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# City Manager's Office

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## MEMORANDUM

**To:** City of College Park Councilmembers

**From:** Scott Somers, City Manager

**Date:** April 12, 2016

**Subject:** City Of College Park Weekly Bulletin

**Attachments:** What is a Bicycle Boulevard? Public Meeting Notice, Maryland Day, Save the Date – University of Maryland Bike Week, Bike to Work Day 2016

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### City Manager's Update – Week of April 4, 2016

- Janeen Miller, City Clerk, Bill Gardiner, Assistant City Manager and I met for our weekly meeting.
- Continued negotiations with the AFSCME bargaining unit. AFSCME's contract expires June 30, 2016.
- Met with Public Works and Engineering staff to discuss and review improvements to City facilities and assets.
- Mayor Wojahn and I met for our weekly meeting to discuss future agenda items, the upcoming budget Worksession and current recruitments.
- Bill Gardiner, Assistant City Manager and I met for our monthly one-on-one meeting. Items discussed included current recruitments, updates to Council Rules, future agenda items, and updates and improvements to processes and procedures.
- Terry Schum, Planning, Community and Economic Development Director, and I met for our monthly one-on-one meeting. Items discussed included review and prioritization of current projects and the economic development coordinator recruitment. This recruitment closed Friday, April 8th. Interviews for this position should begin next week.
- Attended the Mayor and Council Worksession.
- Participated in the weekly department staff meeting. Staff reviewed, discussed and prepared for future Council meetings.
- Steve Halpern, City Engineer, and I toured parts of downtown, making notations of needed and planned street, sidewalk, curb and gutter repairs. Many of these repairs will be made this summer when Washington Suburban Sanitary Commission (WSSC) completes its underground infrastructure and paving projects.
- Councilmember Kujawa and I met for our monthly one-on-one meeting. Items discussed included the budget Worksession and process, Council Rules, and various City functions.
- Met with Carlo Colella and Anne Martens from UMD to discuss several City/University projects including redevelopment of the City Hall block and the Calvert Road School.

- Prepared for the budget Worksession.
  - Participated in an interview to fill the vacant Office Specialist position. This is the position once held by Janet McCaslin who was recently hired as the Sustainability Coordinator in Public Works.
  - Met with Councilmember Nagle to discuss recent drafts of the Council Rules, the upcoming budget Worksession, and several future agenda items.
  - Attended the Flexel ribbon cutting event.
  - Attended the FY 17 Budget Worksession.
  - Worked with staff members on various councilmember requests.
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### **Administration**

- An offer was made on the Office Specialist III position in Administration. Lauren Roberts will begin on April 25.
  - Staff attended PG Atlas training at M-NCPPC offices in Upper Marlboro.
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### **Planning**

- The Director attended a Prince George's County Zoning Rewrite Technical Panel meeting. Module 2 is proposed to be released in early June with Module 3 following close behind in July. A staff draft of the entire new ordinance is anticipated in fall 2016. Several of the City's comments on Module 1 will result in revisions to the final draft. These include retaining the Route 1 and College Park Metro Area plans and better definitions for urban agriculture and public uses.
  - The Director participated in a conference call with MDOT/SHA, CPCUP and Sustainable Strategies on the TIGER grant application. Critical information regarding contracting and scheduling still needs to be obtained from MDOT/SHA in order to meet TIGER deadlines.
  - The Director attended a meeting with SHA, the President of the Berwyn District Civic Association and Councilmembers Brennan and Dennis to review preliminary options for restriping Greenbelt Road.
  - The Senior Planner, Community Development Coordinator and Administrative Assistant attended PG Atlas training conducted by M-NCPPC.
  - Bikeshare launch coordination continued with UMD and Zagster focused on marketing and branding. Site improvements needed for City station locations were also confirmed.
  - The Community Development Coordinator continued work at the Old Town community garden where all 32 rented plots are now ready for planting.
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### **Public Works**

- On Friday, April 8, Bob Stumpff attended the Good Neighbor Day debriefing meeting. More projects were scheduled and accomplished in more locations throughout the city on Saturday, April 2, than in prior years.
- On Saturday, April 9, Bob Stumpff, Director, and Brenda Alexander, Assistant Director Public Works for Administration, presented the proposed DPW FY2017 Budget to the Mayor and Council.

