clerk	21	\$69,623 - \$119,647
Civil Engineer III	22	\$72,556 - \$124,688
	23	\$76,955 - \$132,247

Director of Finance	24	\$82,820 - \$142,326
Director of Public Works		
Assistant City Manager		
Director of Youth, Family & Senior Services		
Director of Planning		
Director of Public Services		
Director of Human Resources		

**Employees covered under the
Public Works collective bargaining
agreement:**

	61	\$27,837 - \$47,838
Laborer	62	\$29,302 - \$50,356
Laborer / Driver	63	\$30,770 - \$52,878
Grounds Laborer / Driver		
	64	\$32,235 - \$55,396
	65	\$33,702 - \$57,917
Motor Equipment Operator I	66	\$35,167 - \$60,435
Supply Clerk		
Groundskeeper		
Dispatch / Administrative Clerk		
Motor Equipment Operator I + Class A	67	\$36,634 - \$62,956
Motor Equipment Operator II	68	\$38,100 - \$65,475
Garage Supply Clerk / Assistant Mechanic	69	\$39,567 - \$67,996
Motor Equipment Operator II + Class A		
Mechanic I		
	70	\$41,033 - \$70,515
Mechanic II	71	\$42,499 - \$73,035
Motor Equipment Operator III		
Lead Groundskeeper	72	\$43,965 - \$75,554
Lead Motor Equipment Operator		
	73	\$46,163 - \$79,331
	74	\$49,095 - \$84,370

75	\$52,029	-	\$89,412
76	\$54,961	-	\$94,451
77	\$57,892	-	\$99,487
78	\$60,825	-	\$104,528
79	\$63,758	-	\$109,568
80	\$66,691	-	\$114,609
81	\$69,623	-	\$119,647
82	\$72,556	-	\$124,688
83	\$76,955	-	\$132,247
84	\$82,820	-	\$142,326

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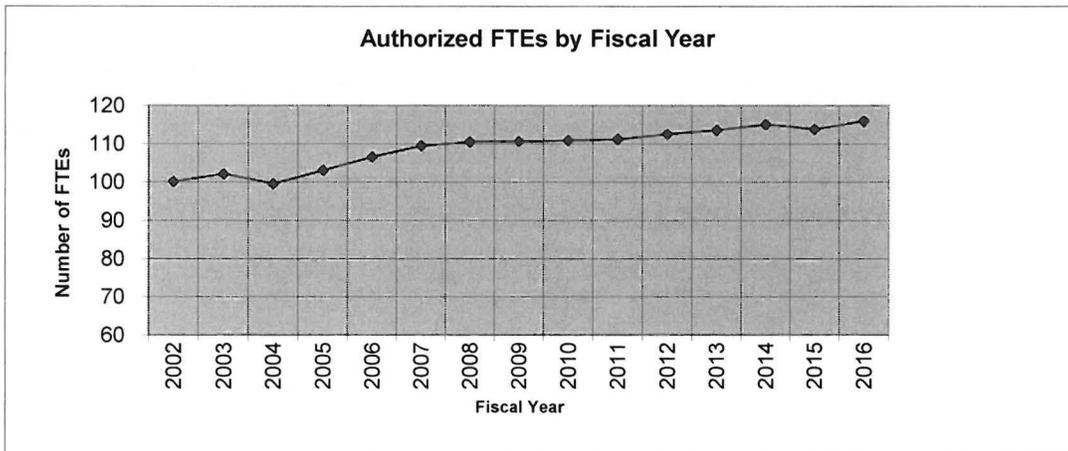
City of College Park, Maryland
Schedule of Authorized Full Time Equivalent (FTE) Positions
for the fiscal year ending June 30, 2016

Position Title	Grade	FY 2016 Authorized Full Time Equivalents (FTEs)						TOTAL
		Admini- stration	Finance	Public Services	Planning	Youth, Family, Srs.	Public Works	
Custodial Worker	1						2.00	2.00
Laborer	62						14.00	14.00
Office Specialist I	3					0.60		0.60
Office Specialist II	6			2.88			1.00	3.88
Fiscal Support Specialist II	6		1.70	0.30				2.00
Parking Enforcement Officer I	6			0.50				0.50
Bus Driver	6					1.59		1.59
Custodial Supervisor	6						1.00	1.00
Engineering Technician I	6						1.00	1.00
Outreach Coordinator Assistant	6					0.63		0.63
Motor Equipment Operator I	66						8.00	8.00
Supply Clerk	66						1.00	1.00
Groundskeeper	66						1.00	1.00
Dispatch / Administrative Clerk	66						1.00	1.00
Parking Enforcement Officer II	7			5.00				5.00
Facilities Maintenance Worker	7						1.00	1.00
Motor Equipment Operator I+A	67						3.00	3.00
Code Enforcement Officer I	8			3.00				3.00
Motor Equipment Operator II	68							0.00
Office Specialist III	9	1.00		1.00				2.00
Motor Equipment Operator II+A	69						1.00	1.00
Mechanic I	69						1.00	1.00
Garage Supply Clerk / Asst. Mechanic	69						1.00	1.00
Code Enforcement Officer II	10			1.00				1.00
Animal Control Officer III	10			1.00				1.00
Fiscal Support Specialist III	10		1.00					1.00
Payroll Supervisor	10		1.00					1.00
Seniors Program Caseworker	10					0.50		0.50
Motor Equipment Operator III	71						1.00	1.00
Mechanic II	71						1.00	1.00
Code Enforcement Officer III	12			3.00				3.00
Information Technology Tech II	12		1.00					1.00
Administrative Assistant	12			1.00	1.00	1.00		3.00
Lead Groundskeeper	72						1.00	1.00
Safety Officer	13						1.00	1.00
Crew Chief	13						3.00	3.00
Landscape Foreman	13						1.00	1.00
Parking Enf. Field Operations Supervisor	13			1.00				1.00
Assistant City Clerk	13	1.00						1.00
Human Resources Generalist	13	1.00						1.00
Seniors Program Manager	13					1.00		1.00
Administrative Asst./Recycling Coord.	13						1.00	1.00
Family Therapist	14					2.89		2.89
Planner	14				1.00			1.00
Economic Development Planner	14				1.00			1.00
Billing & Collections Supervisor II	14		1.00					1.00
Information Technology Tech III	15		1.00					1.00

FY 2016 Authorized Full Time Equivalents (FTEs)								
Position Title	Grade	Admini- stration	Finance	Public Services	Planning	Youth, Family, Srs.	Public Works	TOTAL
Clinical Supervisor	17					1.00		1.00
Public Works Supervisor	17						1.00	1.00
Parking Enforcement Manager	17			1.00				1.00
Code Enforcement Manager	17			1.00				1.00
Senior Planner	17				1.00			1.00
Programmer Analyst	18		1.00					1.00
Information Technology Manager	19		1.00					1.00
Deputy Director of Public Works	20						1.00	1.00
Deputy Director of Finance	20		1.00					1.00
Senior City Clerk	21	1.00						1.00
Civil Engineer III	22						1.00	1.00
Director of Finance	24		1.00					1.00
Director of Public Works	24						1.00	1.00
Director of Youth, Family & Senior Svcs.	24					1.00		1.00
Director of Planning	24				1.00			1.00
Director of Public Services	24			1.00				1.00
Director of Human Resources	24	1.00						1.00
Assistant City Manager	24	1.00						1.00
Nonclassified								
Police Officers	N/A			9.62				9.62
Child Care Provider	N/A					0.16		0.16
Group Co-Facilitator	N/A					0.06		0.06
Planning Intern	N/A				0.20			0.20
Engineering Intern II	N/A						0.35	0.35
City Manager	N/A	1.00						1.00
FISCAL YEAR 2016 TOTALS		7.00	10.70	32.30	5.20	10.43	50.35	115.98

