



TUESDAY, SEPTEMBER 3, 2013
(COUNCIL CHAMBERS)

7:30 P.M.
WORKSESSION

**(There is a possibility that the City Council will meet in closed session
at the conclusion of the Worksession)**

COLLEGE PARK MISSION STATEMENT

The City of College Park encourages broad community involvement and collaboration, and is committed to enhancing the quality of life for everyone who lives, raises a family, visits, works, and learns in the City; and operating a government that delivers excellent services, is open and responsive to the needs of the community, and balances the interests of all residents and visitors.

CITY MANAGER'S REPORT

PROPOSED ITEMS TO GO DIRECTLY TO NEXT WEEK'S AGENDA

PROPOSED CONSENT AGENDA ITEMS

1. Resolution of the Mayor and Council of the City of College Park Adopting The Recommendation Of The Advisory Planning Commission Regarding Request for Certification of Non-Conforming Use CNU-2013-01 for College Park Homes, 7007, 7009, 7011, 7011a, 7013, 7015 and 7017 Fordham Court, College Park, Maryland, Recommending Approval of the Request for Certification of Non-Conforming Use ***(Appeal period ends September 4)***
2. Resolution of the Mayor and Council of the City of College Park Adopting The Recommendation Of The Advisory Planning Commission Regarding Request for Certification of Non-Conforming Use CNU-2013-04 for College Park Homes, 6923 Carleton Terrace, College Park Maryland, Recommending Approval of the Request for Certification of Non-Conforming Use ***(Appeal period ends September 4)***
3. Community Development Block Grant (CDBG) – Reprogrammed PY35R

WORKSESSION DISCUSSION ITEMS

4. Committee for a Better Environment: budget and work plan – (FY '14 Budget Parking Lot request by Councilmember Wojahn)

5. Discussion with owner of Big Play Sports, Mr. Morrison
6. Presentation of Green Streets plans for Rhode Island Avenue and Lackawanna Street – Low Impact Development Center
7. Approval of a Purchase from Johnson Truck Center for a 37,700 pound GVWR 2013 Freightliner M2 106 Chassis with a Dump body, a V-Box Salt Spreader and a Snow Plow in the amount of \$148,482.00
8. Discussion of Neighborhood Stabilization and Quality of Life Workgroup Final Report
9. Discussion of Mayor and Council Salary Increase
10. Letter to WMATA with comments on proposed changes to the B30 bus route – Councilmember Wojahn
11. Discussion of the agenda for the September 16 Legislative Dinner – Mayor Fellows
12. Appointments to Boards and Committees
13. Follow-up to the July discussion of downtown development options

(Note: There is a possibility that the Council will meet in closed session during part of this discussion to consider the acquisition or sale of real property for a public purpose and to consider a matter that concerns the proposal for a business to locate in the County. The Council may also meet in closed session to consult with legal counsel.)

COUNCIL COMMENTS

INFORMATION/STATUS REPORTS FOR COUNCIL REVIEW

This agenda is subject to change. For current information, please contact the City Clerk. In accordance with the Americans With Disabilities Act, if you need special assistance, you may contact the City Clerk's Office at 240-487-3501 and describe the assistance that is necessary.

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CNU-2013-01

College Park

Homes



Office of the Mayor and Council
City of College Park
4500 Knox Road
College Park, Maryland 20740
Telephone: (240) 487-3501
Facsimile: (301) 699-8029

**NOTICE OF FINAL DECISION
of the
MAYOR AND COUNCIL
of the
CITY OF COLLEGE PARK**

RE: Case No. CNU-2013-01 Name: College Park Homes

7007, 7009, 7011, 7011a, 7013, 7015 & 7017
Address: Fordham Ct., College Park, MD 20740

Enclosed herewith is a copy of the Resolution setting forth the action taken by the Mayor and Council of the City of College Park in this case on the following date:
September 10, 2013.

CERTIFICATE OF SERVICE

This is to certify that on September 12, 2013, the attached Resolution was mailed, postage prepaid, to all persons of record.

NOTICE

Any person of record may appeal the Mayor and Council decision within thirty (30) days to the Circuit Court of Prince George's County, 14735 Main Street, Upper Marlboro, MD 20772. Contact the Circuit Court for information on the appeal process at (301) 952-3655.

Janeen S. Miller, CMC
City Clerk

Copies to: Advisory Planning Commission
City Attorney
Applicant
Parties of Record

PG Co. DER, Permits & Review Section
M-NCPPC, Development Review Division
City Public Services Department

RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE PARK, MARYLAND ADOPTING THE RECOMMENDATION OF THE ADVISORY PLANNING COMMISSION REGARDING REQUEST FOR CERTIFICATION OF NON-CONFORMING USE CNU-2013-01 FOR COLLEGE PARK HOMES, 7007, 7009, 7011, 7011a, 7013, 7015 AND 7017 FORDHAM COURT, COLLEGE PARK, MARYLAND RECOMMENDING APPROVAL OF THE REQUEST FOR CERTIFICATION OF NON-CONFORMING USE

WHEREAS, Maryland Code, Article 28, Section 8-112.4(b)(1)(vi) states that the Prince George's County District Council may provide that the governing body of a municipal corporation may exercise the powers of the district council in regard to certification, revocation and revision of nonconforming uses; and

WHEREAS, Prince George's County Code Section 27-924 (a)(1) provides that an incorporated municipality may enact an ordinance which sets forth procedural regulations for certification of nonconforming uses; and

WHEREAS, pursuant to Section 190-11(B) of the Code of the City of College Park (the "City Code") the Advisory Planning Commission ("APC") is authorized to consider requests for certifications of nonconforming uses, and when appropriate to hold hearings thereon, and to make recommendations to the City Council in connection therewith; and

WHEREAS, Prince George's County Code Section 27-107.01 (166) provides that a "Nonconforming Use" is the use of any building, structure or land which is not in conformance with the requirement of the zone in which it is located, provided that the requirement was adopted after the use was lawfully established or the use was established after the requirement was adopted and the District Council has validated a building, use and occupancy or sign permit issued for it in error; and

WHEREAS, a nonconforming use may be certified if the use has not ceased to operate for more than 180 consecutive calendar days between the time the use became nonconforming and the date when the application is submitted, or based upon a finding that conditions of nonoperation for more than 180 consecutive calendar days were beyond the applicant's control and/or owner's control, were for the purpose of correcting code violations or were due to the seasonal nature of the use; and

WHEREAS, a nonconforming use certification requires submission of documentary evidence showing the following: the commencement date and continuous existence of the nonconforming use; specific data showing the exact nature, size and location of the building, structure or use; a legal description of the property; the precise location and limits of the use on the property and within any building it occupies; and if the applicant possesses one, a copy of a valid use and occupancy permit issued for the use prior to the date upon which it became a nonconforming use; and

WHEREAS, if a copy of a valid use and occupancy permit is submitted with the application and a request is not submitted to the Commission to conduct a public hearing, and, if based upon the documentary evidence the Commission is satisfied as to the commencement date and continuity of the nonconforming use, the Commission shall recommend certification of the use as nonconforming for the purpose of issuing a new use and occupancy permit identifying the use as nonconforming; and

WHEREAS, if a copy of a valid use and occupancy permit is not submitted with the application, if the documentary evidence submitted is not satisfactory to the Commission to prove the commencement date or continuity of the use, or if a public hearing has been requested by any party of interest challenging the commencing date and/or continuity of the use, the Commission shall conduct a public hearing on the application for the purpose of determining whether the use should be certified as nonconforming; and

WHEREAS, the Mayor and Council are authorized by the Ordinance to accept or deny the recommendation of the APC with respect to Certification of Non-Conforming Use requests; and

WHEREAS, on July 15, 2013 Robert M. Watkins, Jr. (hereinafter, the "Applicant"), submitted a request for certification of a nonconforming uses for seven, three-dwelling-unit structures located at 7007, 7009, 7011, 7011A, 7013, 7015 and 7017 Fordham Court, College Park, Maryland ("the Property"); and

WHEREAS, a copy of a valid use and occupancy permit was not submitted to prove the use was lawfully established, therefore, the Commission conducted a public hearing for the purpose of determining whether the use shall be certified nonconforming; and

WHEREAS, on August 1, 2013, the APC conducted a hearing on the merits of the application, at which time the APC heard testimony and accepted evidence, including the Staff Report with Exhibits 1 – 7, the Staff PowerPoint presentation and supplemental affidavits, identified as Exhibits 8a – 8c, submitted by the applicant, that consisting of three affidavits attesting to the existence and use of the buildings; and

WHEREAS, based upon the evidence and testimony presented, the APC voted 5-0-0 to recommend certification of the use as nonconforming and not illegal; and

WHEREAS, the Mayor and Council have reviewed the recommendation of the APC as to the Application and in particular have reviewed the APC's findings of fact and conclusions of law; and

WHEREAS, no exceptions have been filed; and

WHEREAS, the Mayor and Council are in agreement with and hereby adopt the findings of fact and conclusions of law of the APC as to the Application as follows:

Section 1 Findings of fact:

- 1) The subject development consists of seven apartment buildings located on six lots (7007 Fordham Court, 7009 Fordham Court, 7011 Fordham Court, 7011A Fordham Court, 7013 Fordham Court, 7015 Fordham Court, and 7017 Fordham Court). The property is located on the east side of U.S. Route 1. Each apartment building contains 3 dwelling units for a total of 21 dwelling units.
- 2) The current development is non-conforming due to exceeding current maximum density requirements and exceeding bedroom percentages.
- 3) The development is part of College Park Homes, a multifamily residential rental housing complex. The buildings were constructed in the early 1940's. The apartments were permitted at this time and were in compliance with the minimum "gross lot area per family" which was 625 square feet. The subject property consists of seven buildings on six lots.
- 4) History of Lots 12-16: These lots were rezoned from Residential A Zone to the Residential C Zone per Zoning Map Amendment #486 on January 29, 1942 which permits apartments. The property was placed in the R-18 Zone on November 24, 1949 which also permits apartments. The apartments became nonconforming on October 1, 1968, with the adoption of the bedroom percentages requirement amendment to the zoning ordinance. The property became nonconforming with respect to density on May 6, 1975, when the density of the R-18 zone was changed to the current 12 units per acres.
- 5) History of Lot 17: Lot 17 was rezoned from the Residential A Zone to the Commercial D Zone on January 29, 1942 per Zoning map Amendment #487 which permitted apartments in accordance with the provisions of the Residential C Zone. The property was placed in the C-1 Zone on November 29, 1949, which permitted dwellings in accordance with the adjoining residential zone, R-18, which permits apartments. The Zoning Ordinance was amended per Resolution #31-1960 on January 22, 1960 to only permit dwellings in accordance with the R-R or R-55 Zone which did not permit apartments. However, in May 1990 the property was rezoned to R-18, which permits apartments. The property became nonconforming with the adoption of the bedroom percentages zoning amendment on October 1, 1968. The property became nonconforming with respect to density on May 6, 1975, when the density of the R-18 zone was changed to the current 12 units per acres.

- 6) A valid Use and Occupancy permit issued prior to the date of nonconformance was not located or submitted requiring a Public Hearing. The site was posted with the required sign and written notice was mailed to all persons of record.
- 7) The Applicant submitted documentary evidence including a Site Plan which specifies the Zoning Ordinance requirements effective in 1942 and indicates that the buildings conformed to the Zoning Ordinance at the time they were constructed.
- 8) In addition, the Applicant submitted a letter from the Washington Suburban Sanitary Commission (WSSC) that lists the activation date of each account for each property as prior to 1968 (when the use first became non-conforming). The WSSC letter also stated that they have records of continuous use since 1995. City of College Park Residential Occupancy Permits, Rental Unit License Applications and Inspection Reports from prior to 1968 to the present time were submitted that indicate continuous use.
- 9) The applicant through counsel submitted an exhibit that was accepted as Exhibit 8, which contained four affidavits. Two affidavits, both dated December 9, 2010 were from Robert M. Watkins, Jr. and stated that he was the sole owner from 1995-1996 and joint owner with his wife, Jasmine Watkins since 1999; that the buildings were built in 1940; and that the buildings have been continuously occupied. Another affidavit signed by Carlton Green, dated July 31, 2013, stated that Mr. Green has lived in the neighborhood for more than 65 years, about 150 feet way from the seven apartment buildings. The affidavit stated that he delivered newspapers to the seven buildings in the 1950's and walked or drove by them till the present day and that the buildings appeared continuously occupied. The last affidavit, also dated July 31, 2013, was from Shannon Watkins. The affidavit stated that her grandfather built the apartments in the 1940s and that they have always been owned by her family. The affidavit also attests that the apartment buildings have been in continuous operation from at least 1978 to the present day and have not ceased operations for 180 or more consecutive days.
- 10) Shannon Watkins, the daughter of the property owner, testified that she manages the property and that her father owns the property. She stated that her mother managed the property until she died a year ago.
- 11) No one testified in opposition to the request for certification.

Section 2 Conclusions of Law

- 1) A Nonconforming Use Site Plan was submitted that indicates that the apartment buildings were established in accordance with all the regulations in effect at the time the uses began in the early 1940's.
- 2) Based on a preponderance of the documentary evidence submitted including City of College Park occupancy permits, Washington Suburban Sanitary Commission records, and four affidavits, the seven apartment buildings located at 7007, 7009, 7011, 7011A, 7013, 7015, and 7017 Fordham Court have been continuously operated as apartment buildings since the early 1940's, and there has been no break in operation for more than 180 days since the use became nonconforming on October 1, 1968.

NOW, THEREFORE, BE IT RESOLVED, Based on the evidence and testimony presented, following the reasoning in the staff report as well as the supplemental affidavits and the findings of fact and conclusions of law set forth hereinabove, the APC recommends certification of the use as nonconforming and not illegal.

ADOPTED, by the Mayor and Council of the City of College Park, Maryland at a regular meeting on the 10th day of September 2013.

CITY OF COLLEGE PARK,
MARYLAND

Janeen S. Miller, CMC
City Clerk

Andrew M. Fellows, Mayor

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

Suellen M. Ferguson
City Attorney

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CNU-2013-04

College Park

Homes



Office of the Mayor and Council
City of College Park
4500 Knox Road
College Park, Maryland 20740
Telephone: (240) 487-3501
Facsimile: (301) 699-8029

**NOTICE OF FINAL DECISION
of the
MAYOR AND COUNCIL
of the
CITY OF COLLEGE PARK**

RE: Case No. CNU-2013-04 Name: College Park Homes

Address: 6923 Carleton Terrace, College Park, MD 20740

Enclosed herewith is a copy of the Resolution setting forth the action taken by the Mayor and Council of the City of College Park in this case on the following date:

September 10, 2013.

CERTIFICATE OF SERVICE

This is to certify that on September 12, 2013, the attached Resolution was mailed, postage prepaid, to all persons of record.

NOTICE

Any person of record may appeal the Mayor and Council decision within thirty (30) days to the Circuit Court of Prince George's County, 14735 Main Street, Upper Marlboro, MD 20772. Contact the Circuit Court for information on the appeal process at (301) 952-3655.

Janeen S. Miller, CMC
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Copies to: Advisory Planning Commission
City Attorney
Applicant
Parties of Record

PG Co. DER, Permits & Review Section
M-NCPPC, Development Review Division
City Public Services Department

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE
PARK, MARYLAND ADOPTING THE RECOMMENDATION OF THE ADVISORY
PLANNING COMMISSION REGARDING REQUEST FOR CERTIFICATION OF
NON-CONFORMING USE CNU-2013-04 FOR COLLEGE PARK HOMES, 6923
CARLETON TERRACE, COLLEGE PARK, MARYLAND RECOMMENDING
APPROVAL OF THE REQUEST FOR CERTIFICATION OF NON-CONFORMING
USE**

WHEREAS, Maryland Code, Article 28, Section 8-112.4(b)(1)(vi) states that the Prince George's County District Council may provide that the governing body of a municipal corporation may exercise the powers of the district council in regard to certification, revocation and revision of nonconforming uses; and

WHEREAS, Prince George's County Code Section 27-924 (a)(1) provides that an incorporated municipality may enact an ordinance which sets forth procedural regulations for certification of nonconforming uses; and

WHEREAS, pursuant to Section 190-11(B) of the Code of the City of College Park (the "City Code") the Advisory Planning Commission ("APC") is authorized to consider requests for certifications of nonconforming uses, and when appropriate to hold hearings thereon, and to make recommendations to the City Council in connection therewith; and

WHEREAS, Prince George's County Code Section 27-107.01 (166) provides that a "Nonconforming Use" is the use of any building, structure or land which is not in conformance with the requirement of the zone in which it is located, provided that the requirement was adopted after the use was lawfully established or the use was established after the requirement was adopted and the District Council has validated a building, use and occupancy or sign permit issued for it in error; and

WHEREAS, a nonconforming use may be certified if the use has not ceased to operate for more than 180 consecutive calendar days between the time the use became nonconforming and the date when the application is submitted, or based upon a finding that conditions of nonoperation for more than 180 consecutive calendar days were beyond the applicant's control and/or owner's control, were for the purpose of correcting code violations or were due to the seasonal nature of the use; and

WHEREAS, a nonconforming use certification requires submission of documentary evidence showing the following: the commencement date and continuous existence of the nonconforming use; specific data showing the exact nature, size and location of the building, structure or use; a legal description of the property; the precise location and limits of the use on the property and within any building it occupies; and if the applicant possesses one, a copy of a valid use and occupancy permit issued for the use prior to the date upon which it became a nonconforming use; and

WHEREAS, if a copy of a valid use and occupancy permit is submitted with the application and a request is not submitted to the Commission to conduct a public hearing, and, if based upon the documentary evidence the Commission is satisfied as to the commencement date and continuity of the nonconforming use, the Commission shall recommend certification of the use as nonconforming for the purpose of issuing a new use and occupancy permit identifying the use as nonconforming; and

WHEREAS, if a copy of a valid use and occupancy permit is not submitted with the application, if the documentary evidence submitted is not satisfactory to the Commission to prove the commencement date or continuity of the use, or if a public hearing has been requested by any party of interest challenging the commencing date and/or continuity of the use, the Commission shall conduct a public hearing on the application for the purpose of determining whether the use should be certified as nonconforming; and

WHEREAS, the Mayor and Council are authorized by the Ordinance to accept or deny the recommendation of the APC with respect to Certification of Non-Conforming Use requests; and

WHEREAS, on July 15, 2013 Robert M. Watkins, Jr. (hereinafter, the "Applicant"), submitted a request for certification of a nonconforming use for a six unit apartment building located at 6923 Carleton Terrace, College Park, Maryland ("the Property"); and

WHEREAS, a copy of a valid use and occupancy permit was not submitted to prove the use was lawfully established, therefore, the Commission conducted a public hearing for the purpose of determining whether the use shall be certified nonconforming; and

WHEREAS, on August 1, 2013, the APC conducted a hearing on the merits of the application, at which time the APC heard testimony and accepted evidence, including the Staff Report with Exhibits 1 – 7, the Staff PowerPoint Presentation and supplemental affidavits, identified as Exhibits 8a – 8c, submitted by the applicant, that consisting of three affidavits attesting to the existence and use of the buildings; and

WHEREAS, based upon the evidence and testimony presented, the APC voted 5-0-0 to recommend certification of the use as nonconforming and not illegal; and

WHEREAS, the Mayor and Council have reviewed the recommendation of the APC as to the Application and in particular have reviewed the APC's findings of fact and conclusions of law; and

WHEREAS, no exceptions have been filed; and

WHEREAS, the Mayor and Council are in agreement with and hereby adopt the findings of fact and conclusions of law of the APC as to the Application as follows:

Section 1 Findings of fact:

- 1) The property is located on the east side of U.S. Route 1 at 6923 Carleton Terrace. The subject development consists of a six unit apartment building built in 1947.
- 2) The development is non-conforming due to exceeding current maximum density requirements and exceeding bedroom percentages.
- 3) The development is part of College Park Homes, a multifamily residential rental housing complex. On April 16, 1946, the property was rezoned from the Residential A Zone to the Residential C Zone per Zoning Map Amendment ZMA No.736 permitting apartments. The buildings were in compliance with the zoning regulations being built with a minimum "gross lot area per family" of 625 square feet. The property was placed in the R-55 Zone on November 26, 1949, which prohibited apartments and rendered the building non-conforming. On May 1, 1990, the property was rezoned to its current zone, R-18, by the Langley Park-College Park-Greenbelt Sectional Map Amendment and apartments became a permitted use again.
- 4) The building became nonconforming with respect to bedroom percentages in 1968 with the adoption of the bedroom percentages zoning amendment and with respect to density in 1975 with the adoption of a density amendment to the R-18 zone.
- 5) A valid Use and Occupancy permit issued prior to the date of nonconformance was not located or submitted requiring a Public Hearing. The site was posted with the required sign and written notice was mailed to all persons of record.
- 6) The Applicant submitted documentary evidence including a Site Plan which specifies the Zoning Ordinance requirements effective in 1947 and indicates that the building conformed to the Zoning Ordinance at the time it was constructed.
- 7) In addition, the Applicant submitted a letter from the Washington Suburban Sanitary Commission (WSSC) that listed the activation date of the property as November 1, 1960. The WSSC letter also stated that they have records of continuous use since 1995. City of College Park Residential Occupancy Permits, Rental Unit License Applications and Inspection Reports from prior to 1968 to the present time were submitted that indicate continuous use.

- 8) The applicant though counsel submitted an exhibit that was accepted as Exhibit 8, which contained two affidavits. The first affidavit signed by Carlton Green, dated July 31, 2013, stated that Mr. Green has lived in the neighborhood for more than 65 years, about 150 feet from the apartment building. The affidavit stated that he walked or drove by the building since the 1950's till the present day and that the building appeared continuously occupied. The second affidavit, also dated July 31, 2013, was from Shannon Watkins. The affidavit stated that her grandfather built the building in the 1940s and that it has always been owned by her family. The affidavit also attests that the apartment building has been in continuous operation from at least 1978 to the present day and have not ceased operations for 180 or more consecutive days.
- 9) No one testified in opposition to the request for certification.

Section 2 Conclusions of Law

- 1) A Nonconforming Use Site Plan was submitted that indicates that the apartment building was established in accordance with all the regulations in effect at the time the use began in 1947.
- 2) Based on a preponderance of the documentary evidence submitted including City of College Park occupancy permits, Washington Suburban Sanitary Commission records, and two affidavits, the structure at 6923 Carleton Terrace has been continuously operated as a six unit apartment building since 1947, and there has been no break in operation for more than 180 days since the use became nonconforming on October 1, 1968.

NOW, THEREFORE, BE IT RESOLVED, Based on the evidence and testimony presented, following the reasoning in the staff report as well as the supplemental affidavits and the findings of fact and conclusions of law set forth hereinabove, the APC recommends certification of the use as nonconforming and not illegal.

ADOPTED, by the Mayor and Council of the City of College Park, Maryland at a regular meeting on the 10th day of September 2013.

CITY OF COLLEGE PARK,
MARYLAND

Janeen S. Miller, CMC
City Clerk

Andrew M. Fellows, Mayor

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

Suellen M. Ferguson
City Attorney

3

CDBG

Reprogrammed

PY35R

MEMORANDUM

TO: Mayor and Council

FROM: Jonathan Brown, Planner *JB*

THROUGH: Joseph L. Nagro, City Manager *JLN*
Terry Schum, Planning Director *TS*

DATE: September 3, 2013

SUBJECT: PY 35 Community Development Block Grant Restructured /
Reprogrammed Application (CDBG PY35-R)

ISSUE

The City's CDBG PY35-R project involves a \$50,000.00 grant to install 6 pedestrian street lights in downtown College Park (see attached). In order to issue a final Notice to Proceed, the County is requesting newly signed copies of the grant agreement that reflect updated time frames for the project. We have determined that, although Council approved the original CDBG PY 35-R application, the revised project scope needs to be ratified by the Council.

SUMMARY

The PY35-R grant was intended to be used for sidewalk and street resurfacing projects similar to infrastructure projects begun under PY35. It was determined that the original PY35-R scope of work submitted by the City was not feasible and the streetlight project was substituted and approved by the county. Although the County approved the revisions, the Council inadvertently did not. In order to move forward with the grant agreement as submitted, City Council must approve and ratify the PY35-R grant as amended.

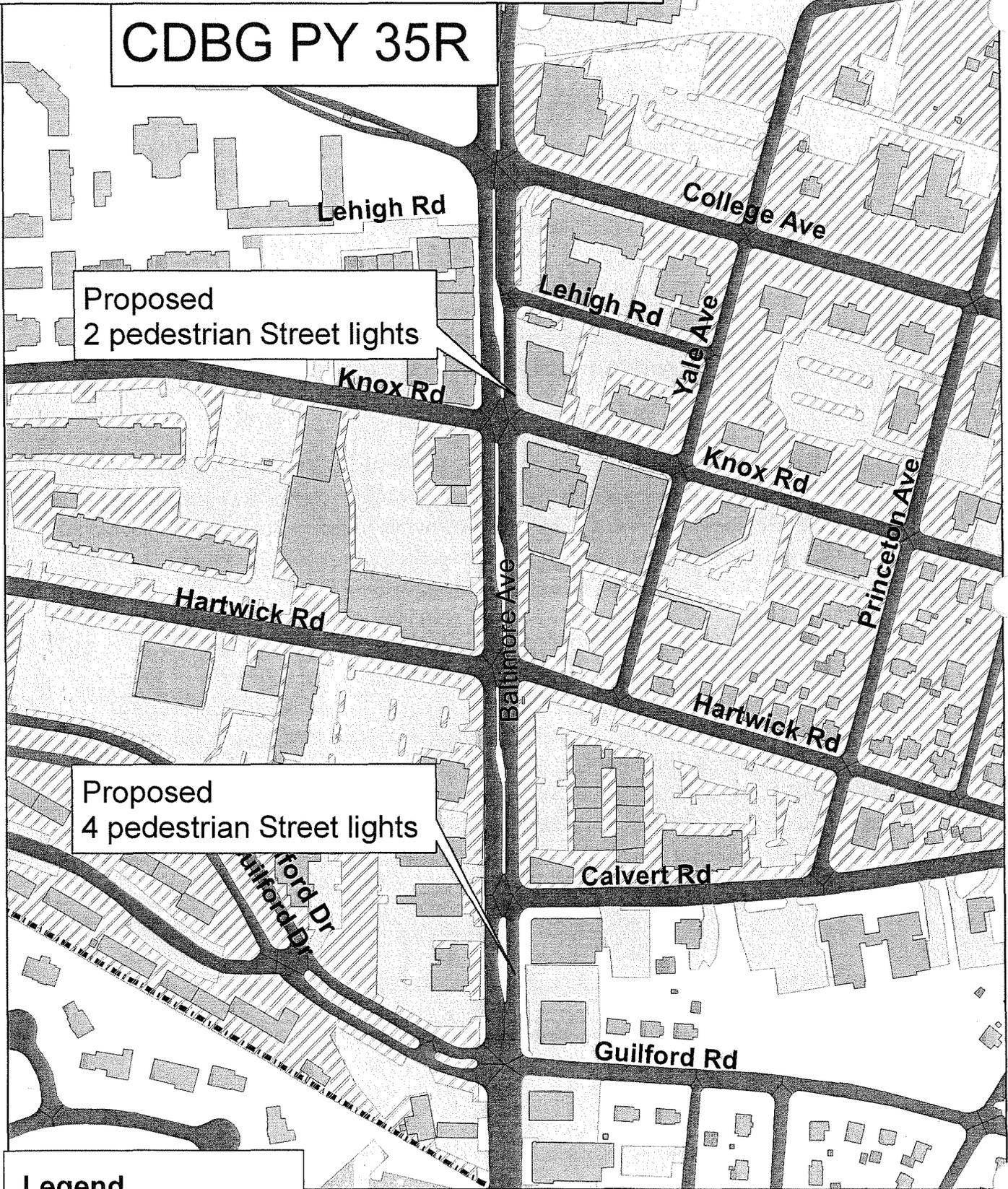
RECOMMENDATION

It is recommended that the City Council approve and ratify the PY35R grant agreement for the installation of pedestrian street lights.