- Robert Marsili has been hired as the new Assistant Director Public Works for Operations and Facilities. He will start on Monday, May 16. He is presently the Deputy Associate Director of the District of Columbia Department of Transportation.
- DPW has been notified that the Pepco planned clearance tree work in the Estates and Yarrow neighborhoods should begin very soon by its contractor, Asplundh.
- Pepco Maryland residential customers are receiving the first installment of \$100 in rate credits as a result of the merger between Pepco and Exelon. More than \$48 million in credits will be distributed in two \$50 installments for Pepco customers in Montgomery and Prince Georges Counties. The second \$50 credit will be paid in one year. The credits are applied to the bill balance, not as a rebate or check. Customers do not need to do anything to get their credit. The Maryland Public Service Commission order approving the merger commits Pepco Holdings and Exelon to providing the \$100 bill credits as part of a package of direct customer benefits valued at \$78 million.
- Join us for the Arbor Day Celebration: Thursday, April 28, 2016 at 11:15 a.m. in the 8500 block of Rhode Island Avenue (Bike Trail in Berwyn).

## **Public Services**

Public Services program statistics may be found in the Monthly report to Mayor and Council.

## **S S S S SNAKES!**

As warmer weather approaches, our local reptile populations begin to waken and prepare for the upcoming breeding months. A beneficial local snake that Animal Control gets seasonal calls for is the Black Rat Snake. This snake is not venomous and feeds on rodents. Once the food source is depleted, the snake will move on to another area where food is more plentiful. Young Black Rat Snake are often confused for the less common Copperhead Snake which is venomous but also native to Maryland. It is against State law to kill these or any snake.

If you find a snake within the living areas of your home, Animal Control can remove it to the yard area, but we cannot remove any snake from the exterior of your home. Please be kind to snakes this Spring, snakes are an integral part of the natural rodent control around College Park. For more information about the Black Rat Snake, please check out the Maryland Zoo web site: <http://www.marylandzoo.org/animals-conservation/reptiles/black-rat-snake/>.

## **PREVENT THEFT FROM YOUR CAR**

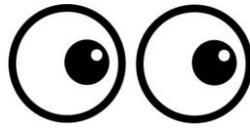
Prince George's County Police report that our area has seen an increase in theft from autos. Please share these tips with your neighbors and REPORT any suspicious activity immediately to the police by calling 9-1-1.

### **Prevent Theft from Autos:**

- Don't leave valuables in your vehicle.
- Place items out of sight BEFORE reaching your destination. So place those items in a safe place before you get to the park, beach, baseball game, etc. Valuable items that thieves target are GPS units, MP3 players, credit cards, money, packages and so forth.
- Avoid leaving packages or shopping bags out in the open.
- Lock ALL of your vehicle's doors. Also, make sure car windows aren't left open.
- Park in busy, well lit areas. Make sure your neighborhood is well lit if not notify Public Works/Pepco.

- Don't leave any sign that there might be valuables "out of sight" in your vehicle. For example: the suction cup on your dashboard, might tell thieves, that you have a GPS system in your vehicle.
- Alarms or anti-theft devices work.
- Don't leave spare keys in your vehicle.
- Copy your license plate and vehicle information (VIN) numbers on a card and keep them with you. If your vehicle is stolen, the police will need this information to take a report.
- When walking into store, gas station or retail store, lock doors and windows. Lock your doors while you fill your tank.

Always report suspicious activity. Call Prince Georges County Non Emergency for when you find past theft or vandalism (301)352-1200. If you see someone stealing or vandalizing a vehicle call 9-1-1.



