



CITY OF COLLEGE PARK, MARYLAND
REGISTRATION OF RESIDENTIAL PROPERTY SUBJECT TO FORECLOSURE

Please complete and return to Finance Department via e-mail to finance@collegeparkmd.gov or via FAX to 301-864-8941

Questions: Please call 240-487-3510

Chapter 125, Section 32 of the City Code requires a Notice of Filing within 5 calendar days after the filing of an order to docket, or a complaint to foreclose, a mortgage or deed of trust on a residential property located in the City; the person authorized to make the sale shall give written notice of the filing to the City of College Park.

1. The street address of the residential property subject to the foreclosure action:

Street Address: _____

Tax Account No: _____ (starts with District 01 or 21)

Is this property _____ VACANT _____ OCCUPIED _____ UNKNOWN?

Lender or Seller reference or account number: _____

2. The names and addresses, if known, of all owners of the residential property subject to the foreclosure action:

Last Owner(s) of Record: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

3. The name, address and telephone number of lender initiating the foreclosure action:

Lender Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

4. The name, address and telephone number of the person authorized to make the sale:

Name of Authorized Salesperson: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Cell: _____

E-mail Address (*required for acknowledgment*): _____

Failure to provide the notice required by this section shall constitute a municipal infraction and is subject to the penalty provided in Chapter 110, Fees and Penalties, of the City Code.