City of College Park, Maryland
Schedule of Authorized Full Time Equivalent (FTE) Positions

Fiscal Year	Authorized Full Time Equivalents (FTEs)						TOTAL
	Admi- stration	Finance	Public Services	Planning	Youth, Family, Srs.	Public Works	
2002	8.50	10.00	19.80	5.00	7.25	49.58	100.13
2003	9.00	11.00	20.30	5.00	7.25	49.58	102.13
2004	8.00	11.00	20.30	4.00	7.25	49.00	99.55
2005	8.00	11.50	21.65	5.00	7.95	49.00	103.10
2006	8.00	11.80	23.83	5.00	7.95	50.00	106.58
2007	7.00	11.80	28.02	5.00	7.95	49.75	109.52
2008	7.00	11.80	28.52	5.00	8.45	49.75	110.52
2009	7.00	11.80	28.47	5.00	8.63	49.75	110.65
2010	7.00	11.80	28.50	5.00	8.63	50.00	110.93
2011	7.00	11.30	27.00	5.50	10.45	50.00	111.25
2012	7.00	10.80	29.89	5.30	9.41	50.15	112.55
2013	7.00	10.80	30.74	5.20	9.71	50.15	113.60
2014	7.75	10.70	31.34	5.20	9.71	50.35	115.05
2015	7.00	10.70	30.47	5.20	10.09	50.35	113.81
2016	7.00	10.70	32.30	5.20	10.43	50.35	115.98



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CITY OF COLLEGE PARK
 EXPENDITURE BUDGET WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION		FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 ADJUSTED BUDGET
BASIC 70 INTERFUND TRANSFERS							
SUB 0 INTERFUND TRANSFERS							
99-10	INTERFUND TRANSFERS	251,950	0	314,815	209,877	257,392	257,392
*	INTERFUND TRANSFERS	251,950	0	314,815	209,877	257,392	257,392
***	PARKING DEBT SERVICE FUND	251,950	0	314,815	209,877	257,392	257,392

EXPENDITURES

EXPENDITURE SUPPORT DATA		Parking Debt Service Fund/290	
Element/Object	Details	Amount	
99	<u>Interfund Transfers</u> 99-10 Transfer to General Fund	Transfer from Parking Debt Service Fund to General Fund to cover excess of parking garage debt service over parking garage-related revenues: SunTrust Bank – bond principal 305,000 SunTrust Bank – bond interest <u>252,411</u> Subtotal 557,411 Garage pay station revenue (account 343.21) ... (100,000) Garage permit revenue (account 343.26) (80,000) Garage retail rent (account 362.11) (87,000) Interest – tenant improvement allowance (account 361.22) (33,019)	257,392

CITY OF COLLEGE PARK
 REVENUE BUDGET WORKSHEET
 FOR FISCAL YEAR 2016

ACCOUNT DESCRIPTION	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ADJUSTED BUDGET	FY 2015 ACTUAL	FY 2016 CITY MGR REQUEST	FY 2016 ADJUSTED BUDGET
BASIC 34 CHARGES FOR SERVICES						
SUB 3 HIGHWAYS AND STREETS						
343.20 PARKING METER REVENUE	209,252	144,634	205,000	155,378	205,000	205,000
* HIGHWAYS AND STREETS	209,252	144,634	205,000	155,378	205,000	205,000
BASIC 35 FINES & FEES						
SUB 9 FINES						
359.40 PARKING FINES REVENUE	48,743	34,880	45,000	33,695	45,000	45,000
* FINES	48,743	34,880	45,000	33,695	45,000	45,000
*** PARKING DEBT SERVICE FUND	209,252	179,514	250,000	189,073	250,000	250,000

REVENUES

REVENUE FOOTNOTES		Parking Debt Service Fund/290
Element/Object	Details	Amount
Charges for Services 34320 Parking Meter Revenue	The Parking Debt Service Fund receives the 50% increase in parking meter revenue resulting from the meter rate increase in July 2007. The accumulated funds will be used to partially cover debt service on the tax-exempt parking garage bond.	205,000
Fines and Fees 35940 Parking Fines Revenue	The Parking Debt Service Fund receives the \$2.50 increase in parking ticket revenue resulting from an increase, effective July 1, 2010, in expired meter (violation 01) and overtime parking (violation 30).	45,000

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Capital Project Summary

Schedule of Expenditures by Project by Year								
Project Number	Project Name	Total	Thru FY15	FY16	FY17	FY18	FY19	Past FY19
113003	Bikeshare	464,858	0	277,734	187,124	0	0	0
133003	Business Recycling Incentive Fund	25,000	6,976	18,024	0	0	0	0
113001	Business Retention Fund	135,000	106,800	28,200	0	0	0	0
092003	CCTV	960,175	933,175	27,000	0	0	0	0
041003	City Hall Expansion	8,705,021	402,724	302,297	8,000,000	0	0	0
093001	Community Legacy Loan Repayments	660,000	210,000	150,000	0	0	0	300,000
163001	Complete Streets	181,524	30,000	151,524	0	0	0	0
103001	Downtown Streetscape #2	509,620	108,605	401,015	0	0	0	0
053007	Duvall Field Renovation	748,708	119,194	629,514	0	0	0	0
991013	Facilities Capital Reserve	381,212	81,158	0	0	0	0	300,054
012006	Fire Department Capital Equipment	491,950	439,450	52,500	0	0	0	0
113004	Green Streets	202,140	35,000	167,140	0	0	0	0
085001	Guardrail Replacement	100,000	40,433	30,000	29,567	0	0	0
103004	Hollywood Commercial Revitalization	1,324,995	24,995	300,000	500,000	500,000	0	0
103002	Hollywood Gateway Park	727,778	122,948	454,830	150,000	0	0	0
073004	Hollywood Road Extended	500,000	0	75,000	425,000	0	0	0
063002	Homeownership Grant Program	210,000	167,500	20,000	22,500	0	0	0
011004	Institutional Network (I-Net)/P.E.G.	2,876,644	817,657	7,749	7,749	7,749	7,749	2,027,991
155001	Old Parish House Renovations #2	60,000	0	60,000	0	0	0	0
162002	Parking Enf. Equipt. Replacement	50,000	0	0	50,000	0	0	0
045008	Pavement Management Plan	3,588,891	467,891	721,000	600,000	600,000	600,000	600,000
963028	Program Open Space Acquisition Projects	946,427	373,256	75,000	498,171	0	0	0
015002	Public Works Facility Improvements	1,178,528	185,765	992,763	0	0	0	0
133001	Randolph Macon Avenue	492,936	36,000	456,936	0	0	0	0
133002	Retail Attraction & Expansion Fund	95,000	75,000	20,000	0	0	0	0
143001	Route 1 Underground Utilities	15,175,000	140,000	300,000	655,000	0	14,080,000	0
091004	Sustainability Initiatives	118,451	60,615	57,836	0	0	0	0
925061	Vehicle Replacement Program	7,769,500	335,000	1,265,000	1,507,500	1,415,000	1,171,000	2,076,000
	Total Expenditures	<u>48,679,358</u>	<u>5,320,142</u>	<u>7,041,062</u>	<u>12,632,611</u>	<u>2,522,749</u>	<u>15,858,749</u>	<u>5,304,045</u>

