

**MINUTES**  
**Regular Meeting of the College Park City Council**  
**Tuesday, November 10, 2015**  
**Council Chambers**  
**7:30 p.m. – 8:35 p.m.**

**PRESENT:** Mayor Fellows; Councilmembers Kabir, Wojahn, Brennan, Dennis, Stulich (arrived at 7:33 p.m.), Day, and Hew.

**ABSENT:** Councilmember Mitchell.

**ALSO PRESENT:** Scott Somers, City Manager; Bill Gardiner, Assistant City Manager; Janeen Miller, City Clerk; Suellen Ferguson, City Attorney; Steve Groh, Director of Finance; Bob Ryan, Director of Public Services; Bob Stumpff, Director of Public Works; Randall Toussaint, Economic Development Coordinator; Councilmember-Elect Kujawa; Cole Holocker, Student Liaison; Adler Pruitt, Deputy Student Liaison.

Mayor Fellows opened the Regular Meeting at 7:30 p.m. Councilmember Day led the Pledge of Allegiance.

**Minutes:** A motion was made by Councilmember Dennis and seconded by Councilmember Wojahn to adopt the minutes of the October 27, 2015 Regular Meeting. The motion passed 6 – 0 – 0.

**Announcements:**

Councilmember Day announced changes to Metro’s Bike and Ride program; it is now free to users throughout the system.

Councilmember Dennis said the monthly meeting of the Lakeland Civic Association would be held on Thursday at 7:00 p.m. at the College Park Community Center.

Councilmember Wojahn said the next meeting of the North College Park Citizens Association would be on Thursday at 7:30 p.m. at Davis Hall.

Councilmember Kabir discussed last Saturday’s Community Health Fair at the REI/MOM’s shopping center.

**Proclamations:** Mayor Fellows read the proclamation for Small Business Saturday which is November 28, 2015.

**Amendments to the Agenda:** Items 15-CR-01 and 15-O-06 were moved to the Consent Agenda. Item 15-G-128 was added to the agenda: a letter to County Executive Rushern Baker requesting the prioritization of US Route 1 in the County’s letter to the state.

**City Manager’s Report:** Mr. Somers discussed the City’s Veterans Day program at 11:00 a.m. November 11. He said residents should check the Leaf Collection calendar on the City website for the updated collection schedule.

**Student Liaison's Report:** Mr. Holocker discussed the University's new on-line voter registration program called Turbo Vote, a project of Democracy Works, which will be funded by SGA.

**Comments From The Audience on Non-Agenda Items:**

**John Robson, Chief, College Park Board of Election Supervisors:** Mr. Robson presented a formal report of updated election results. There were some changes in the District 1 and District 4 candidates' tally; the outcome did not change.

**Tricia Homer and Eric Grims, Board of Directors, College Park Community Foundation:** They gave an update on the 9 grants they will be awarding this year and invited everyone to attend their 3<sup>rd</sup> annual gala on Saturday, December 5.

**Eric Grims, College Park Recreation Board:** Mr. Grims talked about the College Park Blues Festival on Saturday at Ritchie Coliseum.

**CONSENT AGENDA:**

A motion was made by Councilmember Brennan and seconded by Councilmember Stullich to adopt the Consent Agenda, which consisted of the following items:

- 15-R-24** CPV-2015-06, Resolution Of The Mayor And Council Of The City Of College Park, Maryland Adopting The Recommendations Of The Advisory Planning Commission Regarding Variance Application Number CPV-2015-06, 9603 53<sup>rd</sup> Avenue, College Park, Maryland, Recommending Approval Of Variances From The Prince George's County Zoning Ordinance: Section 27-442(C), Table II, Prescribing Maximum Lot Coverage And Section 27-442(E), Table IV, Prescribing Minimum Required.
  
- 15-G-122** Approval of a letter to Governor Hogan requesting increased funding for Youth Service Bureaus.
  
