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# City Manager's Office

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## MEMORANDUM

**To:** City of College Park Council Members

**From:** Scott Somers, City Manager

**Date:** February 9, 2016

**Subject:** CITY OF COLLEGE PARK WEEKLY BULLETIN

**Attachments:** City Employment Opportunity – Director of Finance; College Park Aviation Museum Exhibit – African American Aviators; and Metro Public Hearing.

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### CITY OFFICES CLOSED MONDAY, FEBRUARY 15, 2016

City offices will be closed on Monday, February 15, in observance of Presidents Day. Refuse, recycling, and yard waste will be collected according to the following schedule:

- Monday collections will occur on Tuesday
- Tuesday collections will occur on Wednesday
- Wednesday collections will occur on Thursday

For special pickup appointments (bulky items and brush will only be scheduled for Friday, February 19, during this holiday week), call 240-487-3590 or email [publicworks@collegeparkmd](mailto:publicworks@collegeparkmd).



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### Administration

- Permit Parking Surveys were mailed to residents living around the Metropolitan development – now called “The Boulevard at 9091” – which is located on the southeast corner of US 1 and Cherokee Street. The Boulevard at 9091 consists of 45 townhomes and 239 apartments. While the developer plans to accommodate resident parking onsite, concerns were expressed by area residents during the Detailed Site Plan phase about the impact of the development on neighborhood streets. The survey is meant to gauge resident opinion about permit parking in their neighborhood before the impacts of the development are felt. Results will be reported to the Mayor and Council in the spring.

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## Planning Department

- An application for the purchase and installation of solar panels at the Youth and Family Services building was submitted to the Maryland Energy Administration. This will help the City to reach its goals for increasing renewable energy and reducing energy cost.
  - WMATA will hold a public hearing on Tuesday, February 23, 2016 to provide information and take public comment on proposed changes to transit facilities at the Greenbelt Metro Station if GSA selects Greenbelt as the location for the FBI Headquarters. The meeting will begin at 6:30 pm at the Greenbelt Marriott, 6400 Ivy Lane, Greenbelt. More information can be found at: [http://wmata.com/business/joint\\_development\\_opportunities/Greenbelt.cfm](http://wmata.com/business/joint_development_opportunities/Greenbelt.cfm).
  - A new countywide functional master plan called the Resource Conservation Plan has been initiated by the Prince George's County Planning Department. It will combine elements of green infrastructure, rural and agricultural conservation into one plan. A community input session will be held on Tuesday, February 23 6:30 pm at the Hyattsville City Administration Building, 4310 Gallatin Street, Hyattsville. An Open Forum is also planned Wednesday, March 30 a location to be determined. More information can be found at: [http://www.pgplanning.org/Projects/Resource\\_Conservation\\_Plan.htm](http://www.pgplanning.org/Projects/Resource_Conservation_Plan.htm).
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## Public Services

### 1. CODE ENFORCEMENT

- Code staff opened 61 cases for various code violations
- Clerical staff processed 59 residential and 36 non-residential Occupancy Permits
- 15 notices of inspection for commercial establishments were processed
- 2 requests for County Use and Occupancy Permits sent
- 47 residential Occupancy Permits were validated and returned
- 35 notices of inspection of residential rental properties were processed
- Staff received 7 calls on the hotline relating to noise
- 28 single family inspections and 2 re-inspections were conducted
- 25 apartment units were re-inspected
- 1 condo unit was inspected
- 12 commercial establishments inspected

### 2. ANIMAL CONTROL

- Investigated an animal waste complaint
- Investigated 2 stray cat complaints
- Filed a lost cat report
- Filed a lost dog report
- Investigated 3 stray dog complaints
- Impounded a stray dog
- Returned 3 dogs to their respective owners

- Rescued a squirrel from a garbage container and released back into the wild
  - Educated 2 residents on wildlife exclusion
  - Educated 3 residents on the plight of feral cats
  - Impounded 2 stray cats
  - Removed a raccoon carcass from the public roadway
  - Removed a cat carcass from private property
  - Facilitated the adoption of a cat
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### **Public Works**

- DPW continued to operate even though its phone system was partially down all day Thursday and Friday, February 4-5. Calls were received, but no outgoing calls could be made.
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### **MEETINGS AT A GLANCE:**

#### **Tuesday, February 9, 2016**

7:30 PM Mayor & Council Regular Meeting at City Hall

#### **Wednesday, February 10, 2016**

7:00 PM Homeownership a NQOL Subcommittee Meeting at City Hall

#### **Thursday, February 11, 2016**

7:00 PM Lakeland Civic Association Meeting at College Park Community Center

7:30 PM North College Park Civic Association at Davis Hall

#### **Monday, February 15, 2016**

President's Day, All City Facilities Closed

#### **Tuesday, February 16, 2016**

7:30 PM Mayor & Council Worksession at City Hall



## CITY EMPLOYMENT OPPORTUNITY

### DIRECTOR OF FINANCE

The City of College Park, MD is seeking an experienced Director of Finance. The position is a key executive reporting to the City Manager and leads a team of seven staff. The City is home to the flagship campus of the University of Maryland and offers a diverse population, planned growth and development, and a stimulating and ever-changing work environment.