Capital Project Summary

Schedule of Funding Sources by Source by Year

Source Name	Total	Thru FY15	FY16	FY17	FY18	FY19	Past FY19
City Funding:							
Unrestricted C.I.P. Reserve	8,012,178	6,556,678	1,430,500	25,000	0	0	0
Restricted C.I.P. Reserve	137,324	137,324	0	0	0	0	0
Facilities Capital Reserve	52,128	52,128					
Lease Escrow-Friends Community School	118,800	118,800					
<i>Subtotal</i>	<u>8,320,430</u>	<u>6,864,930</u>	<u>1,430,500</u>	<u>25,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Debt Financing:							
Proceeds-Master Lease #3	2,000,000		943,000	1,027,500	29,500		
<i>Subtotal</i>	<u>2,000,000</u>	<u>0</u>	<u>943,000</u>	<u>1,027,500</u>	<u>29,500</u>	<u>0</u>	<u>0</u>
State Funding:							
State Bond	575,000	575,000					
<i>Subtotal</i>	<u>575,000</u>	<u>575,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Grant Funding:							
Comcast-Capital Equipt. grant	2,267,121	1,795,121	118,000	118,000	118,000	118,000	0
Verizon-Capital Equipt. grant	609,523	349,523	65,000	65,000	65,000	65,000	0
Program Open Space (POS)	1,484,703	1,484,703					
Community Development Block Grant (CDBG)	177,000	177,000					
Maryland Heritage Area Authority (MHAA) grant	0						
Anacostia Trails mini-grant	1,369	1,369					
Community Legacy grant	200,000	200,000					
Chesapeake Bay Trust grant	286,846	205,886	80,960				
Federal grants	1,271,020	1,241,020	30,000				
State Highway Administration (SHA)	3,325,000					3,325,000	
Maryland Dept. of Transportation	259,013	590	258,423				
Maryland Energy Admin. grant	52,451	52,451					
Prince George's Co. bikeshare grant	75,000	75,000					
Pr. Geo. Co. stormwater stewardship	66,180		66,180				
University of Maryland	70,000	70,000					
COG Transp. Land Use Conn. grant	30,000	30,000					
<i>Subtotal</i>	<u>10,175,226</u>	<u>5,682,663</u>	<u>618,563</u>	<u>183,000</u>	<u>183,000</u>	<u>3,508,000</u>	<u>0</u>

Capital Project Summary

Schedule of Funding Sources by Source by Year (continued)

Source Name	Total	Thru FY15	FY16	FY17	FY18	FY19	Past FY19
<u>Developer Contribution:</u>							
Varsity (Bikeshare)	10,000		10,000				
Domain (Bikeshare)	31,000	31,000					
M Square (Bikeshare)	45,000			45,000			
Keane Enterprises (Bikeshare)	45,000		45,000				
The Hotel (Bikeshare)	45,000			45,000			
Greenbelt Station (Duvall Field)	275,000	275,000					
Greenbelt Station (Hollywd Comm.)	200,000	200,000					
Greenbelt Station (Hollywd Gateway)	150,000	150,000					
Mazza (Hollywood Road Extended)	500,000		75,000	425,000			
Monument (Rt 1 Underground Utilities)	60,000	60,000					
Keane Ent. (Rt I Underground Utilities)	200,000					200,000	
Sigma Chi (OPH Renovations #2)	50,000	50,000					
Kidwell (Randolph Macon Avenue)	36,000	36,000					
<i>Subtotal</i>	<i>1,647,000</i>	<i>802,000</i>	<i>130,000</i>	<i>515,000</i>	<i>0</i>	<i>200,000</i>	<i>0</i>
<u>Utility Reimbursement:</u>							
Prince George's County - stormwater improvements reimb.	0	0					
<i>Subtotal</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Total Funding Sources	22,717,656	13,924,593	3,122,063	1,750,500	212,500	3,708,000	0
Funding not yet determined	25,961,702	0	242,986	7,266,216	2,485,500	12,991,000	2,976,000
Total Funding	48,679,358	13,924,593	3,365,049	9,016,716	2,698,000	16,699,000	2,976,000

Capital Project Summary

Schedule of Capital Project Fund Reserves

Project Number	Project Name	Projected Reserve Balance as of 06/30/15	Transfers to the C.I.P. provided in FY 2016 Budget	Projected Reserve Balance as of 07/01/15	Planned Reserve Utilization in Fiscal Year			
					FY16	FY17	FY18	Past FY18
Fund 301 - Unrestricted								
113003	Bikeshare	25,000		25,000	25,000			
133003	Business Recycling Incentive Fund	18,024		18,024	18,024			
113001	Business Retention Fund	0	30,000	30,000	30,000			
092003	CCTV	0	27,000	27,000	27,000			
041003	City Hall Expansion	1,997,276		1,997,276	302,297	1,694,979		
093001	Community Legacy Loan Repayments	0	150,000	150,000	150,000			
163001	Complete Streets	0	50,000	50,000	50,000			
103001	Downtown Streetscape #2	0		0				
991013	Facilities Capital Reserve	275,054	25,000	300,054				300,054
012006	Fire Department Capital Equipment	0	52,500	52,500	52,500			
113004	Green Streets	0		0				
085001	Guardrail Replacement	59,567		59,567	30,000	29,567		
103004	Hollywood Commercial Revitalization	25,005	50,000	75,005	75,005			
103002	Hollywood Gateway Park	0		0				
073004	Hollywood Road Extended	0		0				
063002	Homeownership Grant Program	42,500		42,500	20,000	22,500		
011004	Institutional Network (I-Net)/P.E.G.	0		0				
155001	Old Parish House Renovations #2	10,000		10,000	10,000			
162002	Parking Enf. Equipt. Replacement	0	25,000	25,000		25,000		
045008	Pavement Management Plan	0	721,000	721,000	721,000			
015002	Public Works Facility Improvements	834,235		834,235	834,342			
133001	Randolph Macon Avenue	50,950		50,950	50,950			
133002	Retail Attraction & Expansion Fund	0		0				
143001	Route 1 Underground Utilities	300,000		300,000	300,000			
091004	Sustainability Initiatives	5,385		5,385	5,385			
925061	Vehicle Replacement Program	0	300,000	300,000	300,000			
Total Unrestricted C.I.P.		3,642,996	1,430,500	5,073,496	3,001,503	1,772,046	0	300,054

Capital Project Summary

Schedule of Capital Project Fund Reserves (continued)

Project Number	Project Name	Estimated Reserve Balance as of 06/30/15	Transfers to the C.I.P. provided in FY 2016 Budget	Projected Reserve Balance as of 07/01/15	Planned Reserve Utilization in Fiscal Year			
					FY16	FY17	FY18	Past FY18
Fund 302 - Restricted								
053007	Duvall Field Renovation	18,130		18,130	18,130			
963028	Program Open Space Acquisition Projects	0		0				
	Total Restricted C.I.P.	18,130	0	18,130	18,130	0	0	0
GRAND TOTALS - ALL CAPITAL PROJECT FUNDS		3,661,126	1,430,500	5,091,626	3,019,633	1,772,046	0	300,054

MINUTES

MINUTES
Special Session of the College Park City Council
Tuesday, April 21, 2015
Council Chambers
10:50 p.m.