1. Street light location map

City of College Park

CDBG PY 35R



Proposed
2 pedestrian Street lights

Proposed
4 pedestrian Street lights

Legend

-  CDBG Eligible Areas
-  Building_2009_Poly

By: College Park Engineering
Date :10-26-10
Source: M-NCPPC GIS



0 190 380
Feet

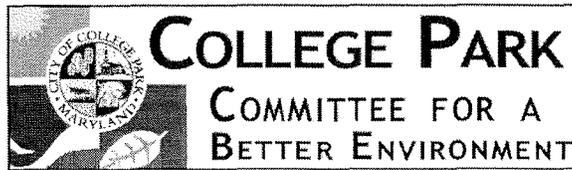
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CBE

Budget

And

Work Plan



Committee for a Better Environment talking points for 9/3/2013 Council Worksession

Composition:

10 volunteers, some of whom also serve on other City committees

2 recent resignations due to inability to allocate time to actively participate (both still have motivation)

Strength: Motivation, skills, and *efforts* of volunteer committee members

Limitation: Time available to volunteer members

Capacity Building:

Larger cities have staff dedicated to environmental issues and community organizers, etc. Most cities that conducted emissions inventories through ICLEI have regular full-time staff, who attended workday meetings, collected and analyzed the data and generated recommendations. We had less-experienced short-term temporary interns who did the leg work and the committee worked (or is still working on) the recommendations and presentation. CBE needs to better leverage community and university resources, but the *City needs to also leverage resources to have people whose jobs are actually dedicated to this purpose if we are to move an ambitious agenda forward in a big way.*

Without that capacity, CBE has conducted workshops, has organized sub-committees to discuss key issues, is holding a community film+speaker series, conducts clean-ups, leads activities in schools, etc. as well as providing recommendations to Council (4 letters in FY2013)

Even to leverage what CBE has already done, additional capacity for follow-up is needed. For example, how have the compost bins, rain barrels, etc. that we gave out been used, what are recipients' experiences?

Strategic Planning:

CBE has decided to undertake a strategic planning process to better define organizational goals and implementation strategies.

CBE already had an outreach plan which was delivered to Mayor and Council through Joe Nagro and Elisa Vitale in February 2010 for feedback but which has received no response from the City.

Interaction with City:

When Mayor and Council adopt CBE-related initiatives, a process for carrying it out, defining roles, and communicating status updates is needed. For example, the business recycling initiative languished for 7 months with no meetings or progress and often, its current status could not be obtained.



Key Points of Attached Outreach Plan Draft

The City of College Park as well as the Committee for a Better Environment (CBE) have implemented activities, and continue to develop new initiatives, that protect the environment for residents in our immediate community as well as in surrounding areas. In an effort to evaluate the status and effectiveness of existing outreach efforts, identify additional potential to expand activities, and better inform and involve community residents in these activities, CBE developed the following Outreach Plan. CBE has identified a number of general topic areas on which to focus outreach activities including:

- Energy and water efficiency
- Stormwater management (pet waste, litter, illegal dumping, etc.)
- Recycling
- Composting

This plan is intended to be a “living” document that we will update as outreach activities change and develop in College Park. Prioritization and scheduling of activities discussed herein are included at the end of the document. The plan is organized according to key outreach program elements including:

1. Official Statement on Green Practices and Goals
2. CBE Membership
3. Non-Member CBE Advisors
4. Website Updates
5. CBE Blog
6. Outreach Materials
7. Teaming with Other Local Groups
8. Events and Activities
9. City Demonstration Projects
10. Focus on Local Watersheds/Subwatersheds

1. Official Statement on Green Practices and Goals

The City of College Park already has implemented several successful environmental programs, and College Park officials have indicated the desire to lower the city's carbon footprint. It is clear that the City wants to protect the environment and residents support such efforts. CBE believes that an official green-initiative statement made by the City Mayor and Council would energize environmental efforts and help to advertise current and future efforts. CBE would develop this statement and recommend that the Council adopt it as the official position.

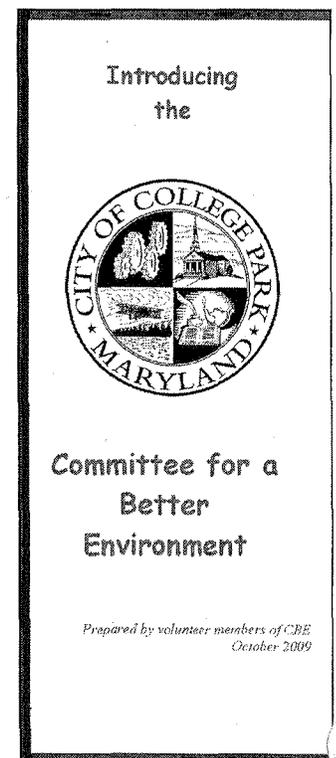
For example, the City of Bowie has initiated the "Green Bowie" program, which is a set of initiatives reflected in its Environmental Infrastructure Action Strategy Plan. This Plan sets a five-year timeline and contains 12 individual action plans that guide the City's environmental efforts (<http://www.cityofbowie.org/GreenBowie/default.asp>). Many of the efforts being undertaken in College Park are similar to those in Bowie's plan. College Park could develop its own action plan based on its needs and specific issues.

The City of Bowie also has obtained certification through the Green Maryland Registry program (<http://www.green.maryland.gov/registry/>). This voluntary, self-certification program contains checklists that an entity can work through to identify ways to be more sustainable.

2. CBE Membership

Many of CBE's activities and projects contain an inherent public outreach element. Having College Park residents become members of CBE or partner with CBE (as volunteers only and not members) is key to CBE's long-term success. CBE has identified the following ways to inform residents about its mission and, hopefully, to increase membership. These efforts can include:

- Distributing membership brochures at workshops/events
 - Print brochures in color (for higher impact) for those attending workshops.
- Sending information to local contacts/citizens associations
 - Contact (by phone, if possible) all citizen association presidents, and invite them to CBE meetings.
 - Meet with each civic assn president (and other officers) individually.
 - Establish specific dates to present information on projects, etc. at citizen association meetings.
 - Work with these individuals/groups to reach out to citizens.
- Develop and send press releases to key people/groups (Gazette, Mayor and Council, civic associations, etc.)
- Communicating with University of Maryland groups
 - Meet with UMD for Clean Energy.
 - Re-establish connection with College Park Environmental Group (CPEG).
 - Obtain names of all environmentally oriented political/clean-up groups and main contacts.
 - Review and update local entities (<http://www.rethinkcollegetpark.net/blog/>, etc.) about CBE, its activities, and projected goals.
 - Meet with Office of Sustainability to pursue joint projects and partnership.
- Involving local elementary schools (parents)



- Distribute information on CBE through schools.
- Supply child-oriented environmental brochures to schools for distribution.
- Supply child-oriented environmental brochures/information to the City's Department of Youth & Family Services (YFS) for distribution.

3. Non-Member CBE Advisors

There are a number of College Park residents who have provided CBE members with insightful guidance on various environmental issues. Opportunities for further teaming can include:

- Contacting individuals to meet on various outreach topics
- Advertising the desire to establish a focus group of 10 to 15 College Park residents to discuss environmental concerns

4. Website Updates

While recognizing that the CBE page on the College Park website is just one way residents can access environmental information, it is important that the information housed here is current and updated regularly. Actions that are needed for this effort include:

- Initiating a comprehensive website update
- Evaluating the usefulness of including more extensive information on the website, such as that done by the City of Bowie (<http://www.cityofbowie.org/GreenBowie/default.asp>)

5. CBE Blog

Another mechanism that can be used to reach out to a larger audience in College Park is the development of a CBE blog. This mechanism would be not only inexpensive, but would not require City staff time to update. It would also allow CBE to quickly post information on upcoming workshops (including time-sensitive information like space availability) as well as tips and information on ways residents can be environmental stewards. As environmental education occurs outside as well as inside the boundaries of College Park, and information learned can be brought back to College Park, information on other local events could also be posted (i.e., workshops in Greenbelt, an environmental film festival in DC, etc.). Actions that are needed for this effort include:

- Communicating with the Mayor and City Council on the benefits of this approach as well as an agreement on the appropriate content of such a blog
- Designing a blog site if approved
- Coordinating with CBE members on who will post updates and on what schedule to keep the site current
- Determining the content of the blog

6. Outreach Materials

CBE has developed, updated, and continues to distribute outreach materials at various events in College Park. A number of actions have been identified associated with current outreach materials as well as ideas for the development of new materials.

- *Updating old brochures*
 - Revise three brochures printed for October distribution to City residents



Example pet waste post card

- and post slightly revised document on City website, etc.
- Print more copies of brochures
- *Developing new brochures*
 - Energy efficiency – including things like line drying clothes
 - Reduce, reuse, recycle table
 - Pet waste pick-up
 - Develop post cards or bookmarks to hand out at vets, MOMs pet shop, events, animal shelter (<http://www.eenorthcarolina.org/consumer/petcard.htm>)
 - Illegal dumping brochure
- *Developing other materials and information*
 - Magnets
 - Magnet for all major issues (recycling, who to call when you see illegal dumping, etc.)
 - Bumper stickers
 - Bookmarks containing environmental messages
 - Pet waste stations
 - Evaluate effectiveness of current stations been thus far, and if effective, are we interested in installing others?
 - Using other existing outreach materials
 - EPA Solution to SW Pollution brochure - http://www.epa.gov/npdes/pubs/cu_solution_to_pollution.pdf

7. Teaming With Other Local Groups

With limited resources, but with a number of environmental issues and many people to reach, teaming with other local groups can help expand the environmental message CBE would like to convey. Additionally, this teaming arrangement can minimize redundancy (i.e., prevent two organizations from developing similar outreach material) as well as allow for the distribution of a common message that will then have more of an opportunity to have an impact on local residents. There are a number of local entities that CBE has the potential to partner with or are represented by members in the Committee. CBE plans to start a list of groups, create a contact list, and determine who on CBE should contact and coordinate with these groups. These include, but are not limited to:

- Eyes of Paint Branch (http://www.eopb.org/about/about_EOPB.php)
- St. Andrews Church Environmental Group
- University of Maryland
- Prince George's County Department of Environmental Resources
- Anacostia Watershed Citizens Advisory Committee
- Hyattsville Environmental Committee
- Greenbelt – Green Advisory Committee on Environmental Sustainability
- Chesapeake Education Arts Research Society (Greenbelt based?)
- Citizens to Conserve and Restore Indian Creek (<http://www.ccric.org/>)
- Rainscaping.org (<http://www.rainscaping.org/index.cfm/fuseaction/home.home/index.htm>)
- Local blogs (i.e., Rethink College Park - <http://www.rethinkcollegepark.net/blog/>, <http://cpinformant.blogspot.com/>)
- Prince George's County Schools (and the Before and After Care Program)
- College Park Youth and Family Services
- College Park Arts Exchange (<http://www.cpae.org/>)
- Others?

8. Events and Activities

CBE continues to participate in a number of activities in College Park that provide an opportunity for outreach and education. Activities that are included below include not only those that CBE is currently participating in or coordinating, but also ideas for new activities.

Cleanups

- Focus on doing two a year (spring and fall)
- Consider mini-cleanups with neighborhoods followed by coming together at a block “party”
- Identify locations

Workshops

- Develop a yearly calendar of topics (see section below on priorities and goals), identify dates, and publish so residents can plan in advance
- Hold workshops on topics such as energy efficiency (home retrofits, things to do differently like air drying clothes), composting, gardening.

Beautification (with environmental spin)

- Rainscaping campaign/challenge or contest where residents can certify use of rain barrels, rain gardens, etc. (<http://www.rainscaping.org/index.cfm/fuseaction/home.contact/index.htm>)
 - Work with civic associations and hold a neighborhood competition
- Guerrilla gardening with pots of flowers dropped off at local stores with card listing care instructions
- Encourage Bayscape Certification for gardens/landscapes
 - Encourage for residents
 - Plant City properties so they can be certified
 - Encourage businesses to get certified (and recognize businesses who do so)
- Plantings
 - Metro, schools, others?
- Garden walk/tour
- Hands-on rain garden and rain barrel events

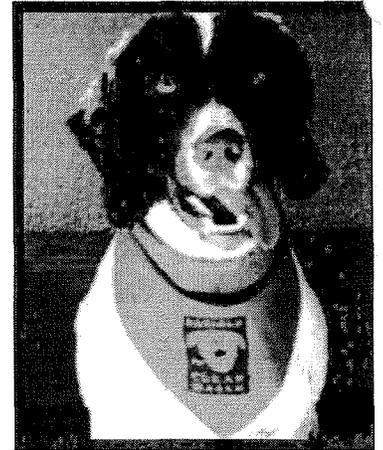
Elementary school projects/effort

- Coordinate with CPEG to create a project/effort for Earth Day timeframe. Participants in the effort could get a certification/award at the end of school year awards ceremony at the school.
- Plant native garden for teaching/educational purposes at schools, youth and family services
- Team with parent-teacher associations
- Team with schools/principals
- Team with before-and-after care programs at elementary schools
- Team with College Park Youth and Family Services
- Team with College Park Education Advisory Committee
- Evaluate grant opportunities for environmental education
- Distribution of information/materials at elementary schools
 - Translate materials into Spanish
- Coordination of activity through College Park Arts Exchange
- Evaluate the Maryland Association of Environmental and Outdoor Education’s (MAEOE) green school certification program (as has been done at Berwyn Heights Elementary School) (<http://www.maeoe.org/greenschools/application/index.php>)

- Evaluate what is being done in Montgomery County (i.e., environmental film festival project)
- Evaluate the use of grants (i.e., <http://www.epa.gov/Education/grants.html>)

Other Activities

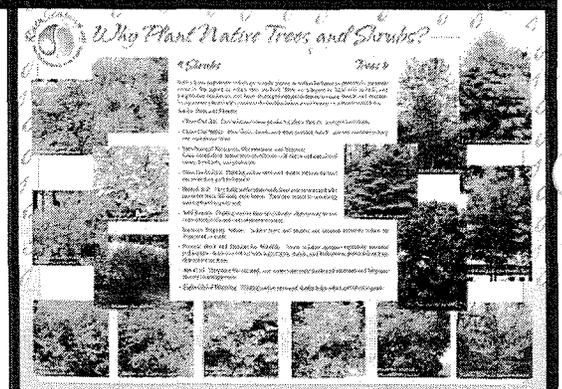
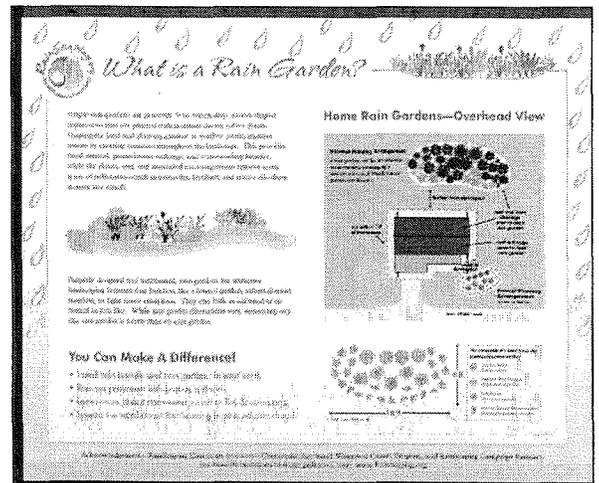
- Educational information on cable channel
 - <http://www.rainscaping.org/index.cfm/fuseaction/home.showpage/pageID/2/index.htm>
 - <http://www.epa.gov/weatherchannel/>
- Rain barrel decorating contest
 - In coordination with future workshop
- Canines for Clear Water Initiative – get free bandanna for dog (<http://www.cleanwaterservices.org/Residents/ToolsAndTips/CaninesForCleanWater/>)
 - Team with the Animal Welfare Committee
- Environmental film festival (teaming with public schools?)
- Storm drain stenciling
 - Determine neighborhoods/areas



9. City Demonstration Projects

One of the most effective ways to encourage College Park residents to adopt more environmentally friendly activities is by the City setting a good example by implementing these measures and then effectively showcasing or advertising them. A number of possible actions are identified below:

- Using native plants and trees in street plantings
 - Partner with the tree and landscape committee
 - Guerilla gardening
 - Adopt a garden/store
- Using organic fertilizers and minimizing other chemical use by City
- Implement a stormwater retrofitting program to minimize stormwater impacts
 - Research other local governments that are starting or are already pursuing this (e.g., Edmonston, Greenbelt)
 - Conduct a tour of their facilities
 - Develop a letter to Council to encourage a statement of policy on this topic
 - Develop a Power Point presentation to Council on the topic
 - Invite Matt Berres to speak to Council on what is being done in Greenbelt (<http://www.ghi.coop/raingardens/>)
- Develop demonstration project
 - Evaluate use of rain gardens and cisterns like at Greenbelt facilities



- Use educational signs to explain the benefits of these elements (<http://www.chesapeakeecologycenter.org/signage.html>)
- Get BayWise certifications for City facilities (<http://www.baywise.umd.edu/>)
- Investigate grant opportunities (http://www.cbtrust.org/site/c.enJKONoFiG/b.5130205/k.8B65/Outreach_and_Community_Awareness_Grant_Program.htm)

10. Focus on Local Watersheds/Subwatersheds

One way to effectively reach out to residents is to educate them on how their actions impact the local environment (as opposed to the Anacostia River or the Chesapeake Bay which can seem abstract or far away to some). Several actions can be performed that can help residents make this linkage:

- Conducting brief survey at workshops (or at other locations, events) on environmental awareness (i.e., Do you live in a watershed?) or other topics, workshops they may be interested in
- Identifying local streams and educate and develop cleanups on that scale (i.e., Lackawanna Ditch is really the unnamed tributary to Indian Creek; Guilford Run in South College Park), Paint Branch
- Developing signage with maps to indicate where the stream is and how activities impact those waterbodies
- Communicate with USGS and SHA to evaluate options.

Priorities and Goals

To most effectively focus project efforts, priorities and goals for 2010 and beyond must be developed. The following table provides a general breakdown of those activities that have been deemed high, medium, and lower priority. Some efforts have been identified as being ongoing. Note that because of some overlap between some of the items discussed above some items may be addressed in more than one area below.

Some other efforts such as implementation of stormwater retrofitting projects or demonstration projects are not included below as they have been identified as long-term projects.

High Priorities	Medium Priorities	Low Priorities	Ongoing Efforts
Workshops <ul style="list-style-type: none"> • Energy workshop – late January or February • Composting workshop (including worm farm composting)– early summer 2010 (late April, early May), combine with showcase of various manufacturers of composters for sale • Vegetable Gardening workshop – (Sept/Oct to focus on soil preparation) • Other CBE suggestions 	Non-member CBE Advisors recruitment		Membership recruitment
	CBE Blog Development	Beautification with environmental spin	Outreach material development
	Teaming with other local groups	Website updates	Teaming with other local groups
	Elementary school projects		
	Projects identified under <i>Other Activities</i> above	Educational information on cable channel	
		Focus on local watersheds/subwatersheds	
Meeting with civic association presidents			
Membership development and recruitment			

Build stronger advisory relationship with Council and Mayor on environmental priorities			
Outreach Material Development			
City use of native plants and trees			
Cleanups			
Get new mayor to sign Mayor's Climate Protection Act			
<ul style="list-style-type: none"> • Promote that this happened along with current City efforts (DPW projects etc.) and new initiatives being explored • Send out press release 			

City of College Park, MD
Wednesday, July 3, 2013

Chapter 15. BOARDS, COMMISSIONS AND COMMITTEES

Article VIII. Committee for a Better Environment

[Adopted 4-11-2000 by Ord. No. 00-O-3]

§ 15-33. Establishment.

The Committee for a Better Environment is hereby established as a committee of the Mayor and City Council of the City of College Park.

§ 15-34. Powers and duties.

The Committee shall advise the Mayor and Council on environmental issues affecting the lives of College Park residents and shall initiate and implement beautification efforts. The duties and responsibilities of the Committee shall be established by resolution of the Mayor and City Council.

§ 15-35. Organization.

- A. The Committee shall consist of members appointed by the Mayor and Council. Each member shall serve for a term of three years and shall be eligible for reappointment. There shall be no more than 25 members on the Committee.
- B. The Committee members shall elect the chair, who shall serve for one year. The Chair may be re-elected and serve additional terms.
- C. The Committee shall establish, subject to the review and approval of the Mayor and Council, rules of procedure governing the conduct of its meetings and projects.

§ 15-36. Budget.

The Committee will have an annual budget in an amount to be determined by the Mayor and Council. The Committee Chair, after conferring with Committee members, shall present an annual budget request to the City Manager prior to the City's budget deliberations for inclusion in the budget proposal to be presented to the Mayor and City Council. All funds appropriated for the Committee will be used to carry out Committee projects. Committee funds shall be administered pursuant to procedures established by the Director of Finance.

§ 15-37. Staff liaison.

A member of the City's planning staff shall be appointed staff liaison to the Committee. The City Horticulturist shall be available to attend meetings of the Committee upon request of the Committee Chair, consistent with the Horticulturist's schedule.

§ 15-38. Compensation.

Members of the Committee shall receive no compensation but may be reimbursed for expenses subject to approval of the City Manager.

PROGRAM NAME/NUMBER

Committee for a Better Environment/1009

DESCRIPTION: The Committee for a Better Environment (CBE) was established to advise the Mayor & Council on environmental issues affecting the lives of College Park residents and shall initiate and implement beautification efforts. The planned programs include Earth Day, Arbor Day, Maryland Day and others to increase environmental awareness, recycling and open space utilization. The CBE will initiate community outreach through distribution of literature to promote programs and events, information sharing and periodic website updates.

GOALS & PERFORMANCE MEASURES:

GOALS AND PLANNED ACCOMPLISHMENTS	PERFORMANCE MEASURES				
	EFFECTIVENESS MEASURES	FY 2012 ACTUAL	FY 2013		FY 2014 TARGET
			TARGET	ACTUAL	
1. Provide educational programs, including programs in the elementary schools, highlighting natural resource issues relevant to the City and the quality of life of its residents, such as protecting the earth and taking responsibility for its safekeeping.	Number of residents attending programs	400	500	500	500
2. Develop and distribute informational and educational brochures to local elementary school children and City residents to raise awareness about environmental issues such as (but not limited to) energy conservation, recycling, littering, etc. Encourage the downloading of brochures available online, thereby eventually reducing the number of printed copies. Do so by improving and marketing the CBE page on the City's website, thus reducing reliance on paper copies.	Number of pamphlets delivered to elementary schools and distributed to residents NOTE: Public Works has incorporated the information in CBE's brochures into the fall brochure distributed to all residents. CBE intends to have all information available on its webpage and will publicize the webpage, but will not be distributing paper brochures any longer.	5,000	5,000	0	0
3. Establish relationships and partner with local and regional public interest groups, environmental organizations, citizens associations and other organizations for the purpose of gaining knowledge	Number of local and regional groups with whom CBE members cooperate and support	15	15	20	15

PROGRAM NAME/NUMBER

Committee for a Better Environment/1009

of issues, promoting CBE programs, and assisting the decision-making of Mayor & Council. NOTE: CBE does not join groups or pay membership fees; CBE members join in their own name and pay any fees themselves					
4. Participate in regional and local planning efforts by organizations and institutions such as M-NCPPC, SHA and UM in order to gain insight and provide citizens' perspective on issues and concerns raised by the planning entity	Number of planning efforts in which CBE members participate	8	8	5	5
5. Promote green technologies for homes and businesses, grass/leaf recycling, Smartleaf® compost program, bikeways and trailways, energy conservation and similar issues	Number of programs that CBE assists or promotes	7	10	15	15
6. Identify sites in College Park for beautification and/or environmental enhancement, and provide guidance, program support and assistance to the City Horticulturist in order to improve the physical environment of College Park	Number of projects that CBE initiates or assists with	5	5	5	5
7. Initiate and promote awards programs to recognize businesses and residents who contribute significantly to the environment and quality of life in College Park	Number of awards programs that CBE initiates and maintains	1	1	1	1

PROGRAM NAME/NUMBER**Committee for a Better Environment/1009****PERSONNEL EXPENDITURES:**

Authorized Positions in Full Time Equivalents (FTE's)	ACTUAL			ESTIMATED
	FY 2011	FY 2012	FY 2013	FY 2014
Budget Total	0.00	0.00	0.00	0.00

OPERATING EXPENDITURES:

EXPENDITURE SUPPORT DATA			PROGRAM NUMBER: 1009
Element/Object	Details	Total	
30	<u>Professional Services</u> 30-13 Administrative	Clerical support, minutes of CBE meetings	1,200
	30-15 Consulting	Outside consulting services	500
36	<u>Special Services</u> 36-10 Printing	Literature, pamphlets and brochures to promote CBE and its programs and events	1,500
38	<u>Special Events</u> 38-64 CBE Events	Funding for special events, including Bike to Work Day, environmental film screenings and other outreach workshops	2,500
52	<u>Awards & Gifts</u> 52-10 Awards & Gifts	"Green Award" recipients	400
60	<u>Supplies</u> 60-10 General Supplies	Program materials for various CBE programs (recycling awareness, environmental stewardship, open space utilization, etc.)	1,400
	60-11 Meeting Refreshments	Refreshments for workshops and clean-ups	500
	60-50 Trees, Shrubs & Flowers	Purchase and installation of trees, shrubs, grass, flowers, stone, benches, bike racks, trash receptacles and other plant and landscape materials	2,400
67	<u>Dues & Publications</u> 67-10 Dues	International Council for Local Environmental Initiatives (ICLEI)	600

CAPITAL OUTLAY: None

5

Big Play Sports

MEMORANDUM

TO: Mayor and City Council

THROUGH: Joseph Nagro, City Manager

FROM: Robert W. Ryan, Public Services Director 

DATE: August 30, 2013

SUBJECT: 7313-A & B Baltimore Ave, t/a Big Play Sports Grill

ISSUE

Big Play Sports Grill has been summoned by the Board of License Commissioners (BOLC) to a show cause hearing regarding compliance with conditions of their entertainment and liquor licenses, as the result of a fight which occurred on June 8, 2013. City Council members have requested an opportunity to speak with the proprietors before the BOLC hearing.

SUMMARY

E2A, LLC, t/a Big Play Sports Grill, 7313-A & B Baltimore Ave., College Park, MD 20740, holds a Class B, Beer, Wine, and Liquor license, and an entertainment license, issued by the BOLC.

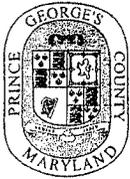
The BOLC enforces rules and regulations applicable to these licenses. The BOLC has scheduled a show cause hearing as the result of an incident which occurred on Sunday, June 8, 2013. Allegedly the security plan approved by the BOLC was not being implemented at the time of the incident. The City Council has authorized the Mayor to send a letter to the BOLC regarding the upcoming hearing, supporting action at their discretion as a result of facts to be determined at the hearing.

The City has a property use agreement (PUA) with Big Play which also outlines certain security conditions. Council Members have requested an opportunity to speak with Big Play representatives at a work session prior to the BOLC hearing. Representatives of Big Play Sports Grill have been invited to the Council work session on Tuesday, September 3, 2013.

RECOMMENDATION

Representatives of Big Play have been invited to a work session as requested. The Council may wish to determine if conditions of the PUA are being complied with, or not, and determine any appropriate action.

Attachments: (1) BOLC summons and charge
(2) Property Use Agreement
(3) Email invitations to Big Play representatives



PRINCE GEORGE'S COUNTY GOVERNMENT
BOARD OF LICENSE COMMISSIONERS

August 20, 2013

Linda Carter, Esquire
6801 Kenilworth Avenue
Suite 400
Riverdale Park, Maryland 20737

RE: t/a Big Play Sports Grill
Class B, Beer, Wine and Liquor

Dear Ms. Carter:

The Board of License Commissioners is in receipt of your letter dated August 20, 2013. The show cause hearing has been re-scheduled for:

September 11, 2013
7:00 p.m.
5012 Rhode Island Avenue
Hearing Room 200
Hyattsville, Maryland 20781

The summons served on August 19, 2013 and dated August 16, 2013, remains in full force and effect for September 11, 2013.

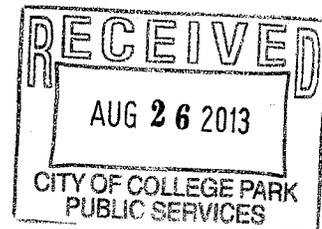
Should you have any questions, please do not hesitate to contact our office.

Sincerely yours,

Franklin D. Jackson

Franklin D. Jackson
Chairman

CC: Mr. Bob Ryan,
City of College Park
4500 Knox Road
College Park, MD 20740



**BOARD OF LICENSE COMMISSIONERS
FOR PRINCE GEORGE'S COUNTY, MARYLAND**

License Number: 17 BL 423

t/a Big Play Sports Grill
E2A, LLC
7313-A Baltimore Avenue
College Park, MD 20740



**TO: Andre R. Hopson, Authorized Person/Member
6403 Old Highgate Drive
Elkridge, Maryland 21075**

GREETING: WHEREAS, as the result of a complaint filed with the Board of License Commissioners for Prince George's County that you have committed violations of Sections 6-201(r)(ii)3A, 10-401(a)(2), 10-401(3)(iv), of Article 2B of the Annotated Code of Maryland and Rules 26(A)(3), 26(B)(12), 26(B)(13), 26(B)(14), 29 of the local rules and regulations of the Board of License Commissioners to wit:

That on Sunday, June 8, 2013, at approximately 2:24 a.m., there was a fight that ensued in the establishment that escalated into the street; that the operation of this business is a threat to the peace and safety of the community; further that during Regular Session on February 6, 2013, the licensees were found in violation of not possessing a Special Entertainment Permit on two separate occasions, December 7, 2012 and November 25, 2012; that a fine was imposed for these two violations.

said alleged Act(s) being contrary and in violation of Article 2B of the Annotated Code of Maryland as amended and/or contrary to the Rules and Regulations of the Prince George's County Board of License Commissioners, and these Acts being contrary to the peace and safety of the Community in which your place of business is situated. The Board of License Commissioners for Prince George's County, Maryland, by resolution and order, did order that you are hereby summonsed to be and appear before the Board of License Commissioners of Prince George's County, Maryland on September 4, 2013 at 7:00 p.m., at the County Service Building, 5012 Rhode Island Avenue, Hearing Room 200, Hyattsville, Maryland, to show cause, if any, why your Alcoholic Beverage License and Special Entertainment Permit should not be revoked, suspended, or fine imposed.

