

**APPROVED / Minutes of the Tree and Landscape Board
City Hall, City of College Park
November 18, 2015**

<u>Term Exp.</u>	<u>Members</u>	<u>Present</u>	<u>Absent</u>
N/A	Brenda Alexander, Public Works Deputy Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
N/A	Steven Beavers, Planning Dept. Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8/30/2017	Eric Hoffman, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/30/2016	John Krouse, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4/30/17	John Lea-Cox, City Forester	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8/30/2017	Christine O'Brien, member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
N/A	Terry Schum, Staff Liaison	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9/30/2016	Joseph Smith, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10/31/2016	Mark Wimer, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>

N/A	Laura Salers, Contract Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Mr. Krouse called the meeting to order at 7:00 p.m.

- 1. Approval of Meeting Minutes:** The minutes of the October 21, 2015 meeting were reviewed and minor corrections were made.

Motion: Approval of the October 21, 2015 TLB meeting minutes with corrections.

Moved: Mr. Wimer **Second:** Mr. Smith
Aye: Unanimous **Nay:** 0 **Abstain:** 0

- 2. December Meeting:** The TLB will not meet in December. The next meeting will be on January 20, 2016. All meetings have been scheduled for the upcoming year and will take place on the third Wednesday of each month.
- 3. City Operations Sustainability Plan Review:** The TLB reviewed page 12 of the plan which included goals 3, 4 and 5 of Section B) Buildings and Public Areas.
 - Goal 3: *Maintain or increase the City's tree canopy by planting in appropriate street and park locations and investigate incentivizing additional plantings on private property in order to compensate for the removal of large trees.* The TLB is in agreement and looks forward to providing input to develop the plan.
 - Goal 4: *Work with State, county and University resources to improve city storm water quality and reduce the occurrence and impact of flooding events.* The TLB supports Goal 4 and looks forward to finding opportunities to contribute.

- Goal 5: *Develop a plan for removal of invasive plants from certain public areas.* The TLB supports this goal and looks forward to assisting.

4. Rules and Regulations Pertaining to Council-Appointed Boards Memorandum:

- TLB reviewed and discussed all 13 numbered rules and regulations for understanding.
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- TLB briefly discussed Attachment 2, *Annual Report to the Mayor and Council.* Mr. Beavers will check with the City regarding the due date of this report.

5. Pepco Tree Pruning: Ms. Alexander distributed the final draft of the Pepco tree pruning information sheet for residents. It will go to the City Council in their monthly packet for final approval. The TLB encourages the City to disseminate the hand-out as soon as possible, especially to the houses on the streets directly impacted by the trimming plan. Ms. Alexander shared that planned distribution includes posting it on the City website, posting it on the TLB website, sending it electronically via civic association list-serves, including it in the September Resident Guide distribution (if Pepco is still working at that time) and sending it electronically via City Council member's list-serves. Ms. Alexander plans to inform Civic Association leadership as the pruning trucks advance through their neighborhoods and encourage them to disseminate the informational flyer.

6. Public Works Report: Ms. Alexander updated the TLB on recent activity.

- All fall replacement trees have been planted. (35)
- Shrubs were planted at James Adams Park
- Two flats of ajuga were planted at the parking garage.
- Second round of curbside leaf collection is underway.
- The 2 athletic fields were aerated and irrigations systems were winterized.
- Crews have been weeding and pruning trees for clearance along city streets.

7. Planning Report: Mr. Beavers shared the most recent Development Update. He noted improvements to the Little Tavern site, which include the addition of planter boxes, benches and bike racks. Mr. Beavers also reported that the City received funding from a Safe Routes to School Grant to conduct a feasibility study to add sidewalks on Hollywood Road.

8. New Business: The TLB reviewed plans for the redevelopment of Duval Field and the blockhouse (snack bar) area. There was a lengthy discussion regarding the choice of plants and their locations. The TLB has some safety concerns that some of the perennials could limit visibility from Rhode Island Avenue as they grow. The TLB would ask the landscape architect if there are safety, security or maintenance reasons to consider changing some of the taller plants to shorter ones especially in the micro bio-retention area, thus maintaining visibility to the site from Rhode Island Avenue. The TLB provides preliminary approval of the plans but would like to see updates if any changes are made.

- 7. Adjournment:** Agenda items for the January meeting will include the installation of the new chair, suggestions and/or ideas for the upcoming year, updates for the website, planning for Arbor Day, developing an invasive species removal plan as outlined in the Sustainability Plan and updating the Tree Inventory. Motion to adjourn was made by Mr. Smith and seconded by Mr. Wimer. The meeting adjourned at 8:42 pm. The next TLB meeting is scheduled for January 20, at 7:00 p.m. in City Hall.

Minutes prepared by Laura Salers, Contract Secretary