PRESENT: Mayor Fellows; Councilmembers Kabir, Wojahn, Brennan, Dennis, Stulich, Day, Hew and Mitchell.

ABSENT: None.

ALSO PRESENT: Joe Nagro, City Manager; Janeen Miller, City Clerk; Bill Gardiner, Assistant City Manager; Suellen Ferguson, City Attorney; Cole Holocker, Student Liaison.

During a regularly scheduled Worksession of the College Park City Council, a motion was made by Councilmember Kabir and seconded by Councilmember Mitchell to enter into a Special Session. The possibility of the Special Session was listed on the Worksession agenda. The motion passed 8 – 0 – 0 and the Council entered Special Session at 10:50 p.m.

ACTION ITEMS

15-G-47 Approval of a letter to the County Council with comments on the FY 2016 M-NCPPC Annual Budget

A motion was made by Councilmember Wojahn and seconded by Councilmember Mitchell to approve a letter to the County Council with comments on the FY 2016 M-NCPPC Budget.

Council requested amendments to the letter: add a request for a pavilion at Hollywood Park and repeat last year's request for better ADA accessibility for the College Park Woods Park.

There were no comments from the audience.

The motion passed 8 – 0 – 0.

RECESS: At 10:52 p.m., a motion was made by Councilmember Mitchell and seconded by Councilmember Wojahn to recess the Special Session. The motion passed 8 – 0 – 0.

ADJOURN: A motion was made by Councilmember Kabir and seconded by Councilmember Day to adjourn the Special Session. With a vote of 8 – 0 – 0, Mayor Fellows adjourned the Special Session at 11:57 p.m.

Janeen S. Miller, CMC
City Clerk

Date
Approved

MINUTES
Regular Meeting of the College Park City Council
Tuesday, April 28, 2015
Council Chambers
7:30 p.m. – 8:50 p.m.

PRESENT: Mayor Fellows; Councilmembers Kabir, Wojahn, Brennan, Dennis, Stulich (arrived at 7:56 p.m.), Day, Hew and Mitchell.

ABSENT: None.

ALSO PRESENT: Joe Nagro, City Manager; Janeen Miller, City Clerk; Bill Gardiner, Assistant City Manager; Suellen Ferguson, City Attorney; Steve Groh, Director of Finance; Bob Ryan, Director of Public Services; Robert Stumpff, Director of Public Works; Peggy Higgins, Director of Youth, Family and Senior Services; Cole Holocker, Student Liaison.

Mayor Fellows opened the Regular Meeting at 7:30 p.m. Councilmember Wojahn led the Pledge of Allegiance.

Minutes: A motion was made by Councilmember Dennis and seconded by Councilmember Day to approve the minutes of the April 7, 2015 Special Session, the April 14, 2015 Regular Meeting, and the April 14, 2015 Public Hearing on Ordinance 15-O-02. The motion passed 7 – 0 – 0.

Announcements:

Councilmember Brennan reminded everyone about the Mayor’s Water Challenge which ends this week.

Councilmember Wojahn announced the next meeting of the Neighborhood Quality of Life Committee is Monday, May 4.

Councilmember Kabir reviewed the “soft opening” of the Hollywood Farmers Market last Saturday; the grand opening is May 16. Hollywood Elementary School will hold their Fun Day on Saturday May 2.

Proclamations: Mayor Fellows read the proclamations for Arbor Day 2015, Children’s Mental Health Awareness Week, and Public Service Recognition Week.

Amendments to the Agenda: The following agenda items were moved to the Consent Agenda: 15-G-51, 15-G-52 and 15-R-03.

City Manager’s Report: Mr. Nagro reminded Council about the Four Cities Meeting on Thursday, April 30 at New Carrollton. Council asked to add two items to the Four Cities Agenda: WMATA pedestrian overpass between Berwyn and Berwyn Heights, and status of the request for a conservation easement at Greenbelt Station.

Student Liaison’s Report: Mr. Holocker commented on Maryland Day which was held last Saturday, the first Big Ten lacrosse tournament, President Loh’s spring video message, and the SGA elections. The new Deputy Student Liaison A.J. Pruitt has been approved.

Comments from the Audience on Non-Agenda items:

Alan Tyler, 7204 Bowdoin Avenue: Mr. Tyler requested a study for more sidewalks on Bowdoin Avenue near the metro station and submitted pictures.

Presentations: Mayor Fellows introduced Peggy Higgins, Director of Youth, Family and Senior Services, and together they recognized and thanked the three graduate interns for their year of service to the City: Felipe Urquilla of Trinity University; Binley Taylor and Allie Perez of Catholic University and Eunice Humphrey of Argosy University.

Ms. Higgins then introduced Jeany Cadet, the Coordinator of the Lakeland S.T.A.R.S (Students Taking Active Responsibility) Program. Certificates were presented to the Lakeland S.T.A.R.S. students and to their tutors from the University of Maryland College Park Scholars program.

[Council recessed from 8:16 – 8:39 p.m.]

CONSENT AGENDA

A motion was made by Councilmember Mitchell and seconded by Councilmember Stulich to adopt the Consent Agenda, which consisted of the following items:

- 15-G-48** **Approval of free Saturday parking in the Downtown Parking Garage from May 30 through August 15, 2015.**

- 15-G-49** **Approval to purchase two (2) 2016 Ford F-250 3/4 ton Pickup Trucks from Hertrich Fleet Services, Inc. at \$25,871 each (total \$51,740) for replacement vehicles.**

- 15-G-50** **Approval of an MOU with University of Maryland Department of Public Safety for monitoring 21 CCTV Cameras from July 1, 2014 to June 30, 2018.**

- 15-G-51** **Approval of a letter to the State Highway Administration with comments on the intersection of US Route 1 at Hartwick Road.**

- 15-R-03** **A Resolution Of The City Of College Park, Maryland, To Establish A Community Garden In The Old Town Neighborhood.**

- 15-G-52** **Approval of a Letter to Washington Gas regarding responses to leak complaints and communication.**

The motion passed 7 – 0 – 0 (Councilmember Day was absent for this vote).

ACTION ITEMS:

- 15-O-03** **Introduction of Ordinance 15-O-03, the Fiscal Year 2016 Operating and Capital Budget for the City of College Park.**

A motion was made by Councilmember Mitchell and seconded by Councilmember Hew to introduce Ordinance 15-O-03, an Ordinance of the Mayor and Council of the City of College Park, Maryland to Adopt the Fiscal Year 2016 Operating and Capital Budget of the City of College Park, Maryland.