AND, the Board did further authorize and empower its Inspector to serve this Summons, DATED this 16th day of August 2013.

BOARD OF LICENSE COMMISSIONERS

Franklin Jackson
Chairman

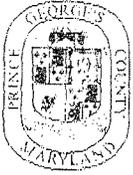
I, Albert Fancelli, Return of Service
Inspector for the Prince George's County Board of License
Commissioners, do hereby certify that I served a copy of this Summons on the Person named in the caption hereon,
this 19 day of August, 2013

[Signature]
Inspector

[Signature]
Received Service - Andre R. Hopson

8/19/13
Date

*Alba W. Morrison received service on behalf of
Andre R. Hopson*



PRINCE GEORGE'S COUNTY GOVERNMENT
BOARD OF LICENSE COMMISSIONERS
REGULAR SESSION

September 11, 2013

1. Andre R. Hopson, Authorized Person/Member, Ezetrick D. Coleman, Authorized Person/Member, **t/a Big Play Sports Grill**, E2A, LLC, Class B, Beer, Wine and Liquor, 7313-A Baltimore Avenue, College Park 20740 is summoned to show cause for alleged violations of Sections 6-201(r)(ii)3A, 10-401(a)(2), 10-401(3)(iv) of Article 2B of the Annotated Code of Maryland and Rules 26(A)(3), 26(B)(12), 26(B)(13), 26(B)(14), 29 of the local rules and regulations of the Board of License Commissioners to wit: That on Sunday, June 8, 2013, at approximately 2:24 a.m., there was a fight that ensued in the establishment that escalated into the street; that the operation of this business is a threat to the peace and safety of the community; further that during Regular Session on February 6, 2013, the licensees were found in violation of not possessing a Special Entertainment Permit on two separate occasions, December 7, 2012 and November 25, 2012; that a fine was imposed for these two violations.
2. Gerson Arias, President/Secretary/Treasurer, **t/a Mi Gran Mariachi Restaurant**, GASELA Inc., Class B, Beer, Wine and Liquor, 10841 Lanham Severn Road, Glenn Dale 20769 is summoned to show cause for alleged violations of Sections 6-201(r)(19)(iv), 9-217(n) of Article 2B of the Annotated Code of Maryland and Rules 26(A)(3), 26(B)(12), 26(B)(13), 29, 75 of the local rules and regulations of the Board of License Commissioners to wit: That on Friday evening, July 12, 2013, at approximately 2:00 a.m., Inspectors James Golato and Dennis Landis of the Prince George's County Board of License Commissioners observed live music and dancing; that although the licensee possesses a Special Entertainment Permit there was no approved security plan on file with the Prince George's County Police Department to allow such entertainment; that the notification of filing an acceptable security plan with the Prince George's County Police Department was communicated to the licensees from July 16, 2013 through July 25, 2013 by the Prince George's County Police Department – Office of Secondary Employment and the Board of License Commissioners.

PROPERTY USE AGREEMENT

THIS PROPERTY USE AGREEMENT (the "Agreement") is made as of the _____
22 day of November, 2011, by and between E2A, LLC, t/a Big Play Sports Grill and
Andre Rashaud Hopson, Allen Walker Morrison and Ezetrick Darrell Coleman, (collectively
"Licensee"); and the CITY OF COLLEGE PARK, a Maryland municipal corporation (the "City").

WITNESSETH

WHEREAS, Terrapin Main Street, LLC is the owner and Licensee is a tenant at the
property located at 7313 A and B Baltimore Avenue, College Park, Maryland 20740 (the "Property");
and

WHEREAS, the Property is located within the corporate limits of the City of College
Park, Maryland; and

WHEREAS, Licensee has applied to the Board of Liquor License Commissioners of
Prince George's County, for the transfer of a Class B, Beer, Wine and Liquor License ("License") for
the Property, which will be operated as the Big Play Sports Grill ("Restaurant"); and

WHEREAS, the Licensee has requested the support of the City for the transfer of the
License for the Property; and

WHEREAS, in consideration of the covenants contained in this Agreement, the City
will voice no objection to the Licensee's application and hearing for the transfer of the License to the
Property, subject to the terms, conditions and restrictions contained herein.

NOW THEREFORE, in consideration of the foregoing, the mutual promises contained herein,
and other good and valuable consideration, the receipt and sufficiency of which are hereby
acknowledged, the parties hereto agree as follows:

1. Repair and Maintenance of the Property. Licensee shall, from and after the date hereof, continue to keep the Property in good order and repair, and free of debris and graffiti.

2. Restrictions. Except with the express written consent of the City, which consent may not be unreasonably withheld, during the period that Licensee is using or has any interest in the Property, and is using the License, the use of the Property shall be restricted to the operation of the Big Play Sports Grill or another substantially similar casual dining restaurant, which receives not more than fifty percent (50%) of its average daily receipts over any three consecutive monthly periods from the sale of alcoholic beverages, and which complies strictly with the restrictions and requirements of the State of Maryland/Prince George's County Class B Beer, Wine and Liquor License. The calculation of the percentage of alcoholic beverages sold shall include the full cost of any such beverage, and not just the alcohol contained in the beverage. Licensee will provide the City, by January 15 of each year, with summaries of each month's receipts for the sales of alcoholic beverages and food for the preceding calendar year, and, at any time, such information in such form as the City may reasonably require to permit the verification of sales required in this paragraph 2 of this Agreement. Such information need not be prepared by an accountant or auditor, but must be accompanied by a general affidavit signed by the Licensees affirming the accuracy of the information provided. Licensees may be required by the City to provide information to permit verification of the sales ratios required in this paragraph, including daily register receipts and the identity of, and invoices from, its alcohol and food suppliers. Any such information provided by Licensee that is claimed to be confidential shall be so marked by Licensee and the City will treat such record as confidential as allowed by law.

3. Use of Property. Except as otherwise set forth herein, those uses of the Property permitted by the applicable zoning for the Property shall be permitted uses for the purposes of this

Agreement. In addition, the Property shall be subject to all of the restrictions imposed by the applicable zoning of the Property.

4. Noises and Nuisances. Licensee shall not permit any nuisance to be maintained, allowed or permitted on any part of the Property, and no use of the Property shall be made or permitted which may be noxious or detrimental to health or which may become an annoyance or nuisance to persons or businesses on surrounding property.

5. Operations. Licensee shall maintain and operate Big Play Sports Grill restaurant in a manner that all seats are available for dining, no area is designated solely for the consumption of alcoholic beverages, and no sales of alcoholic beverages for off-sale consumption shall be allowed, except for partially consumed bottles of wine purchased at the Restaurant and allowed off premises pursuant to Maryland law. Alcoholic beverages shall not be sold or served prior to 6:00 a.m. or after 2:00 a.m. Monday through Thursday – alcoholic beverages shall not be sold or served prior to 6:00 a.m. or after 3:00 a.m. Friday and Saturday. Beer, Wine and Liquor shall only be served on Sunday from 12:00 noon on until 2:00 A.M. on Monday. Happy hour and like events shall be limited to 2:00 p.m. to 7:00 p.m. Happy hours may also occur during brunch on Saturdays and Sundays. Food from a regular menu must be served at all times that the premises are open for business until 12:00 a.m. The time for last call for alcoholic beverages shall be one-half hour prior to closing, Notice of last call will be given on the menu, with no announcement at the time to customers. No shooters or doubles orders will be taken within one-half hour before closing. In the half-hour prior to closing, lighting levels shall be gradually increased, and music noise level and intensity shall be gradually decreased, in ten minute increments. From 12:00 a.m. to close, food will be served from the late night menu (breakfast option, sandwiches and appetizers) will be available. At all times, at least 80% of the items listed on the regular or late night menu, as appropriate, shall be available for customers to order. The proposed menu

provided by Licensee is attached as Exhibit A. Licensee shall ensure music levels that allow patron conversation in a normal tone of voice, and prohibit disruptive or rowdy behavior that disturbs the peaceful enjoyment of the facility by Licensee's patrons and other persons visiting the facility. Live music and dancing are not allowed in the Restaurant. A DJ will be allowed. Windows and doors will not be opened during the time that the DJ is playing music.

Cover and door charges will not be charged. Alcoholic beverages shall be served only to diners sitting at tables or counters inside the restaurant facility, and patrons standing or sitting at the bar or waiting for a table. The parties recognize that, during private parties, not all patrons may be seated, but that food will be served. The minimum price for alcoholic beverages, including 16 oz. beers, shall be \$2.00. *** Licensees will not sell beer in pitchers. *** Licensee will maintain all dining areas, including tables and chairs, inside the restaurant facility. Licensee shall ensure that the exterior of the restaurant, including service areas, remains clean and graffiti free. The interior and exterior of the Property shall be rodent free. Licensee shall not allow grease to accumulate on the exterior of the Property. Licensee agrees to fully comply with all applicable laws, including without limitation Subtitle 12, "Health", of the Prince George's County Code, and the Code of the City of College Park. Licensee shall not engage in window advertising of the sale of beer, wine or liquor, nor off-premises leafletting of cars or on public right of way promoting the sale of beer, wine or liquor. All off-premises advertising of specials, happy hours or reduced prices for beer, wine or liquor shall be limited to promotions coupling the sale or service of food with the sale of alcoholic beverages. Licensee shall use an identification scanner system as allowed by law, designed to recognize false identification prior to making alcoholic beverage sales. The scanner shall be used for all persons who appear to be under the age of thirty five (35) years. Licensee will not accept State of Maryland vertical type licenses as proof of age. All persons who order alcohol shall be required to produce identification. After 5:00 p.m., all

persons twenty-one years of age or older shall be issued a wrist band and all persons under the age of twenty-one shall have their hand stamped

Licensee shall not rent the facilities to individuals or businesses involved in promoting or making a business or profit from producing musical, band or disc jockey events. Licensee shall not provide tables, such as a beer pong table, whose purpose is for use in drinking games. Licensee shall not sponsor or support drinking games within the Property.

6. Enforcement. The City shall have the right to enforce, by any proceeding at law or in equity, including injunction, all restrictions, terms, conditions, covenants and agreements imposed upon the Property and/or Licensee pursuant to the provisions of this Agreement. The parties agree that if Licensee should breach the terms of the Agreement, the City would not have an adequate remedy at law and would be entitled to bring an action in equity for specific performance of the terms of this Agreement. In the event of a violation of paragraph 2 of this Agreement, Licensee shall have sixty (60) days from the date of notification of the violation to adjust his operations and achieve compliance, as measured during the sixty (60) day period, with the requirements of paragraph 2 of this Agreement. In the event the City is required to enforce this Agreement and Licensee is determined to have violated any provision of this Agreement, Licensee will reimburse the City for all costs of the proceeding including reasonable attorney's fees. Should Licensee prevail in any action brought by the City to enforce a provision of this Agreement, the City shall reimburse Licensee for all costs of the proceeding including reasonable attorney's fees.

7. Waiver. Neither any failure nor any delay on the part of the City in exercising any right, power or remedy hereunder or under applicable law shall operate as a waiver thereof nor shall a single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power or remedy.

8. Assignment of License. In consideration for the City voicing no objection to Licensee's application for the transfer of the License, Licensee agrees that it shall not sell, transfer, or otherwise assign its rights under either the License to any entity or individual for use or operation within the City without the express prior written consent of the City, which consent will not be unreasonably withheld.

9. Assignment. This Agreement shall be binding upon, and shall inure to the benefit of, the respective affiliates, transferees, successors and assigns of the parties hereto.

10. Scope and Duration of Restrictions. The restrictions, conditions and covenants imposed by this Agreement shall be valid only so long as Licensee maintains the License at Big Play Sports Grill, or some other substantially similar casual dining restaurant.

11. Security. The Licensee shall have and maintain a Security Plan to prevent the Property and any activities from posing a threat to the peace and safety of the surrounding area. The Security Plan shall, at minimum, comply with any requirements of the Board of License Commissioners. Regardless of whether the Licensee seeks or has an entertainment license, the Security Plan shall require the following:

- a. Licensee shall operate and maintain the four security/surveillance cameras installed and in operation inside the Property. The security cameras shall be motion activated, and shall automatically record any and all movement, at the Premises 24 hours per day, 7 days per week. If the security/surveillance system is assessed and evaluated by Police George's County Police and/or University of Maryland Police, Licensee will make reasonable improvements based on those recommendations.
- b. Licensee shall implement a Dress Code consistent with Licensee's efforts to maintain peace and safety.

- c. Licensee shall post sufficient notices advising customers that civility will be the norm and that improper activities and behavior and violence will not be tolerated and will result in immediate removal from the Property.
- d. Licensee shall diligently enforce ID policies by trained and certified managers and shall purchase and use a new ID Scanner to prevent use of fake IDs. Licensee agrees to take all necessary measures to ensure that under age persons do not obtain alcoholic beverages.
- e. All serving, bar, security and management employees will be TIPS trained.
- f. All serving, bar, security and management employees will be 21 years or older.
- g. All security and management employees will be certified in crowd control through the Maryland Fire Marshal.
- h. At least one security person will be at the door every night from 9:00 p.m. to close. This person will check ID's. ID's will also be checked at the time a server is asked to serve alcohol. At the closing of the Restaurant, at least one security person will move outside to insure orderly egress from the Restaurant. When the University of Maryland is in session, at least three security personnel, in addition to the person at the door, will be present on Friday and Saturday nights.
- i. The planned activities include DJ's two to three times per week and periodic promotions for sporting events. All security measures required by this section shall be provided at Licensee expense.

12. Notices. All notices given hereunder shall be in writing and shall be deemed to have been given when hand delivered against receipt of three (3) days after deposit with the United States Postal Service, as registered or certified mail, return receipt requested, postage prepaid, addressed:

(i)

If to Licensee:

Allen Walker Morrison
6905 96th Avenue
Lanham, MD 20706

with copy to:

Linda C. Carter, Esq.
Meyers, Rodbell and Rosenbaum, P.A.
6905 Kenilworth Avenue
Riverdale, MD 20737

(ii)

If to the City:

City Manager
City of College Park
4500 Knox Road
College Park, Maryland 20740

with copy to:

Suellen M. Ferguson, Esquire
Council, Baradel, Kosmerl & Nolan P.A.
125 West Street, 4th Floor
P.O. Box 2289
Annapolis, MD 21404

13. Amendments. This Agreement may not be amended or modified except in writing executed by all parties hereto, and no waiver of any provision or consent hereunder shall be effective unless executed in writing by the waiving or consenting party.

14. Severability. The provisions of this Agreement shall be deemed severable, so that if any provision hereof is declared invalid, all other provisions of this Agreement shall continue in full force and effect.

15. Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Maryland.

16. Counterparts. This Agreement may be executed in any number of counterparts each of which shall constitute an original and all of which together shall constitute one agreement.

17. Headlines. The headings or titles herein are for convenience of reference only and shall not affect the meaning or interpretation of the contents of this Agreement.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the day and year first above written.

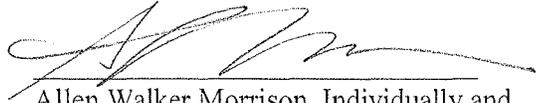
WITNESS/ATTEST



WITNESS/ATTEST

Janeen S. Miller
Janeen S. Miller, CMC, City Clerk

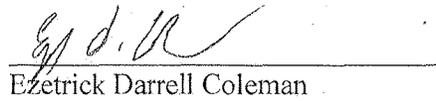
E2A, LLC



Allen Walker Morrison, Individually and as Member

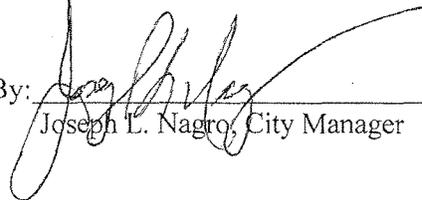


Andre Rashaud Hopson



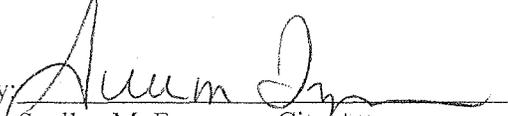
Ezetrick Darrell Coleman

CITY OF COLLEGE PARK,
MARYLAND

By: 

Joseph L. Nagro, City Manager

APPROVED AS TO LEGAL SUFFICIENCY:

By: 
Suellen M. Ferguson, City Attorney

Bob Ryan

From: Bob Ryan
Sent: Thursday, August 29, 2013 10:57
To: Linda Carter [REDACTED]
Subject: FW: City Council Meeting / Big Play

From: Bob Ryan
Sent: Monday, August 26, 2013 5:16 PM
To: 'awmorrison' [REDACTED]
Subject: City Council Meeting / Big Play

The City Council has asked that you be invited to attend their work session meeting at 7:30 p.m. Tuesday, Sept. 3 2013 in City Hall Council Chambers. Council members wish to discuss the upcoming BOLC show cause hearing regarding your entertainment license and security plan. They will also wish to discuss compliance with your property use agreement. Thank you .

6

Green Streets plans

MEMORANDUM

TO: Mayor and Council

FROM: Jonathan Brown, Planner 

THROUGH: Joseph L. Nagro, City Manager 
Terry Schum, Planning Director 

DATE: September 3, 2013

SUBJECT: Proposed Green Streets Projects for Lackawanna Street and Rhode Island Avenue

ISSUE

The Low Impact Development Center (LIDC) was hired by the City to develop recommendations for how to transform portions of Lackawanna Street and Rhode Island Avenue between Greenbelt Road and Tecumseh Street into Green Streets under a \$35,000 Green Streets-Green Jobs grant from the Chesapeake Bay Trust. Construction design drawings (30%) and preliminary cost estimates have been prepared. The LIDC will present these recommendations to the City Council on September 3, 2013.

SUMMARY

The goal of the Green Streets – Green Jobs program is to increase attention to watershed protection through best practices in storm water management. These may include such improvements as pervious pavement, bioretention cells, rain gardens, street trees, and bioswales. An additional goal of the program is to increase the availability of projects that would attract green jobs.

The design reports for both streets are attached. Lackawanna Street is recommended to be improved with five, 25-foot by 5-foot stormwater planters within the existing tree lawn and two, 36-foot by 8-foot porous pavement treatments within the southern portion of 53rd Avenue. Rhode Island Avenue is recommended to be improved with two, 70-foot infiltration bio-swales within the existing drainage channels between Greenbelt Road and Tecumseh Street. The estimated cost for completing recommended improvements to both streets is \$225,153.

Further survey work and 60% design drawings are seen as the next steps in this project.

RECOMMENDATION

Staff will pursue further design work and construction funding for these projects if directed by City Council.

ATTACHMENTS:

1. LIDC 30% Design Report for Lackawanna Street
2. LIDC 30% Design Report for Rhode Island Avenue

30% Design Report for College Park
Lackawanna Street Green Street Project

The City of College Park
Prince George's County, Maryland

August 26th, 2013



The Low Impact Development Center, Inc.
5000 Sunnyside Avenue, Suite 100
Beltsville, MD 20705
Tel- 301.982.5559

Project Purpose

The scope of work for this project includes the following key goals:

- Obtain the latest information of record for Lackawanna Street section
- Prepare 30% concept design details for LID features along Street
- Perform drainage calculations and estimate water quality improvements from LID features
- Prepare a cost estimate for the retrofit project in accordance with the standards and practices of the City of College Park Procurement and Public Works Departments
- Meet with City Officials to discuss and review conceptual design of LID features
- Prepare a design report detailing the 30% concept design of Lackawanna Green Street Project

This report presents the 30% design efforts for the City of College Park Green Streets project at Lackawanna Street between Narragansett Parkway and 53rd Avenue. The report is accompanied by the 30% construction design drawings and specifications detailing the proposed Lackawanna street improvements along with a preliminary opinion of cost. This retrofit project is undertaken to provide the City with creative solutions for stormwater management and involves the construction of a suite of suitable Low Impact Development (LID) features along the street Right Of Way. The LID features will help to improve the quality of stormwater runoff on the street which flows into nearby receiving waters and provide additional benefits such as landscaping and improved tree presence.

Project Location

Lackawanna Street serves as a major gateway to the North College Park neighborhood and is an access point to the Greenbelt Metro/ MARC Station. The project focused on the Lackawanna Street section between Narragansett Parkway and 53rd Avenue which covers a distance of 1070 feet. Past 53rd Avenue, Lackawanna Street terminates at the Greenbelt Metro/ MARC Station pedestrian access way. Lackawanna Street is a two-way street with parking lanes on both sides and is approximately 30 feet wide. Four foot wide sidewalks are present with a six foot wide landscape strip between the sidewalk and the roadway on both sides. The ROW width is approximately 62 feet wide with residential lots flanking the street on either side. Figure 1 shows an aerial image of the project site.

Site Description

Lackawanna Street primarily drains east towards the Metro Station direction. Side streets and parts of the residential lots abutting the street also drain onto Lackawanna Street. Runoff on the street is conveyed along the roadway curb edges onto four curb inlets located on either side of the roadway near Wichita Avenue and 53rd Avenue intersections. Excess runoff that bypasses these inlets flow onto the drainage ditch that forms at the end of Lackawanna Street near the Metro Station access way. Runoff flows captured by the inlets are conveyed into a storm pipe that runs along part of Lackawanna Street and outfalls on to the drainage ditch. The drainage ditch that forms at the terminus of Lackawanna

Street feeds into the Indian Creek which runs parallel to the rail lines further south of the project limits. The drainage ditch is located within the 100 Year FEMA floodplain boundary of Indian Creek.



Figure 1: Aerial image of project site

Data Used

The following data was used in the development of suitable LID features for Lackawanna Street-

- Lackawanna Street Survey conducted by Charles P. Johnson & Associates, Inc. - This survey was performed in 2006 for the City of College Park. The survey information included one foot elevation contours along the street ROW, utility information, and detailed street information within the ROW area.
- The "Lackawanna Streetscape" report prepared by Rhodeside & Harwell, Inc. in 2008.
- Geographic Information System (GIS) data layers from the County and City along with aerial imagery data.

A special mention is made here that while utility information was available from the survey data obtained for this design work, specific depth of the underground utility lines was not available. Depth locations are required to verify if any conflicts would occur for the LID features and their under drain connections. Therefore, this design work assumed typical depths for utility lines in those instances where existing utility lines were crossed. While the potential for conflicts was minimized as much as possible, once comprehensive utility information is known, further evaluation of this design should be conducted.

LID Design

Within the Lackawanna Street ROW approximately 0.90 acres of impervious area exists that contributes to surface runoff. In addition offsite impervious areas also contribute to runoff along the Street. The most suitable LID practices for the Street are Stormwater Planter boxes along the landscape strip and Porous Pavements along suitable locations on parking lanes. The application of widespread use of LID features was not possible due to extensive underground utility lines. Sewer, gas and electric lines run the length of Lackawanna Street restricting any LID features from being installed on the parking lanes of Lackawanna Street and along large portion of the sidewalk area where a storm drain line is present. Adequate clearance need to be provided in areas of underground utilities to ensure that the utility lines can be accessed for maintenance requirements. Prince Georges County Department of Public Works stipulates that vertically a foot of clearance and horizontally five feet of clearance be provided. Working within these constraints, suitable locations were identified for stormwater planters along the landscape strip. The presence of mature trees, driveway entrances, and street lighting conduits further limited the locations available for LID features along the landscape strip.

The following is a list of potential LID features that were identified were Lackawanna Street-

- Five Stormwater Planters in the landscape strips. Each planter will have a curb cut to allow roadway flow to enter and exit the planter box. Each planter box was designed to be approximately 25 feet long by 5 feet wide. The depth of the planter box was designed to be on average 3 feet deep.
- Two Porous Pavements on 53rd Avenue south of Lackawanna Street. Each porous pavement section will be 8 feet by 36 feet. No porous pavements are possible on Lackawanna Street due to utility conflicts. The depth of the porous pavement and underlying gravel layer is designed to be 3 feet in depth.

The above two LID features will take a portion of roadway runoff and provide water quality treatment. The porous pavement will treat water that flows over its area whereas the stormwater planters will be equipped with curb cut sections that would direct roadway runoff into the planter boxes. To ensure adequate drainage from the LID feature, each facility will likely be required to be fitted with an under drain that would be connected to the storm network. Based on detailed soil information and groundwater levels, a determination will need to be made on the need for an under drain for each of the LID facilities. When under drains are required, a suitable location for connection to the storm sewer network needs to be identified. In the design drawing, a location has been identified where the under drain could connected to the existing storm sewer network. However, the accuracy of these connections will need to be further verified based on the depths of the utility lines that some of the connections cross. Based on utility conflicts these connection locations may need to be modified or potentially the LID feature may need to be removed if no suitable under drain connection can be made to the existing storm sewer network.

In addition to the above LID features another recommendation made is to plant more street trees along the landscape strip. Suitable locations are denoted in the accompanying design drawings This recommendation would also provide an improvement to stormwater runoff from the street.

Water Quality Calculations

Table 1 below shows the contributing catchment area for each of the structural LID features. It also shows the Water Quality volume (WQ_v) calculations based on the 2000 Maryland Stormwater Design Manual specifications. The WQ_v value indicates the volume of runoff that is generated based on the impervious area and the catchment size for a 1.0 inch (Water Quality) rainfall event.

Table 1: LID features contributing drainage area and WQ_v treatment

LID Feature	Catchment Area (acres)	% Impervious	Water Quality Volume (ft ³)
SP1	0.27	35	359.5
SP2	0.14	65	314.9
SP3	0.27	40	406.2
SP4	0.23	65	984.8
SP5	0.37	50	664.4
PP	0.11	70	259.9

Table 2 shows peak flows that enter the stormwater planters from the street for the 10- and 100-year frequency events. Some amount of flow will bypass the planter boxes and continue along the street to be captured by another planter box or a curb inlet. Bypass runoff from upstream catchment areas contributes to total flows of the catchment areas of SP2 and SP3 stormwater planters.

Table 2 shows that the peak flows are less than 1.0 cfs for all stormwater planters even at the 100-year event. Adequate erosion control measures would be required for these flows to ensure that erosion does not take place within the stormwater planter surface material. Table 3 shows the total storage capacities of the LID features. The gravel layer for the stormwater planters is considered to have 40% void space, whereas for the porous pavement it is considered to have 30% void space.

Table 2: Flow to Stormwater Planters for the 10-Year and 100-Year Rainfall Events

LID Feature	10-Year			100-Year			Bypass Flow to
	Total Flow (cfs)	Intercepted Flow (cfs)	Bypass Flow (cfs)	Total Flow (cfs)	Intercepted Flow (cfs)	Bypass Flow (cfs)	
SP1	1.59	0.36	1.24	2.35	0.44	1.91	SP2
SP2	2.15	0.47	1.67	3.21	0.58	2.63	SP3
SP3	3.29	0.59	2.71	5.01	0.73	4.28	Catch Basin
SP4	2.92	0.55	2.38	4.21	0.67	3.54	Catch Basin
SP5	2.32	0.49	1.83	3.36	0.60	2.77	Catch Basin

Table 3: Total Storage Capacities of the LID Features

LID Feature	Area of Feature (ft ³)	Ponding Depth (ft)	Ponding Storage (ft ³)	Depth of Gravel Layer (ft)	Gravel Storage (ft ³)	Depth of Soil Layer (ft)	Soil Storage (ft ³)	Total Storage (ft ³)
SP1	112.5	0.5	56.25	1.0	45	2.0	56.25	157.5
SP2	112.5	0.5	56.25	1.0	45	2.0	56.25	157.5
SP3	112.5	0.5	56.25	1.0	45	2.0	56.25	157.5
SP4	112.5	0.5	56.25	1.0	45	2.0	56.25	157.5
SP5	112.5	0.5	56.25	1.0	45	2.0	56.25	157.5
PP	576	0	0	1.5	259.2	0	0	259.2

Based on Table 3, the construction of these six LID features will result in the total removal of 1700 ft³ of stormwater runoff during a major storm event. Comparing the total storage to the maximum Water Quality volume achievable (Table 1), the LID features combined can meet about 35% of the Water Quality volume requirements of the contributing drainage area to the LID features. By translating these numbers to a potential annual water retention (improvement) volume, and making some general assumptions, it can be shown that approximately 300,000 gallons of annual runoff can be held within the LID practices. This volume of water will be treated by the LID features prior to reaching receiving water ways.