- 15-CR-01** Adoption of Charter Resolution 15-CR-01, A Charter Resolution Of The Mayor And Council Of The City Of College Park, To Amend Article X, Finance And Taxation, §10-2, "Preparation Of Budget", §10-3, "City Council Action On Budget", §10-5, "Amendments To Budget After Adoption", §10-6, "Lapse Of Appropriations", And §10-11, "Property Subject To Taxation, Rates, Levy And Collections; Admissions And Amusement Tax", To Generally Clarify Certain Terms And Reflect Current Finance And Taxation Practices By Authorizing Appropriated Funds That Are Lawfully Encumbered To Be Retained And Expended After The End Of The Fiscal Year, Clarifying That Constant Yield Tax Rate Provisions Apply To Setting The Real Property Tax Rate, In Addition To The Public Hearing And Notice Requirements Set By The City, Providing For Additional Public Notice Of The Budget, Clarifying Budget Actions That Require Amendment By Ordinance, And Deleting Outdated Or Incorrect Provisions.

**15-O-06** Adoption of Ordinance 15-O-06, An Ordinance Of The Mayor And Council Of The City Of College Park, Amending Chapter 4, “Administrative Organization”, §4-4, “Finance Department”, Chapter 42, “Finance”, §§42-2, “Required Signatures”, 42-3, “Certification Of Signatures”, 42-4, “Authorized Signatures”, And 42-6, “Authorized Signatures On Nonrestricted Documents”, And Chapter 69, “Purchasing Procedures” §§69-2, “Materials Excluded”, 69-3, “Responsibilities Of Finance Director” And 69-4 “Professional Service Contracts” To Change The Individuals Who Are Approved Signatories For Certain Accounts, Exclude Goods And Services Acquired From Prince George’s County From Purchasing Procedures; Change The Requirements For Publication Of Required Advertisements For Bids, Set The Threshold At Which The Council Must Approve Contracts For Professional Service Contracts At \$30,000.00 And Require Reporting Of City Manager Approved Contracts To Council Only When Requested.

**15-G-128** Letter to County Executive Rushern Baker requesting that the County make improved project design a top priority in its 2015-2016 priority list to the State.

The motion passed 7 – 0 – 0.

#### **ACTION ITEMS:**

**15-G-124** Award of Contract for Public Works Modular Building RFP CP-16-01 to Modular Genius of Joppa Maryland in an amount not to exceed \$722,445.00

A motion was made by Councilmember Hew and seconded by Councilmember Day to award a design/build contract to Modular Genius, Inc. of Joppa, Maryland in the amount of \$722,445.00 for the replacement of the existing 60 foot x 28 foot double-wide trailer at the Public Works facility with a 55 foot x 66 foot modular building. The contract price includes the base contract of \$719,545.00 and Option 2: Thermoplastic Polyolefin (TPO) roof of \$2,900.00. This contract was competitively bid under RFP CP-16-01. By this contract award, the Mayor and City Council authorize the City Manager to execute the Contractor Agreement prepared by the City Attorney. Funding for this award is provided in the Public Works Facility Improvements C.I.P. project 015002.

Councilmember Hew explained that on September 9, 2015, the City issued RFP CP-16-01, Public Works Modular Building, which was advertised on eMaryland Marketplace and other sites and posted to the City website. Eleven potential bidders attended mandatory pre-bid meetings at Davis Hall. The City received 3 bids by the October 26 public bid opening. Each of the bids was complete, including all required forms, affidavits and bid bond. The lowest responsive bidder was Modular Genius, Inc. In the base building cost, we specified “green” favored materials to the extent economically possible. The very fact that we are replacing a 23-year-old trailer with no energy efficiency with the new modular building represents a substantial part of the “green” benefits. The tentative construction schedule submitted with the Modular Genius bid estimates completion in late April 2016, assuming that permits are received in a reasonable timeframe. The construction schedule will be updated as the process continues.

There were no comments from the audience or the Council.