Mayor Fellows announced that the Public Hearing will be held at 7:00 p.m. on Tuesday, May 12, in the Council Chambers.

15-G-53 Appointments to Boards and Committees

A motion was made by Councilmember Wojahn and seconded by Councilmember Kabir to appoint David Kolesar to the Airport Authority and Karen Garvin to the Committee for a Better Environment. The motion passed 8 – 0 – 0.

COUNCIL COMMENTS:

Councilmember Dennis remarked that he and Mayor Fellows attended Career Day at Paint Branch Elementary School last Friday.

Councilmember Brennan said next Wednesday the Neighborhood Quality of Life Public Outreach committee is hosting a table at Good Morning Commuters. On May 14 there will be a forum on the University District 2020 at the Nyumburu Cultural Center. On May 16 there will be a real estate workshop at City Hall for people to learn about purchasing a home in College Park.

Councilmember Wojahn discussed the tour he, the Mayor, and other Councilmembers took of the Camden Apartments. They saw what Camden management has done in response to resident concerns.

Councilmember Kabir reminded everyone that the Aging-In-Place survey is posted to the City's website and is open until June 1.

COMMENTS FROM THE AUDIENCE: None.

ADJOURN: A motion was made by Councilmember Wojahn and seconded by Councilmember Dennis to adjourn the regular meeting. Mayor Fellows announced that after a short break, the Council would meet in Worksession with the Chair of the Education Advisory Committee. With a vote of 8 – 0 – 0, Mayor Fellows adjourned the regular meeting at 8:50 p.m.

Janeen S. Miller, CMC
City Clerk

Date
Approved

PROCLAMATIONS

1) Kids to Parks Day

2) National Public
Works Week

**Proclamation
Kids to Parks Day
Saturday, May 16, 2015**

WHEREAS, May 16, 2015 is the fifth Kids to Parks Day organized and launched by the National Park Trust; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and

WHEREAS, it is important to introduce a new generation to our nation's parks because of the decline in Park attendance over the last decades; and

WHEREAS, we should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and

WHEREAS, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and the outdoors.

NOW, THEREFORE, I, Andrew M. Fellows, as Mayor of the City of College Park, Maryland, do hereby proclaim May 16, 2015 as Kids to Parks Day and urge residents to make time to take the children in their lives to a neighborhood, state or national park.

Proclaimed this 12th day of May, 2015

**Andrew M. Fellows, Mayor
City of College Park**

National Public Works Week
May 17 – 23, 2015

WHEREAS, public works infrastructure, facilities and services are of vital importance to the health, safety and well-being of the people of the City of College Park; and,

WHEREAS, such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers and administrators representing the City, who are responsible for and must design, build, operate, and maintain the solid waste disposal systems, streets, public buildings, and other structures and equipment essential to serve our residents; and,

WHEREAS, it is in the public interest for the residents and civic leaders of this country to gain knowledge of and to maintain an interest in the public works needs and programs of their respective communities.

NOW, THEREFORE, BE IT PROCLAIMED, that I, Andrew M. Fellows, Mayor of the City of College Park, Maryland do hereby designate the week of May 17 -23, 2015, as Public Works Week, and urge our residents to join the City Council and the American Public Works Association to pay tribute to our public works professionals, engineers and administrators and to recognize the substantial contributions they have made to our national health and welfare and to our City.

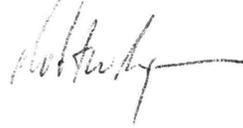
Proclaimed this 12th day of May, 2015.

Andrew M. Fellows, Mayor
City of College Park

15-G-54

MEMORANDUM

TO: Mayor and City Council
THROUGH: Joseph L. Nagro, City Manager
FROM: Robert W. Ryan, Public Services Director
DATE: May 7, 2015
SUBJECT: Field Use Requests



ISSUE

The "City Recreation Facilities Rules and Regulations" as adopted by the City Council, require Council approval of organized activities. Three Field Use Reservation Applications for use of Duvall Field were received electronically by the Department of Public Services. The Recreation Board was unable to meet on May 4, 2015 due to lack of a quorum. The Board members were polled by email and will ratify their votes at the next public meeting. The Board supports two of these requests.

SUMMARY

Applications, submitted by two organizations, for use of Duvall Field are favorably supported by the Recreation Board:

- 15-G-54 Maryland Stinger's Women's Rugby Team: 04/14/15 thru 05/22/15 from 7:30 p.m. until 9:30 p.m. Approved with fee, or if suitable alternate service in lieu of fee is approved by DPW.
- 15-G-55 Boy Scout Troop 740: BBQ Fundraiser 05/17/15 or 06/07/15, 7:00 a.m. until 6:00 p.m. Approved for either date

Upon the recommendation of the City Manager, the third application is not recommended for approval:

- 15-G-56 Restroom Facility Only: 05/30/15, 1:00 p.m. until 5:00 p.m. Recommend denial of request. There are no other events scheduled at Duvall Field at that time. There are concerns for the safety of individuals being in the facilities alone.

RECOMMENDATION

It is recommended that the Council approve these 2 requests on the consent agenda for May 12, 2015.



Field Use Reservation Application

Complete both pages and Submit to: publicservices@collegetparkmd.gov

Select One: Calvert Hills Playground (Youth field – groups must be 13 and under) Duvall Field

Date of Application: April 7, 2015

Name of Organization: MD Stingers Women's Rugby

Is this Organization: City-Based Youth Yes No City Headquartered Yes No

Contact Name(s): Kelly Freese

Mailing Address: 4990 Columbia Pike Apt 313 Arlington VA 22204

Email Address: Katfreese@gmail.com

Day Phone: 571 242 5838 Evening Phone: 301 509 5526 Cell Phone: _____

Description of Activity/Event: ~~Rugby~~ Sports Practice

Sports Baseball Football Lacrosse Softball T-ball Rugby

Expected Number of Participants 15-25 Age Range 18-35

Additional Requirements: Toilets Lights Concession Stand

Date(s) Requested: 4/14/2015 - 3/22/2015

See Facilities Rules and Regulations for acceptable times and age group

Day(s) of Week Requested: Sun. Mon. Tues. Wed. Thurs. Fri. Sat.

Time(s) Requested 7:30 a.m. p.m. UNTIL 9:30 a.m. or p.m.

Are you collecting a fee? Yes No If yes, Purpose: _____

I hereby confirm that I have received and read the City Recreation Facilities Rules and Regulations.

Organization's Proof of Adequate Minimum Liability Insurance as required under Section IV, Item 5 is attached hereto

In addition, applicant/organization agrees to indemnify and hold harmless the City from and against all actions, liability, claims, suits, damages, cost or expenses of any kind which may be brought or made against the City or which the City must pay and incur by reason of or in any manner resulting from injury, loss or damage to persons or property resulting from his/her negligent performance of or failure to perform any of his/her obligations under the terms of this application/permit.

Recommendations and Notifications

Recreation Board Approve Fee Waived Approve with Fee of \$ _____ Denied

Comments: PER ELECTRONIC POLL 05/04/2015.

Pub. Svcs Director Concur Yes No PENDING SATISFACTORY COMPLETION OF

Comments: ASSISTANCE TO DPW * FEE IF NO AGREEMENT.

