

**Minutes of the Tree and Landscape Board
City Hall, City of College Park
February 17, 2016**

<u>Term Exp.</u>	<u>Members</u>	<u>Present</u>	<u>Absent</u>
N/A	Brenda Alexander, Public Works Deputy Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
N/A	Steven Beavers, Planning Dept. Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/> on phone
8/30/2017	Eric Hoffman, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11/30/2016	John Krouse, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4/30/17	Dr. John Lea-Cox, City Forester	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8/30/2017	Christine O'Brien, member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
N/A	Terry Schum, Staff Liaison	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9/30/2016	Joseph Smith, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10/31/2016	Mark Wimer, Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>

N/A	Laura Salers, Contract Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Mr. Smith called the meeting to order at 7:04 pm.

- 1. Approval of Meeting Minutes:** The minutes of the January 20, 2016 meeting were reviewed.
Motion: Approval of the TLB meeting minutes with a few minor edits.
Moved: Mr. Krouse **Second:** Mr. Hoffman
Aye: Unanimous **Nay:** 0 **Abstain:** 0
- 2. Public Works Report:** Ms. Alexander reported that the Public Works Department has been doing a great deal of snow removal. They have also worked on cutting back ornamental grass, weeding plant beds and tree pruning for vehicular and pedestrian clearance in North College Park.
- 3. Planning Report:** Mr. Beavers recently received a forwarded email from City Manager, Scott Somers. The email announced that the County is looking for participants to join the Environmental Action Council. One of the subcommittees focuses on trees and impervious acreage. This particular subcommittee meets bimonthly on the 3rd Wednesday of each month, from 6-8 pm in the Largo county office building. If anyone is interested, let Mr. Beavers know and he will forward the information.
- 4. Latest on Arbor Day Event:** Ms. Alexander shared that she received contact information from Ms. Salers for the 4th grade teacher at Holy Redeemer. Ms. Alexander sent an email to Mrs. Harrington at Holy Redeemer to coordinate a date that will work for all involved. She is waiting for a reply. The target date is a weekday at the end of April.
- 5. Review/Discussion of the TLB Website:** The TLB reviewed the current content of the TLB website. Changes to consider include:

- TLB would like request access to make edits to the site directly.
- Add a link to the TLB Charge by the City.
- Set up the “About” link to load as a full page with general information and a link to the City Code relating to the TLB. It would include a list the names of the Board members, history of the Board and include short bios of major contributors to the success of the TLB. Also, include meeting information, goals of the committee and explain its relationship to the City for a Better Environment and Planning and Public Works departments.
- Add a link to the Tree Inventory header to pull up the actual tree inventory data.
- Use the Tree Inventory data to create an interactive google map, with notable, champion trees marked on the map. Highlight the locations of other notable areas of the city.
- Add the Tree Fund donation form to the list of items under the Brochures heading.
- Update links that no longer function.
- Include restrictions and provisions with links to their policies regarding issues such as nutrient management laws, Chesapeake Bay friendly landscaping and City policy on clippings and leaves.
- Add a link to the “Request for Trees” form.
- Adding a counter to the site to document visits.
- Include logos on the main page for the various awards and recognitions earned by the City, such as Tree City USA and Plant Community.
- Develop a College Park Big Tree list, asking residents to nominate a tree in their neighborhood, supply a photo of the tree and creating a map of those trees within the city.
- Add bullet points to the existing links on the website so the content of those sites is evident.
- Add a section for children with links to tree coloring pages, books about trees or a word search.

6. New Items/Business:

Dr. Lea-Cox reported on the condition of the James Adams Park path. After a gas line was mended the resulting effect on the path is less than desirable. Also, the hiker/biker trail needs repair after a utility company worked in the area. The TLB will discuss this further at the next meeting and consider a draft to the City Council regarding the condition of the park and trolley trail.

Mr. Hoffman shared that MD State Highway is planning to move the sound wall in Sunnyside which could result in the removal of many trees on public property. He will follow the project and keep the TLB updated.

Ms. O’Brien asked if the TLB would be suggesting a project for Good Neighbor Day on April 2, 2016. The TLB will discuss a project further at the next meeting and submit it for consideration if the deadline has not passed.

7. Next Meeting and Adjournment:

The next meeting of the TLB will be on March 16th at 7:00 pm. A motion was made to adjourn the meeting by Mr. Hoffman and it was seconded by Mr. Krouse. Meeting adjourned at 8:35 pm.