**The motion passed 7 – 0 – 0.**

**15-G-125 Approval of contract with O’Malley, Miles, Nylen & Gilmore, P.A. for 2016 lobbying services**

**A motion was made by Councilmember Dennis and seconded by Councilmember Brennan to approve the City engagement of O’Malley, Miles, Nylen & Gilmore, P.A., represented by Len Lucchi and Eddie Pounds, to provide lobbying services from November 1, 2015 through October 31, 2016 at an annual total cost of \$30,000. The general services to be provided will be incorporated into an agreement letter similar to the letter signed in 2014.**

Councilmember Dennis stated that in December 2014 the City hired the firm O’Malley, Miles, Nylen & Gilmore, P.A. (OMNG) to provide legislative services for four months during the Maryland General Assembly session. That cost was \$20,000. OMNG has proposed a 12-month engagement at a cost of \$30,000. The cost is not necessarily proportional to the increased time because most of the work will occur during the General Assembly session. It is anticipated that OMNG will be able to assist the City throughout the year by providing information on potential issues that could impact the City, developing strategies to promote the City’s interests, and facilitating communications with State agencies.

There were no comments from the audience.

Councilmember Kabir requested more detailed reports on what they do for us to increase transparency.

**The motion passed 7 – 0 – 0.**

**15-G-126 Approval of a City FY 2016 application for DHCD’s Technical Assistant Grant for \$25,000 to support a joint City, UMD and CPCUP Safety Ambassador pilot project**

**A motion was made by Councilmember Wojahn and seconded by Councilmember Brennan to approve a City FY 2016 application for DHCD’s Technical Assistant Grant for \$25,000 to support a joint City, UMD and CPCUP Safety Ambassador pilot project.**

Councilmember Wojahn said a College Park City-University Partnership (CPCUP) Public Safety Sub-Committee goal is the development of a Safety Ambassador program to enhance public safety and hospitality. A Maryland Department of Housing and Community Development (DHCD) source of grant funds which may be used for this program has been identified.

The CPCUP Public Safety Sub-Committee identified a goal of establishing a “Safety Ambassador” program. This would be similar to other urban area programs such as those found in Baltimore and Philadelphia where identifiable, trained staff would be on patrol and would be

additional eyes and ears to report suspicious activity to police, and to meet and greet visitors and provide local information. Working with City and CPCUP staff to develop a proposed pilot project, UMPD has submitted a grant application to the Governor's Office of Crime Control and Prevention (GOCCP) for a proposed basic 12 month pilot program to place Safety Ambassadors in the UMPD area of concurrent jurisdiction. This kind of program has proven to be useful in urban areas with a dense pedestrian and visitor population. A primary role is to be visible to visitors unfamiliar with the local area, who may benefit from local information, such as maps and directions to various public amenities such as restaurants and points of interest. In addition, these highly visible walking patrols may deter criminal activity, and will serve as additional eyes and ears to report suspicious activity to police. While the pilot project may be limited to areas where UMPD has concurrent jurisdiction, there are advantages with City-wide impact as it is anticipated to also free up some of the demand for police services in these areas, allowing PGPD and City Contract Police to focus more patrol time in other areas of the City.

There were no comments from the audience.

Councilmember Kabir supports the program but is concerned about the trend that he sees of providing more public safety resources south of Route 193 and said north College Park isn't getting any of these services because they are not part of the concurrent jurisdiction, but they have more single family homes. He wants tax dollars spent fairly and equally throughout the City.

Councilmember Brennan said he supports the expansion of cameras City-wide. The grant that was recently submitted to provide cameras in north College Park was not funded. The Ambassador program will displace some of the resources in the downtown so they can be used elsewhere. If the pilot program is successful we should look at expanding it. We should place our resources based on the crime data.

Councilmember Day agrees we need to place resources based on where the crimes are. He also lives in a neighborhood with no concurrent jurisdiction and no cameras. This is about how we address public safety issues as a City. This grant was based on the concurrent jurisdiction with Prince George's County Police.

Councilmember Stulich is excited about this application moving forward; we have talked about this program for several years. Equity is important in how we allocate our resources, but the question is how we define equity. When it comes to allocating public safety resources, we should look at the crime data, and not necessarily base those decisions on the number of single family houses.