Conclusions

Five stormwater planters and two porous pavement sections are designed for the Lackawanna Street section between Narragansett Parkway and 53rd Avenue. Due to the extensive underlay of utility lines in the street Right Of Way, additional LID features were not possible. The stormwater planters will on average be 25 feet by 5 feet and occupy locations along the landscape strip next to the Street. Curb cuts will allow runoff to enter the street planters which will be filled with bioretention soils and a gravel layer beneath. Suitable plants will be selected that provide water quality enhancements and are aesthetically pleasing. The porous pavement is designed on 53rd Avenue and will be two strips 36 feet by 8 feet along the parking lanes. In addition to the LID feature, the planting of street trees within the sidewalks of Lackawanna Street is recommended. These improvements together will enhance the stormwater runoff water quality on Lackawanna Street and ultimately water quality in receiving waters. The structural LID features will result in almost 40 % of the water quality storm (1.0 inch storm) being treated which translates to approximately one third of a million gallons annually treated from the Lackawanna Street drainage area.

The included design drawings are completed at the 30% design level. Future work that would be required to further the design are-

- Detailed survey information of site area including identification of underground utilities
- Soil tests (soil boring) to be conducted to check if stormwater planters could be constructed without under drains and obtain depths to seasonal high ground water
- Review current 30% design and revise as required based on new survey information

- Consult with Prince George’s County DPW&T to obtain pre-approval for proposed LID retrofits
- Develop 60% design drawings based on the new information
- The following permits will be required based on the current design-
 - Natural Resource Inventory (NRI) permit (or Equivalency Letter) from Maryland-National Capital Park and Planning Commission (M-NCPPC)
 - PG County DPW&T Concept Design permit (detailed construction and sediment control plans must be included for approval of the concept plan)
 - PG County DPW&T Special Drain permit for connections to the existing storm drain network

Preliminary Opinion of Cost

College Park Lackawanna Street						
Preliminary Quantity Take-off						
Stormwater Planters and Porous Pavements						
Category	no.	Description	Unit	quant	amount	total
Aggregate						
		AASHTO # 2	cy	25	58	\$ 1,450
		AASHTO # 8	cy	10	58	\$ 580
		AASHTO # 57	cy	50	58	\$ 2,900
		Class 0 Rip Rap	cy	4	70	\$ 280
Pipe						
		6 inch PVC perforated Underdrain	lf	120	20	\$ 2,400
		Trench excavation and backfill	cy	60	10	\$ 600
		6 inch PVC solid Pipe	lf	220	13	\$ 2,860
		4 inch clean out	ea	14	50	\$ 700
		Core and connect pipe to existing catch basin	ea	3	600	\$ 1,800
		Core and connect pipe to existing sewer pipe	ea	4	1200	\$ 4,800
Fittings/Liner						
		Miscellaneous Liner material	ea	1	2000	\$ 2,000
Street						
		Curb Cut apron	ea	5	500	\$ 2,500
		Concrete	sy	100	30	\$ 3,000
		Repair Gutter	lf	100	30	\$ 3,000
		Repair Sidewalk	sy	40	45	\$ 1,800

Bioretention						
	small shrubs	ea	120	35	\$	4,200
	large shrubs	ea	50	40	\$	2,000
	Ground cover shrubs	ea	120	25	\$	3,000
sediment						
control	silt fence	lf	60	30	\$	1,800
	dewatering pump	ea	1	500	\$	500
	cip	ea	4	200	\$	800
Labor						
	Crew & Equipment (4 Laborers, 1 Backhoe Loader, & 1 Dump Truck)	day	20	2400	\$	48,000
	Construction Observer (half days)	day	10	300	\$	3,000
Misc						
	Porous Pavers	sf	600	15	\$	9,000
	SE Geotextile	sy	80	5	\$	400
	shredded mulch	cy	40	40	\$	1,600
	bioretention soil	cy	100	40	\$	4,000
	Topsoil	cy	20	30	\$	600
	Street Trees	ea	11	300	\$	3,300
	Excavation for Bioretention	cy	100	30	\$	3,000
	Haul and dispose excavation	cy	100	30	\$	3,000
	Survey & Utility locate		1	8000	\$	8,000
	Progress Photographs	ls	1	800	\$	800
	Geotechnical Information		1	10000	\$	10,000
	As-Builts	ls	1	1200	\$	1,200
	Total				\$	138,870
	Contingency @ 15%				\$	159,701

- PROPOSED**
- PROPOSED CONTOUR
 - PROPOSED ELEVATION
 - PROPOSED STORM DRAIN

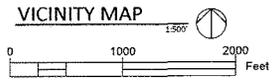
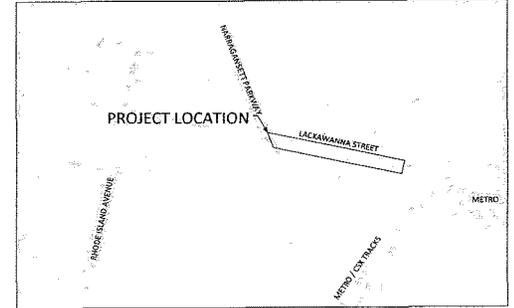
LEGEND

- PROPOSED PEDESTRIAN LIGHT (POLE TYPE - FF4)
- APPROXIMATE ILLUMINATION AREA FROM PROP. LIGHTS
- APPROXIMATE ILLUMINATION AREA FROM EX. LIGHTS
- PROPOSED METERED SERVICE PEDESTAL
- PROPOSED LIGHTING HAND BOX
- PROPOSED 2 INCH SCHEDULE 40 PVC ELECTRICAL CONDUIT
- PROPOSED 4 INCH SCHEDULE 80 PVC ELECTRICAL CONDUIT
- EX. BOLLARD
- EX. CONCRETE
- EX. CONCRETE CURB AND GUTTER
- EX. DEPRESSION CURB FOR PEDESTRIAN CROSSING
- EX. ELECTRIC
- EX. FIRE HYDRANT
- EX. GAS VALVE
- EX. GUY WIRE
- EX. LIGHT POLE
- EX. PARKING METER
- EX. SIGN
- EX. TELEPHONE MANHOLE
- EX. UTILITY POLE
- EX. WATER METER
- EX. WATER VALVE
- EX. SIGNAL POST
- EX. UTILITY MANHOLE
- EX. OVER HEAD WIRE
- EX. STORM DRAIN MANHOLE
- EX. BURIED GAS LINE
- EX. SEWER LINE
- EX. BURIED UTILITY LINE
- EX. BURIED WATER LINE
- EX. WATER MANHOLE
- EX. GAS METER
- EX. UTILITIES
- EX. MANHOLE
- EX. ELECTRIC MANHOLE
- EX. TREE
- EX. IRON PIPE FOUND
- EX. CHAINLINK FENCE
- EX. STORM DRAIN PIPE
- 100YR FLOODPLAIN

UTILITY REVIEW STATUS

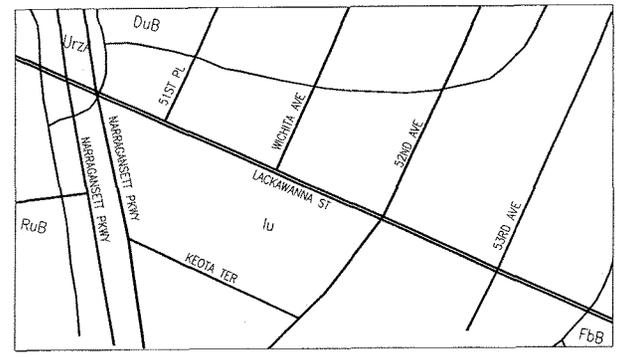
UTILITY COMPANY	SUBMITTAL DATE	INFO. RECEIVED	INVOLVEMENT		NOTES
			YES	NO	
PRELIMINARY STAGE					
CEM Construction	March 17, 2009				
Baltimore Gas & Electric	March 17, 2009	March 25, 2009			X
Comcast	March 17, 2009				
MD Natural Gas (MGN)	March 17, 2009	March 19, 2009			X
PECO	March 17, 2009	June 4, 2009			X
Verizon	March 17, 2009	March 23, 2009			X
FINAL STAGE					
CEM Construction					
Baltimore Gas & Electric					
Comcast					
MD Natural Gas (MGN)					
PECO					
Verizon					

UTILITY STATEMENT:
 THE UNDERSIGNED UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND MAPS AS MAY BE AVAILABLE FROM SUBSCRIBERS OR UTILITY COMPANIES. THE UNDERSIGNED DOES NOT WARRANT THAT THE UNDERSIGNED UTILITIES SHOWN CONFORM TO THE RECORD PLANS OR RECORDS OF THE UTILITY COMPANIES OR TO THE RECORDS OF THE UTILITY COMPANIES. THE UNDERSIGNED DOES NOT WARRANT THAT THE UNDERSIGNED UTILITIES SHOWN ARE AS SHOWN ON THE RECORD PLANS OR RECORDS OF THE UTILITY COMPANIES. THE UNDERSIGNED DOES NOT WARRANT THAT THE UNDERSIGNED UTILITIES SHOWN ARE AS SHOWN ON THE RECORD PLANS OR RECORDS OF THE UTILITY COMPANIES. THE UNDERSIGNED DOES NOT WARRANT THAT THE UNDERSIGNED UTILITIES SHOWN ARE AS SHOWN ON THE RECORD PLANS OR RECORDS OF THE UTILITY COMPANIES.



SHEET INDEX

100	COVER SHEET
200	DRAINAGE MAP AND CALCULATIONS
300	SITE PLAN
400	NOTES AND DETAILS

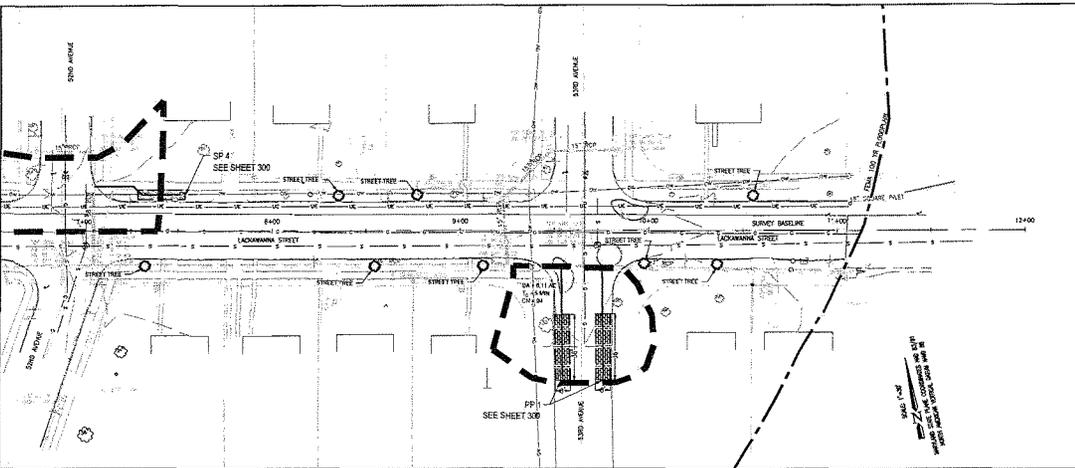
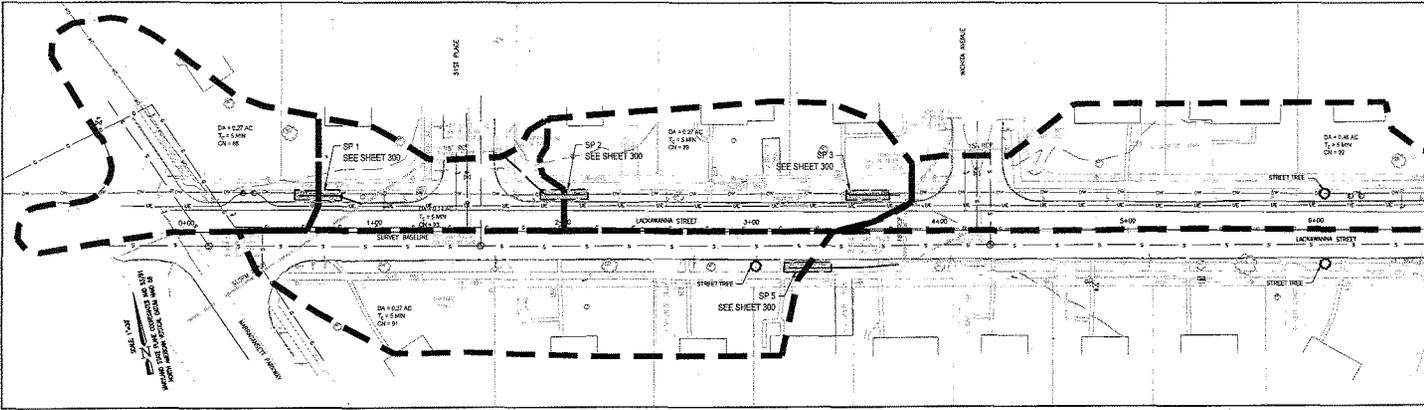


LU - URBAN LAND COMPLEX, OCCASIONALLY FLOODED, HSG C

NOTE: UTILITY LOCATIONS ARE BASED ON INFORMATION OF RECORD.

MISS UTILITY
 Call "Area Utility" at 1-800-257-7777, 48 hours prior to the start of work. The excavator must notify all public utility companies with underground facilities in the area of proposed excavation and have those facilities located by the utility companies prior to commencing excavation.

Revisions	Date	Initial	Checked	Approved	Description		
COVER SHEET							
30% DESIGN LACKAWANNA GREEN STREET PROJECT							
LACKAWANNA STREET COLLEGE PARK, MARYLAND 20740							
Low Impact Development Center, Inc 5000 Sunnyside Avenue Suite 100 Baltimore, Maryland 21205							
Designed	NW	Drafted	DAD	Approved	NW		
Date	8/27/2013						
Scale	AS SHOWN						
Contract No.	WB12DR-09-C-0092						
LIDD Contract							
Sheet	100						



Peak Flows Thru Curb Cut into Planter Cell

UID Cell	2 Year			10 Year			100 Year			Bypass Flow (ft³)
	Total Flow	Intercepted Flow	Bypass Flow	Total Flow	Intercepted Flow	Bypass Flow	Total Flow	Intercepted Flow	Bypass Flow	
SP1	0.36	0.22	0.08	1.39	0.85	1.25	2.35	0.87	1.91	SP1
SP2	1.38	0.84	0.80	2.14	0.71	1.67	3.21	0.81	2.62	SP2
SP3	1.64	0.61	1.29	3.24	0.39	2.70	5.02	0.73	4.28	---
SP4	1.88	0.44	1.26	2.92	0.53	2.37	4.21	0.68	3.52	---
SP5	1.32	0.83	0.97	2.82	0.69	1.89	3.36	0.95	2.76	---

Peak Flows-Stormwater Planters (TR55)

UID Cell	2 year	10 year	100 year
	Flow (cfs)	Flow (cfs)	Flow (cfs)
SP1	0.86	1.59	2.35
SP2	0.89	1.40	2.38
SP4	1.68	2.92	4.21
SP5	1.32	2.82	3.96

WQ and Porous Pavement Area Calculations

$WQv = 1.0^*Rv^*A/12$

$A = \text{Area (acres)} = 0.1053$

$Rv = \text{volumetric runoff coefficient} = 0.0540-0.091^*$

$I = \text{percent impervious cover} = 70$

$Rv = 0.68$

$WQv = 0.0060 \text{ ac-ft}$

250.0 ft^3

$\text{Porous Pavement Area} = 1.5$

$\text{Depth of Gravel layer (ft)} = 0.45$

$\text{Area of Porous Pavement required for WQ Storage} = 377.50 \text{ ft}^2$

$\text{Dimensions of Porous Pavement} = 2^*8^*36 \text{ ft}$

UID Cell	Area (ft²)	Area (acres)	% Impervious	Rv	WQv (ac-ft)	WQv (ft³)
SP1	11820	0.271	35	0.365	0.008	339.5
SP2	5950	0.137	65	0.635	0.007	314.9
SP3	11980	0.273	40	0.41	0.008	405.2
SP4	20000	0.460	80	0.59	0.023	964.8
SP5	15945	0.366	50	0.5	0.015	664.4
PP	6586	0.105	70	0.68	0.006	250.0

UID Cell	Area of Practice (ft²)	Flooding Depth (ft)	Ponding Storage	Depth of Gravel (ft)	Gravel Storage	Depth of Soil Storage	Soil Storage	Total Storage (ft³)
SP1	112.5	0.5	56.25	1	33.75	2	67.5	157.5
SP2	112.5	0.5	56.25	1	33.75	2	67.5	157.5
SP3	112.5	0.5	56.25	1	33.75	2	67.5	157.5
SP4	112.5	0.5	56.25	1	33.75	2	67.5	157.5
SP5	112.5	0.5	56.25	1	33.75	2	67.5	157.5
PP	576	0	0	1.5	259.2	0	0	259.2

DATE PLOTTED: 8/27/2013 11:37 AM

MATCH LINE "A" - "A"

Revisions	Date	Initials	Checked	Approved	Description

30% DESIGN LACKAWANNA GREEN STREET PROJECT
LACKAWANNA STREET
COLLEGE PARK, MARYLAND 20740

DRAINAGE MAP AND CALCULATIONS
Low Impact Development Center, Inc
5602 Sunnyvale Avenue Suite 100 Beltsville, Maryland 20705

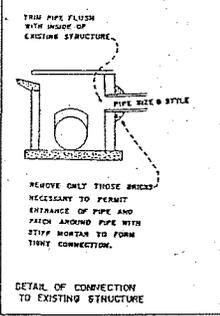


Date: 8/27/2013
Scale: 1"=30'
Contract No.: N/A
LICD Contract: L1000X
Sheet: 200

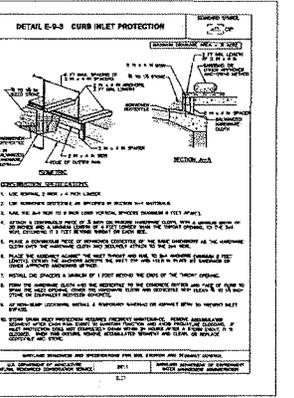
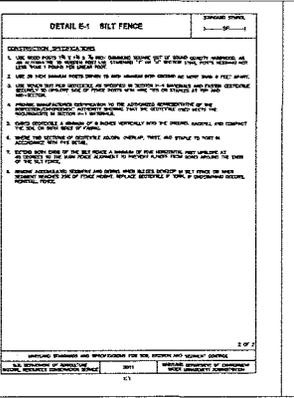
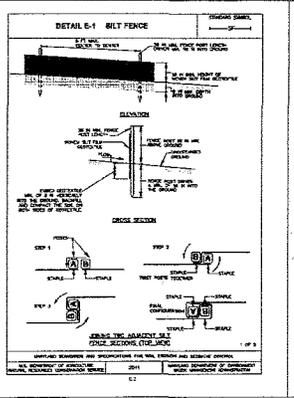
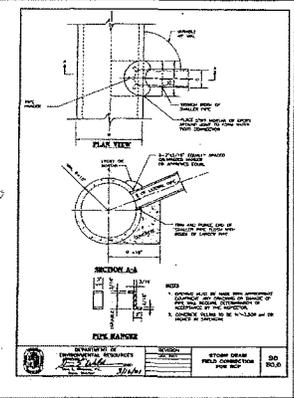
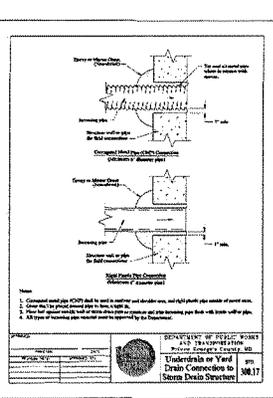
NOTES:
1) THE FOLLOWING FIELD WORK WAS PERFORMED ON DECEMBER 6, 2006 THROUGH DECEMBER 17, 2006.
2) NOT ALL OVERHEAD WIRES HAVE BEEN LOCATED. ALL UTILITY POLES ARE SHOWN.
3) NO BOUNDARY DETERMINATION WAS PERFORMED BY CP2 & ASSOCIATES AT THIS TIME.
4) TYPICAL CURB HEIGHT IS 6.00'.
5) LOCATED ADDITIONAL UNDERGROUND UTILITIES SW1 3-0-07.
6) UTILITY LOCATIONS ARE NOT FIELD VERIFIED. ADDITIONAL INFORMATION REQUIRED FOR FINAL DESIGN.

Designated	LT	Drafted	LT	Approved	NW

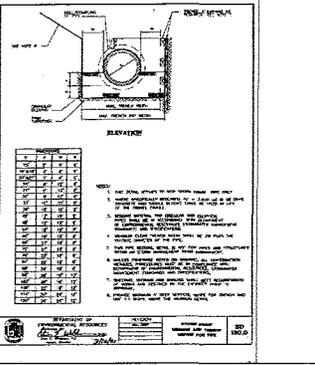
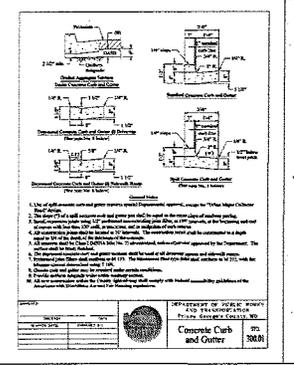
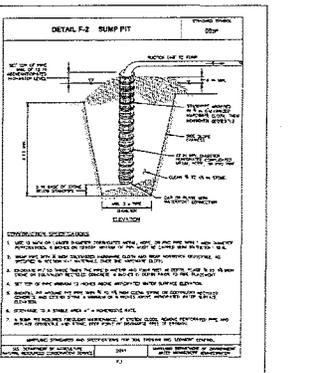
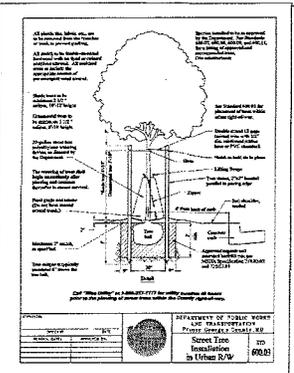
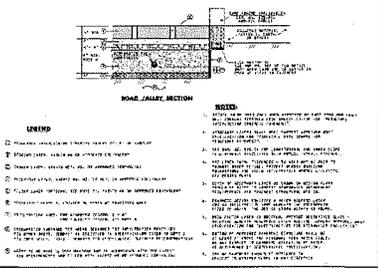
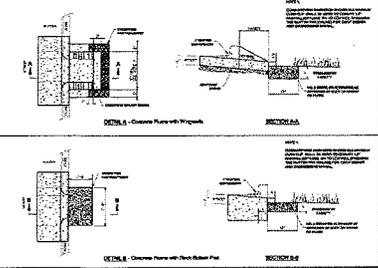
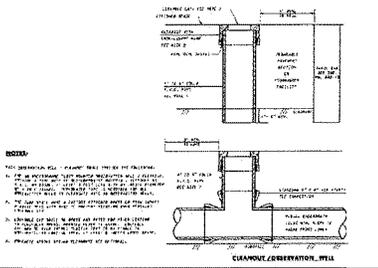
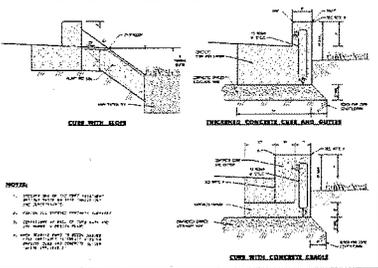
200



PRINCE GEORGE'S COUNTY
FIELD CONNECTION DETAIL



DETAILS ADAPTED FROM DISTRICT DEPARTMENT OF TRANSPORTATION DRAFT LID STANDARDS



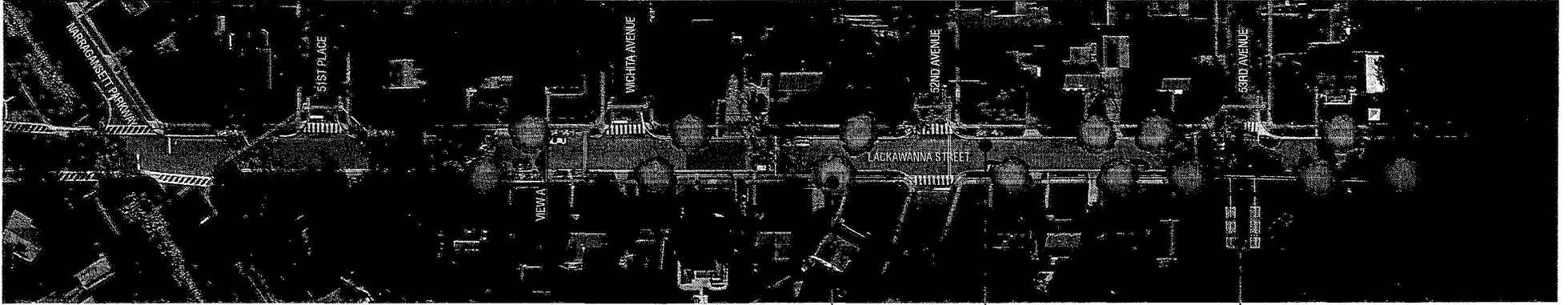
Revision	Date	Initials	Checked	Approved	Description

30% DESIGN LACKAWANNA
GREEN STREET PROJECT
LACKAWANNA STREET
COLLEGE PARK, MARYLAND 20740

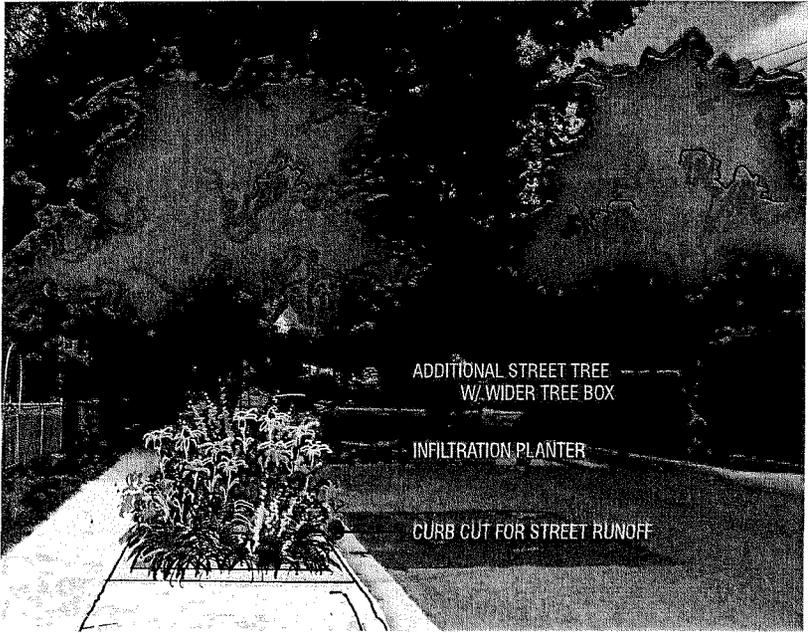
DETAILS
Low Impact Development Center, Inc
8000 Sunnyside Avenue Suite 100 Beltsville, Maryland 20705

Date	8/27/2013
Scale	NA
Contract No.	N/A
LIDC Contract	L300X
Sheet	400

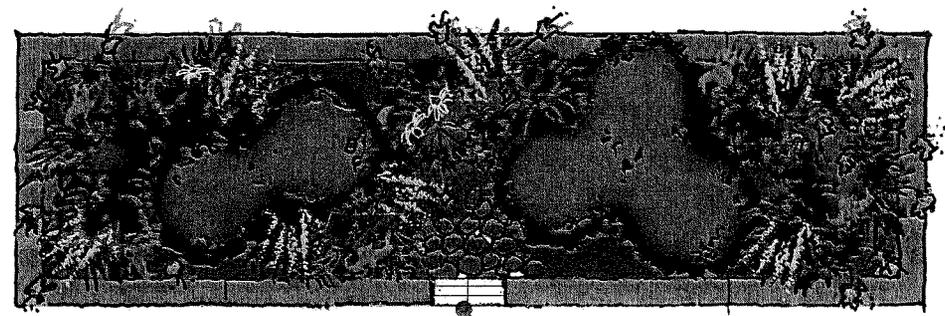
Designed	LT
Drawn	LT
Approved	NW



LACKAWANNA ST (PLAN VIEW)



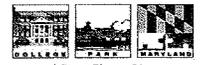
LACKAWANNA ST LOOKING WEST (VIEW A)



TYPICAL INFILTRATION PLANTER (NOT TO SCALE)

Lackawanna Street GREEN STREET Concept

College Park, Maryland



A Smart Place to Live

**30% Design Report for College Park Rhode
Island Avenue Green Street Project**

The City of College Park
Prince George's County, Maryland

August 26th, 2013



The Low Impact Development Center, Inc.
5000 Sunnyside Avenue, Suite 100
Beltsville, MD 20705
Tel- 301.982.5559

Project Purpose

The scope of work for this project includes the following key goals:

- Obtain the latest information of record for Rhode Island Avenue section
- Prepare 30% concept design details for LID features along Street
- Perform drainage calculations and estimate water quality improvements from LID features
- Prepare a cost estimate for the retrofit project in accordance with the standards and practices of the City of College Park Procurement and Public Works Departments
- Meet with City Officials to discuss and review conceptual design of LID features
- Prepare a design report detailing the 30% concept design of Rhode Island Green Street Project

This report presents the 30% design efforts for the City of College Park Green Streets project at Rhode Island Avenue between Greenbelt Road and Tecumseh Street. The report is accompanied by the 30% construction design drawings and specifications detailing the proposed Rhode Island Avenue improvements along with a preliminary opinion of cost. This retrofit project is undertaken to provide the City with creative solutions for stormwater management and involves the construction of suitable Low Impact Development (LID) features along the street ROW. The LID features will help to improve the quality of stormwater runoff from the street and adjacent areas which flow into nearby receiving waters.