City Manager Concur Yes No _____

Comments: _____

Mayor and Council Concur Yes No _____

Comments: _____

Waiver of Fees – the Council may vote to waive user fees, in whole or in part, upon recommendation of the Recreation Board. When considering whether to recommend or grant a full or partial waiver of user fees.

Please describe how your organization meets any of the following criteria:

a. The level of use that is involved with the activity, including wear and tear on the facility;

There is minimal wear and tear on the field, about the equivalent to a normal soccer practice.

b. The level of involvement by College Park residents in the activity;

At least half of our players live or work in College Park.

c. The community benefit that may result from the activity, for example, recreational opportunities for youth or seniors;

Any woman has the opportunity to play on the team if they wish.

d. Volunteer services that the user provides to the City or its residents;

We will provide any service that the city wishes we perform.

e. Assistance to be provided by the user for maintenance of the recreational facility; and

We are willing to do any maintenance when requested.

f. Whether user activities promote the interests of the College Park community.

We believe the team promotes the interest of an available sport for all level of players in the community.

15-G-55



Field Use Reservation Application

Complete both pages and Submit to: publicservices@collegetparkmd.gov

Select One: Calvert Hills Playground (Youth field – groups must be 13 and under) Duvall Field

Date of Application: April 15, 2015

Name of Organization: Boy Scout Troop 740

Is this Organization: City-Based Youth Yes No City Headquartered Yes No

Contact Name(s): Michael Mehalick

Mailing Address: 11616 Duckettown Road, Laurel, MD 20708

Email Address: KimNMike89@verizon.net

Day Phone: 301-275-5078 Evening Phone: 301-275-5078 Cell Phone: 301-275-5078

Description of Activity/Event: Chicken Barbeque Fundraiser

Sports Baseball Football Lacrosse Softball T-ball _____

Expected Number of Participants _____ Age Range* _____

Additional Requirements: Toilets Lights Concession Stand

Date(s) Requested: Sunday, May 17 (primary date), Sunday, June 7 (rain date)

See Facilities Rules and Regulations for acceptable times and age group

Day(s) of Week Requested: Sun. Mon. Tues. Wed. Thurs. Fri. Sat.

Time(s) Requested 7:00 a.m. p.m. UNTIL 6:00 a.m. or p.m.

Are you collecting a fee? Yes No If yes, Purpose: Sales of chicken dinner for Boy Scout Fundraiser

X I hereby confirm that I have received and read the City Recreation Facilities Rules and Regulations.

Organization's Proof of Adequate Minimum Liability Insurance as required under Section IV, Item 5 is attached hereto

In addition, applicant/organization agrees to indemnify and hold harmless the City from and against all actions, liability, claims, suits, damages, cost or expenses of any kind which may be brought or made against the City or which the City must pay and incur by reason of or in any manner resulting from injury, loss or damage to persons or property resulting from his/her negligent performance of or failure to perform any of his/her obligations under the terms of this application/permit.

Recommendations and Notifications

Recreation Board Approve Fee Waived Approve with Fee of \$ _____ Denied

Comments: *Per electronic poll 05/04/2015*

Pub. Svcs Director *ml* Concur Yes No _____

Comments: _____

City Manager Concur Yes No _____

Comments: _____

Mayor and Council Concur Yes No _____

Comments: _____

Waiver of Fees – the Council may vote to waive user fees, in whole or in part, upon recommendation of the Recreation Board. When considering whether to recommend or grant a full or partial waiver of user fees.

Please describe how your organization meets any of the following criteria:

- a. The level of use that is involved with the activity, including wear and tear on the facility;

We will use concession stand and adjacent grounds to prepare a sell chicken dinners as a fundraising event as Troop 740 has done for many years. We will clean kitchen and police area as appropriate.

- b. The level of involvement by College Park residents in the activity;

Many of the Scouts and adults are residents and many customers also live in College Park.

-
- c. The community benefit that may result from the activity, for example, recreational opportunities for youth or seniors;

Funds raised support programs for Boy Scout Troop 740 which has been active in the College Park Community since 1955.

- d. Volunteer services that the user provides to the City or its residents;

Severl events such as flower and tree planting and flag ceremonies throughout College Park each year.

-
- e. Assistance to be provided by the user for maintenance of the recreational facility; and
-
-

- f. Whether user activities promote the interests of the College Park community.
-
-

15-G-56



RESTROOM Field Use Reservation Application

Complete both pages and Submit to: publicservices@collegetparkmd.gov

Select One: Calvert Hills Playground (Youth field – groups must be 13 and under) Duvall Field

Date of Application: 4-24-15 (REVISED 4-30-15*)

Name of Organization: N/A

Is this Organization: City-Based Youth Yes No City Headquartered Yes No

Contact Name(s): LISA LAZUR

Mailing Address: 9204 50TH PL., COLLEGE PK, MD 20740-1954

Email Address: LAZUR.HOME@VERIZON.NET

Day Phone: 301/322-3323 Evening Phone: 301/313-0133 Cell Phone: 301/385-8952 (TEXT ONLY)

Description of Activity/Event: BBQ IN MY BACKYARD BEHIND CONCESSION STAND

Sports Baseball Football Lacrosse Softball T-ball

Expected Number of Participants 50+/- Age Range 1-85 Y.O.

Additional Requirements: Toilets ONLY Lights Concession Stand

Date(s) Requested: 5/24/15 I DO NOT NEED TO RESERVE A FIELD

EITHER SAT. 5/30 OR SUN. 5/31, 5/30 PREFERRED IF IT DOES NOT CONFLICT
See Facilities Rules and Regulations for acceptable times and age group w/ SCHEDULED FIELD USE

Day(s) of Week Requested: Sun. Mon. Tues. Wed. Thurs. Fri. Sat.

Time(s) Requested 1:00 a.m. p.m. UNTIL 5:00 a.m. or p.m.

Are you collecting a fee? Yes No If yes, Purpose: _____

I hereby confirm that I have received and read the City Recreation Facilities Rules and Regulations.

Organization's Proof of Adequate Minimum Liability Insurance as required under Section IV, Item 5 is attached hereto

In addition, applicant/organization agrees to indemnify and hold harmless the City from and against all actions, liability, claims, suits, damages, cost or expenses of any kind which may be brought or made against the City or which the City must pay and incur by reason of or in any manner resulting from injury, loss or damage to persons or property resulting from his/her negligent performance of or failure to perform any of his/her obligations under the terms of this application/permit.

Recommendations and Notifications

Recreation Board Approve Fee Waived Approve with Fee of \$ per DPW Denied

Comments: Via electronic PDU 05/04/2015

Pub. Svcs Director Concur Yes No IF FESTIVALS ARE ALREADY OPEN TO

Comments: THE PUBLIC FOR CPB & GC

City Manager Concur Yes No _____

Comments: _____

Mayor and Council Concur Yes No _____

Comments: _____

Waiver of Fees – the Council may vote to waive user fees, in whole or in part, upon recommendation of the Recreation Board. When considering whether to recommend or grant a full or partial waiver of user fees.

Please describe how your organization meets any of the following criteria:

- a. The level of use that is involved with the activity, including wear and tear on the facility;

NO USE / MINIMAL, INFORMAL USE OF FIELDS,

POSSIBLE USE OF RESTROOMS BY APPROX 25 PEOPLE. (WILL ONLY BE USED IF

- b. The level of involvement by College Park residents in the activity;

MY HOME BATHROOM GETS TOO CROWDED.)

