



City Manager's Office

MEMORANDUM

To: City of College Park Councilmembers

From: Scott Somers, City Manager

Date: April 5, 2016

Subject: City Of College Park Weekly Bulletin

Attachments: What is a Bicycle Boulevard? Public Meeting Notice, Save the Date – University of Maryland Bike Week, Bike to Work Day 2016

City Manager's Update – March 28, 2016

- Completed interviews for the Director of Finance position. An offer to the top candidate will be made in the near future.
- Janeen Miller, City Clerk, Bill Gardiner, Assistant City Manager and I met for our weekly meeting to discuss Administration Department workload issues, the timeline for filling the vacant Office Specialist position, and future draft Council agendas.
- Jill Clements, Human Resources Director, and I reviewed the AFSCME labor union negotiation progress, and prepared for our next meeting with AFSCME representatives and stewards.
- Steve Halpern, City Engineer, and I met for our monthly one-on-one meeting. We primarily discussed the City's pavement management program and how best to present this information to the Council during the upcoming Budget Worksession.
- Finalized interviews for the vacant Assistant Public Works Director position. It's anticipated that an offer will be made to the top candidate this week.
- An offer was made to and accepted by the top candidate to fill the Communications Coordinator position. Ryna Quinones will begin her tenure as the Communications Coordinator on May 23rd. Ryna has been the Marketing Manager for Bookholders since 2009 and is currently the President of the Downtown College Park Management Authority (DCPMA). Ryna holds a Bachelor's degree from the University of Maryland in Advertising. Ryna has a strong background in marketing, advertising, communications, brand development, copy writing and editing, social media, and other digital communication tools. We're all very excited that Ryna is joining our team!
- Continued negotiations with the AFSCME bargaining unit. AFSCME's contract expires June 30, 2016.
- Participated in the weekly department staff meeting. Staff reviewed, discussed and prepared for future Council meetings.
- Mayor Wojahn, previous Mayor Fellows, and I met to discuss a request from the UMD Environmental Finance Center to help fund the Greater College Park Sustainability and Resiliency Financing Initiative. Funds would be used as a seed grant to expand the University's work to collaborate with surrounding communities by strengthening the resilience and sustainability of Greater College Park.

- Janeen Miller, City Clerk, Suellen Ferguson, City Attorney, and I reviewed and finalized a draft of the Council Rules. Council Rules are scheduled for another review with Council at the April 5th Worksession.
 - Councilmember Nagle and I met for our monthly one-on-one meeting. Items discussed included improvements to the Weekly Bulletin and Monthly Report, the proposed FY 17 Budget, park improvements, etc.
 - Worked with staff members on various councilmember requests.
 - Prepared for the Budget Worksession.
 - Participated in Good Neighbor Day
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Planning

- Coordination continued with Zagster and the University of Maryland for launch of our bikeshare program on May 4. A ribbon-cutting ceremony will be held on this date at 10:00 a.m. at the Stamp Student Union station located at the Union Lane parking garage. April 4-9 is Bike Week on campus with a number of events planned including “bikeshare pit stops” to promote the upcoming launch. For more information about these events you may go to www.transportation.umd/bike/bikeweek.pdf. A save the date flyer is attached.
 - A public meeting will be held on April 20 from 7:00- 9:00 p.m. for the College Park Bike Boulevard Study which is being conducted under a grant from the Council of Government’s Transportation Land Use program. The City’s consultant, Sabra Wang Associates, will present the results of the study and propose City streets for bike boulevard treatments. All interested residents are encouraged to attend and provide their input. A meeting flyer with additional information is attached.
 - The Community Development Coordinator attended Good Neighbor Day where volunteers helped to prepare the 32 garden plots that have been rented in the Old Town Community Garden to date.
 - The Director was interviewed by a graduate student in the Colvin Institute of Real Estate Development working on a College Park Case Study researching the history of development and redevelopment over the last 10 years from the perspective of both the public and private sectors.
 - The Director participated in a conference call with Sustainable Strategies DC to discuss the proposed TIGER grant application for Route 1. Critical information concerning contracting and scheduling is needed from SHA in order to move forward.
 - The Director attended meetings with the Prince George’s County Property Owners Association, Flaura Teeter Landscape Architects and Toll Brothers to address various ongoing projects.
 - Zachary Lessner, a student at the University of Maryland majoring in Economics and minoring in General Business started work as the Economic Development Intern.
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Public Works

- Bob Stumpff, Director, and Brenda Alexander, Deputy Director, participated in interviews of candidates for the new Assistant Director for Operations and Facilities position on Monday, March 28 – 30.
- Bob Stumpff met with representatives from PEPCO and Modular Genius Thursday, March 31, regarding the power changeover from the doublewide trailer to the new modular building.
- The Calvert Hills Civic Association delivered bagels and coffee on Thursday, March 31 prior to the Department of Public Work’s 7:30 a.m. Safety Meeting. The Civic Association wanted to thank staff for all that they do, especially with the snow removal this past winter. Staff greatly appreciated the recognition and thanked the two association members and President John Rigg.
- Bob Stumpff attended the Good Neighbor Day Planning Committee meeting on Friday, April 1.
- Bob Stumpff and staff participated in the Good Neighbor Day projects on Saturday, April 2.