Responsibilities include budget preparation, investment management, financial forecasting, and oversight of accounting, payroll, financial policies, bookkeeping, and auditing. The ideal candidate will display a high degree of integrity and enthusiasm for customer service and quality improvement, along with excellent communication and relationship building skills.

Required qualifications are: minimum seven years of progressively responsible experience in financial management, preferably in government; bachelor's degree in accounting, finance, public administration, or a related field; several years experience managing a staff; demonstrated public speaking ability; and excellent writing skill. A master's degree, CPA, or GFOA certification are preferred.

Find more information about this exceptional opportunity at:

[http://www.collegeparkmd.gov/document\\_center/HumanResources/JobDescriptions/FinanceDirectorRecruitmentBrochure.pdf](http://www.collegeparkmd.gov/document_center/HumanResources/JobDescriptions/FinanceDirectorRecruitmentBrochure.pdf)

The City offers a starting salary range of \$82,820 - \$114,000 (DOE) plus excellent benefits.

To be considered in the first review of candidates, submit your application online at

<https://collegeparkmd.applicantpool.com/jobs/> including a cover letter and resume by **February 19, 2016**.

The City is an equal opportunity employer.

COLLEGE PARK AVIATION MUSEUM UPCOMING EXHIBIT  
ANOTHER FIELD OF FIRSTS:

# AFRICAN AMERICAN AVIATORS

IN PRINCE GEORGE'S COUNTY  
FEBRUARY 11 – DECEMBER 2, 2016

*African American Aviators tour*  
SATURDAY, FEBRUARY 13  
at 1 pm, Free with Museum Admission

Join Us for the  
Exhibit Opening Reception  
**THURSDAY, FEBRUARY 11**  
at 6 – 8 pm, FREE Admission  
Light Refreshments and  
LIVE JAZZ! TERP JAZZ TRIO

COLLEGE PARK AVIATION MUSEUM  
1985 Corporal Frank Scott Drive | College Park, MD 20740 | 301-864-6029  
[www.CollegeParkAviationMuseum.com](http://www.CollegeParkAviationMuseum.com)













investment advances the safety, rehabilitation, and replacement of Metro's infrastructure, facilities, equipment, systems, railcars, buses, and Metro Access vehicles.

The proposed FY2017 program will be funded through investments from the federal government, state and local governments, and other sources. The proposed program assumes federal sources make up \$469.5 million of the \$1,128.3 million program. The remaining portion of the program is funded with \$364.6 million of state and local sources, \$287.7 million in planned long-term financing, and \$6.6 million of other sources.

The Capital Improvement Program consists of the following project elements:

- **Vehicles/Vehicle Parts (\$497.7 million)**, including bus replacement and rehabilitation; rail car replacement and rehabilitation, rail car safety and reliability enhancements, MetroAccess vehicle replacement, replacement parts, and preventive maintenance;
- **Rail System Infrastructure Rehabilitation (\$86.7 million)**, including rail line segment rehabilitation;
- **Maintenance Facilities (\$120.4 million)**, including bus garage rehabilitation and replacement, and rail yard rehabilitation and capacity improvements, and maintenance facility rehabilitation;
- **Systems and Technology (\$139.2 million)**, including power system upgrades, operations support software, business support software and equipment, and rail fare equipment;
- **Track and Structures (\$77.6 million)**, including track rehabilitation, station and tunnel leak mitigation;
- **Passenger Facilities (\$124.8 million)**, including elevator and escalator facilities, station rehabilitation and other improvements such as station capacity project development, bus priority corridors, and bicycle and pedestrian facility improvements;
- **Maintenance Equipment (\$55.0 million)**, including rail and bus maintenance, and business facility equipment;
- **Other Facilities (\$5.6 million)**, including business and transit police support facilities; and
- **Project Management and Support (\$21.2 million)**

Consideration will be given to the special needs of people with disabilities and seniors in implementing projects. All projects conform to the comprehensive land use and transportation plans in the Washington Metropolitan area. No significant adverse environmental effects are anticipated as a result of these projects.

In accordance with Federal Transit Administration (FTA) regulation 49 CFR Part 604, WMATA conducts bus subcontracting service incidental to its mass transportation services only where permitted by exceptions contained in those regulations. WMATA's subcontract operations are self-supporting with rates established to return all operational costs whether direct or indirect. Services and charges are published in the Subcontracting and Special Transit Service Tariff #17 of the Washington Metropolitan Area Transit Authority, effective March 1, 2008, as amended by Board Resolution 2008-

56 adopted on November 20, 2008. Copies of the Tariff and Bus Subcontracting Cost Allocation Plan are available for public inspection from WMATA's Department of Bus Services.

**REFERENCE MATERIAL AVAILABLE FOR REVIEW**

The proposed WMATA FY2017 Capital Improvement Program is included in the WMATA FY2017 Proposed Budget, which is available online at [wmata.com/budget](http://wmata.com/budget).

The FY2017 Proposed Budget is also available for inspection through February 29, 2016, between the hours of 9 a.m. and 4:30 p.m., Monday - Friday except holidays, at the Office of the Secretary, Washington Metropolitan Area Transit Authority, 600 Fifth Street, NW, Washington, DC 20001.

This public notice of the public hearing and the time established for public review and comments on the Program of Projects satisfies the MAP-21 public participation requirements. The program of projects outlined in the FY2017 Proposed Budget will be the final program of projects unless modified prior to final approval by the WMATA Board of Directors.