NEIGHBORS, AS WELL AS FAMILY + FRIENDS,

WILL BE INVITED TO THIS BBQ IN MY BACKYARD

- c. The community benefit that may result from the activity, for example, recreational opportunities for youth or seniors;

IT WILL BE A CHANCE FOR NEIGHBORS, WHO DO NOT NORMALLY

SOCIALIZE, TO GET TOGETHER + KNOW ONE ANOTHER BETTER,

- d. Volunteer services that the user provides to the City or its residents;

NONE

- e. Assistance to be provided by the user for maintenance of the recreational facility; and

I WILL ^{ENSURE} THE RESTROOMS ARE LEFT AT LEAST AS CLEAN

AS THEY WERE PRIOR TO MY USE.

- f. Whether user activities promote the interests of the College Park community.

A CHANCE TO BRING NEIGHBORS CLOSER TOGETHER

VIA AN INFORMAL, FUN GATHERING.

15-G-57

Appointments to Boards and Committees

15-G-57

Mayor Fellows:

- Appoint Joe Theis to the Ethics Commission

Worksession

1. Discussion with:

- Recreation Board
- Animal Welfare Committee

MEMORANDUM

TO: Mayor and City Council

FROM: Janeen S. Miller, City Clerk

THROUGH: Joe Nagro, City Manager

DATE: May 8, 2015

RE: 2015 Comprehensive Review of Council Advisory Boards:
Step 1 – Information Gathering

ISSUE

The Mayor and City Council are conducting a comprehensive review of the City's advisory boards. Step 1, the "Information Gathering" phase, continues on May 12 with:

- Recreation Board: Co-Chairs Alan Bradford and Adele Ellis
- Animal Welfare Committee: Co-Chairs Harriet McNamee and Christine Nagle

Staff offers the following comments to Council on Step 1 of this comprehensive review:

Council should review the original charge which established the Board (attached) and consider the following questions to guide the discussion:

1. Do you feel the original charge to this Board is still relevant and appropriate?
 - a. Does the charge as written accurately reflect the Board's current operations? If not, where is it different?
 - b. Should it be amended? If so, how?
2. Would you suggest any changes to the number of members/district designation of the Board (not specific individuals)
3. What can the Mayor and Council do to help improve the effectiveness of the Board?

Council is encouraged to remember that Step 1 is the information-gathering phase of this five-part process and not to get into details about operational issues at this time.

Attachments

- 1 – Comprehensive Review of Advisory Boards: Outline
- 2 – Recreation Board – City Code Chapter 15 Article II
- 3 – Animal Welfare Committee – Resolution 10-R-20

2015 Comprehensive Review of Advisory Boards

Outline

Step 1: Information Gathering – The Big Picture

Council will take a fresh look at all of their advisory Boards to review the charge to each Board. Council should consider whether any Boards should be restructured, combined or eliminated; consider which are inactive; and determine if there is a subject area where creation of an advisory board would be beneficial to Council. Council wanted to invite the Chairs of the Boards in for these discussions, which will be conducted in four or five parts. Once the Council has met with all of the Board Chairs, there will be an opportunity for Council to discuss any changes they wish to make.

- March 10 – APC
- March 17 – CBE, TLB, Farmers Market, Sustainable Maryland Certified Green Team
- April 14 – Board of Elections, Ethics Commission, Cable Television Commission, Airport Authority
- April 28 – Education Advisory Committee
- May 12 – Animal Welfare Committee and Recreation Board

Step 2: Discussion of Board Relationships and Interactions with Council and Staff – Operational Issues

This will be a Council/Staff discussion on operational matters such as the relationship between Council and Boards, and the relationship between Boards and the Staff Liaison; communication between Council and Boards; Council direction on Board Workplans; budgeting funds for boards; development of a policy regulating the use of funds that are donated to City Boards; the legal authority of Boards as appointees of Council and the duty of Boards to abide by City policies and state/county law.

Step 3: Council Discussion with Boards

Council will meet with their advisory Boards to review the outcomes of Step 1 and Step 2. This is the time to convey any proposed changes to the Board's charge and/or composition and solicit feedback; to review the general rules and responsibilities that apply to Boards; to discuss Council-Board interactions; to clarify the role of the Staff Liaison; to convey policies including those relating to the expenditure of funds; and to address issues raised by the Boards.

Step 4: Recommended Changes – Opportunity for Public Comment

A summary of any proposed changes to specific Boards will be provided for public comment.

Step 5: Implementation

Finalize any changes that are going to be made, and determine the implementation plan.

Chapter 15. BOARDS, COMMISSIONS AND COMMITTEES

Article II. College Park Recreation Board

§ 15-3. Membership; terms.

[Amended 9-14-1976; 3-9-1999 by Ord. No. 99-O-3]

- A. Effective March 30, 1999, membership on the College Park Recreation Board shall be 10 members: two from each Council district appointed by the Mayor and Council for three-year terms and two members nominated by the Mayor and confirmed by the Mayor and Council for three-year terms.

§ 15-4. Officers.

The Chairperson will be chosen from among and by the district appointees at the first meeting following each November 1, for a one-year term.

§ 15-5. Vacancies.

[Amended 9-14-1976]

When an appointed member misses three consecutive regular meetings, the Chairperson or the person conducting said meeting shall immediately notify the Mayor and Council, who will contact said member regarding the reason for missing said meetings, and if a justifiable excuse is not obtained, the Mayor and Council shall declare a vacancy and a new member will be appointed to fill the unexpired term.

§ 15-6. Meetings.

All regular meetings of the College Park Recreation Board are open to the public and will be advertised in the Municipal Scene Calendar. The elected Chairperson will conduct the regular meetings using Robert's Rules of Order and will provide time during the regular meetings for remarks, questions and requests, etc., from the audience.

§ 15-7. Purpose.

The primary charge to the College Park Recreation Board is to regulate the use of the City's recreation facilities by eligible citizens and groups, to provide for supervision where they deem necessary and to work closely with the Park and Planning Commission and the Mayor and Council to enhance the quality of recreation within the City of College Park.

§ 15-8. Responsibilities of Chairperson and Board.

- A. The Chairperson will distribute liaison duties to each member to work with and be Recreation Board representative for all organizations within the City which request it.
- B. The College Park Recreation Board will encourage recognition of the Recreation Board and promote participation in the recreation activities by sending, at least once a year, to all the organizations on the City's list, a statement of purposes and goals, a list of the City recreation facilities and activities and an open invitation to participate (this may take the form of an annual report).
- C. It is the responsibility of the Chairperson to assure College Park Recreation Board representation at Park and Planning Budget Hearings with testimony and requests relevant to recreation needs and plans for the City of College Park.

**AMENDMENT TO RESOLUTION OF THE MAYOR AND COUNCIL
OF THE CITY OF COLLEGE PARK
ESTABLISHING AN ANIMAL WELFARE COMMITTEE**

WHEREAS, the Mayor and Council adopted Resolution 07-R-17, which established an Animal Welfare Committee; and

WHEREAS, the Mayor and Council have determined that it is appropriate to increase the maximum number of members of the Committee from eleven to fifteen.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of College Park, Maryland, that the resolution constituting the Animal Welfare Committee be and it hereby amended to read as follows:

BE IT RESOLVED AND ORDAINED by the Mayor and Council of the City of College Park that an Animal Welfare Committee be and it is hereby established.