**The motion passed 7 – 0 – 0.**

**15-O-05 Introduction of FY 2016 Budget Amendment #1: An Ordinance of the Mayor and Council of the City of College Park to Amend the Fiscal Year 2016 Operating and Capital Budget of the City of College Park, Maryland**

**A motion was made by Councilmember Day and seconded by Councilmember Wojahn to introduce 15-O-05, the FY 2016 Budget Amendment #1: An Ordinance of the Mayor and**

**Council of the City of College Park to Amend the Fiscal Year 2016 Operating and Capital Budget of the City of College Park, Maryland.**

Mayor Fellows announced that the Public Hearing will be held on Tuesday, November 24 at 7:00 p.m.

**15-G-123 Approval of FY '16 Public School Education Grants**

**A motion was made by Councilmember Hew and seconded by Councilmember Day to award the following FY 2016 Education Grants: \$7,500 to Hollywood Elementary for Equipment and Materials Investment to Enhance Educational Opportunities; \$7,500 to Paint Branch Elementary for Educational Technology; \$7,500 to Greenbelt Middle School for Greenbelt Middle School College Awareness; \$7,500 to Parkdale High School for Parkdale Robotics; \$2,500 to Berwyn Heights Elementary for Science and Museum Week Excursions; \$2,500 to Cherokee Lane Elementary for Cherokee Lane Science Club; \$2,500 to University Park Elementary for Parent Engagement Program; \$2,500 to Buck Lodge Middle School for Positive Behavior Intervention and Supports Incentive Program; \$2,500 to Hyattsville Middle School for Environmental/Wildlife Outings – Baltimore Aquarium/National Zoo and Nutrition Intervention; \$2,500 to High Point High School for SAT Saturday School Program. The total of these awards is \$45,000, which is budgeted in the FY 2016 budget.**

Councilmember Hew commented that the City of College Park supports its local schools in many ways. Since 2008, the City has provided public education grants to each of its local neighborhood schools. Through these awards, these schools can provide innovative programming to our College Park students. This year's grant awards continue the City's support of these important school initiatives.

There were no comments from the audience.

Mayor Fellows is excited that the City gives over \$140,000 to our public schools, which he thinks leads to better SAT scores and more engaged parents. He hopes we will get reports from the students on the results of some of these awards.

**The motion passed 7 – 0 – 0.**

## **15-G-127      Appointments to Boards and Committees**

**A motion was made by Councilmember Stulich and seconded by Councilmember Dennis to reappoint Alan Bradford to the Ethics Commission and to appoint Alethea Teneyk-Sanders to the Education Advisory Committee. The motion passed 7 – 0 – 0.**

### **COUNCIL COMMENTS:**

Councilmember Hew announced the College Park Woods Swim Club is having their dinner on Thursday at 6:30 p.m.

Councilmember Day reminded everyone about Veterans Day tomorrow – reach out and thank a Veteran.

Councilmember Dennis, who is a Veteran, echoed the comments about Veterans Day, and reminded everyone that many of our Veterans are older and can't get out to attend the tribute.

Councilmember Wojahn announced that he has been appointed to head the National League of Cities Transportation Infrastructure Services Policy Committee.

Councilmember Kabir said the City's annual winter coat drive is going on now until November 29. He said there will be a public hearing on the recently released Greenbelt Station Environmental Impact Study at the Greenbelt Library on December 8.

Mayor Fellows acknowledged Councilmembers-elect Mary Cook and Dustyn Kujawa who were in attendance. He also said this Veterans Day will be his last as Mayor and said he always enjoys these events. Councilmember-elect Cook is the Chair of the Veterans Memorial Committee. Ms. Cook said that the keynote speaker is the spouse of a City employee.

**COMMENTS FROM THE AUDIENCE:** None.

**ADJOURN:** A motion was made by Councilmember Dennis and seconded by Councilmember Day to adjourn the meeting and with a vote of 7 – 0 – 0, Mayor Fellows adjourned the meeting at 8:35 p.m.

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Janeen S. Miller, CMC  
City Clerk

Date  
Approved