City Engineer

Staff performed a City wide streetlight inspection this past March. 41 malfunctioning streetlights were reported to Pepco for service.

<u>DEFECT</u>	<u>QUANTITY</u>
Light Out	20
Cycles on and off	6
Lit Constantly	12
Light Dim	2
Fixture Broken	1

Public Services

Code Enforcement

- High winds brought down several trees Saturday evening, April 2 and Sunday, April 3. Part-time code enforcement officers patrolled and notified the Code Manager when streets were blocked by downed trees and photographed all damage to homes and vehicles. The Manager notified the Department of Public Works for their assistance to clear City streets.
- Three Code Enforcement Officers attended the Rutgers University Environmental Noise Pollution training for recertification, which is required every two years.
- Code staff opened 47 cases for various code violations. Seven municipal infractions were issued.
- Clerical staff generated 27 residential inspection notices.
- 33 residential Occupancy Permits were processed and returned to property owners.
- 66 residential inspection validation notices were mailed with pending permits.
- 86 renewal invoices were sent to landlords.
- 15 notices of inspection for commercial establishments were processed.
- 27 renewal invoices were sent to business owners.
- Received 3 construction/building permit applications and released 3 permits.
- Staff received 9 calls on the hotline, 6 of the calls related to noise. No fines were issued.
- 9 single family inspections were conducted.
- 2 condo units inspected.
- 20 apartment units inspected.
- 5 commercial establishments were inspected.

Animal Control

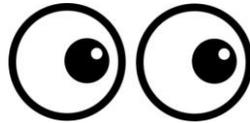
- Investigated a dog confinement complaint.
- Transported a Rabies specimen to Prince George's County Animal Management for testing.
- Investigated an animal cruelty allegation.
- Issued one Municipal Infraction for a confinement violation.
- Removed the remains of an opossum from private property.
- Attended the monthly meeting of the Animal Welfare Committee.
- Patrolled various areas of the City for stray, injured, or deceased animals.

SPECIAL NOTICE - GREAT SNAKES!

As warmer weather approaches, our local reptile populations begin to waken and prepare for the upcoming breeding months. A beneficial local snake that Animal Control gets seasonal calls for is the Black Rat Snake. This snake is not venomous and feeds on rodents. Once the food source is depleted, the snake will move on to another area where food is more plentiful. Young Black Rat Snake are often confused for the less common

Copperhead Snake which is venomous but also native to Maryland. It is against State law to kill these or any snake.

If you find a snake within the living areas of your home, Animal Control can remove it to the yard area, but we cannot remove any snake from the exterior of your home. Please be kind to snakes this Spring as they are an integral part of the natural rodent control around College Park. For more information about the Black Rat Snake, please visit the Maryland Zoo web site: <http://www.marylandzoo.org/animals-conservation/reptiles/black-rat-snake/>.



WHEN YOU SEE SOMETHING - SAY SOMETHING

CALL 9-1-1

- When someone needs emergency medical care
- When you see or smell fire, smoke, or gas leak
- When you see suspicious activity including
 - Someone you don't know on your property
 - Someone trying to open vehicle or house doors
 - Someone vandalizing property
 - Someone breaking into a building
 - Someone assaulting another person

CALL POLICE NON-EMERGENCY 301-352-1200

- When property has been vandalized and there are no suspicious people in the area.

IF YOU CALL 9-1-1 or 301-352-1200

- Stay on the line. Calls are answered in the order received – you will lose your place if you hang up.
- You may get a recorded message, but still stay on the line.

MEETINGS AT A GLANCE:

TUESDAY, APRIL 5, 2016

7:30 P.M. MAYOR AND COUNCIL WORKSESSION

SATURDAY, APRIL 9, 2016

7:30 A.M. MAYOR AND COUNCIL BUDGET WORKSESSION

TUESDAY, APRIL 12, 2016

7:30 P.M. MAYOR AND COUNCIL REGULAR MEETING

SATURDAY, APRIL 16, 2016 (ONLY IF NEEDED)

7:30 A.M. MAYOR AND COUNCIL BUDGET WORKSESSION

TUESDAY, APRIL 19, 2016

7:30 P.M. MAYOR AND COUNCIL WORKSESSION

MONDAY, APRIL 25, 2016

7:30 P.M. MAYOR AND COUNCIL REGULAR MEETING

THURSDAY, APRIL 28, 2016

7:30 P.M. FOUR CITIES MEETING IN NEW CARROLLTON

MONDAY, MAY 2, 2016

7:00 P.M. NEIGHBORHOOD QUALITY OF LIFE COMMITTEE

TUESDAY, MAY 3, 2016

7:30 P.M. MAYOR AND COUNCIL WORKSESSION

TUESDAY, MAY 10, 2016

7:30 P.M. MAYOR AND COUNCIL REGULAR MEETING

TUESDAY, MAY 17, 2016

7:30 P.M. MAYOR AND COUNCIL WORKSESSION

FRIDAY, MAY 20, 2016

6:30 P.M. RECEPTION FOR VOLUNTEERS APPOINTED TO CITY BOARDS –
UNIVERSITY OF MARYLAND GOLF COURSE CLUBHOUSE



What is a Bicycle Boulevard?