Project Location

The project focused on the Rhode Island Avenue section between Greenbelt Road and Tecumseh Street which covers a distance of 320 feet. The project covers one street block of Rhode Island Avenue which runs in a north south direction. The roadway width is approximately 20 feet and provides two driving lanes and a parking lane. The western side of Rhode Island Avenue has a curbed sidewalk and abuts primarily single family residential property lots. The eastern side of the Avenue borders the College Park Trolley Trail which is a biking/ hiking trail that connects to other trails in the area. Between the trail and the road runs a small drainage channel which carries stormwater runoff from the area into a culvert located near the center of the Rhode Island Avenue section. The ROW width of Rhode Island Avenue including the trail area is approximately 120 feet wide. Figure 1 shows an aerial image of the project site.

Site Description

The Rhode Island Avenue section drains to the drainage channel running parallel to and east of the street. The channel also carries runoff from adjacent areas and has an approximate total drainage area of 2.7 acres of which about 65% is from impervious areas. The channel runs the length of the Rhode Island Avenue section and outfalls to a culvert that carries runoff further east. The culvert is located towards the center of the Rhode Island Avenue section. The studied section of roadway is crowned and curbed along the western side. Runoff along the western portion of the roadway is collected to a grate inlet located along the center of the roadway section and outfalls to the channel near the channel outfall (culvert). Runoff along the eastern portion of the roadway mostly sheet flows in to the drainage

channel. At the Tecumseh Street and Rhode Island Avenue junction, runoff from southern parts of Rhode Island Avenue and adjacent areas are concentrated and flows to the channel also. Some scour at the exit location from the paved junction area onto the grassed slope conveying runoff into the channel is present. Additional runoff is also conveyed to the channel from a culvert under Greenbelt Road. This site is not located within a 100 Year FEMA floodplain boundary.



Figure 1: Aerial image of project site

Data Used

The following data was used in the development of suitable LID features for Rhode Island Avenue:

- Construction plans of the “Tecumseh Street Storm Drains” from Purdum and Jeschke, LLC. – The plans were drawn in 1998 for Prince George’s Department of Environmental Resources (DNR) and was provided by the City of College Park as the most recent information they have in the area. The construction plans had topographic information and existing utility information for part of the study area.
- Washington Suburban Sanitary Commission (WSSC) information on record – These records date 10-20-2011, and contained underground utility information for the study area.
- Geographic Information System (GIS) data layers from the County and City along with aerial imagery data and 2 foot contour data.

A special mention is made here that while utility information was available from the above listed data sources, specific depth of the underground utility lines was not available. In addition, detailed topographic information would be required to establish correct grades and slopes for LID features. This design work was conducted using the available limited information and would be required to be verified and evaluated against detailed utility and topographic information, prior to final design.

LID Design

Extensive underground utility lines run beneath Rhode Island Avenue especially under or near the parking lane of the street. Due to horizontal and vertical clearances that must be maintained from underground utility lines, LID practices are therefore not feasible along the roadway or sidewalk. The narrow sidewalk does not provide suitable locations for tree pits or similar small LID practices either that may otherwise not be restricted by utility conflicts. The only suitable location for LID features along the ROW was within the drainage channel to the east of the road. The absence of underground utilities in the vicinity of the channel allows for the channel to be converted to an infiltration bio-swale. The bio-swale would provide for better water treatment than currently occurs within the grassed drainage channel.

Two portions of the existing drainage channel are suitable for conversion to an infiltration bio-swale channel. These areas are the approximately 70 feet of channel along both ends of the drainage channel. The middle portion of the channel, approximately 110 feet, will be left in its current condition. This middle area contains abundant tree growth as well as the outflow to the culvert and, therefore, will remain in its current condition. However, the beginning portions of the channel have no trees and minimal shrubs, and would provide the most stormwater benefits from being converted to a bio-swale that facilitates infiltration. In addition, these two areas can be easily converted with minimal removal of existing shrub growth. The bio-swale will maintain closely the current drainage channel geometry and grades.

The bio-swale will include planting soil that will be approximately one to one and a half foot deep which will provide for better infiltration and also promote plant growth. The soil will extend the width of the channel bottom and approximately three to five feet on either side of the bio-swale banks. A mulch layer will be laid over the top and plants that promote water quality treatment by removing pollutants from stormwater runoff will be planted in the bio-swale. In addition to providing treatment to stormwater runoff, there will be an aesthetic benefit too as the bio-swale will add a more green and pleasing look to the surrounding area and to the trail.

In conjunction with the above LID retrofit, another enhancement recommended is to provide riprap stabilization measures at the Rhode Island Avenue and Tecumseh Street junction where flow enters the drainage channel. Currently, there is evidence of erosion at this location and installing riprap at the entrance would both prevent erosion at the exit point and prevent sediment travelling into the channel. This will improve the water quality of the flow in the channel as well as ensure excessive sedimentation does not occur on the channel bed.

Water Quality Calculations

Table 1 below shows the contributing catchment area for the two bio-swales. It also shows the Water Quality volume (WQ_v) calculations based on the 2000 Maryland Stormwater Design Manual specifications. The WQ_v value indicates the volume of runoff that is generated based on the impervious area and the catchment size for a 1.0 inch (Water Quality) rainfall event.

Table 1: LID features contributing drainage area and WQ_v treatment

LID Feature	Catchment Area (acres)	% Impervious	Water Quality Volume (ft ³)
Bio-Swale 1	1.32	55	2607
Bio-Swale 2	0.75	35	988

Table 2 shows peak flows that enter the bio-swales from the street and adjacent areas for the 10- and 100-year frequency events. Bio-swale 1 has a culvert from Greenbelt Road that drains into it. The full drainage area of this culvert could not be determined from the information available and has been approximated using the available data. For bio-swale 2, the concentrated runoff from the Rhode Island Avenue and Tecumseh Street junction could be calculated accurately from the available contour data. The riprap requirements for erosion control at the junction are designed to accommodate the flow from the junction.

Table 2: Flow to Bio-swales for the 10-Year and 100-Year Rainfall Events

LID Feature	10- Year Flow (cfs)	100- year Flow (cfs)
Bio-Swale 1	7.53	10.68
Bio-Swale 1*	6.73	9.48
Bio-Swale 2	3.80	5.63
Bio-Swale 2*	3.25	4.84

Bio-Swale1*- Flow to Bio-swale 1 from the Greenbelt culvert only

Bio-Swale2*- Flow to Bio-swale 2 from Rhode Island Ave and Tecumseh St junction only

Table 3 shows the total depth and velocity calculations within the bio-swales for the 10-Year and the 100-Year rainfall events. As shown, the depths are less than 1.0 feet and therefore adequate freeboard of more than 0.5 feet is provided for within the bio-swales.

Table 3: Flow to Bio-swales for the 10-Year and 100-Year Rainfall Events

LID Feature	10- Year Depth (ft)	10- Year Velocity (fps)	100- Year Depth (ft)	100- Year Velocity (fps)
Bio-Swale 1	0.8	2.3	0.9	2.5
Bio-Swale 2	0.6	2.0	0.7	2.2

Conclusions

Two infiltration bio-swales of 70 feet length are designed for the Rhode Island Avenue section between Greenbelt Road and Tecumseh Street. Due to the extensive underlay of utility lines in the street ROW and the nature of the road, LID features were not possible within the pavement section. The bio-swales will be located within the existing drainage channel that runs parallel and to the east of Rhode Island Avenue. The two sections of the channel that will be converted to bio-swales are towards the two ends of the drainage channel. The middle portion of the existing channel will remain in its current condition. The conversion to an infiltration bio-swale will consist of re-soiling and planting of the channel bed and approximately three to five feet of side slopes. Suitable plants will be selected for the bio-swales that provide water quality enhancements and are aesthetically pleasing. In addition, riprap will be provided at the Rhode Island Avenue and Tecumseh Street junction where road runoff flows into the bio-swale channel to provide for erosion control measures.

The included design drawings are completed at the 30% design level. Future work that would be required to further the design are-

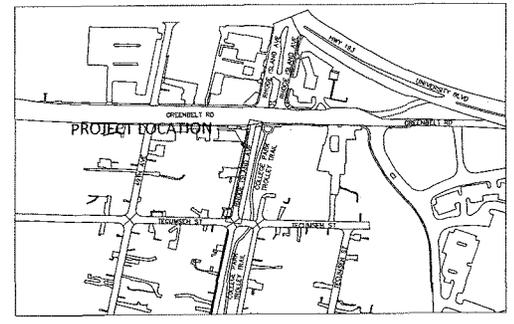
- Detailed survey information of site area including identification of underground utilities
- Soil tests (soil boring) to be conducted to check sub grade soil conductivity and obtain depths to seasonal high ground water
- Review current 30% design and revise as required based on new survey information
- Consult with Prince George's County DPW&T to obtain pre-approval for proposed LID retrofits
- Develop 60% design drawings based on the new information
- The following permits will be required based on the current design-
 - Natural Resource Inventory (NRI) permit (or Equivalency Letter) from Maryland-National Capital Park and Planning Commission (M-NCPPC)
 - PG County DPW&T Concept Design permit (detailed construction and sediment control plans must be included for approval of the concept plan)

Preliminary Opinion of Cost

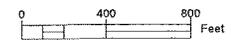
College Park Rhode Island Avenue						
Preliminary Quantity Take-off						
Infiltration Bio-swale						
Category	no.	Description	Unit	quant	amount	total
Aggregate						
		Class 0 Rip Rap	cy	2	70	\$ 140
Bio-swale						
		small shrubs	ea	120	35	\$ 4,200
		large shrubs	ea	50	40	\$ 2,000
		Ground cover shrubs	ea	120	25	\$ 3,000
sediment control						
		silt fence	lf	25	30	\$ 750
		dewatering pump	ea	1	500	\$ 500
Labor						
		Crew & Equipment (4 Laborers, 1 Backhoe Loader, & 1 Dump Truck)	day	8	2400	\$ 19,200
		Construction Observer (half days)	day	4	300	\$ 1,200
Misc						
		SD Geotextile	sy	5	5	\$ 25
		SE Geotextile	sy	60	5	\$ 300
		shredded mulch	cy	20	40	\$ 800
		bioretention soil	cy	80	40	\$ 3,200
		Topsoil	cy	20	30	\$ 600
		Excavation for Bioretention	cy	100	30	\$ 3,000
		Haul and dispose excavation	cy	100	30	\$ 3,000
		Survey & Utility locate		1	5000	\$ 5,000
		Progress Photographs	ls	1	800	\$ 800
		Geotechnical Information		1	8000	\$ 8,000
		As-Builts	ls	1	1200	\$ 1,200
		Total				\$ 56,915
		Contingency @ 15%				\$ 65,452

PROPOSED
 PROPOSED CONTOUR
 PROPOSED ELEVATION

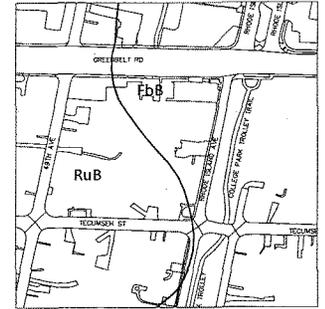
LEGEND	
•	PROPOSED PEDESTRIAN LIGHT (POLE TYPE - FFA)
—	APPROXIMATE ILLUMINATION AREA FROM PROP. LIGHTS
—	APPROXIMATE ILLUMINATION AREA FROM EX. LIGHTS
—	PROPOSED METERED SERVICE PEDESTAL
—	PROPOSED LIGHTING 1/2" SCHEDULE 40 PVC ELECTRICAL CONDUIT
—	PROPOSED 4" SCHEDULE 40 PVC ELECTRICAL CONDUIT
•	EX. BOLLARD
—	EX. CONCRETE
—	EX. CONCRETE CURB AND GUTTER
—	EX. DEPRESSION CURB FOR PEDESTRIAN CROSSING
•	EX. ELECTRIC
•	EX. FIRE HYDRANT
•	EX. GAS VALVE
•	EX. GUY WIRE
•	EX. LIGHT POLE
•	EX. PARKING METER
•	EX. SIGN
•	EX. TELEPHONE MANHOLE
•	EX. UTILITY POLE
•	EX. WATER METER
•	EX. WATER VALVE
•	EX. SIGNAL POST
•	EX. UTILITY MANHOLE
•	EX. OVER HEAD WIRE
•	EX. STORM DRAIN MANHOLE
•	EX. BURIED GAS LINE
•	EX. SEWER LINE
•	EX. SEWER MANHOLE
•	EX. BURIED UTILITY LINE
•	EX. BURIED WATER LINE
•	EX. WATER MANHOLE
•	EX. GAS METER
•	EX. UTILITIES
•	EX. MAILBOX
•	EX. ELECTRIC MANHOLE
•	EX. TREE
•	EX. IRON PIPE FOUND
•	EX. CHAIN LINK FENCE
•	EX. STORM DRAIN PIPE
—	100% FLOODPLAIN



VICINITY MAP
 1"=200'



SHEET INDEX	
100	COVER SHEET
200	DRAINAGE MAP AND CALCULATIONS
300	SITE PLAN
400	NOTES AND DETAILS



SOILS MAP
 NOT TO SCALE

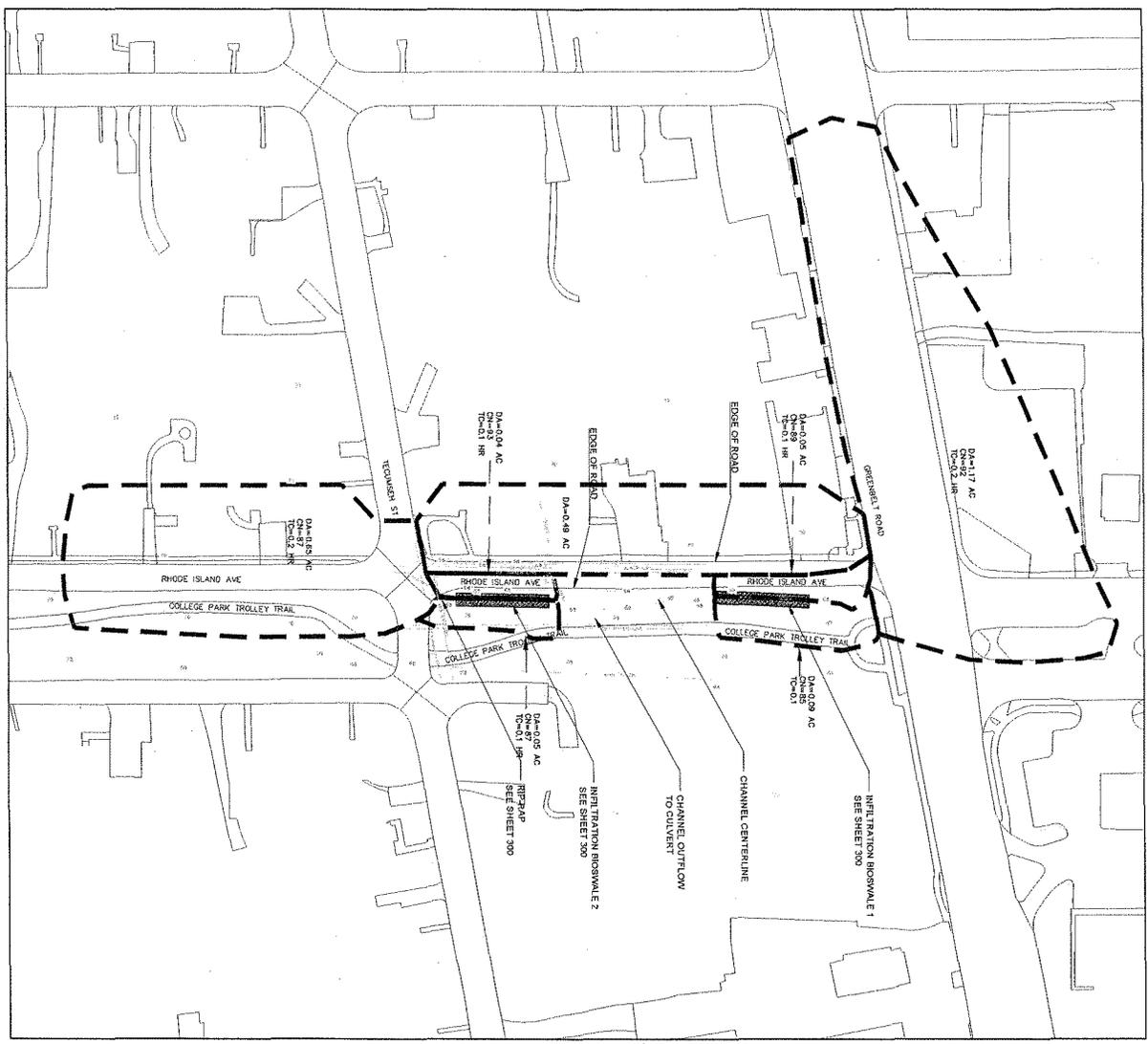
FbB - Fallsington-Urban land complex, 0 to 5% slopes, HSG C
 RuB - Russett-Christiana-Urban land complex, 0 to 5% slopes, HSG C

NOTE: UTILITY LOCATIONS ARE BASED ON INFORMATION OF RECORD.

MISS UTILITY
 Call "Miss Utility" at 1-800-251-7777, 48 hours prior to the start of work. The excavator must notify all public utility companies with underground facilities in the area of proposed excavation and have those facilities located by the utility companies prior to commencing excavation.

Revisions	Date	Initials	Checked	Approved	Description

COVER SHEET	
Rhode Island Avenue Green Street Retrofits 8600 BLOCK OF RHODE ISLAND AVENUE COLLEGE PARK, MARYLAND	
Low Impact Development Center, Inc 6000 Summydale Avenue Suite 100 Beltsville, Maryland 20705	NW Approved LT Drafted LT Designed
Date 8/26/2013	Scale: AS SHOWN
Contract No. #222	LIDC Contract L-2303
Sheet 100	

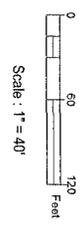


WQ Calculations
 WQV = 1.07M^{2.473}
 A = 1.44 (ft²)
 R = 0.0001
 n = 0.015
 S = 0.0001

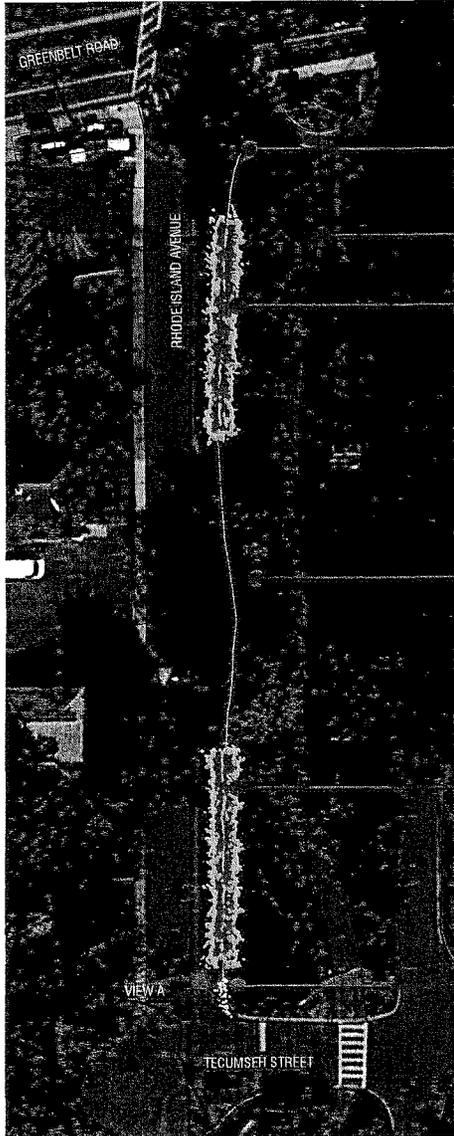
ID	Area	WQV	K	n	WQV
CB-1	1.44	1.07	0.015	0.0001	1.07
CB-2	1.44	1.07	0.015	0.0001	1.07
CB-3	1.44	1.07	0.015	0.0001	1.07
CB-4	1.44	1.07	0.015	0.0001	1.07
CB-5	1.44	1.07	0.015	0.0001	1.07
CB-6	1.44	1.07	0.015	0.0001	1.07
CB-7	1.44	1.07	0.015	0.0001	1.07
CB-8	1.44	1.07	0.015	0.0001	1.07
CB-9	1.44	1.07	0.015	0.0001	1.07
CB-10	1.44	1.07	0.015	0.0001	1.07
CB-11	1.44	1.07	0.015	0.0001	1.07
CB-12	1.44	1.07	0.015	0.0001	1.07
CB-13	1.44	1.07	0.015	0.0001	1.07
CB-14	1.44	1.07	0.015	0.0001	1.07
CB-15	1.44	1.07	0.015	0.0001	1.07
CB-16	1.44	1.07	0.015	0.0001	1.07
CB-17	1.44	1.07	0.015	0.0001	1.07
CB-18	1.44	1.07	0.015	0.0001	1.07
CB-19	1.44	1.07	0.015	0.0001	1.07
CB-20	1.44	1.07	0.015	0.0001	1.07
CB-21	1.44	1.07	0.015	0.0001	1.07
CB-22	1.44	1.07	0.015	0.0001	1.07
CB-23	1.44	1.07	0.015	0.0001	1.07
CB-24	1.44	1.07	0.015	0.0001	1.07
CB-25	1.44	1.07	0.015	0.0001	1.07
CB-26	1.44	1.07	0.015	0.0001	1.07
CB-27	1.44	1.07	0.015	0.0001	1.07
CB-28	1.44	1.07	0.015	0.0001	1.07
CB-29	1.44	1.07	0.015	0.0001	1.07
CB-30	1.44	1.07	0.015	0.0001	1.07

Peak Flow - Bio Swales (TR55)

ID	Area	WQV	K	n	WQV
CB-1	1.44	1.07	0.015	0.0001	1.07
CB-2	1.44	1.07	0.015	0.0001	1.07
CB-3	1.44	1.07	0.015	0.0001	1.07
CB-4	1.44	1.07	0.015	0.0001	1.07
CB-5	1.44	1.07	0.015	0.0001	1.07
CB-6	1.44	1.07	0.015	0.0001	1.07
CB-7	1.44	1.07	0.015	0.0001	1.07
CB-8	1.44	1.07	0.015	0.0001	1.07
CB-9	1.44	1.07	0.015	0.0001	1.07
CB-10	1.44	1.07	0.015	0.0001	1.07
CB-11	1.44	1.07	0.015	0.0001	1.07
CB-12	1.44	1.07	0.015	0.0001	1.07
CB-13	1.44	1.07	0.015	0.0001	1.07
CB-14	1.44	1.07	0.015	0.0001	1.07
CB-15	1.44	1.07	0.015	0.0001	1.07
CB-16	1.44	1.07	0.015	0.0001	1.07
CB-17	1.44	1.07	0.015	0.0001	1.07
CB-18	1.44	1.07	0.015	0.0001	1.07
CB-19	1.44	1.07	0.015	0.0001	1.07
CB-20	1.44	1.07	0.015	0.0001	1.07
CB-21	1.44	1.07	0.015	0.0001	1.07
CB-22	1.44	1.07	0.015	0.0001	1.07
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CB-24	1.44	1.07	0.015	0.0001	1.07
CB-25	1.44	1.07	0.015	0.0001	1.07
CB-26	1.44	1.07	0.015	0.0001	1.07
CB-27	1.44	1.07	0.015	0.0001	1.07
CB-28	1.44	1.07	0.015	0.0001	1.07
CB-29	1.44	1.07	0.015	0.0001	1.07
CB-30	1.44	1.07	0.015	0.0001	1.07



DRAINAGE MAP AND CALCULATIONS Low Impact Development Center, Inc 5000 Sunnyside Avenue Suite 100 Beltsville, Maryland 20705	Rhode Island Avenue Green Street Retrofits 8800 BLOCK OF RHODE ISLAND AVENUE COLLEGE PARK, MARYLAND	<table border="1"> <thead> <tr> <th>Revisions</th> <th>Date</th> <th>Initials</th> <th>Checked</th> <th>Approved</th> <th>Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Revisions	Date	Initials	Checked	Approved	Description																														
Revisions	Date	Initials	Checked	Approved	Description																																	
200	02/20/13 AS SHOWN Contract No.	Designated LT Drafted LT Approved NW																																				



- EXISTING CULVERT
- EXISTING COLLEGE PARK TROLLEY TRAIL
- PROPOSED INFILTRATION BIOSWALE
- EXISTING VEGETATION
- PROPOSED INFILTRATION BIOSWALE
- PROPOSED STONE CHANNEL STABILIZATION

RHODE ISLAND AVE (PLAN VIEW)



INFILTRATION BIOSWALE
RHODE ISLAND AVE LOOKING NORTH (VIEW A)

Rhode Island Avenue GREEN STREET Concept

College Park, Maryland



7

Truck Purchase



MEMORANDUM

TO: Mayor and Council

FROM: Robert T. Stumpff, Director of Public Works *RTS*

THRU: Joseph L. Nagro, City Manager *JLN*

DATE: August 16, 2013

SUBJECT: Approval of a Purchase from Johnson Truck Center for a 37,700 Pounds GVWR (Gross Vehicle Weight Rating) 2013 Freightliner M2 106 Chassis with a Dump Body, V-Box Salt Spreader and a Snow Plow in the amount of \$148,482.00.

Background

In the C.I.P. budget for FY 2014 under the Vehicle Replacement Program, Number 925061, we have programmed to replace Truck 330, 1991 GMC Top Kick Open Body truck with a snow plow and V-Box Salt Spreader. In FY 2013, we replaced Truck 300, 1991 GMC Top Kick Open Body with a 2013 Freightliner M2 106 Chassis with a Dump Body, a V-Box Salt Spreader with a pre-wet system and a snow plow in the amount of \$148,482.00 by riding on a bid from the District of Columbia, Contract # DCKT – 2011-B-0134 pursuant to a sealed bid for medium duty dump trucks with V-Box spreaders and a snow plow. This contract indicated that any MWCOG member could purchase such pieces of equipment from this bid. We are still about to purchase this truck and accessories at the exact same price.

With this purchase all six of the medium duty dump trucks would have V-Box salt spreaders with a pre-wet system that allows us to mix liquid with the salt for easier and faster snow removal from the streets.

If we order now we should be able to have both the truck and equipment built and delivered to us in January 2014. These trucks are only built after the manufactures receive a firm order.

Recommendation

I recommend that the City of College Park purchase from Johnson Truck Center, Landover, MD, referencing DC Contract # DCKT – 2011-B-0134, but on a City of College Park purchase order, one (1) 2013 Freightliner M2 106 chassis with a Henderson dump body, a Henderson V-Box Spreader with a pre-wet system and a Henderson 10' snow plow in the amount of \$148,482.00. This expense would be charged to the current CIP account 925061 – Vehicle Replacement Program.

8

NSQLWG

College Park Neighborhood Stabilization and Quality of Life Work Group

Report on Potential Strategies for Stabilizing Neighborhoods and Improving Quality of Life for College Park Residents

August 7, 2013

The City of College Park's Neighborhood Stabilization and Quality of Life Work Group was established by the Mayor and Council in July 2012 to develop and explore new strategies for addressing issues related to the increasing use of single-family houses as group rental houses over the past several decades. The City Council initiated this effort because of concerns about a long-term trend of increasing numbers of single-family houses being converted to group rental houses over the past several decades. The Council expressed a desire to ensure availability and maintenance of affordable housing in the City, protect the standard of living of all City residents, and strengthen and stabilize the City's neighborhoods.

