

**CITY OF COLLEGE PARK, MARYLAND**

**CLASS SPECIFICATION**

**CLASS TITLE:** LABORER

**FLSA Status:** Nonexempt

**GENERAL CLASS DESCRIPTION:** Positions in this classification perform a varied manual and unskilled labor in order to maintain City streets, right of ways and properties and to pick up and dispose of trash and refuse. May operate, wash and clean light motorized equipment and vehicles. Reports to a Public Works Crew Chief (Foreman).

**ESSENTIAL JOB FUNCTIONS:**

**The following duties are typical for this classification. Not all the listed duties may be required and other duties may be required or assigned.**

- Travels on assigned routes to pick up trash and refuse. Places receptacles onto garbage lift; compacts trash and returns receptacles to curb. Picks up heavy trash and bulk refuse such as appliances, construction material, and brush; loads onto open body truck and transports to landfill.
- Assists with snow removal on streets, driveways and sidewalks. Assists in preparing snow removal equipment and vehicles used by equipment operators. Shovels and salts driveways and sidewalks.
- Works to collect and remove leaves from City streets and curbs. Rakes leaves, operates leaf machine hoses, and prepares for pickup.
- Mows grass on a variety of City properties to include ball fields, right-of-ways, around city buildings. Operates chipper for brush.
- Maintains playgrounds and ball fields by repairing equipment, lining and dragging ball field, and performing general landscaping/grounds maintenance work such as weeding, planing and watering trees and flowers, and mending fences.
- Assists Equipment Operators with installing street and traffic signs.
- Performs general maintenance work such as repairing, replacing and painting meter poles, painting parking lots, and other maintenance duties as assigned.

**KNOWLEDGES, SKILLS AND ABILITIES REQUIRED TO PERFORM ESSENTIAL FUNCTIONS.**

**Technical Knowledge:**

- Some knowledge of the procedures and techniques for performing trash pickup, grounds maintenance and manual labor.
- General knowledge of safety practices for lifting, and performing assigned maintenance work.

**Physical Requirements:**

- Ability to perform manual labor; to use a variety of hand tools.
- Ability to lift and move up to 75 lbs. with or without assistance and push or pull up to 150 lbs. with assistance in trash removal and grounds/streets maintenance work.

- Ability to stoop, bend and kneel in the performance of manual labor and equipment operation.

**Language Ability & Interpersonal Communications:**

- Ability read work orders, vehicle maintenance reports and work schedules and routes.
- Ability to communicate effectively with citizens inquiring about maintenance operations.
- Ability to follow oral and written instructions.

**Environmental Adaptability**

- Work is usually performed outdoors which requires ability to work in variable weather conditions which may include extremes of temperature and precipitation.

**ACCEPTABLE TRAINING AND EXPERIENCE**

Requires some experience performing manual or unskilled labor; or any equivalent combination of training and experience which provides the required knowledges, skills and abilities.

**Additional Requirements:** Requires a valid driver's license.

*College Park is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*