I. PURPOSE

The purpose of the Animal Welfare Committee is as follows:

- A. Address issues related to domestic and wild animals in the City of College Park;
- B. Work with the City Animal Control Officer to plan activities and initiatives to promote animal welfare;
- C. Educate the community about responsible pet ownership, wildlife management and pest control;
- D. Advise the Mayor and Council on animal welfare related issues; and
- E. Coordinate with animal welfare and rescue organizations.

II. COMPOSITION AND TERM

The committee shall be composed of up to [~~eleven~~] FIFTEEN members. The committee members shall be appointed by the Mayor and Council for three-year terms. A committee member may carry over in his term to and until the time that a successor is appointed.

CAPS	: Indicate matter added to existing law.
[Brackets]	: Indicate matter deleted from law.
Asterisks ***	: Indicate matter remaining unchanged in existing law but not set forth in the Resolution

INTRODUCED and **ADOPTED** by the Mayor and Council of the City of College Park, Maryland at a regular meeting on the 13th day of July, 2010.

EFFECTIVE the 13th day of July, 2010.

ATTEST:

**THE CITY OF COLLEGE PARK,
MARYLAND**

By: Janeen S Miller
Janeen S. Miller, City Clerk

By: Andrew M. Fellows
Andrew M. Fellows, Mayor

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Suellen M. Ferguson
Suellen M. Ferguson, City Attorney

CAPS : Indicate matter added to existing law.
[Brackets] : Indicate matter deleted from law.
Asterisks *** : Indicate matter remaining unchanged in existing law but not set forth in the Resolution

Animal Welfare Committee: Activities during 2014

During the past year, the Animal Welfare Committee supported the work of the Animal Control Officer by caring for animals in the shelter during weekends, conferences, sick days, and vacations, and by helping to educate residents about animal-related issues. A key part of our work was facilitating adoptions. As an official Adoption Partner with the Petco Foundation, committee members and associated volunteers cared for the cats at the Petco on Route 1 in Beltsville, and made possible the adoption of 40 cats. Because the city shelter is not accessible to the public, this relationship has been vital in finding homes for the many cats who are brought into the city shelter. Our Petco partnership also provides the ability to introduce volunteers who are not committee members to our work. The mother of two College Park girls who help at Petco wrote about their experiences:

What an amazing year of community service it has been! It all started from stories my husband told about growing up with cats and dogs in his home. That triggered a series of birthday wishes for kittens and puppies. Unfortunately, some of our family members have pet allergies and asthma, so adopting cats or dogs was probably not going to work. When we asked our local community leader, Ms. Nagle, to help connect us with a pet volunteering opportunity, we had no idea what to expect. She recommended we help at Petco with another volunteer, Ms. Harriet. The girls and I have never really taken care of animals (except Hermit Crabs), so Petco was a lot of learning at first. Ms. Harriet is the best teacher! She patiently walked us through each step of caring for Petco's adoption cats. Eventually, we were able to go solo for a Saturday here and there. What a thrill for the girls to learn responsibility and volunteer in their community, thinking of others! One Saturday, a Petco customer asked Hannah (11 years old) about cat food. She was so surprised she was able to help the person get their answer. Hannah said, "I love helping people!" She added, "I feel like I'm giving the cats a chance at a better life." Our other daughter Annemarie (8 years old) said, "We get to love on the Petco cats like they were our own." Annemarie also said, "I learned how to help cats feel loved that were nervous and scared at first and didn't want to be touched." We've experienced working with a full spectrum of cat personalities from energetic to the mild and easy-going. We've even had the chance to clean for 10 kittens at one time and some were really messy! Many adults and kids have come up to us over the weeks and ask if they can volunteer too. We hope we will be able to teach other volunteers as good as Ms. Harriet taught us!

Wendy, Hannah, and Annemarie Phillips

In addition, the Petco Foundation donated a portion of the proceeds from three fundraisers to College Park Animal Welfare.

Although we tend to focus on happy endings from the perspective of the animals who go to their forever homes, there are great benefits of adoption for the humans also:

I got Vinnie in September 2014. I had sworn off having another dog because I lost my Max the year before and it broke my heart. I thought, at 64, I was too old and too busy to take on another pet. I agreed to see Vinnie out of curiosity. He's one of those "in your face" personalities. He was on my lap, kissing my face and ready to play. I took him home to see if he was a good fit and fell in love with him by the end of that first day. Since I've had him, I go outside now and have lost 12 pounds and my blood pressure is down 20 points. He's

very active, but has a calming effect on me because he keeps me smiling with his silly ways. I also sleep much better at night because he snuggles but will also wake me if there's something going on, like my grandson sneaking a friend in late at night. My life is better with Vinnie and I wouldn't have him if your animal shelter didn't rescue him from the street. They neutered him and had his hernia fixed. I don't know if I would have taken on that expense with a dog I just met. I don't regret taking Vinnie in for a moment because he rescued me way more than I rescued him. We're working on his manners so he won't jump on people and plan to take him to nursing homes to visit and cheer up the residents.

Lee Nagel

Another adopter wrote to us about her family's experiences with a rabbit that she adopted, telling us how much fun they were having:

She really wants you to chase her. I guess that's what she thinks humans are for. She's amazingly affectionate, probably because of you and the time you spent with her. My husband told me last night that they (he and Ostara) have a trick they want to show me. He loves her bad, rowdy behavior and is greatly amused by all her antics. We are very happy you were able to rescue her. You guys should be commended for the efforts you go to in order to save these little creatures, even with your very limited resources.

Kathryn P.

Helping to inform residents about proper care for companion animals, what to do about wild animals, and the importance of microchipping pets are ways the Committee has helped to educate residents. Committee members participated in Maryland Day, College Park Day, the Greenbelt Pet Expo, Hollywood Farmer's Market, and Doggie Dive-In, and we took part in discussion about the feasibility study for a North County Shelter.

Statistics on our work during 2014 include:

Volunteer hours at the College Park shelter:	approximately 219 hours
Volunteer hours at Petco:	approximately 513 hours
Volunteer hours at community events and meetings:	approximately 139 hours
Petco Foundation contributions to College Park Animal Welfare:	\$1340.98
Donations of food and supplies by AWC members:	\$199

Individual members also donated their time by fostering 2 kittens and 4 dogs, and they helped facilitate the adoption of 3 dogs and 3 rabbits from the shelter.

How did the Animal Welfare Committee make a difference? We were instrumental in saving the lives of animals we placed in homes and in bringing joy to the adopting families. We helped College Park residents learn about companion animals and caring for them. In addition, our volunteer hours enabled the Animal Control Officer to have some days off.

AWC members Taimi Anderson, Suzie Bellamy, Patti Brothers, Betty Gales, Harriet McNamee (co-chair), Christine Nagle (co-chair), Dave Turley, Cindy Vernasco, Christiane Williams

2. UMD Concept for
daycare at Calvert
Road school site.