The Council charged the Work Group with the task of developing specific strategies that have the potential to produce measurable improvements toward two overall goals – to regain a balance in types of housing and population in College Park neighborhoods and to address quality of life concerns, including noise, littering, code violations, overcrowding, aggressive behavior, vandalism, underage drinking, and crime. This report provides a brief summary of the structure and process for the Work Group and a listing of the potential strategies that the Work Group developed for consideration by various stakeholders such as the City of College Park, University of Maryland, police agencies, student groups such as the Student Government Association and Inter-Fraternity Council, landlord organizations, and others.

The Work Group is pleased to note that some of the potential strategies listed in this report are already receiving serious consideration by stakeholders and a few are already being implemented. One of the most notable is the University of Maryland's recent expansion of the Student Code of Conduct to include off-campus behavior. In addition, greater coordination now exists between the City Code Enforcement, Prince George's County Police, and the University Police to manage large gatherings, particularly around athletic events. The organization of the large bonfire after the UM vs. Duke game and the resulting minimal level of disruptions is an example of their success and hard work. Student representatives are currently working with University and police officials to explore ways to move pre-game "tailgate" parties to on-campus locations. The Prince George's Property Owners Association is working to create a "Medallion" accreditation program to encourage rental house property owners and managers to commit to specific standards and actions to prevent problems and raise standards to increase quality of life for both tenants and neighbors. The Work Group members hope to see further implementation of these and other strategies during the coming year in order to improve quality of life and build more positive relations between all residents and stakeholders in the College Park community.

Work Group Membership and Structure

The City Council appointed a total of 26 members to the Work Group, including City Councilmembers, long-term residents, students, landlords, University officials, police, and City staff (see Attachment A for list of Work Group members). At the Work Group's first meeting on November 19, 2012, the group decided to create four task forces to work on the following issues:

- **Issue Reduction:** Strategies for reducing problems that have negatively impacted the quality of life for people who live in the community, including loud parties, noise, excessive alcohol consumption, public urination, trash, and vandalism.
- **Homeownership:** Strategies for reversing the trend of conversions of owner-occupied properties to rental properties and attracting more University faculty and staff and other owner-occupants to purchase homes in College Park.
- **Community Building:** Strategies for building positive relations between students and long-term residents and creating a stronger sense of community.
- **Housing Diversity:** Strategies for expanding housing options available to students, with a particular emphasis on affordable housing.

Attachment B provides a listing of the members of each of the four task forces.

Process for Developing List of Potential Strategies

The full Work Group and the individual task forces held numerous committee meetings from November 2012 through June 2013 to identify and discuss potential strategies for addressing the above issues. The Work Group also held two public forums during this period, on January 29 and April 30, to provide an opportunity for members of the broader community to express their concerns about neighborhood stabilization and quality of life issues, their ideas for what could be done to achieve tangible improvements, and their comments and reactions to the potential strategies that had been proposed. The Work Group also received and considered comments that were submitted in writing after each of the public forums.

The Work Group greatly appreciates the significant amount of input that community members provided to inform the development and consideration of potential strategies. Over 200 people attended the two public forums, with 56 people providing oral comments at the first forum and 18 people speaking at the second forum. Other people and organizations submitted comments in writing after the forum. University students played a significant role in the process including by participating in the task forces and the public forums. Members of the Student Government Association, Inter-Fraternity Council, Pan-Hellenic Association, and Co-op Housing University of Maryland (C.H.U.M.) participated in both formal and informal ways; although not all of their names are listed in this report, their contributions are very much appreciated by the Work Group.

During all of these meetings, Work Group members heard and recognized that community members have significant and valid concerns about quality of life issues and that a new course of action is required by all stakeholders to address the community's concerns. The group notes that prevention and education approaches can be more effective and less costly than enforcement-based approaches and could help to create a stronger and more cohesive community; at the same time, the group recognizes that changes to enforcement strategies are also necessary and critical to success in addressing the quality of life concerns.

The Work Group also notes that there are no "silver bullets" or simple solutions, and that achieving the measurable improvements that stakeholders are seeking will require a comprehensive set of approaches. For example, providing financial incentives for new homeowners will not be effective unless our neighborhoods are attractive to those potential residents. Increased enforcement without

community building may tend to increase tensions, and yet community building efforts without effective enforcement of community standards may not produce the behavior changes that are desired. Perhaps most important of all is the need for all stakeholders – City, University, police agencies, landlords, students, and long-term residents – to work together collaboratively and in a sustained manner to achieve our goal of making College Park a stronger community that we all can be proud of and enjoy as a “college town” that is “a smart place to live.”

Potential Metrics for Measuring Success

As the City, University, and other stakeholders move forward to implement various strategies, it will be important to periodically assess whether progress is being made. The Work Group discussed a number of potential performance metrics that could be used to assess progress in reducing quality of life problems and increasing the rate of homeownership – see Table 1. The group also believes it is important to track these metrics by neighborhood wherever possible, in addition to aggregate measures for the City as a whole. In addition, it would also be useful to compare College Park to other neighboring municipalities on measures for which there is comparable data.

Table 1: Potential Metrics Related to Neighborhood Stabilization and Quality of Life

Issue Reduction	<ul style="list-style-type: none"> • Number of noise complaints • Number of noise citations • Number of houses with more than 3 noise complaints during the calendar year • Number of property appearance-related code violations for tall grass/weeds, trash/debris, litter, parking on grass, exterior maintenance, and trash/recycling totes (report separate totals for rental houses and owner-occupied houses) • Number of vandalism incidents reported • Number of police calls for service, as measured by C-MAST calls • Crime statistics (e.g., number of violent crimes, property crimes, and total crimes)
Home Ownership	<ul style="list-style-type: none"> • Percentage of single family houses that are owner-occupied • Percentage of UMD faculty and staff who live in College Park • Number of single-family houses that are registered with the City as rentals • Number of owner-occupied single-family houses that were sold to investors • Number of investor-owned single-family houses that were sold to owner occupants • Average # of days that single-family houses were on the market before being sold
Community Building	<ul style="list-style-type: none"> • Percentage of respondents who report a satisfactory relationship between students and long-term residents on the City Resident Survey • Number of students and long-term residents who participated in community events that included both students and long-term residents
Housing Diversity	<ul style="list-style-type: none"> • Average monthly housing cost per bed in off-campus apartment buildings • Number of units of subsidized graduate student housing in College Park • Total number of beds in student apartment buildings constructed after 6/30/2012 • Percentage of student survey respondents who report that they are satisfied with the housing options that are available in College Park
Overall	<ul style="list-style-type: none"> • Number of potential strategies that were adopted and implemented • Percentage of respondents who give College Park an overall rating of “excellent” or “good” on the City Resident Survey • Percentage of respondents who give their neighborhood an overall rating of “excellent” or “good” on the City Resident Survey • Percent of residents that would recommend living in College Park to a friend

It is important to note that using these indicators to assess progress may not always be clear-cut and straightforward. For example, strategies that encourage residents to call police and the Noise Hotline more consistently to report problems could lead to an increase in the number of reported complaints, even if the actual incidence of problems has declined. In addition, metrics based on surveys may not yield reliable results if the surveys have low response rates, because those who respond may not be representative of all residents or students. Nevertheless, it is important for the City and other stakeholders to regularly examine the data to seek to understand how the implementation of various strategies is affecting the underlying issues and goals for this effort. The above metrics are suggested as a starting point for consideration, and the City Council and other stakeholders should explore the feasibility of these measures as well as seeking to identify other potential metrics that may provide more meaningful and reliable information about progress.

List of Potential Strategies

Table 2 below provides a listing of potential strategies that were developed by the four task forces for consideration by the City of College Park, the University of Maryland, landlords, students, and other stakeholders. It is important to note that these potential strategies are not “recommendations” of the committee – not all Work Group members support all of the proposed strategies, and the task forces were asked to compile all of the suggestions and not to eliminate any from consideration. The table includes a brief indication of which stakeholders could be involved in adopting and implementing each strategy. Finally, the last column of the table provides task force comments on each strategy, which may include background context, pros and cons, challenges, suggestions for implementation, and progress-to-date where applicable.

Next Steps

The Work Group intends for the strategies listed in the table below to act as a guide for the various stakeholders to develop and implement their own roadmap for addressing issues relating to neighborhood stabilization and housing options for student residents in College Park. The Work Group specifically intended not to make recommendations regarding the important policy decisions and trade-offs that individual stakeholders now must make regarding these strategies, but asks that each stakeholder give due consideration to the strategies that have been suggested.

This report fulfills original mission and charge of the Neighborhood Stabilization and Quality of Life Work Group, but the Work Group recommends that the City Council designate a smaller, ongoing committee to continue this important work. Such a committee would provide a valuable means for promoting and facilitating a continuing dialogue among various stakeholders, measuring progress toward adoption and implementation of the strategies, and tracking and disseminating information about progress on key metrics.

Table 2: List of Potential Strategies Developed by the College Park Neighborhood Stabilization and Quality of Life Work Group

#	Strategy	Potential Implementers	Comments
ISSUE REDUCTION			
Goal: Establish Consistent Expectations and Enforcement			
1	Extend UMD Code of Student Conduct to apply off campus, i.e., to require students to adhere to the same standards off campus as they do on campus.	University Administration, City Contract Police and Code Enforcement	Completed. In May 2013, the University Senate passed, and President Loh approved, changes to the Code of Student Conduct to make it apply anywhere that UMD students are involved, whether on campus or off campus. Five new UMCP Police Officers have been authorized and funded to patrol the City of College Park, and hiring is underway.
Goal: Increase Code Enforcement Effectiveness			
2	Increase collaboration and communication between various police agencies (UMPD, PGPD, City contract police), City code enforcement, and Noise Board).	University Administration, City (Code Enforcement, Contract Police, Noise Control Board)	C-MAST meetings have been initiated to increase communications and identify focus areas and properties for enforcement.
3	Hire dedicated, part-time, contract noise enforcement staff to work during evenings and weekends.	City Council, Code Enforcement	Approved City FY14 budget includes two half-time noise enforcement officers to be scheduled on night and weekend shifts. This will supplement full-time code enforcement officers who currently work overtime to meet demands during peak noise-related/party evenings and weekends. Some suggested that this could be funded by reallocating funds from the contract police program; Public Services staff responded that an increase in noise enforcement staff could result in a demand for increased police staffing to accompany the noise officers when responding to noise complaints.
4	Use C-MAST (City Multi-Agency Services Team) data to identify appropriate times to staff noise enforcement.	Code Enforcement, Contract Policy, UMD Police	City has historically used call-for-service data to schedule noise enforcement staff, and now is also using C-MAST data to provide additional information and context.

#	Strategy	Potential Implementers	Comments
5	Install surveillance cameras in key areas & work with the City Multi-Agency Services Team (C-MAST) on targeted problem areas.	City Council, University Administration, Contract Police	Funding options include grants, special taxing districts, and the City's general fund. In April 2013, the City Council adopted enabling legislation to permit future creation of public safety taxing districts, if desired.
6	Alter procedures for issuing noise citations: If enforcement agent is not easily able to determine tenant names, agents should issue fines in the name of the landlord and post on the door as well as notify landlord through City electronic notification system.	City Code Enforcement	City Code Enforcement has begun implementing this strategy.
7	Permit Code Enforcement Officers to take noise readings from the safety of their vehicle without the presence of a police officer (unless they feel they are in danger).	City Code Enforcement, City Council	Public Services staff commented that Code Enforcement Officers are required to be accompanied by a police officer when investigating noise complaints, in order to ensure officer safety. Environmental noise consultant is scheduled to advise if this method is acceptable for obtaining accurate sound level measurements. If not, it will not be implemented as it would invalidate evidence used in court. Could it still be useful for property owners and IFC/PHA/SGA to educate and inform?
8	Revise noise warning letters and violation letters to include more information about the details of the noise complaint or violation.	City Code Enforcement, PGPOA	It was suggested that property owners would be better able to intervene more effectively with their tenants if they were given more details about the problems that are reported. PGPOA and Public Services should work to revise forms and letters to better serve both City staff and property owners.
9	Enable code enforcement officers and police to take photographs and video (including sound) to document party problems.	Code Enforcement, City Attorney, UMPD	City Public Services is currently considering the use of video, and is waiting to consider the results of legal review of such use by some local police agencies. The City Attorney will be consulted when there is information to review. UMPD is considering similar actions.
10	<p>Utilize nuisance abatement strategies that were adopted by the Baltimore City Council in 2011.</p> <p>In the Baltimore statute, "neighborhood nuisance" means any premises on or in which an owner, operator, tenant, or occupant of the premises:</p> <ul style="list-style-type: none"> (1) acts in a disorderly manner that disturbs the public peace; or (2) creates or maintains conditions that lets others to act in a disorderly manner that disturbs the public peace. 	City Attorney, City Council, Code Enforcement, PGPD, UMPD, residents, County Councilmembers	The Baltimore ordinance utilizes a similar procedure to that used by the City of College Park for noise enforcement, but potential violations are broader than just noise and may address the more nuanced challenges faced in the community. Baltimore City has staff dedicated to tracking the totality of violations and an ability to prosecute houses that have an ongoing list of violations. Implementation may require a change in County law for City Contract Police to enforce a nuisance law since the City does not currently enforce misdemeanor laws; County Councilmembers should be invited to participate. See http://legistar.baltimorecitycouncil.com/attachments/7023.pdf .

#	Strategy	Potential Implementers	Comments
11	Require Noise Control Board to refer violations to the UMCP Office of Student Affairs (for enforcement under the Code of Student Conduct), Community Oriented Policing (COPS) officers, and/or new student peer enforcement mechanisms created by IFC/PHA or SGA to provide education and additional sanctions (such as community service).	Noise Control Board, City Attorney, City Council, UMD Office of Student Conduct, Students	Public Services staff recommends consulting with the Noise Control Board regarding strategies 9-12. Changes to decibel levels may be controversial; some residents said decibel limits should be reduced, while student representatives stated that decibel limits should be kept at their current levels. One member suggested that it may be prudent to see the effects of all other strategies before deciding whether a change to the decibel limits is needed. Public Services recommending the City's environmental noise consultant regarding this issue.
12	Limit the maximum fine reduction that the Noise Control Board may grant to no more than ½ of the fine (with fine reductions given for first-time offenses only).	City Council	Concerns were expressed that imposing community service sanctions might be costly and administratively challenging.
13	Lower decibel limits for noise violation thresholds.	City Council	
14	Add community service as an additional sanction to fines.	City Council, UMD Administration and Office of Community Engagement	
15	Add a student representative to the Noise Board.	City Council	
16	Develop new IFC/PHA mechanism for peer-to-peer noise and code enforcement.	IFC/PHA, SGA, UMD Student Affairs, City Code Enforcement,	IFC and PHA are currently exploring ways of increasing the jurisdiction of both Greek governing councils to self-govern "satellite houses" and complaints regarding parties in them that are hosted by member chapters of the IFC and PHA. Current judicial codes of IFC and PHA would need to be amended, as well as adding a means for residents, property owners, and City officials to contact IFC and PHA judiciaries with complaints.
17	Educate community members when and how to report problems. Develop an easy-to-use matrix detailing typical infractions and nuisances and corresponding contact information detailing how to report problems.	City Council, Code Enforcement, Contract Police, Civic Associations	Police and City code enforcement need residents to report specific problems and incidents in order to be able to take corrective action, but community members are sometimes reluctant to report less-urgent concerns or are unsure of who best to call for what and when. Outreach is needed to educate the community on the importance of these reports to enable effective enforcement as well as accurate tracking of problems and appropriate allocation of policing resources. A matrix would help to keep contact information close at hand, making it easier to reach the appropriate department in a timely manner.

#	Strategy	Potential Implementers	Comments
Goal: Establish Clear Expectations for Rental Property Owners and Develop Best Practices			
18	Create an accreditation program for rental house property owners/managers. Accreditation would indicate that property meets specific standards and that the property owner commits to certain actions that will address core quality of life issues in the neighborhood (see Attachment C for potential accreditation requirements).	Rental property owners	<p>City could inform property owners about Accreditation program during the rental license renewal process.</p> <p>Some suggested incentivizing participation by reducing frequency of inspections to every other year for accredited rental property owners and stated that other municipalities do inspections at 2-3 year intervals. A reduction in hours needed for inspections may free up time for other duties (i.e. more hours on Noise Enforcement). Public Services staff responded that an annual compliance inspection seems minimal to insure renter safety, health, and welfare and that inspections can help compliant property owners prove due diligence if sued by tenants for alleged deficiencies. One member commented that such a program should avoid providing City benefits that are not directly administered by the City, and should not require rental property owners to join, support, participate in, or seek approval from any private association as a condition for their entitlement to full benefits under the program.</p> <p>Public Services staff suggested a tiered approach (Gold, Silver, Bronze) to reflect life safety standards. PGPOA representatives thought that a tiered system would be too complicated for them to administer in the initial implementation phase but would be good to consider for the future.</p>
19	<p>Require property owners (or their agents) to participate in annual orientation, in order to receive rental license/permit, that has the follow elements:</p> <ul style="list-style-type: none"> • Enrollment in electronic notification system with name of person with relevant contact information. • Explanation by code enforcement with a focus on new and enhanced expectations. • Mandated viewing of a video to highlight the challenges the community faces renting to the student population and outline best practices. 	City Council, Code Enforcement, rental property owners	Would need to decide who should develop the orientation materials and video.

#	Strategy	Potential Implementers	Comments
20	Require property owners or agent/manager to be within 75-mile radius of College Park.	City Council	Current permitting process only requires a local agent, not manager, to receive notices; the local agent does not have to address any problems that may arise at the property. PGPOA will provide a sample statute for the City to consider.
21	Streamline the rental licensing process, including the following: <ul style="list-style-type: none"> Automate rental license renewal process. Provide one rental registration deadline for ALL rental properties (early in the year) when the permit fee is paid and all paperwork is completed. Inspection occurs throughout the year (as it is done now). Offer orientation program on three different dates around the registration deadline. All stakeholders (University, Policy, Fire, Resident, IFC, SGA, PGPOA, etc.) could be invited to participate. 	Code Enforcement, City Council, rental property owners	Streamlining the licensing process could free up City staff to focus more time on issue reduction. Public Services staff commented that City Finance and IT staff would need to develop new protocols and software. Such a program should include enhancements to property owner contact information (e.g., adding email addresses, identifying type of phone (cell or landline), and indicating if phone number can receive text messages. Penalties could be imposed if the information provided is not accurate.
22	Create a clearinghouse for complaints against rental property owners and attempt to solve problems that are reported.	Rental property owners, City Council	
Goal: Change Incentives in Order to Redirect Parties from Residential Neighborhoods to Other Areas			
23	Explore University sponsorship of entertainment for students on campus, fraternity row, and other areas outside of neighborhoods, especially during the back-to-school period. Explore tailgating on campus.	University Administration, UMPD, IFC/PHA, SGA	This could provide alternatives to partying in neighborhoods. Discussions are ongoing at this time regarding bringing pre-game tailgating to a location on campus.
24	Through a City permitting process, allow for tailgating at designated locations such as the City municipal parking lot. Provide posted start and end times.	City Council, IFC/PHA, SGA	Would not be necessary if an on-campus location is found.
25	Relax noise enforcement on selected University home game days (to focus parties on certain dates)	City Council	This proposal would be very controversial in neighborhoods that currently experience frequent loud parties on game days.
26	Reconsider policies relating to parties and alcohol consumption on campus and in fraternities/sororities.	UMD, UMPD, IFC/PHA, SGA, City	Policies and enforcement practices that are more stringent than those applied off campus have the effect of pushing parties into the community (particularly fraternity "satellite house" parties). In order to protect both students and the larger community, policies should be evenly applied whether such parties occur on campus or off campus. A goal of moderation rather than prohibition could result in better-controlled parties in more appropriate locations.

#	Strategy	Potential Implementers	Comments
27	Implement a party registration program based on best practices from other peer institutions.	City Council	A party registration requirement could clarify expectations and enable students to have parties without receiving a noise citation as long as their party is kept within the limits specified in the registration agreement. This process could also help educate party hosts about how to handle safety issues such as uninvited guests.
28	Study best practices at other peer institutions for addressing other student/community-related issues.	UMD, City Council, SGA, IFC/PHA	The University and City could partner to conduct a systematic review of how other universities and "college towns" are handling similar issues. Best practices in other communities may be used as a guide but should be implemented considering the unique circumstances in College Park.
Goal: Enhance Safety of City Streets			
29	Implement additional speed reduction strategies in high pedestrian areas, such as planters to change the width of the road to address, raised sidewalks, and reduced speed limits.	City Council	Many residents complain about excessive speed, cars traveling down one-way streets in the wrong direction, and other motor vehicle infractions. The City could take a more proactive/ engineered approach to address these issues in key trouble spots, particularly where there is high pedestrian traffic. Security cameras and citizen reporting may help pinpoint problem areas.
HOME OWNERSHIP			
Goal: Provide Financial Incentives to Attract New Homeowners			
30	Expand the availability of grants to incentivize new homeowners to purchase homes in College Park, either by expanding the current City program and/or creating a new University-funded and administered program for UM faculty and staff.	City, UMD	Homeownership grants are one of the most direct ways to put cash in the hands of potential homeowners. The City currently has a "New Neighbor Homeownership Grant Program" that provides \$5,000 grants to home buyers who sign an owner-occupancy covenant agreement with the City. Eligibility is restricted to purchasers of a previously rented home and foreclosed or short sale properties or any purchaser who is a police officer, career firefighter, or EMT. The College Park City-University Partnership (CPCUP) previously had a similar program called the "Work & Live College Park" program.

#	Strategy	Potential Implementers	Comments
31	Create forgivable home purchasing loan program for University of Maryland faculty and staff who purchase homes and live in College Park. Could also encourage other employers located in College Park to offer such a program.	UMD, City, other employers	Like grant programs, forgivable loans could provide a strong financial incentive for University of Maryland employees to become homeowners in College Park. Unlike grant programs, forgivable loan programs do not have to be considered as taxable income and therefore may be more attractive. Other colleges and universities offer similar programs in cities like Detroit and Philadelphia. (Ref: UMCP Faculty/Staff Housing Market Analysis, January 2013).
32	Offer mortgage insurance program for University of Maryland faculty and staff in which the University backs the mortgages of staff and/or faculty that choose to live in College Park.	UMD	Such programs can reduce down payments and make home ownership available to more people with varying income levels. There are several programs on which this could be modeled.
33	Use a ground lease development program to develop new owner-occupied housing with relatively low purchase prices.	UMD	Ground lease programs help make housing more affordable, though College Park has relatively affordable housing when compared to other places in the Washington, DC metropolitan region. Under a ground lease program, a buyer would purchase the home but not the land, which the buyer would lease from the property owner (i.e., UM or a UM-affiliated entity). A ground lease program enhances affordability by removing the cost of the land from the purchase price; this lower price is partially offset with ground rent. The program could maintain affordability over time by indexing the maximum resale price of the home based on an inflationary index. Challenges include identifying low- or no-cost land required for the program to operate below-market. (Source: UMCP Faculty/Staff Housing Market Analysis, January 2013) The Housing Diversity Task Force recommended specifically including student co-op housing in such a program.
34	Reduce or eliminate school facilities surcharge exemption for student housing.	City, UMD, CPCUP, State Delegation	This exemption, created by state legislation, provides an incentive for developers to build student housing – and conversely, a disincentive to build other housing types that do not receive this exemption. Although a previous student housing shortage made this incentive attractive in the past, now that substantial additional student housing has been constructed, it may be time to either narrow the “waiver zone” or eliminate it in order to encourage developers to address other types of housing needs (e.g., condominiums, rentals for non-students).

#	Strategy	Potential Implementers	Comments
Goal: Retain Existing Homeowners			
35	Offer forgivable home improvement loans to retain existing homeowners who want upgraded homes as well as to improve "curb appeal" in neighborhoods and make good first impressions on prospective new homeowners.	UMD	Such programs sometimes restrict loans just to façade renovations, while others allow interior repairs, exterior repairs, or conversion of a property from a multi-family to single-family residence. One potential concern is whether there a danger that homeowners will come to expect a subsidy to keep their homes in acceptable condition. Deciding what repairs and for whom would be covered would have to be carefully considered. (Source: UMCP Faculty/Staff Housing Market Analysis, January 2013)
36	Create an Aging-in-Place program that would provide support to older homeowners who face challenges with accessibility, mobility, home maintenance, and need for medical and social services.	City	Such a program could help prevent conversion of owner-occupied housing to rental properties by helping older homeowners stay in their houses longer. This option recognizes that staying in one's home is often the most desirable option for housing in one's later years, although some older homeowners choose to sell their houses in order to access the equity they have built in their homes. The City could assess the potential demand for such a program before deciding whether to create it.
Goal: Use Marketing Strategies to Attract New Homeowners to College Park			
37	Create a Housing Resource Center to help incoming UM faculty and staff find housing that matches their needs.	UMD	Only 4% of UMD faculty currently live in College Park, and anecdotal information suggests that incoming faculty often receive informal advice against living here. A neutral housing resource center that provides objective information could help change negative perceptions about College Park while providing a valuable service to faculty and staff. The UMCP Faculty/Staff Housing Market Analysis (January 2013) noted that a housing resource center is a relatively low-cost option and that "UM already has a good start on developing a housing resource center with the creation of the Faculty Affairs relocation website. UM may want to consider expanding its services beyond incoming faculty and serve other incoming and existing employees as well."

#	Strategy	Potential Implementers	Comments
38	Develop and disseminate marketing materials that highlight the amenities and benefits of living in College Park and encourage potential residents to move here.	City	University, staff, and other potential residents may not be aware of all of the advantages and amenities associated with living in College Park, and some have misperceptions about quality of life issues such as comparative crime rates, quality of schools, etc. This strategy could include reaching out to realtors.
39	Offer educational materials and other assistance to help home sellers market their homes to prospective owner-occupants.	City	These materials could help sellers prepare their house to appeal to potential homeowners, through repairs, staging and improving "curb appeal." Careful consideration for the standards and rules for the program are needed to ensure that the right behaviors are incentivized.
Goal: Improve K-12 Education and Activity Options for College Park Children and Youth			
40	Use the College Park Academy as a tool for attracting University faculty and staff.	CPCUP, City, UMD, State Delegation	Converting this charter school to a hybrid of choice school and neighborhood school, with a percentage of seats reserved for College Park residents, would allow the school to continue to serve the county as a whole while also serving as a tool for attracting University faculty and staff (and others) to purchase homes in College Park.
41	Expand University and City involvement in College Park schools.	UMD, City, CPCUP, PGCPs	Expanding the University's collaborative involvement in Paint Branch Elementary and other College Park schools could help make these schools more attractive to prospective home buyers. The City currently has several youth-oriented programs that could be expanded, including an after-school program run jointly by the County and the City. The City could partner with the University and/or community organizations to provide college-readiness programs for College Park youth, provide access to University libraries for College Park youth, expanding existing summer camp scholarships, or provide internships with the City. For more ideas, see www.nlc.org/find-city-solutions/institute-for-youth-education-and-families/municipal-leadership-for-children-and-families-in-small-and-mid-sized-cities .

#	Strategy	Potential Implementers	Comments
42	Highlight achievements and success stories within local schools, particularly from the parents' perspectives.	City	Some current and potential community members have negative perceptions about public schools in Prince George's County, including those in the College Park area, that task force members believe are exaggerated and obscure the real accomplishments and positive attributes of our schools. The City could work with school leaders to identify success stories of both teachers and students to demonstrate that students can be very successful in our schools. The City could also highlight parents' positive experiences, because parents may be the most convincing source of information to change the perception of school quality held by other parents. These stories can be used by the City's new marketing effort and highlighted on the City website and other sources that prospective home buyers (especially University staff) might use to learn about the area.
Goal: Improve Amenities for College Park Residents			
43	Provide resident discount for on-campus cultural and athletic events and improved access to University amenities (such as lifelong learning programs for College Park residents, use of the library, and recreational facilities).	UMD, CPCUP	Enabling College Park residents to benefit from University programs and amenities could strengthen the relationship between the University and existing residents and encourage new people to move to College Park. Any existing programs should be identified and communicated to residents.
44	Attract a wider variety of businesses to College Park.	City	Convenient and attractive retail options make the community more attractive for potential home buyers as well as existing residents. In particular, more businesses are needed that cater to non-student populations. The City could consider a grant program to incentivize improvements to existing businesses to make them more viable.