## **WHEN YOU SEE SOMETHING - SAY SOMETHING**

### **CALL 9-1-1**

- When someone needs emergency medical care
- When you see or smell fire, smoke, or gas leak
- When you see suspicious activity including
  - Someone you don't know on your property
  - Someone trying to open vehicle or house doors
  - Someone vandalizing property
  - Someone breaking into a building
  - Someone assaulting another person

### **CALL POLICE NON-EMERGENCY 301-352-1200**

- When property has been vandalized and there are no suspicious people in the area.

### **IF YOU CALL 9-1-1 or 301-352-1200**

- Stay on the line. Calls are answered in the order received – you will lose your place if you hang up.
- You may get a recorded message, but still stay on the line.

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### **MEETINGS AT A GLANCE:**

TUESDAY, APRIL 12, 2016

7:30 P.M. MAYOR AND COUNCIL REGULAR MEETING, FOLLOWED BY A CLOSED SESSION

SATURDAY, APRIL 16, 2016

9:00 A.M. MAYOR AND COUNCIL BUDGET WORKSESSION

TUESDAY, APRIL 19, 2016

7:30 P.M. MAYOR AND COUNCIL WORKSESSION

MONDAY, APRIL 25, 2016

7:30 P.M.      MAYOR AND COUNCIL REGULAR MEETING

THURSDAY, APRIL 28, 2016

7:30 P.M.      FOUR CITIES MEETING IN NEW CARROLLTON

MONDAY, MAY 2, 2016

7:00 P.M.      NEIGHBORHOOD QUALITY OF LIFE COMMITTEE

TUESDAY, MAY 3, 2016

7:30 P.M.      MAYOR AND COUNCIL WORKSESSION

TUESDAY, MAY 10, 2016

7:30 P.M.      MAYOR AND COUNCIL REGULAR MEETING

TUESDAY, MAY 17, 2016

7:30 P.M.      MAYOR AND COUNCIL WORKSESSION

FRIDAY, MAY 20, 2016

6:30 P.M.      RECEPTION FOR VOLUNTEERS APPOINTED TO CITY BOARDS –  
UNIVERSITY OF MARYLAND GOLF COURSE CLUBHOUSE



# What is a Bicycle Boulevard?

Attend the Public Meeting on the College Park Bicycle Boulevard Study

On April 20th, 2016 from 7:00 PM - 9:00 PM  
College Park City Hall, Council Chambers, 4500 Knox Road

## Learn About:

- Proposed Bicycle Boulevards in your neighborhood
- How a bike boulevard can improve your street
- How to provide feedback to the City
- Additional options to improve biking in College Park

## Agenda:

- Presentation
- Review of Data Collection
- Breakout Sessions for proposed Boulevards and Optional Designs



COLLEGE PARK

*Bicycle Boulevard*

1 mi. ← Hollywood Shopping Ctr.

1/2 mi. → Duvall Field

1 mi. ↑ Greenbelt Station **M**

For more info contact:  
The City of College Park Planning Department 240-487-3538

visit: <http://arcg.is/1Mjr20r> for a study preview and to comment.



UNIVERSITY OF MARYLAND BIKE WEEK 2016

bike   
sharing  
is  
coming  
  
soon 



05.04.16



# BIKE TO WORK DAY 2016

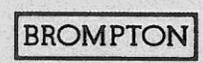
## FRIDAY MAY 20



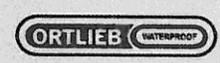
COMMUTER CONNECTIONS



Takoma Bicycle



Pre-register by May 13 for Free T-shirt\* and Bike Raffles!



FREE FOOD, BEVERAGES and GIVEAWAYS at all locations

Visit [biketoworkmetrodc.org](http://biketoworkmetrodc.org) for pit stop locations & times.  
 \*T-shirts available at pit stops to first 15,000 who register.  
 Over 80 pit stops throughout D.C., Maryland, and Virginia.



Bike to Work Day is also funded by D.C., MD, VA and U.S. Departments of Transportation.

Register free at [BIKETOWORKMETRODC.ORG](http://BIKETOWORKMETRODC.ORG) or call 800.745.7433

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