Attend the Public Meeting on the College Park Bicycle Boulevard Study

On April 20th, 2016 from 7:00 PM - 9:00 PM
College Park City Hall, Council Chambers, 4500 Knox Road

Learn About:

- Proposed Bicycle Boulevards in your neighborhood
- How a bike boulevard can improve your street
- How to provide feedback to the City
- Additional options to improve biking in College Park

Agenda:

- Presentation
- Review of Data Collection
- Breakout Sessions for proposed Boulevards and Optional Designs



COLLEGE PARK

Bicycle Boulevard

1 mi. ← Hollywood Shopping Ctr.

1/2 mi. → Duvall Field

1 mi. ↑ Greenbelt Station **M**

For more info contact:
The City of College Park Planning Department 240-487-3538

visit: <http://arcg.is/1Mjr20r> for a study preview and to comment.

UNIVERSITY OF MARYLAND BIKE WEEK 2016

bike 
sharing
is
coming

soon 

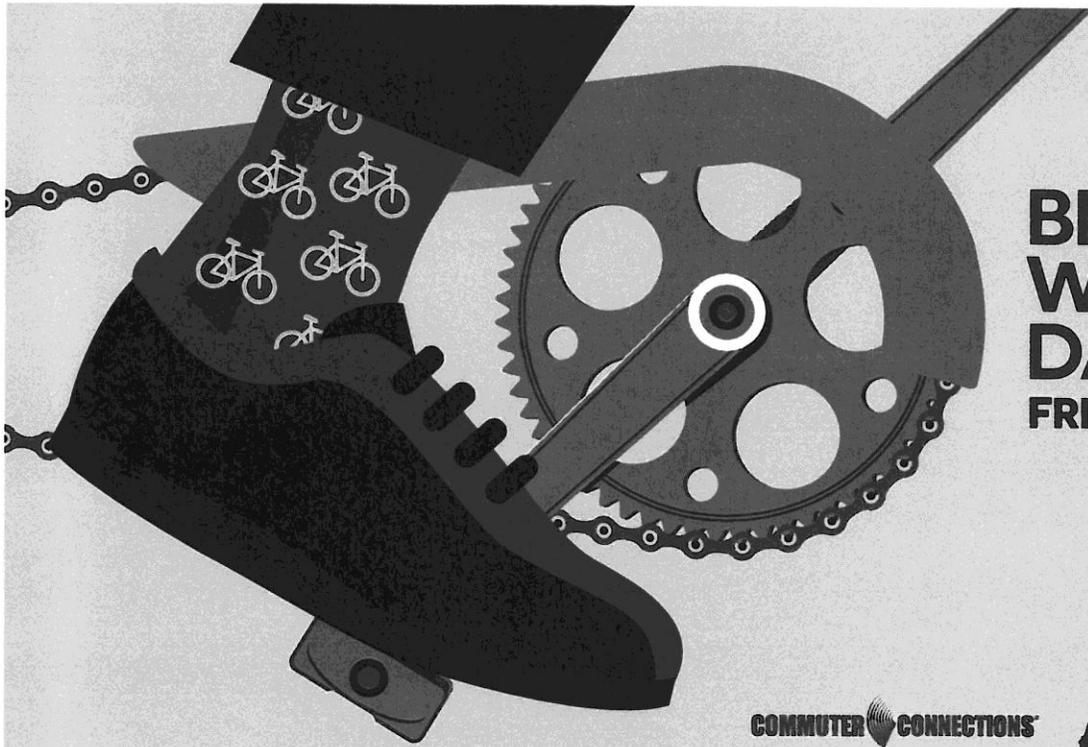


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BIKE TO WORK DAY 2016

FRIDAY MAY 20



COMMUTER CONNECTIONS



Takoma Bicycle



Bike Arlington



KIMPTON hotels & restaurants



BicyclePASS PARKING AND SHARING SOLUTIONS

Pre-register by May 13 for Free T-shirt* and Bike Raffles!



FREE FOOD, BEVERAGES and GIVEAWAYS at all locations

Visit biketoworkmetrodc.org for pit stop locations & times.

*T-shirts available at pit stops to first 15,000 who register.

Over 80 pit stops throughout D.C., Maryland, and Virginia.



#BTWD2016



Bike to Work Day is also funded by D.C., MD, VA and U.S. Departments of Transportation.

Register free at BIKETOWORKMETRODC.ORG or call 800.745.7433