#	Strategy	Potential Implementers	Comments
COMMUNITY BUILDING			
Goal: Encourage Communication and Positive Relationships Between Students and Other Residents			
45	Facilitate neighbor block parties or "Meet & Greet" events such as those currently hosted by the CHUM student co-op housing group, to encourage students and long-term residents to get to know each other.	Students (CHUM, SGA, IFC/PHA), City Council, Neighborhood civic associations, Neighborhood Watch	C.H.U.M. (Co-op Housing University of Maryland) and neighborhood civic associations should be consulted in the planning process. Interested residents and students could work together to find locations and organize the events. Could identify best practices in the most successful events to recommend for other blocks. (The Issue Reduction Task Force also recommended this strategy.)
46	Implement Neighborhood Grant Program to promote community activities and block parties.	City Council	Need to establish rules to prevent abuse of funding. City Council could discuss logistics of such a program and review models in other cities such as Golden, CO, and Palo Alto, CA (see www.cityofgolden.net/live/get-involved/neighborhood-grant-program/ , www.cityofpaloalto.org/gov/depts/mgr/neighborhoodgrant/default.asp)
47	Encourage and coordinate student volunteer service projects in the City through a College Park Service Corps.	SGA, GSG, IFC/PHA, City	The Service Corps would identify potential service projects and disseminate information about these opportunities through a webpage on the UMD or City website. Both students and long-term residents could participate. SGA, GSG, IFC, PHA, and other student organizations could use their networks to encourage student participation. The Service Corps would enable residents to benefit from student volunteerism and build relationships between students and long-term residents who work together on service projects.
48	Work with Neighborhood Watch Steering Committee to analyze the efficacy of current Neighborhood Watch programs in the City and consider implementing new approaches such as the "Nation of Neighbors" website.	City Council, Neighborhood Watch Steering Committee, residents, students,	Some neighborhoods have relatively active Neighborhood Watch programs, including Neighborhood Watch listservs, while others have minimally active programs or no program. Some feel that the community would benefit from a more unified approach, which might facilitate better communication between students and long-term residents concerning safety issues. Others are satisfied with their current systems and may not want to change them.

#	Strategy	Potential Implementers	Comments
Goal: Educate Students About Community Expectations and How to Be Good Neighbors			
49	Create system of "Greek Team Captains" who would lead student efforts to educate other students about how to be good neighbors and provide a conduit role to help address any neighborhood problems.	IFC/PHA, SGA, City, neighborhood civic associations	Greek team captains could provide peer-to-peer support, presence, and pressure – similar to a dorm monitor. City code enforcement and/or neighborhood associations could alert Greek team captains about problem houses for student-led follow-up to change behavior and prevent future problems. Could host regular meetings (twice yearly) between Greek team captains and neighborhood association members to discuss specific issues and develop solutions. Consider awards or recognition for most effective teams. (The Issue Reduction Task Force also recommended this strategy.)
50	Expand "Walk & Talk" program, a multi-agency task force that visits student rental households to discuss expectations of the community, police, and code enforcement.	UM Police, Contract Police, City Code Enforcement, Students, Rental Property Owners	This program was originally designed to address "problem" houses – expanding this program could educate more student rental households at the beginning of the academic year. Because the goal is to proactively inform students about expected behaviors, this is best done in the fall; C-MAST is working now on coordinating this for Fall of 2014. (The Issue Reduction Task Force also recommended this strategy.)
51	Develop videos about living off-campus in College Park and have students watch them as part of UMD student orientation.	UMD Office of Community Engagement, UMD Student Orientation, City, landlords, SGA, IFC/PHA	Videos would educate students about living in College Park and the responsibilities of living off-campus in a house in a neighborhood. Videos could be made more broadly available via the UMD and City websites and/or You Tube. SGA, IFC, and PHA could encourage students to watch the videos. Landlords could require their tenants to watch the videos prior to signing the lease.
52	Install additional "Creative Trash Cans" and recycling bins with decorative UMD-themed designs (such as painted turtles).	City, University	"Creative Trash Cans" placed strategically in neighborhoods could help to reduce littering and spread Maryland pride into the City. Public Works could determine the most useful locations for additional waste bins. University and City could host a design contest. (The Issue Reduction Task Force also recommended this strategy.)

#	Strategy	Potential Implementers	Comments
HOUSING DIVERSITY			
Goal: Increase Affordable Student Housing			
53	Develop new off-campus student apartment buildings that are less luxurious and provide more affordable "bare bones housing" (i.e., where per-person rent is between \$600-\$800).	UMD, City, CPCUP	College Park lacks sufficient affordable graduate student housing, and many graduate students have to resort to living in other towns in the area. Undergraduates also have a hard time finding affordable housing, and many students live in Old Town and other neighborhoods because rental houses often have significantly lower rents than new high-rise apartment buildings. In addition, undergraduates also have a hard time finding the type of housing they desire on campus (such as apartment-style housing). The City and University should work with developers to encourage more affordable approaches to designing and constructing housing options.
54	Create more subsidized graduate student housing, including by obtaining increased funding from USM and the MGA.	UMD, SGA, CPCUP	
55	Work to obtain funding from the University System of Maryland and the Maryland General Assembly to build more student housing generally. Explore possible funding methods with prospective developers.	University, GSG	
Goal: Improve Quality of Housing Currently Available			
56	Strengthen code enforcement in areas where students exclusively live (such as Knox Towers and Hartwick Towers). Educate students living in these developments regarding role of code enforcement so they know who and when to contact when they need assistance. Approach apartment owners about informational session at the beginning of each year.	City, PGPOA	Would encourage students to live more in these "student areas," create a better living situation for students, and increase compliance with City codes.
57	Encourage apartment buildings to have a staff member sitting at a front desk at all times	City, PGPOA, County	Would increase safety for residents of apartment buildings, and keep residents and their visitors more accountable. This is not something the City could require, so it would be voluntary for owners of apartment buildings.
Goal: Assist International Students With the Leasing Process			
58	Create a guide or other materials to inform students about their rights and make it available online. Work with University foreign students program to provide this information to international students before they arrive. Consider including information about the new "Medallion Program" to market houses with responsible landlords to international students.	City, University, SGA, GSG, PGPOA	Would help international students understand their rights.
59	Consider offering temporary housing to international students when they arrive to allow them to search for apartment while they are here.		

#	Strategy	Potential Implementers	Comments
Goal: Expand Student Co-op Housing			
60	Create a co-op housing task force to explore ways to finance co-op housing and relieve restrictions on co-op housing in College Park.	City, CHUM, SGA	The C.H.U.M. group (Co-op Housing University of Maryland) has pioneered student co-operative housing for University of Maryland students in College Park, and is well regarded in the community as a model of responsible group house behavior and positive relationships with neighbors. Expanding this initiative to include more houses and students could both increase affordable housing options for students while also building more positive relationships between students and long-term residents.
61	Explore ways to relieve Prince George's County occupancy restrictions on co-op housing projects and establish other regulations to help facilitate co-op housing. Co-op housing task force should look into legal issues.	City, County, SGA, GSG	Would allow more flexibility for co-op housing, but it may be legally difficult to write an exception for co-op housing because of community concerns about overcrowding.
62	Publicize co-op housing to get more students interested in this housing option	SGA, GSG, University	Could create more demand for co-op housing, which in turn could lead to more co-op houses.
OVERALL			
63	Create an ongoing Neighborhood Quality of Life committee to meet four times per year to support implementation of strategies, continue to develop new strategies, and evaluate progress.	City Council	<p>A smaller group might be more effective, and yet there should be broad participation. One way to balance these two concerns might be to appoint a relatively small steering committee that would organize public participation meetings to share information and solicit broader input in addition to holding its own working meetings.</p> <p>Other groups to consider including in outreach efforts are civic association leaders, bar owners, and real estate professionals.</p>

Attachment A

**College Park Neighborhood Stabilization and Quality of Life Work Group
Task Forces and Membership**

<i>Co-Chairs: Stephanie Stullich & Patrick Wojahn</i>	
Andrew Fellows	Mayor
Patrick Wojahn	City Council – District 1
Monroe Dennis	City Council – District 2
Stephanie Stullich	City Council – District 3
Marcus Afzali	City Council – District 4
Jonathan Molinatto	Resident – District 1
Jackie Pearce Garrett	Resident – District 1
Robert Thurston	Resident – District 2
Kelly Lueschow	Resident – District 2
Sarah Cutler	Resident – District 3
Bonnie McClellan	Resident – District 4
Suchitra Balachandran	Resident – District 4
David Colon Cabrera	Student – Graduate Student Government
Josh Ratner	Student – Student Liaison to City Council
Gregory Waterworth	Student – Greek Community
Sam Zwerling	Student – Student Government Association
Paul Carlson	Landlord – Prince George’s Property Owners Association
Lisa Miller	Landlord – Prince George’s Property Owners Association
Richard Biffi	Landlord
Andrew Foose	Landlord
Maj. Rob Brewer	Prince George’s County Police Department
Chief David Mitchell	University of Maryland Police Department
Gloria Aparicio Blackwell	University of Maryland, Office of Community Engagement
Andrea Goodwin	University of Maryland, Office of Student Conduct
Bob Ryan	City of College Park, Public Services Department
Jean Ripley	City of College Park, Code Enforcement

Attachment B

**College Park Neighborhood Stabilization and Quality of Life Work Group
Task Forces and Membership**

Issues Reduction		Community Building	
<i>Chair: Paul Carlson</i>		<i>Chair: Josh Ratner</i>	
Patrick Wojahn	Council – D1	Patrick Wojahn	Council – D1
Stephanie Stullich	Council – D3	Monroe Dennis	Council – D2
Jonathan Molinatto	Resident – D1	Stephanie Stullich	Resident – D3
Robert Thurston	Resident – D2	Jackie Pearce Garrett	Resident – D1
Kelly Lueschow	Resident – D3	Jonathan Molinatto	Resident – D1
Sarah Cutler	Resident – D3	Bonnie McClellan	Resident – D4
Sam Zwerling	Student – SGA	Sam Zwerling	Student – SGA
Gregory Waterworth	Student – Greek	Gregory Waterworth	Student – Greek
Josh Ratner	Student – Liaison	Josh Ratner	Student – Liaison
David Colon Cabrera	Student – GSG	David Colon Cabrera	Student – GSG
Lisa Miller	Landlord	Lisa Miller	Landlord
Richard Biffl	Landlord	Gloria Aparicio Blackwell	University
Paul Carlson	Landlord		
Andrew Foose	Landlord		
Maj. Rob Brewer	PG Police		
Chief David Mitchell	UMPD		
Gloria Aparicio Blackwell	University		
Andrea Goodwin	University		
Bob Ryan	City Staff		
Jean Ripley	City Staff		
Home Ownership		Diversity of Housing Options	
<i>Chair: Jackie Pearce Garrett</i>		<i>Co-Chairs: Sam Zwerling & David Colon Cabrera</i>	
Andy Fellows	Mayor	Patrick Wojahn	Council – D1
Patrick Wojahn	Council – D1	Marcus Afzali	Council – D4
Monroe Dennis	Council – D2	Kelly Lueschow	Resident – D3
Stephanie Stullich	Council – D3	Sam Zwerling	Student – SGA
Marcus Afzali	Council – D4	Josh Ratner	Student – Liaison
Jackie Pearce Garrett	Resident – D1	David Colon Cabrera	Student – GSG
Robert Thurston	Resident – D2		
Suchitra Balachandran	Resident – D4		
Lisa Miller	Landlord		

Note: The task force members listed above are those who were formally appointed by the Mayor and Council to the Neighborhood Stabilization and Quality of Life Work Group. Other members of the community also participated in some of the task force meetings – including additional student participants from the Student Government Association, Inter-Fraternity Council, Panhellenic Association, Co-op Housing University of Maryland (CHUM), and other groups.

Attachment C
Proposed Accreditation for Rental House Property Owners/Managers

Accreditation will indicate that property meets specific standards and that the property owner commits to certain actions that will address core quality of life issues in the neighborhood.

Potential requirements for accreditation include a property owner's commitment to:

- Include the following standard lease language:
 - Noise deposit or security deposit to be forfeited in the event of a noise violation.
 - No outside gatherings of 20 or more people.
 - No amplified music that can be heard outside the house.
 - No beer or alcohol banners or advertisements attached to the house or visible from the exterior of the house.
 - No firearms.
 - Parking on lawns and driving on lawns is not permitted.
 - Trash and recycling totes may not be left at curbside after trash collection day.
- Provide tenants & parents with noise and behavior expectations.
- Commit to contact tenants & parents if party/noise violation occurs.
- Participate in listserv that notifies members of problem rental houses.
- Attest that adjoining property owners have updated contact information for rental property owner or local agent/property manager.
- Facilitate a bi-annual (every other year) inspection from Police and Fire authorities to ensure that home meets high safety standards (lighting, locks, etc.).
- Have a general willingness to be notified when problems arise (at all hours of day or night).
- Pass a rental property owner test to ensure knowledge of laws, requirements.
- Require tenants to view and pass test regarding understand expectation and rules for living in College Park.
- Maintain responsibility for lawn care/yard upkeep.
- Meet life safety standards and consider a tiered approach to accreditation such as:
 - GOLD includes compliance with codes for new properties including residential fire sprinkler system, current code compliant smoke alarm system, and compliance with City and County codes for new construction.
 - SILVER includes current new code compliant smoke alarm system and compliance with City and County codes for existing properties for era property was built.
 - BRONZE includes compliance with City and County codes for existing properties for era house was built.
- Comply with City ordinance to provide names of residents when requested for code enforcement.

9

**Council
Salary
Increase**

Mayor & City Council Salary Increase Proposal for 2014

In my time on the City Council since 1997, we have raised our salary on three occasions. In 1999 it was raised from \$3,600 to \$4,000 for 2000; in 2003 it was raised to \$4,400 for 2004; and in 2007 it was raised to \$5,000 for 2008. As the attached graph indicates these increases were closely related to the increase in the federal government's Consumer Price Index (CPI). Since 2004 the Mayor's salary has been set at 150% of the City Council's salary. Since almost six years have passed since the last Council pay raise and the CPI has increased by more than 10 percent over that period, it is time to consider a Council pay increase.

Based on the attached graph, an increase in the range of \$500 to \$600 is now warranted, based upon the increase in the CPI since 2007. Given the relatively low interest our residents have expressed in running for elective office over the past two decades and the very significant turnover of City Council members, by their own choosing; I believe it is important not to let the City Council salary stagnate for too long.

Submitted by

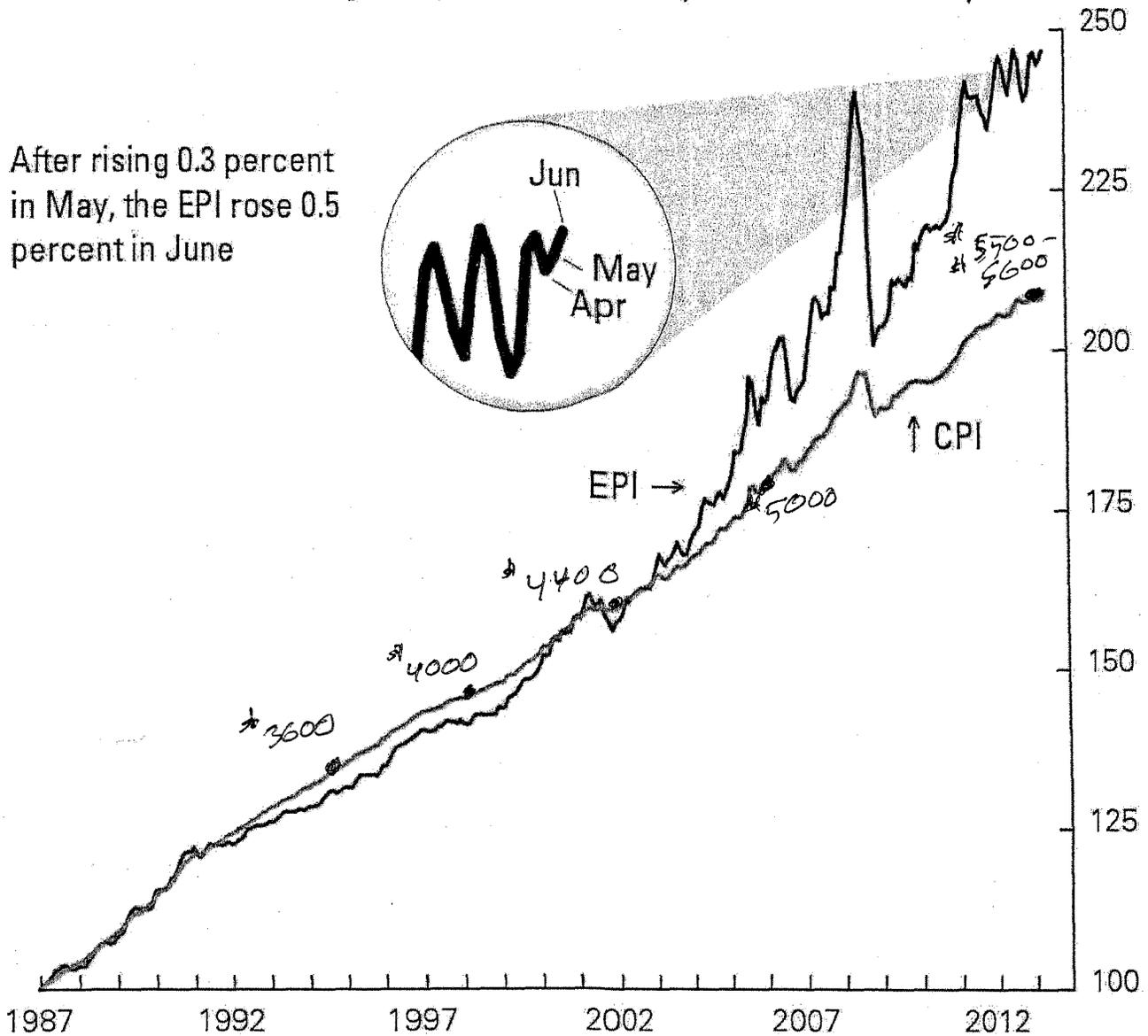
Robert Catlin

City Council - District 2

Prices Over the Long Term

EPI vs. seasonally adjusted CPI (Jan 1987=100)

After rising 0.3 percent in May, the EPI rose 0.5 percent in June



The EPI is a proprietary index of AIER. The CPI is produced by the Bureau of Labor Statistics.

Technology Net
Elected Official Comparison Report
07/30/2013

Job #2705 - CITY COUNCIL / TRUSTEE													
Entity	# Inc	Pay Basis	Salary	Comb	F/T	Ret	Health	Dental	Life	401	457	Updated	Comments
MARYLAND MUNICIPAL LEAGUE	0	Annual	\$0.00										
LA PLATA	4	Annual	\$10,000.00			✓						11/28/2011	
WESTMINSTER	4	Annual	\$2,500.00			✓			✓		✓	03/28/2013	
SALISBURY	4	Annual	\$10,000.00			✓	✓	✓	✓		✓	02/03/2009	
LUKE	4	Annual	\$3,000.00						✓			09/06/2012	
MILLINGTON	2	Annual	\$0.00									02/09/2009	
SYKESVILLE	5	Annual	\$2,000.00									02/10/2009	
SOMERSET	5	Annual	\$0.00									02/11/2009	
SNOW HILL	0	Annual	\$1,800.00									02/12/2009	
CENTREVILLE	3	Annual	\$4,500.00									02/12/2009	Town Council Members
COLLEGE PARK	8	Annual	\$5,000.00				✓				✓	01/23/2013	no change since 2008
EMMITSBURG	4	Annual	\$4,000.00			✓						02/17/2009	official title is Commissioner
GREENSBORO	4	Annual	\$2,000.00			✓	✓	✓				10/05/2011	elected every 4 years
ELKTON	4	Annual	\$6,598.61									03/18/2009	
EASTON	4	Annual	\$5,000.00				✓	✓	✓			02/27/2009	
POOLESVILLE	0	Annual	\$0.00										
GAITHERSBURG	5	Annual	\$16,500.00				✓	✓	✓		✓	03/07/2013	
BOWIE	5	Annual	\$13,636.00				✓	✓			✓	07/29/2010	All elected officials can participate in health and dental but pay the full cost. The City does not contribute.
CUMBERLAND	4	Annual	\$4,800.00			✓						03/11/2009	
NORTH EAST	4	Annual	\$0.00									07/10/2013	Every two years, two (2) Commissioners are elected to the Town Board. Two are elected in odd years, and two in even years. No Salary or Benefits paid.
HYATTSVILLE	1	Annual	\$4,031.00			✓	✓	✓	✓			03/13/2009	If the position participates in health, dental or life insurance plans they are required to pay the full premium amount, there is no City subsidy.
ANNAPOLIS	8	Annual	\$12,600.00			✓						03/12/2009	An allowance of \$1,500.00 per fiscal year for education and training is also provided.
ABERDEEN	3	Annual	\$7,500.00						✓			03/20/2009	
LANDOVER HILLS	0	Annual	\$2,400.00									09/10/2012	
TAKOMA PARK	6	Annual	\$10,000.00			✓						03/13/2013	
NEW CARROLLTON	3	Annual	\$4,800.00			✓	✓	✓	✓		✓	01/26/2010	Participate in State retirement (classified as P/T employees) Benefits are voluntary at their expense.

Job #2704 - COUNCIL PRESIDENT / VICE MAYOR													
Entity	# Inc	Pay Basis	Salary	Comb	F/T	Ret	Health	Dental	Life	401	457	Updated	Comments
MARYLAND MUNICIPAL LEAGUE	0	Annual	\$0.00										
WESTMINSTER	1	Annual	\$3,000.00			✓			✓		✓	03/28/2013	
SALISBURY	1	Annual	\$12,000.00			✓					✓	08/14/2012	No longer effective after November 2012
SYKESVILLE	1	Annual	\$2,000.00									02/10/2009	
EMMITSBURG	1	Annual	\$4,000.00			✓						02/17/2009	title is Board of Commissioners President NOT Vice Mayor
GREENSBORO	0	Annual	\$0.00					✓				10/05/2011	
EASTON	1	Annual	\$6,000.00				✓	✓	✓			02/27/2009	
POOLESVILLE	0	Annual	\$0.00										
HYATTSVILLE	1	Annual	\$4,031.00			✓	✓	✓	✓			03/13/2009	If the position participates in health, dental or life insurance plans they are required to pay the full premium amount, there is no City subsidy.
ABERDEEN	1	Annual	\$7,500.00						✓			03/20/2009	
LANDOVER HILLS	0	Annual	\$2,400.00									09/10/2012	
NEW CARROLLTON	1	Annual	\$4,800.00			✓	✓	✓	✓		✓	01/26/2010	Participate in State retirement (classified as P/T employees) Benefits are voluntary at their expense.

Job #2733 - ELECTION JUDGE													
Entity	# Inc	Pay Basis	Salary	Comb	F/T	Ret	Health	Dental	Life	401	457	Updated	Comments
MARYLAND MUNICIPAL LEAGUE	0	Annual	\$0.00										

Job #2700 - MAYOR													
Entity	# Inc	Pay Basis	Salary	Comb	F/T	Ret	Health	Dental	Life	401	457	Updated	Comments
MARYLAND MUNICIPAL LEAGUE	0	Annual	\$0.00										
LA PLATA	0	Annual	\$15,000.00			✓						11/28/2011	
COLLEGE PARK	1	Annual	\$7,500.00				✓	✓			✓	01/23/2013	no change since 2008
WESTMINSTER	1	Annual	\$10,000.00			✓			✓		✓	03/28/2013	
SALISBURY	1	Annual	\$25,000.00			✓					✓	08/14/2012	Effective 11/2012 benefits cease
LUKE	1	Annual	\$6,000.00						✓			09/06/2012	
MILLINGTON	1	Annual	\$0.00									02/09/2009	
PERRYVILLE	1	Annual	\$0.00									01/26/2012	This is a volunteer position.
SYKESVILLE	1	Annual	\$4,000.00									02/10/2009	
SOMERSET	1	Annual	\$15,000.00									02/11/2009	Annual honorarium paid to the Mayor.

SNOW HILL	0	Annual	\$2,400.00											02/12/2009	
EMMITSBURG	1	Annual	\$8,000.00			✓								02/17/2009	
GREENSBORO	1	Annual	\$2,400.00			✓	✓	✓						10/05/2011	Mayor elected every 4 years
ELKTON	1	Annual	\$6,723.15											03/18/2009	
EASTON	1	Annual	\$8,500.00				✓	✓	✓					02/27/2009	
POOLESVILLE	0	Annual	\$0.00												
GAITHERSBURG	1	Annual	\$20,000.00				✓	✓	✓				✓	03/07/2013	
BOWIE	1	Annual	\$21,636.00				✓	✓					✓	07/29/2010	All elected officials can participate in the health and dental plans but pay the full cost. The City does not contribute.
CUMBERLAND	1	Annual	\$7,200.00			✓								03/11/2009	
NORTH EAST	1	Annual	\$0.00											07/10/2013	A Mayor is elected every two years. There is no salary involved and no benefits paid.
HYATTSVILLE	1	Annual	\$6,047.00			✓	✓	✓	✓					03/13/2009	If the position participates in health, dental or life insurance plans they are required to pay the full premium amount, there is no City subsidy.
ANNAPOLIS	1	Annual	\$70,000.00		✓	✓	✓	✓	✓	✓	✓	✓	✓	03/12/2009	
ABERDEEN	1	Annual	\$10,000.00							✓				03/20/2009	
LANDOVER HILLS	0	Annual	\$3,900.00											09/10/2012	
TAKOMA PARK	1	Annual	\$13,000.00			✓								03/13/2013	
NEW CARROLLTON	1	Annual	\$7,200.00			✓	✓	✓	✓				✓	01/26/2010	Participate in State retirement (classified as P/T employees) Benefits are voluntary at their expense.
FREDERICK	0	Annual	\$92,520.00		✓	✓	✓	✓	✓	✓	✓	✓	✓	09/06/2012	
Job #2701 - MAYOR PRO TEM															
Entity	# Inc	Pay Basis	Salary	Comb	F/T	Ret	Health	Dental	Life	401	457	Updated	Comments		
MARYLAND MUNICIPAL LEAGUE	0	Annual	\$0.00												
BOWIE	1	Annual	\$13,636.00				✓	✓				✓	07/29/2010	All elected officials can participate in the health and dental plans but pay the full cost of the insurance. The City does not contribute.	
NEW CARROLLTON	1	Annual	\$4,800.00			✓	✓	✓	✓			✓	01/26/2010	Participate in State retirement (classified as P/T employees) Benefits are voluntary at their expense.	

10

**WMATA
Proposed
Changes to
B30 route**

GREENBELT-BWI THURGOOD MARSHALL AIRPORT EXPRESS LINE, ROUTE B30

SERVICE AREA

Greenbelt station, Greenbelt Metro Drive & Cherrywood Lane, Baltimore-Washington/Thurgood Marshall International Airport, BWI Business District Light Rail station

RESTRUCTURE SERVICE

- Add service to Arundel Mills Mall in northbound and southbound direction

REASONS FOR CHANGE

- This change would add WMATA service to Arundel Mills Mall as well as connections to MTA Routes 17 and 201, Howard Transit's Silver Route, and CMRT Routes J and K.

NEW CONNECTIONS

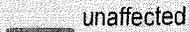
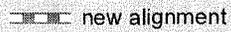
- MTA Route 17
 - Parkway Center
- MTA Route 201
 - Gaithersburg Park & Ride
 - NIST
 - Shady Grove Metro station
 - Georgia Ave. Park & Ride
 - Burtonsville Park & Ride
 - Dorsey MARC Station
- Howard Transit Silver Route
 - Columbia Mall
 - Snowden Square
 - MD Food Center
 - Dorsey MARC Station
 - Dorsey & Candlewood Road
- CMRT Route J
 - Laurel Mall
 - Maryland City Plaza
 - Cromwell Light Rail Station
 - Glen Burnie
 - Marley/Sun Valley
 - Freetown Village
- CMRT Route K
 - Seven Oaks
 - Pioneer City
 - Meade Village
 - Reece Road
 - Odenton MARC Station
 - Winmark Center (Johns Hopkins)

WMATA eGIS Map

B30
Greenbelt-BWI Airport Express Line

Proposed routing to Arundel Mills Mall

Legend

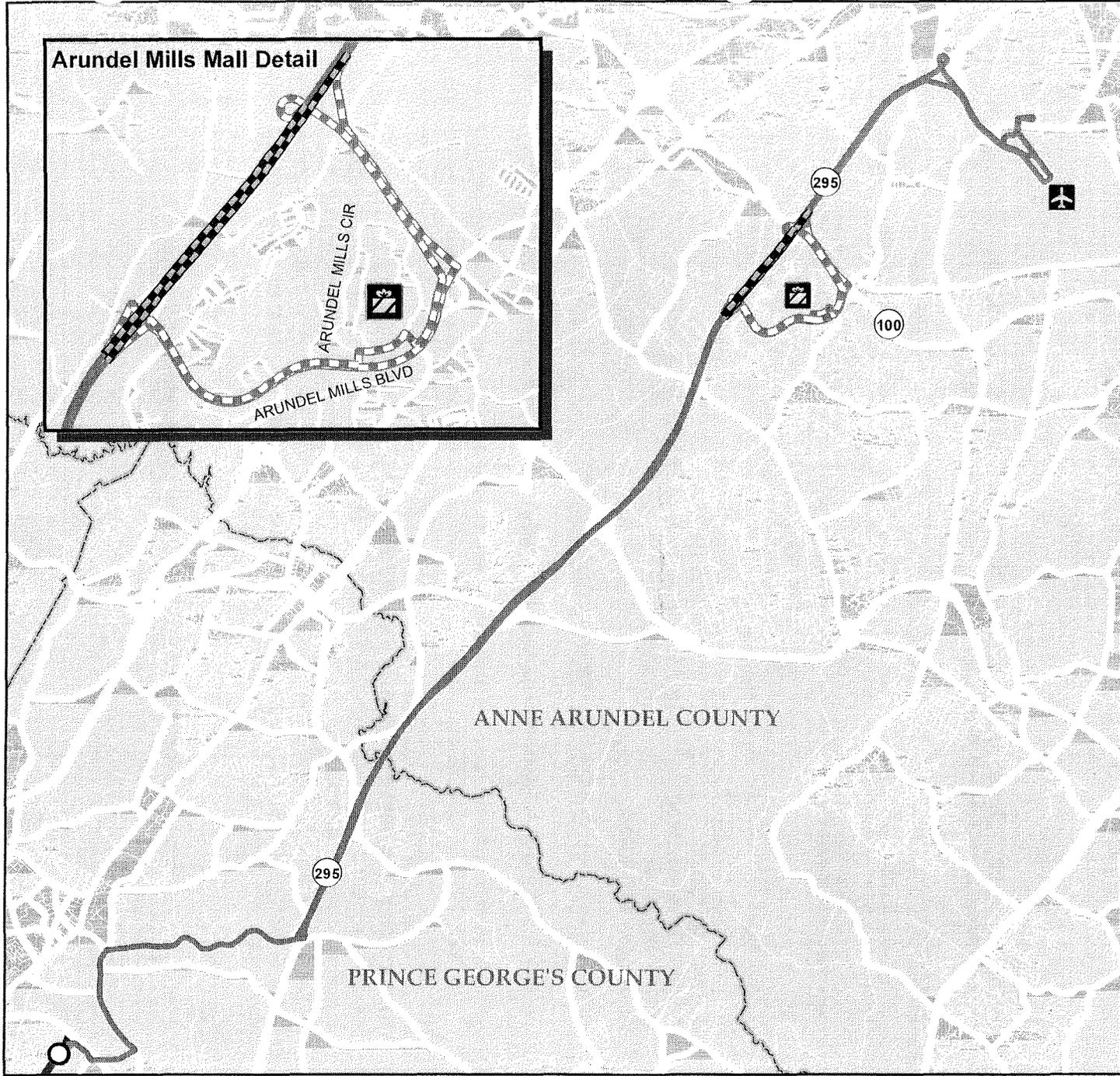
-  Arundel Mills Mall
-  Baltimore Washington International Airport
-  Greenbelt Metro Station
-  unaffected alignment
-  new alignment
-  discontinued alignment
-  Roads

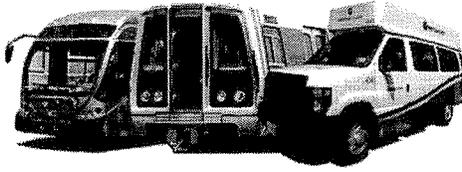



0 0.75 1.5 3 Miles

Author: E015150 Date: 8/16/2013

Arundel Mills Mall Detail





Notice of Public Hearings

Washington Metropolitan Area Transit Authority

Docket B13-02: Proposed Metrobus Service & Tariff Changes

Purpose

Notice is hereby given that six public hearings will be held by the Washington Metropolitan Area Transit Authority on the docket mentioned above as follows:

Hearing 583
Monday, Sept. 16, 2013
Oxon Hill Library
6200 Oxon Hill Road
Oxon Hill, MD 20745

Hearing 584
Monday, Sept. 16, 2013
Bailey's Elementary School
Cafeteria
6111 Knollwood Drive
Falls Church, VA 22041

Hearing 585
Tuesday, Sept. 17, 2013
Shirlington Library
4200 Campbell Avenue
Arlington, VA 22206

Hearing 586
Tuesday, Sept. 17, 2013
DC Dept. of Treasury
2nd Floor Conference Room
1101 4th Street SW
Washington, DC 20024

Hearing 587
Wednesday, Sept. 18, 2013
The Atrium at Treetops
8181 Professional Place #200
Hyattsville, MD 20785

Hearing 588
Thursday, Sept. 19, 2013
LaSalle Elementary School
Auditorium
501 Riggs Road NE
Washington, DC 20011

For Each Location: Open House at 6 p.m. – Public Hearing at 6:30 p.m.

Please note that these dates are subject to each facility's inclement weather cancellation policy. In the event of a cancellation, Metro will post information about new hearings on its website.

The locations of all public hearings are wheelchair accessible. Any individual who requires special assistance such as a sign language interpreter or additional accommodation to participate in the public hearings, or who requires these materials in an alternate format, should contact Danise Peña at 202-962-2511 or TTY: 202-962-2033 as soon as possible in order for Metro to make necessary arrangements. For language assistance, such as an interpreter, please call 202-962-2582 at least 48 hours prior to public hearing date.

For more information please visit www.wmata.com/hearings

HOW TO REGISTER TO SPEAK – All organizations or individuals desiring to be heard with respect to the docket will be afforded the opportunity to present their views, make supporting statements and offer alternative proposals. In order to establish a witness list, individuals and representatives of organizations who wish to be heard at these public hearings are requested to furnish in writing their name and organization affiliation, if any, via email to speak@wmata.com. The request may also be mailed to the Office of the Secretary, Washington Metropolitan Area Transit Authority, 600 Fifth Street, NW, Washington, D.C. 20001. Alternatively, you may fax this information to 202-962-1133. Please submit only one speaker's name per letter. Lists of individual speakers will not be accepted. Please note that this information may be releasable to the public under the WMATA Public Access to Records Policy (PARP). The PARP can be viewed on WMATA's website at wmata.com/about_metro/public_rr.cfm under the link marked "Legal Affairs". Public officials will be heard first and will be allowed five minutes each to make their presentations. All others will be allowed three minutes each. Relinquishing of time by one speaker to another will not be permitted.

HOW TO SUBMIT WRITTEN STATEMENTS – Written statements and exhibits must be received by 5 p.m. on Tuesday, September 24, 2013 by the Office of the Secretary and may be emailed to writtentestimony@wmata.com. They may also be mailed to the Office of the Secretary, Washington Metropolitan Area Transit Authority, 600 Fifth Street, NW, Washington, DC 20001. Alternatively, statements may be faxed to 202-962-1133. Please reference the appropriate docket number (B13-02) in your submission. Please note that any personal information such as name, e-mail address, address, or telephone number you provide in the statement may be releasable to the public under the WMATA Public Access to Records Policy, available at the website link noted above.

SURVEY – Additionally, if you wish to participate in a survey on Metro's options for bus service changes, please go to www.wmata.com/buschangessurvey. The survey will close on September 24, 2013 at 5 p.m. The survey will be available in multiple languages. This option is in addition to your ability to speak at a public hearing or to submit a written statement, and will be included in the public record.

BACKGROUND – The Washington region is consistently in the top three "most congested traffic areas" in the country. Economic development projects, street realignments and increasing amenities for pedestrians and bicyclists result in increased traffic congestion, which affects the smooth operation and running time of buses.

Further shifting the demand for bus services are workplace location changes, increasingly developed neighborhoods, and new construction projects.

In order to serve customers efficiently, Metrobus services must change as well. Using existing budgeted resources, the goal is to maximize bus service, and more closely match capacity to demand.

The Metro Board of Directors established criteria for bus service effectiveness, including:

- Average ridership per day;
- Passengers per trip;

- Passengers per mile;
- Subsidy per passenger; and
- Cost recovery.

PROPOSAL – Overall, the bus service changes will improve service for customers by adding capacity on crowded routes and running time to routes that are consistently late; adding service to areas with the greatest demand; and restructuring and streamlining routes.

Savings to add service will be realized by reducing non-productive services such as removing specific trips with very few riders; slightly expanding the time between buses on selected routes with extra capacity; eliminating trips or sections of routes where other bus service is available; and terminating select routes that do not meet performance criteria.

Improvements are proposed for the following routes:

District of Columbia

- 30's Improve service to Southeast; break some trips in the downtown area for improved performance
- 96/97 Restructure service
- D6 Improve performance; add more short trips
- E2,3,4 Restructure service
- E6 Reduce frequency and span of service
- H's/42 Restructure service
- U2 Add service
- V8 Reroute to replace some late night and weekend 74 service
- V7,9 Redirect to Archives or Potomac Avenue stations
- W1 Add service

Maryland

- 87,88; Restructure
- 89, 89M Restructure
- B21,22; Restructure
- B24,25; Restructure
- B27; Restructure
- B29,31 Restructure
- B30 Reroute to service Arundel Mills; extend span of service; shorten some headways
- C2,4 Service adjustments
- C12,14 Restructure
- K6 / K9 Shorten some K6 trips at Northwest Park; extend K9 to White Oak
- NH1 Reroute to King Street Metrorail station
- W15 Restructure
- Y5,7,8,9 Service adjustments

Maryland

Route	Name	Proposed Change	Effective Date
B30	Greenbelt - BWI	Reroute to service Arundel Mills; extend span of service; improve frequency.	June 2014
B21, 22; B24,25; B27; B29,31	Bowie/ Crofton	Eliminate service to Crofton Park and Ride. Restructure some service into hub and spoke; increase some spans; reduce some headways per Study recommendations.	June 2014
C2, C4	Greenbelt - Twinbrook	Minor schedule and service adjustments.	Dec 2013
NH1	National Harbor	Reroute to service National Harbor and King Street Metrorail station; eliminate service to Branch Avenue Metrorail station (Prince George's County service on <i>TheBus</i> 35 will service Southern Avenue Metrorail station).	June 2014
C12,14/W15	Hillcrest Heights/ Camp Springs- Indian Head Hwy	Restructure service. Time between buses would be five minutes more on all routes. W15 rerouted to Branch Avenue station, providing a new connection between Camp Springs and the station. (Other routes serve removed route segments.) Changes provide more efficient service with fewer buses.	June 2014
R3	Greenbelt-Prince George's Plaza	Eliminate. Service to be provided by Prince George's County <i>TheBus</i> .	June 2014
87,88; 89, 89M	Laurel	Restructure per Study recommendations.	June 2014
K6/K9	New Hampshire Avenue	Shorten some K6 trips at Northwest Park; extend K9 to White Oak.	June 2014
Y5,7, 8,9	Georgia Avenue-Maryland	Minor schedule and service adjustments.	Dec 2013

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Agenda for
Legislative
Dinner

12

Boards and Committees

**City of College Park
Board and Committee Appointments**

Shaded rows indicate a vacancy or reappointment opportunity.
The date following the appointee's name is the initial date of appointment.

Advisory Planning Commission			
Appointee	Represents	Appointed by	Term Expires
Larry Bleau 7/9/02	District 1	Mayor	12/15
Rosemarie Green Colby 04/10/12	District 2	Mayor	04/15
VACANT (formerly Huffman)	District 2	Mayor	11/14
James E. McFadden 2/14/99	District 3	Mayor	04/16
Clay Gump 1/24/12	District 3	Mayor	01/15
Charles Smolka 7/8/08	District 4	Mayor	08/14
Mary Cook 8/10/10	District 4	Mayor	08/13

City Code Chapter 15 Article IV: The APC shall be composed of 7 members appointed by the Mayor with the approval of Council, shall seek to give priority to the appointment of residents of the City and assure that there shall be representation from each of the City's four Council districts. Vacancies shall be filled by the Mayor with the approval of the Council for the unexpired portion of the term. Terms are three years. The Chairperson is elected by the majority of the Commission. Members are compensated. Liaison: Planning.

Airport Authority			
Appointee	Resides in	Appointed by	Term Expires
James Garvin 11/9/04	District 3	M&C	07/14
Jack Robson 5/11/04	District 3	M&C	02/14
Anna Sandberg 2/26/85	District 3	M&C	03/16
Gabriel Iriarte 1/10/06	District 3	M&C	04/16
Christopher Dullnig 6/12/07	District 2	M&C	10/13
VACANT		M&C	
VACANT		M&C	

City Code Chapter 11 Article II: 7 members, must be residents and qualified voters of the City, appointed by Mayor and City Council, *term to be decided by appointing body*. Vacancies shall be filled by M&C for an unexpired portion of a term. Authority shall elect Chairperson from membership. Not a compensated committee. Liaison: City Clerk's Office.

Animal Welfare Committee			
Appointee	Resides in	Appointed by	Term Expires
Cindy Vernasco 9/11/07	District 2	M&C	09/13
Linda Lachman 9/11/07	District 3	M&C	09/13
Dave Turley 3/23/10	District 1	M&C	03/16
Christiane Williams 5/11/10	District 1	M&C	05/15
Patti Brothers 6/8/10	Non resident	M&C	06/13
Taimi Anderson 6/8/10	Non resident	M&C	06/13
Harriet McNamee 7/13/10	District 1	M&C	07/13

Suzie Bellamy 9/28/10	District 4	M&C	09/13
Harleigh Ealley 12/14/10	District 1	M&C	12/13
Christine Nagle 03/13/12	District 1	M&C	03/15
10-R-20: Up to fifteen members appointed by the Mayor and Council for three-year terms. Not a compensated committee. Liaison: Public Services.			

Board of Election Supervisors			
Appointee	Represents	Appointed by	Term Expires
John Robson (Chief) 5/24/94	Mayoral appt	M&C	03/15
Terry Wertz 2/11/97	District 1	M&C	03/15
Maxine Gross 3/25/03	District 2	M&C	03/15
Janet Evander 07/16/13	District 3	M&C	03/15
Charles Smolka 9/8/98	District 4	M&C	03/15
<p>City Charter C4-3: The Mayor and Council shall, not later than the first regular meeting in March of each year in which there is a general election, appoint and fix the compensation for five qualified voters as Supervisors of Elections, one of whom shall be appointed from the qualified voters of each of the four election districts and one of whom shall be appointed by the Mayor with the consent of the Council. The Mayor and Council shall designate one of the five Supervisors of Elections as the Chief of Elections. This is a compensated committee. For purposes of compensation the year shall run from April 1 – March 31. Per Council action (item 11-G-66) effective in March, 2013: In an election year all of the Board receives compensation. In a non-election year only the Chief Election Supervisor will be compensated. Liaison: City Clerk's office.</p>			

Cable Television Commission			
Appointee	Resides in	Appointed by	Term Expires
Jane Hopkins 06/14/11	District 1	Mayor	06/14
Blaine Davis 5/24/94	District 1	Mayor	12/15
James Sauer 9/9/08	District 3	Mayor	09/14
Tricia Homer 3/12/13	District 1	Mayor	03/16
Clay Gump 3/12/02	District 3	Mayor	11/13
<p>City Code Chapter 15 Article III: Composed of four Commissioners plus a voting Chairperson, appointed by the Mayor with the approval of the Council, three year terms. This is a compensated committee. Liaison: City Manager's Office.</p>			

College Park City-University Partnership			
Appointee	Represents	Appointed by	Term Expires
Robert T. Catlin	Class A Director	UMD President	01/13
Rob Specter	Class A Director	UMD President	01/13
Linda Clement	Class A Director	UMD President	01/11
Brian Darmody	Class A Director	UMD President	01/12
Andrew Fellows	Class B Director	M&C	01/14
Maxine Gross	Class B Director	M&C	01/15
Senator James Rosapepe	Class B Director	M&C	01/13

Stephen Brayman	Class B Director	M&C	01/14
Dr. Richard Wagner	Class C Director	City and University	01/13
<p>The CPCUP is a 501(c)(3) corporation whose mission is to promote and support commercial revitalization, economic development and quality housing opportunities consistent with the interests of the City of College Park and the University of Maryland. The CPCUP is not a City committee but the City makes appointments to the Partnership. Class B Directors are appointed by the Mayor and City Council; Class C Directors are jointly appointed by the Mayor and City Council and the President of the University of Maryland.</p>			

Citizens Corps Council			
Appointee	Represents	Appointed by	Term Expires
VACANT		M&C	
VACANT		M&C	
VACANT	Neighborhood Watch	M&C	
Dan Blasberg 3/27/12		M&C	03/15
David L. Milligan (Chair) 12/11/07		M&C	02/14
<p>Resolution 05-R-15. Membership shall be composed as follows: A Citizen Corps Coordinator for each neighborhood shall be nominated and appointed by the Mayor and Council and serve as a potential member of the CPCCC for the term of their respective office in the neighborhood group. Mayor and Council shall nominate and appoint 5 to 7 residents to serve as community coordinators and to serve on the CPCCC. At least one member of the CPCCC shall be the Neighborhood Watch Coordinator, and at least one member shall represent each of the other Citizen Corps programs such as CERT, Fire Corps, Volunteers In Police Service, etc. Each member of the CPCCC shall serve for a term of 3 years, and may be reappointed for an unlimited number of terms. The Mayor, with the approval of the City Council, shall appoint the Chair and Co-Chair of the CPCCC from among the members of the committee. The Director of Public Services shall serve as an ex officio member. Not a compensated committee. Liaison: Public Services.</p>			

Committee For A Better Environment			
Appointee	Resides in	Appointed by	Term Expires
Kennis Termini 11/9/04	District 1	M&C	05/14
Janis Oppelt 8/8/06	District 1	M&C	09/15
Stephen Jascourt 3/27/07	District 1	M&C	08/16
Suchitra Balachandran 10/9/07	District 4	M&C	01/14
Donna Weene 9/8/09	District 1	M&C	12/15
Ballard Troy 10/13/09	District 3	M&C	09/15
Alan Hew 1/12/10	District 4	M&C	01/13
Gemma Evans 1/25/11	District 1	M&C	01/14
Benjamin Mellman 1/10/12	District 1	M&C	01/15
Macrina Xavier 08/14/12	District 1	M&C	08/15
<p>City Code Chapter 15 Article VIII: No more than 25 members, appointed by the Mayor and Council, three year terms, members shall elect the chair. Not a compensated committee. Liaison: Planning.</p>			

Education Advisory Committee			
Appointee	Represents	Appointed by	Term Expires
Kennis Termini 11/09/11	District 1	M&C	11/13
Brian Bertges 06/18/13	District 1	M&C	06/15
Charlene Mahoney	District 2	M&C	12/14
VACANT	District 2	M&C	
VACANT	District 3	M&C	
Melissa Day 9/15/10	District 3	M&C	11/14
Carolyn Bernache 2/9/10	District 4	M&C	02/14
Doris Ellis 9/28/10	District 4	M&C	09/13
Peggy Wilson 6/8/10	UMCP	UMCP	02/14

Resolutions 97-R-17, 99-R-4 and 10-R-13: At least 9 members who shall be appointed by the Mayor and Council: at least two from each Council District and one nominated by the University of Maryland. Two year terms. The Committee shall appoint the Chair and Vice-Chair of the Committee from among the members of the Committee. Not a compensated committee. Liaison: Youth and Family Services.

Ethics Commission			
Appointee	Represents	Appointed by	Term Expires
Edward Maginnis 09/13/11	District 1	Mayor	08/15
VACANT	District 2	Mayor	
Sean O'Donnell 4/13/10	District 3	Mayor	04/12
Gail Kushner 09/13/11	District 4	Mayor	09/13
Robert Thurston 9/13/05	At Large	Mayor	09/12
Alan C. Bradford 1/23/96	At-Large	Mayor	07/15
Frank Rose 05/08/12	At-Large	Mayor	05/14

City Code Chapter 38 Article II: Composed of seven members appointed by the Mayor and approved by the Council. Of the seven members, one shall be appointed from each of the City's four election districts and three from the City at large. 2 year terms. Commission members shall elect one member as Chair for a renewable one-year term. Commission members sign an Oath of Office. Not a compensated committee. Liaison: City Clerk's office.

Farmers Market Committee			
Appointee	Represents	Appointed by	Term Expires
Margaret Kane 05/08/12	District 1	M&C	05/15
Robert Boone 07/10/12	District 1	M&C	07/15
Leo Shapiro 07/10/12	District 3	M&C	07/15
Julie Forker 07/10/12	District 3	M&C	07/15
Kimberly Schumann 09/11/12	District 1	M&C	09/15
VACANT			
VACANT		M&C	
VACANT	Student	M&C	

Established April 10, 2012 by 12-R-07. Up to 7 members. Quorum = 3. Three year terms. Not a compensated committee. Liaison: Planning Department. Agreement reached during July 3, 2012 Worksession to fill the seven positions as outlined above. Effective September 11, 2012 by 12-R-17: Membership increased to 8.

Housing Authority of the City of College Park

Helen Long 11/12/02		Mayor	05/01/17
Betty Rodenhausen 04/09/13		Mayor	05/01/18
John Moore 9/10/96		Mayor	05/01/14
Thelma Lomax 7/10/90		Mayor	05/01/15
Carl Patterson 12/11/12	Attick Towers resident	Mayor	05/01/16

The College Park Housing Authority was established in City Code Chapter 11 Article I, but it operates independently under Article 44A Title I of the Annotated Code of Maryland. The Housing Authority administers low income housing at Attick Towers. The Mayor appoints five commissioners to the Authority; each serves a five year term; appointments expire May 1. Mayor administers oath of office. One member is a resident of Attick Towers. The Authority selects a chairman from among its commissioners. The Housing Authority is funded through HUD and rent collection, administers their own budget, and has their own employees. The City supplements some of their services.

Neighborhood Watch Steering Committee

	Resident of:	Appointed By:	Term Expires:
Robert Boone 04/12/11	District 1	M&C	04/15
Aaron Springer 02/14/12	District 3	M&C	02/14
VACANT	District 4	M&C	

The Neighborhood Watch Steering Committee was created on April 12, 2011 by Resolution 11-R-06 as a three-person Steering Committee whose members shall be residents. Coordinators of individual NW programs in the City shall be ex-officio members. Terms are for two years. Annually, the members of the Steering Committee shall appoint a Chairperson to serve for a one-year term. Meetings shall be held on a quarterly basis. This Resolution dissolved the Neighborhood Watch Coordinators Committee that was established by 97-R-15. This is not a compensated committee. Liaison: Public Services.

Noise Control Board

Appointee	Represents	Appointed by	Term Expires
Mark Shroder 11/23/10	District 1	Council, for District 1	11/14
Harry Pitt, Jr. 9/26/95	District 2	Council, for District 2	03/16
Alan Stillwell 6/10/97	District 3	Council, for District 3	09/16
Suzie Bellamy	District 4	Council, for District 4	12/16
Adele Ellis 04/24/12	Mayoral Appt	Mayor	04/16
Bobbie P. Solomon 3/14/95	Alternate	Council - At large	12/12
Larry Wenzel 3/9/99	Alternate	Council - At large	12/12

City Code Chapter 138-3: The Noise Control Board shall consist of five members, four of whom shall be appointed by the Council members, one from each of the four election districts, and one of whom shall be appointed by the Mayor. In addition, there shall be two alternate members appointed

at large by the City Council. The members of the Noise Control Board shall select from among themselves a Chairperson. Four year terms. This is a compensated committee. Liaison: Public Services.

Recreation Board			
Appointee	Represents	Appointed by	Term Expires
Wade Price 12/14/05	District 1	M&C	02/15
Sarah Araghi 7/14/09	District 1	M&C	07/15
Alan C. Bradford 1/23/96	District 2*	M&C	02/14
VACANT	District 2	M&C	
Adele Ellis 9/13/88	District 3	M&C	02/14
VACANT	District 3	M&C	
Barbara Pianowski 3/23/10	District 4	M&C	03/13
Judith Oarr 05/14/13	District 4	M&C	05/16
Bettina McCloud 1/11/11	Mayoral	Mayor	01/14
Solonnie Privett	Mayoral	Mayor	04/16

City Code Chapter 15 Article II: 10 members: two from each Council district appointed by the Mayor and Council and two members nominated by the Mayor and confirmed by the Mayor and Council. The Chairperson will be chosen from among and by the district appointees. 3 year terms. Not a compensated committee. Liaison: Public Services.

*Although Mr. Bradford lives in what is now considered District 1, his residence was part of District 2 when he was appointed. The designation of his residence was changed to District 1 during the last redistricting. He is still considered an appointment from District 2.

** Effective April 2012: Jay Gilchrist, Director of UMD Campus Recreation Services, changed his status from Rec Board member (Mayoral Appointment) to UM liaison to the Rec Board, similar to the M-NCPPC representative.

Rent Stabilization Board			
Appointee	Represents	Appointed by	Term Expires
VACANT	Tenant	M&C	
VACANT	Tenant	M&C	
Richard Biffi 6/6/06	Landlord	M&C	09/13
Bradley Farrar 6/14/11	Landlord	M&C	06/14
Chris Kujawa 10/11/11	Resident	M&C	10/14

City Code Chapter 15 Article IX: Board shall have between 5 - 7 members appointed by M&C with priority given to the appointment of residents and to owners of real property located in the City. Three year terms. Vacancies shall be filled for unexpired portions of a term. At least two members should be tenants and two members should be landlords. Chairperson chosen by the Board from among the members. This is a compensated committee. Liaison: Public Services.

→06/18/2013: Ordinance was extended until September 1, 2014, and the administration and enforcement of the law was suspended until September 1, 2014. The RSB is on hiatus. There is no need to maintain a quorum at this time.

Sustainable Maryland Certified Green Team		
Appointee	Represents	Term Expires
Denise Mitchell 04/10/12	City Elected Official	04/14
Patrick Wojahn 04/10/12	City Elected Official	04/14
Jonathan Brown	City Staff	04/14
Loree Talley 05/08/12	City Staff	05/14
Ballard Troy 05/08/12	CBE Representative	05/14
VACANT	A City School	
VACANT	UMD Student	
VACANT	UMD Faculty or Staff	
VACANT	City Business Community	
Ben Bassett - Proteus Bicycles 09/25/12	City Business Community	09/14
VACANT	Resident	
Christine Nagle 04/10/12	Resident	04/14
Patrick John Brennan 06/18/13	Resident	06/15
VACANT	Resident	
<p>Established March 13, 2012 by Resolution 12-R-06. Up to 14 people with the following representation: 2 elected officials from the City of College Park, 2 City staff, 1 representative from the CBE, 1 representative of a City school, 1 student representative from the University of Maryland, 1 faculty or staff representative from the University of Maryland, 2 representatives of the City business community, up to 4 City residents. Two year terms. Not a compensated committee. A quorum shall be 6 people. The SMC GT shall select a Chair and a Co-Chair from among the membership on an annual basis. The SMC GT should meet at least bi-monthly. The liaison shall be the Planning Department.</p>		

Tree and Landscape Board			
Member	Represents	Appointed by	Term Expires
Dennis Herschbach 3/26/02	Citizen	M&C	07/13
John Krouse	Citizen	M&C	11/14
VACANT	Citizen	M&C	
Mark Wimer 7/12/05	Citizen	M&C	02/14
Amelia Murdoch 9/9/97	Citizen	M&C	11/11
Ballard Troy – liaison to CBE	CBE Chair		
John Lea-Cox 1/13/98	City Forester	M&C	12/14
Jonathan Brown	Planning Director		
Brenda Alexander	Public Works Director		
<p>City Code Chapter 179-5: The Board shall have 9 voting members: 5 citizens appointed by M&C, plus the CBE Chair, the City Forester, the Planning Director and the Public Works Director. Two year terms. Members choose their own officers. Not a compensated committee. Liaison: City Clerk's office.</p>			

Veterans Memorial Improvement Committee			
Appointee	Represents	Appointed by	Term Expires
Deloris Cass 11/7/01		M&C	12/15
Joseph Ruth 11/7/01	VFW	M&C	12/15
Leonard Smith 11/25/08		M&C	03/15
Blaine Davis 10/28/03	American Legion	M&C	12/15
Rita Zito 11/7/01		M&C	02/15
Doris Davis 10/28/03		M&C	12/15
Mary Cook 3/23/10		M&C	03/13
VACANT		M&C	
VACANT			
Resolution 01-G-57: Board comprised of 9 to 13 members including at least one member from American Legion College Park Post 217 and one member from Veterans of Foreign Wars Phillips-Kleiner Post 5627. Appointed by Mayor and Council. Three year terms. Chair shall be elected each year by the members of the Committee. Not a compensated committee. Liaison: Public Works.			

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**Discussion of
Downtown
Development
Options**

